

MONDAY, JUNE 17, 2019
CITY COUNCIL MEETING AGENDA
Regular meeting 6:00 p.m.
Scappoose Council Chambers
33568 East Columbia Avenue

Call to Order

Mayor Burge called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call

Roll Call

| | | | |
|------------------|-------------------|-----------------|---------------------------|
| Scott Burge | Mayor | Michael Sykes | City Manager |
| Patrick Kessi | Council President | Norm Miller | Police Chief |
| Natalie Sanders | Councilor | Susan M. Reeves | City Recorder |
| Joel Haugen | Councilor | Alexandra Rains | Assistant to City Manager |
| Josh Poling | Councilor | Dave Sukau | Public Works Director |
| Brandon Lesowske | Councilor | Jill Herr | Finance Administrator |

Peter Watts Legal Counsel Press: None

Excused: Councilor Megan Greisen

Also present: Program Analyst Huell White

Approval of the Agenda

Councilor Sanders moved and Councilor Poling seconded the motion to approve the agenda. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Public Comments

Patty Conroy, Scappoose, explained she wanted to talk about the Peace Candle. She talked about World Peace and how we don't hear those words often. She mentioned the candle which represents World Peace is looking kind of tired and needs some maintenance. She explained the sign on the candle doesn't just say Peace Candle, it says Peace Candle of the World. She explained something she would like to present and have considered is that all of the people of the World long for and dream of World Peace. She stated the only thing preventing us from achieving World Peace is ourselves. She explained the Peace Candle represents choices that we have made ~ the choice between darkness and light, the choice between unity and disunity. She stated it is our candle that can remind us that the same virtues we need to build strong families

and communities are the same virtues we need for World Peace. She would ask that the City Council not only protect and preserve the candle but also purchase the land it stands on and maybe a small tract of land around it for seating and some paths and inspirational things for World Peace.

Council thanked Patty.

Mayor Burge explained we are working to make sure the candle is preserved.

Patty Conroy replied she would like to help anyway she can.

Consent Agenda ~ June 3, 2019 City Council meeting minutes

Councilor Haugen moved and Council President Kessi seconded the motion to approve the consent agenda ~ June 3, 2019 City Council meeting minutes. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Old Business

Ord. No. 882: An Ordinance to Establish Urban Renewal Agency

(Continuation of hearing)/First Reading

Mayor Burge continued the public hearing at 6:04 p.m.

Assistant to City Manager Alexandra Rains explained this is a continuation of the first hearing. She explained the recommendation from staff is still the same that Ordinance No. 882 is passed as presented, and as mentioned before, this establishes the Urban Renewal Agency. She explained included in your packet you will see a memo that was sent out, going over all of Chief Greisen's testimony, all of his points. She explained if you have any additional questions, they are willing to answer those questions.

Councilor Lesowske asked Assistant to City Manager Alexandra Rains if she worked directly with Chief Greisen reviewing the questions he brought up at the last meeting?

Assistant to City Manager Alexandra Rains replied they took a copy of his testimony and she sat down with the consultant team and reviewed it point by point, they researched, gathered information and she wrote parts of the memo and the consultant team wrote parts of it and then they combined it. She explained she sent Chief Greisen a copy of the memo last week and scheduled a meeting with him next week for City Manager Sykes and her to sit down with him.

Councilor Haugen asked, just establishing the agency does not commit the City to anything, correct?

Assistant to City Manager Alexandra Rains replied correct, it does not.

Council President Kessi stated I know with this resolution it is establishing the agency and in establishing the plan, did we look into what Mr. Waggoner said about the Middle School being part of the plan?

Assistant to City Manager Alexandra Rains replied we can leave it in, that is not a huge deal. She explained she spoke with the consultant team and they said putting it back isn't going to make a huge difference either way. She stated it won't generate revenue unless something happens with it. She thinks the recommendation to take it out was simply because the School District had expressed that they had no intention of really letting that site go. She explained if Council would prefer that it be in, it is not a big deal to put it back in.

Council President Kessi stated he does agree with Mr. Waggoner's comments in regard to that being a key piece of property within the City.

Councilor Poling agrees with that also.

The consensus of Council is to add the Middle School back in.

Mayor Burge asked if anyone else would like to talk on this matter, seeing none, he closed the hearing at 6:10 p.m.

