

MONDAY, MARCH 21, 2022
CITY COUNCIL MEETING
Regular meeting 7:00 pm
COUNCIL CHAMBERS
33568 EAST COLUMBIA AVENUE
SCAPPOOSE, OREGON 97056

Call to Order

Mayor Burge called the meeting to order at 7:01 p.m.

Pledge of Allegiance

Roll Call

Scott Burge	Mayor	Alexandra Rains	City Manager
Megan Greisen	Council President	Isaac Butman	Assistant to the City Manager
Josh Poling	Councilor	Susan M. Reeves	City Recorder
Brandon Lesowske	Councilor	Laurie Oliver Joseph	City Planner
Pete McHugh	Councilor	Dave Sukau	Public Works Director

Peter Watts Legal Counsel

Remote: Paul Fidrych; Beth Rajski; Jeannet Santiago (left meeting at 8:10pm); Sharrie Ryan; Michelle; and Fire Chief Jeff Pricher (left meeting at 7:58pm).

Approval of the Agenda

Councilor McHugh moved, and Councilor Poling seconded the motion to approve the agenda with the amendment to add a discussion on police vehicles. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; and Councilor McHugh, aye.

Public Comment ~ Items not on the agenda

JJ Duehern, Scappoose, explained she is on the Parks and Recreation Committee for the City of Scappoose. She has done a lot of work with everyone here, and she has also done a lot of work to make the City better, including the Movies in the Park, that they have been doing since 2018. She explained she also has been negotiating with Tesla and Columbia River PUD to get Tesla super chargers, as well as regular chargers set up and that is moving forward, which is very exciting. She has also done a lot of work with the Crown Zellerbach Trail Committee, and she is a big fan of the CZ Trail. She wanted to state that she did not vote yes for the pickle ball courts. She explained basically there was never a call for the question for any opposition, she just

wanted to state that for the record. She wanted to talk about her concern that we are not addressing the real needs of parks. She explained she was at Chapman Landing about two weeks ago and she had not been there for some time, and she was shocked to see how many people go there now. She explained it is really an extraordinary place, it is beautiful. She explained there are things that still need to happen. She explained there are not places for people to sit. She feels it should be a priority for parks to provide use that is going to benefit the most users possible. She did some research about hiking, since the pandemic, which she went over. She talked about the road at Chapman Landing that is kind of blocked off, but people are going around it. She feels should be addressed so people can use that area. She talked the concrete pad, and how we need to come up with a plan to create fencing or fence it off so people can't access it, because it is a and we need to deal with that. She explained she will continue, as she has for years, to fight for the citizens of this community and to make it safe for people to enjoy parks in Scappoose.

Council thanked JJ.

Consent Agenda ~ February 12, 2022 Council Goal Setting Retreat minutes; and March 7, 2022 City Council meeting minutes and Appointment of YiHua Rippet to the 50-Year Plan Stakeholder Advisory Committee

Council President Greisen moved, and Councilor Lesowske seconded the motion to approve the Consent Agenda ~ February 12, 2022 Council Goal Setting Retreat minutes; March 7, 2022 City Council meeting minutes and Appointment of YiHua Rippet to the 50-Year Plan Stakeholder Advisory Committee. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; and Councilor McHugh, aye.

New Business

Follow up with Scappoose Bay Watershed Council

Public Works Director Dave Sukau explained on February 7th we had a work session with the Scappoose Bay Watershed Council but at that time we ran out of time so we thought we would bring them back to continue the discussion of all the great things that the Scappoose Bay Watershed Council is doing for the City and some other projects that are in the works.

Andy Maggi, Council Coordinator with Scappoose Bay Watershed Council and Emily Martin, Restoration Project Manager with Scappoose Bay Watershed Council are here this evening to give an update.

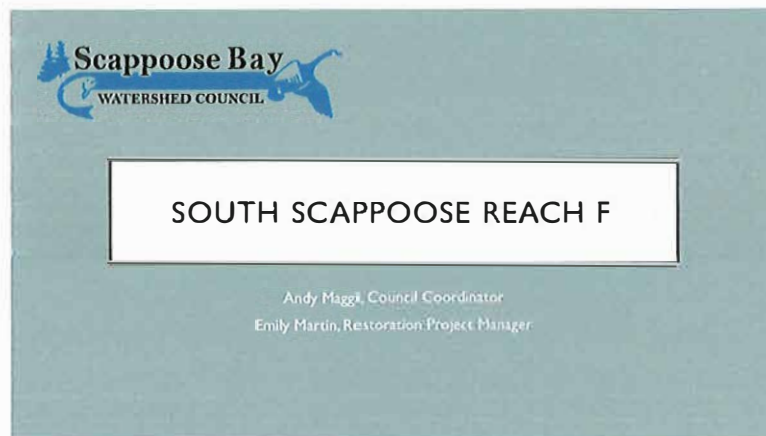
Andy Maggi stated thank you for having them back as they stated last time the partnership they have with the City of Scappoose and your staff working in the city's parks has been, he thinks, one of the better achievements of the Watershed Council. Their work through South Scappoose

Creek in places like Veterans Park is a real asset for us as well as the community and they are really excited to continue.

Council President Greisen stated she noticed several large groups of younger children along the creek, and she just had this hunch in her heart that it had to do with you and she was over the moon ecstatic that our schools were connecting with you, so she hopes that was the case.

Emily Martin replied you are correct.

Andy Maggi replied we'll talk a little bit about that today because he thinks that is the heart of these partnerships is not only the restoration efforts that help achieve our goals in terms of conservation and resource restoration here in the area, but it is a way to bring the community together that enhances our partnerships and ties across the entire community. He explained they are really excited to continue to get to do this work. He explained last time they were here they talked a little bit about the work that they had already done in Veterans Park and the restoration work that they have done there. They just wanted to continue and talk a little bit of the future of that South Scappoose Creek and the restoration effort and zone and sort of where they are with what the next project on South Scappoose Creek is which is called Reach F.



