



SCAPPOOSE *Oregon*

MONDAY, JUNE 7, 2021

CITY COUNCIL MEETING AGENDA

Regular meeting 6:30 pm * Please note start time

ITEM AGENDA TOPIC	Action
Pledge of Allegiance	
Roll Call	
Approval of the Agenda	
Public Comment	Due to COVID-19 the City of Scappoose will be accepting public comments by email or you may call in. Please contact City Recorder Susan Reeves at sreeves@cityofscappoose.org or City Hall by phone at 503-543-7146, Ext. 224 for more information. <u>All written public comments must be received no later than 5:00 pm on the day of the meeting.</u>
<u>New Business</u>	
1. Community Enhancement Program – Presentations	
Interim City Manager Alexandra Rains	
2. GPAHC Update to Council	
GPAHC Committee Chair Cara Heinze	
3. Water Rates – Work Session	
Public Works Director Dave Sukau; Steve Donovan, Donovan Enterprises	
4. Resolution No. 21-05: Emergency Declaration	Approval
Interim City Manager Alexandra Rains; City Attorney Peter Watts	
5. Heritage Park Fountain Discussion	
6. Cancellation of July 5, 2021 Meeting	Approval
Interim City Manager Alexandra Rains	
Announcements – information only	
7. Calendar	
8. Updates: City Manager, Police Chief, Councilors, and Mayor	
Adjournment	

PLEASE NOTE: IF YOU WOULD LIKE TO SPEAK WITH CITY STAFF ABOUT A PARTICULAR AGENDA ITEM, PLEASE CALL CITY HALL at 503-543-7146, EXT. 224, NO LATER THAN 3:00 PM ON MONDAY, JUNE 7, 2021.



The Society of St. Vincent de Paul
Portland Council

RECEIVED

MAY 24 2021

St. Wenceslaus

TAX ID 93-0456525

Society of St. Vincent de Paul Conference
51555 Old Portland Road ~ Scappoose, Oregon 97056

"Making a Difference One Person at a Time"

May 20, 2021

Mayor Burge, Members of Council, and City Staff

On behalf of the Society of St Vincent de Paul, St. Wenceslaus Scappoose Conference members, volunteers and the people we serve, I am writing to inform the city that we have elected to not pursue the grant opportunity that the City of Scappoose has so generously offered to our organization. The Society of St. Vincent de Paul has been the recipient of funds from this grant for the past several years to support our Food Pantry operation. While 2020/2021 have been very challenging for so many people, our organization has been overwhelmed with financial support from citizens, organizations and public entities in support of the services we provide to those in need in the Scappoose community. Coupled with this and the fact that our requests for support are down significantly, we have decided that pursuing of grant money at this time is unnecessary to sustain the services that we provide in the near future. While we are aware that the demand for our services is likely to increase as we move out of the pandemic and back into pre pandemic routines, at this time we feel ready to meet that demand. We feel that there are likely organizations that may not have been as supported financially as we have thru this period of time and that this grant opportunity could provide them with much needed financial support. Again, we would like to Thank You for all of the support that has been provided in years past and sincerely appreciate being on the list of organizations that are offered this great opportunity.

Respectfully

Mike Bradley, SVDP Scappoose Food Pantry



AMANI CENTER
Columbia County Child Abuse Assessment Program

Mailing Address: PO Box 1001, St Helens, OR 97051

Medical Assessment & Administrative Office: 1621 Columbia Blvd., St. Helens, OR 97051

Phone: (503) 366-4005 Fax: (503) 366-0314 e-mail: amanicenter@comcast.net

May 21, 2021

City of Scappoose
Attn: Honorable Mayor and City Council Members
33568 East Columbia Avenue
Scappoose, OR 97056

RECEIVED
MAY 24 2021

RE: Community Enhancement Project Application

Dear Honorable Mayor and City Council Members,

The Amani Center is honored to receive your letter and invitation to submit a grant proposal for the 2021 Community Enhancement funds. We look forward to our continued partnership, providing much needed services to under-served child abuse victims in our community.

Children are our most vulnerable population. When they do not have access to specialized child abuse medical and forensic assessment services, it may result in further abuse, death or long term health issues. Children who do not have an opportunity to heal from the trauma of abuse may have adverse effects well into adulthood. Studies on these adverse childhood experiences have shown direct correlations to an individual's ability to parent and function successfully as an adult in society.

Research has also found that traumatic childhood experiences are major risk factors for the leading causes of illness and death as well as poor quality of life in the United States. Your investment today in the intervention and elimination of traumatic childhood experiences, such as child abuse, will substantially improve the quality of life in our community!

Again, thank you for the opportunity to apply for funding through the City of Scappoose Community Enhancement program. We look forward to continuing the relationship we have built with the City of Scappoose. Together we can ensure children are healthy and safe!

Sincerely,

Beth M. Pulito

Development Coordinator

Cc: AK

2021 City of Scappoose Community Enhancement Project Application - Amani Center

Sponsor: Amani Center (Columbia County Child Abuse Assessment Center)

Tax ID#: 93-1295272

Contact Person: Amelia Kercher or Beth Pulito

Daytime Phone: 503-318-0400 or 503-318-0568

Address: PO Box 1001, St. Helens, OR 97051

Signature:

Project Information

Project Title: Forensic Child Abuse Assessments for Columbia County Communities

Amount requested: \$5000

Needed by: June 30, 2022

Project Dates / Proposed Schedule: July 1, 2022-June 30, 2022

Amani Center – Project Description

Program explanation attached as "Executive Summary" and "Description of Project and Positions"

The Amani Center is requesting grant funding to support all agency operations in order to provide Child Forensic Evaluations and Family Support Services for victimized children in Scappoose and Columbia County. The purpose of this project is to ensure that alleged child abuse victims in Columbia County are provided with quality medical and forensic assessment/intervention and support services in a timely manner while in a secure and child-friendly environment. The number of requests for the Center's assessment/treatment services has continued to increase each year.

The City of Scappoose has a 2% higher rate of people under the age of 18 years than Columbia County's average (per 2010 census). *Last year, nearly 12% of the clients served by the Amani Center were residents of Scappoose and/or victimized in Scappoose. Additionally, 14% of the total services provided by the Amani Center went to children and families from Scappoose.*

The Amani Center is requesting funds in the amount of \$5,000 from the City of Scappoose to support the center's ongoing Child Abuse Assessment Services. This funding request represents less than 1% of our annual budget requirements for the 2020/2021 fiscal year. To sustain the current level of services and meet the increasing needs of child victims in Columbia County, the Amani Center is seeking total funding in the amount of \$773,946 from multiple grantors, project revenue streams and community members through contributed support donations. Acquiring this funding will retain existing program services and positions within the agency, provide necessary assessment resources, help to sustain essential medical practitioners, and provide supplies required for the center's operations.

The importance of the assessment team, including a Medical Provider, Child Forensic Interviewer and Family Support Services Specialist, is crucial to the victim, their caregivers and our community partners. The immediate intervention by the assessment team is integral to the physical and emotional welfare of the child. This initial process is the most important step taken in the healing of the child and the support of non-offending caregivers. Furthermore, the specialized services provide professional diagnosis of child abuse and expert testimony used later for medical/therapeutic treatment and throughout the investigation/prosecution of offenders.

In 2020, we provided 267 assessment services to child victims in Columbia County, with 32 of those from Scappoose. At a time when the service need suggests that ethically and morally our community should be increasing services to this vulnerable population, we are continually faced with the possibility of not being able to provide an adequate number of services to these children and their families. Through diligent fund sourcing and tireless fundraising, we have been able to increase Medical Provider availability to 5 days/week. Once that was established, we have seen an increase in the number of weekly assessments, a confirmation that the staffing increase was a necessity in our county. Unfortunately, we do not see this need decreasing in the future and to keep up with Medical Provider availability, we see the need to increase Forensic Interview and Family Support Services staffing levels. Our current goal is to sustain funding for these necessary positions to provide responsive assessment services to every child who needs them in our community.

Amani Center – Addressing Community Enhancement, Scappoose Vision Statement & Council Goals

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals.

The Amani Center program addresses the Community Enhancement Program criteria by benefiting youth and underserved populations (criteria "C" on the application). Furthermore, we are also able to support the current City of Scappoose Council Goals, as well as sustain the community's Vision Statement.

The Amani Center is proud to be a partner with Scappoose Police Department to help keep Scappoose one of the safest communities in Oregon. Scappoose Police Department may refer any child who may have been impacted by abuse, neglect or witness to violence. The Amani Center staff work side-by-side with Scappoose Police Department, DHS and families to ensure that appropriate services are offered.

Further, the Amani Center is committed to providing law enforcement a secure facility to observe forensic interviews, as well as written reports and DVD recordings of interviews to further assist with investigations.

This collaborative endeavor provides law enforcement with specialized child forensic interviewing and medical examinations for their cases in a trauma-informed manner. Additionally, it contributes to reducing further trauma that child victims may experience by providing the child friendly and safe environment to collect case information and to ensure the safety of child victims, thereby supporting part of Scappoose's Vision Statement of a Caring Community where people will feel safe and be at peace in their homes.

Amani Center – Project Budget and Secured Funding

Project Budget

Total Estimated Costs: \$773,946

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Please see attached Amani Center budget – FY 2020/2021

% of Total Budget provided by Sponsor: 99+ %

Is there Secure Funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

The Amani Center has secured funding through multiple streams including: Victims of Crime Act (VOCA) grants, the Justice Reinvestment Act, the Child Abuse Multidisciplinary Intervention (CAMI) Fund, the City of St. Helens Enterprise Zone benefits, Fundraising events, Contributed Support Donations from community members, Columbia Pacific CCO, several smaller foundations including Oregon Community Foundation and Joseph E Weston Grant, and employee contribution grants. Additional funding comes from medical billing reimbursements.

Amani Center – Project Management

Provide a brief narrative outlining the major tasks and projected timeline schedule for completing each task.

The Amani Center child abuse evaluation and support services is an existing and ongoing project. All services are provided and recorded during the calendar year and all financials are on a July 1 – June 30 fiscal year. This organization has been established since 2000, providing services of child abuse forensic assessments and evaluations since 2003. The Amani Center will continue to provide services to children and their non-offending caregivers as long as the need exists in Columbia County. This project is on a continual cycle and has seen, and will continue to see, both programmatic and organizational growth for many years to come.

Amani Center – Past Community Enhancement grant recipient

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

Yes, we have received CEP grants in the past. Continued support of our services through investment from the community's we serve indicates your understanding and belief in the critical services we provide for your residents. We endeavor to be responsible stewards of your contribution, and your commitment to our program speaks volumes as a community partner, especially as we seek additional funding from other foundations and government grant opportunities that request proof of community support.

We believe that the continuation of services and growth at the Amani Center has proven the agency's ability to successfully create and maintain programs by providing child victims of abuse, their caregivers and our community partners the support and services they need.

The primary source of revenue for the Amani Center is grants. The Amani Center has extensive experience managing projects, accurately tracking statistical data and reporting to funders on progress.



AMANI CENTER Columbia County Child Abuse Assessment Program

Mailing Address: PO Box 1001, St Helens, OR 97051

Medical Assessment & Administrative Office: 1621 Columbia Blvd., St. Helens, OR 97051

Phone: (503) 366-4005

Fax: (503) 366-0314

e-mail: amanicenter@comcast.net

Executive Summary

The Amani Center was founded in response to community need. In the late 1990s, child abuse assessment & treatment services were still not available in Columbia County. Child victims of sexual assault, physical abuse, neglect and other crimes are not only impacted by the crime itself but are often traumatized by the investigative process that occurs after a crime. Without child abuse assessment services, children are often asked to tell the most traumatizing story of their life multiple times to different systems that are often intimidating. Children's ability to provide statements or testimony is often effected by their age and development. Without special training for interviewers and consideration for the unique needs of children, arrest and prosecution outcomes were bleak, children were additionally traumatized and they were not receiving appropriate medical care, follow up supports and services. Child victims in Columbia County faced additional barriers as the nearest facility able to provide forensic medical and assessment services was in Portland. Children had to be transported to Portland and the number of assessment slots was extremely limited. Trips to Portland from our rural community can be upwards of 2 hours each way and emergency room visits can take several hours or more. Our most vulnerable community members faced barriers of poverty, lack of transportation, lack of medical insurance or ability to pay, and inexperience navigating services and systems. Private transportation for this long trip was not always available and limited services such as bus or taxi transportation resulted in either local law enforcement or DHS personnel providing transportation for victims to receive services. This system was slow and costly, and many victims went un-served.

In 2000, a consortium of public and private agencies took action to solve the problem of lack of local child abuse assessment & treatment services. They created the Amani Center. Today our center serves children from birth to 18 years of age who live in Columbia County, Oregon and are suspected victims of abuse, neglect or victims/witnesses of crime (including domestic violence). Columbia County is a large rural area with many remote, geographically isolated and underserved communities lacking in services and resources. Many of the children we serve come from families facing the challenges of poverty, disability, mental health and addiction issues. We provide culturally competent, trauma informed services and are able to accommodate clients with language and cultural barriers.

Amani Center staff provide comprehensive, multi-disciplinary forensic medical assessments and forensic interviews. When appropriate, staff testify in court on behalf of the child. We provide children and non-offending family members with family support services, advocacy, referrals to community organizations and services, as well as compassionate trauma informed crisis support. We are the only agency providing services of this type in Columbia County.

Our services have benefits that ultimately affect every member of our community. The CDC estimates that each victim of child abuse results in an economic cost of \$210,012 and impacts ripple out through family, friends, schoolmates, neighbors and beyond. Victims are more likely to struggle in school, have negative health outcomes, mental health challenges and possibly even react with violent behavior themselves. This results in impacts to the local economy and to all Oregonians due to the costs of Child Welfare interventions, foster-care, special education, self-sufficiency benefits, juvenile department involvement, law enforcement investigations and more. The Amani Center provides information and resource referrals to any family members, caregivers, youth, investigators, community members and community partner agencies who call or stop in for support or assistance.

We continue to see an increased need for Amani Center services in our community and many barriers still exist for the families we serve. As individuals become better at identifying child abuse and our community continues to face increases in parental substance abuse, lack of accessible mental health interventions and an expanding population, more children are identified needing services and support. Our agency has stretched and innovated to continue to be responsive to the community need and to break down these barriers to services. We have developed a small, well-trained staff with an effective board of directors, and have established many strong relationships with community partners and programs. We will continue to provide these services until every child in Columbia County is able to live a life free from abuse.

Description of Assessment Program and Positions

The purpose of this project is to ensure that alleged child abuse victims in Columbia County are provided with quality medical and forensic evaluations and support services in a timely manner while in a secure and child-friendly environment. The number of requests for evaluation services has continued to increase each year since the opening of the center in 2003. Increasing the capacity of our Assessment Program is a vital step in the strategic development of our agency. It will enable us to assist child abuse victims with a timely, specialized and comprehensive child abuse medical and forensic assessment in a child friendly environment.

The demand for our services is staggering because child abuse is now at epidemic levels. Studies show that every 36 seconds one child in the United States is neglected/abused—and that one in every four girls and one in every six boys will be sexually abused by the time they are 18 years of age.

Since our incorporation in 2000, we have provided Child Abuse Forensic Assessment services to over 2780 children/adolescents in Columbia County, and supported children and families with over 10,350 individual services in navigating the investigative process, crime victims services and follow up care for healing and recovery associated with the trauma from abuse and neglect. The Forensic Assessment is conducted by a team, which includes a highly trained Child Forensic Interviewer, a Board Certified Registered Nurse Practitioner or Medical Doctor, and a Family Support Specialist. The process includes a digitally recorded interview using Oregon Interviewing Guidelines, a full medical examination using Oregon Medical Guidelines, a determination of abuse, the identification of appropriate treatment, the creation of a safety plan and a referral(s) for follow-up care. In 2020, the Amani Center provided 267 assessment services to children and 4257 individual services to child victims and their caregivers such as referrals, crisis intervention, safety planning, advocacy, crime victims assistance, and follow up & service coordination with community partners.

Forensic Interviewer:

The purpose of the Forensic Interviewer program is to provide children with a skilled child abuse forensic interview by a certified Child Forensic Interviewer. The forensic interview is often times partnered with a medical assessment, which includes a complete physical examination, digitally recorded interview (using Oregon Interviewing Guidelines), determination of abuse, identification of appropriate treatment, and referral for follow-up care.

The child victim will benefit from the Forensic Interview assessment program, as services will be provided in a sensitive manner in a child friendly setting. Based on the child's examination, referrals will be made to a therapist and/or specialist, as needed, as well as recommendations for developmental and/or mental health evaluations. Moreover, caregivers will benefit from this service, as they will be able to consult with the professionals to discuss the child's needs and ways to facilitate the child's healing process. The child further benefits from the Forensic Interview assessment program because the videotape as well as the Forensic Interviewer's assessment and treatment recommendations can be used in Grand Jury in place of the child. This allows the child to heal further without having to re-tell their disclosure to more strangers. We anticipate that over 350 referrals for suspected child abuse victim Forensic Interview assessments will be received during a one-year period.

Child Abuse Medical Provider:

The Medical Examiner provides highly skilled and specialized head-to-toe medical evaluations to alleged victims of child abuse and/or domestic violence. A specialized piece of machinery, a CortexFlo (which provides good light and magnification), is used to assess physical and sexual abuse, capturing quality photographs of physical injury. The Medical Provider is the designated child abuse medical provider for all of Columbia County. As such, the Medical Provider may serve as a trainer/consultant regarding child abuse cases within Columbia County. The Medical Provider provides quality and professional care guided by Amani Center practice protocols and standards established by the Oregon Medical Child Abuse Guidelines.

Intake Coordinator (IC) / Family Support Services Specialist (FSSS):

The IC/FSSS position enables the Amani Center to provide intake and support services for child victims of abuse and/or domestic violence and support & follow-up services for non-offending caregivers. Additional services offered by the FSSS have included information and referral, advocacy, and Crime Victims Compensation assistance. The FSSS provides support to the child and family pre, post and during the assessment process.



Mission Statement: To provide forensic child abuse evaluations and support for children and their families who may have been impacted by abuse or neglect.

The primary goal of the Center is to ensure that children (birth to 18 years of age) alleged to be victims of sexual abuse; physical abuse, emotional abuse, neglect, and/or domestic violence are provided with quality evaluative and support services in a child-friendly setting.

Amani Center Board of Directors Membership List

Stan Mendenhall – Chair
Dave Wasylenko – Vice-Chair
Tami McDonald – Secretary
Toni Nelson – Treasurer
Stacia Tyacke – Board Member (compliance officer)
Molly Hruska – Board Member
Marco Castañeda - Board Member

Amani Center Staff List

Amelia Kercher – Interim Executive Director
Beth Pulito – Development Coordinator
Maria Fenstermaker – Administrative Assistant
Hannah Billett - Clinical Operations Supervisor / Medical Provider
Terrienne MacEllven – Intake & Family Support Services Specialist / Forensic Interviewer
Ellen Sperl – Forensic Interviewer / Intake & Family Support Services Specialist
Brandy Hayes – Bilingual Intake & Family Support Services Specialist / Forensic Int.
Linda Eddy – Part-time Medical Provider
Roberta Bentson-Royal – Part-time Medical Provider
Heather Sutton – Medical Billing Specialist

RECEIVED

MAY 24 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: CASA for Children

Tax ID # 93-0923866

Contact Person: Betsy Stark Miller

Daytime Phone 503-988-5115

Address: 2514 Sykes Rd.

City: St. Helens State: OR Zip: 97051

Signature: 

PROJECT INFORMATION

Project Title

Amount Funds Requested: Needed by*:

CASAs for Kids in Foster Care in Scappoose \$ 5,000 9/30/2021

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 7/1/2021 Project Completion Date: 6/30/2022

Project Description:

CASA for Children's unwavering mission is advocating for the best interests of abused and neglected children in the foster care system. Our vision and primary goal is a community where every child who has experienced abuse or neglect is given the chance to thrive in a safe and loving home. We dedicate our resources to recruiting, training, and supporting citizen CASA volunteers (Court Appointed Special Advocates) who help us carry out this mission and vision. CASA volunteers, appointed by a judge and a party to the case, get to know everything they can about a child's personal history and individual identity. With this information and with in-depth training, CASA volunteers attend all court hearings and meetings, submit detailed recommendations to the court, and advocate for the child's needs while moving toward a safe and permanent home. The CASA's sole responsibility is to know the unique child and promote their very best interests. The CASA model is nation-wide and is both evidence- and research-based. City of Scappoose funds will be used to recruit, train, supervise, and retain volunteer CASAs in Scappoose and Columbia County. During FY19, 213 children spent time in foster care in Columbia County, and we were able to provide CASAs for 100 or 47% of the children in need. During the 2021-2022 fiscal year, if our project is funded, CASA for Children projects we will serve about 110 children from Columbia County, including approximately 15 children in Scappoose. We will recruit and train 15 new CASAs for a total of roughly 55 CASAs serving Columbia County. Our recruiter will make local presentations at places like the Chamber of Commerce, community events, fairs, and places of worship. They will utilize advertising both online and in print, including posters at local businesses or buildings or advertisements in the St. Helens Chronicle and/or the Columbia County Spotlight.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

CASA for Children in Columbia County meets the eligibility and goals of this Community Enhancement Program in

several ways. It benefits youth, low-income families, and underserved populations. Specifically, it aligns closely

with the Caring Community value stated in the Scappoose Vision Statement. The CASA model promotes and relies

on a caring community of volunteers who look out for the community's vulnerable children in foster care. When

children enter foster care, case workers in the child welfare system struggle under heavy caseloads and are not

able to provide many of the services children need to keep them safe and healthy. A trained CASA is able to focus

their full attention on their children or sibling group during the time they are in foster care, visit them frequently to

see that they are safe, and to advocate for case resolution so they can be reunited with their family or move on to

adoption or guardianship. CASA for Children's Columbia County program also contributes to the Lifelong

Learning aspiration of the City Vision Statement by helping to provide educational opportunities for all ages and

ability levels. All CASAs receive educational advocacy training as well as support from staff in advocating,

reviewing, and evaluating educational goals for the children they support in foster care.

CASA for Children provides a critical service in the community, one that is guaranteed to children in foster care by

Oregon law. Funding from the State of Oregon makes up less than 15% of our operating budget, and we rely on

philanthropic and community support for this service. For children in foster care, those with CASAs have far better

outcomes. They spend less time in foster care, have better outcomes in school, receive more necessary services,

and are more likely to find a permanent home.

PROJECT BUDGET

Total Estimated Costs: \$249,000

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Estimated based on historical expenses

Breakdown estimated

costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services	4,775	30,000	147,000	40,000
Supplies	125		3,500	4,000
Capital				
Materials		916	5,834	4,500
Other	100	250	6,500	1,500
Total	5,000	31,166	162,834	50,000

% of Total Budget provided by Sponsor: 13 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

CASA For Children received funding from the State of Oregon through the Department of Administrative Services

for each of the counties we serve (\$31,166 for Columbia County for FY22). Other#1: We receive funding from a mix

of local, state, and national funding sources including: The Summer Lea Hillman and Juliet Ashby Hillman Funds

\$50,000 (secured), Joseph E. Weston Public Foundation \$40,000 (secured), James & Shirley Rippey Foundation

\$20,000 (secured). The pending proposal is with the Ford Family Foundation for \$8,834. Then we have a number of

planned proposals with historical funders including: NW Natural \$10,000, Paul Liebman Family Foundation \$10,000,

Rose Tucker Charitable Trust \$10,000, Juan Young Trust-West \$5,000, Walker Family Foundation \$5,000, and Irwin

Foundation \$4,000. Other #2 includes individual contributions and allocated proceeds from annual events, such as

our Auction.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

The following are the major tasks that will support this grant:

1) Recruit potential volunteers (hold regular {at least monthly} orientations, make connections with community

groups, maintain advertisements across multiple channels, hang posters, maintain regular outreach, etc.)

2) Intake and train new CASAs (review applications regularly, interview candidates, facilitate new CASA training

sessions {35-hours each} approximately every other month, etc.)

3) Intake and match children with a CASA promptly, as available

4) Provide ongoing support and supervision of CASAs with meetings/check-ins at least monthly

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

Yes:\$3,454 in 2015, \$3,732 in 2016, \$4,088 in 2017, \$4,133 in 2018, \$3,911 in 2019, and \$4,106 in 2020

These projects have been successful in the past, helping CASA for Children provide critical support and advocacy

for children in foster care in the City of Scappoose and in Columbia County. Thank you for your continued support!