Councilor Haugen moved and Council President Kessi seconded the motion to adopt Ordinance No. 882: An Ordinance Declaring that Blighted areas exist in the City of Scappoose Establishing the need for an Urban Renewal Agency in the City and Electing a Method for Exercising of the power of an Urban Renewal Agency within the City. Creating sections: 2.56– 2.56.080 Urban Renewal Agency of the Scappoose Municipal Code.

Mayor Burge read the title of Ordinance No. 882 for the first time. An Ordinance Declaring that Blighted areas exist in the City of Scappoose Establishing the need for an Urban Renewal Agency in the City and Electing a Method for Exercising of the power of an Urban Renewal Agency within the City. Creating sections: 2.56– 2.56.080 Urban Renewal Agency of the Scappoose Municipal Code.

New Business

Community Enhancement Program Recommendations

City Manager Michael Sykes explained at the June 3 Council meeting Council heard the Community Enhancement Program applicants. He explained in the packet you will find the spread sheet that shows how each of the Councilors voted for each of the projects. He explained collectively the total for all the projects is \$29,990.45.

Council President Kessi moved and Councilor Poling seconded the motion to approve the allocations as presented. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Resolution No. 19-06: Extending Workers' Compensation Coverage to Volunteers

Police Chief Norm Miller explained this is a resolution that staff brings to Council yearly regarding volunteers and this year we have included the community service workers that will go through the Municipal Court.

Councilor Haugen moved and Councilor Poling seconded the motion to approve Resolution No. 19-06: Extending Workers' Compensation Coverage to Volunteers. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Mayor Burge asked for a motion to amend the agenda to move agenda item #11 to after # 4.

Councilor Sanders moved and Council President Kessi seconded the motion to amend the agenda. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Purchase of an Excavator

Public Works Director Dave Sukau went over the staff report. He explained in 2014, City of Scappoose Public Works purchased a John Deere 60 mini excavator. This machine met the needs of the types of work being performed at that time. Recently, Public Works has begun performing larger projects "in house" in an effort to reduce the need to contract work that City crews are capable of performing. With the purchase of a full size excavator, Public Works crews will be able to perform excavation and pipework tasks in a faster more efficient manner. This will also allow Public Works to tackle larger projects within the City and City Watershed without having to rent machines to do so. Rental machines are costly and not always available when City crews need them. Projects include pipe replacement, dam maintenance and work at the Wastewater Treatment Plant. Over the last few weeks, the Public Works Dept. has solicited pricing for new and used excavators. Prices for three different new machines were obtained and the two lowest priced machines were demonstrated. Price and availability of used machines were also researched.

Findings:

New

- | | |
|-------------------------|-------------------|
| 1.) JCB JZ141 LC | \$142,628 (lease) |
| 2.) Kobelco SK140SRDZ-5 | \$163,059 " " |
| 3.) John Deere 135G | \$184,854 " " |

Used ~ No equivalent used machines are available at this time. Research of comparable machine sales found that used machines with a 15-20% reduction in price from new had substantial use and hours. These machines also had no warranty and are difficult to finance. He explained staff has inquired into a lease/purchase of qualifying models and estimates an annual payment of

\$40,000 to \$47,000 depending upon the model selected. In the 2019-20 Budget, \$50,000 for the first-year lease payment has been allocated. He explained staff recommends City Council authorize purchase of the new Kobelco SK140SRDZ-5 Excavator.

Council President Kessi asked about the cost and if it is in the budget?

Finance Administrator Jill Herr explained it is a lease for four years.

Council President Kessi asked how often would we use an excavator?

Public Works Director Dave Sukau replied it is used certain times of the year and in summer we would have more work that would require it. He explained it would also be used for water line replacement, maintenance, installations, etc. He explained it would be used at the Wastewater Treatment Plant. He explained currently we are using a smaller machine and they are over working it. He explained having these tools in our toolbox allows us to jump on things right away instead of waiting until we can get the item.

Councilor Poling asked how long is the warranty for the excavator?

Public Works Director Dave Sukau replied two years.

City Manager Sykes explained a couple of years ago we had to clean out a couple of the dams and it cost it approximately \$120,000 to clean both of the dams and the reason is because we didn't have the equipment, so we contracted it out.

Councilor Poling moved and Council President Kessi seconded the motion to approve the purchase of the Kobelco SK140SRDZ-5 Excavator. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Mayor Burge recessed the meeting at 6:28 p.m.

