

MONDAY, JANUARY 6, 2020
CITY COUNCIL MEETING AGENDA
Regular meeting 6:00 p.m. ~ Please note start time
Scappoose Council Chambers
33568 East Columbia Avenue

Call to Order

Mayor Burge called the City Council meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call

Scott Burge	Mayor	Michael Sykes	City Manager
Patrick Kessi	Council President	Susan Reeves	City Recorder
Megan Greisen	Councilor	Alexandra Rains	Assistant to City Manager
Joel Haugen	Councilor	Huell White	Program Analyst
Josh Poling	Councilor		
Brandon Lesowske	Councilor		
Pete McHugh	Councilor	Press: Anna Del Savio ~ Columbia County Spotlight	

Also present: City Planner Laurie Oliver, City Engineer Chris Negelspach, South County Chamber Director Chrissy Marquart and Scappoose Park & Rec Committee Member Dana Pricher (left at 6:52pm).

Excused: Chief Norm Miller and Legal Counsel Peter Watts

Approval of the Agenda

Councilor Greisen moved, and Councilor Poling seconded the motion to approve the agenda. Motion passed (7-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye; Councilor Poling, aye; Councilor Lesowske, aye and Councilor Pete McHugh.

Public Comments

Brandy Dudvic, St. Helens, explained she is the Columbia County Law Librarian. She spoke about some of the programs that the Law Library is doing.

Consent Agenda ~ December 16, 2019 City Council meeting minutes, and appointment of Reed Kelly from Alternate Planning Commissioner to Full Member, and reappointment of Sandie Wiggs to the Budget Committee

Councilor Haugen moved, and Council President Kessi seconded the motion to approve the Consent Agenda ~ December 16, 2019 City Council meeting minutes, and appointment of Reed Kelly from Alternate Planning Commissioner to Full Member, and reappointment

of Sandie Wiggs to the Budget Committee. Motion passed (7-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye; Councilor Poling, aye; Councilor Lesowske, aye and Councilor Pete McHugh, aye.

New Business

Review Results of 2019 Community Survey

Program Analyst Huell White went over the survey results. He explained in October 2019, City staff invited residents to complete this year's Community Survey via the City newsletter, social media page, and website. The survey asked respondents to indicate their satisfaction with a range of City-provided services, as well as quality of life indicators. To create a basis for comparison, staff utilized the same format and basic questions as the 2018 survey. For 2019, staff included two new questions asking about the top issues facing the community and whether residents would support a sidewalk repair program with a cost-sharing mechanism. Staff received 337 survey responses in total. Nearly 70% of respondents chose to complete and return the paper variant received with their mailed utility bills or newsletters. The remaining respondents completed the survey online through the Google survey staff created for free. For context, 340 residents completed the survey in 2018. Full results of the quality of service and quality of life indicators are included as Exhibit A of the staff report. The tally of the top three issues are included as Exhibit B in the staff report. Exhibit B contains only those issues that were chosen at least ten times among respondents. To quantify the items listed as "issues," staff coded the responses to find trends and commonalities in the dataset. For example, the issue "Economic Development" includes business diversification, attracting small businesses, lack of certain types of businesses, and the need for living wage jobs.

City Manager Sykes stated he was pleased to see that we received a positive response for conducting the Sauerkraut Festival. He stated the important take away was the significant number of dissatisfied, and very dissatisfied responses to the condition of our roads and he thinks our effort to go for a fuel tax was very timely. He explained another thing was people weren't entirely pleased with is the way the City is responding to growth and the truth of the matter is there is not a lot the City can do about traffic. He stated one of the things that was really important to him was about the quality of interaction with City staff and 63% of the respondents were very satisfied or satisfied and the number of people with a negative experience was pretty minor. He stated he was pleased to see that. He explained under number 20 ~ Scappoose as a place to live, over 86% of the respondents were satisfied, or very satisfied with Scappoose being a place to live. He stated it was good feedback and he appreciates all the hard work that Huell put in to this.

Council President Kessi asked what is the best response to the survey, was it the newsletter or social media/website?

Huell White replied it was definitely the newsletter that gets the most responses and that is why he makes the distinction of paper vs. online. He talked about rental properties not getting the survey in the mail, so he is hoping they have ways to access that via social media or online.

Mayor Burge stated he is wondering if in the future a letter/survey could be addressed to each individual unit.