Andy Maggi went over the presentation. He explained on the map these are the five sub-basins of the Scappoose Bay Watershed Council and when we talk about the importance of our partnership with the City of Scappoose, you can see that two of those North Scappoose Creek and South Scappoose Creek and even parts of the Gilbert River, all that drainage eventually works its way through the City of Scappoose. When you think about the Scappoose Bay Watershed not only in name, but in function of the Watershed and the ecosystem around us that the partnership with Scappoose in Scappoose is an incredibly important partner. He explained a lot of this drainage has to work its way, first through the City of Scappoose. So, this is a really important area for them. He explained they do go up into Saint Helens as well as some of the unincorporated areas of Clark County, but in terms of where the water is, where the water flows you can't deny that Scappoose is important.

Working towards healthy communities and creeks from headwaters to the bay

We promote and support a healthy watershed through projects that protect and improve stream function, improve water quality, and restore native fish, wildlife, and plants, and working with the community to educate and encourage participation in enhancing, enjoying, and protecting their natural surroundings. Everyone in the watershed has a stake in its health and role to play protecting it.

Educate - Restore - Preserve

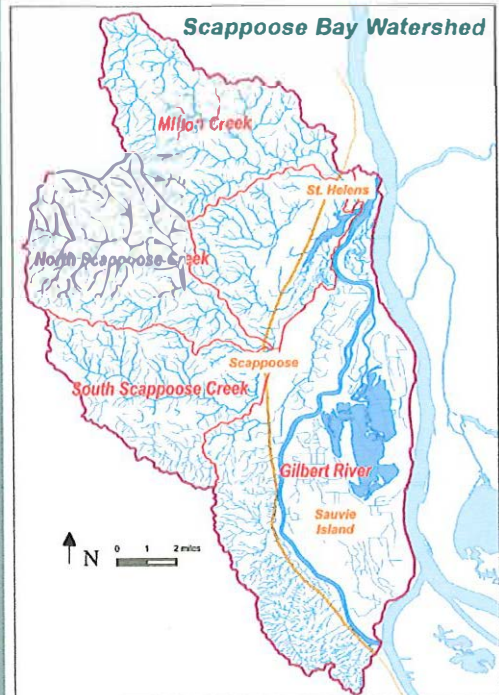
Provide a healthy watershed where natural beauty, recreational opportunities and clean surroundings are available for everyone to enjoy.

Improve water quality.

Increase diversity and complexity of native species and habitats.

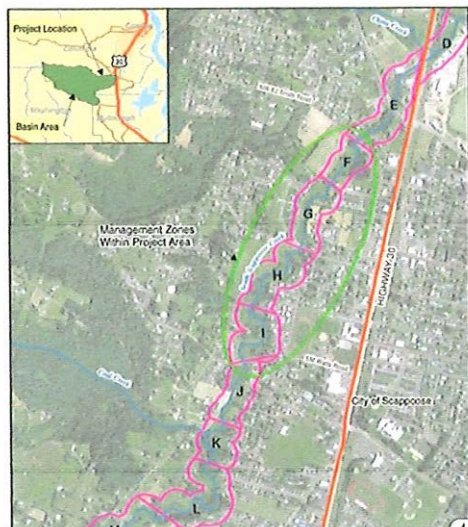
Restore historic salmon runs in creeks and tributaries.

The Scappoose Bay Watershed is located at the end of the Willamette River via the Multnomah Channel as it connects to the Lower Columbia River. It's diverse landscape includes steep forests to lowland waterways, and has significant salmonid and native wildlife habitat.



SITE MAP AND LOCATION





**S. SCAPPOOSE CREEK
RESTORATION PLAN - ZONE F**

Project Goal: restore and improve critical fish and wildlife habitat, while addressing erosion and flooding concerns."

Timeline of Restoration Activity

- 2000** Watershed Assessment for Scappoose Creek completed – identified the lower 5 mi stretch as impaired (OWEB)
- 2008** South Scappoose Creek Restoration Plan completed – Evaluated lower 5 miles. Developed restoration plan and prioritized 18 zones (OWEB)
- 2014** Restoration projects completed in Zone O and C (OWEB)
- 2014** City of Scappoose Floodplain Restoration Project - Alternatives and prioritization for Zone F, G, H, I
- 2016** Restoration projects complete on Zone G (Veteran's Park) and H (OWEB Small Grant & BPA)
- 2020** Design for Zone F complete (OWEB TA Grant)
- 2021** Apply for funding for Zone F construction
- Mid 2022** potential for construction to begin

