

MONDAY, MAY 6, 2019
CITY COUNCIL MEETING
Regular meeting 7:00 p.m.
Scappoose City Council Chambers

Call to Order

Mayor Burge called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Scott Burge	Mayor	Michael Sykes	City Manager
Patrick Kessi	Council President	Norm Miller	Police Chief
Megan Greisen	Councilor	Susan M. Reeves	City Recorder
Natalie Sanders	Councilor	Alexandra Rains	Assistant to City Manager
Joel Haugen	Councilor	Dave Sukau	Public Works Director
Josh Poling	Councilor	Chris Negelspace	City Engineer
Brandon Lesowske	Councilor		

Peter Watts Legal Counsel Press: Anna Del Savio, Columbia County Spotlight

Approval of the Agenda

Councilor Sanders moved, and Councilor Poling seconded the motion to approve the agenda. Motion passed (7-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Public Comments ~ There were no public comments.

Budget Committee Interview ~ Chris Vitron

Council interviewed Chris Vitron for the Budget Committee.

Mayor Burge explained he will be adding the appointment of Chris Vitron to the Budget Committee to the agenda.

Consent Agenda ~ April 15, 2019 Work Session minutes, April 15, 2019 City Council meeting minutes, and appointment of Chris Vitron to the Budget Committee

Councilor Haugen moved, and Council President Kessi seconded the motion to approve the Consent Agenda ~ April 15, 2019 Work Session minutes, April 15, 2019 City Council meeting minutes, and appointment of Chris Vitron to the Budget Committee. Motion passed (7-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Old Business

Ord No. 879 ~ Amendments to Municipal Code Title 13 updates Public Services

City Engineer Chris Negelspace went over the updates that Councilor Haugen requested at the last Council meeting. He explained under 13.04.060 - Use of Water, there was a comment about them having a licensed plumber and we inserted the language "person authorized by the Oregon Plumbing Specialty Code".

Mayor Burge stated the public hearing is still open. He asked if there was anyone who would like to comment on Ordinance No. 879? Seeing none, Mayor Burge closed the hearing at 7:12 p.m.

Mayor Burge read the Ordinance title for a second time ~ Ordinance No. 879: An Ordinance Amending the Scappoose Municipal Code Title 13, Chapters 13.04, 13.08, 13.12, 13.16, 13.20, 13.28 and 13.32 (Public Services).

Motion passed (7-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

New Business

Proclamations

VFW Buddy Poppies

Mayor Burge read the VFW Buddy Poppies Proclamation.

Local VFW Post 4362 Members Frank Weber, David Sleightam, and Charles Welter handed out Buddy Poppies to all in attendance.

National Small Business Month

Mayor Bure read the National Small Business Month Proclamation.

National Law Enforcement Week

Mayor Burge read the National Law Enforcement Week Proclamation.

Council thanked Police Chief Norm Miller and all the Officers for their service.

National Public Works Week

Mayor Burge read the National Public Works Week Proclamation.

Council thanked Public Works Director Dave Sukau.

CC Rider Update ~ Todd M. Wood, Transit Program Administrator

Todd Wood, Program Administrator for Columbia County Rider, explained he's been with them for almost a year, and he is here this evening to give Council an update. He went over the power point.



5/7/2019

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COLUMBIA COUNTY
Transit Department CC Rider



ST. HELENS, OR 97051
1103 River Road Rd.
Phone: (503) 336-6129
www.columbiacountytransit.com

Services

Line 1 to Portland Commuter Service

Average Rides per Day: 190 | Month: 4,000 | Year: 48,000

Line 2 to PCC Rock Creek Student Service

Average Rides per Day: 29 | Month: 600 | Year: 7,200

Line 3 St Helens / Flex Intercity Service

Average Rides per Day: 27 | Month: 570 | Year: 6,800

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Service • Engagement • Connection • Innovation



