



# SCAPPOOSE *Oregon*

MONDAY, MAY 16, 2022

CITY COUNCIL MEETING AGENDA

WORK SESSION ~ FIREWORKS DISCUSSION, 6:30PM

Regular meeting 7:00 pm

COUNCIL CHAMBERS

33568 EAST COLUMBIA AVENUE

SCAPPOOSE, OREGON 97056

ITEM AGENDA TOPIC	Action
Call to Order	
Pledge of Allegiance	
Roll Call	
Approval of the Agenda	
Public Comment ~ Items not on the agenda	
Please sign a speaker request form and turn it in to the City Recorder along with any written testimony	
1. Consent Agenda ~ May 2, 2022 City Council meeting minutes	
<u>New Business</u>	
2. CEP Applicant Presentations	
3. Cancel July 5, 2022 City Council meeting	Approval
4. Cancel August 15, 2022 City Council meeting	Approval
Announcements – information only	
5. Calendar	
6. Updates: City Manager, Police Chief, Councilors, and Mayor	
<b>Adjournment</b> PLEASE NOTE: IF YOU WOULD LIKE TO SPEAK WITH CITY STAFF ABOUT A PARTICULAR AGENDA ITEM, PLEASE CALL CITY HALL at 503-543-7146, EXT. 224, NO LATER THAN 3:00 PM ON THE DAY OF THE MEETING.	

<b>CITY OF SCAPPOOSE</b>
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## Council Action & Status Report

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**Date Submitted:** May 10, 2022

**Agenda Date Requested:** May 16, 2022

**To:** Scappoose City Council

**From:** Isaac Butman, Assistant to the City Manager

**Subject:** Fireworks

**TYPE OF ACTION REQUESTED:**

Resolution
   
  Ordinance  
 Formal Action
   
  Report Only

**ISSUE:** On July 19, 2021 Council received public comment relating to fireworks being used in Scappoose, **Exhibit A**. Following this meeting, and over the last few months, Council expressed interest in discussing Fireworks in the City.

**ANALYSIS:** The City of Scappoose Municipal Code does not prohibit Fireworks in the City of Scappoose. Section 9.12.030 adopts the State of Oregon Fireworks Law relating to the use and sale of fireworks but does not limit the use of fireworks in the city.

The use of Fireworks is regulated by the State of Oregon and the State Fire Marshal, under ORS 480.111 through 480.165, **Exhibit B**. Firework displays for the benefit of the public require a permit from the State Fire Marshal and are ultimately under the supervision of the chief of police and local fire department. The sale, use, and discharge of fireworks may be regulated by either the City or a local Fire District, ORS 480.160.

Fireworks are a complex topic. They are an American pastime, used to note some of our most important annual events namely July 4<sup>th</sup> and New Year's Eve. Fireworks are favored by a large portion of the population as a celebratory activity and are well loved and received by a large segment of the population.

Alternatively, Fireworks are also extremely dangerous in dry conditions and are the cause of many fires, burns, and other hazards. Further, the noise and light from fireworks can unnerve animals, cause harm to those with light/noise sensitivity, and can also be damaging to those with PTSD.

**Request for Council Action**

**Exhibit C** is a table showing what other comparator cities do regarding Fireworks. The response is varied. Only one of the cities examined actually bans fireworks outright. Most limit fireworks consistent with state law, either explicitly or by adopting applicable ORS's.

Fireworks are difficult to monitor and enforce. Often times, by the time law enforcement can arrive at a discharge site after a complaint is called in, the firework(s) has been used and those lighting the firework(s) are no longer present. Illegal Fireworks are illegal; however, they are still relatively easy to acquire and are used often.

It is unclear what impact would be felt from banning fireworks in the City as this would not change the difficulties relating to enforcement. Even if the sale and use of fireworks were banned in Scappoose, they could easily be obtained from the surrounding area, and the issues with enforcement would remain. Fireworks are increasingly banned in Oregon by the State Fire Marshal and local Fire Marshals due to the necessary assessment of dry conditions on an annual basis and, as the area continues to see more dry weather, it is likely that bans will continue to become more frequent.

Staff have asked the Fire District and Legal Counsel to be present tonight while Council discusses this topic.

**Request for Council Action**

## Exhibit A

simple amenities on that site make it simply ridiculous to consider. And, it would undoubtedly be unusable for a substantial part of the year.

It's not near wetland habitat: it IS wetland habitat. The Cathead idea is neither reasonable nor feasible. It could become a great area for a non-invasive nature trail, but not for a dog park.

