

**MONDAY, APRIL 19, 2021**  
**CITY COUNCIL MEETING**  
**Regular meeting 7:00 p.m.**

**Call to Order**

Mayor Burge called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Scott Burge	Mayor	Alexandra Rains	Interim City Manager
Megan Greisen	Council President	Dave Sukau	Public Works Director
Joel Haugen	Councilor	Huell White	Program Analyst
Brandon Lesowske	Councilor		
Pete McHugh	Councilor		
Tyler Miller	Councilor		
Peter Watts	Legal Counsel		

Also Present: Steve Donovan, Donovan Enterprises, Inc.

Excused: Councilor Josh Poling and City Recorder Susan Reeves

**Approval of the Agenda**

Councilor Haugen moved, and Councilor McHugh seconded the motion to approve the agenda. Motion passed (6-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

**Public Comments**

There were no public comments received.

**Consent Agenda ~ April 5, 2021 Work Session minutes and April 5, 2021 City Council meeting minutes**

Councilor Haugen moved, and Council President Greisen seconded the motion to approve the Consent Agenda ~ April 5, 2021 Work Session minutes and April 5, 2021 City Council meeting minutes. Motion passed (6-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

**Proclamations ~ VFW Buddy Poppies**  
**National Small Business Month**  
**National Law Enforcement Week**  
**National Public Works Week**

Mayor Burge read the VFW Buddy Poppies Proclamation.

Mayor Burge read the National Small Business Month Proclamation.

Mayor Burge read the National Law Enforcement Week Proclamation.

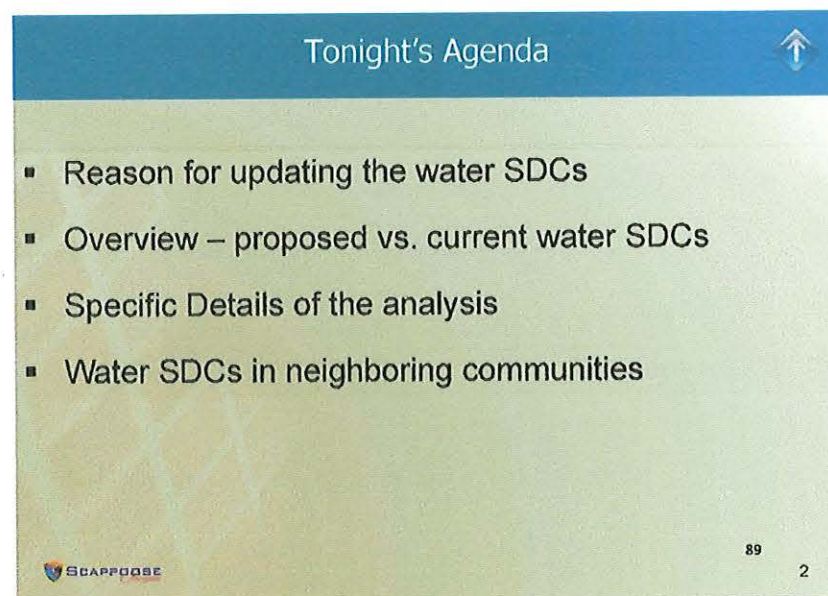
Mayor Burge read the National Public Works Week Proclamation.

### Work Session

#### **Water SDC Update**

Public Works Director Dave Sukau explained tonight we wanted to take this opportunity to have a work session to discuss the current status of the Water SDC's. City staff hired Donovan Enterprises, Inc. to update the City's Water System Development Charge (SDC) to reflect the latest capital improvement plan in the recently adopted WSMPU. For comparison, the City's current Water SDC schedule was last updated in May 2002. SDC updates are intended to review the basis for charges to ensure a consistent methodology, determine the most appropriate fees considering the corresponding capital improvement plan, and to provide clear documentation and explanation of the methodology used to develop the SDC. The final report describes the consultant's methodology and analysis in detail. Currently, the water SDC rate for a ¾" water meter equivalent (the most common water service in the City) is \$5,478. The Water SDC Update report proposes that rate be increased to \$8,940.

Steve Donovan, Donovan Enterprises, Inc., consultant, went over a power point presentation.