Applications must be submitted by 3:00 pm, May 22, 2021, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

RECEIVED
MAY 24 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: GENUINE GRAPHICS

Tax ID # 83-1591918

Contact Person: MIKE VIROSTECK

Daytime Phone 971-221-3278

Address: 33100 SW CAHANAN RD.

City: SCAPPOOSE State: OR Zip: 97056

Signature: Michael Virostek

PROJECT INFORMATION

Project Title SCAPPOOSE PEACE Amount Funds Requested: Needed by*:

CANDLE BEAUTIFICATION \$ 5,000⁰⁰ completion

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: JUNE 15TH Project Completion Date: OCTOBER 15TH, 2021

GENUINE GRAPHICS WOULD BE SOLELY
RESPONSIBLE FOR THE APPROVED
GRAPHIC SERVICES.

Evaluation Process: Each City Council member will evaluate the projects and allocate their share of funds available by the June 1 Council meeting. Based on funding requests and money available, the City Council will determine how much funding to appropriate for each project. Funding may be full, partial, or none.

Criteria: Projects must meet **one or more** of the following criteria to be eligible for funding. If not, the application will not be considered further.

- (a) Improves the appearance of the community.
- (b) Meets an aspiration outlined in the City Vision Statement (see attachment)
- (c) Benefit youth, seniors, low income persons and/or underserved populations.
- (d) Address a Council Goal(s) (see attachment)

Applicant Information: Name of non-profit group, or organization should be listed in Sponsor Information. Contact person, phone and address should be provided for notification purposes and in case further information is required. The contact person should be the person who prepared the project proposal, or is able to answer questions about the project. The person signing the proposal should be the person authorized to submit the application.

Project Information

Project Title, Amount Requested and Funds Needed by: Sponsor should indicate when the requested funds are required as availability of funds is contingent on City's receipt of disbursements from the State. Sponsor should identify the date the project will begin and when the project will be completed.

Project Description: This should be a short description for the proposed program or project including for what purpose it will be used and how it benefits the Scappoose community.

Estimate how many residents within the boundary area will be served or will benefit, if the project is funded. Also complete the information indicating whether or not the project and/or sponsor have received Community Enhancement grant funds in past years.

Complete a brief description of how the project meets the values described in the City's Vision Statement and/or City Council Goals (no more than 200 words please).

Project Budget: Please submit a budget for this project. List the amounts and sources of the funding for the Sponsor's share of the project and whether the sponsor has secured funding from the other sources. **Reimbursement of project costs incurred prior to July 1, 2021, is not allowed, unless previously authorized by City Council.** List any on-going operations and/or maintenance costs associated with the project and indicate how these will be funded.

Project Management

Provide an outline of the major project tasks and completion dates for the tasks. Describe prior experience managing similar projects. Explain whether this project is part of a coordinated effort involving other individuals or organizations within the community. Describe how the project activities have been coordinated with other individuals or organizations.

*****end of instructions*****

**2021-2022
COMMUNITY ENHANCEMENT PROJECT
APPLICATION INSTRUCTIONS**

The following is the process schedule for the Community Enhancement Projects Grant Program:

- April 20 Applications for project proposals will be available. (Application form is attached)
- May 24 Applications must be completed and returned to City Hall, 33568 East Columbia Avenue, by 3 p.m.
- June 7 Council approves project list. Contracts will be executed by September 30, 2021, or grant is forfeited.

General Instructions

- One request per organization.
- Applicants must be from a non-profit group or organization to be eligible for a grant.
- All projects must be within the City's Urban Growth Boundary to be eligible for funding. Attached is a map with the City's Urban Growth Boundary outlined in black.
- Each project must meet one of criteria listed on the City Council's evaluation form (attached).
- **A maximum limit of \$5,000 is being placed on the application for funding for an individual project.**
- Projects will be evaluated on how the project enhances the quality of life in the City while achieving the values described in the City's Vision Statement (attached).
- Each project is evaluated by City Council individually and reviewed by the City Council together to determine funding which may be fully funded, partly funded, or not funded.
- Sponsors are encouraged to limit question responses to the spaces provided on the application. Every question should have a response. If question does not apply to your proposed project, indicate this response in the appropriate space.

Application packets will be available on the website at www.ci.scappoose.or.us or at Scappoose City Hall, 33568 East Columbia Avenue, from 8:00 am to 5:00 pm Monday through Friday. Any questions regarding the application should be directed to Susan Reeves, City Recorder, at 503-543-7146, ext. 224.

() PLEASE DIRECT THIS TO APPROPRIATE PERSONEL. @*

CEP - INSTRUCTION SHEET ~ Page 2
Community Enhancement Project Evaluation



SCAPPOOSE *Oregon*

RECEIVED

MAY 24 2021

April 20, 2021

To All Citizens of Scappoose:

The Community Enhancement Program (previously known as Community Contributions) is an exciting opportunity for citizens to receive funding to help support projects that enhance community livability.

The City appropriates \$30,000 annually to the Community Enhancement Program.

This program is open for applications from non-profit groups/organizations. We encourage you to let us know your ideas and proposals for enhancing the community.

Due to COVID-19 City Council will determine whether or not to hear through Microsoft Teams or in person, based on the County Status in June. The Council will make funding decisions at the June 7, 2021 Council meeting.

We will need the attached application completed and returned no later than 3:00 pm on May 24, 2021.

Whether you have big ideas, small ideas, or ideas somewhere in-between, you can be sure they will be considered. Fill out the attached application and we look forward to reviewing your proposal.

Please be sure to include a phone number where you can be reached in case Council has questions.

Please contact City Recorder Susan Reeves at 503-543-7146, ext. 224 if you have any questions.

Sincerely,

Alexandra Rains


Interim City Manager

Project Description:

SCAPPOOSE "PEACE CANDLE" Beautification,
City GOAL 4: (4C. WELCOME to Scappoose sign)

The Scappoose Candle is a very
Recognizable Icon off Hwy 30.
Being that this is Scappoose's 100
year Centennial Celebration, it
would be appropriate to give
the Candle a fresh NEW Look.
The AREA SURROUNDING THE CANDLE
HAS BEGUN DEVELOPMENT AND
IT WOULD BE GREAT TO UPDATE
THE CANDLE ALSO. IT WOULD BE
IMPORTANT FOR THE GRAPHICS TO
MAINTAIN THE SYMBOL AS "THE
DESIRE FOR WORLD PEACE"

Realize that this structure is
50 FT X 18 FT DIAMETER. THERE
ARE A COUPLE OF OPTIONS FOR
A WRAP MATERIAL, THAT WOULD
NEED TO BE PROFESSIONALLY

INSTALLED.  ALL MATERIAL
OPTIONS SHOULD BE

RESEARCHED FULLY UPON
APPROVAL. "PARTIAL" WRAP WOULD
ALSO CUT DOWN COSTS.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

THE "PEACE CANDLE" IS AN ICONIC SYMBOL AS YOU ENTER SCAPPOOSE. THE SIZE AND LOCATION OF IT, PRESENT A PERFECT HIGHLIGHT TO EVERY DRIVER ON HWY 30. AS THE CITY GROWS AND DEVELOPES THE SURROUNDING AREA, THE CANDLE IF NOT ALSO UPDATED, WILL LOOK NEGLECTED. WE SHOULD BE PROUD AS A COMMUNITY WITH THE HISTORY THIS CANDLE SERVES, AN UPDATED LOOK WILL GREATLY ENHANCE THE AREA. AND CREATE LOCAL PRIDE AND HONOR PAST GENERATIONS. I THINK THIS PROJECT IS WORTHY TO BRING TO THE TABLE.

PROJECT BUDGET

Total Estimated Costs: 21,000.00

How were these costs estimated (quotes, catalog, previous projects, etc.)?

ROUGH ESTIMATE - INFINITY IMAGES Breakdown estimated costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies \$ 7-9,000-	BANNER / FABRICATION			
Capital \$ 600. DAY	BOOM TRUCK RENTAL			
Materials \$ 800-	ENGINEERED DRAWING			
Other UP TO \$ 10,000-	LABOR / INSTALLATION /			
	HARDWARE / AND MISC.			
Total \$ 21,000.00			X	

% of Total Budget provided by Sponsor: 0 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

NO, A PROJECT OF THIS SIZE WILL
NEED SOME COLLABORATION FROM
CITY AND OTHER POSSIBLE FUNDING.
MY GRAPHIC DESIGN SERVICES IS
WHAT I WOULD BE APPLYING FOR,
AT A FLAT FEE \$ 50-85 PER HOUR
DEPENDING HOW EXTENSIVE THE
NATURE OF THIS PROJECT GOES.
FURTHER LEGALITIES, SUCH AS
WHO IS RESPONSIBLE FOR WHAT ACTIONS
SHOULD BE LISTED PRIOR TO,
JOB APPROVAL.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

PHASE 1 JUNE 15 - JULY 15

RESEARCH VARIOUS OPTIONS FOR MATERIALS, COMPILE COSTS FOR FULL WRAP OR PARTIAL WRAP. DISCUSS CURRENT SURFACE.

PHASE 2 JUNE 20 - AUGUST - DESIGN THE GRAPHICS, THIS IS THE PART I WOULD BE APPLYING FOR THE GRANT. I AM A PROFESSIONAL GRAPHIC ARTIST WITH A LONG LIST OF EXPERIENCE. RESUME UPON REQUEST. THIS COULD BE 2-6 WEEKS WITH 2 ROUNDS OF EDITS OR COLLABORATION OF IDEAS

PHASE 3 FABRICATION OF MATERIALS WITH APPLIED GRAPHICS. 1-2 WEEKS WILL CONSIDER ALL OPTIONS

PHASE 4 INSTALLATION - PROFESSIONALLY INSTALLED IF NEEDED DEPENDING ON SIZE AND MATERIALS. 2-4 DAYS

PRIOR EXPERIENCE - BFA GRAPHIC DESIGN.

30 YEARS EXPERIENCE IN DIGITAL AND TRADITIONAL ARTS ALSO.

FLUENT CARPENTER, JUST FINISHING SKATE PARK BEAUTIFICATION PROJECT W/ SON ALSO.

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

NO, THIS PROJECT IS NEW.
THIS MAY BE BEYOND
A NORMAL GRANT FOR
COMMUNITY ENHANCEMENT.
I BELIEVE THIS IS A GREAT
IDEA THAT I WOULD
LOVE TO DO THE GRAPHICS
FOR. AS FAR AS A SUCCESS,
I THINK EVERYONE WOULD
ENJOY A NEW UPDATED LOOK.
SOMETIMES THE LARGE
RED CANOLE CAN GO
UNNOTICED OR UNAPPRECIATED,
AS IT STANDS.

Applications must be submitted by 3:00 pm, May 22, 2021, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

COMMUNITY ENHANCEMENT PROJECT AGREEMENT ~ DRAFT

THIS AGREEMENT is made and entered into by and between the City of Scappoose ("City") and «SPONSOR» ("Sponsor"). The City has designated «PROJECT» as a "Community Enhancement Project". The project will be completed as proposed in your application. **If the Project did not receive total funds requested, necessary revisions to the proposed project are described in B1 below.**

Upon execution of this agreement, the parties agree as follows:

- A. The City agrees to grant the Sponsor \$ _____ to assist in completing the Community Enhancement Project.
- B. The Sponsor agrees to:
 - 1. Complete all improvements and activities within the specified time as described in Sponsor's application with the following revisions, if any, due to partial funding:
 - 2. Provide all necessary administrative support to manage the project.
 - 3. Provide upon request by the City any receipts, documents, or contracts showing use of the \$ _____ in grant money.
 - 4. Provide the City with a report upon completion of the project. The report should include activities completed and indicate how the grant money has been spent. Any unspent grant money shall be remitted back to the City.
 - 5. Hold the City harmless and indemnify City from any claims or causes of action of whatever nature that may arise out of Sponsor's administration of the Community Enhancement proposal.
- C. If the sponsor fails to comply with all the provisions in this agreement within the designated time, the Sponsor shall remit back to the City the full \$«AMT_APPROVED» of grant money. The deadline for completing the Community Enhancement Project may be extended upon mutual agreement by the City and the Sponsor. Such extension shall be approved in writing.
- D. If Sponsor fails to execute and return contract to City by September 30, 2021, grant is forfeited.
Signed this _____ day of _____, 2021.

City of Scappoose

By _____
City Manager

By _____
Authorized Person To Execute Contract

RECEIVED
MAY 19 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Genuine Graphics

Tax ID # 83-1591918

Contact Person: Mike Virosteck

Daytime Phone 971-221-3278

Address: PO Box 1333

City: Scappoose State: OR Zip: 97056

Signature: Michael Virosteck

PROJECT INFORMATION

Project Title **Amount Funds Requested: Needed by*:**

Skate Park Beautification \$ 3,000 July 15th

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: April 12, 2021 Project Completion Date: July 01, 2021

Project Description:

Skate Park Beautification and Improvement - City Goal 6M. Support Public Art within Scappoose. With a population of more than 7,000 people, everyone passing by on foot, bike or in a car, can gain pleasure from beautifying such a public space. Art makes people feel good about the place they live in, enriching our lives and bridging cultures together. This project began as an idea from a SIS 8th grade student project. The artwork are small murals painted on the 12 vertical surfaces of the SkatePark walls, including the two pillars that hold up the Entry sign. The use of stencils and professional spray paint techniques, accomplish a clean crisp look to the artwork. Use of simple lines and graphic shapes, represent speed and movement of the skaters. Also introduced are PNW wildlife and the Legendary Bigfoot to keep it fun. Bright colors liven up the plain grey concrete. This project has also helped the student (my son) gain valuable experience by participating in the Civil aspects of a project like this, seeing what it takes to schedule and accomplish it from concept to completion. This project has built in school pride and fellowship within the community.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

This Skate park project bridges art and culture in the community. This beautification will provide a fresh look to a dingy area of the park. Sprucing up this main corner, will cultivate local pride and cultural awareness. Similar to the Totem Poles or like Petroglyphs, telling a story, the proposed graphics link us to the beauty of the diverse eco-systems Scappoose has to offer – Slow down, explore and enjoy. The bright colors will cheer up even the dreariest winter day. The bold, simple graphics will depict movement and speed, even if no one is at the park using it. Skate parks have been tagged as local cultural gathering places (hang-outs), but really these are our kids getting exercise and fresh air, rather than indoors and glued to a screen. Let's make this highly visible area a place for all ages and passerbyers to enjoy.

PROJECT BUDGET

Total Estimated Costs: \$3,000.00

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Catalog and previous projects.

Breakdown estimated costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services	800 hours	Parents	Student	mentor/friend
Supplies	\$1500.00			
Capital				
Materials	\$950.00			
Other	\$100.00			
mural shield/ guard	\$450.00			
Total				

% of Total Budget provided by Sponsor: _____%

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

No, Funding is out of sponsor's pocket at this time. There was interest in some options of creating

funding from local grants and possibly a "GoFundMe" account to raise money to help pay for the costs of materials

incurred. The 800 hours calculated of personal service from family members and friends to accomplish the job,

have not been added to the total in dollars.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

PART ONE: September 20th through April (Concept and Design Graphics)

April 5, 2021 (City Council Approval) - 4 total zoom meetings

April 6 -11 (Purchase Materials)

April 9 -18 (Landscape, Pressure Wash & Apply 2 coats Paint Primer)

PART TWO: April 20 - June 4 (Paint Graphics) Weather Permitting

1. Priorities: (Parking Lot) Heron - Pillars - Sasquasch Bike 4-20/4-28

2: Sasquasch Board - Snake - Fish - Pillars 5-01/5-17

3. Wasp - Wolf - Fence Wall 5-19/5-31

4. Solid Color Areas / Overflow / make-up days / Final touch-ups 6-01/ 6-05

PART THREE:

June 9 -12 - Paint Metal Sculpture of entry gate to enhance viewing

June 12 /13 - Purchase and apply "WORLD'S GREATEST GRAFFITI COATING (WBGC)"

June 16 /19 - Purchase and apply "MURAL SHIELD"

Prior experience : Extensive and practical knowledge of Building and construction techniques. BFA Degree in

Graphic Arts / Expansive Digital and Graphic Arts career, Extensive Production Management experience / career

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

No. This is a new project and have not received a grant.

I would like to add that this Skatepark Beautification project is a great success already. It has been welcomed by

all the skaters, scooters and bikers with respect. Very appreciated by the community of passerbyers, walkers,

Moms, Dads, kids, teachers, friends and family. There have been facebook postings, and an article in the

Spotlight paper. It was a great honor for our son to be personally thanked by the Mayor of Scappoose for

recognizing the need for such a project in the community.

I believe it has boosted everyones moral or pride, especially in these odd times we have been going through.

It is nice that it is outside and highly visible for everyone to enjoy.

Applications must be submitted by 3:00 pm, May 22, 2021, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

RECEIVED

MAY 24 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Grant Watts Parent Organization

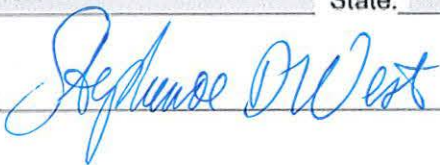
Tax ID # 93-0842634

Contact Person: Stephenie West

Daytime Phone 541.973.7205

Address: 52000 SE Third Place

City: Scappoose State: OR Zip: 97056

Signature: 

PROJECT INFORMATION

Project Title

Amount Funds Requested: Needed by*:

Scappoose Sprouts Learning Garden

\$ 5000

Aug. 1, 2021

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: Aug. 1, 2021

Project Completion Date: TBD

Project Description:

The Scappoose Sprouts Learning Garden at Grant Watts Elementary is a passion project initiated by the educators at Grant Watts Elementary School to take the idea of learning out of the box and into the sunshine. The Garden was uniquely designed as an outdoor classroom when school is in session as well as a community park and asset. The Garden will serve as a space for the community to enjoy with a sensory garden, habitat exploration, raised beds for fresh farm produce and an outdoor laboratory to explore the Garden's contents.

The Scappoose Sprouts Learning Garden has been designed as a multi-phase project to be completed over the course of time, led by the Grant Watts Parent Organization (GWPO). Currently, GWPO is focused on completing the Phase I blueprints (see addendum) which includes a significant expenditure for the concrete foundation that will host raised farm beds and serve as the heart of the entire garden. The concrete is also a necessary first step for the Garden, as all other elements will effectively be built around this concrete compass area.

PROJECT BUDGET

Total Estimated Costs: \$14,000

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Vendor estimate for Phase I concrete

costs by source:

Breakdown estimated

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies				
Capital				
Materials	5,000	10,700		
Other				
Total	5000	10700		

% of Total Budget provided by Sponsor: 65 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

The Scappoose Sprouts Learning Garden has already secured funding that is allocated for the Phase I (addendum) blueprints. Grant Watts Parent Organization has allocated \$10,700 to complete Phase I activities, including initial ground grading, concrete compass and pathways, raised beds and gravel. The Garden has been promised a donation of trees, shrubs and plants that will populate the Phase I blueprints for an orchard area.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

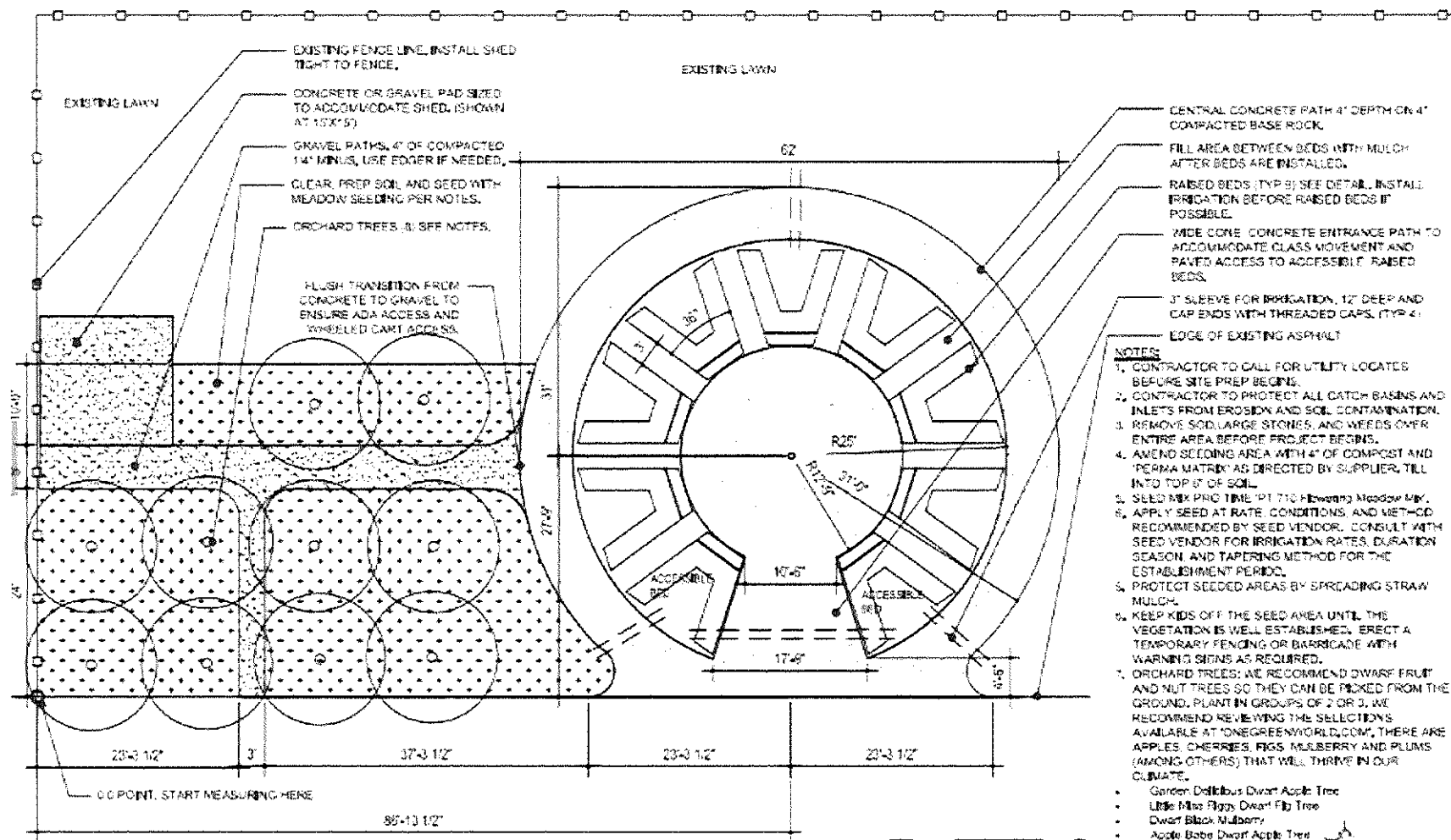
The Scappoose Sprouts Learning Garden Phase I blueprints will not have a solidified construction timeline until a vendor is secured to complete the concrete compass and pathways. The concrete elements of the Phase I blueprints will lead the timeline for the remaining aspects of gravel, building raised beds, etc. That said, we hope to complete concrete in August 2021, in advance of staff and students returning to school in September. To support this effort, we have a team of volunteers that will bring our efforts to life.

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

The Scappoose Sprouts Learning Garden was honored to be a 2020 recipient of the Community Enhancement Grant. The generous contribution was used to complete the much-needed and urgent mobile outdoor classroom/laboratory. Prior to the pandemic, the goal was to launch Phase I with irrigation, concrete and the outdoor classroom, however due to the cost of concrete alone, we had to focus primarily on the outdoor classroom to meet the needs of the community's children at Grant Watts. We are so grateful for the grant awarded as it allowed us to complete the Outdoor Classroom space with a large learning cabinet loaded with supplies and six sturdy outdoor rolling tables that will stand the test of time with little hands. The space accommodates a classroom of students who are excited to take their learning outside. This space became even more important as students returned to school wearing masks and they not only needed more space but fresh air. Notably, the outdoor classroom is the launching point for the larger Phase I blueprints this year.

Applications must be submitted by 3:00 pm, May 22, 2021, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community



LEARNING GARDEN - PHASE 1 PLAN GRANT WATTS ELEMENTARY SCHOOL

RECEIVED
MAY 24 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Riverside Community Outreach

Tax ID # 83-3839513

Contact Person: Abby Olson

Daytime Phone 503-740-3036

Address: 405 Riverside Dr

City: St Helens State: OR Zip: 97051

Signature:  _____

PROJECT INFORMATION

Project Title

Amount Funds Requested: Needed by*:

Foster Parent Support \$ 5,000 9/1/2021

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 9/1/2021 Project Completion Date: 5/31/2022

Project Description:

Riverside Community Outreach (RCO) serves families that have been impacted by foster care in our county.