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Services

Line 5 Rainier/Longview intercity service

Average Rides per Day: 5 | Month: 105 | Year: 1,200

Line 6 Vernonia/Hillsboro intercity

Average Rides per Day: 2 | Month: 28 | Year: 336

Dial – A – Ride Service

Average Rides per Day: 38 | Month: 800 | Year: 9,600

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Services

Rides Daily: 290
Rides Monthly: 6,100
Rides Yearly: 73,000

Miles Daily: 2,200
Miles Monthly: 46,000
Miles Yearly: 553,000



ST. HELENS, OR 97051
1125 Deer Island Rd.
Phone: 503.346.6139
www.clatsopcountyride.com

5/7/2019

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Employment

County Staff:

Administrator: Todd M. Wood
Coordinator: John Dreeszen
Admin: Angela Garrett

MTR Western Staff:

Dispatchers: 3
Mechanics: 1
Drivers: 12
Manager: 1



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Phone: 503.346.6139
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Sources of Revenue

State Grants	Contracted Revenue
Federal Grants	County Contribution
Fares	Other Contributions



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State STF:	\$123,792
Federal 5311:	\$461,553
Federal 5310:	\$165,314
Federal 5311f:	\$137,206

5/7/2019

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Hillsboro, OR 97123
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Grants Require Matching Dollars

Many grants require local matching dollars
i.e. 5311 Federal Rural Operating Grant

Fares cannot be used to match grants

5/7/2019

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ST. HELENS, OR 97051
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Hillsboro, OR 97123
www.clatsopcountyrider.com

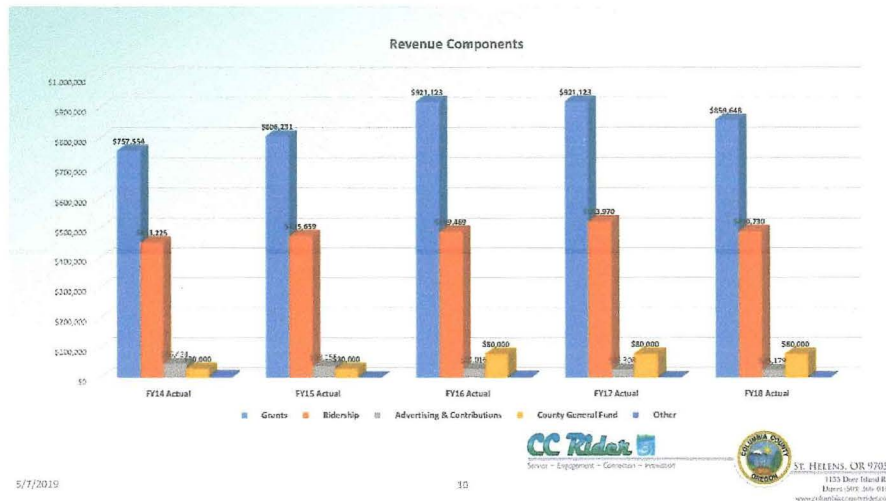
Fares:	\$240,919
Contracted Revenue:	\$249,811
County Contribution:	\$135,000
Other Contributions:	\$ 25,179

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State Transportation Improvement Fund

Tax based on how much you make and where you work.

First funding cycle is for planning, expansion, and new projects only.

The County will receive approximate \$400,000 per year for eligible projects.

5/7/2019

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ST. HELENS, OR 97051
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 Broomfield, OR 97001
 www.sthelenscountyoregon.com

State Transportation Improvement Fund

Adding 5 hours of Dial-a-Rides per day

Adding 5 trips per day on the St Helens / Scappoose Flex.

Funding Vernonia with an expansion to Banks 5 days per week.

Reducing all fares by \$1 for qualified Elderly, Disabled, Veterans and Low income residents.

Increasing Portland Medical Rides to once per week.

