TUESDAY, SEPTEMBER 7, 2021 URBAN RENEWAL AGENCY MEETING 6:00 pm

Call to Order

Scott Burge called the Urban Renewal Agency meeting to order at 6:00 p.m.

Roll Call

Urban Renewal Agency members: Scott Burge, Megan Greisen (arrived at 6:03pm), Joel Haugen, Brandon Lesowske, Pete McHugh, Tyler Miller. Interim City Manager Alexandra Rains; Legal Counsel Peter Watts; City Recorder Susan Reeves, and Assistant to Public Works Director Huell Whitehaus.

Remote: Urban Renewal Agency member Josh Poling, Consultant Nick Popenuk, Consultant Elaine Howard, Robert B, and an unknown caller. Dan McCoy joined at 6:30 pm. Mary Hindal joined at 6:51 pm. Steve Payne joined at 6:53 pm.

Approval of the Agenda

<u>Josh Poling moved, and Tyler Miller seconded the motion to approve the agenda. Motion passed 6-0. Scott Burge, aye; Joel Haugen, aye; Josh Poling, aye; Brandon Lesowske, aye; Pete McHugh, aye and Tyler Miller, aye.</u>

Public Comment

There were no public comments.

Election of Chair and Vice Chair

Joel Haugen moved, and Brandon Lesowske seconded the motion to keep the existing structure, Scott Burge as Chair and Josh Poling as Vice Chair. Motion passed 6-0. Scott Burge, aye; Joel Haugen, aye; Josh Poling, aye; Brandon Lesowske, aye; Pete McHugh, aye and Tyler Miller, aye.

New Business

Urban Renewal District Analysis

Nick Popenuk, Tiberius Solutions, went over the power point.

City of Scappoose Urban Renewal District Analysis

Nick Popenuk, Tiberius Solutions September 7, 2021



Assessed Value Discrepancies

Taxes Imposed, FYE 2021

	Actual	Forecast	Difference	Percent
Total AV	\$79,136,016	\$73,902,945	\$5,233,071	7%
Frozen Base Value	\$71,073,076	\$71,750,432	-\$677,356	-1%
In grement Value	\$8,062,940	\$2,152,513	\$5,910,427	275%
Tax Rate	\$11.9400	\$12.0286	-\$0.0886	-1%
Taxes imposed	\$96,272	\$25,892	\$70,380	272%

Assessed Value, FYE 2021

Property Type	Actual	Forecast	Difference	Percent
Real	\$70,113,988	\$69,044,443	\$1,069,545	2%
Personal	\$4,812,210	\$2,068,991	\$2,743,219	133%
Manufactured	\$22,570	\$36,147	-\$13,577	-38%
Utility	\$4,187,248	\$2,753,364	\$1,433,884	52%
Total	\$79,136,016	\$73,902,945	\$5,233,071	7%

Assessed Value Discrepancies

- Personal property:
 - A high value account was added to the area in FYE 2021 but did not exist in the data used for the initial forecast (FYE 2018)
 - Consultant team omitted value when multiple personal accounts were associated with the same tax lot
- Utility property:
 - Utility property value is typically unpredictable. Discrepancies cannot be traced to specific accounts.

Assessed Value Discrepancies

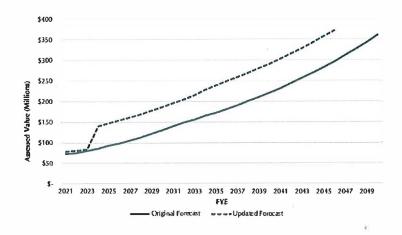
- Future growth in assessed value for utility and personal property is unpredictable. No guarantee it will continue to exceed the original forecast.
- Recommend tracking value annually to identify emerging trends

Enterprise Zone Abatements

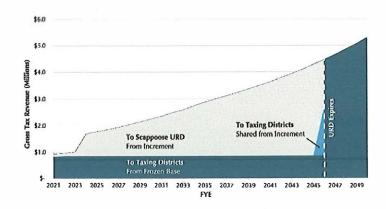
- Three accounts subject to E-Zone abatements
- Expected to generate \$8.4 million of TIF through FYE 2045