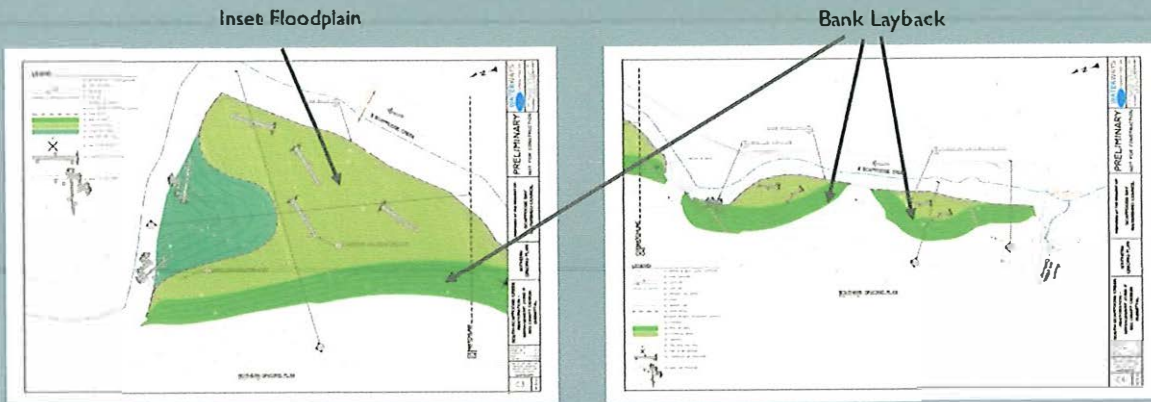
WATERSHED ISSUE



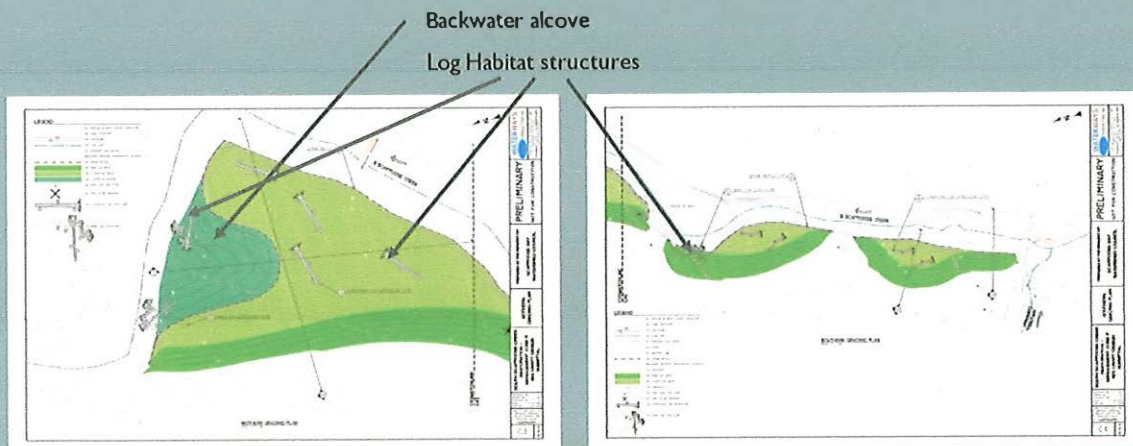
Channel incision, lack of vegetation,
loss of floodplain connection, invasive species

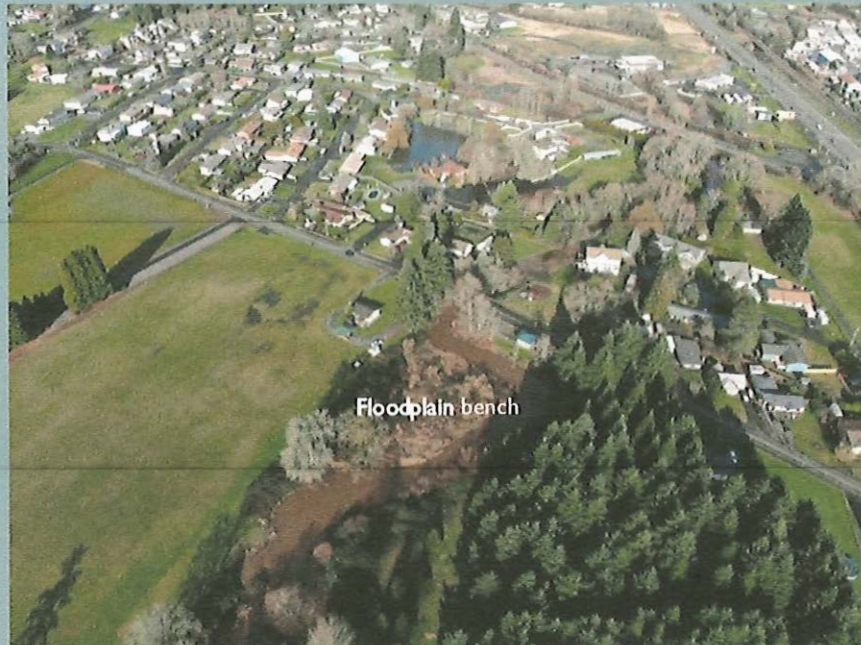


**OBJECTIVE: IMPROVE STREAM FUNCTION BY
STABILIZING BANKS AND INCREASING
ACCESS TO FLOODPLAIN**



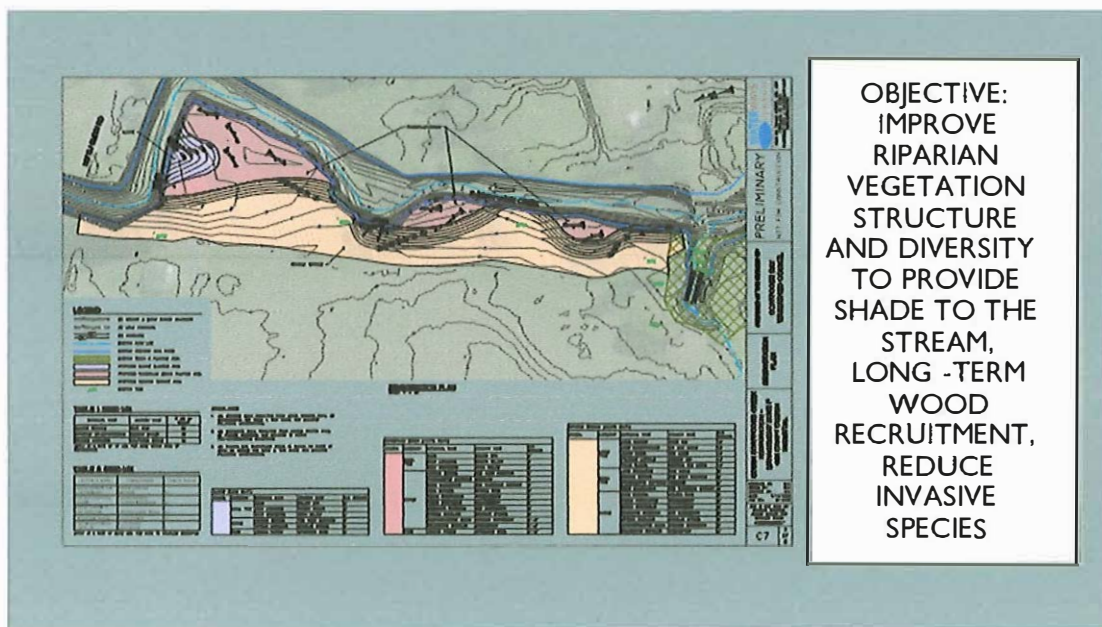
**OBJECTIVE: INCREASE HABITAT
COMPLEXITY AND DIVERSITY**