5/7/2019

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Expenses

Contracted Operations

Maintenance

Fuel

Administrative

Overhead

5/7/2019

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ST. HELENS, OR 97051
1133 Deer Island Rd.
Phone: 503.365.6129
www.sthelensoregon.gov

Contracted Operations

Current contract held by MTR Western:

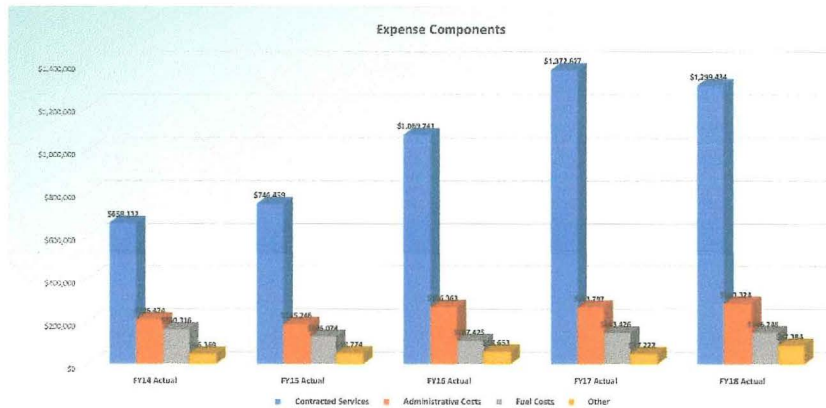
Cost \$55 per service hour

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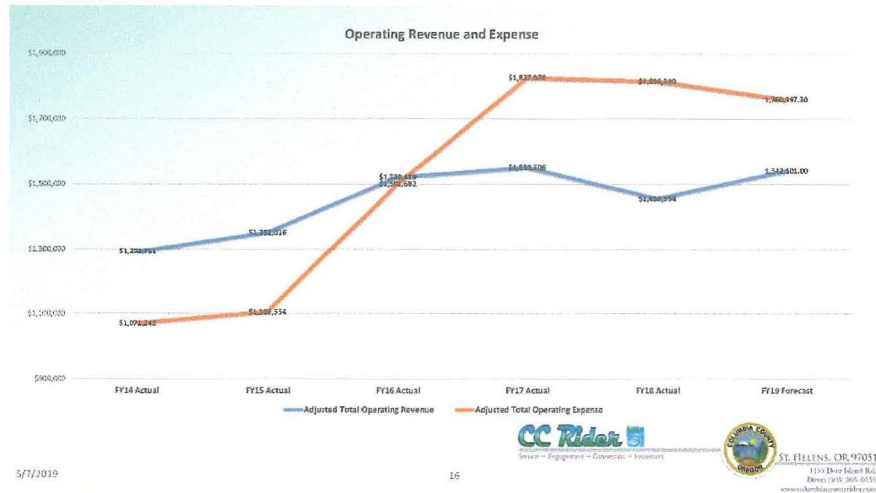


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Local Funding

Formation of a service district

Permanent Property Tax

\$.18 per \$1000 of assessed value

\$1.50 Per Month

For every \$100,000 of assessed value

5/7/2019

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How does that Compare?

**The tax will bring in approximately:
\$1,000,000 in the first year**

	Population	\$311 \$/Year	Fares	Property Tax	Revenue	Payroll Tax	Revenue	Total Revenue
City of Canby (Canby Area Transit)	17,719	\$280,663	\$60,000	n/a	\$0	\$6/\$1000	\$1,381,000	\$1,721,663
City of Sandy (Sandy Area Metro)	11,149	\$395,141	\$99,000	n/a	\$0	\$6/\$1000	\$1,000,000	\$1,494,141
Columbia County (Columbia County Rider)	51,782	\$436,751	\$242,655	\$.18/\$1000	\$1,000,889	n/a	\$0	\$1,680,295
Lincoln County Transportation District	48,920	\$610,918	\$210,000	\$.0974/\$1000	\$741,634	n/a	\$0	\$1,562,552
South Clackamas Transportation District	22,000	\$282,028	\$39,000	n/a	\$0	\$5/\$1000	\$600,000	\$921,028
Sunset Empire Transportation District	39,182	\$501,222	\$270,000	\$.1620/\$1000	\$394,711	n/a	\$0	\$1,765,933
Tillamook County Transportation District	26,690	\$395,358	\$267,000	\$.2000/\$1000	\$958,974	n/a	\$0	\$1,661,332

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What will we do with the Money

Return of Weekend Commuter Services
Expanded College Services
Expanded Flex Services including Weekend
Expanded Dial-A-Ride services

