

MONDAY, MARCH 2, 2020

**Urban Renewal Agency meeting, 6:00 pm
Scappoose Council Chambers
33568 East Columbia Avenue**

Call to Order

Chair Scott Burge called the Urban Renewal Agency meeting to order at 6:00 pm.

Roll Call

Present: Chair Scott Burge; Agency members: Patrick Kessi, Megan Greisen, Joel Haugen, Josh Poling, Brandon Lesowske, Pete McHugh, City Manager Michael Sykes, City Recorder Susan Reeves, Assistant to City Manager Alexandra Rains, Legal Counsel Peter Watts, and Anna Del Savio, Columbia County Spotlight.

Approval of the Agenda

Patrick Kessi moved, and Joel Haugen seconded the motion to approve the Urban Renewal Agency agenda. Motion passed (7-0). Chair Scott Burge, aye; Patrick Kessi, aye; Megan Greisen, aye; Joel Haugen, aye; Josh Poling, aye; Brandon Lesowske, aye and Pete McHugh.

Approval of minutes ~ August 19, 2019 meeting minutes

Josh Poling moved, and Patrick Kessi seconded the motion to approve the August 19, 2019 Urban Renewal Agency meeting minutes. Motion passed (7-0). Chair Scott Burge, aye; Patrick Kessi, aye; Megan Greisen, aye; Joel Haugen, aye; Josh Poling, aye; Brandon Lesowske, aye and Pete McHugh.

New Business

Resolution No. URA1-20: Adoption of Public Contracting Rules and Procedures Approval

Assistant to City Manager Alexandra Rains explained the Scappoose Urban Renewal Agency is subject to Oregon's public contracting laws and is required to adopt contracting rules consistent with the Public Contracting Code for use within the Scappoose Urban Renewal District. In order to fulfill this legal requirement and create efficiency for City Staff, who will provide administrative support for the District, its recommended that the Agency adopt the City of Scappoose's Public Contracting Rules and Procedures, attached to this staff report as Exhibit A.

There is no immediate fiscal impact as a result of approving Resolution No. URA1-20. In the future, when contracting decisions are made, the City Manager will have the same expenditure authority as outlined in City Resolution No. 17-12. Staff recommends the Scappoose Urban Renewal Agency approve Resolution No. URA1-20 thereby adopting the City of Scappoose's Public Contracting Rules and Procedures as stated in City Resolution No. 17-12.

Brandon Lesowske moved, and Joel Haugen seconded the motion that the Scappoose Urban Renewal Agency approve Resolution No. URA1-20 thereby adopting the City of Scappoose's Public Contracting Rules and Procedures as stated in City Resolution No. 17-12. Motion passed (7-0). Chair Scott Burge, aye; Patrick Kessi, aye; Megan Greisen, aye; Joel Haugen, aye; Josh Poling, aye; Brandon Lesowske, aye and Pete McHugh.

Calendar

- **Next Meeting – July**

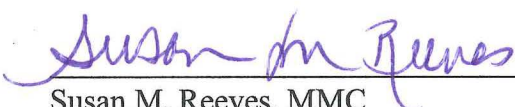
Assistant to City Manager Alexandra Rains explained there will be a meeting at the end of May. She believes it will be the same night as the City's Budget Committee meeting, after that meeting has concluded. She explained then the Urban Renewal Agency will have a meeting in June to adopt the Budget and then at that point we will determine if we need another meeting in July.

Adjournment

Mayor Burge adjourned the meeting at 6:06 pm.


Chair Scott Burge

Attest:


Susan M. Reeves, MMC
City Recorder