

**MONDAY, FEBRUARY 1, 2021**  
**CITY COUNCIL MEETING**  
**Regular meeting 7:00 p.m.**  
**Scappoose Council Chambers**  
**33568 East Columbia Avenue**

**Call to Order**

Mayor Burge called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Scott Burge	Mayor	Alexandra Rains	Interim City Manager (left at 9:35pm)
Megan Greisen	Council President	Norm Miller	Police Chief
Joel Haugen	Councilor	Susan Reeves	City Recorder
Josh Poling	Councilor	Huell White	Program Analyst (left at 9:25pm)
Brandon Lesowske	Councilor		
Pete McHugh	Councilor		
Tyler Miller	Councilor		

Legal Counsel Peter Watts

Press: none

Remote: Public Works Director Dave Sukau, Program Analyst Intern Isaac Butman, Marisa Jacobs, Kim Holmes, Chase Christensen Dave McAuley, Geoff Wenker, Dean Kampfer, Nick Ries, Len Waggoner, Karen Kessi, Laurie Mapes, Michael Sykes, Susan Bauer, and 3 unknown callers.

**Approval of the Agenda (Revised 1/29/2021)**

Councilor Poling, and Councilor Lesowske seconded the motion to approve the agenda. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye, Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

**Public Comments**

Maria Jacobs emailed her public comment in addition to reading them into the record.

**Scappoose City Council – Public Testimony – February 1, 2021**

Good evening Mayor Burge, President Griesen, City Councilors and City Staff:

My name is Marisa Jacobs and while I'm an alternate planning commissioner, this evening I speak to you as a resident.

In reviewing Resolution No. 21-01, Grabhorn Park Ad Hoc Committee – Bylaws, Team Agreement, and Application Form, I'm requesting Council to consider expanding the verbiage located under Article VI Meeting Schedule, Section C, First Meeting: April 1, 2021 sub bullet titled "Committee homework".

The current statement reads "...review amenities ideas and other data from Grabhorn Survey Results."

I'm kindly asking Council to expand this statement to include, "all information presented to City Council and/or Parks & Recreation committee that received public comments, and comments provided on the petition submitted on December 7, 2020."

Expanding this clause to include the additional materials provides a more comprehensive picture of amenity ideas, while being fully transparent with the Ad Hoc Committee and public regarding information provided on the Grabhorn project to date.

Thank you for your consideration,  
Marisa Jacobs  
\*\*\*end of public comment\*\*\*

Kim Holmes Kantrowitz emailed her public comment in addition to reading them into the record.

I'm the Vice Chair of the Parks & Rec Committee and am hoping to get on the City Council's agenda for public comment this Monday. The comments I will share are as follows:

I wanted to share some concern about the proposed makeup of the Grabhorn Ad Hoc Committee, which was approved at the last City Council meeting. As I understand it, the council has approved voting spots for representatives of certain segments of the community, including softball and soccer.

When the Parks & Rec Committee made the request to lead the community engagement work, it was our intent that this would come from a place of neutrality and non-bias. The starting point for our work would be to identify the many stakeholder groups that need to have a voice in this process and invite them to share ideas and concerns through public comment, and other proactive engagement. This would create a process for all stakeholder groups to have an equal voice and be given equal consideration. Then the Park & Rec Committee could consider all of these needs and make a recommendation to City Council about the design of the Grabhorn property.

However, under the current design of the Ad Hoc Committee, select stakeholder groups are being given a disproportionate say in the outcome of what will ultimately be recommended to City Council in September. Giving community members from specific areas of the city, or those representing special interests, is building inherent bias into the process. Other special interest groups, like the dog park and pickle ball communities, and proponents of the pool will ask why they were not given the same voice.

I'm also concerned that the interest of the soccer and softball communities may prove to be incompatible. During the review of the initial park plan, the issue was raised multiple times that having a softball field and soccer field occupying the same space is not possible. Council needs to be aware that at least one of these special interest reps is going to likely be very disappointed, and this puts the whole process at a disadvantage from the offset.