Huell White replied he did do that in 2018, however we didn't get very many of those back. He figured he would see how it went this year and there was no distinct difference that he could detect. He explained to have a response rate of about 340 people in a community of our size is a huge response rate.

Councilor Haugen asked if the City has ever put a notice in the Spotlight regarding the survey.

Huell White replied no, he has not.

Mayor Burge thanked Huell for his work on this.

Community Library Donation

Program Analyst Huell White explained in mid-November, City staff was contacted by Thomas O'Hanlon - a local artist and active community member - who sought to donate a community library box (Exhibit A) to the City of Scappoose, with the request that the City install the library box at Chief Concomly Park. Tom O'Hanlon has donated similar community libraries for installation in St. Helens' parks. City staff recommended that the Parks and Recreation Committee review Tom O'Hanlon's proposal during the December 10th meeting. Kimberly O'Hanlon, Tom's wife - herself a member of the St. Helens Arts and Culture Commission - attended the meeting to give an overview of community libraries, O'Hanlon's goal of installing community libraries in all of the community's parks and answered the Committee's questions. The library box will have a minimal impact on staff maintenance responsibility and furthers the Council's Public Art objective. The Parks Committee agreed unanimously that the community library should be installed in Chief Concomly Park after approval by the City Council. Staff recommends Council approve installation of Little Free Library in Chief Concomly Park.

Council President Kessi asked if this becomes a problem can we get rid of it?

Huell White replied yes.

Councilor McHugh moved, and Councilor Haugen seconded the motion that Council to approve installation of the Little Free Library in Chief Concomly Park. Motion passed (7-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye; Councilor Poling, aye; Councilor Lesowske, aye and Councilor Pete McHugh, aye.

Work Session

Vista Park Development Plan ~ update

Assistant to City Manager Alexandra Rains explained since Council will be reviewing the goals this evening, she wanted to make sure Council had a copy of the Vista Park Development Plan.

Department Action Plans 2019-2020 ~ Goals 5 - 8

City Manager Michael Sykes, Assistant to City Manager Alexandra Rains and Program Analyst Huell White went over the 2019 – 2020 Department Action Plans, Goals 5-8.

GOAL 5: Promote and Enhance Parks and Rec. opportunities

Goal 5 Objectives:

5A. Examine Vista Property Development opportunities – Alex, Michael, Dave

Describe in detail accomplishment of the objective/project:

3) Phase 3 – Complete design for the trail system of the property. The City was accepted into the RTCA Program made available through the NPS. The Plan for development of the trail system and parking locations was completed in October of 2019. This phase of the plan is **complete**. The Steps or Phasing to complete the Park have changed from Section 2 to the following language taken from the new plan:

4) Phase 4 - Five Year Plan – Pedestrian Focused Alternatives

Five Year Plan: Phase 1 – Roads and Parking

This phase would simply open the existing dirt road network (approx. 1 mile) to mountain bikes and pedestrians and provide a parking area/trailhead for the park. RTCA's advice would be to create a simple gravel parking area (6-8 cars) that could be expanded for more vehicles and a restroom/port-a-potty as needed. Rough cost estimate for the parking area not including restroom would be \$15-25k.

Five Year Plan: Phase 2 – Addition of Hiking Trails

This Phase would develop 1 mile of hiker-only trails roughly estimated at costing 10k-20k.

Five Year Plan: Phase 3 – Reroute of Steep Section of Logging Road

This phase would construct a .25 mile long trail that would allow for the closure of the steepest portion of logging road likely to cause erosion and maintenance issues. It is roughly estimated at costing \$2-4k.

5) Phase 5 - Long Term Plan – Mountain Biking Alternatives

Long Term Plan: Phase 1 – Mountain Biking and Parking Off of Luma Vista

Create a 4-5 acre bike park that allows for a pump track, skills course and other features to develop new riders and challenge skilled riders. Bike parks are great for families as parents and kids can enjoy these facilities. Family Man Bike Park in Hood River County's Post Canyon area is a great example of this. Parking could also be developed at Luma Vista Drive if needed/desired.

Long Term Plan: Phase 2 – Addition of Decent Trail

A ½ mile biker-only descent trail would be constructed to allow for a one-way directional bike loop (1 mile) on trails and road either open only to bikes or shared. Rough estimate of constructing this biker-only descent trail is \$6-10k.