Account	429409	437254	11699	Total
Total AV - FYE 2021	\$30,908,620	\$26,756,870	\$2,015,380	\$59,680,870
Exempt AV (E-Zone)				
Returning to Tax Roll:				
FYE 2024	\$22,394,020	\$24,742,390	\$62,940	\$47,199,350
FYE 2025	\$87,270	\$1,866,400	\$0	\$1,953,670
FYE 2026	\$2,130	\$148,080	\$0	\$150,210
Total	\$22,483,420	\$26,756,870	\$62,940	\$49,303,230
Taxable AV - FYE 2021	\$8,425,200	\$0	\$1,952,440	\$10,377,640

Financial Update



Financial Update



Financial Update

- URD is anticipated to generate significantly more TIF in future years than originally forecast
- URD can fund projects sooner than originally anticipated, leading to less inflation and and more purchasing power (additional \$4M of project costs)
- Options: Maintain current MI with shorter timeline, share revenue for longer timeline, increase MI

Voluntary Revenue Sharing

- City could calculate annual TIF using only a portion of the increment ("underlevy" or "revenue sharing").
- With fixed Maximum Indebtedness, long-term impact to taxing districts would be the same, with or without the underlevy.
- The underlevy approach would result in less foregone revenue for taxing districts on an annual basis, but extended for a longer duration.







DATE: Jaly 13, 2021
TO: Jill Herr and Alexandra Rains, Citylof Scappouse
SROM: Nick Papronil and All Dividus
SUBJECT: Citylof Scappouse Urban Renewal Financial Update

The City of Steppener contracted with Tibetins Stations LLC to provide an updated financial forcess for the Stappener Cities Received District (URD).

With increased TIF reservois the URD can food projects seemed than wight by a disjusted, ad ich means has the fired maximum indicated overself the URD has more purchasing power inc., increased forestail expansity of or measured in recream dislates. This results in the ability in land an adollment \$10 million (content) 2021. Soft jurifect core cover the 186 of the URD.

Background

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How Tax Increment Financing Works

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Exhibit 1. Example Urban Renewal Revenue D'Stribution



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Financial Restrictions and Limitations on Urban Reserval

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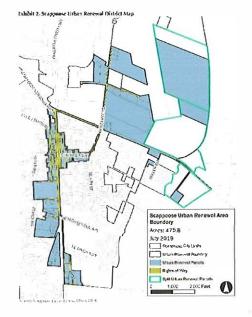
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Overview of the Scappoose URA

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Analysis

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Historical Trends in the District Compared to Original Projections

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Updated Financial Forecast

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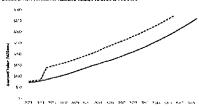
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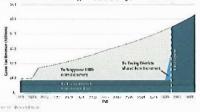
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Conclusions and Implications

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Brandon Lesowske thanked Nick for the presentation and update. He asked Interim City Manager Rains if we have a good understanding of the current number of e-zone parcels that are within the URD and how that would potentially impact the URD as there's future development within those parcels.

Interim City Manager Rains asked, with the particular parcels that are receiving e-zone benefits, you are talking about them further developing so they extend their e-zone benefit, is that what you mean?

Brandon Lesowske stated under-developed e-zone certifications.

Interim City Manager Rains replied that is always possible.

Brandon Lesowske stated he wants to put to the agency that we should understand that there is potentially a lot of fluctuation that can occur as those properties develop. He stated even though today there may be a lot of great news and there's more revenue than expected, to know that this isn't necessarily a trend, it is just a snapshot of the current market. He just asks for them to not get overly excited with the news of additional revenues and that we are fiscally responsible with the use of these funds as we move forward.

Chair Burge stated, he agrees. He stated he would rather see the District end a few years earlier because these projections continue then to be short. He thinks the other Districts would be thrilled once this is no longer in place.