Assistant to City Manager Alexandra Rains left at 6:28 p.m.

Mayor Burge reconvened the meeting at 7:00 p.m.

Budget items ~ starting at 7:00 p.m.

2019-2020 Budget

Consideration of the 2019-2020 Fiscal Year Budget

Hold a Public Hearing to determine if the City should elect to receive State Shared Revenues

Mayor Burge opened the public hearing at 7:00 p.m. and closed it due to no one wanting to speak on this matter.

Resolution No. 19-07: A Resolution Certifying that the City of Scappoose Meets All Requirements to Receive State Shared Revenues for Fiscal Year 2019-20

City Manager Sykes explained we would recommend approval of Resolution No. 19-07 and Resolution No. 19-08.

Resolution No. 19-08: A Resolution Declaring the City's Election to Receive State Revenue for the Fiscal Year 2019-2020, for the City of Scappoose

Council President Kessi moved and Councilor Haugen seconded the motion to adopt Resolution No. 19-07: A Resolution Certifying that the City of Scappoose Meets All Requirements to Receive State Shared Revenues for Fiscal Year 2019-20 and Resolution No. 19-08: A Resolution Declaring the City's Election to Receive State Revenue for the Fiscal Year 2019-2020, for the City of Scappoose. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Adopting the City of Scappoose 2019-2020 Budget

Public Hearing/Approval

Resolution No. 19-09: Hold a Public Hearing on the proposed Approval budget for the Fiscal Year 2019-2020, Making Appropriations, Imposing the Tax, and Categorizing the Tax

Mayor Burge opened the public hearing at 7:02 p.m.

City Manager Michael Sykes stated he thinks this is a very good budget and it offers the City an opportunity to move forward in a lot of different directions and continue to do the important work for the community. He explained staff recommends approval of the budget.

Mayor Burge asked if there was anyone who would like to comment on next year's budget? He stated seeing no comments he will go ahead and close the public hearing. He asked Council if they have any questions, seeing none he asked for a motion.

Councilor Haugen moved and Councilor Poling seconded the motion that Council adopt Resolution No. 19-09: Hold a Public Hearing on the proposed Approval budget for the Fiscal Year 2019-2020, Making Appropriations, Imposing the Tax, and Categorizing the Tax. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Resolution No. 19-10: Supplemental Budget Transfer of Appropriations, Establishing Appropriation with the 2018-2019 Budget

Resolution No. 19-11: Budget Transfer of Appropriations, Establishing Appropriation with the 2018-2019 Budget

Mayor Burge opened the public hearing at 7:03 p.m.

Finance Administrator Jill Herr stated there is a supplemental budget and three budget transfers which are in Resolution No. 19-10 and Resolution No. 19-11. She explained the supplemental budget will be in the Parks SDC fund and that has to do with the sale of the SE 2nd Street property. She explained for the budget transfer the Police Department received a grant for some radar signs and we didn't have that budgeted for at the time. She explained we were able to make up most of the money, but we needed a little bit of a transfer to cover the purchase of those signs and we were reimbursed for those. She explained in the Stormwater Fund they weren't finished with the project along the creek when the budget was being prepared and so this is the excess expenditures related to that project. She explained in the Utility Fund the interest rate was listed incorrectly and we need an additional \$2,854 to cover that interest payment.

Mayor Burge asked if anyone would like to comment on this matter, seeing none he closed the public hearing.

Councilor Poling moved and Councilor Sanders seconded the motion that Council adopt Resolution No. 19-10: Supplemental Budget Transfer of Appropriations, Establishing Appropriation with the 2018-2019 Budget and Resolution No. 19-11: Budget Transfer of Appropriations, Establishing Appropriation with the 2018-2019 Budget. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Resolution No. 19-12: 2019-2020 Fee Resolution

Mayor Burge opened the public hearing at 7:06 p.m.

City Manager Michael Sykes explained in your packet you will see a fee update information sheet that was prepared by staff that outlines some of the modifications to the fees. He explained this is something we do once every year and the changes are highlighted in red.

Finance Administrator Jill Herr explained most of the fees have been adjusted to reflect what we are paying for, for example, copies. She explained with the business licenses we made that more uniform with the half year license, which has not been raised for some time. She explained fees for police reports and items within the court department have been adjusted to reflect what our staff time would be on those items.