Long Term Plan: Phase 3 – Extension into Adjacent Lands

This phase would only be developed if adjacent private timberland owners were willing to provide an easement or agreement to allow trails on their lands or they were willing to sell their lands to the City or other buyer. Shared-use (non-motorized) trails could be constructed from the

existing road network to the adjacent lands to allow for bike and ped access. T

*Throughout Phases 4 and 5 staff expects that there will be grant applications made to the RTP Program

5B. Continue Friends of Scappoose Parks – Alex, Huell

Describe in detail accomplishment of the objective/project:

Under the leadership of two active Parks and Recreation Committee members, FSP has continued to grow over calendar year 2019, increasing their membership to nearly 40.

Additionally, FSP was awarded \$1,649.94 from the CEP grant fund to assist with the 2020 Earth Day Festival and additional volunteer events.

The 2019 Scappoose Earth Day Festival was FSP's first large-scale public event that was organized by volunteers and limited staff input. Over 100 attended the event throughout the day to participate in volunteer service projects, children's art activities, listen to live music, and learn about environmental sustainability initiatives in our region. Planning for Earth Day 2020 will begin in December 2019.

FSP has reported to the Parks and Recreation Committee that it intends to shift its focus towards fundraising opportunities for the City's parks and recreational assets.

Councilor McHugh talked about having horseshoe pits in one of our parks.

5C. Complete Chief Concomly Park – Alex, Dave, Chris

Describe in detail accomplishment of the objective/project:

- Huell White secured a HEAL Grant for \$10,000 in the Spring of 2019 to assist with funding the playground equipment for the park
- Chief Concomly Park was completed over the Summer of 2019 and a grand opening ceremony was held on July 26th
- All paperwork for both the Local Government Grant of \$442,680.00 and the HEAL Grant of \$10,000 is up to date

Council President Kessi asked when was the Parks Master Plan approved?

Assistant to City Manager Alexandra Rains replied 2017.

Council President Kessi stated he really personally liked approving a master plan for all of the parks so we could decide what was going in what park. He thinks it is good to look at it from a bigger picture when we are adding things at the different parks.

5D. Work to develop eastside trail along railroad right-of-way – Michael, Dave, Chris

Describe in detail accomplishment of the objective/project:

The City has been working with the railroad and ODOT Rail to update our agreement for maintenance of the park strip from Havlik Drive to Crown Zellerbach Road. The existing lease doesn't authorize the City to mow within 25 feet of the rail line unless we have a special permit.

The new agreement would allow the City to mow up to 15 feet from the tracks if the area was fenced off.

The cost of the fence could be prohibitive and would require maintenance. We could also add a path on the other side of the fence.

Because of the costs the City hasn't moved forward with the agreement. Once adopted, the fence would have to go up immediately and resources for the fencing haven't been finalized. We hope to address issues concerning this project next spring.

Councilor Lesowske asked when we work through the fencing can we keep in mind that esthetics of this is important and that we want to be proud of it. He asked that the City work with the School District because of the public space by the ballfields. He would like to see this as an asset to our community and to beautify our community this would be a great opportunity.

5E. Add one piece of public art per year –Huell

Describe in detail accomplishment of the objective/project:

The Scappoose Parks and Recreation Committee (SPRC) has members that have been active in connecting with community members that might be interested in art-related assets or educational opportunities. However, no noteworthy progress has been made on those fronts.

As of November 2019, the City was contacted by a local artist that seeks to donate a community library that the artist built and painted. The artist hopes to have the library installed at a City park. Discussions with the artist are currently ongoing, and the artist's proposal will be reviewed by the SPRC in December.

Updated Section 4 November 26, 2019

- Lack of space or a suitable location for public art installations
- Cost of artwork
- Nature of artwork (i.e. content or message)
- Locating willing artists and/or community groups
- Maintenance and upkeep costs

5F. Candle ~ Protect and Restore – Michael

Describe in detail accomplishment of the objective/project:

This objective is currently ongoing. As of December 2019, City staff is awaiting the developer's next round of comments. Staff expects final determination of the agreement by the end of May 2020.

5G. Start the phase develop of Chapman Landing (short and long term) – CDC, Michael, Dave, Norm

Describe in detail accomplishment of the objective/project:

- The City finally acquired Chapman Landing in April 2019.
- The City budgeted funds to survey and develop preliminary plans for development of the site.

- The City hired Andrew Jansky to complete the design and engineering work for the site. He has developed very preliminary plans.
- Staff is planning to submit an application to Columbia County for a rezone to public recreation in early spring, 2020.