Emily Martin explained one of the things they're going to be doing with their planting plan is to try to recreate what would have naturally been there had humans not interfered with the natural processes of the land. They have the advantage of the fact that a lot of the blackberries and other invasive species are going to get stripped out through the bank lay back so we're going to essentially have not bare soil, but close enough where we can reseed it and replant it

to try to recreate that natural seed bank that has been buried by the invasive species. The plan is to reseed it with a mixture that includes native grasses, pollinator species, plants that will grow quickly but will also be beneficial to the soil and start to rebuild that soil structure that will support the plants. They are also going to be planting a lot of species that are going to be better for drier conditions. She explained with the changing climate that is happening in the World, one of the things we're having to think about is the fact that we have very wet winters and very dry hot summers. They have seen some of the plants at Veterans Park, like the red flowering currants, the snowberries, the alders, that are thriving and doing well. She explained that's going to guide their planting plan going forward. They are going to try to maximize the species that we've seen do well at Veterans Park and trying to bring in more species like red alder, which can help fix nitrogen and rebuild a healthier soil to support those plants. She explained their big concern is getting shade so one of the things they are going to be looking at is planting trees like big leaf maple, cottonwood species that they know grow fast because if they can get the shade establish, they will have a better chance of lowering stream temperatures and also helping with plant establishment. Ultimately, we're going to be doing a mixture of what we consider bare root plants, plants that are pulled directly from the ground at the wholesale nurseries. She explained just imagine a twig with ten feet of roots attached to it, that is essentially a bare root plant. They are going to try to do that with our shrubs and we're going to do a container tree. The container trees will be taller, a little bit more established and have a larger root mass so they can hopefully jumpstart their establishment. Shrubs especially like snowberries, spiraeas, they're what we call our restoration superstars. You could plant them upside down, sometimes, and they will do just fine. She explained that is one of the reasons why she loves giving them the students, because they're very forgiving.



CURRENT VEGETATION CONDITIONS



1.6 ac
4000 plants





Andy Maggi explained what to expect, in these pictures from Veterans Park kind of along the project pathway you can see in these initial slides a lot of overgrown invasive plants in in the bottom slide in particular, you can see that inside that steep streambank that existed along the channel in the park before our restoration efforts and then that middle slide is sort of right after our planting and restoration efforts. You can see the new sloping, but you can see that the plants haven't quite taken hold yet so it will look a little bare before it gets better, but then you can see in these final slides a much more diverse robust plant area. You can see the slopes in the stream bank and the creek doing what it's supposed to be doing. He thinks these efforts really do benefit our community in a number of ways. He explained we've talked about more access to recreation and natural places. We've talked about our projects helping manage flood risk with green infrastructure, which he thinks is a great service to the community. It that does help with their planting and stream banks, making sure everything is intact there, it does help with water quality and all those things add up to some money saved for our community as well as a really thriving healthy environment that people get to come out and enjoy. He stated then of course, all the public awareness that we do to help make sure people know what we're doing and how they can access these places in their parks. Veterans Park has some signs that talk about the work that they have done. They engage the community in workshops and education and as they have pointed out a lot of volunteer efforts, both with school students as well as folks all of our age, who like to get out and help with things like that. They also make sure they are working with landowners in all of their projects. He explained in this stretch, pretty obvious, the City is the landowner and they've developed a really great partnership, but they also make sure that they are talking to property owners and residents that are near their project sites, so they know what's happening and to make sure they don't have any questions. He stated again,

part of their mission is community engagement and making sure they are helping everyone learn about these things and then of course, we like telling stories about the great work they are doing with the City and in their own restoration projects. They work with the media to make sure that these things are getting covered.

WHAT TO EXPECT

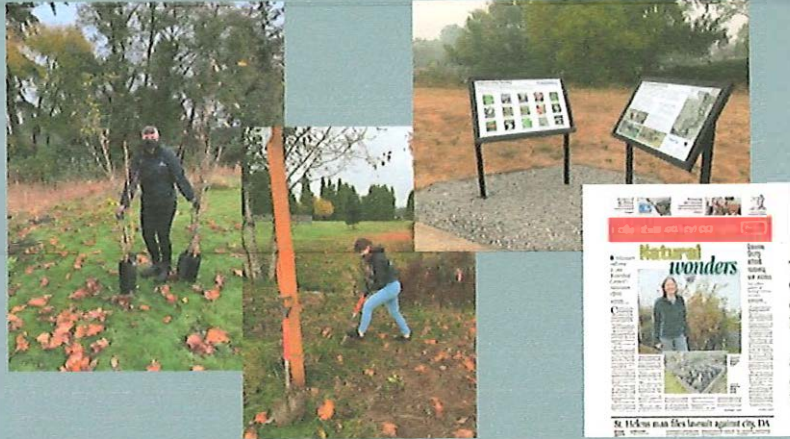


BENEFITING COMMUNITY

- More access to recreation and natural spaces
- Better flood management and risk
- Enhanced water quality
- Money saved