I'd like to ask that Council reconsider the Ad Hoc structure and allow the Park & Rec Committee to perform this work as a neutral group that can weigh the community's interests equally. If that's not possible, and we are to move forward with the addition of special interest citizen groups as voting members of an Ad Hoc Committee, the Council needs to acknowledge the starting point we've been given has inherent bias. And when other community groups express frustration about not having been given an equal voice, the City must acknowledge that this was by design.

As a member of the Parks & Rec committee, I'm committed to ensuring that all community members who want to be heard in this process, will be heard. To ensure that is possible, I'm asking that the City Council please allow the Park & Rec Committee to undertake this important public engagement without bias or influence from additional special interest representatives.

Thank you for your consideration.

Kim Holmes Kantrowitz  
Vice Chair, Parks & Recreation Committee  
\*\*\*end of public comment\*\*\*

### **Interview Park & Rec Committee applicants**

Council interviewed four citizens for the open positions for the Park & Rec Committee. The applicants were Paul Fidrych, Mary Hindal, Elizabeth "Liz" Church, and Andrew LaFrenz.

### **Consent Agenda ~ January 19, 2021 Work Session minutes**

Councilor Haugen moved, and Councilor Poling seconded the motion to approve the Consent Agenda ~ January 19, 2021 Work Session minutes. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye, Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

### **Old Business**

#### **Waste Management Franchise Renewal**

Interim City Manager Rains explained this is a second reading. She explained in your packet this evening you will see the composting rates that were requested at a previous meeting. She explained Dean with Waste Management is on the line if you have questions for him. She

explained Council can approve the franchise agreement this evening and then simply amended later with the composting rates, if you don't feel you can come to a conclusion this evening on the rates.

Mayor Burge read the title for a second time. Ordinance No. 850: An Ordinance Relating to Solid Waste Management and Collection within the City of Scappoose and Granting an Exclusive Franchise to Waste Management of Oregon, Inc. Therefore; Defining The Terms Thereof; Establishing Penalties for Violations of this Ordinance; Repealing all Ordinances or Parts of Ordinances in Conflict Herewith.

Councilor Lesowske asked Dean to walk Council through Exhibit E that was provided in regard to the pricing that is proposed.

Dean Kempfer, Waste Management, went over the Exhibit B.

#### Exhibit E

City of Scappoose - Waste Management Proposal for Yard Debris Service Options January 1, 2021						
Options	1 Subscription YD - Existing 64 Gal Carts Yard Debris Only EOW Current Rates	2 Bundled YD - New 64 Gal Carts Yard Debris Only EOW	3 Bundled YD - New 64 Gal Carts Yard Debris Only Weekly	4 Bundled YD - New 64 Gal Carts Yard Debris + Food Waste EOW	5 Bundled YD - New 64 Gal Carts Yard Debris + Food Waste Weekly	
Service Rates						
20 Gallon	\$ 20.46	\$ 28.32	\$ 32.05	\$ 30.03	\$ 34.97	
35 Gallon - EOW	\$ 17.51	\$ 25.37	\$ 29.10	\$ 27.08	\$ 32.02	
35 Gallon - Weekly	\$ 22.59	\$ 30.45	\$ 34.18	\$ 32.16	\$ 37.10	
64 Gallon - Weekly	\$ 32.94	\$ 40.80	\$ 44.53	\$ 42.51	\$ 47.45	
96 Gallon - weekly	\$ 42.71	\$ 50.57	\$ 54.30	\$ 52.28	\$ 57.22	
64 Gallon - Commingle Recycling - EOW	Included	Included	Included	Included	Included	
14 Gallon Bin Glass - EOW	Included	Included	Included	Included	Included	
64 Gallon - Yard Debris - Optional (Subscription)	\$ 7.83					
65 Gallon Yard Debris - Included (Bundle)	X	\$ 7.86	\$ 11.59	\$ 9.57	\$ 14.51	

Note: Rates are based on disposal and processing charges currently in place.