## Reason for SDC Updates

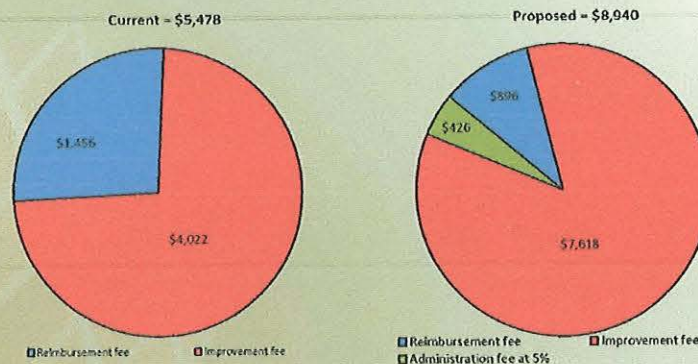
- SMC 13.24.040 – “the methodology used to establish the reimbursement fee shall take into account the cost of existing facilities, prior contributions by users, the value of unused capacity, generally accepted rate making principals, and other relevant factors identified by state law and the council.”
- Water SDCs last reviewed in August 2002; that Council adopted a methodology that included a reimbursement and improvement fee. Since that time, the water SDCs have increased for inflation adjustments.
- Opportunity to get the water SDC methodology updated for 2020 water master plan CIP.

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## Overview – Proposed vs. Current



- One time fee for a new single family residential home with a ¾" water meter

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## Water-Specific Details

Water SDC Components	Proposed	Current	Difference
Reimbursement fee	\$ 896	\$ 1,456	\$ (560)
Improvement fee	\$ 7,618	\$ 4,022	\$ 3,596
Administration fee at 5%	\$ 426	\$ -	\$ 426
<b>Total water SDC</b>	<b>\$ 8,940</b>	<b>\$ 5,478</b>	<b>\$ 3,462</b>

- A reimbursement fee updated to account for existing system capacity available to serve growth
- The improvement fee has increased as a result of the newly updated water system Capital Improvement Plan (CIP) from the adopted 2020 Water Master Plan
- Administration fee up because of the higher reimbursement and improvement fee components

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## Water SDCs in Neighboring Communities



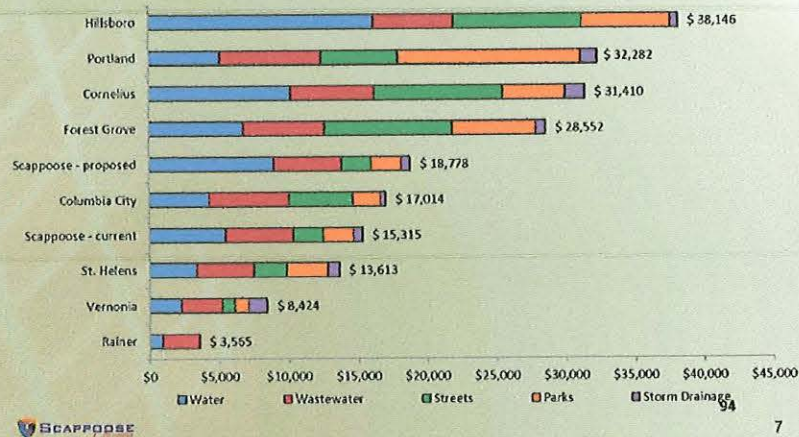
Regional Water System Development Charges - Single Family Residential April, 2021



## All SDCs in Neighboring Communities



Regional System Development Charges - Single Family Residential April, 2021



## Questions





Steve Donovan explained what is going to happen next, right around the City's budget cycle time, the Council is going to see a resolution requesting Council considering adoption of the SDC's.

Council thanked Steve Donovan.

Program Analyst Huell White presented a thank you basket from the Happala Family to Chief Miller.

### **Announcements ~ information only**

#### **Calendar**

Mayor Burge went over the calendar.

#### **City Manager, Police Chief, Councilors, and Mayor**

Interim City Manager Rains explained the Chapman Landing rezone hearing has been rescheduled for June 7, at 6:30 p.m. She wanted to let Council know that is moving forward. She explained she has spoken with the School Board and we tentatively have a joint work session/meeting with them this summer. She explained there was discussion about the Drainage District and the model they had put together that we were having a consultant take another look at, which they will bring before Council and have them weigh in on where they want staff to go next on that. She explained staff is working on looking at renewing the franchise agreement with NW Natural.