Interim City Manager Rains explained the other thing she would point out too is that there has been some discussion of, particularly with the Fire District, helping them out, but if we use the ARP funds to do that instead, you are using a different source to work with them, to show good faith and to support them and also sticking with the plan essentially of trying to maybe end the District sooner rather than continue it longer. She stated she thinks you really could accomplish both if that's what you choose.

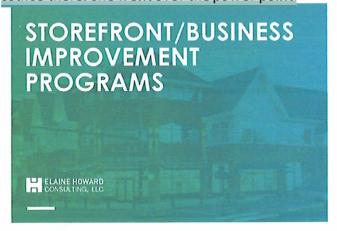
Joel Haugen thanked Nick for a good presentation. He stated we don't have a clue of what the economic situation is going to be a year from now. He asked Nick from his perspective, at this juncture, what would be the safest route for the City to take?

Nick Popenuk replied he is in agreement with all of them, that the safest route is to keep an eye on these numbers and to not make any policy decisions now that commit them to revenue sharing or commit them to a tighter timeline of anything like that but to say this is good news, let's hope that it continues and if it continues for a long time, maybe a decade from now you do decide to start making some different policy decisions because you've had sustained growth and you can see that you have the ability then to commit more strongly to a different policy. But even at that point and time, you may still think the most prudent action is to just keep going forward without any official changes knowing that you can close this thing down sooner than everybody originally anticipated and that in and of itself is a win for all the overlapping taxing districts and the community.

Josh Poling stated he just wanted to concur with Brandon. He thinks that we really need to maintain the course. He stated ideally it would be great if we can end this Urban Renewal after we paid for everything and early so our local taxing districts can get some of those funds back as well. That would be ideal, but we have no idea what's going to happen in the next five, ten, even twenty years. He would rather us just maintain the course and hope that we can end this early.

Discussion on Storefront/Business Improvement Programs

Elaine Howard, Elaine Howard Consulting, LLC, explained she agrees with what Nick said and she thinks you are on a good course there. She went over the power point.



WHAT ARE THE GOALS OF THE AGENCY?

Provide funds for

- Overall Area storefront improvements
- · Improvements based on priority sites
- Improvements which will as sist new businesses

Ething Howard Consulting LLC

AXIOMS

Program only as successful as application is approachable

- Less stringent = more applicants, more elfort from staff and Agency
- 2 More stringent = less applicants, less effort from staff and Agency
- 3 Recruitment
 - More edmin stration time
 - · More sites acception loans

Caire Howard Consulting ELC

	Unlargeted	Targeted	Targeted	Business
	Loans	Area Loan	Area Loan	improvement
		Unrecruited	Recruited	and
				Storefront
Develop nrogram	Х	Х	X	X
Market program to	X	X	X	X
community				
UR/w/de	Х			X
applications				
Specific Area or		X	X	
tiu Idino type tameted		-		
Meet with property			X	
owners to recruit				
Provide assistance to			X	X
property/business			1	
•wners				
Success based on	X	X		X
Property/business			1	
ovmer initiative				
See (11	5

Elulos Howard Consulting LLC

GENERAL CATEGORIES

- 1 Untargeted Loans
- 2 Targeted Loans, No Recruitment
- 3 Targeled Loans, Recruitment
- Targeted Loans for both storefront and business improvement, recruitment

UNTARGETED LOANS

- 1. Application is main determinate of success for program.
- Recommend less effort for applicants and more effort for staff and Agency reviewing.
- Easier to reject lots of applications than have none to accept.
- 4 Example cities: Winston
- Problems; program may not work if level of ossistance does not fill the need. Program success is dependent on property/business owner initiative.