#### Terms:

Subscription	Customer has the option to add the service for a fee
Bundled	Service is included with the base fee
YD	Yard Debris - yard trimmings, grass, pruning's, floral
Food Waste	All organic material - Meat, Fish, Chicken, Grains, Cheese, Bakery, and other
EOW	Service frequency - Every other week collection
Weekly	Service frequency - Every week collection

Councilor Lesowske asked if we decide to adopt option 4, residents that already have a subscription, would the increase for adding food waste to the yard debris containers go from \$7.83 to \$9.57?

Dean Kampfer replied their increase would be the difference between those two numbers.

Councilor Lesowske stated, just to be clear, if we were to adopt this, we are not putting any policy in place that residents would have to participate, therefore, they would still be allowed to put food waste into their landfill trash container, correct?

Dean Kampfer replied yes, they would be allowed to do that. He explained the difference between options 1 and options 2-5, is options 2-5 are bundled so everybody in the City gets that service.

Council President Greisen explained she is noticing between option 1 and option 4 a \$10 increase and that is just because you need to cover the cost in case not as many people sign up for this and you are coming out here.

Dean Kampfer replied the difference between option 1 and option 4 is the fact that everyone in the City would get a new 64-gallon cart and everybody in the City would have the option of setting that cart out every other week for collections and then when we add food waste to the yard debris, we can no longer take it to a local processor, we have to take it to a facility either in Portland or North Plains.

Councilor Lesowske asked Dean where his fleet is coming from?

Dean Kampfer replied they have a site in Scappoose.

Councilor Lesowske stated with the fleet already being out here in Scappoose there would be more mileage that the drivers would have to drive to go out of our community when dumping food waste to either Portland or North Plains and then the driver would have to come back out to Scappoose to drop off their vehicle, is that correct?

Dean Kampfer replied yes, that is correct.

Councilor Lesowske asked if there are any other communities similar in size to Scappoose that have adopted a residential food waste program through their composting organics program?

Dean Kampfer replied probably the best example would be Forest Grove, which North Plains isn't too far away from Forest Grove.

Mayor Burge explained because of an increase, he would rather pass what is before Council tonight, then come back to this in the future and have a full public hearing on the change so the people in the community could actually communicate whether or not this is an option they want or not.

Councilor Poling stated he does recommend staff move forward as requested with all terms and conditions on the franchise remaining unchanged and then we come back and talk about any future change.

Mayor Burge asked for a vote on Ordinance No. 850.

Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye, Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

Councilor Lesowske moved, and Councilor Haugen seconded the motion to direct staff to come back with Exhibit E, in regards to the food waste, to identify if that is a potential service that the City of Scappoose would like to adopt moving forward. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye, Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

## **New Business**

### **Introduction to the Scappoose Drainage Improvement Company**

Geoff Wenker, Board President, explained his is going to have Chase Christensen go over the information this evening.

Chase Christensen, General Manager of the Scappoose Drainage Improvement Company, introduced board members and staff, who are attending remotely. He explained their goal of this meeting was to check in and make sure there is an open line of communication. He went over the introduction information from the packet.

### **Introduction to the Scappoose Drainage Improvement Company for the Scappoose City Council, February 1, 2021**

Portions of the City of Scappoose and rural lands east to the Multnomah Channel are at low elevation. They are protected from flooding by a levee, drainage ditches, and pumps operated by Scappoose Drainage Improvement Company ("SDIC"). The SDIC assessment area (see color map) is bounded by levees along the Multnomah Channel to the north, east, and south and high ground to the west. It is approximately 8 miles in length from north to south and 2.5 miles in width from east to west, and includes about 5,700 acres. The SDIC western boundary begins at the Multnomah County line and roughly travels along Highway 30 to Scappoose High School, where the boundary veers east briefly and then jogs a northeasterly path to the airport and beyond. Within the SDIC boundary lie Springlake Park, BiMart, Rose Valley Assisted Living, Havlik Estates, Seven Oaks, high school ball fields, neighborhoods along Grant Watts Elementary School, residential developments down Elm Street and Columbia Boulevard, a portion of the airport property, and the city's wastewater treatment plant.