This includes children, teens, and families who live in Scappoose. We walk alongside families as they journey

through the process. We recruit foster families, meet tangible needs of youth in care, and provide respite care.

Foster parent retention (foster families continuing to provide care for a long period of time) is very important.

During the Covid-19 pandemic and shut downs, foster parents have felt very isolated. It's already a challenging

journey and the reduction in support over the last year has left families contemplating closing their doors. RCO

wants to spend the next school year with a focused and concentrated effort on foster parent support. The project is

acts of kindness extending from September 2021 until May 2022. Things including gift cards, retreats, babysitting,

housecleaning, meals delivered, and other services throughout the year. The focus on showing foster parents

they are seen, appreciated, and not alone.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

This project directly reflects a "Caring Community." There are people in Scappoose opening their hearts and homes to youth who need a safe place to stay. There are also youth from Scappoose in homes across Columbia County.

If foster parents feel seen and supported by their community, they are more likely to continue to foster for many years. This is a huge benefit to the youth in the community. When safe and loving homes can't be found, children and youth need to be moved to other counties. It is imperative to keep our children and teens in their community.

Not everyone is able to become a foster parent, but everyone can foster care for children and youth. A great place to begin is by supporting foster parents.

PROJECT BUDGET

Total Estimated Costs: \$15,000

How were these costs estimated (quotes, catalog, previous projects, etc.)?

quotes, previous projects, research

costs by source:

Breakdown estimated

	CEP	Sponsor	Other #1	Other #2
Personnel Services	0			
Supplies	5,000			
Capital	0			
Materials	0			
Other	0			
	0			
Total	5000			

% of Total Budget provided by Sponsor: 67 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

RCO is requesting \$5000 from the Scappoose Community Enhancement Grant. This will make up 1/3 of the budget

RCO is requesting \$5000 from the Scappoose Community Enhancement Grant. This will make up 1/3 of the budget

for the project. RCO is actively pursuing other grants for the rest of the project. The Scappoose Community

Grant would ensure one delivery of cards and coffee gift cards, dinner gift cards, and house cleaning for 5

families. This is a significant piece of the project. There isn't other funding secured at the moment of writing

this grant, but it is being pursued.

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

If funding allows-drawing for a weekend retreat for foster families including childcare-between Sept 2021-May 2022

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

No

No

Applications must be submitted by 3:00 pm, May 22, 2021, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

RECEIVED

MAY 24 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: SCAPPOOSE COMMUNITY CLUB

Tax ID # 93-0773464

Contact Person: JOSETTE HUGO

Daytime Phone 503-320-7125

Address: P.O.BOX 933

City: SCAPPOOSE State: OR Zip: 97056

Signature: 

PROJECT INFORMATION

Project Title Amount Funds Requested: Needed by*:

CHRISTMAS LIGHTING PROJECTS \$ 5000 8/1/2021

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 8/1/2021 Project Completion Date: 10/30/2021

Project Description:

LAST YEAR WE REQUESTED FUNDS FOR REPLACEMENT OF INCANDESCENT LAMPS IN OUR CHRISTMAS
DISPLAYS AND ON THE WATTS HOUSE. WE ACCOMPLISHED ABOUT HALF OF THAT PROJECT, AND WE
WOULD LIKE TO COMPLETE IT THIS YEAR. THIS ONGOING CELEBRATION DRAWS THE ATTENTION OF
MANY TO OUR CITY, AND FAMILIES HAVE LOOKED FORWARD TO THE ATTENDANT CELEBRATIONS THAT
TAKE PLACE DURING THIS SEASON. WE HOPE TO ADD ADDITIONAL ACTIVITIES THIS YEAR, SUCH AS
A CHRISTMAS PARADE FOR THE CHILDREN. GOAL 2 ASPIRES TO "ENHANCE COMMUNITY LIVABILITY."
WE BELIEVE THAT THESE ACTIVITIES PROVIDE THE ENVIRONMENT THAT WE ARE LOOKING FOR WHEN
WE SPEAK OF COMMUNITY. MANY, BOTH INSIDE AND OUTSIDE THE COMMUNITY, LOOK FORWARD TO
THIS SEASON AND THE ACTIVITIES THAT THE COMMUNITY CLUB SPONSORS. FUNDING FOR THIS
PROJECT WILL FREE UP FUNDS TO CONTINUE SUPPORTING THE FARMER'S MARKET, WHICH BRINGS
MANY PEOPLE TO OUR TOWN WHERE THEY CAN SHOP IN LOCAL BUSINESSES.

PROJECT BUDGET

Total Estimated Costs: \$5000

How were these costs estimated (quotes, catalog, previous projects, etc.)?

CATALOGS, PREVIOUS COSTS & QUOTES

Breakdown estimated

costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies				
Capital				
Materials				
Other				
Total				

% of Total Budget provided by Sponsor: 10 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

WE DO NOT RECEIVE ANY FUNDS FROM OTHER PUBLIC OR PRIVATE AGENCIES. IN THE PAST, THE

MAJORITY OF OUR FUNDING CAME FROM THE SAUERKRAUT FESTIVAL, WHICH AS YOU KNOW, HAD TO

BE CANCELLED BECAUSE OF COVID. MOST OF OUR FUNDS ARE PRESERVED FOR INSURANCE AND

OTHER MAINTENANCE REQUIREMENTS SURROUNDING THE FARMER'S MARKET, THE WELCOME

ISLAND AND PREPARATIONS FOR OUR CITY CLEAN UP DAY.

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

DISPLAYS. WE WILL COMPLETE THE PROJECTS BY THE END OF OCTOBER, 2021.

INCANDESCENT BULBS, AS WELL AS REFURBISH THE WELCOME ISLAND. THAT PROJECT HAS BEEN

GREAT AND WE LOOK FORWARD TO COMPLETING THE PROJECT.

Scappoose Motto
Small Town, Big Community

RECEIVED

MAY 26 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Scappoose Community & Senior Center

Tax ID # 23-7131320

Contact Person: James Jeffery

Daytime Phone 503-997-5241

Address: 32153 Meadows Lane

City: Scappoose State: OR Zip: 97056

Signature: J. D. Jeffery

PROJECT INFORMATION

Project Title

Amount Funds Requested: Needed by*:

Medical Supply Shed \$3200⁰⁰ ASAP 2021

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: July 2021 Project Completion Date: Sept 2021

Project Description:

Scappoose Community & Senior Center has what we refer to as the Medical Equipment Loan Program for members of our community in need of items such as. Wheel chairs, Walkers, both (regular and wheeled) Walking Canes. Crutches, Shower Chairs, Commodes and more at no cost. The program also offers free Pads. Diapers, pull-ups and more. Our Executive Director Julie Stephens started the Program many years ago and today it has out grown the building (Shed) it started in. The Center has two options each costing about the same amount of money.

Option 1 is to move the 40ft. Container at the Thrift Store to the Center and do the cosmetic clean up needed to have it fit in.

Option 2 is to purchase and assemble a 12ft. X16ft. Building Kit plus material to build the floor.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and /or City Council Goals?

Much of our Community is Young families just starting out, part of our Community is seniors, and in either case these generations need a Caring Community when the going gets a little rough at any age. The Scappoose Community & Senior Center is here to help at no cost all of our community members when they are in need of Medical Equipment and supplies.

I believe Scappoose Community & Senior Center falls under City Council Goals 7C and Scappoose Vision Statement Caring Community.

PROJECT BUDGET

Total Estimated Costs: 3200⁰⁰

How were these costs estimated (quotes, catalog, previous projects, etc.)?

costs by source:	Breakdown estimated			
	CEP	Sponsor	Other #1	Other #2
Personnel Services		✓		
Supplies	✓			
Capital	✓			
Materials	✓			
Other		✓		
Total	3200 ⁰⁰	3200 ⁰⁰		

% of Total Budget provided by Sponsor: 50 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

The Sponsor will fund all labor costs. The Sponsor will also fund materials over and above the \$ 3200.00 estimated cost. If we are able to exercise Option One we may very well come in under the estimated cost with some Volunteer help. There is no other public or private funding at this time.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

Option One:

Prepare level gravel pad to set a 40ft. Container on. Done

Hire Contractor to move 40 ft. container. Still waiting for return phone calls and bids.

Once in place: Cut and weld in access Doors and Vents. Fix floor, Construct an inside wall approx 20ft. from end.

Paint to Match Scappoose Community & Senior Center. Ready for paint 45 days from start.

Option Two:

Order 12ft. X 16ft. Building Kit. Order material to construct floor.

Ready to paint in 45 days.

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

We did receive a Community Enhancement to apply siding to the North and West walls of the Scappoose Community & Senior Center. The project is still ongoing due to slow downs brought on by Covid-19 and a little inclement weather. We have not received any Grant money for this project

Applications must be submitted by 3:00 pm, May 22, 2021, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

MAY 19 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Scappoose Historical SocietyTax ID # 93-0967506Contact Person: Jennifer RegoDaytime Phone 503-297-3928Address: Po Box 441City: Scappoose State: OR Zip: 97056Signature: Jennifer Rego

PROJECT INFORMATION

Project Title Enhanced Protection of Museum Information and Artifacts Amount Funds Requested: 4000 Needed by*:

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: When Funded Project Completion Date: Spring 2022 or before

Project Description:

See Attached

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

See Attached

PROJECT BUDGET

Total Estimated Costs: \$4000

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Prior Sale. Purchase + in Platform / online Sites Breakdown estimated costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies	3500			
Capital				
Materials				
Other	500			
Total	4000			

% of Total Budget provided by Sponsor: _____%

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

See attached

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

See attached

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

See attached

Applications must be submitted by 3:00 pm, May 22, 2021, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

COMMUNITY ENHANCEMENT PROGRAM
Submission by the Scappoose Historical Society
May 2021

Project Title: Enhanced Protection of Museum Historical Information & Artifacts

Project Description

The project is to upgrade and enhance protection of the valuable information and artifacts in the museum through the purchase of a new safe. Our estimated cost of a quality safe (including delivery/installation) is between \$3,500 - \$4,000.

How this enhances the community while achieving one of the values in the Scappoose Vision Statement and/or City Council Goals:

This project allows the historical society to continue to preserve valuable and important historical and educational materials for current and future generations supporting the mission of Lifelong Learning. In addition, the museum continues to be free and accessible to community members of all ages and abilities including our youth, seniors, and low-income persons.

Project Budget

Total Estimated Costs: \$4,000

The museum operates based on donations from members of the community. Due to the shutdowns from COVID over the last 1.5 years, we have not been able to do our normal fund-raising events, and funding from the CEP is critically important to the continued operations of the museum.

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies (Safe)	\$3,500			
Capital				
Materials				
Other (delivery/installation)	\$500			
Total	\$4,000			

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

While most of the current funds we have are already allocated to existing ongoing projects and regular expenses, we do have approximately \$1,000 that we could allocate specifically to this project. Ultimately, the type of safe purchased will be directly correlated to any funding and/or additional donations received over the next few months.

Have we received a community enhancement grant in the past for this project?

We have received community enhancement grants in the past, but for other projects – not specifically the one outlined here. Our past grants have been successful in helping us support continued operations and generating new visitors and interest in the museum.

Project Management

The project would start if/when we receive community funds. Our goal would be to have the safe purchased and in place by the Spring of 2022. Based on the situation with COVID-19 and the resulting impacts on supply chains of all types of products, this timeline gives us time in the event our safe is backordered at the time of purchase or delivery and installation are delayed. This project is run by the same volunteers who help run the Historical Society on a daily basis – but mostly the board members. There are no other organizations with whom we are coordinating this project. The board members have over 30 years of combined experience both at the Historical Society and in their past and/or current professional jobs managing projects.

RECEIVED

MAY 24 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Scappoose Kiwanis

Tax ID # 93-0571326

Contact Person: Amanda Longtain

Daytime Phone 503 866 8901

Address: 34350 Heron Meadow DR

City: Scappoose State: OR Zip: 97056

Signature: Amanda Longtain

PROJECT INFORMATION

Project Title

Amount Funds Requested: Needed by*:

Scappoose Youth Rec Center \$ 2500 ASAP

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: June 28th Project Completion Date: July 22nd

Project Description:

The Scappoose Youth Rec Center is held at Otto Petersen Elementary School for students between 4th - 8th grades. Mary McNabb (OPE Lead Secretary) & Amanda Longtain (4th grade teacher^{OPE}) run the Rec Center. We provide a safe environment for kids to come hang out, play structured games, and see peers. So many of our youth are in need of this due to the last school year. This summer more than ever we feel the youth of Scappoose need our services, due to lack of socializing and camps/school face time. We will use the money to purchase equipment, new/updated games, food, PPE, sanitizer, Clorox wipes and more. We are excited to provide this for the kids 4 days a week Monday-Thursday. We will use contact tracing logs to ensure we know when kids have been there and kids will have to follow social distancing rules, wear masks. It is our hope that next year we can provide our full service, we have many parents eager for us to open, until then this will be the best form of "normal" we can provide.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

This project meets 2C "promote community events" and goal 3 "Keep Scappoose one of the safest communities in Oregon". The project meets these values/goals because the Rec Center keeps kids off the streets and in a safe place, supervised, and active. The Rec Center is the only parks and Rec opportunity the city provides the youth and it is greatly appreciated by the parents, kids, and community. While we can't provide our typical field trips and setting due to Covid 19 we would still like to provide safe opportunities for our youth to do fun summer activities and see friends safely.

PROJECT BUDGET

Total Estimated Costs: \$3000

How were these costs estimated (quotes, catalog, previous projects, etc.)?

costs by source:	Breakdown estimated			
	CEP	Kiwanis Sponsor	Other #1	Other #2
Personnel Services	85%	15%		
Supplies				
Capital				
Materials				
Other				
Total				

% of Total Budget provided by Sponsor: 85 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

1. membership dues & fees

2. Scappoose Kiwanis (liability insurance)

Due to covid 19 we are unable to run the rec center in the same capacity as prior to covid 19. We will be unable to do field trips (large expense). We hope to be back full time next summer which will increase our total estimated costs to around \$10,000.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

The major task is to provide a safe, supervised, and fun place for our youth to come to for part of their summer break. Due to covid 19 we are unable to provide the same service we have in the past. Due to social distancing we can't take them on a bus on field trips. We will be open Monday through Thursday at Otto Petersen using the outside area and gym. We will have an added expense of buying antibacterial goods, masks, and more to keep the kids safe. We hope to be able to take the kids on field trips next summer. Thank you for your support as we attempt to provide a safe place for kids to get together.

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

yes we have and the project has been very successful for the last 27 years with about 100 members and all field trips with maxed out member participation. We have been able to provide the youth this summer activity for the past 27 years thanks to your support. We appreciate the city and their support and look forward to the many years ahead.

Applications must be submitted by 3:00 pm, May 22, 2021, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

RECEIVED

APR 26 2021

April 26th 2021

To whom it may concern,

I am contacting you regarding the Community Enhancement Program.

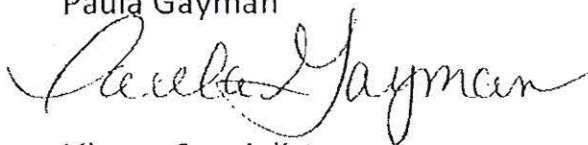
Hello my name is Paula Gayman. I have recently transferred from the elementary school to the library position at Scappoose Middle School.

I will be taking over the Feather Bazaar project as Cindy Kriech who has done it in the past has retired. Luckily she will still be volunteering and giving me guidance as to how to have a successful Bazaar.

I am including the application for the Enhancement Grant for your consideration.

Thank you for considering our project,

Paula Gayman



Library Specialist

Scappoose Middle School

pgayman@scappoose.k12.or.us

503.543.7163

RECEIVED

APR 26 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Scappoose Middle SchoolTax ID # 930561782Contact Person: Paula GuymanDaytime Phone 503.543.7163Address: 52265 S. Col. River HwyCity: Scappoose State: OR Zip: 97056Signature: Paula Guyman

PROJECT INFORMATION

Project Title

Amount Funds Requested: Needed by*:

Sms Feather Bazaar \$ 1500.00 Sept. 2021

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 12/6/21 Project Completion Date: 12/15/21

Project Description:

The S.M.S. Feather Bazaar and Raffle is an annual event that gives S.M.S. students an opportunity to purchase gift items for their families.

Students earn "Feathers" for demonstrating respectful, responsible and safe behaviors while in school. The Feathers are in turn used as currency to purchase item from the holiday bazaar.

The funds awarded through the CEP would fund the purchase of items for the Bazaar and raffle.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Counsel Goals?

We are a caring School community whose goal is provide an uplifting experience for our students. We encourage our students in responsible behavior and help them foster a sense of community. By providing this Bazaar for them we hope to inspire a spirit of giving, and a habit of doing for others

There are just over 300 student enrolled at Scappoose Middle School, which means the impact of the Bazaar reaches far more members of our community than just our students. Approximately 35% of our students qualify for the free and reduced lunch program. The feather bazaar is there to fill a gap in these students' lives with an occasion to enjoy shopping for and giving gifts to their families that may not have been possible without this program, while also reinforcing positive behaviors.

The PBIS program (Positive Behavior Intervention and Supports) is a recognition program that reinforces positive behavior. The students collect "feathers" given out by staff for displaying Safe, Responsible Respectful and kind behaviors.

Encouraging these behaviors is an enhancement to our community as our students grow to embody the traits of responsible, respectful adults.

Earning feathers for these behaviors and in turn purchasing gifts for their families during the holidays encourages a sense of pride and achievement.

Our staff enjoys this opportunity to donate items to the Bazaar as well as provide another teachable way to encourage good behavior.

Every year the local newspaper is provided information and photo opportunities that have resulted in a news article each year that Bazaar has taken place. We include the article in our parent news letter.

This has been an amazing program and is our biggest Feather reward of the school year. The Feather Bazaar would not be possible without the funds provided by the Community Enhancement Project.

Project Management:

Shop for Bazaar items: to be completed by 11/29/2021

Put together baskets and give bag sets: To be completed by 12/6/2021

Set up tables, sort items: Complete by 12/06/2021

Wrapping station set-up: Completed by 12/06/2021

Hold Bazaar the week of 12/06 through 12/10

Take down and inventory to be completed on 12/15.

These tasks are completed by myself and volunteers.

Have you received a community Enhancement Grant in the past? If so was the project it successful? Please describe:

We have received this Grant every year that we have done the Feather Bazaar and it has been a huge success. This event is a much anticipated reward for our students; they have been very appreciative and have written heartfelt messages expressing their gratitude each year when it has ended.

"Thank you so much for helping out and making it possible for our families to get gifts and giving is what I like to do more than getting. So thank you for giving all your time up to make us happy."

"Thank you for all the the things you did for our school bazaar. I love that our school can do that for us, but it could only happen with you. So I am super glad you helped and too your time and effort to do it"

"Thank you for all the staff and family of staff. I love the face I got when I gave my mom the present (a mug). I got a priceless face and some love, thank you to all of you, you(r) donations, helpers, gift wrappers, ect...again because I can't say it enough thank you."

"Thank you for proving our school with the funds possible to have all of the amazing stuff & for donating your time."

"Dear All of you

I would like to thank you for all of your donations and hard work. Personally, I don't have a lot of money for presents for family members so this really helps. I'm sure my family will love the presents too. I just hope that you all will keep up this bazaar so that many kids after me will be as fortunate with the bazaar."

PROJECT BUDGET**Total Estimated Costs:** _____

How were these costs estimated (quotes, catalog, previous projects, etc.)?

_____ Breakdown estimated
costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies				
Capital				
Materials				
Other				
Total				

% of Total Budget provided by Sponsor: _____ %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

Unfortunately, there is not a secure funding source for this project and the cost is whatever amount the grant and small donations are that we receive. Scappoose Middle School will donate a small amount if the budget allows, and some small donations are made by staff, community members and local businesses or have been in the past.

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Scappoose School District

Tax ID # 93-0561782

Contact Person: Amanda Darlak/Kevin Pinkstaff

Daytime Phone 360-751-3831

Address: 33700 High School Way

City: Scappoose State: OR Zip: 97056

Signature: Kevin Pinkstaff Amanda E Darlak
K. P.

PROJECT INFORMATION

Project Title

Amount Funds Requested: Needed by*:

Centennial Run

\$ 3,000

8/1/21

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: August 14, 2021 Project Completion Date: Annual Event

- BLANK -

Project Description:

In conjunction with the Scappoose Centennial celebration August 13-14, 2021, Scappoose High School plans to inaugurate what we hope will become a major annual community event featuring a ~ 5K and 10K, and kids fun run to showcase the marvelous community of Scappoose, we call home. This first year, it is designed to help remember the tragic death of exemplary student/athlete Neil Hoffman who died in October, 2020. The attached poster tells a little about Neil Hoffman. We are hoping to help kickstart this event by offering prizes to the winners of 8 categories of competitors evenly split between genders and age groups. If we are able to attract a large group of participants this inaugural year, we anticipate that various sponsors will provide awards and prizes in the coming years, so this should be a one-of-a-kind request.

We feel that hosting a major annual run event that showcases many of the desirable attributes of Scappoose is

City Council Goals 1G, 2C, 6B, 6C, and 7A in particular.

PROJECT BUDGET

Total Estimated Costs: \$14,700

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Race Director Paul Fidrych Quotes

costs by source:

Breakdown estimated

	CEP	Sponsor	Other #1	Other #2
Personnel Services		Volunteers	4,000	
Supplies		Volunteers	1,200	
Capital		Registrations	3,500	
Materials	3,000			
Other		Timing Vendor	3,000	
Total	3,000		11,700	

% of Total Budget provided by Sponsor: 80 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

Yes, inkind contributions and registrations will cover costs. There are no other funding sources for this 1st year.

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

The primary tasks for this event involve the organization, advertising, coordination, and implementation.

High School coaches Amanda Darlak and Kevin Pinkstaff are recruiting and managing the event volunteers.

are expected on May 24th. The Scappoose Park and Recreation Committee has volunteered to manage parking.

or County Sheriff's Office is expected to provide emergency services.

No, this is the first year for this project.

No, this is the first year for this project.

Scappoose Motto
Small Town, Big Community

COMMUNITY ENHANCEMENT PROJECT AGREEMENT ~ DRAFT

THIS AGREEMENT is made and entered into by and between the City of Scappoose ("City") and «SPONSOR» ("Sponsor"). The City has designated «PROJECT» as a "Community Enhancement Project". The project will be completed as proposed in your application. **If the Project did not receive total funds requested, necessary revisions to the proposed project are described in B1 below.**

Upon execution of this agreement, the parties agree as follows:

- A. The City agrees to grant the Sponsor \$ _____ to assist in completing the Community Enhancement Project.
- B. The Sponsor agrees to:
1. Complete all improvements and activities within the specified time as described in Sponsor's application with the following revisions, if any, due to partial funding:
 2. Provide all necessary administrative support to manage the project.
 3. Provide upon request by the City any receipts, documents, or contracts showing use of the \$ _____ in grant money.
 4. Provide the City with a report upon completion of the project. The report should include activities completed and indicate how the grant money has been spent. Any unspent grant money shall be remitted back to the City.
 5. Hold the City harmless and indemnify City from any claims or causes of action of whatever nature that may arise out of Sponsor's administration of the Community Enhancement proposal.
- C. If the sponsor fails to comply with all the provisions in this agreement within the designated time, the Sponsor shall remit back to the City the full \$«AMT_APPROVED» of grant money. The deadline for completing the Community Enhancement Project may be extended upon mutual agreement by the City and the Sponsor. Such extension shall be approved in writing.
- D. If Sponsor fails to execute and return contract to City by September 30, 2021, grant is forfeited.

Signed this _____ day of _____, 2021.

City of Scappoose

By _____
City Manager

By _____
Authorized Person To Execute Contract

MAY 24 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: St. Helens Senior CenterTax ID # 93-0722366Contact Person: Kathy InnocentiDaytime Phone 503-397-3377Address: 375 S. 15th St., P.O. Box 692City: St. Helens State: OR Zip: 97051Signature: Kathy Innocenti

PROJECT INFORMATION

Project Title

Amount Funds Requested: Needed by*:

Home-Delivered Meals \$5,000⁰⁰ 7/1/2021

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 7/1/2021 Project Completion Date: 7/31/2021

Project Description:

The St. Helens Senior Center (SHSC) has provided home-delivered meals to homebound seniors and the disabled in St. Helens for many years. For the last three years, SHSC has also been cooking and delivering meals in Scappoose after the Scappoose Senior Center was no longer able to provide this service.