City government makes very public statements of regard for the livability of our town.

Regarding Grabhorn again, the plan for a road through the park-to-be seems both short-sighted, unnecessary, and very detrimental to the notion of livability. The new businesses and organizations moving into Scappoose need a park that is a park for the people that will come here with them to work and live, not another thoroughfare. It certainly won't help the Dog Park and is not favored by a large portion of people who have responded to plans for it. It is also the most inconvenient and unwanted route for additional city utilities. When the new bridge on JP West was built, it included the addition of city utilities. If the Smith Road bridge were replaced to current standards, it would not only provide the same ability to route and upgrade city utilities and would also solve the issue of emergency access to that portion of town. The fire department, for example, could just make a right turn coming out of their facility. And I imagine it could cost less than the unfavored road that would take up a large portion of park property, divide it into sections, destroy a needed stand of heritage cedars, and create even more of a traffic hazard than already exists. I've seen no real consideration for that or other option and fail to see why that is the case. If the unclear real need for that unwanted road is future development, allow me to suggest that the city remind developers that taxpayers don't pay for necessities for their projects or their profit, they do! Beyond that, there are simply other choices that City Council needs to consider much more seriously. Thank you for your time.

\*\*end of letter\*\*

John Riutta, Scappoose, explained he is going to bring you something just a tad different. He

has been told in the past that there have occasionally been fireworks at these meetings. He is not going to bring them, but he is going to talk about them. He stated he and his wife were married on July 2nd and for many years they took vacations around this particular time taking advantage of the 4th of July but for the past decade or so they have not left their home over the 4th of July because they live in reasonable proximity to a number of amateur explosive enthusiasts and these folks go to great lengths possibly and go to other States in order to obtain the source of their amusement. He explained for most of the 4th of July they are treated to explosions that go on well into the night, sometimes into the following morning next morning, and they awake to find bits of exploded fireworks in their front lawns, on their vehicles, their back porch, roofs, gardens. He stated when he's talking about fireworks, he's not talking about just the annoying little ones, maybe they're a bit loud and maybe they're a bit bigger than somebody would want, but they're not maybe excessively beyond the Oregon limitation of a firework that doesn't rise more than 12 inches in the air or expanding a circle circumference more than six feet. No, he is talking about large professional aerial shells that rise higher than rooftops, that rise higher than treetops, that explode with vast spreads of 25 yards and more. He and his neighbors have found debris as far as 75 yards away from where they know they were launched. He stated for years they've put up with this, it's the 4th of July after all. They

don't want to be killjoys and they don't want to get in anyone's fun. They've put up with their daughter being terrified as she grew up and they put up with their dog being traumatized and having to be sedated and having to sit with her in the central bathroom of our home because it's the only room that doesn't have an external wall and doesn't therefore get the full force of the concussion of each explosion. But, this past 4th of July as he sat out on his back porch watching the explosions from the street adjacent to them and listening as the bits of flaming debris rained down on the trees behind their house and wondering which one of them was actually going to catch fire, he finally decided he'd had enough. He comes to Council tonight to bring to you the fact that we have a problem in Scappoose. If you go up on the hill on the 4th of July night, and sometimes if the weather is fair on New Year's Eve, you will see something that looks akin to a small professional pyrotechnics display. Now these fireworks are not available in Oregon, they are being brought in either from native land, or possibly from adjacent states. He's spoken with the local officers, they've been very professional and very friendly, and they've said that the problem they have is that it's difficult to catch the culprits in the act because they have to catch them actually igniting these fireworks and even if they did catch them, the penalty is not particularly onerous. However, in conversation, we realized that there are other things that can be levied. For instance, creating a nuisance and disturbing the peace. He explained that he formally worked in the firearms industry, so he is very familiar with the ATF and bringing these across State lines into a federal offense. It's an offense in the US Code punishable by up to a year in prison. He doesn't think that people fully understand the full ramifications of this and he's not bringing this to Council because it's simply annoying or because he's personally troubled. He would venture to say that probably more than one person in this room lives with a dog. He can't speak for cats because he's never lived with one, but he does know that fireworks absolutely terrify dogs, and the reason is because they're hearing is so much better than ours. They're not just terrified of the sound, it's the actual physical concussion through the air. They can hear fireworks going off long before we notice them. He stated the other group that's in the community, and he thinks we all wish to honor them as often as we possibly can, are Veterans. He stated we have many veterans in the community, and many are combat veterans. He stated, some are unfortunate enough to have been burdened with PTSD. He knows from many of his friends too that our veterans say that this is a very real problem and that Veterans all across the country are annually traumatized by being subjected to these amateur high explosive displays. He explained they can avoid public displays of fireworks such as the ones set off in Saint Helens, but they can't avoid having their neighbors suddenly set off Roman candles above their own homes. This is something that we need to respect. He stated he doesn't have an actual solution, but he would advise that perhaps at least an information campaign to let people know what the possible penalties of this could be, and what the possible dangers are, because we are in a drought situation again this year and any small spark could very easily trip large conflagration that could destroy a sizable portion of this town, including putting hard working people and their families out of their homes for an extended period of time. He asked Council to please consider this matter seriously and consider