PUBLIC AWARENESS AND INVOLVEMENT

Interpretive Signs
Workshops, education
Volunteer Events
Landowner Outreach
Media coverage



BENEFITING SPECIES AND WATER QUALITY

Upper Willamette River Steelhead
Lower Columbia Steelhead
Columbia River Chum
Lower Columbia River Coho
Upper Willamette Chinook
Lower Columbia River Chinook
Stream Temperature reduction
Reduction of Sediment (TSS), reduction of Mercury

PROJECT PARTNERS

City of Scappoose – cash and in-kind match

Friends of Scappoose Parks – volunteers

Oregon Department of Fish and Wildlife – in-kind match, planning and construction

Scappoose Bay Watershed Council– project management, plants, volunteers

Columbia Soil and Water Conservation District – project construction permits

Lower Columbia Estuary Partnership - volunteers

Councilor McHugh thanked Andy and Emily for an excellent presentation and for all they have done.

Council President Greisen talked about the partners and then asked where is the funding coming from for this restoration, just from the partners or there are other grants or sources to fund this?

Andy Maggi replied he thinks the one organization that's not listed up here and potentially a little bit of an oversight is OWEB, the Oregon Watershed Enhancement Board. He explained most of their funding for projects like this come from OWEB and so this is an OWEB funded project. He explained some of these partners play into the finances of these is they are doing in kind work to support the project. He explained ODF&W will support us with bio assessments and sort of fish surveys and things like that. The City on this particular project is helping with some matching funds for engineering and permitting and things like that. He explained it just kind of depends on the project what those specifics are but on any given project at this point in time, one project that he can think of, most of the money is coming from OWEB.

Council President Greisen stated you had mentioned providing access to nature and having our citizens be able to engage with the beauty that you're creating, however she is not so sure that you are saying that people should be tromping around these spaces and making their way down to the Creek.

Andy Maggi replied that's absolutely correct and they can clarify that. He explained certainly we like to think about how we're getting people near the creek, but especially in these early years of planting and revegetation, it is important that we limit how much time people are spending down in those replanted areas. He explained plants are sensitive and they take time to really take hold and grow and so we do try in each of these projects to make sure there is signage that lets people know it is a restoration area. They try to also create signage that lets people know they shouldn't be climbing on it, it's a safety issue. They also want those to stay intact. He explained we love people to walk along the buffer, but not traipse down all the way through it.

Emily Martin explained that's one advantage that we have with our community engagement with our volunteer opportunities that we have had with Veterans Park. She thinks they have really helped to teach a lot of the community members that this is the place where we want people to engage with nature, we want them to form that connection but there's a way to do it so that you can minimize the harm to a very tender new environment. Andy mentioned putting the signs out, educating the community to say this is a space that we want you to engage with, however you have to walk mindfully, speak mindfully, and also be aware that you are on sensitive ground, that will certainly help. She explained they certainly don't want to exclude people from the creek or people think that they themselves are separate from the creek, but they also want to help people see that there's a way to do it safely.

Public Works Director Dave Sukau explained there's actually a couple groomed locations that they have kind of designated as the path.

Councilor Lesowske stated he would like to second what Councilor McHugh said, fantastic presentation. He loves learning about the work that you were doing and enhancing our nature, allowing for access for folks to be more aware and educated and learn of the value that our ecosystem plays. He applauds Andy and Emily for their work and their groups work.

Councilor Poling thanked Andy and Emily for their hard work, along with the Watershed Council. He thinks a lot of people don't realize how important your work is not only to native habitat for our fish, but also for flooding and moving forward with Scappoose. This is a super important thing and thank you again for your work.

Mayor Burge thanked Andy and Emily for their work. He explained this is one of the best projects where you can see the restoring of the creek. A creek that he grew up on, which was a place to fish, raft and enjoy. The creek changes are quite significant from the late 70s early 80s to what they looked like before the restoration. He explained this type of work is what would return those native species back into it.

Ord No. 899: An Ordinance Amending Scappoose Municipal Code Title 12, Chapter 12.24 Street Renaming

City Planner Laurie Oliver Joseph went over the staff report. City Staff seeks to clarify the process for updating the classification of road types (e.g., Avenue or Boulevard) and directional indicators (e.g., Northeast or Southwest) to accurately reflect their classification as defined in the SMC (Scappoose Municipal Code). Currently, the language in the SMC only pertains to amending the entirety of a street name (e.g., Casey Street to JP West Rd). In consulting with the Fire Chief of the Scappoose Rural Fire District, it has been identified that accurate road types and directional indicators are crucial to emergency response times. Emergency responders highly rely on these street classifications to navigate and arrive to the correct location of an incident. Inaccuracies have the potential to make as large of a difference on incident response times as 15 minutes. As recommended by the City Attorney, City Staff propose an amendment to Chapter 12.24 of the SMC that would allow for an expedited process, separate and distinguished from the renaming of an entire street. The City Attorney felt this was necessary and appropriate to accurately classify and/or correct road types and directional indicators. The proposed process will still involve the approval and noticing of impacted property owners. Staff recommends City Council approve Ordinance No. 899, thus implementing the proposed amendments of Chapter 12.24 of the Municipal Code. She explained we actually do have a situation where we would use this amendment right away. The Planning Commission approved a nine-lot subdivision last fall called Thompson Woods, and the situation that we're facing is that there's an existing unimproved right of way. She explained when we say that, like the land was dedicated to be a road through a partition plat that got recorded in 1998. She explained that road was never constructed and if you drove by it today, it just looks like a field but essentially, it's North of Elm Street and just East of 6th and Elm. It's offset about 100 feet from the existing 6th and Elm intersection and when that partition plat got recorded in 1998, it was noted on the plat as 6th Street, no directional indicator and again it's 6th Street, which matches you an existing street name, but it's significantly offset. She explained Chief Pricher felt like that was a real issue and he did not want the new plat being recorded with that existing name. She explained he recommended that it be changed to SE 6th Court and then using that court, then matches again with kind of the classification of road types in our existing code. She explained if this were to be approved, we would follow this process and once it's in effect we would make that change before the new Thompson Woods subdivision plat gets recorded. The subdivision plat of Thompson Woods is essentially incorporating that section of right of way is building and out and is incorporating those previous lots from the previous partition. So it's very relevant now and so we're asking that you would consider this amendment to just clarify and streamline the process to make this change. She explained we do have a willing property owner, again it's owned by one person, right now who just bought it to develop a subdivision. She explained this will be a clean process then to make this this amendment.