SHSC was awarded a contract to provide home-delivered meals through the Meals on Wheels program that Community Action Team administers through the Area Agency on Aging. We place weekly food and supply orders based on a specific menu that has been approved by a registered dietician. Not only do we need to meet the nutritional guidelines for the meals on these menus, but we must also take into consideration dietary needs for seniors who have diabetes, food restrictions due to medications and allergies, or for those who need low sodium meals due to heart conditions. We also have to pay attention to eating restrictions such as dental issues, sore mouths from chemotherapy, and digestion problems. That means we always need applesauce on hand when the menu calls for apple salad; we can't use whole grain breads where seeds can get caught in dentures; folks who are on Coumadin need alternatives to some green vegetables; and some who are on dialysis can't eat corn. The first time I tried packing meals, I was overwhelmed with the concentration it took to pay attention to dozens and dozens of individual labels listing what each person could or couldn't have. I have learned since becoming Director that providing these meals is more complicated than just cooking food and taking it to the recipient. Our meal coordinator, one cook, one assistant, and a few volunteers do an absolutely amazing job of juggling the needs of all the seniors we serve.

Our program is often spoken about in the same breath as local food banks because we each provide food. However, the homebound folks we serve receive a meal that has been prepared for them because they can't go to the grocery store and cook for themselves. The effort to prepare a couple hundred meals at the same time requires a full commercial kitchen complete with a six-burner range that includes a griddle and two ovens; a double convection oven; multiple freezers and refrigerators; several sinks; and a commercial dishwasher. Our washing machine and dryer are utilized multiple times a week washing cleaning cloths, towels, aprons, and oven mitts. We require supplies such as individually sealed meal trays, containers for salads and fruit, portioned serving utensils, and insulated bags with either hot or cold packs to keep food at their required temperatures as they are being delivered.

Food banks do wonderful work and are needed organizations in our society. However, recipients who receive home-delivered meals have different requirements. While a food bank provides ingredients they have on hand, we must provide a fully cooked meal while following nutritional guidelines, developing menus, and paying attention to an individual's health issues. We do all we can to cut costs, buy in bulk, and take advantage of sales, but the fact is that by its very nature a home-delivered meal program is more expensive to administer.

The nutrition program at SHSC is one that will run continually and indefinitely for as long as we're awarded the biannual contract and can raise the funds. As an indication of our commitment, we are currently installing a walk-in freezer/cooler combination unit to replace our failing commercial freezers and refrigerators. SHSC will continue to invest in serving seniors in St. Helens and Scappoose for as long as we are financially able.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

The values described under "Caring Community" dovetail with a compassionate program such as home-delivered meals. Attending to the nutritional needs of aging and/or disabled adults is something our community owes to our seniors, many of whom are veterans or who have otherwise served our towns and country. Now it's our turn to make sure they are "at peace in their homes" by knowing a friendly person will check on them with a hot meal in hand.

We also appreciate very much that the City of Scappoose has extended their support to the SHSC even though we are not located in Scappoose. A partnership of caring for seniors that extends across city boundaries is a worthy goal and one that can be enhanced by working together.

PROJECT BUDGET

Total Estimated Costs: \$5,000

Due to the nutrition program being an ongoing project with no real end date, the budget supplied here is for a typical monthly period of meal preparation for our Scappoose recipients.

In April 2021, we served 1,235 meals to 61 people in Scappoose. Since we last applied for a grant with the City in October 2020, we've seen a 12% increase in the need for meals in the Scappoose area. Our costs have risen exponentially during the pandemic, with the price of meat and other foods growing due to supply, manufacturing, and delivery issues. Come July 1, we will also see an increase in the minimum wage, which necessarily raises the wages of others in higher pay tiers. In addition to food, utilities, and salaries, a large component of our annual budget includes previously-mentioned supplies: meal trays, film, other food containers, insulated transport bags, hot and cold packs, etc. We spend about \$14,000 annually for the meal trays and film. For the 2020-2021 fiscal year from July through April, we've spent nearly \$10,000 on other containers for side dishes such as salad and fruit.

Taking all of these expenses into consideration, the cost of each meal is an average of \$8. For purposes of budget estimation, we'll assume no increase in costs or meals for July 2021.

1,235 meals x 8.00	\$9,880.00
City of Scappoose grant	5,000.00
Contributions from meal recipients	716.00
Private donations	840.00
USDA reimbursements	1667.00
Thrift store revenue	1657.00
	<u>\$9,880.00</u>

% of Total Budget provided by Sponsor: 17%

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

Since this is an ongoing program, the following is a typical day's schedule in the kitchen:

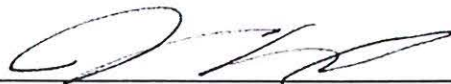
6:30am	Cook arrives and begins prepping hot meal
7:00	Assistant cook arrives to help with cooking
	Volunteers arrive to begin prepping cold side (making salads, dishing up desserts)
7:30	Volunteers arrive to prep for packing cold sacks (opening cases of juice, obtaining meal count for the day, assembling bags, loading frozen meals)
8:00	Cold sacks are packed, noting special instructions for each recipient
9:30	Hot meals are sealed into film-covered trays and stacked in insulated bags with hot packs; Scappoose meals are packed first
10:30	Scappoose meals are loaded into a volunteer vehicle and taken to the Scappoose Senior Center, where they are then distributed to drivers who deliver them to recipients
11:00	St. Helens' drivers deliver meals in St. Helens
	Extra hot meals sealed into trays to be frozen for Tuesday/Thursday/weekend meals
12:00	Clean-up, ordering, planning. With our reduced schedule of cooking only on Mon-Wed-Fri, afternoons are often used to prepare a second meal to be frozen.

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

The previous grant we received from the City was not a Community Enhancement grant, but it bolstered our program just the same. During this period when we're not able to hold major fundraisers and our thrift store is on a reduced schedule, we're surviving on grants and pleas for donations. We're grateful that the communities have responded, including from donors in Scappoose, and that we've been able to serve an increased number of meal recipients.

MAY 24 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Tumblewheel StudiosTax ID # 83-3052325Contact Person: Jenna ReinekingDaytime Phone 406-855-2773Address: 52330 SW 4th St.City: Scappoose State: OR Zip: 97056Signature: 

PROJECT INFORMATION**Project Title****Amount Funds Requested: Needed by*:**Teen Mentor Program \$ 4870 8/1/2021

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed scheduleProject Start Date: 9/6/21 Project Completion Date: 12/20/21

Project Description:

The Scappoose Community Enhancement funds will be used to facilitate a Teen Mentor Program and Artist Residency for high school age students in our area. This program will be for those interested in pursuing a higher education in the arts, and will feature a four month portfolio building workshop, as well as lessons in photo documentation, and cover letter writing. The purpose of this project is to give students in our area the opportunity to build on their talents, while exposing them to tools and techniques they might not currently have access to. At the culmination of our program, students will walk away with a professional, well-rounded art portfolio that they can use in a college application.

Additionally, Tumblewheel Studios will open applications to students who are interested in an "art residency" program with our school bus (mobile studio). . Students will be required to apply via an RFP (request for proposals) and will be asked to submit samples of their work, as well as a CV (curriculum vitae) and statement about what they hope to accomplish during their residency. Selected students will have private sessions in our mobile classroom once per week and will be offered an art show upon completion of the residency. The goal is to give them the opportunity to experience a "real world" scenario in which they can hone their professional creative practice.

Each session (semester) of our program will be four months in length, with the inaugural class running September 6 - December 20th, 2021. Classes will be roughly two-three hours in length and occur on a weekly basis. Each month will focus on a different set of skills: ceramics, drawing and painting, printmaking, and digital tools (i.e. Illustrator, Photoshop, and Procreate). Throughout the program, students will be given one on one instruction to help further develop their individual art portfolios, and projects that help them highlight their distinct voice. Additionally, we will spend portions of the final month devoting time to photographing and editing documentation of their work, as well as drafting sample cover letters or essays for the college of their choosing.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

Our project achieves multiple values and goals set forth by the City - specifically, it benefits our youth (criteria c),
providing lifelong learning opportunities, and promoting local pride. Our program will provide our city's youth
with the tools and experiences to hone their ability to think analytically about their world. Creative problem solving
is at the heart of all artistic practice. It is through the cultivation of this skill that our community's youth can more
fully develop their criticality and ability to think outside the box. This vital skill set is of the utmost importance now,
when we live in such a racially changing world, where the ability to adapt, and think on one's feet, no doubt proves
critical to one's success in life. One method by which we promote this criticality is by teaching processed based art
techniques. Processed based art gives kids the opportunity to learn, experiment, and explore with their art.
Additionally, we aim to equip students with the knowledge and tools to continue their learning
in the foreseeable future.

PROJECT BUDGET

Total Estimated Costs: 6365.90

How were these costs estimated (quotes, catalog, previous projects, etc.)?

quotes, previous projects, research

Breakdown estimated costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services	1830.40			
Supplies	1620			
Capital				
Materials				
Other	1419.60	500		
Total	4870	1495.90		

% of Total Budget provided by Sponsor: 76.5 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

Yes, there is secure funding for the Sponsor's portion of the total cost. These funds are comprised of public

and private corporation donations, as well as grant money from the Columbia County Cultural Coalition. We are also

in the process of applying for in-kind donations in the form of technology and supplies from area retailers.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

Per our description above, classes will be held on a weekly basis, beginning in September of this year, and will run through the end of December. Each of the four months will focus on a specific artistic discipline: painting/drawing, ceramics, printmaking, digital tools. Each month, we will spend time one on one with each student developing projects to best suit their individual needs and highlight their specific interests and talents.

Our programming relies heavily on qualitative methods of evaluation, rather than quantitative, as it is difficult to measure a person's understanding or ability to think a particular way. If we are able to offer students new experiences and resources they wouldn't normally have access to, then we will have succeeded. If we can give them the knowledge and tools to continue their art making practice on their own, then we will have succeeded.

It is important that they walk away feeling confident in their ability to express themselves, knowing that art doesn't have to be made with high brow materials, it can be made almost anywhere, with anything.

The most important tool is the one that each person already has within themselves, their imagination.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Scappoose Motto
Small Town, Big Community

MAY 24 2021

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: VFW Post 4362Tax ID # 93-0859396Contact Person: DAVID SLEIGHTAMDaytime Phone 503-380-5609Address: 34032 Mobile Ln.City: Scappoose State: OR Zip: 97056Signature: for: J. Kallings, ADJ

PROJECT INFORMATION

Project Title

Amount Funds Requested: Needed by*:

VETERANS PARK \$ 4525.00 1 Jun 21

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 1 APR 21 Project Completion Date: 1 Jun 21

Project Description:

ADDING & REARRANGING STONES & PLAQUES AT VETERANS PARK.

THE POST NEEDED A "SPACE FORCE" PLAQUE TO COMPLEMENT
THE OTHER BRANCHES OF SERVICE. THE SPACE FORCE PLAQUE WILL
RESIDE ON THE STONE CURRENTLY OCCUPIED BY THE VFW PLAQUE.
ONCE THE VFW PLAQUE IS REMOVED, A NEW & LARGER ONE WILL BE
MADE & PLACED ON ONE OF THE NEW STONES.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

We feel the Veterans Park improvements meet the City Council's "improvement of the appearance of the community" & we also believe it meets the "Local Pride" which is a part of the Vision Statement for the city of Scappoose.

Also, all residents of the city of Scappoose & the surrounding area will continue to have access to the park.

PROJECT BUDGET

Total Estimated Costs: 4585.00

How were these costs estimated (quotes, catalog, previous projects, etc.)?

costs by source:		Breakdown estimated		
	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies				
Capital				
Materials				
Other				
Total				

% of Total Budget provided by Sponsor: _____%

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

See the attached sheet



jim walling <legendwalker1947@gmail.com>

info for city

1 message

Roger Antonich <antonich@aol.com>

Mon, May 17, 2021 at 1:29 PM

Reply-To: Roger Antonich <antonich@aol.com>

To: "legendwalker1947@gmail.com" <legendwalker1947@gmail.com>

Jim

Cost for Veterans park upgrade

Proper presentation of the required forces in the Dept of Defense required the addition of the Space Force emblem on pillar at Veterans Park.

Removal of VFW Plaque plus cost for Space Force emblem on plaque and attached to Pillar.	\$2585.00
Cement work for donated Pillars from Scappoose Sand and Gravel.	\$ 200.00
Approximate cost for new VFW plaque and attached to front right pillar	\$1800.00
Total for work at Veterans Park	\$4585.00

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

1. Laying of two new pias
2. Having the two new stones put in place
3. Removal of the VFW plaque
4. Having a new VFW plaque made for the new stone
5. Having the Space force plaque made & placed on the "old" VFW stone

Have you received a Community Enhancement grant for this project in the past? If so, was the project successful? Please describe:

There has been no Community Enhancement grant funds for this project, however, the Post has received grant funds for other projects in past years.

Applications must be submitted by 3:00 pm, May 22, 2021, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

COMMUNITY ENHANCEMENT PROJECT AGREEMENT ~ DRAFT

THIS AGREEMENT is made and entered into by and between the City of Scappoose ("City") and «SPONSOR» ("Sponsor"). The City has designated «PROJECT» as a "Community Enhancement Project". The project will be completed as proposed in your application. **If the Project did not receive total funds requested, necessary revisions to the proposed project are described in B1 below.**

Upon execution of this agreement, the parties agree as follows:


- A. The City agrees to grant the Sponsor \$«AMT_APPROVED» to assist in completing the Community Enhancement Project.
- B. The Sponsor agrees to:
 - 1. Complete all improvements and activities within the specified time as described in Sponsor's application with the following revisions, if any, due to partial funding:
 - 2. Provide all necessary administrative support to manage the project.
 - 3. Provide upon request by the City any receipts, documents, or contracts showing use of the \$«AMT_APPROVED» in grant money.
 - 4. Provide the City with a report upon completion of the project. The report should include activities completed and indicate how the grant money has been spent. Any unspent grant money shall be remitted back to the City.
 - 5. Hold the City harmless and indemnify City from any claims or causes of action of whatever nature that may arise out of Sponsor's administration of the Community Enhancement proposal.
- C. If the sponsor fails to comply with all the provisions in this agreement within the designated time, the Sponsor shall remit back to the City the full \$«AMT_APPROVED» of grant money. The deadline for completing the Community Enhancement Project may be extended upon mutual agreement by the City and the Sponsor. Such extension shall be approved in writing.
- D. If Sponsor fails to execute and return contract to City by September 30, 2021, grant is forfeited.

Signed this _____ day of _____, 2021.

City of Scappoose

By _____
City Manager

«SPONSOR»

By 
Authorized Person To Execute Contract

GPAHC Council Presentation

Progress Report 1 June 7, 2021

Stakeholders

- SBWC
- Pool users
- Residents on West side of Scappoose
- Recreational opportunities
 - Tennis Courts
 - Pickle Ball
 - Disc Golf
 - Basketball Courts
 - Picnic tables and benches
- Sports fields
 - Soccer
 - Softball

Process

- Reviewed background with stakeholders
- Broke down time lines and expectations
- Separated into 3 groups - pool/road, amenities, sbwc
- Each workgroup has met at least twice in addition to GPAHC meetings

Pertinent Findings for Amenities

- Fish friendly culvert intended for dog park may not be permittable
- No culvert will impact placement of dog park
- Park design will impact cut fill balance
- Disconnect with schools limits our pooled resources for field
- Current sports fields do not fit needs of soccer and softball

Amenities Considerations

- Odfw consult
- Replacement of dog park before removal of existing dog park
- Collaboration with City council in forum process
- Collaboration with schools for field use
- Further discuss options for dual purpose amenities

Road + Pool Workgroup

Research conducted

Publicly available information considered:

- November 2020 community survey
- 2016 Transportation Safety Plan
- 2016 Parks Master Plan
- Best practices resource developed by Isaac
- Alternatives Local Connections Study
- Initial Grabhorn development plan

New research conducted:

- Further pool cost research
- Interviews with Police and Fire Chiefs
- Splash Pad alternatives research
- Trends in through traffic in parks
- Parks of similar size and constraints we might use as a reference point for the next Grabhorn design
- Community forum (not yet completed)

Road + Pool Workgroup

Road Considerations

- **Strong Public Opposition.** Public overwhelmingly opposed to two-lane traffic road in the November survey.
- **Alternative Emergency Interconnection Options.** There are other interconnection options besides putting a road through the park. Emergency services do not need through traffic and would support a 20' minimum intermodal path with locking gate.
- **Environmental Concerns.** Current plans call for multiple culverts and fill for S. Scappoose Creek Tributary. Means of spanning the creek needs to be determined by environmental impact. Any bridge must hold 75,000 lbs. (to accommodate emergency vehicles).
- **Safety Concerns.** Through traffic is a safety issue for most stakeholders, including emergency responders. Speed may already be an issue on Roger Kucera Way.
- **Parks Best Practices:** National study finds an automobile ban increases use of a park, which could make us more competitive for the grant.
- **Cost:** The cost of an interconnection between the two parks must be considered. What would be need to be sacrificed from a public works/infrastructure perspective at the expense of a road?

Road + Pool workgroup

Road Considerations

- **Strong Public Opposition.** Public overwhelmingly opposed to two-lane traffic road in the November survey.
- **Alternative Emergency Interconnection Options.** There are other interconnection options besides putting a road through the park. Emergency services do not need through traffic and would support a 20' minimum intermodal path with locking gate.
- **Environmental Concerns.** Current plans call for multiple culverts and fill for S. Scappoose Creek Tributary. Means of spanning the creek needs to be determined by environmental impact. Any bridge must hold 75,000 lbs. (to accommodate emergency vehicles).
- **Safety Concerns.** Through traffic is a safety issue for most stakeholders, including emergency responders. Speed may already be an issue on Roger Kucera Way.
- **Parks Best Practices:** National study finds an automobile ban increases use of a park, which could make us more competitive for the grant.
- **Cost:** The cost of an interconnection between the two parks must be considered. What would be need to be sacrificed from a public works/infrastructure perspective at the expense of a road?

Road + Pool Workgroup



Additional Considerations

- Minimize impact to preserve trees and natural features during road construction, and meet needs of surrounding neighbors.
- See best practices for park developments with similar constraints and sizes.
- The Transportation Safety Plan and Parks Master Plan are very much in need of being updated as they no longer pair with development plans being proposed by the City. The plans offer competing priorities for the community, and need to be harmonized.
- Future park and development plans need to be developed with public input and transparency.

Next Steps

- Discuss fish friendly culvert with ODFW
- Map out and negotiate priorities of park
- Community Forum
- Consider forum recommendations

GPHAC

Stream and Natural area constraints and considerations

Natural Areas are important in Public Spaces

- Parks and natural areas have independent influences on physical and mental health.
- Parks help provide physical activity and social opportunities which help mediate mental health benefits.
- Natural areas increase physical activity but also provide a unique health benefit through autonomic nervous system regulation.
- We have a unique opportunity to provide a high quality park AND natural area that can be used by many in the community.
- The more seamless the transition areas are between the traditional park elements and the natural area the more inviting both areas will be leading to more use and benefits to all that spend time there.

Survey results

Opportunities

- Natural Play area
- Passive Recreation: Birdwatching, photography
- Trails for walking, running, biking, and skating
- Trees and shade
- Tributary stream access, enhancement
- Conservation Education
- Creation of a distinctive community image that preserve the unique characteristics of a community

Natural Play Areas



<https://www.nwf.org/Home/Kids-and-Family/Connecting-Kids-and-Nature/Nature-Play-Spaces>

Westmoreland Park, Portland

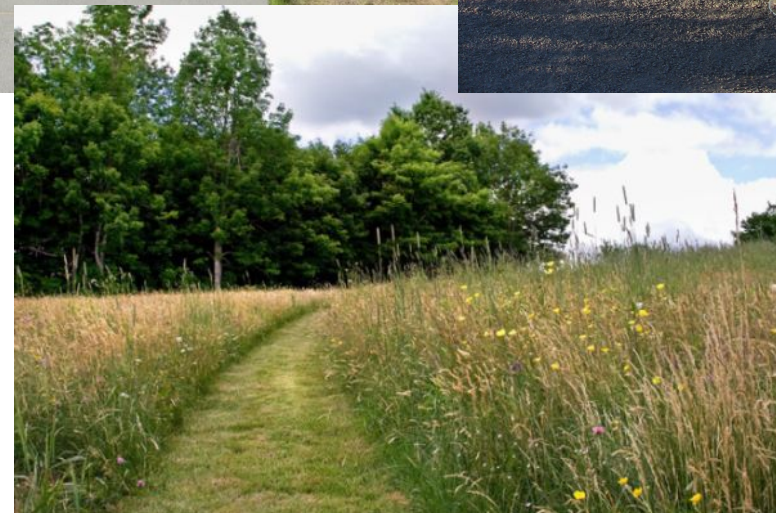
Research indicates that, when children play and learn in nature, they do so with more vigor, engagement, imagination, and cooperation than in wholly artificial environments, and that symptoms of attention deficit and depression are reduced. Experts agree that children need access to nature the same way they need good nutrition and adequate sleep.



Trails, Water Access, Education



<https://fernhillnts.org/>



Constraints and considerations

- Enhancing natural features is more efficient and less expensive than mitigating negative impacts
- Development and construction within floodplains, wetlands and stream areas requires additional permits and oversight from many agencies.
 - Department of State Lands – wetlands and waterways
 - Oregon Department of Fish and Wildlife – fish bearing streams, fish passage
 - US Army Corps of Engineers – wetlands and waterways
 - City of Scappoose – Riparian and Sensitive Lands
 - Department of Environmental Quality – stormwater and erosion control during construction, Water Quality certification

DSL and ACOE Wetlands and Waterways

****A well planned project will result in easier and faster permitting process.**

1. Identify Regulated Waters on Project site – includes rivers, wetlands, regulated intermittent stream, channelized streams, ditches, extend to the Ordinary High Water Mark
2. Consultant can identify boundaries, assess function and value and develop mitigation plans.
3. Explore alternatives to avoid or minimize impacts - Applications for removal fill permits require demonstration that the activity is the practicable alternative with the least impact to wetlands or waterways. To do this, applicants must have a clear purpose and need, a set of project criteria and explore alternative project locations alternative site layouts and alternative construction methods to avoid and minimize impacts to meet the project objectives.
4. Plan to mitigate for Unavoidable Impacts – Propose mitigation to replace the functions and values lost as a result of the project.
5. <https://www.oregon.gov/dsl/WW/Pages/Permits.aspx>

Department of Fish And Wildlife

- South Scappoose Stream is a fish bearing stream with ESA listed species including Chinook salmon and Steelhead.
 - *The tributary may or may not be fish bearing, ODFW would need to determine
- Any activity or construction below the OHW line needs to occur during in-stream work period – July 1-Aug 31
- If tributary is determined to be fish habitat, any crossing needs to meet fish passage standards. Generally bridges or open bottom culverts are allowable with footings outside the active channel area.
- <https://www.dfw.state.or.us/fish/passage/>

City of Scappoose Sensitive Lands- Wetlands and Fish and Riparian Corridor

- https://www.ci.scappoose.or.us/sites/default/files/fileattachments/municipalcode/293/17.85_sensitive_lands_-_wetlands.pdf
- https://www.ci.scappoose.or.us/sites/default/files/fileattachments/municipalcode/296/17.89_sensitive_lands_-_fish_and_riparian_corridor_overlay.pdf
- 50 ft from top of bank

“The permanent alteration of the riparian corridor by grading or by the placement of structures or impervious surfaces is prohibited.” there are exceptions for roads, streets and trails

“Removal of native vegetation is prohibited” with exceptions for maintenance of existing structures and vegetation, etc.



Streams and Wetlands in adjacent parks





Stream

Wetland?

Stream

Long-term Maintenance and Costs

- Costs for plant installation, as well as many stream enhancements, could be covered by grants and/or partner funding
- All park amenities will require long-term maintenance by public works staff, volunteers, and/or contractors
- “Cost data shows that the combined cost of installation and maintenance for natural landscape over a ten year period may be one fifth of the costs for conventional landscape maintenance...due to significantly reduced or eliminated labor, water, fertilizer, and mowing. The reduced consumption of fossil fuels for lawn maintenance equipment is an additional benefit.” —Greenacres: A source Book on Natural Landscaping for Public Officials, EPA 2016.

<https://archive.epa.gov/greenacres/web/html/chap2.html>

Grabhorn Park Advisory Committee

ROAD AND POOL WORKGROUP

MAY 20, 2021





Goal

Understand the needs and wants of the community as they relate to the pool and the road, through gathering the best available data on best practices, use demands, and community feedback. Share this data set back with the broader GPAHC so that information can be weighed against the range of use and needs being explored by the other workgroups.