The elevation of these lands ranges from roughly sea level to about 32 feet above sea level. The SDIC is responsible for the maintenance of the levee, ditches and pumps that drain water from these and other properties and pump the water into the Multnomah Channel. The SDIC has a long history. The "Scappoose Drainage District" was organized under state law in 1922, and the original levee paid for by the owners of the protected lands. In 1939 and 1940, the levee was raised and reinforced by the U.S. Army Corps of Engineers with federal funding. The main drainage canal, which runs from the south to the north end of the district, has always been Santosh Slough. Until the 1970s, the Santosh was drained by gravity flow at the north end when the Multnomah Channel was very low, but mainly by a pump station located at the end of Santosh Slough. In the 1970s, again with assistance from the Corps of Engineers and federal funding, Evans Slough was dug from the mid-point of Santosh Slough directly east to the Multnomah Channel, and a new, larger pump station built there, which houses four pumps with a

combined capacity to purge 130,400 gallons per minute. There are two smaller exterior pump stations along the levee, and six interior pump stations that lift water from SDIC's lowest lands into Santosh Slough, to be conveyed to the Evans pump station.

At the south end of the SDIC, Jackson Creek flows eastward under Highway 30 and into SDIC, where it is immediately diverted to the south and flows along a ditch and out to the Multnomah Channel through tide gates in the levee. When the water in the Multnomah Channel rises to 18 feet mean sea level or higher, the tide gates close, and a diversion structure sends all of Jackson Creek waters into Santosh Slough, where they must be pumped eventually at Evans pump station. The Jackson Creek waters then become a significant additional burden for SDIC's drainage system and pumps, because the Jackson Creek watershed covers almost three square miles of land west of Highway 30 that rises to an elevation of almost 1,500 feet above sea level.

The Scappoose Drainage District was re-incorporated under state law in 1996 and became the Scappoose Drainage Improvement Company. The SDIC is a public corporation, subject to public records and meetings laws just like the City Council, and funded by assessments paid by the owners of land within SDIC's boundaries. The SDIC is governed by a 5-person, volunteer board of directors. The annual assessment in recent years has been \$350,000, which is apportioned among the approximately 900 tax lots within SDIC through a membership fee and an additional charge computed according to the acreage and elevation of the tax lot per the attached Assessment Map

Although the SDIC is a public corporation, its facilities – including the levee – are not open to the public. The nearly eleven miles of levee that protects SDIC lands rests almost entirely on private property. Similarly, Santosh Slough and the other drainage ditches in SDIC are within private property and not open to the public; SDIC's facilities are maintained on private property in accordance with recorded easements. The levee, drainage ditches and pumps are critical to the safety and welfare of people and property within SDIC boundaries. They must be protected from damage. For this reason, any construction, planting, utility work, alteration, or any kind of encroachment that takes place on or beside the levee is regulated by SDIC and the U.S. Army Corps of Engineers. Plans and engineering details must be submitted to SDIC, and permits obtained from SDIC and typically the Corps, before any activity is undertaken.

Since Hurricane Katrina in 2005 and its devastating aftermath, the Federal Emergency Management Agency has required levee systems such as SDIC's to be "accredited" before the lands behind the levee can be considered protected and allowed to participate in the National Flood Insurance Program. Accreditation requires expensive engineering studies to ensure that the levee, pumps and interior drainage facilities are adequate for flood protection during severe storms. The SDIC has been in the process of completing the required studies and updated flood mapping since 2007, and has hired both the U.S. Army Corps of Engineers and private engineering firms to complete the required studies. Per the attached letter dated December 23, 2019, the Corps of Engineers certified that SDIC's system is expected to provide adequate protection against a 100-year flood event.