trying to find a solution to it. It's gone on long enough and it does need to stop. He thanked Council very much for their time this evening.

**Consent Agenda ~ May 17, 2021 City Council meeting minutes, June 7, 2021 City Council meeting Minutes, June 21, 2021 City Council meeting minutes and appointment of Robert Backus as alternate member on the Economic Development Committee**

Councilor Poling moved, and Councilor McHugh seconded the motion to approve the Consent Agenda ~ May 17, 2021 City Council meeting minutes, June 7, 2021 City Council meeting Minutes, June 21, 2021 City Council meeting minutes and appointment of Robert Backus as alternate member on the Economic Development Committee. Motion passed (6-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Haugen, aye; Councilor Poling, aye; Councilor Lesowske, aye and Councilor McHugh, aye.

**New Business**

**Grabhorn Park ad hoc Committee Progress Report 2 GPAHC Committee Chair Cara Heinze & Co-Chair Kim Holmes-Kantrowitz**

Cara Heinze thanked Council for having her this evening to present on their findings so far. She explained everything that was discussed on Thursday night at the meeting which included some of the changes that committee members wanted to make, they were able to make them. She explained they had a public forum on July 10th and one of the committee members had suggested that they have a survey for people who attended the forum so that they can get a good idea of how they felt after they were presented with new information. They were able to add new questions, they were able to streamline some of our questions, and then several of the committee members wanted specific questions added to the survey that were not present in the fall survey. She explained it was also suggested that they allow the survey to circulate on social media for a couple days just to gain more feedback and she would say that the data that we collected was pretty consistent with the original questions. She went over her presentation.

# City Council

GPAHC Progress Report 2  
July 19th, 2021  
Revised at GPAHC 7/15/2021

## **EXHIBIT B**

### **Oregon Revised Statutes – 2021 Edition Chapter 480**

#### **FIREWORKS**

**480.111 Definitions for ORS 480.111 to 480.165.** As used in ORS 480.111 to 480.165:

(1) “Cone fountain” means a cardboard or heavy paper cone that:

(a) Contains 50 grams or less of pyrotechnic composition;

(b) If mounted on a common base with other cones having less than one-half inch of separation, results, when measured in combination with all other cones on the base, in a total pyrotechnic composition of not more than 200 grams;

(c) If mounted on a common base with other cones having at least one-half inch of separation, results, when measured in combination with all other cones on the base, in a total pyrotechnic composition of not more than 500 grams; and

(d) Upon ignition has the same effect as a cylindrical fountain.

(2) “Consumer fireworks” means:

(a) A cone fountain, a cylindrical fountain, a flitter sparkler, a ground spinner, an illuminating torch or a wheel, or a combination of two or more of those items; and

(b) Any other items, other than exempt fireworks, containing 500 grams or less of pyrotechnic composition that the State Fire Marshal recognizes by rule to be suitable for retail sale to members of the general public for individual use.

(3) “Cylindrical fountain” means a cylindrical tube that:

(a) Contains 75 grams or less of pyrotechnic composition;

(b) If mounted on a common base with other tubes having less than one-half inch of separation, results, when measured in combination with all other tubes on the base, in a total pyrotechnic composition of not more than 200 grams;

(c) If mounted on a common base with other tubes having at least one-half inch of separation, results, when measured in combination with all other tubes on the base, in a total pyrotechnic composition of not more than 500 grams;

(d) Upon ignition produces a shower of colored sparks and may produce a whistling effect; and

(e) Is provided with a means for restraining the behavior of the item, such as a spike for insertion into the ground, a wood or plastic base for placing on the ground or, if designed to be handheld, a wood or cardboard handle.