Road Recommendations

- **Strong Public Opposition.** Public overwhelmingly opposed to two-lane traffic road in the November survey.
- **Alternative Emergency Interconnection Options.** There are other interconnection options besides putting a road through the park. Emergency services do not need through traffic and would support a 20' minimum intermodal path with locking gate.
- **Environmental Concerns.** Current plans call for multiple culverts and fill for S. Scappoose Creek Tributary. Means of spanning the creek needs to be determined by environmental impact. Any bridge must hold 75,000 lbs. (to accommodate emergency vehicles).
- **Safety Concerns.** Through traffic is a safety issue for most stakeholders, including emergency responders. Speed may already be an issue on Roger Kucera Way.
- **Parks Best Practices:** National study finds an automobile ban increases use of a park, which could make us more competitive for the grant.
- **Cost:** The cost of an interconnection between the two parks must be considered. What would be need to be sacrificed from a public works/infrastructure perspective at the expense of a road?



Pool recommendations

- Currently proposed six lane pool may not sufficiently meet the needs of the broader community. This to needs to be further investigated.
- Costs for pool operations need to be reassessed (see Carlton pool operation costs). Current survey results for the pool may not be accurate.
- Explore if a splash pad could be a suitable replacement for a pool. Determine location and amenities that need to accompany a splash pad so it can be appropriately placed in design.
- Recirculating system needs to be considered for any splash pad.



Additional recommendation

- Minimize impact to preserve trees and natural features during road construction, and meet needs of surrounding neighbors.
- See best practices for park developments with similar constraints and sizes.
- The Transportation Safety Plan and Parks Master Plan are very much in need of being updated as they no longer pair with development plans being proposed by the City. The plans offer competing priorities for the community, and need to be harmonized.
- Future park and development plans need to be developed with public input and transparency.

Road considerations

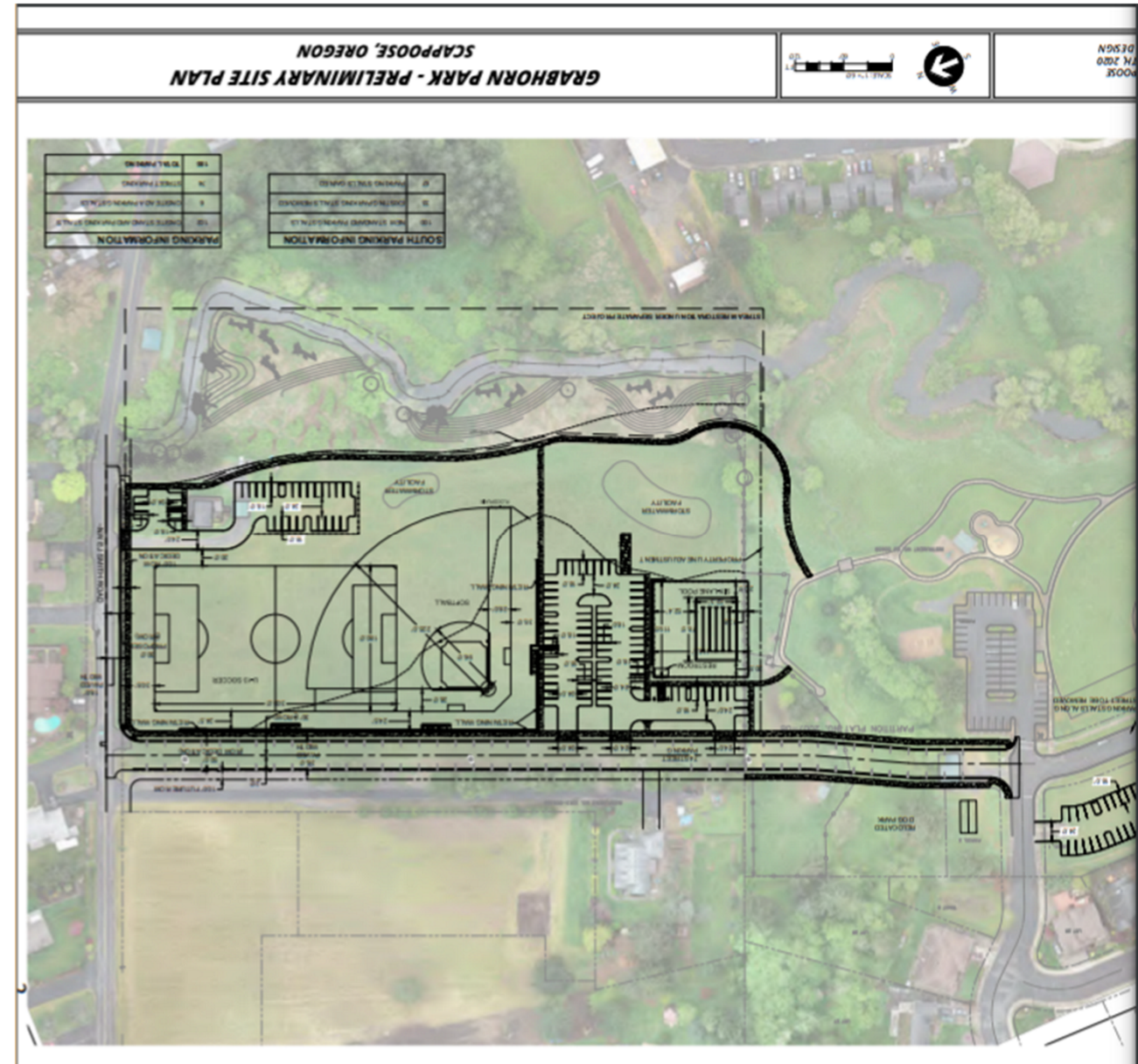
Costs

Alternative Interconnection Options

Strong Public Opposition

Parks Best Practices

Safety Concerns



Costs – Estimates from Nov 5, 2020

conceptual plan

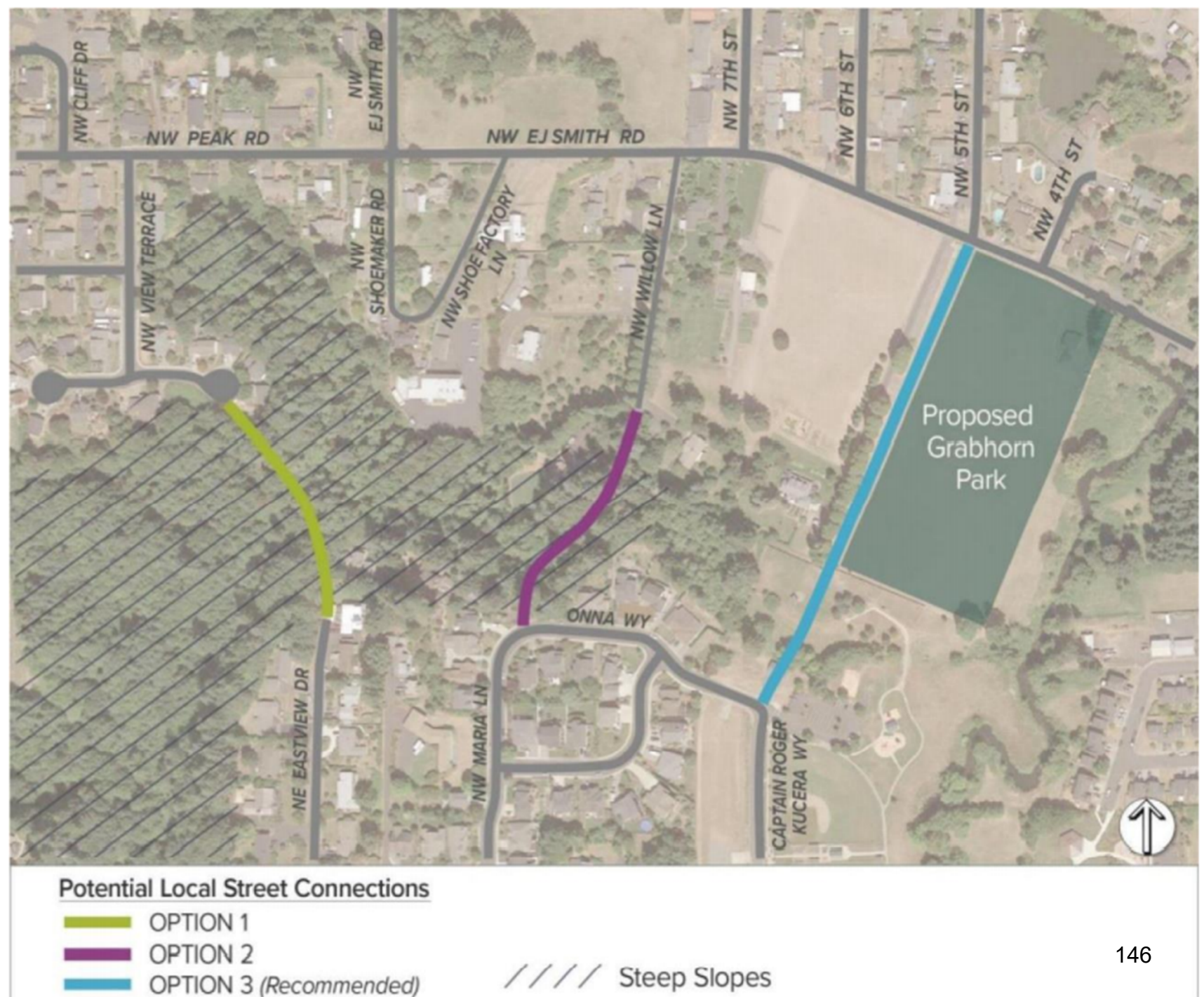
Phase 1 - Road Only		
Site Prep & Earthwork		
No	Desc	Total
	1.01 Mobilization	\$25,000.00
	1.02 Clearing & Grubbing 7.100 AC \$9,000.00 \$63,900	\$63,900.00
	1.03 Excavation	\$18,846.00
	1.04 Fill	\$28,220.00
	1.05 Haul Off (1/3 of Strippings)	\$37,780.00
	1.06 Block Retaining Walls (Field and Parking Lot)	\$104,114.00
	Subtotal	\$277,860.00
Public Road Improvements		
	Subtotal	\$812,348.00
Constuction Entrance		
	Subtotal	\$13,400.00
	Phase 1 - Road Only w/20% contingency	\$1,103,609.20
MOVING DOG PARK Phase 1A		
Site Prep & Earthwork		
	Subtotal	\$47,659.00
	2.01 Relocated Dog park (With Fenching and Landscaping)	\$70,000.00
	2.02 Fish Friendly Culvert (Extended Through Park)	\$57,500.00
	Subtotal	\$127,500.00
	Phase 1A - Relocate Dog Park w/20% contingency	142 \$110,190.80
	TOTAL	\$1,313,800.00



Road options considered

- Two lane road with speed reduction method (speed bumps, raised pedestrian crossings, etc)
Fire Chief strongly opposes speed bumps & other such speed reduction measures
- Closed road, gravel or paved multi-modal path with emergency access (bollards, locked gate)
Fire Chief supports gated entry, opposes bollards
Fire Chief supports multi-nodal path
- Have all emergency interconnection options been considered?
Northside access through a gated connection between Blair LN & Wheeler ST is direct connection over the more robust SV Highway crossing of S. Scappoose Creek. This is D13 on the TSP, Medium Priority rated.

Connection alternatives



Community input from November 2020 survey

Survey results:

Worry about traffic control, volume, speed, safety: 20

Negative feelings about the road: 20

Positive feelings about the road: 1

Positive feelings about the pool: 14

Positive about an indoor pool only: 22

Negative feelings about the pool: 8

Negative about an outdoor pool: 9

Concern about how expensive pools are: 25

Questioning what happened to the pool fund: 16

Traffic trends in parks

Other examples:

- Forest Grove, Thatcher Park
- Dairy Creek, Hillsboro

Action Items:

- Gather more examples
- Review Isaacs resources on park design best practices

<https://bikeportland.org/2020/03/25/city-of-portland-bans-driving-in-10-parks-312918>

Portland parks bureau bans driving in 10 parks

Posted by Jonathan Maus (Publisher/Editor) on March 25th, 2020 at 10:24 am



Traffic trends in parks

The Trust for Public Land

https://www.tpl.org/sites/default/files/files_upload/ccpe-Park_Road_Closures_Article.pdf

“Cities from Baltimore to San Francisco are increasingly in agreement with the father of landscape architecture. Park agencies are closing the roads to cars, either permanently or periodically, to improve their parks’ environment and to help citizens enhance their physical and mental health. It turns out that road closures save money and increase safety, too.”

“The single most significant—and unexpected—fact is that an automobile ban increases rather than decreases the number of persons using a park”

National Recreation and Park Association

<https://www.nrpa.org/our-work/partnerships/initiatives/safe-routes-to-parks/>

Safety Concerns



Increased Park Users. With more park space and Scappoose population growth, Veteran's park usage will increase. With more users, safety concerns from automobiles increase.

Future Development Corridor. With unknown development of land parcels north and south of the park, there is potential for a connector road to become a major traffic thoroughfare through both parks (a highway 30 N/S bypass).

Misalignment Issues. Current design shows centerline of Kucera Way offset from proposed road. ODOT Engineering TRAVEL LANE ALIGNMENT AND CONTINUITY specification highly recommends constant alignment and calls for a maximum offset of 4 ft.

Pool Considerations

Funding

Alternatives

Community input



Pool Fund expenditures

6/30/2011 Land Acquisition SE 2nd Street		644,310.00	(269,599.28)
6/30/2011 Attorney Fees		1,653.20	(271,252.48)
6/30/2011 Columbia County Taxes		1,552.05	(272,804.53)
6/30/2011 Interest Earned	1,577.70		(271,226.83)
6/30/2011 Loan Proceeds	544,310.00		273,083.17
6/30/2012 Principal & Interest Payments		42,600.04	230,483.13
6/30/2012 Property Tax Refund	97.13		230,580.26
6/30/2012 Interest Earned	1,288.57		231,868.83
6/30/2013 Principal & Interest Payments		41,807.25	190,061.58
6/30/2013 Interest Earned	1,236.80		191,298.38
6/30/2014 Principal & Interest Payments		41,012.27	150,286.11
6/30/2014 Interest Earned	914.76		151,200.87
6/30/2015 Principal & Interest Payments		67,886.72	83,314.15
6/30/2015 Interest Earned	655.69		83,969.84
7/1/2015 Transfer from General Fund	404,000.04		487,969.88
6/1/2016 Principal & Interest Payments		66,522.63	421,447.25
6/30/2016 Interest Earned	1,679.89		423,127.14
6/30/2017 Principal & Interest Payments		65,158.53	357,968.61
6/30/2017 Interest Earned	4,192.21		362,160.82
6/30/2018 Principal & Interest Payments		293,139.81	69,021.01
6/30/2018 Interest Earned	5,738.37		74,759.38
6/30/2018 Sale of SE 2nd Street Property	1,023,860.01		1,098,619.39
6/30/2018 Transfer from Sale to Parks SDC		182,600.00	916,019.39
6/30/2018 Transfer from Sale to General Fund		200,000.00	716,019.39
6/30/2019 Interest Earned	10,666.21		726,685.60
4/30/2020 Purchase of EJ Smith Road Property		731,600.08	(4,914.48)
6/30/2020 FY 19-20 Interest	13,767.37		8,852.89



Special Flood Hazard Areas subject to inundation by the 1% annual chance flood

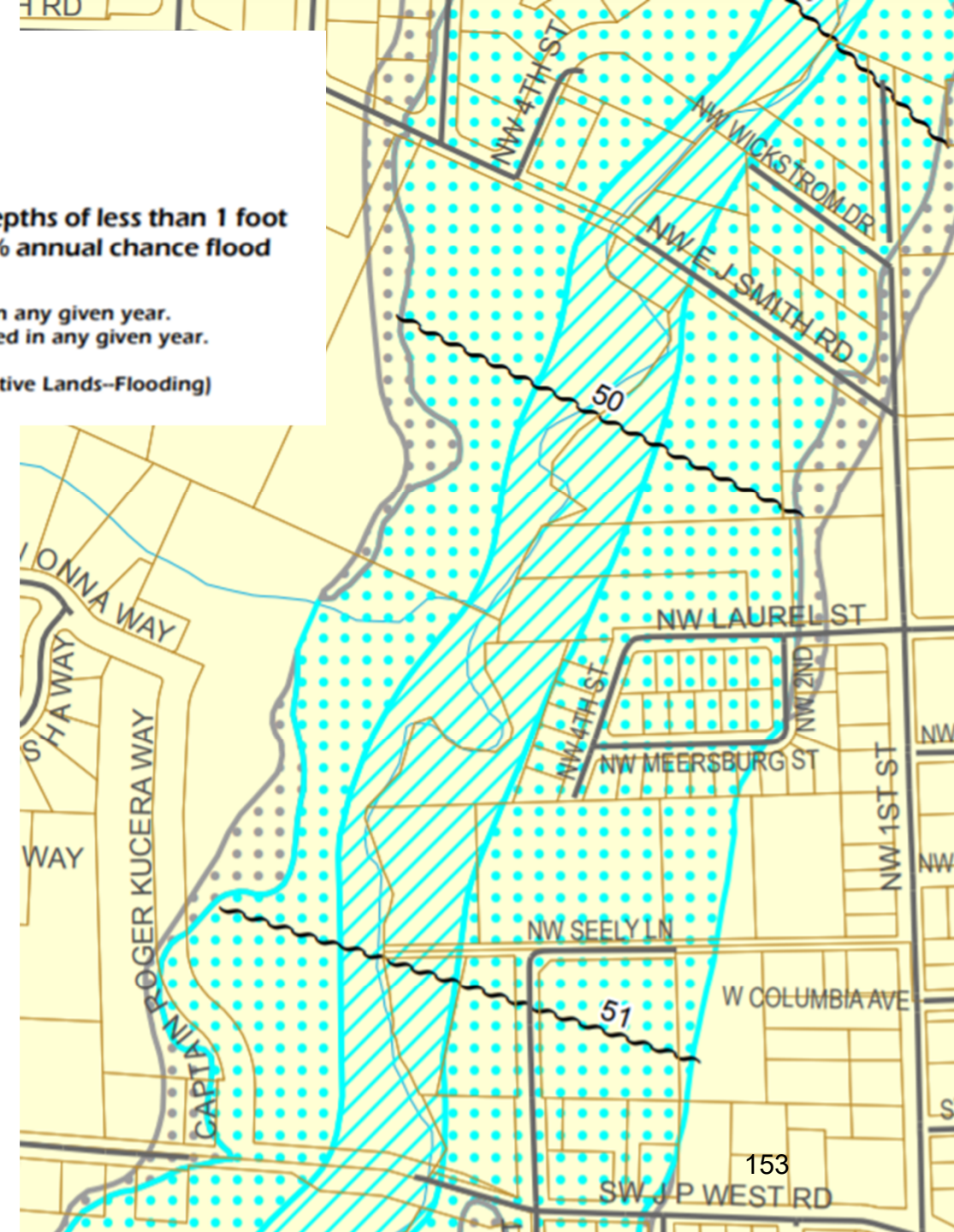
Floodway

Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood

- o The 1% annual chance flood (also known as a 100-year flood) has a 1% chance of being equaled or exceeded in any given year.
- o The 0.2% annual chance flood (also known as a 500-year flood) has a 0.2% chance of being equaled or exceeded in any given year.
- o The floodway is the area within the 1% annual chance flood that is set aside for flood conveyance.
- o Areas within City Limits in the 100-year floodplain (including the floodway) are subject to Chapter 17.84 (Sensitive Lands--Flooding) of the Scappoose municipal Code.

Flood Plain (4/2021)

https://www.ci.scappoose.or.us/sites/default/files/file_attachments/planning/page/982/floodplain_large.pdf





Funding

Based on pools recently built in other Oregon cities, an outdoor pool is estimated to cost \$3,500,000. An indoor pool is estimated to cost \$11,000,000. Operating a public pool would cost approximately \$500,000 each year.

- Bob Casswell Pool Fund – Privately held fund created in the 1970's through donations and fundraising.
Current Balance: \$33,948.30
- Swim Council Pool Fund – Privately held fund created in conjunction with the Swim Council.
Current Balance: \$14,382.33
- City of Scappoose Pool Fund – Created in 1999 with General Fund money.
Current Balance: \$8,852.89

Action item:

- Determine how/when these funds can be used
- What are the legal obligations to use the funds for a pool (Isacc and Huel to work on? City lawyer to join a meeting?)
<https://www.ci.scappoose.or.us/community/page/pool-cost-and-pool-fund-information>

City of Carlton Pool costs

General Fund Requirements

Department: Pool		Actual	Actual	Adopted	Estimate	Proposed	Approved	Adopted
		2018-19	2019-20	2020-21	2020-21	2021-22	2021-22	2021-22
Personal Services								
001-007-500000	Salary	60,766	58,187	75,000	15,000	45,000	45,000	
001-007-504600	Unemployment	63	55	150	10	100	100	
001-007-504700	Social Security	4,993	4,451	6,200	1,000	3,900	3,900	
001-007-504800	Health Insurance	1,565	0	0	0	0	0	
001-007-504900	Workers' Compensation	1,014	2,838	3,000	2,900	2,500	2,500	
001-007-505000	Retirement	213	0	0	0	0	0	
Total Personal Services		\$68,614	\$65,531	\$84,350	\$18,910	\$51,500	\$51,500	\$0
Employee FTEs		2.25	2.25	2.25	2.25	2.25	2.25	2.25
Material and Services								
001-007-600200	Utilities	6,737	6,376	7,500	7,000	7,500	7,500	
001-007-600201	Communications	3,495	4,503	5,200	4,500	5,200	5,200	
001-007-600450	Garbage	135	81	200	100	200	200	
001-007-600500	IT Services	0	200	200	0	0	0	
001-007-600600	Travel and Training	295	0	300	0	0	0	
001-007-600800	Attorney	0	0	200	0	0	0	
001-007-600902	Heating Fuel	684	429	3,000	1,000	3,000	3,000	
001-007-601100	Advertising and Legal	96	0	200	150	200	200	
001-007-608000	Supplies and Maintenance	11,959	6,122	8,500	3,000	5,000	5,000	
001-007-608100	Chemicals	5,244	5,087	7,000	3,000	7,000	7,000	
001-007-609000	Professional Services	1,170	400	1,500	0	0	0	
Total Material and Services		\$29,815	\$23,198	\$33,800	\$18,750	\$28,100	\$28,100	\$0
Capital Outlay								
001-007-620500	Equipment	13,734	13,983	5,000	0	5,000	5,000	
Total Capital Outlay		\$13,734	\$13,983	\$5,000	\$0	\$5,000	\$5,000	\$0
Transfers								
001-007-630580	Pool Transfer	0	0	0	0	0	0	0
Total Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Requirements - Pool Department		\$112,163	\$102,712	\$123,150	\$37,660	\$84,600	\$84,600	\$0



Alternatives

- Splash pad or other aquatic water feature
 - Potentially as expensive as a pool (needs filter systems, can be as dangerous as a pool)
 - Serves population up to 2nd grade
 - Action item:
 - Learn to learn more about water feature in Heritage Park. To be discussed on 5/17 at City Council. (Kim to send a link workgroup).
 - Get pricing for splash pads (Paul to gather some info, Isacc and Huel gather public expense numbers?)
- Seek partnership, PCC?
- County-wide project?



Benefits for not having a pool included

- May allow for more space to allow for softball and soccer fields to not be overlapping. This would avoid a space and scheduling conflict.
- With more recreational space that meet the needs of all ages, it may increase the odds of our grant proposal getting approved.



Funding options

- Property taxes (city survey, results due July)
- Grants

Will make a recommendation that City Council put together a group in the future to look at funding options for a pool in the future.



Action items to be completed by 5/28

- Kim set up meetings with fire and police
- Everyone gather examples of thru traffic trends in parks and review Isaac's resources on park design best practices
- Kim reach out Huell to investigate legal obligations of pool funds (from Huell)

It is this very topic that prompted the City Council to direct staff to create the pool cost survey. The pool fund used to purchase Grabhorn (comprised of City General Fund dollars since the 1990's) is restricted by City Ordinance. The City Attorney is of the opinion that Council could repeal or amend that ordinance if they so choose. Once the Council has been presented with the data/feedback from the survey, they will decide how to move forward. As far as the private donation funds that were transferred to the City in 2012 by court order, those funds are likely going to remain restricted in some fashion. I've attached the Council minutes that touch on this topic between the City Attorney and Council – I think you will find it informative (see City Council meeting minutes from 2/16/2021, discussion starts on Page 5).



Heritage Park Fountain Discussion

Mayor raised the issue of turning the fountain on, which has been disabled since COVID, but has traditionally been turned on after Earth Day each year.