Chief Miller explained there are 360 using the app now, they are starting to get more and more use. He explained they have started painting the skate park.

Public Works Director Sukau gave an update on paving the Crown Zellerbach Trail by the Trtek Trailhead. He explained later this week they are going to be striping Crown Zellerbach and West Lane. He explained they are looking at paving a couple of small streets. He stated they have lots of stuff going on in addition to trying to keep up on mowing.

Councilor McHugh handed out information to Council and staff regarding the 100-year celebration proposed logo. He would like a motion from Council to approve the proposed logo.

Councilor Haugen thanked Councilor McHugh for all of his work with this committee and he thanked Council President Greisen for her suggestion of embracing the future.

Councilor McHugh moved, and Councilor Haugen seconded the motion to approve the proposed logo for the 100-year celebration. Motion passed (6-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye; Councilor Lesowske, aye; Councilor McHugh, aye and Councilor Miller, aye.

Councilor McHugh explained the other handout he gave to Council and staff is a summary of all of the proposed events that could be taking place during the 100-year celebration.

Mayor Burge talked about having stickers on the ground for selfie spots, with information where to post your picture.

Council President Greisen thanked Law Enforcement for their dedication in protecting our community and specifically Chief Miller for always being proactive in his policing and being very responsive to citizen concerns. She also thanked Public Works for their dedication in providing excellent service and safety and Dave especially for the lead on that. She explained she has a suggestion regarding the fuel tax. She feels it is very important that people know what it is being used for and what it looks like in the day to day, so something like when they are doing the paving maybe do a live Facebook video, or adding pictures to Facebook and/or the newsletter.

Public Works Director Dave Sukau replied we can acknowledge that, but we also do have new signs that will go out when projects are being done that says, "This project is funded by fuel tax funds".

Council President Greisen thanked Alex, Huell, Dave and Kevin for setting her up for success. She explained last week she gave an oral testimony for the Oregon Legislator to the Joint Committee on Ways and Means and a written testimony was also submitted. She explained she was informing Senators and State Representatives about our failing basin liner and the request for matching funds. She explained it was very interesting in hearing all the other projects and interests that people in the State have and what they were asking of that body of Government. She explained the Grant Watts Parent Organization is putting on a spring auction which will be online this year. She explained all of the funds this year will go to kicking off the Sprouts Learning Garden that is housed at Grant Watts for the entire community. She stated there is a spot on the online auction that you can just contribute funds towards large ticket items for the learning garden.

Councilor Haugen explained he tuned into the Grabhorn Ad Hoc Committee and it is apparent to him that it is going to be cumbersome on a remote forum especially with the number of participants, so his suggestion is the City reconfigures that and maybe have a system where the first 14 of the committee sign up meet in person and the rest attend remotely.

Councilor Lesowske explained he did also attend the committee meeting and he too agrees having a physical space they can come to would be best. He is excited with the enthusiasm and he does hope with the Ad Hoc Committee can keep in the spirit of the group in that they are representing the community as a whole, but also specially with some of their group. He explained there were things that were stated by some committee members that stood out to him, some of the same concerns that he heard almost word for word that he has heard here in this chamber and he hopes that those individuals are able to bring their own unique perspective and ideas in helping craft that design for Council to consider. He does want to say to Huell, Laurie, Isaac and Chris that he does feel they represented the City well in trying to provide direction to the committee members. He does think it is a unique situation trying to facilitate a meeting remotely and he does appreciate their efforts with keeping everyone on task.

Legal Counsel Peter Watts explained we received some correspondence from the County Council, and it asked a question. He wants to very clearly put on the record that the City of Scappoose did not consent to either initiative measure or the ordinance or the validation proceeding itself which Columbia County has filed in Columbia County Circuit Court # CV12796, we did not consent to any of that, and we have not spent any City resources on it either.

Mayor Burge explained the Columbia County Economic Team meets this Friday in Clatskanie. He does agree with trying to find a space for the Grabhorn Ad Hoc Committee to meet in person.

### **Adjournment**

Mayor Burge adjourned the meeting at 7:48 p.m.

A handwritten signature in blue ink that reads "Scott Burge". The signature is written over a horizontal line.

Mayor Scott Burge

A handwritten signature in blue ink that reads "Susan M. Reeves". The signature is written over a horizontal line.

Minutes typed by City Recorder Susan M. Reeves