

TUESDAY, FEBRUARY 18, 2020
CITY COUNCIL MEETING AGENDA
Regular meeting 7:00 p.m.
Scappoose Council Chambers
33568 East Columbia Avenue

Call to Order

Mayor Burge called the City Council meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Scott Burge	Mayor	Michael Sykes	City Manager
Patrick Kessi	Council President	Phil Packineau	Police Sergeant
Megan Greisen	Councilor	Jill Herr	Finance Administrator
Joel Haugen	Councilor	Susan M. Reeves	City Recorder
Brandon Lesowske	Councilor		
Pete McHugh	Councilor		

Peter Watts Legal Counsel Press: Anna Del Savio ~ Columbia County Spotlight

Excused: Councilor Josh Poling

Approval of the Agenda

Councilor Greisen moved, and Councilor Haugen seconded the motion to approve the agenda. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye; Councilor Lesowske, aye and Councilor McHugh, aye.

Public Comments

There were no public comments.

Consent Agenda ~ January 21, 2020 Work Session meeting minutes and January 21, 2020 City Council meeting minutes

Council President Kessi moved, and Councilor Lesowske seconded the motion to approve the Consent Agenda ~ January 21, 2020 Work Session meeting minutes and January 21, 2020 City Council meeting minutes. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye; Councilor Lesowske, aye and Councilor McHugh, aye.

Presentation by Cindy Krieck ~ Scappoose Middle School Feather Bazaar & Raffle

Cindy Krieck showed a display that shows the fun they have had at the bazaar. She explained the bazaar is where students have the ability to shop after they earn special feathers. She read a letter from one of the Scappoose Middle School students. She thanked Council for their continued support. She explained she retired last month, but she will be assisting with the next Feather Bazaar and Raffle.

Council thanked Cindy.

Crown Zellerbach Trail update ~ JJ Duehren

JJ Duehren explained she is on the Scappoose Parks & Rec Committee and the Crown Zellerbach Trail Committee. She handed out some new maps of the Crown Zellerbach Trail and gave an update of the Crown Zellerbach Trail. She explained probably about 80% of the people she encounters on the trail are from out of town and that is encouraging because of tourism.

Councilor McHugh talked about there not being a trail from Highway 30 to West Lane.

Mayor Burge replied he made sure that connection was in the Transportation System Master Plan. He explained he put it there so that the City can be looking at that connection in the future as that area develops.

Mayor Burge stated JJ has been an asset to the City, from Movies in the Park, serving on the City's Parks and Rec Committee, and helping to run the campaign for the fuel tax measure. He presented a plaque to JJ for all the work that she has done.

JJ Duehren stated she would like to thank Scott, Joel and Bill Blank for their help with the fuel tax measure. She stated movie night is going to be awesome this year.

Discussion on Homelessness in Rural Communities

Kannikar Petersen, Columbia County Habitat, gave an overview. The memo in the packet explained Columbia County Habitat for Humanity is planning to host a series of public forums on Homelessness in Rural Communities. There will be four public forums in four cities - St. Helens, Scappoose, Clatskanie, and Vernonia. *The focus will be on the topic of housing instability and homelessness in Columbia County.*

Expectations:

- Allow meaningful conversations and cultivate understanding between people who have experienced homelessness or are struggling with the cost of housing, people who have worked to solve the problems, and people in the community who have dealt with the fallout.
- Energize people in the community to actively take part in dealing with affordable housing, find community-based solutions, and recognize that adequate supply of affordable housing reaps economic benefits for the whole community.
- Build or strengthen partnerships among public, private and nonprofit organizations,

and governmental agencies to further the efforts to end homelessness in the community.

When & Where

St. Helens – either on April 9th or 23rd

Scappoose - May 7th

Vernonia – either on May 28th or July 2nd

Clatskanie - June 11th

Format

The event will be from 6-8 PM. 6-7:30 PM is a panel discussion between 4-5 panelists and the public with a moderator. The last 30 min is for socializing. Attendees can eat, talk, and visit tables from various local organizations: Habitat, Community Action Team, Columbia County Mental Health, Columbia Pacific CCO, local banks, and others to ask for information or help they need.

Ask

1. **Partnership.** Help promote the forum in your city and take part in making the project happen and be successful.

2. **Financial Support.** CC Habitat would kindly request a pledge of \$750 toward the project expenditures. Please see the budget.

Kannikar Petersen explained they received bad news that they didn't get the grant. She explained the process of how they feel the panel should work.

Councilor Lesowske stated he agrees that getting the word out is going to help with educating people around the topic. He thinks it is a very sensitive topic and it is something that a lot of communities are having to face and address. His hope is that it would be more inclusive and would open the line of communication to all community members.