GOAL 6: Address Aging Infrastructure ~ now

Goal 6 Objectives:

6A. Construct replacement Dutch Canyon Well – Darryl, Dave

Describe in detail accomplishment of the objective/project:

The project was advertised, and the bids were open on 1/8/2019. The winning bidder was Stettler Supply located in Salem, Oregon. The project manager for this project is Chris Dunmire. The new well pump, well discharge piping and instrumentation, motor control center (MCC) and variable frequency drives (VFD) have all been installed. The programming for the pump controls was updated and after some controls adjustments the new well is now operational. There is a hand full of items that need to be done for completion of this project and they are as follows: 1) The existing well is currently running on the old controls system. The electrical needs to be connected to the new VFD. 2) The packing feed water control needs to be connected to the appropriate VFD. 3) The existing electronic check valve needs to be replaced with a mechanical silent valve. 4) The controls programming needs to be updated and then the system needs to be tested to work out any potential issues. 5) The well level sensor and flow meter output signal need to be landed to the PLC. 6) All of the final closeout items will need to be completed.

Staff expects that this project will be completed by the end of 2019.

6B. Capacity upgrade ~ Wastewater treatment and collections ~ Phase 1 (DEQ Loan) – Kevin, Dave

Describe in detail accomplishment of the objective/project:

City Council authorized staff to enter a \$6.4 million loan with DEQ Clean Water State Revolving Fund.

The City has advertised for engineering for Phase I improvements. The firm should be under contract February 2020.

6C. Stormwater infrastructure improvement/plan – Chris, Dave, Doug

Describe in detail accomplishment of the objective/project:

The City is continuing to work with GSI to finalize the necessary information for the drywell inventory. Once complete GSI will submit the list to the DEQ for review and assessment of next steps for permitting. The City recently approved a change order to update the plan based on new criteria from the DEQ that changed the basis of the permit requirements for the previously registered drywells.

The inventory is proposed to be submitted by the end of December 2019 and reviewed by the program coordinator at the DEQ to determine the required testing, maintenance and upgrade

program for the existing unpermitted, public drywell's under a new permit referred to as the Water Pollution Control Facility (WPCF) Individual Class V Stormwater Permit (more commonly referred to as the "Individual Permit").

This approach would allow the City to develop new drywells (not limited to 50 as previously proposed) in order to address storm drainage issues located in isolated portions of the City which have no piped conveyance infrastructure. It should be noted that although the City increased the stormwater fee in anticipation of some of the costs associated with the requirements of the new DEQ UIC "Individual Permit", it is unknown what the requirements will be and therefore the associated costs. As such, additional review of the costs will be required to ensure sufficient funding to comply with the permit requirements during the next fiscal year budget cycle.

6D. Industrial pretreatment program – Kevin, Dave

Describe in detail accomplishment of the objective/project:

Title 13 of the Municipal Code was updated this year with new language addressing industrial pretreatment. Revisions to Title 13 may be required in the future as new industry moves to town and when we are directed by DEQ with our updated NPDES permit (unknown completion date).

6E. Address I & I within collection system – Doug, Dave

Describe in detail accomplishment of the objective/project:

- The City has been working on updating its Safety Manual and Confined Space Program
- Public Works has made some staffing changes and has a new Collections Operator performing system maintenance
- The City has contracted with Keller Engineers to complete the flow monitoring and update the Collections Master Plan
- Public Works is scheduled to perform of manhole with I&I issues during the winter of 2020

6F. Monitor Dam/water storage capacity – Darryl, Dave

Describe in detail accomplishment of the objective/project:

- The City has budgeted for the purchase of data loggers in the 2019-20 Budget
- The Water Master Plan is currently in Regulatory Review
- City Staff is currently working with GSI to look at other potential sources of groundwater within the footprint of the City's Urban Growth Boundary
- Prior to committing to stream monitoring, the City wants to evaluate all possible options and scenarios for future sources before investing future funds into the surface water source the City is currently using.
- Once all of the information is made available, Staff will present options and a recommendation to City Council.

6G. Feasibility Study for Ranney Well – Darryl, Dave

Describe in detail accomplishment of the objective/project:

Considering the enormous costs associated with drilling and treating lateral collector wells and based on information recently presented by GSI of the possibility of another much less expensive option such as targeting the deep basalt formation in the valley on the east side of town, City

staff has decided to move forward with exploration of the basalts and to hold off on moving forward with Ranney collector feasibility work at this time.