(4) “Display fireworks” means pyrotechnic devices that:

(a) Are designed for travel into the air or to project effects from a fixed position; and

(b)(A) Are classified by the United States Department of Transportation as Division 1.3 compatibility group G explosives or Division 1.4 compatibility group G explosives; or

(B) Contain more than 500 grams of pyrotechnic composition and are classified by the United States Department of Transportation as Division 1.4 compatibility group E or S explosives.

(5) “Exempt fireworks” means the following:

(a) Paper caps containing 0.25 grains or less of explosive mixture and toy guns, canes or other devices designed for firing those caps.

(b) Snakes or similar smoke-producing items containing 100 grains or less of combustible substances.

(c) Model rockets and model rocket motors that are used to propel recoverable models of rocket.

(d) Novelties and trick noisemakers.

(e) Emergency signaling devices, if used in railroad, boat, motor vehicle or other means of transportation for warning or illumination purposes.

(f) Blank cartridges of a type used:

(A) For theater or other shows;

(B) For signaling or ceremonial purposes in athletics or sports; or

(C) By the militia, an organization of war veterans or other organizations, if parading an armed color guard.

(g) Cartridges, shells or gunpowder for use in legally permitted types of firearms.

(h) Military pyrotechnic and signaling devices classified by the United States Department of Transportation as Division 1.4 compatibility group S explosives that are assigned to and in the possession of the Armed Forces of the United States, or an authorized agent of the armed forces, as inventory for use by the armed forces or agent in training active members of the armed forces in their duties.

(i) Other items that in the judgment of the State Fire Marshal do not require regulation or restrictions on sale.

(6) "Explosive mixture" means a substance arranged in a manner to allow burning in less than one second.

(7)(a) "Fireworks" means:

(A) Consumer fireworks;

(B) Display fireworks;

(C) Exempt fireworks;

(D) Pyrotechnic articles;

(E) Special effects; and

(F) Other pyrotechnic devices that:

(i) Are capable of producing audible, visual, mechanical or thermal effects through combustion, deflagration or detonation; and

(ii) Contain chemical elements and compounds that are capable of burning independently of atmospheric oxygen or contain flammable liquid mixtures or flammable gas mixtures.

(b) "Fireworks" does not mean a candle, flaming club, flaming baton or other device that is designed to keep the flame and thermal radiation in close proximity to the device.

(8) "Fireworks display" means an entertainment feature at which the public or a private group is allowed to view a display or discharge that uses or explodes display fireworks or pyrotechnic articles.

(9) "Flitter sparkler" means a narrow paper tube that:

(a) Contains five grams or less of pyrotechnic composition;

(b) Produces colored sparks upon ignition; and

(c) Is activated by igniting paper located at one end of the tube.

(10) "Ground spinner" means a small device similar to a wheel in design and effect that:

(a) Contains 20 grams or less of pyrotechnic composition;

(b) Vents from an orifice located on the side of the tube or elsewhere on the device; and

(c) When placed on the ground and ignited, spins rapidly and produces a shower of colored sparks.

(11) "Illuminating torch" means a cylindrical tube that:

(a) Contains 100 grams or less of pyrotechnic composition; and

(b) Is provided with a means for restraining the behavior of the item, such as a spike for insertion into the ground, a wood or plastic base for placing on the ground or, if designed to be handheld, a wood or cardboard handle.

(12) "Local government" has the meaning given that term in ORS 174.116.

(13)(a) "Manufacture" means to make, construct, fabricate or produce fireworks.

(b) "Manufacture" does not mean:

(A) The assembly or fabrication of sets or mechanical pieces for fireworks displays; or

(B) Actions taken within the scope of a certification for conducting fireworks displays or for a pyrotechnics operator.

(14) "Pyrotechnic articles" means devices that:

(a) Are designed for professional use;

(b) Are similar to consumer fireworks in chemical composition and construction;

(c) Contain 500 grams or less of pyrotechnic composition;

(d) Are not labeled as consumer fireworks; and

(e) Have identification numbers UN0431 or UN0432 in the United States Department of Transportation Hazardous Materials Table set forth in 49 C.F.R. 172.101 or an amendment or replacement of that identification standard recognized by the State Fire Marshal.

(15) "Pyrotechnic composition" means a mixture that is:

(a) Composed of a metal powder having a high combustion temperature and an oxidant; and

(b) Capable of an exothermic reaction that produces light, heat, smoke, sound or gas.