5/7/2019

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ST. HELENS, OR 97051
1135 Deer Island Rd.
Deer, OR 97030-0150
www.sthelenscityride.com

What Happens Otherwise

More cuts on January 1, 2020 Including:
Reduced or Eliminated College Services
Reduced Dial-A-Ride Services
Reduced Flex Services

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Public Transit Is Critical for our Community

One House = One Ride
Once per month

5/7/2019

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www.sthelenscityride.com

Todd Wood explained he considers transit to be critical to a community and he has done a lot of work trying to shore up the transit as is, but he can't do this without the City's help. He stated this is a County wide system, every City has skin in this game, and every City is a part of this transit system. He explained what he is asking every City to say is, if the voters pass a tax measure in November, that the City will join CC Rider and be a part of the service district.

Mayor Burge thanked Todd Wood for the update.

Res No. 19-03: A Resolution of the City Council of the City of Scappoose Authorizing the City Manager to Direct Staff to Take All Necessary Steps in Preparing the Referral of a \$0.03 Local Fuel Tax to the November 2019 Ballot

Public Works Director Dave Sukau went over the power point.

LOCAL GAS TAX

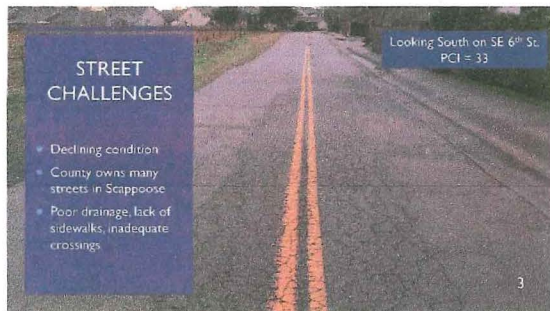
CITY OF SCAPPOOSE



CHALLENGES THE CITY FACES

- 1 – Maintain / improve pavement conditions
- 2 – Improve / construct sidewalks and bicycle routes
- 3 – Develop funding strategy

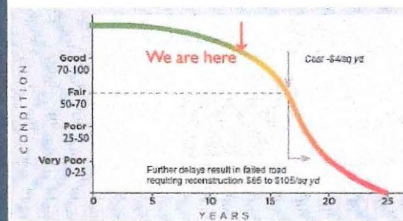
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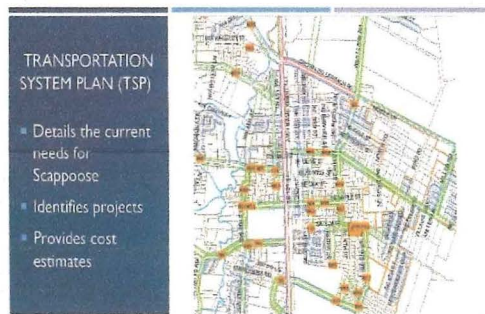
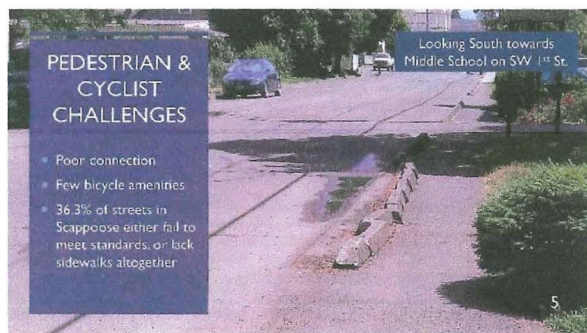
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PAVEMENT REPORT

- Updated in 2017
- Current rating 72
- Fair rating < 71
- Street quality will decline without more funding
- Cost of repairs increases as rating decreases



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PUBLIC WORKS BUDGET	
Budgets	Revenue Sources
Parks	General Fund/Property Taxes
Water	Utility Billing
Wastewater	Utility Billing
Storm	Utility Billing
Streets	Outside Sources

STREETS REVENUE SOURCES	
State Gas Tax	
Inspection Fees	
Interest	
Federal Gas Tax	