Eleine House of Consulting LLC

TARGETED LOANS, NO RECRUITMENT

- Targeted to a specific geographic boundary of the URA or a specific building type. (i.e. upper lioor rehabilitation, storefronts in certain area, visibility)
- This level may send maitings to the property owners, but no individualized contact such as offers for financial assistance or predevelopment planning.
- Success dependent on same factors as untargeted your program's success is dependent on property or business owner initiative.
- 4. Example cities: Tillamook, Coos Bay

Eleina Noward Consulting LLC

TARGETED LOANS, RECRUITMENT

- 1 Target sites and recruilment of business/property owners
- 2. Success is dependent on staff legyrork
- 3. May include preparation of design guidelines
- 4 Recruitment includes one or more of the following:

Individual contact with property owners

Offers for a specified assistance
Design Concepts with or without specified assistance

Example Programs: Coos Bay, Sandy, Albany

Blocker of Streeting Lic

COOS BAY

All programs begin with 'Pre-Application' meeting with staff for candidates

Façade Improvement Grant - 50% Match

- 1. Minimum Match \$1,000
- 2. Maximum Match \$25,000
- 3 Improvements limited to exterior visible walls

Landscape Improvement Grant - 50% Malch

- 1. Minimum Match \$500
- 2. Maximum Match \$10,000
- Includes street lights, replacement or repair of landscape features, etc.

Colossal Improvement Grant

- 1. Minimum Match \$10,000
- Maximum Malch determined by city council and urban renewal agency
- 3. Same scope as Façade Improvement Grant Program

Name Associate Committing Ave.

ASTORIA

Exterior rehabilitation/renovation projects

- Up to \$1,000 of total grant or 10% of project budget, whichever is less, can be used for design assistance.
- Up to \$10,000 grant assistance per property, with a 50% match required by the applicant for improvements and administratively approved (staff level). Grant amounts above \$10,000 require a higher leverage (~75% match) with URA Board authorization.
- Requests exceeding \$50,000 will be considered approved by the Agency as loans and will be administered by CRAFT3. Specific terms are negotiated prior to URA Board consideration.

Etains Howard Coops, King LEC

OREGON CITY

A project will consist of a minimum private match of \$50,000; for a combined minimum of \$100,000; and will a maximum grant for any one project of \$150,000.

Particular emphasis and priority are placed on rehabilitation projects that incorporate mixed-use elements with quality construction and that improves the economic vilality of the urban renewal district.

Applicants receiving funding through this program within the last 12 months are not eligible to apply the following fiscal year.

Annual Budget \$200,000

E: extl-picosce glic

Agency	Design Assistance	Minimum Amount	Maximum Amount
Coos Bay - Façadê Jinolovement		\$1,000 match	\$25,000 match
Coos Bay - Colossal Imprevenient Grant		\$10,000	Agency and City determination
Asteria	Up Ie \$1,000 or 10% of project cest		\$10,000 50% match Amounts above by Agency and City determination
Oregon City		\$50,000 match	\$150,000 match



Before

Building Improvement Program



\$1000 E-100 PS-100-104 EEE



Before

Building Improvement Program

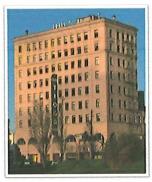




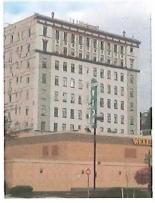




TIOGA



Elaine Howard Consulting LLC



Elibra Konard Corp., ling LLC





1

Bef•re

Building Improvement Program

After









Stains Howard Consulting LLC

SANDY, OREGON PROGRAM

City of Sandy Facade Program grants: Grants are available to assist with facade repair on existing commercial buildings and facade construction on newly constructed commercial buildings within the urban renewal district. The City of Sandy Facade Improvement Program provides matching grants of up to \$41,500 for exterior improvements that are intended to help commercial property owners bring their buildings into compliance with our "Sandy Style" design standards.

What is "Sandy Style"?

"Sor of State" was not burder phobles sandinal dockspad by the Other Search and Introducing about the Gazzation Architectural LAVA - Iteras done by other particular layers of hoppishaders of dorgs and done hoppishaders of dorgs and done Kurtenstan. The burner of desira despic genthe Lava de La clandina Architecture (M. R.).





