

Scappoose City Council Retreat
Agenda
February 23, 2019
8:30 a.m.
Varsity Grill (back room)
52001 Columbia River Highway
Scappoose, OR 97056

City Manager Michael Sykes started the Council Retreat at 8:43 a.m.

Introductions

Present: Mayor Scott Burge, Council President Patrick Kessi, Councilor Megan Greisen, Councilor Natalie Sanders, Councilor Josh Poling, Councilor Joel Haugen, Councilor Brandon Lesowske, City Manager Michael Sykes, City Recorder Susan Reeves, Assistant to City Manager Alexandra Rains, Public Works Director Dave Sukau, and Legal Counsel Peter Watts.

City Manager Sykes thanked everyone for taking the time to be here. He gave an overview of why we are here. He explained this is one of the most important, if not the most important meeting we have every year.

Review Charter

Legal Counsel Peter Watts and City Manager Sykes gave an overview of the City Charter.

Break from 8:52 a.m. to 9:08 a.m.

Roles of Mayor, Council, City Manager

City Manager Sykes went over the roles.

- **The Essence of Leadership ~ George Cuff**

City Manager Sykes reviewed The Essence of Leadership by George Cuff.

City Manager Sykes stated he thinks he speaks for his staff when he says we feel really fortunate that we have a solid Council that works together, shares that same vision, and is earnestly working for their customers, which is the citizens, and moving their agenda forward.

Councilor Josh Poling mentioned how the Council has different backgrounds and how it is great that they bring their own piece to the table, it is great working with everybody.

Review Public Meeting Laws – Peter Watts

Legal Counsel Peter Watts went over the Public Meeting Laws.

Orientation Guidelines

Council Rules

Legal Counsel Peter Watts and City Manager Sykes briefly covered the Council Rules and Orientation Guidelines.

Review Organizational Chart

City Manager Sykes handed out a revised draft organizational chart, which breaks it down and gives an overview of the different job duties.

City Committees ~ didn't review

Council Liaisons ~ didn't review

Break

Break at 10:12 a.m. to 10:22 a.m.

Vision Statement

City Manager Sykes went over the Vision Statement.

Review 2018-2019 Council Goals & Accomplishments

City Manager Sykes, Assistant to City Manager Alexandra Rains, and Public Works Director Dave Sukau gave an overview of some of the Goals and Accomplishments.

SWOT Analysis ~ didn't do

Goal Setting

City Manager Sykes reviewed the Economic Development Committee, and Parks and Rec Committee goals.

Mayor Burge feels 3, 7 & 8 of the EDC goals should be added to Council Goals. The general consensus of the Council agreed.

Councilor Greisen talked about Goal 1 on the Park & Rec Committees goal list. She explained how the committee feels, which is to make a decision and move on.

Councilor Haugen stated we need to go before the voters and see what they want to do with this. He explained this could coincide if we try to establish a Park & Rec District.

Councilor Lesowske stated if we are going to go for a gas tax, we need to pick and choose our battles.

Council President Kessi stated he would say hold off on the pool fund now because maybe down the road it might happen.

Legal Counsel Peter Watts explained how the process if the City purchased a site, which includes explaining how much it would cost for the pool, etc., and then people could decide to invest in it.

City Manager Sykes replied the restricted pool fund is only about \$50,000. He explained the City has built that fund up with some of the money received from the sale of the property, so there is about \$700,000 to \$800,000 in that fund now.

Mayor Burge stated because it is an ordinance Council has the authority to amend it.

Legal Counsel Peter Watts replied what he would recommend is a public process so that people understand the cost of building an indoor facility, the funds you have now, and how you could get that, versus the cost of doing an outdoor facility. He stated the biggest problem is the City doesn't currently have the land to build it.

City Manager Sykes stated not just the pool, but the whole park funding issue is something we really have to address.

Councilor Josh Poling stated he thinks everyone has made it clear that the sidewalks are really our top priority, and that is something we need to focus on.

Mayor Burge thinks goal 1 of the Park & Rec Committee should be added under Goal 8 ~ long term goal.