(16) "Pyrotechnic device" means consumer fireworks, display fireworks, pyrotechnic articles, special effects and bird and animal control devices, and other combinations or compositions of materials, that produce audible, visual, mechanical or thermal effects.

(17) "Special effects" means articles containing pyrotechnic composition that, subject to authorization from the appropriate jurisdiction, are:

(a) Manufactured, assembled, designed or discharged in connection with television, theater or motion picture productions, concerts or conference centers; or

(b) Used for commercial, industrial, educational, recreational or entertainment purposes.

(18) "Wheel" means a pyrotechnic device that:

(a) Is designed to be attached to a post or tree by means of a nail or string;

(b) Has one or more driver units or tubes, each containing not more than 60 grams of pyrotechnic composition;

(c) Contains a total of not more than 200 grams of pyrotechnic composition; and

(d) Upon ignition revolves and produces a shower of colored sparks and may produce a whistling effect. [2013 c.24 §2]

**480.120 Sale, possession and use of fireworks prohibited; exceptions; enforcement. (1)**

No person shall sell, keep or offer for sale, expose for sale, possess, use, explode or have exploded any fireworks within Oregon, except as follows:

(a) Sales by manufacturers and wholesalers to customers residing outside this state in accordance with ORS 480.156;

- (b) Sales to persons or organizations having obtained a permit from the State Fire Marshal for supervised public display;
  - (c) Sales to railroads, boats, motor vehicle or other transportation agencies, to be used for signal, warning or illumination purposes in connection with such business;
  - (d) Sale or use of blank cartridges for licensed shows or theaters or for signal or ceremonial purposes in athletics or sports;
  - (e) Experimental purposes by a manufacturer of explosives at such places where such experiments are normally conducted;
  - (f) Sale of blank cartridges for use by the militia or any organization of war veterans or other organization authorized by law to parade in public a color guard armed with firearms;
  - (g) Sale of shells, cartridges, gunpowder or explosives for use in legally permitted firearms;
  - (h) Sales of items described in ORS 480.127 to persons who possess the retail sales permit required by ORS 480.127 by a person who holds a manufacturer or wholesaler license issued pursuant to ORS 480.111 to 480.165; or
  - (i) Sales of items described in ORS 480.127 to individual members of the general public for personal use by taking direct delivery of those items at the time of sale from the holder of a retail sale permit issued pursuant to ORS 480.127.
- (2) Law enforcement officers of the state, county or municipality shall enforce the provisions of ORS 480.111 to 480.165. [Amended by 1983 c.788 §1; 1985 c.789 §1]

**480.122** [1961 c.293 §2; 1987 c.158 §106; repealed by 2015 c.57 §3]

**480.123 Use for repelling birds or other animals; permit; rules.** (1) As used in this section, “responsible charge” means ownership, a leasehold, management or authority to act as the representative of an owner, lessee or manager.

(2) The State Fire Marshal may adopt rules for the use of fireworks to repel birds or other animals.

(3) A person having responsible charge of a property may apply to the State Fire Marshal for a permit to use and explode fireworks to repel birds or other animals from the property. If the State Fire Marshal finds that the proposed use conforms with state and federal law and State Fire Marshal rules, the State Fire Marshal shall issue the permit.

(4) Notwithstanding ORS 480.120, a person having responsible charge of a property and holding a permit issued under subsection (3) of this section may purchase, possess, use and explode fireworks for the purpose of repelling birds or other animals from the property.

Properties for which permits to use and explode fireworks are issued under this section must be:

- (a) Farms;
- (b) Forests;
- (c) Waste and recycling facilities;
- (d) Airports;
- (e) Golf courses;
- (f) Properties used for the production of commercially valuable fish or seafood;
- (g) Estuaries;
- (h) Properties located outside of an incorporated city; or
- (i) Other types of properties identified by the State Fire Marshal by rule.

(5) Fireworks for use as described in this section must be purchased from a person possessing a wholesaler license issued under ORS 480.111 to 480.165.

(6) The permit holder shall store fireworks obtained under this section in accordance with any fire codes that the State Fire Marshal adopts by rule to ensure safe storage of those fireworks. When adopting storage rules, the State Fire Marshal shall consider any relevant standards for hazardous materials storage established by a national association for fire protection. A local government has concurrent authority with the State Fire Marshal to enforce State Fire Marshal storage requirements within the jurisdiction of the local government.

(7) The State Fire Marshal may revoke a permit issued under this section if the State Fire Marshal determines that the permit holder has violated state or federal law regarding fireworks, rules adopted by the State Fire Marshal or the terms and conditions of the permit.