Earnt Houseld Consulting ULC

History of the "Sandy Style"





Elements of "Sandy Style"

- Strength thednots and are of
- Otherwood and stone production (and stone production)
- to gather how to natural week bestes, and a cases, and term Warmeright tone colors to a
- Associated by idea faced in
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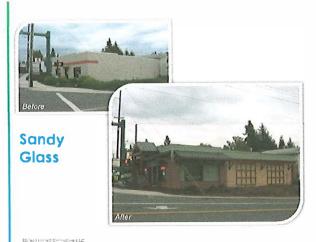
Examples of "Sandy Style" - new construction

Sandy Starbucks (2009)









Examples of "Sandy Style" - new construction



Panda Express (2009)

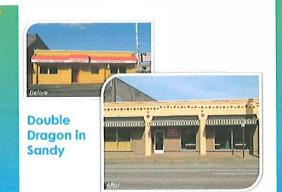


City of Sandy Façade Improvement Program

- May 2009: Sandy Urban Renewal Agency Jaunches Façade Improvement Program
 - Matching grant program intended to serve two primary purposes.
 - Incertivate exterior ungrados to commercial buildings this was badly reeded
 Add nand you'd relementations untineturations to help provide a december of the commercial provided and the port of the commercial provided and the port of the commercial provided and the commerc
- For small IIP projects, SURA vall reimpurse up to 60% of project cost to building/business
- Large projects may receive up to \$41,500 in reimbursement on a \$100,000+ project
- FIP has added "Sandy Style" elements to more than 30 Sandy buildings, impatly indocrations Sandell







TARGETED LOANS FOR BOTH STOREFRONT AND BUSINESS IMPROVEMENT, RECRUITMENT

- t. Focused on function rather than aesthetics
- 2. Examples include funding for pennanent cooking equipment, brewery remodel, adding space for restaurant seating, etc.
- 3. Anything that would increase foot traffic and money spent
- 4. Creation of new jobs and new commerce.

Elizar Howard Consulting LUC

Astoria Fort George Brewery & Pub

Historic building re-constructed in 1923, remodeled over 80 years later in 2003

- Urban Renewal provided:
- Low interest loan for \$120,039 with an 8-year maturity date
- Storefront Imprevenient Grant of \$30,000

Leverage

- seA Loan
- Stale of Oregon (forgivable) toan)







Elaine Howard Consulting LLC



LA GRANDE

Kehr Chiropractic and Eagle Cap CrossFit

- Tetal Preject Cost \$362,723
- Urban Rehewal Centilibution \$50,000 Grant
- May Employees 3





Black Howard Consulting LLC

LA GRANDE

LA GRANDE

Dainty Jewels

Total Project Cost - \$580,000 Wrban Renewal Contribution -

Dainty Jewels Revenue -Over 2 million per year

\$100,000

Direct Music Source

- Tetal Project Cost \$79,000
- Urban Renewal Contribution -\$15.000
- NenvEmployees 7



Elaine Howard Computing LLC

INPUT DESIRED FROM AGENCY

- 1. Type of program: overall area, focused in geography or building type?
- 2. Grants or loans
- 3. Leverage requirements
- 4. Design guidelines like Sandy?
- 5. Amount of staff time commitment ~ reacting to applications or actively soliciting applications of specific properties

Elaint Howard Contailing LLC

NEXT STEPS

Return with sample program guidelines for review and input

Execution descriptor



MEMO

TO A'exandra Reins, Scappoose Urban Renewal Agency

FROM Etaine Heward, Scott Vanden Bos, Etaine Howard Consulting, LLC

RE: Storefront Program Davelopment

DATE August 31, 2021

The Scappoose Urban Renewal Agency (Agency) is Interested in developing a storefront loan program for the Scappoose Liban Renewal Area (Area). The first presentation to the Agency is to provide general Information on types of urban renewal storetront loan programs to allow the Agency to provide feedback on the type of Program they want to develop. After input from the Agency, we will develop sample program guidelines for the Agency to review.