Councilor Greisen stated if Council is going to be on the frontlines for the gas tax if there could be some sort of a document that is prepared for them with details about the pool fund, and how much is where, and what that looks like. She stated then we would all have the same information.

City Manager Sykes replied the City has prepared that information.

Council President Kessi stated not just about the pool, but key messages about the gas tax.

Mayor Burge recommends putting goal 1 of the Park & Rec Committee under Goal 8 ~ long term goal. The general consensus of the Council agreed.

Council President Kessi asked now that we have Chapman Landing, what is the next step?

City Manager Sykes explained staff will be meeting with the landscape, architect, and engineer and then will put together an action plan for Chapman Landing.

Mayor Burge stated it could state "Develop Chapman Landing".

Assistant to City Manager Alexandra Rains replied it could be added to Goal 5.

Discussion on developing Chapman Landing ~ short and long term

Councilor Haugen stated it could be listed as "start the phased development of Chapman Landing".

Public Works Dave Sukau talked about bringing in a fencing company to help secure the area.

Assistant to City Manager Alexandra Rains explained she thinks staff is pretty clear on what the next steps are for Chapman Landing and they have already done a lot of preliminary planning.

City Manager Sykes explained he is not sure we have time to do the SWOT Analysis.

Mayor Burge stated maybe we go through a SWOT Analysis before Council passes the goals.

Councilor Haugen would like to have a goal of adding one piece of public art per year.

Councilor Sanders would like to add public space, like benches, street scape improvements.

Mayor Burge would like to focus on a local industrial recruiting marketing tool/brochure. He would like to look at revising our enterprise betterment funds, because he thinks it should come to us then we would send out to CCET, but right now it is backwards. He thinks it should be up to the Council whether CCET gets the money and then it would be a check from Scappoose. He mentioned wanting to find a way to protect and maybe refurbish the candle. He asked about reduction in certain fees in the site to keep it.

Legal Counsel Peter Watts said we could look at the zoning to see if it can be partitioned off. He stated there are a variety of options.

Council President Kessi stated he doesn't want to put any restrictions on the property.

Councilor Poling feels having that center piece of a community event is a big part that he strongly believes in and somehow, we need to focus back into a single big event, because he thinks it is a good draw for the community.

Councilor Sanders stated we could make it a fountain festival.

Mayor Burge stated maybe holes could be drilled so there could be flags put up. He also talked about seeing so few lights up during the holidays. He would like the City to encourage businesses to put up lights.

Public Works Director Sukau asked if the Council wants to see light poles with flag/banners and flowers, to help with beautification.

Councilor Greisen likes that idea.

Council President Kessi talked about the City putting up lights on all the trees along the highway.

Councilor Lesowske talked about the community club doing the 12 nights of Christmas, which they do have some ideas in place.

Councilor Haugen said art festivals/events are successful.

City Manager Sykes explained on Saturday, April 20 we are proposing to have an Earth Day Event, which would be the day we would turn on the fountain, maybe have the County turn over the deed to Chapman Landing, we would have cleanup at different parks, and maybe tours of different parks.

Mayor Burge talked about social media. He explained he would like to have cityofscappoose.org redirected to the ci.scappoose.or.us.

Assistant to City Manager Alexandra Rains replied she would check into that.

City Manager Sykes asked how about a bridge over the creek from Veterans Park to Creekview park.

Council President Kessi talked about putting a Veterans Park/Creekview Park Bridge feasibility study on the list of goals.

Councilor Greisen talked about preliminary forecasting, maybe three to five years.

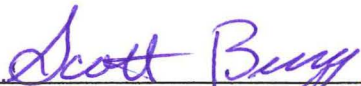
City Recorder Reeves brought up the fact that the City will be celebrating 100 years in 2021.

Mayor Burge would like Council to do the SWOT Analysis, then vote on the goals.

Review Team Agreement ~ didn't review

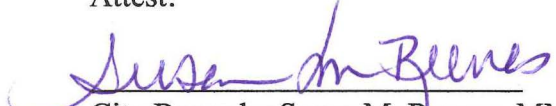
Adjournment

Council Retreat was adjourned at 11:53 a.m.



Mayor Scott Burge

Attest:



City Recorder Susan M. Reeves, MMC