Mayor Burge opened the public hearing at 7:51 p.m.

Fire Chief Jeff Pricher explained the Fire District concurs with everything that the City Planner has presented to you this evening. He just wants to reinforce that street names are very

important in our community when it comes to emergency response for law enforcement, fire and EMS, and even simple things like delivery drivers whether it be UPS, FedEx or US mail. He gave an example of how names can be confusing for responders and even the reporting parties. He explained in our response area there is a Wickstrom Drive and a Wickstrom Road and they are nowhere near each other and if somebody doesn't say drive or road it could theoretically send somebody five minutes or more in the wrong direction. He explained with 6th Street in particular, seeing as it's not a connector, at least with this new subdivision, they feel that it was very important to identify this as a court so that when responders are told there is an emergency on 6th Court, they know exactly where it is because at this moment in time there is no 6th Court in our response area. So hopefully those two short quick examples can help exemplify why we believe this warrants the City to take another look at having a clause in the ordinance to be able to rectify these very unique, but specific situations.

Mayor Burge thanked Chief Pricher.

Mayor Burge closed the public hearing at 7:53 p.m.

Councilor Lesowske moved, and Council President Greisen seconded the motion that Council approve Ordinance No. 899, thus implementing the amendments to Chapter 12.24 - Street Renaming, of the Scappoose Municipal Code.

Mayor Burge read the title for the first time ~ Ordinance No. 899: An Ordinance Amending Scappoose Municipal Code Title 12, Chapter 12.24 Street Renaming.

Resolution No. 22-06: 50-Year Plan Stakeholder Advisory Committee Bylaws

Assistant to the City Manager Isaac Butman explained on March 7th Council approved the 50-Year Plan Stakeholder Advisory Committee and now we're bringing the bylaws for that group. This is something that we've done for all of our advisory committee's and ad hoc committees. The bylaws were patterned off the Grabhorn Park Ad Hoc Committee bylaws and with all our bylaws we work with the City Attorney, look at the bylaws we've used, and talk to Mayor Burge about how we're going to run those committees. He explained what he is here to do tonight is talk a little bit about the 50-year plan process and the community engagement and opportunities for people to engage because there were some questions about how it's appropriate to do that and where. He explained what I was hoping in this report was to focus on the section that talks about the alternatives to speaking at Stakeholder Advisory Committee meetings. He explained when we were drafting the bylaws, we were very careful to look at how we wanted to engage with the public and how the public could engage with the process and at its core the Stakeholder Advisory Committee group is a technical group. They're not talking necessarily about vision for the whole time, but they're going to be looking at highly technical very specific land use planning issues and for the majority of the process we weren't sure if that

was going to be the best way for the public to engage. He explained we wanted to make sure there was a lot of different opportunities to do that. If you look in the staff report on page 119, and 120, you'll see a list of those include five open houses and events, including annual town meetings, booths at community events, multiple decision maker hearings, which would be with Council, and the dispersal of community conversation kits. He explained these are in exhibit C, of the staff report, and are being distributed currently and will continue to be distributed. There are opportunities for individuals to engage with their families' organizations, engage with their groups, whether that's at council or their constituents and we're hoping to leverage that into a more robust conversation through the process. Additionally, we have a public involvement plan, which is an exhibit b, of the staff report, and that lists the kind of different methods we want to use to engage with the public, how we're going to do that at various steps, that's pretty clear about which groups were going to contact where, when and how. Additionally, we have been and will continue to be using the newsletter, all of our social media pages, our website, the City app to also reach out to try to engage. Essentially there is a lot of different ways to engage with the process, a lot of different outreach starting with the town meeting in April. One of the concerns that was brought up at the first Stakeholder meeting was that in the bylaws it states that at the Stakeholder Advisory Committee meetings they will not accept verbal public comment. He explained there's a couple of reasons that we had considered that. He stated just to let you know that public meetings, you're not necessary required to accept verbal comment. He explained a couple of the issues that they saw was while public comment is important, it can easily derail a meeting and there's no good way to decide, who gets to speak or not, so we consider limiting speaking time to three minutes. He explained if you have ten commenters that's half an hour and it could be quite a bit of consultant time. He explained unlike council where things can run long, it can be a little more difficult when we have a consultant team on board in the room when you're trying to keep within very specific timeline. He explained we considered limiting comment periods and the overall comment period to ten minutes, in which case you'd only have a number of citizens able to comment, that's also not very fair, who gets to speak and who doesn't. He stated if somebody comes to every meeting, but just never makes it up to speak, there could be some negatives to that as well. He explained we really thought hard about how this happens in this group and again with the advice of legal counsel who has been through this process of why these technical groups don't accept verbal comments and will only accept written public comments and create a very robust alternative to that in order to keep those meetings running to keep that technical content going and then make sure those meetings stay on time, so those consultants don't bill extra hours to the project.