The first issue to identify is the goals of the program. Some goals may be

- Overall Area storefront improvements
- Improvements based on priority stes
- Improvements which will assist new businesses

There are four general octogories of programs which require different levels of administrative support from staff and have differing levels of success:

- Untargeled Loans
- . Targeted Loans, No Recruitment
- . Targeted Loans, Recruitment
- Targeted Loans for both storefront and business improvement, recruitment

Unlargeted Grants/Loans:

These loans are available throughout the urban renewal area. The Agency develops a storetiron program, provides general information and sets application dates. The Agency reviews applications and awards grants/loans.

issues: The program may not work if tha level of assistance does not fit the need of the business/property owner (i.e. too likgh a level of match, loans versus grants, too low a





So a remove of these section of these principally



Targeted Grants/Loans for both Interior and exterior improvements with

These foans are available in a specific location in the urban renewal area. The Agency develops a storefront program including potential flunding for permanent interior improvements, evaluates specific property owners, works with them on how the program might address their needs breaking destign assistance. The Agency funding is a portion of a wider finitiding package including business owner's equity. La Grande operates this program to ensewingle the development of new prosinesses and services for the emmunity. The following example is the development of a chitopractic office and a

ELAINE HOWARD

level of assistance) Program success is dependent on property/business owner initiative

Targeted Grants/Loans:

These loans are available in a specific location in the urban renewal area. By selling a speafic area, the program een concentrale success and have more of a visual impact. The Agency develops a storefront program, provides general information and sels application dates. The Agency reviews applications and awards grants/loans.

Issues: The program may not work if the level of assistance does not fall the need of the business/property owner. Program success is dependent on properly, business owner least at the program success is dependent on properly.

Targeled Grants/Loans with Recruitment:

These loans are available in a specific location in the urban renewat area. The Agency develops a storefront program. Aniacts specific property owners, works with them on how the program might address their needs including dostign assistance for storefront improvements. The Agency reviews applications and wards grants foams.

The Agency might want to develop design standards for the program. An exampte of a program with design standards is the Sandy Storefrent Pregram where all improvements must adhere to the "Sandy Style". The Sandy Style is a set of building dasign standards developed by the City of Sandy that is modeled after the Cascadian Architectural style. It was developed by adapting otenments of the English Arts and Crafts and Oregon Rustic styles. Timbardina Lodgo is a classic example of the Castadian Architecture style. In Sandy, these design gride in sewere prepared by an architect with stall input, reviewed through public workshops, reviewed by the Planning Commission and adopted by the City Council. The adoption of design guidefines is much more labor intensive at project inception but provides a higher level of success in terms of visual eppearance. The Initial projects were hand setected by the arthitect and Agency as they were either key buddings or in key locations in the city.

Examples of the Sandy Style Storefront program are shown on the next page

issues: The creation of the design guidelines takes time and budget. Working with property owners on the implementation of the projects is more staff intensive.

2



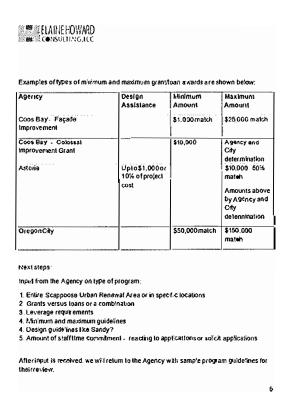
CrossFit gym in La Grande. The urban reserval grant was \$50,000 of the total project cost of \$362,723.

Is sues: The projects typically cost more so fewer projects can be completed. The



A summary of program types is shown in the table below.

	Unlargeled Loans	Tergeted Are a Loan Unrecruited	Tergeled Area Loan Recruited	Business Improvement and Storefront
Develop program	х	Х	х	х
Market program to contributity	х	х	x	x
URA wide applications	x			х
Specific Area or building type largeted		х	x	
Meet with property owners to recrut			X	
Previde assistance to property/business owners			x	х
Guecess based on Property/business owner initiative	x	x		×
Staff impact level 1-3	1	1	3	3



Megan Greisen asked Elaine ask if she is looking for them this evening to decide on what kind of loans or recruitment or no recruitment moving forward, or is this just informational?

Elaine Howard replied it would be great if you could give input on a couple of things that would allow them to proceed and come back to them.

Interim City Manager Rains replied she doesn't think there's so much the expectation that you would pick a program this evening, but it is more to start the conversation. This Agency has budgeted about \$25,000 per year essentially for these programs. She stated there has been some talk about wanting to start moving this forward now that we do have some funds. She explained what they wanted to just understand was more, what kind of program you all were looking for because when you actually look at the Urban Renewal plan, this is identified as a goal, but it was not fleshed out how it would end up working. She stated really what we are looking for is just a little direction and then we can come back, and you can make final decisions later, but we just wanted to start the conversation.