6H. Update Water Master Plan – Alex, Darryl

Describe in detail accomplishment of the objective/project:

- Seismic Chapter of the Master Plan was completed late Summer of 2019
- A Draft version of the Plan was submitted to the City for review during the Fall of 2019
- A City reviewed Draft of the Plan was sent in for regulatory review in early November of 2019
- The City is currently waiting for comments from the Regulatory Agency

6I. Complete Wastewater Collections Master Plan – Kevin, Dave

Describe in detail accomplishment of the objective/project:

Flow monitoring has been scheduled for December 12, 2019.

6J. Update Stormwater Master Plan – Alex, Dave, Chris

Describe in detail accomplishment of the objective/project:

- The System Wide Assessment has been completed with GSI and the City Engineer and Public Works Director are finishing up the final paperwork necessary to complete the UIC Permit Process with DEQ
- The Storm-water Design Standards are in draft form (prepared by Cardno) and require review by the City Engineer and Public Works Director prior final acceptance by the City
- All required paperwork associated with DEQ's 319 Non-point Source Implementation Grant is complete & up to date
- Staff has tentatively January/February as the time to release an RFP for the Storm-water Master Plan Project

6K. Update SDC's/Fees – Chris, Dave

Describe in detail accomplishment of the objective/project:

City staff is continuing to work with Carollo and Keller to complete of the water and sewer master plan updates and will proceed with the SDC and utility rate review once the plans are adopted by Council. Both plans are anticipated to be completed within the 2019-2020 fiscal year with the desire to include the SDC and fee updates within the 2020 - 2021 FY fee resolution. The stormwater master plan update will begin in early 2020 and is anticipated to take approximately one year to complete, such that the SDC and fees may be evaluated in time to include with the 2021 - 2022 FY fee resolution.

6L. Add Master Plan updates to Comp Plan – Laurie

Describe in detail accomplishment of the objective/project:

The City Planner is waiting for the Water and Wastewater Master Plans to be completed and adopted, then they will be incorporated into the Comprehensive Plan.

6M. Support legislative change to DEQ funding for Wastewater Plants so they take into consideration the population of a City as well as median income – Michael

Describe in detail accomplishment of the objective/project:

The City has reached out to our Legislators and to DEQ about making grant funds available to small communities. We have received a \$318,000 grant as part of the 6-million-dollar phase I improvements at the Wastewater Plant. City Manager Sykes was appointed to the LOC Community Development Committee and will pursue efforts to change DEQ loan standards during the next two legislative sessions.

GOAL 7: Communications

Goal 7 Objectives:

7A. Continue Communication Outreach – Michael, Susan, Alex

Describe in detail accomplishment of the objective/project:

As of 12/11/19:

- The City continues to produce a monthly newsletter that is disbursed to all utility customers in the community.
- The City continues to sponsor the ATM, and Boards & Commission Banquet to share our successes and communicate with our key stakeholders.
- We also continue to have an excellent web page and a Facebook page which allows for further communication with the public.
- We are in the midst of creating a City brochure that assists the public in finding City services.
- The City received an A from the Columbia County Spotlight for our transparency, which is a reflection on our communication with the public.

7B. Establish annual meetings ~ Port/School Board – Michael, Susan

Describe in detail accomplishment of the objective/project:

The City continues to attend the Countywide quarterly meetings with other local governments in Columbia County. We also meet regularly with the Port of Columbia County and other key stakeholders throughout of number of different venues.

Councilor Megan Greisen and Police Chief Norm Miller have done an excellent job of working with the School District.

GOAL 8: Long-Term Goals

8A. Create a Marketing/Branding program – Alex

Describe in detail accomplishment of the objective/project:

- Chief Concomly Park is complete.
- The Conceptual Master Plan for Vista Park is complete.
- The City was awarded a Travel Oregon Grant to install a kiosk and other trail amenities at the new parking lot located off of the CZ Trail near the intersection of West Lane Road and CZ Road.
- The Columbia County Tourism Initiative has drafted the Columbia County Destination Development Plan however, initial versions did not include Chapman Landing and the City has requested that it be added.

8B. Develop Small Business Grant Program – Michael, Alex

Describe in detail accomplishment of the objective/project:

- City Council established an Urban Renewal District on November 18th. The Plan identifies a Storefront Improvement Grant/Loan Program as a project for funding
- Staff attended the annual Oregon Mainstreet Conference in Tillamook Oregon the first week of October, while attending the sessions the feedback received made it clear that the most successful Main Street Programs are those that are run as 501(c)(3)'s, separate from the City. This program can work well with Urban Renewal, if it were to be established in the Community, they could work in tandem, but it would be very difficult (and likely unsuccessful) if the City's already lean staff attempted to do both.