Public Works Director Dave Sukau explained the updates in Public Works were ~ Connection Fee increase:

- Specify ¾" meter to be \$350.00
- Establish 1" Meter to be \$450.00 vs prior "Cost/Time & Materials"
- Add "Meters greater than 1 inch" billed at "Cost/Time & Materials"
- Add "Water – Install new service line" billed at "Cost/Time & Materials"

Public Works Director Dave Sukau explained the other increases were due to cost of living.

Mayor Burge closed the public hearing at 7:08 p.m. due to no one wanting to speak on this matter.

Councilor Haugen asked for an explanation for the increase in the stormwater rates.

Public Works Director Dave Sukau replied the increase is \$2.00 and it will allow the City to do a couple of things, one is catch basins and pipe work and the other thing is an enhanced leaf recovery. He explained we are trying to give the public the ability to have a place to dispose of leaves.

Councilor Haugen replied he thinks it might be productive to have for the public some rationale for that increase.

Councilor Sanders stated she was thinking along those lines too just because with that and the other increases they will be seeing a noticeable change.

City Manager Sykes stated we will include that in the newsletter.

Council President Kessi talked about advanced notice, as much as we can give.

Councilor Sanders stated there might not be much notice since this will go into effect July 1.

Finance Administrator explained for the utility bills it would actually start July 15, which is the new billing cycle so they actually wouldn't see it on their bill until their August bill, that will be received around the 25th of August. She explained so we will have time to put that in the next newsletter.

City Manager Sykes explained even with the \$2.00 stormwater fee increase we are cheaper than a neighboring community.

Councilor Haugen moved and Councilor Sanders seconded the motion to adopt Resolution No. 19-12: 2019-2020 Fee Resolution. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Sanders, aye; Haugen, aye; Councilor Poling, aye and Councilor Lesowske, aye.

Announcements ~ information only

Calendar

Mayor Burge went over the calendar.

City Manager, Police Chief, Councilors, and Mayor

City Manager Sykes explained, the City, with the leadership of Peter, was able to assist with the agreement for the property by Crown Zellerbach. He explained we are continuing to meet with the proposed property owner of the candle. He explained we rehabbed the well at Dutch Canyon. He talked about working with the Railroad regarding maintaining the park strip, and stated we are making progress.

Chief Miller explained last month he attended the School Board meeting. He explained he did a walkthrough of all of the schools for school safety. He explained the School District has stepped up and made a lot of changes, they are still not done, but their huge list is now a short list. He explained the Municipal Court community service is up and running.

Councilor Poling explained he attended the last couple of Saturday Markets, and they were really well attended. He stated if you haven't checked it out lately, stop by.

Council President Kessi talked about the traffic committee meeting and how they are trying to make a couple of intersections safer. He talked about Chief Miller being able to get some signs up on the Highway for truck breaks and noise. He thanked Norm for all the hours that he puts in, he really appreciates that.

Councilor Sanders thanked everyone for joining in on her celebration.

Councilor Haugen stated it was timely that Patty made her comments about the candle and we should leverage her enthusiasm to move this forward.

Councilor Lesowske stated congrats to the Class of 2019.

Mayor Burge explained the Columbia County Tourism initiative has a draft for pre-budgeting the destination development plan for the County, which is the first step for accessing funding and one of the major projects is the Crown Zellerbach Trail. He explained it is going to include parking and outreach to help people come here and visit. He explained if you want to see the plan, City Manager Sykes has a copy of it. He explained the Columbia County Economic Team is reforming. He explained they are going to reelect the board and there will be a good mix of government and some private businesses that are involved and a chance to really grow that organization. He stated it should be a much more effective organization.

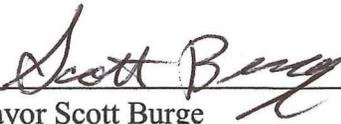
Council thanked Peter for all his work on the property transaction.

Mayor Burge explained City Manager Sykes helped with that also.

Legal Counsel Peter Watts explained it was a team effort and he got a lot of help from staff.

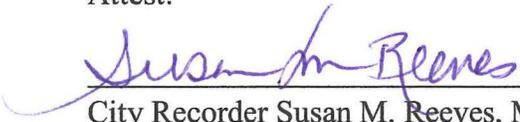
Adjournment

Mayor Burge adjourned the meeting at 7:22 p.m.



Mayor Scott Burge

Attest:



City Recorder Susan M. Reeves, MMC