This does not mean that there would be no “ponding” of water within SDIC during such an event, so one of the required engineering studies is called the Interior Drainage Analysis (IDA) produced a map of areas predicted to be under one foot or more of water during a 100-year flood SDIC and WEST consultants are currently working closely with the City & County staff, and FEMA to finalize the actual NFIP to be submitted for adoption.

The SDIC is the only federally authorized levee system in the country with gravel mining inside its boundaries. Therefore, the map of ponding included the “seepage” from gravel mines that would upwell during a severe storm event combined with high water in the Multnomah Channel. The SDIC board hopes to finalize the accreditation package for submission to FEMA soon. The total cost of the accreditation studies and mapping to date are about \$520,000. The City of Scappoose contributed 25% of the costs incurred from 2009 to mid-2016, in five payments that totaled \$28,714.21.

The SDIC receives storm water from City of Scappoose lands both inside and outside of SDIC boundaries. SDIC representatives met with the city manager, city engineer, and public works director in April 2020 to emphasize the SDIC’s strong interest in understanding and providing input for the city’s Stormwater Master Plan currently in development because of the impact of drainage from the city on SDIC’s responsibilities. Communication and coordination between the SDIC and the city will benefit all. The SDIC’s board appreciated the April 2020 meeting, thanks the council for the opportunity to introduce SDIC representatives on February 1, and looks forward to ongoing, collaborative efforts on matters of joint concern.

\*\*\*end of Introduction\*\*\*

Councilor Haugen stated it appears that there is significant flooding impact for a good deal of eastern Scappoose development and so is he speculating that the new FEMA calculations will mitigate that, or will it exacerbate it?

Chase Christensen replied most likely it is going to exacerbate it.

Councilor McHugh thanked Chase for the information and for what they do.

Interim City Manager Rains explained staff has been working closely with the Drainage District and they appreciate their willingness to work with us. She explained we have had some concerns, as she has shared with Council, about the interior drainage analysis, just that it was showing that it was pulling a lot of homes into the 100-year floodplain. She explained staff has spoken with FEMA and just shared some concerns that maybe some of the underlying assumptions were using a storm event that was more extreme than was necessary. She explained we are just looking at those options and do really appreciate the Drainage Districts cooperation and working with us to look at that so people don’t get pulled into the floodplain and are required to get insurance that shouldn’t be in that assessment.

Councilor Haugen asked if the new lidar data changed the equation at all?



Interim City Manager Rains explained the previous lidar data was about 10 years old and that is being worked into the updated model. She explained staff did pass that information on and in the meetings they've had with FEMA, they have talked about the underlying assumptions used to actually put together the interior draining analysis.

Geoff Wenker explained they are waiting to hear back from their consultant regarding the lidar data.

Mayor Burge explained we are limited on time and he is hoping we can meet with the Drainage District maybe quarterly. He thanked them for their time and stated this was really good information and he looks forward to working with them.

### **Assign Council Liaisons**

Mayor Burge went over the Council Liaisons.

**PARKS COMMITTEE:** Councilor Joel Haugen

**COMMUNITY CLUB:** Councilor Tyler Miller

**ECONOMIC DEVELOPMENT COMMITTEE:** Councilor Josh Poling

**HISTORICAL SOCIETY/WATTS HOUSE:** Councilor Brandon Lesowske

**SCHOOLS:** Council President Megan Greisen

**PORT OF COLUMBIA COUNTY:** Councilor Josh Poling

**TRAFFIC SAFETY:** Council President Megan Greisen & Councilor Pete McHugh

**SENIOR/COMMUNITY CENTER:** Councilor Brandon Lesowske

**COLPAC:** City Manager

**100 YEAR:** Councilor Joel Haugen & Councilor Pete McHugh

**ACT:** Public Works Director Dave Sukau

Councilor Haugen moved, and Councilor Poling seconded the motion to approve the Council Liaisons. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye, Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

Council President Greisen moved, and Councilor Haugen seconded the motion to approve extending the meeting past 9:00 p.m. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye, Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

### **Council Team Agreement**

Interim City Manager Alexandra Rains went over the draft Council Team agreement. She explained on January 14, 2021, members of City Council participated in an Orientation facilitated by Sara Singer Wilson of SSW Consulting. During that session, Council discussed the details of their Team Agreement, including their expectations for each other and their working relationship with City Staff. The details of that discussion were documented and, per the request of Council, are attached as Exhibit A for review and formal adoption.