(8) This section does not require a federal or state agency to obtain a permit under this section for activities carried out by the agency under ORS 480.124. [2015 c.57 §2]

**480.124 Use for control of predatory animals allowed.** Notwithstanding the provisions of ORS 480.111 to 480.165, fireworks may be purchased, maintained, used and exploded by federal or state agencies authorized and required by ORS 610.002 to 610.020 to eradicate and control predatory animals. Such purchase and use shall be in compliance with rules and regulations promulgated by the State Fire Marshal, with the approval of the state agencies authorized and required by ORS 610.002 to 610.020 to eradicate and control predatory animals. [1961 c.293 §3]

**480.127 Permit for retail sale of consumer fireworks; fee; rules.** (1) Any person who desires to sell consumer fireworks at retail to individual members of the general public for personal use shall apply in writing to the State Fire Marshal for a permit at least 15 days in advance of the proposed sale. The State Fire Marshal shall issue the permit only if the State Fire Marshal finds that the applicant is qualified to conduct the proposed sale and that the proposed sale will conform to the provisions of ORS 480.111 to 480.165 and any rules adopted under ORS 480.111 to 480.165. A fee may be charged for the permit. Subject to prior approval by the Oregon Department of Administrative Services and a report to the Emergency Board prior to adopting the fee, the amount of the fee shall be set by rule and shall be adjusted subsequently by the State Fire Marshal to finance the administrative expenses incurred under this section and shall be within the budget authorized by the Legislative Assembly as that budget may be modified by the Emergency Board.

(2) A retail sales permit issued under this section authorizes the sale of consumer fireworks only in the year for which the permit is issued during the period that begins on June 23 and ends on July 6 of the year for which the permit is issued.

(3) A retail sales permit holder shall store consumer fireworks in accordance with any fire codes that the State Fire Marshal adopts by rule to ensure safe storage of those fireworks. The matters that the State Fire Marshal considers when adopting storage rules for fireworks may include, but are not limited to, any United States Department of Transportation requirements relating to hazardous materials storage. [1983 c.788 §3; 1991 c.703 §14; 2013 c.24 §3]

**480.130 Permit for fireworks display; permit for wholesale sale of consumer fireworks; fee; rules.** (1) All persons, municipalities, associations or organizations or groups of individuals desiring to sell, discharge, fire off, explode or display fireworks for a public display, or to sell consumer fireworks to persons who possess the permit referred to in ORS 480.127, shall apply in writing to the State Fire Marshal for a permit at least 15 days in advance of the proposed sale or date of the display. The State Fire Marshal, upon receipt of such application, shall determine if

the proposed sale or display will conform to law and any rules promulgated thereunder. If the State Fire Marshal finds that the applicant is qualified to conduct such sale or display and that the proposed sale or display is in accordance with the law and all rules, the State Fire Marshal shall issue a permit; otherwise the State Fire Marshal shall refuse to issue it.

(2) The fee for a permit for the public display of fireworks and each permit for the sale of any fireworks shall be established by rule by the State Fire Marshal, subject to prior approval by the Oregon Department of Administrative Services and a report to the Emergency Board prior to adopting the fee, and subsequently shall be adjusted to finance the administrative expenses incurred under this section and shall be within the budget authorized by the Legislative Assembly as that budget may be modified by the Emergency Board. All fees collected shall be deposited to the credit of the State Fire Marshal Fund.

(3) Sales permits for fireworks are not valid for more than one year from date of issue. A public display permit is not valid for more than 10 days from date of issuance and may authorize only one fireworks display during that period. [Amended by 1967 c.417 §24; 1983 c.788 §6; 1985 c.789 §2; 1991 c.703 §15; 2013 c.24 §4]

**480.140 Fireworks displays to be under supervision of police and fire department chiefs or county court.** (1) Every such display held within the boundaries of any municipality shall be under the supervision of the chiefs of police and fire departments of the municipalities in which the display is to be held and shall be of such character, and so located, discharged or fired as, in the opinion of the chief of the fire department, after proper inspection, shall not be hazardous to property or endanger any person.

(2) Every such display held outside the boundaries of any municipality or fire protection district shall be under the supervision of the county court of the county in which the display is to be held and shall be of such character, and so located, discharged or fired as, in the opinion of the county court or of a county official duly authorized by the county court, after proper inspection, shall not be hazardous to property or endanger any person.