Councilor Lesowske stated people can always come to City Council meetings to let us know if they have concerns or are very happy about something, so there is a public commenting period for them, it's just the arena in which they're doing it.

Assistant to the City Manager Isaac Butman stated just to kind of touch on that point a little bit is that ultimately Council is the arbiter and the decider on this 50-year Plan. The 50-Year Plan Stakeholder Advisory Committee is a recommendation body only. They're there to advise, they don't actually have the ability to make an ultimate decision. He explained any public comments there are, are important, and critical and they'll of course, be passed to council as everything is but at the end of the day the comments made there might be better suited to a venue where they're going to be in front of people who are going to make the ultimate decision, which is not necessarily that group. They do have an impact on the process, they're not the decision makers. He explained at the meetings we have a box that says public comments and we have a stack of forms for written public comments so as people are listening, they can write their comments and drop them, and we do have a period where we want to acknowledge the public comments. He explained similar to other meetings where we'll get an email comment, and we will say we've received an email public comment it's in the packet, posted online, distributed to everybody who wants one and even have a list for citizens who want to be engaged to receive that same packet. Those will be available online for the whole duration the process into eternity essentially.

Councilor Poling stated it always gets a little touchy when you talk about limiting comments. He does think that however staff is right on spot when talking about the cost of business especially when you're talking about the expense of consultants at one time. He explained we do have multiple avenues for people to comment and just leaving it open for making sure that they' all are those outlets and being very clear that those are the ways that they can comment, he thinks is probably the best way to go.

Council President Greisen explained in addition, people who are on this Stakeholder Advisory Committee have their own families and careers and they're doing this voluntarily. These meetings will be over several years, and this is quite a commitment of them. She explained when they are giving their evening time to this committee, we want to honor that and make sure that we're checking things off the list and moving along and getting the work done.

Councilor McHugh explained in having dealt with that issue many times over the years, it's really the chairman that makes or breaks it and how he or she handles that and in this committee, he knows that our chairman will do an excellent job.

City Manager Rains explained we also want to demonstrate, as you can see by the length of the staff report, we thought through a lot of different options trying to make sure this was as fair as possible. Keeping the project and budget moving along and also being really mindful and respectful of the people who are volunteering their time because there were people in the room while they did bring up this question of taking verbal comments and there were also people in the room who had said look you know it's not that we don't want the comments but

we'd rather get them in writing because I don't want to sit here for more than two hours. It's just been a hard balance to strike to make sure that we are coming to a conclusion that is right.

Mayor Burge replied he thinks the key is making sure that people know that their comments have been heard and received and he thinks what Isaac has outlined will do that nicely. He explained if they are unsatisfied with any responses from that Committee that they can always come to Council and speak to us directly.

Councilor Poling moved, and Councilor Lesowske moved to approve Resolution No. 22-06: A Resolution Establishing Bylaws for the 50-Year Plan Stakeholder Advisory Committee. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; and Councilor McHugh, aye.

Approval for Media & Public Relations Training

City Manager Alexandra Rains went over the staff report. She explained during her performance review, it was suggested that she attend a public relations training. Since then, she has identified a Media and Public Relations course offered through the FBI-Law Enforcement Executive Development Association (FBI-LEEDA) that is open to government employees regardless of whether or not they are a member of law enforcement. The details of the training are provided below per the description provided on the Association's website: The Media and Public Relations course is a 4 ½-day intense curriculum developed to assist law enforcement in communication with not only the media, but the communities they serve. The course is suitable for chiefs and commanders who may deal with the media on a regular or ad hoc basis and full-time/part-time Public Information Officers (PIOs). This class provides proven strategies and best-practices for media relations, crisis communications and social media. Students will learn to prepare and deliver messages. The session features numerous desktops and on-camera exercises. Participants are asked to bring a laptop or tablet to class.

FBI-LEEDA instructors for this course have deep experience in law enforcement, media relations and social media strategies and have been police PIOs. The following is an outline of what is covered in the Media and Public Relations course:

Public Perception and the Media

- Image, branding, public trust, image-makers, writing effective news releases

Media Relations

- The interview preparation process, interview techniques, incident scene interviews, news conferences, corrections, media ethics, mock interviews

Crisis Communications

- Stages of a crisis, communication goals, the victim-media attraction, importance of key messaging

Social Media

- Power of social media, citizen journalism and police, how to create legitimacy using social media, social media pitfalls and policy, managing the social media beast

Bringing it all Together in Crisis

- Case study, desktop mock scenario, hotwash

City Manager Rains explained she believes this course would be beneficial for both for her and Assistant to the City Manager, Isaac Butman. She explained given their schedules, Isaac would attend the training offered in Washington in August 2022 and she would attend the training in Idaho in October 2022. Tuition for the training is \$795, and with associated travel and lodging costs, we estimate the total cost per attendee will be around \$2700. While this amount is within her spending authority, her employment contract stipulates that any out of state training she attends must be approved by Council. Staff recommends Council approve the attendance of the City Manager and Assistant to the City Manager for the Media and Public Relations Training offered through FBI-LEEDA.

Councilor McHugh stated he thinks it's great that you're doing that. His only thought was that is if you're both going to the same conference, not going at the same time. He explained it seems like it be better for you each to go to a different conference because you're getting the same information and bringing the same information back. I know both of you will benefit from that, and the City will benefit from you participating but it seems like we'd get a double whammy if there are other worthwhile conferences that teach the same thing, maybe the second person would get it a little different perspective on that and bring back more useful information to the City. He explained he's not saying not to do it, the way you've planned, it just seems that it would be better if you went to different conferences.