Kannikar Peterson explained they are looking for the City to help with getting the word out. She explained the County will give them \$500 and will double that amount if each City donates.

Councilor Lesowske asked when are the community grants done?

Mayor Burge replied in June or July.

Legal Counsel Peter Watts explained the City has a grant program that is set up with a specific timeline and specific asks where different nonprofit organizations are able to compete. He stated we talked a lot about precedence, and he knows Council wants to treat everyone equally.

Councilor Greisen explained in more detail how the Community Enhancement Program works.

Councilor Lesowske asked Kannikar if they are flexible and are able to push back the date so they can apply for the CEP grant?

Kannikar Petersen replied there isn't any flexibility in the date.

Mayor Burge stated we can get the information out in our newsletter and social media.

Councilor McHugh asked if we have any precedence for supporting something that isn't budgeted?

Council President Kessi explained we are just asking for the Scappoose meeting to be moved to July.

Kannikar Petersen replied she is meeting with a board member this week and she can ask about changing the date.

Councilor Haugen stated Senator Johnson has a grant program also.

City Manager Sykes stated we can put it in the newsletter.

Mayor Burge stated we can get it in our newsletter and social media.

Bill Blank stated the County would like a verbal agreement, could you do that now to please the County?

Legal Counsel Peter Watts replied his concern would be if you are going to commit to an organization in advance that they will receive grant funds then other organizations aren't really competing for the pool of "X" dollars, they are competing for a pool minus that amount.

Mayor Burge stated to Kannikar to get back to us after your board meeting and let us know if the date for the Scappoose meeting can be changed, but we can still put it in the newsletter and social media.

Council thanked Kannikar.

New Business

Resolution No. 20-04: 2020 Personnel Policy Manual

City Manager Michael Sykes explained before Council is a copy of the City's Personnel Policy manual which is being updated for the first time since 2014. He explained Finance Administrator Jill Herr has spent a lot of time of this.

Finance Administrator Jill Herr went over the updates and explained there are a lot of new laws.

Councilor Greisen asked if there was an opportunity for employees to give feedback?

Finance Administrator Jill Herr replied more clarification. She explained most employees are covered by union contracts and those would come first, and this would be second. She explained all the employees were provided a copy prior to this meeting.

Councilor Haugen stated he read through this and he was impressed.

Council President Kessi stated he thinks it is important for staff to read the whole document, not just sign the form.

Councilor Haugen moved, and Council President Kessi seconded the motion that Council adopt Resolution No. 20-04: 2020 Personnel Policy Manual. Motion passed (6-0). Mayor Burge, aye; Council President Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye; Councilor Lesowske, aye and Councilor McHugh, aye.

Announcements ~ information only

Calendar

Mayor Burge went over the calendar.

City Manager, Police Chief, Councilors, and Mayor

City Manager Sykes stated the Annual Town Meeting went well and there was a really good turnout. He talked about the First Annual South County SWOT. He explained the League of Oregon Cities is holding a spring conference in Hermiston.

Sergeant Packineau explained their Annual Tip-a-Cop will be on March 14, at Ixtapa.

Council President Kessi asked what time does the Council goal setting start?

City Manager Sykes replied at 8:30 a.m. at Varsity. He explained he was thinking about doing a tour on the backside of the new east airport area after the retreat.

Council President Kessi thanked City Manager Sykes for all of his service to the community.

Councilor Greisen replied City Manager Sykes is an asset to our community. She explained she sits on the Traffic Safety Committee and they are making a map of all the areas that they want the traffic study to focus on. She is hopeful that representatives from the School District will attend their next Traffic Safety Committee meeting. She stated she has heard lots of good feedback about the Annual Town Meeting.

Councilor Haugen stated Scappoose appreciates our local media.

Councilor Lesowske talked about the Annual Town Meeting and felt it was a great turnout. He enjoyed the Regional meeting and doing the SWOT analysis. He thanked Michael for all the work he does for the community.

Councilor McHugh said the Annual Town Meeting went really well and he would like to thank all the City staff that had a part in it. He explained he is the liaison for the Scappoose Senior Center. He explained they are going to start an after-school movie event. He explained they are also going to get some students from Scappoose High School to help seniors with their electronic

devices. He explained the Senior/Community Center will have a community garden and they encourage people to participate in it. The center has a big problem with their roof and on April 4th there will be a "raise the roof" fundraiser.


Mayor Burge explained he is on the board for the Columbia County Economic Team and he gave an update on things happening in Scappoose. He stated the Town Hall meeting went really well.

Adjournment

Mayor Burge adjourned the Council meeting at 8:05 p.m.


Mayor Scott Burge

Attest:


City Recorder Susan M. Reeves, MMC