FEDERAL GAS TAX	
<u>A.K.A. - Surface Transportation Fund</u>	
Allocated by ODOT for approved capital* projects	
City receives approximately \$75,000 per year into this fund	
Current balance of \$348,972	
City is building the fund in plans of a large paving project	

*What is a capital project? The City of Scappoose recognizes "capital" as an investment into its assets or infrastructure that exceeds \$5,000

2018-19 STREET BUDGET	
Revenue	
State Gas Tax	\$493,317 (Estimated revenue)
Misc. Income	\$45,400 +/- (Estimated Interest and Inspection Fees)
Total	\$538,717
Expenses	
Personnel Services	\$229,997 (Staff Wages and Benefits)
Materials and Services	\$252,713 (Supplies and Contracted Services)
Capital / Equipment	\$55,000 (Primarily Streetlight Replacement)
Contingency	-\$1,007 (Unallocated Revenue)
Total	\$538,717

*Note: This is an abbreviated budget

and cyclist facilities present significant safety and livability concerns, specifically in and around the community's schools. The 2016 TSP includes more than 50 fiscally constrained projects totaling approximately \$50 million. Nearly all identified pedestrian and cyclist projects in the TSP name the City of Scappoose as the primary or sole financier. The results of the Scappoose Community Survey conducted at the end of calendar year 2018 indicated that nearly 90% of the community thinks that the maintenance and construction of streets and sidewalks is important in the scope of City services. At the 2019 Annual Town Meeting, 92% of attendees supported implementation of a local gas tax of \$0.03 per gallon, as opposed to a property tax levy or transportation utility fee. Furthermore, staff estimates that over 80% of the revenue that would be received by the gas tax would be paid by pass-through commuters and visitors from outside of the community. Staff estimates that a local gas tax of \$0.03 would generate approximately \$300,000 in revenue annually. He explained staff recommends that Council adopt the resolution authorizing the City Manager to direct staff to take all necessary steps in preparing the referral of the gas tax to the November 2019 ballot.

City Manager Sykes explained what this means is we are going to work at preparing this, and staff will be coming back to Council probably mid-July with a resolution that will actually put it on the ballot.

Legal Counsel Peter Watts explained we would need to have a prepared ballot title by mid-August at the latest in order to make it on to the November ballot.

Councilor Haugen talked about the possibility of adding a sunset clause just to make it more palatable to voters. He stated he wants this to pass and anything we can do to benefit that might be worth looking at.

Mayor Burge replied he thinks that what comes back at the mid-July meeting is what the clauses would be and what the measure would look like.

Councilor Kessi stated if we have a sunset clause, he would just make sure that whatever the number is makes sense for what we want to do. He likes the idea to have the sunset clause stating this is the amount of time and this is our plan for that time.

Councilor Lesowske asked Dave, in his figures didn't he show that only \$50,000 would be allocated for improvements because the other money was to just maintain the current surfaces?

Public Works Director Dave Sukau replied \$50,000 was identified for streetlights. He stated as we gain on the status of those, the health of those, which we are, that would transfer over. He stated right now we are still playing catchup on a lot of out dated lights in the community that are just failing and falling over, so we are winning that battle, but it is going to take a few years and then those funds will be rolled over into something else that is prioritized as useful at the time.

Councilor Lesowske asked if we have an additional \$300,000 per year, how would that dollar value be shared on maintenance of current streets versus the needs of the nine million dollars that we identified?

Public Works Director Dave Sukau replied he thinks that we would find a number that would hone in on improving the conditions of our streets, and the remainder (depending on Councils vote), would defer over into that bank for those projects.

Councilor Lesowske stated he thinks it builds out on Council President Kessi's question of how long do we create a sunset for, and whatever is decided, would it give us that amount of dollars to get us where we want, or could we do it in less, or would it take more.

City Manager Sykes explained this money also helps us leverage other money, it allows us to utilize some of our system development charges for projects. He explained in addition, we can go out for safe routes to school grants which require a 50% match, so it gives us a little bit more opportunity, which the City has done well with, in the past.