Councilor Haugen moved, and Councilor Poling seconded the motion to approve the 2021 Council Team Agreement.

Council President Greisen asked Mayor Burge if Council is meeting his needs when they are indicating or asking when they would like to speak? She asked should we raise our hand or say your name?

Mayor Burge replied either way is more important than just jumping in.

Council President Greisen stated one thing under commitment is, "Continue to improve citizen involvement, awareness and participation and improve follow-up and resolution of citizen concerns or complaints". She asked is that something we are doing as a united body as a Council, or are we implying that each Councilmember is getting feedback and asking for involvement, participation? She asked what does this look like, what is our responsibility?

Mayor Burge replied he thinks there are probably three ways that happens. He explained whether staff is providing the information to improve the involvement, awareness and participation and Council is following up, but also the Council as a whole, but in some respect the individuals are doing as much as they can. He stated he thinks the most important thing is that someone is following up and completing that loop.

Council President Greisen stated she would just never want to imply that a Councilmember was taking independent initiative on their own that didn't come from the Council, rather it was coming from them as an individual.

Mayor Burge replied that each individual Councilmember needs to remember that as an individual you have no power and no authority. He explained it is good to remember that we work together as a team.

Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye, Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

## **Ord. No. 895: Adoption of Wastewater Collections Master Plan**

Public Works Director Dave Sukau went over the staff report. He explained as of January 11, 2021, the comprehensive update to the City's Wastewater Collections Master Plan is complete and has been approved by the Oregon Department of Environmental Quality. He explained the City contracted with Keller and Associates back in 2019 and the document took approximately a year to update due to flow monitoring that was required seasonally for both wet and dry weather to get proper data. He explained the document came to Council in a work session and after that work session it was sent to DEQ for their review and approval of which is now complete.

Mayor Burge opened the hearing at 8:50 p.m. and closed it due to no one wanting to speak on this matter.

Councilor Lesowske asked when this was submitted to DEQ were there any edits or requests or did they just accept the Master Plan as presented?

Public Works Director Dave Sukau replied they did accept the Master Plan as presented, but they did send staff an email asking staff to look into creating an I & I (Inflow & Infiltration) program. He explained it is already in the works, they just have to put it in a presentation that they could submit to them.

Council President Greisen moved, and Councilor Lesowske seconded the motion Council adopt the Wastewater Collection Master Plan as presented in Ordinance No. 895.

Mayor Burge read the title for the first time. Ordinance No. 895: An Ordinance Updating the City of Scappoose Wastewater Collections Master Plan.

## **Res No. 21-01: Grabhorn Park Ad Hoc Committee – Bylaws, Team Agreement, and Application Form**

Program Analyst Huell White went over the staff report. He explained establishment of the Grabhorn Park Ad Hoc Committee (GPAHC), including the Bylaws, the Team Agreement, and the Application Form. During a City Council work session on January 19, 2021, City Staff proposed forming an Ad Hoc Committee tasked with developing a revised conceptual park plan for the Grabhorn property and acting as an advisory body to Council. Staff developed and provided Council with a draft copy of the bylaws for the Committee. Council then directed staff to make the following changes to the Bylaws including:

1. Require a "best practices-based approach" for the Committee's work.
2. Add additional members to the Ad Hoc Committee to represent:
  - a. The Scappoose Bay Watershed Council
  - b. An at-large park user
3. Define "the adjacent neighborhood" (immediately west of Veterans Park), in a more precise manner.

Program Analyst Huell White explained staff has addressed these concerns through revisions to the Bylaws. Changes and additions have been written in red ink for clarity.

Mayor Burge stated he wanted to point out an error in the Resolution, it should be 15 members on the committee, not 13.

