



**SCAPPOOSE**  
*Oregon*

**CITY OF SCAPPOOSE  
MONDAY, MAY 13, 2024, 5:30 P.M.  
URBAN RENEWAL AGENCY BUDGET COMMITTEE MEETING MINUTES  
COUNCIL CHAMBERS  
33568 E. COLUMBIA AVENUE**

Disclaimer: These minutes are intended to summarize the conversations that took place in this meeting rather than provide a full transcript. Anyone wishing to view the full conversation can find a recording of this meeting on YouTube at: [www.youtube.com/watch?v=3\\_17rkvNUYc](http://www.youtube.com/watch?v=3_17rkvNUYc).

**Call to Order**

Mayor Backus called the Urban Renewal Agency Budget Committee to order at 8:30pm.

**Roll Call**

**Present:** Budget Committee Members ~ Chair Ty Bailey; Joseph A. Backus; Rita Bernhard; Marisa Jacobs; Beth Rajski; Tyler Miller; Rita Bernhard; Andrew Lafrenz; Interim City Manager Larry Lehman; Public Safety Director Brian Jensen; Community Development Director Laurie Oliver Joseph; Finance Administrator Carol Almer; Public Works Director Dave Sukau; Utility Supervisor Doug Nassimbene; Treatment Plant Supervisor Darryl Sykes; Treatment Plant Supervisor Kevin Turner; and City Recorder Susan M. Reeves.

**Remote:** Budget Committee Members ~ Jeannet Santiago; Sandie Wiggs; Michelle Brown; Chris Vitron; and Isaac Butman.

**Excused:** Budget Committee Members Kim Holmes & Megan Greisen.

**Chair Election**

Mayor Backus moved, and Budget Committee Member Tyler Miller seconded the motion to nominate Ty Bailey as Chair. Motion passed (12-0). Chair Ty Bailey, aye; Budget Committee Member Joseph A. Backus, aye; Budget Committee Member Teresa Keller, aye; Budget Committee Member Rita Bernhard, aye; Budget Committee Member Tyler Miler, aye; Budget Committee Member Chris Vitron, aye; Budget Committee Member Marisa Jacobs, aye; Budget Committee Member Beth Rajski, aye; Budget Committee Member Andrew Lafrenz, aye; Budget Committee Member Jeannet Santiago, aye; Budget Committee Member Michelle Brown, aye; and Budget Committee Member Sandie Wiggs, aye.

## **Approval of minutes ~ May 10, 2023**

Budget Committee Member Joseph A. Backus moved, and Budget Committee member Marisa Jacobs seconded the motion to approve the May 10, 2023 Urban Renewal Agency Budget Committee minutes. Motion passed (12-0). Chair Ty Bailey, aye; Budget Committee Member Joseph A. Backus, aye; Budget Committee Member Teresa Keller, aye; Budget Committee Member Rita Bernhard, aye; Budget Committee Member Tyler Miler, aye; Budget Committee Member Chris Vitron, aye; Budget Committee Member Marisa Jacobs, aye; Budget Committee Member Beth Rajski, aye; Budget Committee Member Andrew Lafrenz, aye; Budget Committee Member Jeannet Santiago, aye; Budget Committee Member Michelle Brown, aye; and Budget Committee Member Sandie Wiggs, aye.

## **Receive Budget Message**

Interim City Manager Larry Lehman read over his Budget Message.

May 13, 2024

I am pleased to serve as the Budget Officer for the Scappoose Urban Renewal budget. The Urban Renewal budget includes 1.6 million towards the new 3-million-dollar Keys Reservoir project. This contribution to the reservoir projects saves the Scappoose residence from a 5 to 16 percent increase in water rates. It also contributes to the goal of the Urban Renewal to improve the infrastructure needed for future development. It is anticipated the District will contribute another \$500,000 to \$600,000 in next fiscal year budget to provide 21% of the cost of this project. The 21% is based on the percentage of land in the City boundary that is within the Urban Renewal District. Funding the Keys Reservoir does not change the limit of total Urban Renewal funding from the maximum of \$37 million. It continues the business incentives program to assist existing businesses to improve or expand their operation.

Sincerely,

Interim City Manager Larry Lehman

## **Budget Deliberations**

### **Urban Renewal Agency General Fund**

The Urban Renewal General Fund consists of revenue collected from property taxes and interest income. Vision for the year: To ensure the Urban Renewal District operates efficiently and in accordance with applicable City, State, and Federal laws. Revenue The Urban Renewal General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Principal sources of revenue are tax increment revenues. The Urban Renewal General Fund accounts for the

resources of the whole District, which was established in 2019 and this will be the fourth year that it will receive Tax Increment Financing revenues. The budget is calculated using the formula outlined in Oregon Revised Statutes. Collections from the current year's tax increment revenues for the District are projected to be \$800,100. Columbia County collects all property taxes and distributes collections for the District's certified tax dollars back to the District. Interest income for the year is estimated at \$35,000. The District places the vast majority of its funds in the state local government investment pool. Total amount of revenue for the Urban Renewal District General Fund is projected to be \$244,345. Within the Urban Renewal Fund, the District expects to expend \$1,858,614. These expenditures are budgeted into the following departments: Administration \$151,322, Business & Property Owners Incentives \$107,292, Water and Wastewater Projects \$1,600,000, and Contingency \$252,680.

### **Approval of 2024/2025 Urban Renewal Agency Budget**

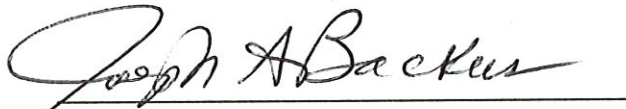
Budget Committee Member Marisa Jacobs moved, and Budget Committee member Jeannet Santiago seconded the motion to approve the 2024/2025 Urban Renewal Agency Budget. Motion passed (12-0). Chair Ty Bailey, aye; Budget Committee Member Joseph A. Backus, aye; Budget Committee Member Teresa Keller, aye; Budget Committee Member Rita Bernhard, aye; Budget Committee Member Tyler Miler, aye; Budget Committee Member Chris Vitron, aye; Budget Committee Member Marisa Jacobs, aye; Budget Committee Member Beth Rajski, aye; Budget Committee Member Andrew Lafrenz, aye; Budget Committee Member Jeannet Santiago, aye; Budget Committee Member Michelle Brown, aye; and Budget Committee Member Sandie Wiggs, aye.

**Calendar Check ~ next meeting May 14 & May 21, 2024, if needed**


No more meetings needed.

### **Adjournment of the Urban Renewal Agency Budget Committee meeting**

Chair Bailey adjourned the meeting at 8:32 pm.

  
Chair Joseph A. Backus

Attest:

  
City Recorder Susan M. Reeves, MMC