Councilor Poling stated he thinks the biggest thing is making sure that we have that community outreach, letting them know exactly what we are doing, but also that it is specific that this funding is helping improve our road/sidewalk conditions.

Legal Counsel Peter Watts gave an overview of who can, and cannot, promote the ballot measure.

Assistant to City Manager Alexandra Rains stated another important point about this is, it is all based on use.

Councilor Haugen moved, and Councilor Sanders seconded the motion to adopt Res No. 19-03: A Resolution of the City Council of the City of Scappoose Authorizing the City Manager to Direct Staff to Take All Necessary Steps in Preparing the Referral of a \$0.03 Local Fuel Tax to the November 2019 Ballot. Motion passed (7-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Ord No. 880: An Ordinance of the City of Scappoose Accepting the Transfer of Jurisdiction Over Portions of JP West Road, EM Watts Road and Columbia Avenue from Columbia County as Part of the Agreement to Finalize the Conveyance of Chapman Landing to the City of Scappoose from Columbia County and Declaring an Emergency

Assistant to City Manager Alexandra Rains went over the staff report and explained, as part of the Agreement to Transfer Chapman Landing, it stipulated that the City accept jurisdiction over portions of three County owned roads within the City limits:

1. JP West Road from Highway 30 to fifty (50) feet past the entrance to Veterans Park (end of sidewalk on the northwest corner), including the bridge (NBI#22037)
2. EM Watts Road, from HWY 30 to four hundred (400) feet west of Keys Road (end of the sidewalk on the southern side of the roadway), including bridge (NBI#13344A)
3. All of Columbia Avenue that is within the Scappoose Urban Growth Boundary (concluding at the eastern most boundary of the property described as Columbia

County Assessor Map #3107-CA-00700)

Assistant to City Manager Alexandra Rains explained as of today, the County has already passed Ordinance 20-2019, which transferred their jurisdiction to the City and went into effect immediately upon passage. She explained as part of the Agreement to Transfer Chapman Landing, the County agreed to make a one-time payment of \$60,000 to the City to assist with the pavement overlay of JP West Road. Moving forward, the portions of JP West, EM Watts, and Columbia Avenue noted above will be the financial responsibility of the City to maintain. She explained, as the County Ordinance 20-2019 has already gone into effect, Staff recommends Council declare that an emergency exists, and that Ordinance No. 880 shall be in full force and effect from and after its passage.

Mayor Burge opened the public hearing at 8:30 p.m. and closed it due to no one wanting to speak on this matter.

Councilor Sanders moved, and Council President Kessi seconded the motion to adopt Ord No. 880: An Ordinance of the City of Scappoose Accepting the Transfer of Jurisdiction Over Portions of JP West Road, EM Watts Road and Columbia Avenue from Columbia County as Part of the Agreement to Finalize the Conveyance of Chapman Landing to the City of Scappoose from Columbia County and Declaring an Emergency.

Mayor Burge read the title for the first time ~ Ord No. 880: An Ordinance of the City of Scappoose Accepting the Transfer of Jurisdiction Over Portions of JP West Road, EM Watts Road and Columbia Ave from Columbia County as Part of the Agreement to Finalize the Conveyance of Chapman Landing to the City of Scappoose from Columbia County and Declaring an Emergency.

Mayor Burge read the title for the second time ~ Ord No. 880: An Ordinance of the City of Scappoose Accepting the Transfer of Jurisdiction Over Portions of JP West Road, EM Watts Road and Columbia Ave from Columbia County as Part of the Agreement to Finalize the Conveyance of Chapman Landing to the City of Scappoose from Columbia County and Declaring an Emergency.

Motion passed (7-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Ord No. 881: An Ordinance Amending the Scappoose Municipal Code Chapter 8.20.140, Unnecessary Noise

Police Chief Norm Miller went over the staff report. He explained the City's existing Municipal Code 8.20.140 Unnecessary Noise, relies on what is referred to as the "reasonableness standard" for enforcement. In practice, this standard relies on a police officer to determine what, in their opinion, constitutes an unreasonable level of noise prior to issuing a citation. Other jurisdictions have found this method to be too subjective to successfully prosecute noise violations.