The fountain uses 14,000 gallons of water a month, which costs a few hundred dollars a month to run. The water is not recycled.

City Council agreed on a June 21st opening unless some other guidance is offered by the governor allowing that sooner.

Waiting for construction cost data



Meeting notes from meeting with Fire and Police chiefs

Meeting, May 28, 2021

Speed detector collects data on speed, use, sections of Scappoose are monitored every few years. Chief Norm will share data with us this week.

There appears to be plans to residentially develop both the Buxton and Wesco properties rather than acquire them for park purposes as proposed in the master parks plan. There will be 72 lots planned for the Buxton property, which is about one year away for final planning and approval.

The utility connection is crucial. Our water system needs to be robust, with more flow options. The west side of town is at risk with lower service.

Emergency service needs:

- Community is isolated this side of 1st street. Streets are not designed to take the volume of traffic necessary to evacuate people quickly. If there is a wildfire, snowstorm that takes down utilities, flood or earthquake, people might need to leave or receive services quickly.
- Fire code is also influenced by connectivity. For example, the subdivision for Buckston has one way in and one way out, which will require every house to have a sprinkler system. Interconnectivity is important.



Meeting notes from meeting with Fire and Police chiefs

Fire Chief could live with a gate on the road. Fire district will never support speed bumps nor bollards. Having something like the CZ trail would allow citizens to use the road for recreation and allow vehicle travel in the event of an emergency. Would need to be a minimum of 20 ft. wide.

Police Chief would like to see the parking removed from Kucera Way as a matter of public safety and moved to the upper lot. In terms of residential connectivity, there was initial question as to if Kucera Way should connect with Onna, as to prevent through traffic to the neighborhood out of safety, but in the end it was.

Emergency services need options more options in the community.

Pool considerations:

Will need to consider chemicals used in the pool. No other safety concerns for the pool or splash pad.

Good signage makes a huge difference, help people navigate and keep traffic out of neighborhoods.

Identify what activities can happen (ie, drone usage). Account for as many activities as possible so we can communicate proper use to citizens.

Get rid of parking on the street and convert upper parking lot.

Circle back with Chief Norm on speed data.



Other suggestions from Police and Fire Chief

- Good signage makes a huge difference, help people navigate to the park properly and keep traffic out of neighborhoods.
- Identify what activities can happen (ie, drone usage). Account for as many activities as possible so we can communicate to citizens about proper/competing uses to avoid conflict.

Question for Isaac: Are the Buxton and Wesco properties indeed planned for residential development?

Blue Lake Splash Pad



Construction Costs

Outdoor Spray Pad: \$242,571.89 (~~\$316,095.43~~)

Spray building: \$ 50,071.58 (~~\$65,248.28~~)

2018 repair project: \$18,447.15 (~~\$19,120.47~~)

For routine maintenance attached is the info from our maintenance standards document showing annual staff costs of around \$25,000. (see .pdf)

11 SPLASH PAD

Standard: The splash pad at Blue Lake Park provides a clean and welcoming space for interactive water play, with water quality adhering to county water quality standards at all times. The splash pad is operated from 11 a.m. to 7 p.m. on days where ambient temperatures is 70 degrees or above.

Equipment and supplies: All applicable tools necessary to meet the splash pad standard, including but not limited to: controller log notes, filters, chemicals, back pack blower, testing kits, PPE.

Prior to conducting maintenance tasks, authorized staff will conduct all necessary maintenance checks per manufacturer standards, ensuring the equipment and supplies utilized are ready for safe use.

1.11 Level 1

1.11.10 Splash pad play area

- The splash pad, surrounding area and controller filters should be free of sand, dirt, hair, litter, leaves and other debris.
- Pavers at water play area should be free of grass growth. See 1.01 for details on turf maintenance.

1.11.11 Remove debris from pad surface

Frequency: 1/day (May-Sep)

Task time: .5/splash pad (30 min)

Staff: Seasonal

1.11.12 Clean filters

Frequency: 4/day (May-Sep)

Task time: .5/splash pad (30 min)

Staff, Ranger, Maintenance Worker, Maintenance Lead

1.11.20 Splash pad controller inspections and monitoring

- All water feature equipment should be functioning properly with no leaks in the water and chemical distribution system.
- The splash pad anti-slip coating should be free of chipping or peeling and be uniform in coverage.
- Controller log notes document outside temperature, system pressure, pH levels, and levels of chlorine, chloramines and muriatic acid. All staff splash pad inspection records are maintained by the maintenance supervisor, adhering to Metro's records policies
- The [Basic Splash Pad Maintenance Manual](#) should be referenced for further specifics on maintenance and inspection tasks.
- The splash pad is inspected annually by the Multnomah County health inspector.

1.11.21 Water testing

Frequency: 4/day (May-Sep)

Task time: .5/splash pad (30 min)

Staff: Maintenance Worker, Maintenance Lead, Ranger

1.11.22 Staff inspections

Frequency: 1/month (May-Sep)

Task time: 2/splash pad & pump house

Staff: Maintenance Lead

Columbia Park – Portland



Huell to see if he can get cost estimates

McCoy Park – Portland



Huell to see if he can get cost estimates

Additional research

Walla Walla did a really nice study on costing:

Construction Cost

\$800K to \$2million

Annual Operating Costs

50K to \$100K

<https://www.chelanpud.org/docs/default-source/commission/splash-pad-report-01-18-16.pdf>

One thing to remember on Splashpads. Cheap splash pads are basically fountains using fresh water. More expensive splashpads use filter systems (just like a pool) and recirculate the water. I think it would be tough, with climate change etc to make a fresh water pad, given the cost of water continuing to climb.

Splashpads Hose Down Cost of Fun in the Sun

https://www.ayresassociates.com/splashpads_hose_down_cost_fun_sun/#:~:text=The%20initial%20costruction%20cost%20for,and%20depends%20on%20the%20type.

“Construction cost for a splashpad is also attractive, typically running between \$200,000 and \$1 million, as opposed to pools, which run more in the \$4 million to \$10 million range.

Splashpad maintenance is simple and depends on the type”

Less expensive initial cost.

Design can be integrated with town theme – creative

Does not support entry fees like a pool, but pool fees do not usually cover much cost

Splash pads benefit Cities and Residents

https://www.craftontull.com/insights/insight_posts/view/62/splash-pads-benefit-cities-and-residents

Cost of construction is less than pool

Cost of maintenance is less than pool

Cost of operations depends on system: pass thru or recirculating.

recirculating cost more but saves water

Strict chemical control vs. Water crisis is only getting worse.

Splash Pad Evaluation Summary Report - January 2016 (Chelan County, WA)

<https://www.chelanpud.org/docs/default-source/commission/splash-pad-report-01-18-16.pdf>

Ongoing Cost: \$50k-100k annually

Consider: Access/Parking/Amenities

Key Considerations When Building a Splash Pad

<https://www.athleticbusiness.com/aquatic/key-considerations-when-building-a-splash-pad.html>

Consider sequencing – time water will run. Hours of operation. User activation.

My Splash Pad

<https://mysplashpad.net/pros-cons-fresh-water-recirculation-splash-pads/>

Recirculating vs. fresh water, recirculation will add about \$25K - \$50K

- [Federal mandates are that a bathroom is within 200 feet of the splash pad area](#), so if you do not have one already within the amount of feet needed then one will need to be built meeting other federal guidelines.
- Another federal mandate is a dryzone around the splash pad – this can be from 5' – 10' wide as a sidewalk around the perimeter of the splash pad which can double size of the splash pad concrete.
- You will have higher electric costs due to the pumps, filter, chlorinator, ph blancer, etc... and without knowing your electric costs, it could probably be \$200+ a month, but this is not an exact estimate.

Repeating Themes in Research:

Design is important element to consider. Appeal to our community and multiple age groups.
Consider educational value – telling a story – fits with theme of community.

11 SPLASH PAD

Standard: The splash pad at Blue Lake Park provides a clean and welcoming space for interactive water play, with water quality adhering to county water quality standards at all times. The splash pad is operated from 11 a.m. to 7 p.m. on days where ambient temperatures is 70 degrees or above.

Equipment and supplies: All applicable tools necessary to meet the splash pad standard, including but not limited to: controller log notes, filters, chemicals, back pack blower, testing kits, PPE.

Prior to conducting maintenance tasks, authorized staff will conduct all necessary maintenance checks per manufacturer standards, ensuring the equipment and supplies utilized are ready for safe use.

1.11 Level 1

1.11.10 Splash pad play area

- The splash pad, surrounding area and controller filters should be free of sand, dirt, hair, litter, leaves and other debris.
- Pavers at water play area should be free of grass growth. See 1.01 for details on turf maintenance.

1.11.11 Remove debris from pad surface

Frequency: 1/day (May-Sep)

Task time: .5/splash pad (30 min)

Staff: Seasonal

1.11.12 Clean filters

Frequency: 4/day (May-Sep)

Task time: .5/splash pad (30 min)

Staff: Ranger, Maintenance Worker, Maintenance Lead

1.11.20 Splash pad controller inspections and monitoring

- All water feature equipment should be functioning properly with no leaks in the water and chemical distribution system.
- The splash pad anti-slip coating should be free of chipping or peeling and be uniform in coverage.
- Controller log notes document outside temperature, system pressure, pH levels, and levels of chlorine, chlormines and muriatic acid. All staff splash pad inspection records are maintained by the maintenance supervisor, adhering to Metro's records policies
- The [Basic Splash Pad Maintenance Manual](#) should be referenced for further specifics on maintenance and inspection tasks.
- The splash pad is inspected annually by the Multnomah County health inspector.

1.11.21 Water testing

Frequency: 4/day (May-Sep)

Task time: .5/splash pad (30 min)

Staff: Maintenance Worker, Maintenance Lead, Ranger

1.11.22 Staff inspections

Frequency: 1/month (May-Sep)

Task time: 2/splash pad & pump house

Staff: Maintenance Lead

11 Splash pad “A La Park”

Code	Task	Frequency	Time frame	Staff	#/year	Time per task	Cost per task	Annual cost
1.11 Splash pad								
1.11.10	Splash pad play area							
1.11.11	Remove debris from play area	1/day	May-Sep	S, PW, R	153	0.5	pad \$13.19	pad \$2,017.31
1.11.12	Clean filters	4/day	May-Sep	R, MT	612	0.5	pad \$18.99	pad \$11,623.41
1.11.20	Splash pad controller inspections and monitoring							
1.11.21	Water testing	4/day	May-Sep	MT, R	612	0.5	pad \$18.99	pad \$11,623.41
1.11.22	Staff inspections	1/month	May-Sep	MT	5	2	pad \$76.36	pad \$381.80
TOTAL								\$25,645.93
								pad

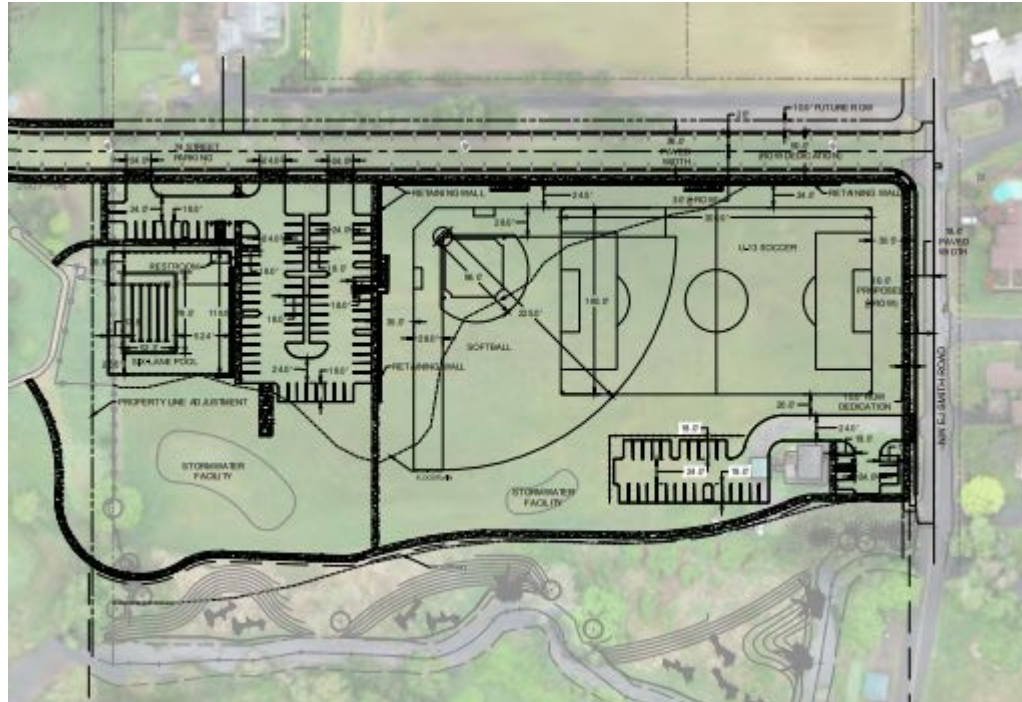
11 Splash pad calendar

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1.11.10 Splash pad play area												
1.11.11 Remove debris from play area					1/day	1/day	1/day	1/day	1/day			
1.11.12 Clean filters					4/day	4/day	4/day	4/day	4/day			
1.11.20 Splash pad controller inspections and monitoring												
1.11.21 Water testing					4/day	4/day	4/day	4/day	4/day			
1.11.22 Staff inspections					1/month	1/month	1/month	1/month	1/month			

Small Group GPAHC

Amenities

GP Original Proposal



GP Amenities Goal

Understand the wants and the needs of the community in regards to sports fields, recreation and amenities. Data will be collected through community surveys, community feedback, small group analysis and best practices. This data will be shared with the GPAHC group to achieve a group consensus on optimal park needs and layout.

GP Amenities Stakeholders

- Dog park
- Sports clubs (softball/soccer)
- Other community recreation
 - Horseshoe pits
 - Gaga ball
 - Pickleball
 - Disc golf
 - Tennis
- Other Recreation options
 - Trail along the creek
 - Amphitheater for music
 - Picnics and benches
 - Minimalist/nature centered

Considerations For Use of Space

- Parks best practices and common trends
- Existing park amenities
- Floodplain/wetlands
- Environmental concerns
- Surrounding neighborhoods
- Current and future availability of flat land for stakeholders
- Community wants and needs
- Costs and available funding

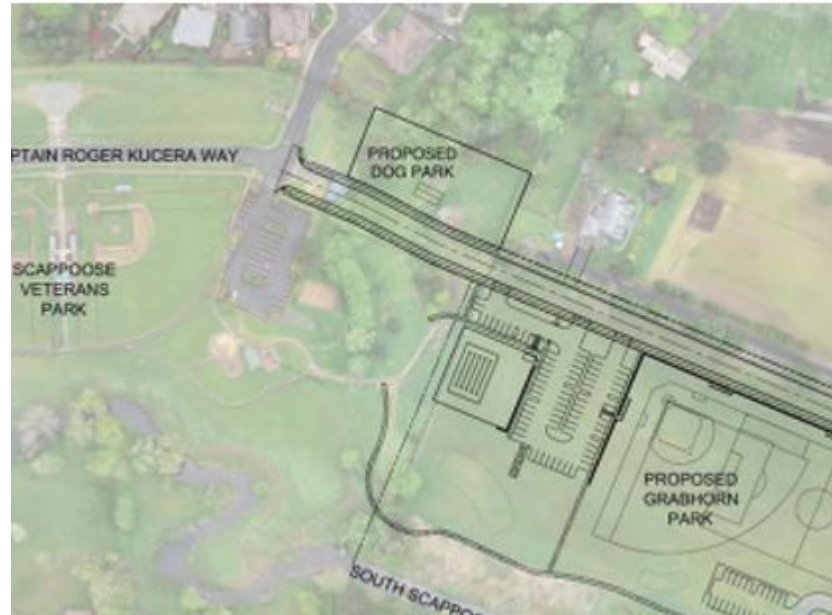
Wetlands Determination



Dog Park

- Currently resides at Veteran's park
- Contains one large enclosure for large dogs and one small enclosure for small dogs/under socialized dogs
- Built by a non-profit DOG that has since dissolved
- Was maintained by group but is now maintained by city

Proposed Dog Park



Immediate Concerns of Dog Park

- Proposed road with go through existing dog park
- Original proposal included a “fish friendly culvert” which may not be a possibility
- Grabhorn proposal involves moving existing park that was built by citizens to a smaller location
- New location is immediately next to new road which is a safety concern for many dog owners
- Current dog park is already half as big as it needs to be for the amount of dogs and dog owners that use parks
- Proposed dog park also does not include an enclosure for small dogs
- Dog owners have requested a temporary structure while Grabhorn is under development

Demographics

- 10-20 dogs at a time with owners
- Dogs need space for running, chasing balls and already use all of existing areas
- Off-Leash Dog Park is roughly 25,200 sqft, approximately 0.5 acre.
- Proposed dog park is 14,400 sq ft, under 1/3 acre resulting in a 42% loss in size

Dog Park Options

- Dog park stays as is with no addition of road
- Dog park moved to another park location-Chief Concomly, Creekview, Miller Park
- Dog park placed within Grabhorn parcel
- Find a new location for equipment shed and lengthen the size of the dog park to 0.6 acre
- Keep the existing small dog enclosure in place as it does not interfere with the road

Basic Needs for Dog Park in New Location

- large and small enclosure
- 4' tall minimum fencing
- Seating
- weather shelter in both enclosures
- water for the dogs.
- Save the donated fireplug
- Move existing shelter/kiosk

City Survey Results Surrounding Dog Park

Worry about dog park placement, continuity, amenities-23 citizens

Specific Dog park Comments/concerns From Survey

Move the dog park away from homes. No new road. No new taxes, we pay enough. Pool is a money pit.

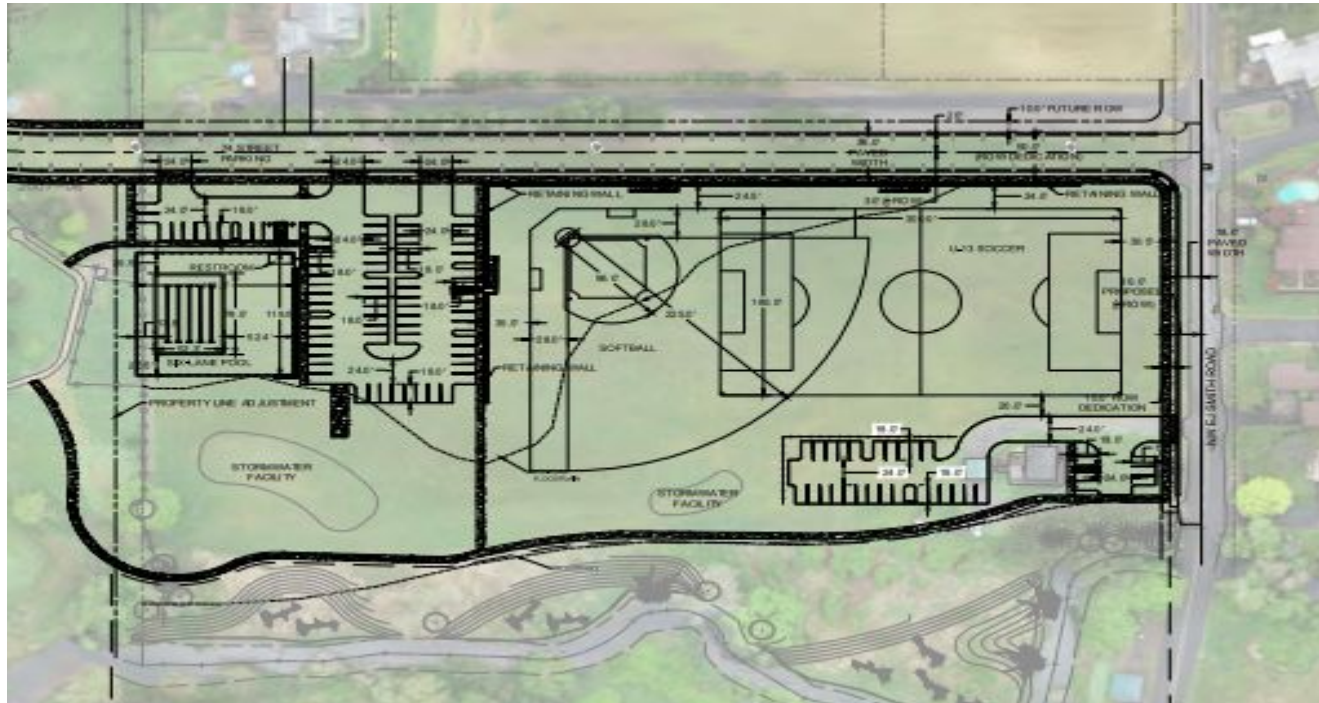
No more dog parks or vast areas of flat grass. The structures need to be fun for all ages. Too many dogs can deter people who want to picnic or who have kids. I won't even eat in that park due to all the dog urine in the picnic area grass.

I use the dog park more than anything else at the park, that's my biggest concern. I'm worried about the park having the little creek/stream through it. I don't see a way for the park to be fully fenced without the debris clogging along the fence and causing flooding. I would want the dog park to have the same amenities that the dog park has now, including a sheltered space, running water, sprinklers to keep it greenish in the summer. My family and dog use the park several times a week

Softball Fields

- There is not currently a city owned softball field
- Clubs can use school fields only with permission which can be revoked at any time, even after payment has been received
- Veteran's Park is baseball only and already used 6 days a week during March-October. There isn't room to add another 4-6 teams as practice and game times are limited already with just baseball.
- Commonly suggested that softball players should use baseball fields. Softball does not have a pitching mound and usually do not use grass infields which makes this option unrealistic without impacting baseball usage.
- Prior to Otto Peterson being built there were 5 softball fields and those fields were not adequately replaced with the new building. Only the Varsity field remains.

Proposed Sports Fields



Softball Player Demographics

- Ages 7-18 would be able to use it for youth sports. Primary usage would be 9-12 year olds similar to what Veteran's park supports
- Potential for adult fastpitch softball to play in the future as well
- On Average, Scappoose Little League has 7-9 teams in the 7-14 age category. There are also separate club/travel teams in the community that could use the field as well.
- During the fall softball season, there is very limited space for teams to practice or play due to soccer using the outfields of existing school fields.
- Estimated cost to build a dirt field is \$75,000-200,000
 - Depends on fencing needs and quality of existing dirt vs engineered dirt
 - Turf infield would increase the cost but reduce ongoing maintenance costs/increase usage
 - Complete turf field would increase cost but further reduce maintenance costs and increase usage

A detailed diagram of a baseball field layout. The diagram shows the diamond, bases, pitcher's mound, and outfield. Key dimensions and labels include:

- Outfield Fence Minimums:** Women's: 220', Men's: 250'.
- Warning Track:** 10' wide.
- Base Paths:** 90' between bases.
- Pitcher's Mound:** 16' from home plate.
- Double Base:** 3' from the base.
- Out of Bounds Line:** 15' from the base.
- Backstop:** 25'-30' from home plate.
- Coaches Box:** Located near the pitcher's mound.
- Grass Line:** 60' from the base.
- Foul Line:** 60' from the base.
- Warning Track:** 10' wide.

- 

Softball Seasons

- Spring/Summer Season is March through July
- Fall Season is Late August through October

Softball Field Options

- Softball field at Veteran's Park in the current green space
- Softball field at the North end of the Grabhorn property
- Other considerations:
 - Turf - Allow for play during rainy weather and increase usage
 - Just turfing the infield would reduce cost and still accomplish the goal of increased usage during rainy season. Would also minimize impact of rubber pellets potentially getting into flood area.
 - This is becoming common practice
 - Willamette Park in West Linn
 - Putnam High School
 - Lights - Allow for play later in the evening allowing for increased usage
 - New light technology minimizes over saturating neighborhoods with light and can be focused specifically on the field.
 - Milwaukie High School baseball/softball complex as an example
 - Built in a neighborhood and hardly noticeable outside the complex.