8C. Promote and Support County Wide and Local Tourism – Michael, Alex

Describe in detail accomplishment of the objective/project:

- Bella Vista – the Vista Park Development Plan was completed by the NPS in October
- Chapman Landing – the County transferred ownership to the City in the Spring of 2019, preliminary design efforts are underway, and staff expects to complete the rezone of the property in Spring of 2020
- The Mayor continues to serve as a representative for the City on the Columbia County Tourism Initiative
- The City received a Travel Oregon Grant for \$10,816 to fund the addition of visitor amenities, such as a kiosk and bike rack, at the trailhead located near the intersection of CZ Road and West Lane Road

8D. Coordinate with County to explore alternate route to east side of airport – Laurie, Chris

Describe in detail accomplishment of the objective/project:

As stated by Tristan Wood, the Assistant Director of the County Public Works Department, the alternate route project is currently on hold until County staffing has been filled. To complete the next steps the County will be applying for planning funds from ODOT and discussions have been held between the County and ODOT on potential sources of funding. As indicated by Tristan, the County would prefer that this be a joint County/City project since joint applications generally fair better in a competitive grant situation.

8E. Develop City Facility Master Plan – Michael, Norm

Describe in detail accomplishment of the objective/project:

The City has not developed a facility plan at this time, partly because of funding and staffing limitations. There has been a lot of discussion about the middle school becoming a potential City facility given that the District will need a new middle school sometime in the future. Given the turnover in school district administration, this option has been put on the back burner for now.

This potential option has caused the city to take a wait and see posture to some degree. With the recent hiring of a new Superintendent, we believe that the District will eventually address long term facility needs.

The city presently leases space to house our community development, building, economic development, engineering and planning operations. This space isn't large enough to accommodate all of the staff we have now, and we may need to explore leasing additional space this next year.

In the meantime, we have also quietly explored other options and most recently have had discussions with a developer about a potential lease/purchase option for a new City Hall. These discussions are very preliminary but could offer a long-term solution to our facility needs. As the community continues to grow and the demands on city services grow, having space that is large enough to accommodate all of our staff in a city facility becomes more and more important. This is an item that we will continue to pay attention to over the upcoming year.

8F. Develop funding strategy for Parks – Michael, Alex

Describe in detail accomplishment of the objective/project:

- The City's Fuel Tax Measure passed, providing a new source of funding for streets and sidewalks.
- City Council established an Urban Renewal District which provides funding for some streetscape improvements, including sidewalks.
- Staff continues to pursue grant funding for parks when possible

8G. Begin to develop a South Scappoose Creek Trail Plan – Alex

Describe in detail accomplishment of the objective/project:

An MPA candidate from PSU, Isaac Butman, has taken on the South Scappoose Creek Trail Development Plan Project as his thesis/509 project. Thus far he has submitted a Property Analysis and an Easement Estimates Memo with corresponding exhibits. This project is on track for completion in February 2020.

Since Isaac Butman's work is being completed for credit at PSU, the City is not compensating him for his efforts. The only costs associated with the project at this time are associated with staff time as it relates to oversight and review of materials. Future costs associated with the implementation of the South Scappoose Creek Trail Project are not fully defined at this point, although Butman's deliverables will include an estimate on the cost to acquire easements.

8H. Explore possibility of community center – Alex

Describe in detail accomplishment of the objective/project:

- City Council established an Urban Renewal District. As noted above, its possible funds could be used for a new Community Center/City Hall but it would require agreement from three of the four most affected taxing districts and is generally not considered an urban renewal "best practice" since it wouldn't add to the tax base.

8I. Explore development of 14-acre park east of airport – Alex, Dave

Describe in detail accomplishment of the objective/project:

No updates as of 11/21/2019.

8J. High zone transfer line (replace) – Doug, Dave**Describe in detail accomplishment of the objective/project:**

- The Water Master Plan is complete and currently in regulatory review
- The City Staff has identified a secondary route to provide water to the NW region of the City by connecting existing stubs on both the North and South halves of Manor Drive. Public Works to make this connection by winter of 2020.
- Once the Master Plan has been adopted, Staff will evaluate CIP projects for budget and planning.