Legal Counsel Peter Watts explained he took a brief look at this too. It was kind of in a collaboration. He explained the good thing about the FBI is because with it being the government it's much less expensive. He explained the other media training that we looked at, which were either through Universities or Centers for Creative Leadership, things of that, we're just significantly more expensive and the consensus seems to be that the FBI offers kind of the gold standard. He explained this is within the spending authority of Alex, but it would be out of state, which is why they are bringing this to council.

City Manager Rains explained she absolutely does hear what Councilor McHugh is saying. If the preferences that she attends this one and they try to find a different one for Isaac, they can certainly do that. She explained they have not come across a ton of programs that seem to fit their needs and is kind of a bit of the challenge.

Mayor Burge explained Council doesn't need to authorize Isaac's travel, just City Manager Rains.

Councilor Lesowske moved, and Councilor McHugh seconded the motion that Council approve the attendance of the City Manager for the Media and Public Relations Training offered through FBI-LEEDA. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; and Councilor McHugh, aye.

Police Vehicles

Mayor Burge explained this is the agenda item that was added so the City Manager via the Police Chief can order to start the purchase of two police vehicles.

Council President Greisen moved, and Councilor McHugh seconded the motion that the City enter our name in the Q to purchase two police vehicles. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; and Councilor McHugh, aye.

Announcements – information only

Calendar

Mayor Burge explained April 1 will be Jill Herr's last day. He stated Jill has done great work for the City over the years, and she will be missed.

Updates: City Manager, Police Department, Councilors, and Mayor

City Manager Rains thanked Jill for all her years of service, we are really going to miss her. She's done a great job.

City Planner Laurie Oliver Joseph explained stay tuned for the starting time of the Annual Town Meeting.

Public Works Director Sukau explained they are working diligently right now trying to get the larger water meters replaced.

Councilor Poling stated Old Portland Road is looking really good. He also wanted to thank Jill for her work at the City. She has done a phenomenal job and she is definitely hard to replace. He stated now that we have the masks off, it's nice to see everyone's face.

Council President Greisen explained she thought it was amazing timing that she received a postcard in the mail from the dedication of the peace candle. She wanted to take a minute and give very vague, public comment for good reason at the school board meeting last week and she'll be a little more specific today because it doesn't relate to anything she talked about there, but the idea was just the word opportunity and she thinks with springtime and new

beginnings, there's a lot of opportunity. She explained she was on a run this last weekend and we had just put out a reminder again about the sidewalk repair program that we offer here, and some parts of the City need to be looked into because she almost tripped so many times running. She knows there is a lot of pride here in our community, with the involvement of citizens at our meetings, the engagement on social media, even the survey and comments regarding the candle and the color it should be. People really have a lot of pride in Scappoose for a lot of us who grew up here and we left temporarily and then we came back there's a reason for that. Her statement is opportunity to take care of what we have, and she thinks as a City we do the best we can with what we have for as long as we can. She talked about offering help to a neighbor, and the small steps we can take to show the pride that we have.

Councilor Lesowske thanked Jill for the years of service she provided to the City of Scappoose. She will be sorely missed. He explained kind of the global sense, in war times, there are no winners and so to all of our brothers and sisters wherever they are around the world his heart goes out to each and every one of those that are faced with all of the adversities that are taking place, specifically in Ukraine. He hopes that can come to an end in a peaceful manner as soon as possible.

Councilor McHugh explained he attended the Northwest Oregon Invitational track meet at the high school on Friday and over twenty schools were there. It was the first time they've had a track meet like this in two years and kudos to the coach and his assistances and the many, many volunteers that were there, putting that on. He stated it was a great day, fun to watch and they gave a nice tribute to Neil Hoffmann the young man who passed away. He explained it was right along the lines exactly what Councilor Greisen was saying, he was the first one there to congratulate kids, he was the first one there to help somebody and that's kind of what you want to see in our community with the citizens that we're here for each other and we do what we can to support each other. He talked about JJ mentioning Chapman Landing and the amount of use. He thanked Public Works Director Dave Sukau and his crew for all their work at Chapman Landing. He has seen how much it has improved over the years. He explained the City did fix the most dangerous part, they fixed it very, very well. He explained the bridge had no fencing or anything along there and people were afraid to walk across. He explained he does think we should get back to JJ on her concerns. He thanked Jill and all that she has done over the years.

Legal Counsel Peter Watts explained we have received comments about Chapman Landing and with any park in the City it is going to be challenging, but this is more challenging because it is not in the City it is in the County. He explained things we want to do at Chapman Landing have to go through the Army Corps of Engineers and they are really busy right now.

Mayor Burge suggested putting signage up.

Public Works Director Dave Sukau replied there is signage up.

Mayor Burge explained he attended the Economic Development Committee meeting, and the Committee was happy to know that Council approved their goals and he let them know that some of the goals on economic development are very broad, they don't give specific direction and he let them know that Council is leaning on them as they are the business leaders of the community to give Council ideas.

Council President Greisen explained she wants to encourage the Economic Development Committee to let the Council know what their aspirations are or what their goals are for them.

Mayor Burge explained over the years a lot of the times you saw the budget falling into place and spending under control was because Jill was at the helm of the finances and he thinks every department head would agree that Jill oversaw how they were spending money very carefully, which was very good for the City. He explained there is a general perception of city or of governments that they're wasteful on spending and it was always nice and to know that you had someone that cared so deeply about how that money was spent and that she would question it. He stated Jill is going to be missed.

Councilor Poling stated the community is really coming together for a turf field and it is an absolutely amazing outreach on how much the community drove this funding for a turf field and just shows you how much Scappoose cares about their own. In three weeks, Scappoose raised enough money for their turf field. He is just super proud of Scappoose.

Adjournment

Mayor Burge adjourned the meeting at 8:35 pm


Mayor Scott Burge

Attest:


City Recorder Susan M. Reeves, MMC