Program Analyst Huell White replied staff can update that.

Councilor Haugen asked about accommodating Kim and Marisa's concerns by just saying there is no perfect group and there is going to be inherent biases. He asked, could we just add something like that to note that this is not a perfect organization.

Mayor Burge explained it is never going to be perfect, there will be biases, just like Council, but as long as they are able to have the open and honest conversation they usually can come to a good decision and he thinks that is what we are looking at trying to do here. He explained that is why he wanted to make sure there were 15 members and someone from the DOG park was being included, along with the Scappoose Bay Watershed Council.

Councilor Haugen wanted to add a clause in the resolution.

Legal Counsel Peter Watts explained the "whereas" clauses actually have no legal effect. He explained he thinks that obviously some comments have been made and people are bringing different perspectives to the table and we can acknowledge it here today outside the whereas clause.

Council President Greisen asked staff if we can record and then post the meeting for those who aren't able to attend, or for those who are interested in the progress of this committee to be able to watch at a later date.

Program Analyst Huell White replied certainly, it is an easy option to implement.

Council President Greisen replied, thank you for making that happen.

Councilor Haugen moved, and Councilor Miller seconded the motion that Council adopts Resolution No. 21-01: A Resolution establishing the Grabhorn Park Ad Hoc Committee and approve use of the Team Agreement and the Member Application Form.

Councilor Poling thanked Kim and Marisa for their comments.

Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye, Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

### **100-year Celebration Committee update**

Councilor Pete McHugh went over his handout. He explained they have had some concerns about the date, so the committee is thinking they are better off maybe moving it to September.

SCAPPOOSE 100 Centennial Celebration  
Report to the Scappoose City Council February 1, 2021

WHEN: August 13-14 (Friday and Saturday)  
April 1 is Decision Day!

WHERE: Heritage Park and surrounding area  
Veterans Park for Friday and Saturday evening entertainment  
Chief Concomley Park for the Scappoose 100 Cornhole Tournament.

WHAT'S PLANNED? Below are activities that have been discussed and are tentatively scheduled to happen. Most have volunteers working on details.

Getting the Word out:

1. Logo Contest...ends March 1.
2. Centennial Website: <http://www.scappoose100.com/>
3. Scappoose100 Face Book page
4. Banners along Highway 30
5. Special Centennial Edition of the Spotlight
6. Spotlight ... Periodic, as space allows, historical photos with captions or short articles with photos leading up to the Centennial Celebration.
7. Plaques on Historical Buildings
8. Miscellaneous memorabilia
9. Reprint of *The History of Scappoose* by James Loring Watts

Activities:

1. Saturday morning Parade
2. Watts House and Museum Tours
3. Classic Car Show
4. 5k Fun Walk and Run
5. "Scappoose...Past – Present – Future" Pavilion (large tent at Heritage Park) For details see History Sub-Committee Report
6. Daytime Entertainment
7. Evening Entertainment at Veterans Park/parking at Grabhorn Park site (\$5.00 donation to parks?)
  - a. Friday, Bart Hafeman and The Hit Machine
  - b. Saturday, Jim Horn and The Wieners
8. Beer Garden
9. Cornhole Tournament at Chief Concomley Park
10. Movie Night

11. Games for Kid: Rock Climbing Wall and Bouncy Houses

12. Old-Timer Interviews

WHERE WILL THE MONEY COME FROM?

1. City of Scappoose

2. Different Sponsor for each Major Function

\*\*\*end of handout\*\*\*

Michael Sykes explained they have a lot of interest as far as sponsors go. He stated it will be a lot of fun and an event to remember.

Council President Greisen asked about the car show.

Mayor Burge explained it will be similar to how they hold the car show during Wings and Wheels.

Councilor Haugen thanked Pete and Michael for all the work they have done.