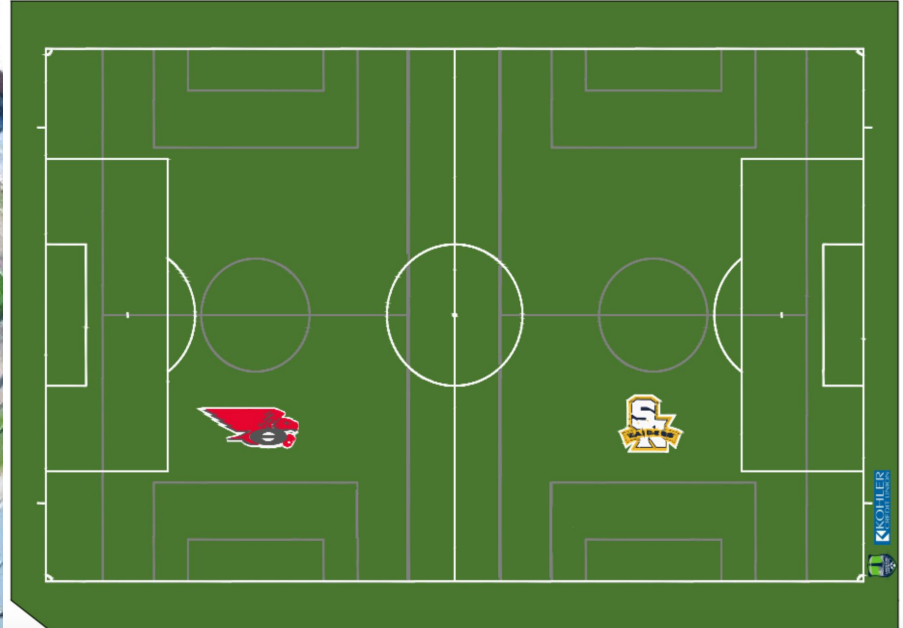
Soccer Fields

- Currently no soccer field can accommodate a recreational sport size field for soccer
- Scappoose soccer club has attempted to purchase flat land but is challenged with limited availability of land
- Available school fields can be prevented from use at school's discretion
- Fields are often too small for tournaments
- BYOC- Bring your own chair to location (no equipment needed)

Field ideas for reference



240' x 330' whole area including outside for seating



185' x 300' just playing area
220'x300' would include seating area

Soccer Field Demographics

Age range:4 to 14

SSC Year over Year								YOY
	Year	Girls	Boys	Total	# Teams	Girl %	Boys %	% Change
	2018	293	263	556	37	53%	47%	
	2019	281	256	537	35	52%	48%	-3%
	2020	310	275	585	38	53%	47%	9%
Current	2021	346	269	615	45	56%	44%	5%
Projected for Fall	2021/2022	489	486	975	65	50%	50%	67%

Soccer Seasons

- Fall season- late August - 1st week of November
- Spring season- late March- weekend before Memorial Day
- No Sundays

Soccer Field Options

- A large field that soccer can be played on at this time that can eventually turn into a pool
- 1-2 soccer fields at this location, depending on location of softball field
- A soccer field with turf and lighting
- Building a soccer field would be approx \$55K - \$125K
(dirt,leveling,seed,minimal drainage) quoted to us by Pacific Sports Turf
- Adding sprinkles(in ground) to a field is the cost. This could be \$70K to \$125K. I do see in the city packet they have a lower number for irrigation & land prep

City Survey Sports Demographics

Concern about seating for games. 2

Positive about sports and recreation opportunities. 14

Negative feelings about sports. 12

Additional Amenities to Consider

Picnic tables and benches 138

Tennis court 59

Disc golf 46

Pickleball court 36

Basketball court 17

City Survey Results Surrounding Soccer/Softball Fields

Parks should be for all genders. Veterans baseball is only used by boys. Not right! Tax dollars come from both genders!! Would support an indoor pool and new funding for indoor pool.

We really need to look at investing in turf fields for school sports.

no ball fields. just room for kids to run. covered area. might support a new funding mechanism.

field should be multipurpose and artificial - partner with SSD to accommodate teams and costs.

More ball fields are ok, ONLY IF that space can be used for other things when not in use for ball games!

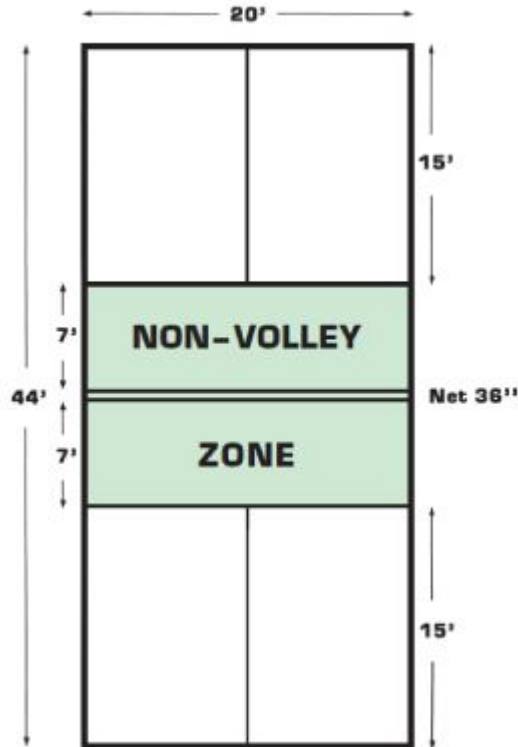
City Survey Results Surrounding Soccer/Softball Fields

Please add more than one soccer field, it's an embarrassment to host traveling teams to the fields we have in this community. We already have softball/baseball field options. Now is the time to improve soccer.

I would prefer more field space for groups like Scappoose Soccer Club and youth softball, rather than dedicating so much land/space and funds to support a pool. Being able to host tournaments/jamborees/league games with the additional field space could increase spending at local businesses by visitors.

I support a soccer field over baseball because that's what my kiddos prefer, but we should support a decision either way with data ideally. Which sports facilities are most constrained in the area.

Pickle Ball Court



Description of Court:

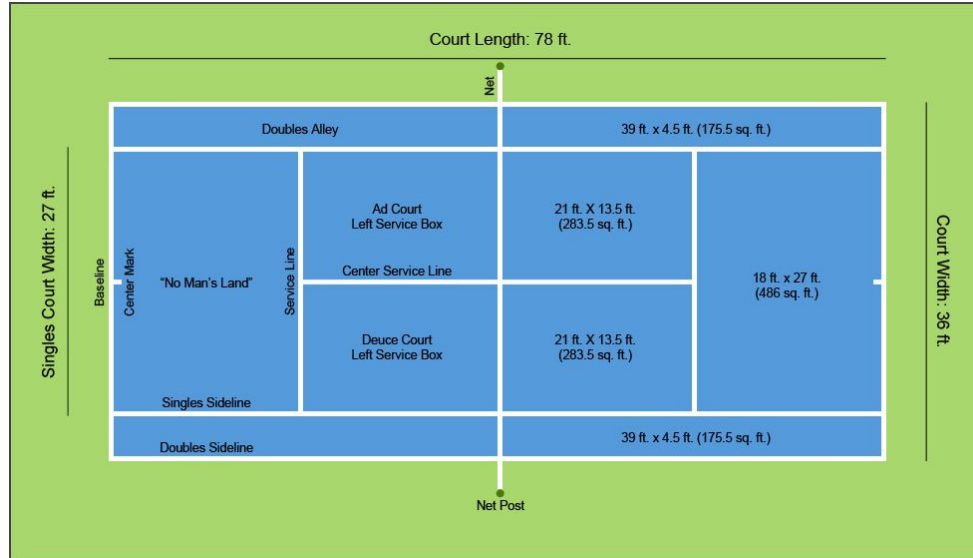
Pickle-ball® courts should be 20' x 44' for both singles and doubles play. This is the same overall court size as in badminton. The net is lowered from the standard badminton height to 36" on the ends and 34" in the middle. When laying out the court, it is ideal to allow adequate space outside the end and side lines for player movement. For this reason, we recommend the full court (including out-of-bounds areas) measure at least 24' x 54.' If space permits, a 30' x 60' space is considered to be an ideal size to allow the most athletic level of play possible.

Est. Cost: \$20-30K per court

Maintenance: Low



Tennis Court



Est. Cost: \$45K-\$85K

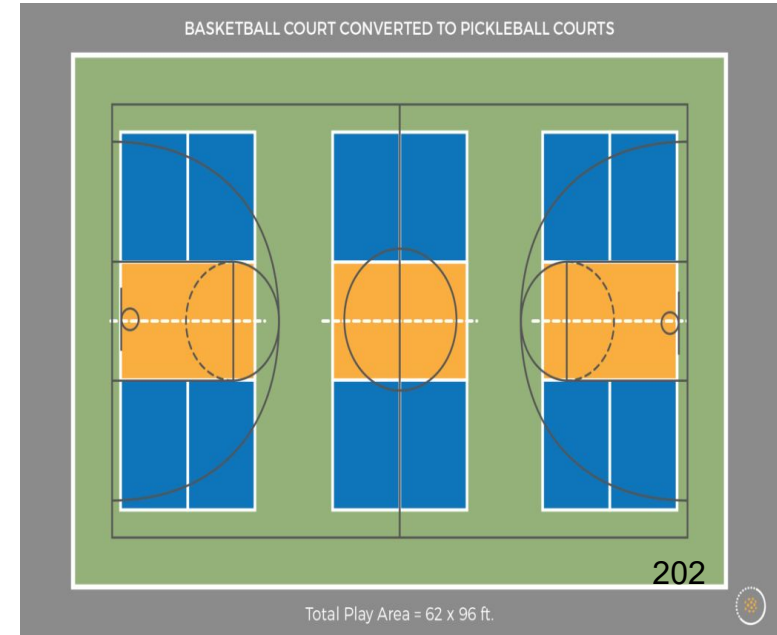
Maintenance: Low

Consider combining tennis and pickle ball court



Basketball court w/pickle & volleyball

- Basketball court 2 Full size 12,000 to 14,000 sqft able to do pickle approx \$45K-\$75K Home Court construction. This would be after asphalt put in. Did mention that asphalt needs to be done to specs. Mentioned St Helens 3 years courts asphalt was done by local Columbia County company and have failed.



Disc Golf



- Can be 9 or 18 holes
- Players can form groups or hold tournaments
- Baskets cost approximately \$125 to \$500 each
- Set up 200-350 feet apart from each other depending on the par
- Approximately 500,000 people play this sport in the US
- 46 Scappoose residents inquired about a disc golf park

Park Benches And Tables



\$688 per bench from the parkcatalog.com



Nature Inspired Playground Equipment





SCAPPOOSE
Oregon

Water Rate Study City Council Briefing

June 7, 2021

Prepared by:





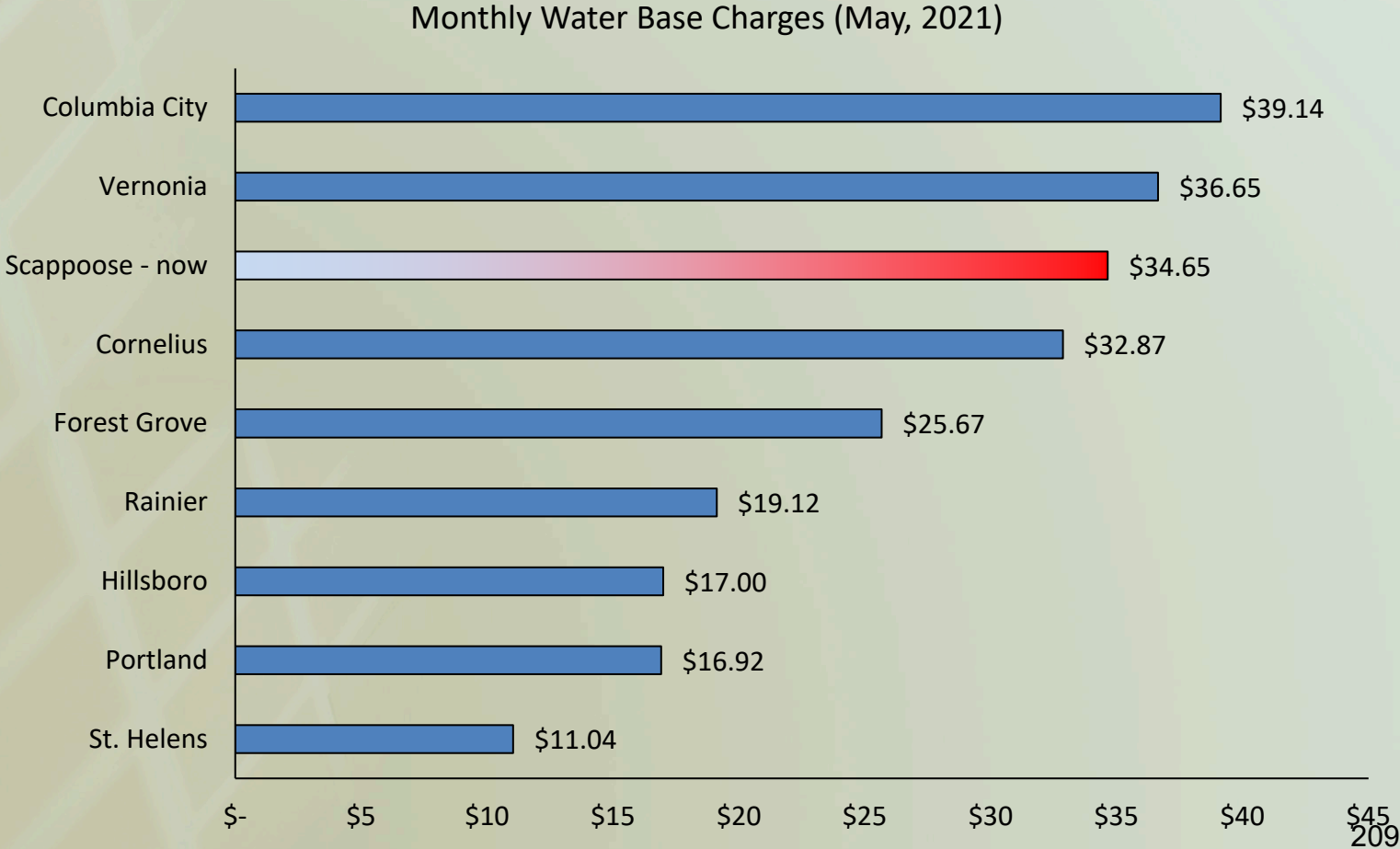
- Where we left you after your May 17th meeting
- Review of 2020 water consumption data
- Staff recommendation on new water consumption and base charge pricing
- Next steps
- Questions & comments



- Staff presented three cases concerning rate increases; 2.5%, hybrid, and 5%.
- Staff will gather neighboring communities' comparable water base and commodity rates relative to Scappoose.
- Staff will come back to the Council with observed 2020 water consumption patterns to better understand existing water pricing by “consumption blocks”.
- Time is of the essence; Council direction/action needed.

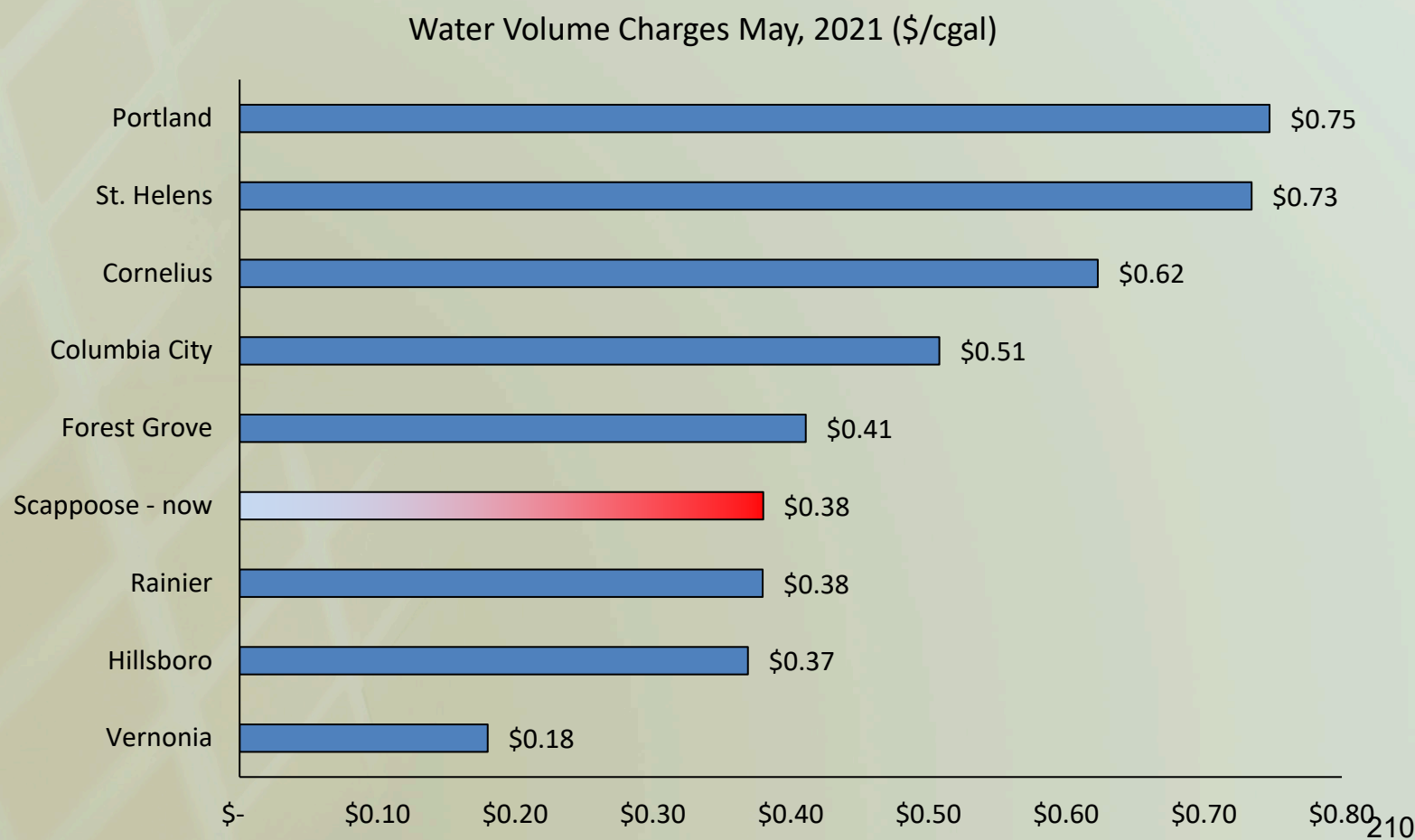


■ Monthly base charges:





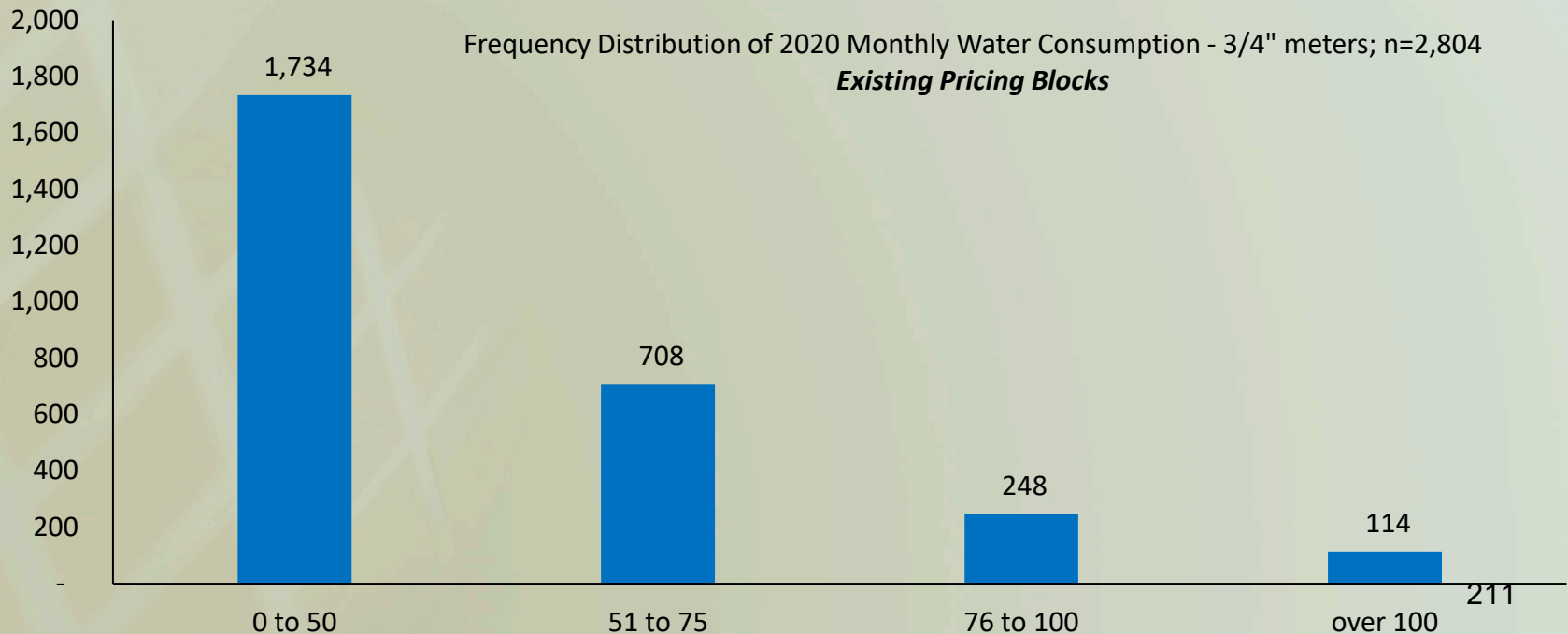
■ Volume (commodity) charge expressed in \$/cgal:





- Frequency distribution of existing water consumption pricing:

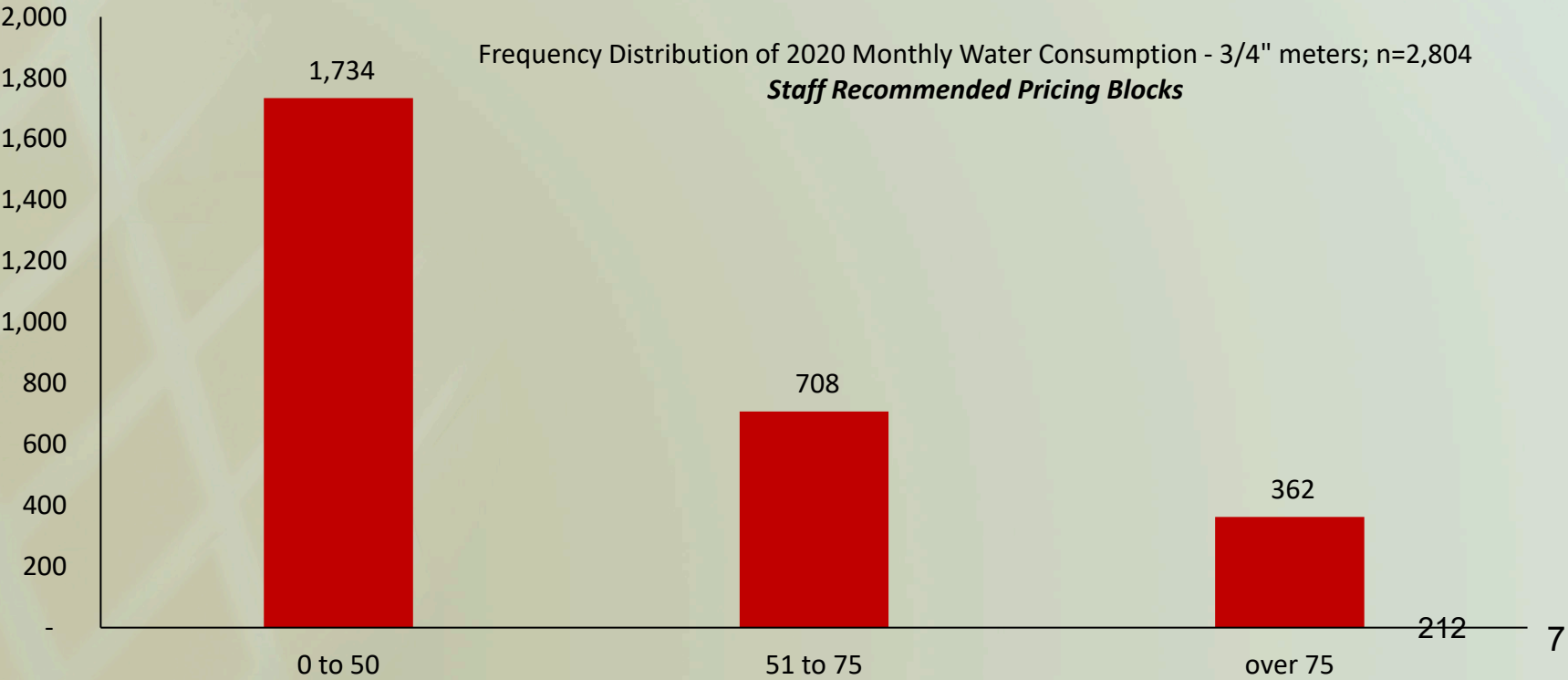
Block	Price \$/cgal	Count	Incremental %	Cumulative %
0 to 50	\$0.38	1,734	62%	62%
51 to 75	\$0.38	708	25%	87%
76 to 100	\$0.42	248	9%	96%
over 100	\$0.43	114	4%	100%
		<hr/> 2,804	100%	





■ Frequency distribution of Staff recommendation:

Block	Price \$/cgal	Count	Incremental %	Cumulative %
0 to 50	\$0.40	1,734	62%	62%
51 to 75	\$0.42	708	25%	87%
over 75	\$0.44	362	13%	100%
		2,804	100%	





- Implement general rate increases on July 1, 2021
- Monthly base charges:
 - ✓ Monthly base charge increase of 2.5%; from \$34.65 to \$35.52; proposed increase should be the greater of ENR CCI (annual inflation adjustment) or 2.5%.
- Water volume (commodity) charges:
 - ✓ Go from four (4) blocks to three (3) blocks
 - Zero to 5,000 gallons \$0.40 per cgal
 - 5,001 to 7,500 gallons \$0.42 per cgal
 - Over 7,500 gallons \$0.44 per cgal

Next Steps



Questions



CITY OF SCAPPOOSE

Council Action & Status Report

Date Submitted: June 2, 2021
Agenda Date Requested: June 7, 2021
To: Scappoose City Council
From: Interim City Manager Alexandra Rains
City Attorney Peter Watts
Subject: COVID-19 Emergency Resolution

TYPE OF ACTION REQUESTED:

☒ **Resolution**

☐ **Ordinance**

☐ **Formal Action**

☐ **Report Only**

BACKGROUND: Since March of 2020, City Council has issued four Emergency Resolutions declaring that a state of emergency exists within the City as a result of the COVID-19 Pandemic; these include Resolution Nos. 20-05, 20-10, 20-18 and 20-21. Resolution 20-21 remains in effect so long as the COVID-19 Virus poses a threat to the City or until June 30, 2021, whichever is less.