Chief Miller explained having taken this information into consideration, City Staff is proposing new language be added to SMC 8.20.140 that creates an objective standard by identifying the decibel at which a noise is considered too loud and the method by which to determine said decibel level. The proposed changes are outlined in Exhibit A: at a volume of 55 decibels or greater. The decibels must be read with a sound meter located at the property boundary line of the property in question. The decibel level will be taken with a sound meter operated by the Scappoose Police Department. This applies to the operation of equipment requiring a Commercial Driver's License or Commercial Learning Permit, between 10:00 pm and 6:00 am, if the equipment is being operated in residential zones, unless the City has granted a temporary permit for the operation of the equipment, or the equipment is being operated by a unit of government responding to an emergency. He explained staff recommends Council adopt the amendment to Scappoose Municipal Code 8.20.140 as presented.

Mayor Burge opened the public hearing at 8:34 p.m.

Marie Gadotti, Scappoose, asked how does this work when you are farming in the City limits?

Chief Miller replied it would have to be complaint driven.

Legal Counsel Peter Watts stated this is in effect between 10 p.m. and 6 a.m. and it is also written where you can get a temporary permit if needed.

Councilor Haugen stated he thinks we need to specify the hours for residential upfront because he was unclear about that.

Councilor Lesowske asked if you are in an apartment complex how does this apply?

Chief Miller replied in an apartment complex it would be a civil problem rather than a police issue.

Councilor Sanders asked if 55 is kind of the standard that most cities use?

Chief Miller replied they looked at when summer fest was taking place with the bands, they did 65 decibels, so they lowered that and suggested 55.

Mayor Burge closed the public hearing at 8:38 p.m.

Councilor Poling moved, and Councilor Haugen seconded the motion to adopt Ord No. 881: An Ordinance Amending the Scappoose Municipal Code Chapter 8.20.140, Unnecessary Noise, as amended with adding the hours for residential, 10 p.m. to 6 a.m.

Mayor Burge read the title for the first time ~ Ord No. 881: An Ordinance Amending the Scappoose Municipal Code Chapter 8.20.140, Unnecessary Noise.

Announcements ~ Information only

Calendar

Mayor Burge went over the calendar.

City Manager, Police Chief, Councilors, and Mayor

City Manager Sykes explained Council has a copy of his department report. He explained the Planning Commission will be hearing the PCC application on May 9. He talked about some potential apartments. He explained there has been a lot of concern about the candle and making sure the City helps preserve it. He explained they have been meeting with the potential developer who is willing to leave the barn and the candle. He explained every department is very busy, there is a lot going on. He explained Alex is busy trying to get the preliminary work started at Chapman Landing, which is exciting. He explained the Port of Columbia County has started on the sewer project that Council approved at the last meeting.

Councilor Poling explained he would be happy to stay as long as needed at the first budget meeting, to get through it all in one night.

Councilor Sanders thanked staff for the Earth Day event.

Councilor Lesowske reminded everyone that the ballots have been sent out.

Executive Sessions:

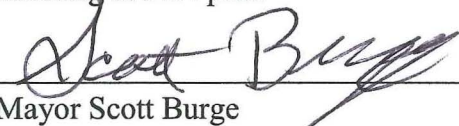
1. ORS 192-660(2)(e) Real Property Transaction
2. ORS 192-660(2)(e) Real Property Transaction

Mayor Burge read the opening statement and then went into Executive Session at 8:44 p.m.

In attendance: Mayor Burge, Council President Kessi, Councilor Greisen, Councilor Sanders, Councilor Poling, Councilor Haugen, Councilor Lesowske, City Manager Sykes, Legal Counsel Peter Watts, City Recorder Susan Reeves, Public Works Director Dave Sukau, and City Engineer Chris Negelspach.


Mayor Burge came out of Executive Session into open session at 9:14 p.m.

Adjournment ~ Mayor Burge adjourned the meeting at 9:14 p.m.



Mayor Scott Burge

Attest:



City Recorder Susan M. Reeves, MMC