8K. Support Senior Center – Michael**Describe in detail accomplishment of the objective/project:**

The City appointed a liaison to the Senior Center who found it really difficult to establish communication with the Senior Center. After going to advertised meetings that were canceled without notice and after being asked to leave another meeting, the City liaison gave up.

It appears as if the Seniors have a new Board of Directors and hopefully they will help in efforts to build a senior/community center that adds value to the community.

8L. Retain and Recruit Staff – Norm**Describe in detail accomplishment of the objective/project:**

We switched to the National Testing program. This program is a nationwide advertising. They give all the tests, then provide us with a ranking list. The last list we had 42 applications and we were only getting 12 to 15 when we do the testing ourselves.

We were able to get a 5-year Union contract, which gave officers after 4 years of service with the department a monthly longevity pays. This pay would go up every 4 years.

Also, in the contract we were able to provide \$25.00 a month for gym membership.

Council President Kessi stated he feels it is good that Chief Miller took his time in trying to hire the right people rather than just filling the position.

8M. Veterans Park/Chief Concomly Park Bridge Feasibility Study**Describe in detail accomplishment of the objective/project:**

This project has not moved forward due to a lack of funding and really should be considered a long-term project. Projects like Chapman Landing, Vista Park, completing Concomly and developing pocket parks in established neighborhoods (like Creekview) are higher on the priority list and will be completed ahead of this bridge. It is definitely a project that will be nice to complete, but it will require significant grant funding from OPRD. We are targeting pursuing grant funds for improvements at Chapman Landing next April and can't apply for two projects at the same time.

City Manager Sykes thinks a bridge would be a wonderful addition to the park.

8N. Explore pool fund use (Long term)

Describe in detail accomplishment of the objective/project:

The City continues to try and build up the Pool fund. We transferred funds from the sale of the city property on 2nd Street into this fund. Our primary focus has been to find a site suitable for a pool. We have enquired into a couple of potential properties, but, have not found a suitable site and a willing seller to date. We will continue to explore other sites that will give the community more park and potential pool options in the future.

8O. Ag/Urban 50-year plan

Describe in detail accomplishment of the objective/project:

With the City in the midst of establishing an Urban Renewal District, completing updates to the Water and Wastewater Master Plans, preparing to launch an update to the Storm Water Master Plan, and continued efforts in updating the Public Works Design Standards, staff feels it is best to have these plans completed before launching into the 50 year Ag/Urban Plan.

Once the master plan updates mentioned above are complete, staff will need to budget approximately \$150,000 to retain a consultant to take us through this long-range planning process. The Planning Department Supervisor recommends budgeting additional funds to complete an update to portions of the Comprehensive Plan as part of the 50-year plan.

2019 – 2020 Goals Adopted by City Council March 4, 2019

Councilor Poling asked when is the City's 100-year anniversary?

Mayor Burge replied 2021.

Councilor Poling replied it might be a good time to really look at the 50-year plan.

Mayor Burge explained 2021 is also the 50th Anniversary of the Peace Candle.

Council President Kessi stated it has been great to go over the goals. He thanked staff for all the hard work they have done this last year. He stated there are some significant things that have been done this year. He stated we have great staff with the City Manager leading them. He really appreciates all the work as a citizen and as a Councilor.

Announcements ~ information only

Calendar

Mayor Burge went over the calendar.

City Manager, Councilors, and Mayor

Council President Kessi thanked staff again.

Councilor Greisen thanked staff for the goals and said it was nice to split it up into two evenings, instead of at the goal setting session since there is a lot to process.

Councilor Haugen stated he thinks we are off to a good start. He explained he attended the Portland City Club meeting and there was a special session on homelessness, and it was a good learning curve. He explained there are some good programs out there and might be good to explore.

Councilor Lesowske reminded everyone that winter weather could be moving in.

Councilor McHugh talked about the information given tonight and providing the documentation on the goals being a lot of work and he is very impressed. He stated it was nicely done. He thanked staff.

Mayor Burge thanked staff for the updates. He explained he had a phone call with Uber's Transit partnership people seeing that the transit levy for the County had failed. He received information on what Uber can do when partnering with communities. He talked about the opportunities and benefits of partnering with Uber.


Adjournment

Mayor Burge adjourned the Council meeting at 7:53 p.m.



Mayor Scott Burge

Attest:



City Recorder Susan M. Reeves, MMC