**480.150 Permits for fireworks sales or displays; rules; security.** (1) The State Fire Marshal may adopt reasonable rules for granting permits for supervised public displays or sales of fireworks by municipalities, fair associations, amusement parks, and other persons, organizations or groups of individuals. The governing body of any municipality, or of any county, may require liability insurance, or an irrevocable letter of credit issued by an insured institution as defined in ORS 706.008 or other form of indemnity deemed adequate by the municipality, or the county, from any person, in a sum not less than \$500, conditioned for payment of all damages which may be caused either to a person or property by reason of the authorized display or sale and arising from any acts of any person or agents, employees or subcontractors of the person. At the time a permit is revoked, the State Fire Marshal or approving authority may include in the revocation order a provision prohibiting the holder of the revoked permit from applying for or obtaining another such permit, for a period not to exceed three years from the revocation date, if the State Fire Marshal or approving authority finds that the circumstances of the permit holder's failure to comply with applicable sale or display statutes and regulations presented a significant fire hazard or other public safety danger.

(2) The State Fire Marshal or the approving authority of any governmental subdivision may revoke permits for display or sale of fireworks when in the opinion of the State Fire Marshal or

the approving authority the sale or display of fireworks is not in compliance with applicable statutes and regulations governing such sale or displays.

(3) Permit fees required by ORS 480.130 shall not be refunded in the event such permits are revoked. [Amended by 1967 c.417 §25; 1983 c.788 §4; 1985 c.789 §3; 1991 c.331 §72; 1997 c.631 §483; 2013 c.24 §5]

**480.152 Publication of advertisement for sale of unlawful fireworks prohibited.** (1) No person shall publish or cause to be published:

(a) Any advertisement for the sale of fireworks the use or possession of which is declared unlawful by ORS 480.111 to 480.165.

(b) Any advertisement for the sale of fireworks in any county, municipality or fire protection district that by law or ordinance has declared the sale or use of the fireworks is prohibited.

(2) Subsection (1) of this section does not apply to any advertising medium that accepts such advertising in good faith, without knowledge of the violation of law. [1985 c.789 §7; 2013 c.24 §6]

**480.154 Manufacturer or wholesaler required to maintain records of sale of fireworks; shipments to show permit number; confiscation.** (1) Each manufacturer or wholesaler of fireworks shall keep a record of all sales showing the name and address of the purchaser, the state of destination, license and permit numbers, the state and date of permit issuance and a list of the type and quantity of fireworks sold.

(2) All shipments of fireworks coming into this state must show the appropriate permit number of the addressee on the outside of the package. If the permit number is not so shown, such shipment may be confiscated by a law enforcement officer or fire protection enforcement authority having jurisdiction. [1985 c.789 §8; 2013 c.24 §7]

**480.156 Sale of fireworks to out-of-state resident without valid license or permit prohibited; seller to ascertain license or permit requirements of other states; seller's records.** (1) It is unlawful for any person to sell fireworks at wholesale to any out-of-state resident who does not possess and present to the seller for inspection at the time of sale a valid license or permit issued in the name of such out-of-state resident, if such license or permit is required to purchase, possess, transport, store, distribute, sell or otherwise deal with or use fireworks by the laws of such other state.

(2) The burden of ascertaining whether the laws of such other state require a license or permit and whether the purchaser possesses such a valid license or permit shall be entirely on the seller. Each seller shall record, in a manner prescribed by the State Fire Marshal, each sale described in this section. The record shall include the identification of type and quantity of fireworks sold, name of purchaser, state of destination, state issuing license or permit and number or other identifying description and date of issue of license or permit. [1985 c.789 §9; 2013 c.24 §8]

**480.158 Parents of minor liable for costs incurred in suppressing fires caused by use of fireworks by minor; exception.** (1) In addition to any other remedy provided by law, the parent or parents of an unemancipated minor child shall be liable for costs incurred by a public fire agency in suppressing fires caused by use of fireworks by such minor child. However, a parent who is not entitled to legal custody of the minor child at the time of the fire shall not be liable for such damages.

(2) The legal obligation of the parent or parents of an unemancipated minor child to pay damages under this section shall be limited to not more than \$5,000 payable to the same claimant, for one or more acts.

(3) When an action is brought under this section on parental responsibility for acts of their children, the parents shall be named as defendants therein and, in addition, the minor child shall be named as a defendant. The filing of an answer by the parents shall remove any requirement that a guardian ad litem be required.