Elaine Howard stated this is the type of input and like Alex said, this doesn't have to happen tonight, but it needs to happen before she can move forward and bring back a program to review.

Pete McHugh asked if this ties into the Downtown Overlay at all? He stated he thinks Columbia Avenue area should be the Downtown Overlay area.

Brandon Lesowske asked what is the FTE equivalent for the Sandy program?

Elaine Howard replied she doesn't know that, but she can easily get that and get it back to him.

Brandon Lesowske asked Interim City Manager Rains who or what department would be executing the loan program and the application processes and how do we budget for that or can URD dollars offset the labor for executing the program?

Interim City Manager Rains replied as the District goes on in the future, there will be more and more dollars set aside for admin that will be able to help with those costs but right now it is pretty low so it cannot cover any one person. She explained right now, in the past it probably would have been her, so at this point her thought is that when we go to make some hires here in the very near future, that Urban Renewal specifically she wants to include that in the finance admin and also the assistant's duties. She explained there are somethings like that where she wants to have a little bit of redundancy built in as far as who's doing it and who's familiar with the programs. She stated in the meantime, her suggestion would be something on the simpler side that would be easier and just take less staff time. She stated perhaps herself, Huell and Isaac could probably cover it, but over time maybe as there is more money, or the program is changed, we could certainly look at having someone more dedicated to it. She wants to be cautious about that piece.

Brandon Lesowske replied he appreciates her forecasting and thinking about how we will move forward with that.

Joel Haugen asked Elaine if she has done an analysis for the cost of staff time associated with the targeted loans and recruitment?

Elaine Howard replied that is a great question and she has never participated in that part. She stated she has really good contacts across the State and that is something that they can help provide information on for you by contacting people and doing some research.

Joel Haugen replied he thinks that would be helpful.

Josh Poling stated they need to figure out what their focus will be first on this area. He asked are we looking at trying to set guidelines or are we trying to improve what we currently have? He asked in regards to the current businesses along the Highway, are we trying to develop those storefronts, or are we trying to set guidelines for future development?

Elaine Howard replied that decision is really your decision. She stated you can do both, your plan authorizes both activities.

Brandon Lesowske explained the type of program that he would like them to do is towards targeted loans most likely with recruitment but focusing on a specific geographical area within the URD. He would prefer that it is a matching grant program. He would think that we incorporate a listing of different façade criteria that would be allowed within the program, such as if someone wanted to do a business signage, especially along the Highway. He would like to keep the time commitment as minimal as possible, but also understanding that there is a potential for growth as the funds and the program expands over time.

Elaine Howard replied that is why she looked at Coos Bay and Astoria, they are both a little bigger than Scappoose but not so much bigger that their programs don't have some tie to what you are trying to do.

Pete McHugh asked if we are talking about identifying a theme for our community?

Elaine Howard replied that can happen, but that doesn't have to happen. She stated Sandy is really the only city that has done that, and they have done that very successfully. She stated you already have your Downtown Overlay.

Interim City Manager Rains stated one thing that she would point out here with that specific piece is that the 50-year plan that they are talking about, that request for proposal (RFP), that's going out, a lot of that was going to focus on any necessary code updates and look at the Downtown Overlay, so there could be some connection between that project and this project. She stated perhaps her, and Elaine can meet, and she can talk to City Planner Laurie Oliver Joseph and see how those two projects could fit together because she thinks there could be a meaningful overlap there.

Elaine Howard explained maybe what she will do is send out a survey to the Agency to get their input on the kind of programs they are interested in and see what more information they need before we start designing one.

Chair Burge stated that sounds good. He thanked Elaine.

Adjournment

Chair Burge adjourned the Urban Renewal Agency meeting at 6:58 pm.

Chair Scott Burge

Attest:

City Recorder Susan M. Reeves, MMC