CURRENT STATUS: On May 18, 2021, the Oregon Health Authority (OHA) issued new guidance on the State's facial covering and social distancing requirements as they pertain to vaccinated individuals. In most instances, individuals who provide proof of vaccination status are no longer required to wear masks or socially distance when indoors. Additionally, masks are no longer required for vaccinated or unvaccinated individuals when outdoors, please see Exhibits A and B for additional details.

Despite the loosening of certain COVID restrictions by the State, Columbia County remains in the high risk category as of June 2, 2021 (although the County rating system will be abandoned once 70% of Oregonians are vaccinated). Confirmed COVID-19 cases in Columbia County total 1,838 with 29 deaths as of June 2, 2021 (when Council adopted Resolution 20-21 on December 14, 2020, Columbia County had reported 554 confirmed cases and 4 deaths). The State's confirmed cases as of June 2, 2021 total 201,649 and the death toll is 2,674 (the State's death toll as of December 14, 2020 was 1,045).

Given the information provided above, it is Staff's recommendation that Council approve Resolution No. 21-06 to extend the City's state of emergency. This extension will preserve the City's ability to pursue and receive emergency grant funds and continue to suspend contracting rules for emergency purchases. Additionally, it will rescind the City's Temperature Screening Policy and amend some of the language from previous Resolutions to better align with the State's new requirements. Finally, to avoid the need to re-authorize this Resolution moving forward, it is proposed that the Resolution would be effective until the Governor rescinds her emergency order.

FISCAL IMPACT: None.

RECOMMENDATION: Staff recommends that Council adopt Resolution No. 21-06 declaring a State of Emergency.

SUGGESTED MOTION: I move Council Adopt Resolution No. 21-06: A Resolution Declaring That a State of Emergency Exists Within the City of Scappoose.

Sources:
CDC
Columbia County
Oregon Health Authority

RESOLUTION NO. 21-06

A RESOLUTION DECLARING THAT A STATE OF EMERGENCY EXISTS WITHIN THE CITY OF SCAPPOOSE

WHEREAS, Oregonians in urban and rural areas of the state have been infected with the COVID-19 virus; and

WHEREAS, the World Health Organization has declared that the COVID-19 virus is a global pandemic; and

WHEREAS, ORS 401.309 authorizes the governing body of a city to declare by ordinance or resolution that a state of emergency exists within the city; and

WHEREAS, ORS 401.309 allows the City to establish procedures to prepare for and carry out any activity to prevent, minimize, respond to, or to recover from an emergency; and

WHEREAS, ORS 401.315 allows a City to enter into contracts and incur obligations necessary to mitigate, prepare for, respond to or recover from an emergency or natural disaster.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council of the City of Scappoose declares a continued emergency related to transmission of the COVID-19 virus.
2. The City suspends the City's public contracting rules as they relate to preventing, preparing for, minimizing, responding to or recovering from the COVID-19 virus.
3. The City authorizes the City Manager or their designee to enter into contracts, incur obligations, and take all other steps necessary to mitigate, prepare for, respond to or recover from the COVID-19 emergency.
4. This State of Emergency shall last so long as the COVID-19 virus poses a threat to our City and until the Governor Rescinds her order.
5. City Hall will remain closed until it can be safely opened.
6. Scappoose Municipal Court will be operating under Governor Brown's orders. If you have any Municipal Court questions, you can call staff directly at 503-543-7146, option 2.
7. Scappoose citizens are encouraged to use the City's website payment portal option for making utility billing payments. Payments may also be made over the phone by calling Point & Pay 1-866-890-5764 or Xpress Bill Pay 1-800-720-6847. Please contact staff at 503-543-7146 option 1. You can also visit our website at www.ci.scappoose.or.us then click on "online payments."
8. All City Council meetings and Boards and Commission meetings will be held with a strict adherence to the guidelines prescribed by Governor Brown.
9. City Parks will remain open, so long as applicable COVID-19 guidelines are being followed, per the Governor's most recent Executive Order.

10. This Resolution rescinds Resolution NO. 20-19, the City's Temperature Screening Policy.

APPROVED AND ADOPTED on June ___, 2021 and **EFFECTIVE** upon expiration of Resolution 20-21 on June 30th, 2021.

ATTEST:

Mayor Scott Burge

Susan Reeves, MMC, City Recorder

DRAFT



Effective Date: May 18, 2021

Statewide Reopening Guidance — Masks, Face Coverings, Face Shields

This guidance is specific to requirements for wearing masks, face coverings or face shields.

Authority: Executive Order No. 20-66, ORS 431A.010, ORS 433.441, ORS 433.443.

To the extent the federal government has adopted requirements for masks, face coverings or face shields that are in addition to or more stringent than this guidance, individuals and sectors must comply with the additional and more stringent requirements.

Applicability: This guidance applies statewide to all individuals, except as described below.

This guidance DOES NOT apply to:

- Child care
- K-12 schools (This guidance DOES apply to **K-12 sports**) (K-12 schools must comply with the [Ready School, Safe Learners \(RSSL\)](#) guidance face covering requirements).
- Areas within workplaces where employees live together for periods of time, such as fire-stations
- Licensed health care facilities
- Health care offices
- Shelters and transitional housing
- Adult jails and correctional facilities
- Youth detention and correctional facilities
- Private residences
- Any other sector that has more specific guidance issued by the Oregon Health Authority or another state agency that contains requirements and recommendations on masks, face coverings and face shields.

Definitions. For purposes of this guidance the following definitions apply:

- “Business” means an individual, organization or entity engaged in commercial, industrial, or professional activities.

- “Common or shared space” means an area where individuals may interact such as a restroom, breakroom, hallway, elevator, lobby, classroom, large room with cubicles, meeting rooms, conference rooms and any area open to the public.
- “Face covering” means a cloth, polypropylene, paper or other face covering that covers the nose and the mouth and that rests snugly above the nose, below the mouth, and on the sides of the face.
 - The following **are not** face coverings because they allow droplets to be released: a covering that incorporates a valve that is designed to facilitate easy exhalation, mesh masks, lace masks or other coverings with openings, holes, visible gaps in the design or material, or vents.
- “Face shield” means a clear plastic shield that covers the forehead, extends below the chin, and wraps around the sides of the face.
- “Fully vaccinated individual” means an individual has received both doses of a two-dose COVID-19 vaccine or one dose of a single-dose vaccine and at least 14 days have passed since the individual’s final dose of COVID-19 vaccine.
- “Indoor spaces open to the public” means indoor spaces, whether publicly owned or privately owned, where the public has access by right or invitation, express or implied, whether by payment of money or not, and include but are not limited to building lobbies, shared or common spaces, classrooms, elevators, bathrooms and buildings or spaces where people may gather for social, civic, cultural or religious purposes.
- “Licensed health care facility” means any facility licensed by OHA or ODHS under ORS 441.
- “Mask” means a medical grade mask.
- “Non-contact sports” means sports where participants have no close contact with any other individual while participating in the sport. Non-contact sports include but are not limited to tennis, swimming, cross-country, track and field, sideline/no-contact cheer and dance.
- “Outdoor spaces open to the public” means outdoor spaces, whether publicly owned or privately owned, where the public has access by right or invitation, express or implied, whether by payment of money or not, and include but are not limited to shared or common spaces, outdoor sports fields, parks, rooftop terraces, sidewalks or spaces where people may gather for social, civic, cultural or religious purposes.
- “Private individual workspace” means an indoor space within a public or private workplace used for work by one individual at a time that is enclosed on all sides with walls from floor to ceiling and with a closed door.
- “Public and private workplaces” means indoor or outdoor places where people work, including but not limited to businesses, banks, food processing plants, manufacturing facilities, construction sites, warehouses and farms.
- “Ride sharing services” means transportation services, whether public or private, where a driver transports an individual or a group of people in a vehicle and charges a fare or bills for services. Ride sharing services include, but are not limited to, taxicabs, Uber, and Lyft.
- “Transportation hub” means any airport, bus terminal, marina, seaport or other port, subway station terminal (including any fixed facility at which passengers are picked-

up or discharged), train station, U.S. port of entry, or any other location that provides transportation subject to the jurisdiction of the United States.

Enforcement: To the extent this guidance requires compliance with certain provisions, it is enforceable as specified in Executive Order No. 20-66, paragraph 10.

Oregon Health Authority Mask, Face Covering, Face Shield Requirements:

Statewide, masks, face coverings or face shields are required to be worn by all individuals at all times unless the individual:

- Is at their own residence.
- Is in their own personal vehicle, except when going through a drive-thru or if interacting with an individual outside the vehicle, such as at a gas station.
- Is under five (5) years of age; or is under two (2) years of age and using public transportation or in transportation hubs.
- Is actively eating or drinking.
- Is engaged in an activity that makes wearing a mask, face covering or face shield not feasible, such as when taking a shower.
- Is sleeping.
- Is in a private, individual workspace.
- Must remove the mask, face coverings or face shield briefly because the individual's identity needs to be confirmed by visual comparison, such as at a bank or if interacting with law enforcement. If possible, individuals should limit speaking while the mask, face covering or face shield is off as speaking generates aerosols and droplets that can contain viruses.
- Is outdoors.
 - OHA **strongly recommends** that individuals who are unvaccinated or who are at risk for severe COVID-19 disease continue to wear a mask, face covering or face shield when in outdoor crowded areas and in outdoor large gatherings of individuals and maintain physical distancing. Crowded areas and large gatherings of individuals include but are not limited to venues, event areas, sports events, fairs, festivals, parades, graduation ceremonies or wedding receptions.
- Is fully vaccinated, UNLESS the individual is in:
 - any setting where the owner or operator continues to require masks, face coverings or face shields in accordance with the [Statewide Mask, Face Coverings, Face Shields Guidance](#).
 - health care settings.
 - adult jails and correctional facilities.
 - youth detention and correctional facilities.
 - shelters and transitional housing.

- K-12 schools. (Fully vaccinated individuals must comply with [Ready School, Safe Learners \(RSSL\)](#) guidance face covering requirements).
- Planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States.
- U.S. transportation hubs such as airports and bus stations.
- Is indoors in a private at-home social gathering and has low risk for severe COVID-19 disease **and** all other individuals are fully vaccinated.

When inside a private residence with individuals outside of your household if not all individuals are fully vaccinated, it is still safest for everyone, even those fully vaccinated, to wear a mask, face covering or face shield.

Individuals should be aware that some businesses, events or facilities may require more stringent mask or face covering requirements and may exclude from their business, event or facility those individuals who, regardless of their vaccination status, fail to comply with those requirements. Individuals who have a medical condition that makes it hard to breathe or a disability that prevents the individual from wearing a mask, face covering or face shield can request an accommodation from a business, person responsible for an indoor or outdoor space open to the public, public or private workplace, private career school or public or private university to enable full and equal access to services, transportation and facilities open to the public.

Statewide, masks or face coverings are required to be worn by all individuals ages two (2) and older, regardless of vaccination status, on public transportation, including ride sharing services, and when at transportation hubs at all times unless the individual has a disability as that is defined under the ADA, in which case the individual could wear a face shield alone.

All employers are required to:

- Provide masks, face coverings or face shields for employees.
- Provide for accommodations for employees, contractors, volunteers, students, customers and visitors if such accommodations are required by:
 - State and federal disabilities laws, if applicable, including the Americans with Disabilities Act (ADA) which protects people with disabilities from discrimination in employment and requires employers to engage in the interactive process for accommodations.
 - State or federal labor laws.
 - State and federal public accommodations laws that provide all persons with full and equal access to services, transportation and facilities open to the public.
 - OHA public health guidance if applicable.

Private career schools and public and private colleges and universities are required to:

- Provide masks, face coverings or face shields for students who do not have one.

Persons responsible for businesses, indoor or outdoor spaces open to the public, public and private workplaces, private career schools and public and private colleges and universities should, but are not required to:

- Provide face coverings for customers and visitors who do not have one.
- Post clear [signs](#) about the mask, face covering, face shield requirements.
- Post [signs](#) about the mask, face covering, face shield requirement in languages that are commonly spoken by customers, visitors and students.
- Educate employees and contractors:
 - On how to safely work and communicate with people who cannot wear masks, face coverings or face shields.
 - That they may need to replace a mask or face covering with a transparent cover such as a face shield while communicating with an individual who needs to read lips or see facial expressions to communicate.

For children younger than 12 years:

- It is not recommended that children under the age of two (2) wear a mask, face covering or face shield. Therefore, children under the age of two (2) are not required to wear a mask, face covering or face shield.
- It is strongly recommended that children between two (2) and five (5) years of age, wear a mask, face covering or face shield at all times in all spaces to which this guidance applies, particularly in places where it is likely that physical distancing of at least six (6) feet from other individuals outside their household unit cannot be maintained, and where vulnerable people may go.
- Children two (2) years of age and older are required to wear a mask on public transportation and when in transportation hubs.
- Because children between the ages of two (2) and 12 years of age can have challenges wearing a mask, face covering or face shield properly (e.g., excessively touching the face covering, not changing the face covering if visibly soiled, risk of strangulation or suffocation, etc.) it is recommended that when masks, face coverings or face shields are worn by this age group, that they be worn with the assistance and close supervision of an adult. Masks, face coverings or face shields should never be worn by children when sleeping.
- There may be mask, face covering and face shield requirements and recommendations that apply to other sectors applicable to children. Refer to other [sector guidance](#), including child care, schools and youth programs.

Oregon Health Authority Public Health Recommendations:

- **OHA does not** recommend that individuals wear a face shield instead of a mask or face covering. Face shields can be very good at blocking droplets that individuals release, but they are not as effective at limiting the release of aerosols that can go around the shield.
- The Centers for Disease Control and Prevention (CDC) has issued an order that prohibits individuals from wearing a face shield alone on public transportation or in transportation hubs unless the person has a disability as is defined in the American's with Disabilities Act (ADA). See [Requirement for Persons to Wear Masks While on Conveyances and at Transportation Hubs](#) (January 29, 2021), effective February 1, 2021.

When possible, use technology that can help maintain a low risk of virus transmission:

- Using a microphone while wearing a mask or face covering will amplify your voice while speaking to an audience, allowing more distance between the speaker and the audience, and
- Videoconferencing allows a person to speak to a remote audience and minimizes the need for people to be in the same room with a speaker.
- **Use of a face shield alone should be done only on a very limited basis.**
Wearing a face shield alone without a mask or face covering increases the potential for transmission of viruses to those in the same room as the individual without the mask or face covering. Wearing a face shield without a mask or face covering underneath the shield should be limited to situations when wearing a mask or face covering is not feasible, such as:
 - When a person has a medical condition that prevents them from wearing a mask or face covering.
 - When people need to see mouth and tongue motions in order to communicate (e.g., for communicating with children in certain developmental stages or people hard of hearing).
 - When an individual is speaking to an audience for a short period of time and clear communication is otherwise not possible. In this situation it is important to consider:
 - ♦ Ways to lower risk to the audience including all audience members wearing masks or face coverings.
 - ♦ Having enhanced building ventilation (see [CDC's guidance on ventilation and filtration](#), [Ready Schools, Safe Learners – section 2j](#), and [American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance](#)).

Additional Resources

- [Interim Guidance for Fully Vaccinated Individuals](#)
- [OHA Mask and Face Covering Accommodations Sign](#)
- [OHA General Guidance for Employers and Organizations](#)
- [COVID-19 and Oregon OSHA](#)
- [OHA Mask, Face Covering, Face Shield Guidance for Health Care Offices](#)
- [ADA and Face Mask Policies – Disability Issues Brief](#)
- [Early Learning Division COVID-19 Resources](#)
- [Higher Education Coordinating Commission COVID-19 Resources](#)
- [Oregon Department of Education Resources](#)
- [OHA Shelter Guidance](#)
- [Oregon Youth Authority Resources](#)
- [Oregon Department of Corrections Resources](#)
- [OHA Mask and Face Covering webpage](#)

Document accessibility: For individuals with disabilities or individuals who speak a language other than English, OHA can provide information in alternate formats such as translations, large print, or braille. Contact the Health Information Center at 1-971-673-2411, 711 TTY or COVID19.LanguageAccess@dhsosha.state.or.us.



OFFICE OF THE DIRECTOR

Kate Brown, Governor

Oregon
Health
Authority

500 Summer St NE E20
Salem OR 97301
Voice: 503-947-2340
Fax: 503-947-2341

Effective Date: May 18, 2021

Interim Guidance for Fully Vaccinated Individuals:

Applicability and Enforcement of Mask, Face Covering and Face Shield Guidance and Physical Distancing Requirements in Public Settings

Applicability: This guidance applies statewide to:

- Fully vaccinated individuals in Oregon regarding requirements to wear masks, face coverings and face shields and physically distance; and
- Places of employment, businesses, faith institutions, and other settings subject to current state guidance regarding mask, face covering and face shield requirements and physical distancing requirements. This guidance adjusts the applicability and enforcement of current state guidance for fully vaccinated individuals.

Definitions. For purposes of this guidance the following definitions apply:

- “Business” means an individual, organization or entity engaged in commercial, industrial, or professional activities, and includes the sectors listed in the Oregon Health Authority’s [sector risk level guidance chart](#) such as eating and drinking establishments, indoor recreation and fitness establishments, indoor entertainment establishments, retail stores, indoor and outdoor shopping centers and malls, outdoor recreation and fitness establishments, outdoor entertainment establishments, and personal services providers.
- “Face covering” means a cloth, polypropylene, paper or other face covering that covers the nose and the mouth and that rests snugly above the nose, below the mouth, and on the sides of the face.
 - The following **are not** face coverings because they allow droplets to be released: a covering that incorporates a valve that is designed to facilitate easy exhalation, mesh masks, lace masks or other coverings with openings, holes, visible gaps in the design or material, or vents.
- “Face shield” means a clear plastic shield that covers the forehead, extends below the chin, and wraps around the sides of the face.
- “Fully vaccinated individual” means an individual has received both doses of a two-dose COVID-19 vaccine or one dose of a single-dose vaccine and at least 14 days have passed since the individual’s final dose of COVID-19 vaccine.

- “Health care setting” means places where healthcare is delivered and includes, but is not limited to, acute care facilities, long term acute care facilities, inpatient rehabilitation facilities, nursing homes and assisted living facilities, home healthcare, vehicles where healthcare is delivered (e.g., mobile clinics), and outpatient facilities, such as dialysis centers, physician offices, and others.
- “Mask” means a medical grade mask.
- “Proof of vaccination status” means documentation provided by a tribal, federal, state or local government, or a health care provider, that includes an individual’s name, date of birth, type of COVID-19 vaccination given, date or dates given, depending on whether it is a one-dose or two-dose vaccine, and the name/location of the health care provider or site where the vaccine was administered. Documentation may include, but is not limited to, COVID-19 vaccination record card, or a copy or digital picture of the vaccination record card.
- “Transportation hub” means any airport, bus terminal, marina, seaport or other port, subway station terminal (including any fixed facility at which passengers are picked-up or discharged), train station, U.S. port of entry, or any other location that provides transportation subject to the jurisdiction of the United States.

Enforcement: To the extent this guidance requires compliance with certain provisions, it is enforceable as specified in Executive Order No. 20-66, paragraph 10.

Mask, Face Covering, Face Shield and Physical Distancing Requirements for Fully Vaccinated Individuals:

Regardless of requirements in other state guidance related to COVID-19, individuals who are fully vaccinated with proof of vaccination status are not required to wear a mask, face covering or face shield, or maintain physical distancing EXCEPT:

- In health care settings.
- In adult jails and correctional facilities.
- In youth detention and correctional facilities.
- In shelters and transitional housing.
- In K-12 schools. (Fully vaccinated individuals must comply with [Ready School, Safe Learners \(RSSL\)](#) guidance face covering requirements).
- On planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States.
- In U.S. transportation hubs such as airports and bus stations.
- In other settings where the owner or operator continues to apply and enforce the [mask, face covering and face shield guidance](#), and physical distancing requirements in state COVID-19 guidance.

Applicability and Enforcement of Mask, Face Covering, Face Shield and Physical Distancing Requirements

All businesses, employers and faith institutions are required to:

- Continue to apply and enforce the [mask, face covering and face shield guidance](#), and physical distancing requirements in state COVID-19 guidance to all individuals unless a business, employer or faith institution:
 - Has a policy for checking for proof of vaccination status of individuals; and
 - Requests proof of vaccination status from each individual; and
 - Reviews each individual's proof of vaccination prior to entry or admission.

A business, employer or faith institution that has a policy for requesting and checking for proof of vaccination and requests and reviews proof of vaccination may permit fully vaccinated individuals with proof of vaccination to go without a mask, face covering or face shield, and does not need to enforce physical distancing requirements for such individuals.

Businesses, employers and faith institutions may, at their discretion, continue to apply and enforce the [mask, face covering and face shield guidance](#), and physical distancing requirements in state [COVID-19 guidance](#) to all individuals, regardless of vaccination status, and must continue to do so if they do not have a policy for checking proof of vaccination or have not reviewed proof of vaccination for an individual, or if the individual has declined to provide such proof.

All businesses, employers and faith institutions should, but are not required to:

- Post [signs](#) about mask, face covering, face shield requirements.
- Post [signs](#) about mask, face covering, face shield requirement in languages that are commonly spoken by customers, visitors and attendees.

Additional Resources

- [Statewide Masks, Face Coverings, Face Shields Guidance](#)
- [COVID-19 and Oregon OSHA](#)
- [Early Learning Division COVID-19 Resources](#)
- [Higher Education Coordinating Commission COVID-19 Resources](#)
- [Oregon Department of Education Resources](#)
- [OHA Shelter Guidance](#)
- [Oregon Youth Authority Resources](#)
- [Oregon Department of Corrections Resources](#)
- [OHA General Guidance for Employers and Organizations](#)
- [OHA Sector-specific Guidance](#)
- [OHA Mask and Face Covering webpage](#)
- [OHA Mask and Face Covering Accommodations Sign](#)

Document accessibility: For individuals with disabilities or individuals who speak a language other than English, OHA can provide information in alternate formats such as translations, large print, or braille. Contact the Health Information Center at 1-971-673-2411, 711 TTY or COVID19.LanguageAccess@dhsosha.state.or.us.

June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 100-year Celebration ad hoc committee 1:00pm Grabhorn Park Ad Hoc meeting 6pm	4	5
6	7 URA 6pm City Council 6:30pm	8	9	10 Planning Commission 7pm	11	12
13	14	15	16	17 100-year Celebration ad hoc committee 1:00pm GPAH meeting 6pm Park & Rec Committee 6pm	18	19
20	21 Work Session 6pm City Council 7pm	22	23	24 Planning Commission 7pm	25	26
27	28	29	30			