**Stay of enforcement related to outdoor dining – discussion on whether to expand options for outdoor dining.**

Legal Counsel Peter Watts explained we have been contacted by some restaurants that aren't able currently to serve food or beverages indoors and we need to develop some new code language around outdoor seating. He explained we recognized that the need is immediate. He explained something that he has done in other jurisdictions that could work here is if you were to direct staff to develop language for outdoor dining and then you were to say the City is to stay in the enforcement proceedings, if a restaurant is currently offering dining outdoors in a socially distanced manner in their parking lot. He explained the one thing is that we would need to make sure the restaurants know that if they are offering sidewalk seating that they need to keep the path at least four feet wide to comply with the Americans with Disabilities Act requirements, but beyond that staff during this interim period while we are developing code language would be able to work with those restaurants in order to ensure they are able to serve food and beverages outdoors. He explained staff is looking for direction from Council that you want to pursue this, and in the meantime, staff would stay any enforcement that would be based on not having the ability in our current code.

Councilor Lesowske moved, and Councilor Haugen seconded the motion that Council direct staff to draft language on guidance for food facilities with onsite outdoor dining and stay of enforcement of the City's current code. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye, Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

**Announcements ~ information only**

**Calendar** ~ Mayor Burge went over the calendar.

## **City Manager, Police Chief, Councilors, and Mayor**

Interim City Manager Rains explained tomorrow we will be passing out the suggested goals from staff and the committees, and also the Annual Town Meeting results to Council so you have time to look at that before the goal session on Saturday.

Councilor Miller thanked staff for what they do.

Councilor McHugh stated thanks everybody for the good work they are doing.

Councilor Poling thanked staff and Legal Counsel Peter Watts for pushing this restaurant thing out as fast as they have, it is super important for our community to continue to serve our community, especially the small businesses and restaurants.

Councilor Haugen stated the Park & Rec Committee is excited and raring to go, so that is neat. He explained the County CZ Committee is negotiating for a crossing in Vernonia which is the one piece that will connect Banks and Vernonia.

Council President Greisen explained as she mentioned in a previous meeting, she is mentoring a student from Sauvie Island and the student is looking to put a food pantry similar to a little lending library and they were able to walk the grounds in Heritage Park with Interim City Manager Rains and Doug and Tim from Public Works as well as Hannah and her mother. She explained they came up with the perfect spot and in the next couple of months Hannah will be constructing that and putting it up. She stated that it is an exciting project for our community put together by one of our youth.

## **Work Session on City Manager Interview Process**

Michael Sykes gave an overview the City Manager process. He explained the application period closed and there were fourteen that applied, and it appears that all of them met the minimal qualification. He explained Norm and Jill were able to find the standard questions from the League of Oregon Cities. He explained our thoughts were it would probably be a two-day interview process. He stated he thinks we are ready to take the next step.

Chief Miller talked about Council picking three questions from the ones he handed out and then sending them to Susan and then we would compile them. He talked about doing Teams meetings for those committees and then at the end of the day put each committee up on Teams in a committee group rather than brining everyone in here, that way if Council had questions, the committees could answer. He explained that Interim City Manager Rains' contract is coming to an end and you will need to consider extending that.

Council President Greisen asked at what point do we need to put that on the agenda.

Legal Counsel Peter Watts replied we are going to need to do that pretty quickly.

Michael Sykes stated he thinks it is going to take more than 60 days to finish this process.

Councilor Miller stated his comment is based on some of the previous comments we have had about maybe not finding our ideal candidate the first time around that maybe we should consider extending it out the longest we can, because it doesn't make sense to go out and find another temporary city manager when she's already been doing the job.

Mayor Burge stated in the contract it could be six months or whenever a new city manager is hired. He talked about having the review committee rank the applicants prior to the applications coming before Council.

Legal Counsel Peter Watts replied the applications can be ranked prior to all the applications coming to Council.

Mayor Burge stated at the next Council meeting bring Council a ranking, along with all the resumes/applications.


Council thanked Michael Sykes.

### **Adjournment**

Mayor Burge adjourned the meeting at 9:51 p.m.

  
\_\_\_\_\_  
Mayor Scott Burge

Attest:

  
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City Recorder Susan M. Reeves, MMC