(4) Nothing in subsections (1) to (3) of this section applies to foster parents. [1985 c.789 §6]

**480.160 Local regulation and effect of state law; local enforcement authority.** (1)

Nothing in ORS 480.111 to 480.165, nor in any permit issued thereunder, shall authorize the manufacture, sale, use or discharge of fireworks in any city, county or fire protection district in which such manufacture, sale, use or discharge is otherwise prohibited by law or municipal ordinance; nor shall any city, county or fire protection district authorize the sale or use of any fireworks prohibited by the provisions of ORS 480.111 to 480.165.

(2) For the purposes of enforcing ORS 480.111 to 480.165 in an area exempt under ORS 476.030 (3) within a rural fire protection district, the fire marshal, if there is one, or the fire chief of that rural fire protection district has the same enforcement authority as the State Fire Marshal.

(3) No person shall deliver or cause to be delivered into any county, municipality or rural fire protection district for the purpose of sale to individual members of the general public for personal use any consumer fireworks if the county, municipality or rural fire protection district by law or ordinance has declared that the sale or use of the consumer fireworks is prohibited.

(4) The manufacture, sale, use or discharge of fireworks may be regulated by the governing body of a rural fire protection district, subject to the following conditions:

(a) The regulation must be by ordinance adopted by the governing body of the district, after public notice and hearing, not later than January 1 of any calendar year in which regulation is to be operative.

(b) The regulation shall not be operative within the boundaries of any city that regulates such matters by city ordinance.

(c) The regulation shall not prohibit the manufacture, sale, use or discharge of fireworks the manufacture, sale, use or discharge of which is authorized by ORS 480.111 to 480.165.

(d) The regulation may not limit sales to less than five days per calendar year, and must include the five consecutive day period beginning June 30. [Amended by 1983 c.788 §7; 1985 c.789 §4; 1993 c.185 §32; 2013 c.24 §9]

**480.165 Civil penalty for fireworks law violations.** (1) In addition to any other penalty provided by law, any person who violates any provision of ORS 480.111 to 480.165, or any rule adopted by the State Fire Marshal pursuant thereto, is subject to a civil penalty imposed by the State Fire Marshal in an amount not to exceed \$500 per violation. However, an individual member of the general public who possesses fireworks of a retail value less than \$50 is not subject to a civil penalty. Each day a violation continues shall be considered a separate offense.

(2) All moneys recovered pursuant to this section shall be paid into the State Fire Marshal Fund.

(3) Civil penalties under this section shall be imposed as provided in ORS 183.745. [1991 c.856 §§2,3]

## Exhibit C

Comparator City	Code about Fireworks?	Listed as requiring a special event permit for public events?
St. Helens	8.24.050; No fireworks in parks.	Yes
Carlton	8.12.120; Adopts ORS. 8.16.040; Fireworks exempt from noise ordinance.	No
Forest Grove	92.09; Bans illegal fireworks. 91.035; Discharge of legal fireworks exempt from noise provisions July 3rd/4th and closest weekend to the 4th from 7am-11pm, and Jan 1 11pm-12:30am.	No
Junction City	Adopt ORS. Not listed in noise ordinance (not enumerated or exempted).	No
Silverton	8.04.030; Fireworks not included in the nuisance ordinance when allowed under state law. Fireworks not listed in noise ordinance (not enumerated or exempted).	Yes
Mollala	9.13.030; Outlaws illegal fireworks. Not listed in noise ordinance (not enumerated or exempted).	Maybe
Lincoln City	12.16.035; Fireworks outlawed in parks. 5.16.050; Fireworks require event permit.	Yes
Hood River	9.36.025; Limits discharge to Nov 16 - July 14. 8.09; Noise Control, generally.	Maybe. Noise permit required.
Stayton	8.04.150; Noise, not enumerated or excepted regarding fireworks.	No
Seaside	131.11; Fireworks outright prohibited.	Requires written permission of the Parks Manager for an event in a park.
King City	9.28.020; Adopts ORS.	No
Aumsville	Ord 686; Adopts ORS.	No



# SCAPPOOSE *Oregon*

1.

**MONDAY, MAY 2, 2022  
CITY COUNCIL MEETING  
Regular meeting 7:00 pm  
COUNCIL CHAMBERS  
33568 EAST COLUMBIA AVENUE  
SCAPPOOSE, OREGON 97056**

## Call to Order

Mayor Burge called the meeting to order at 7:00 p.m.

## Pledge of Allegiance

## Roll Call

Scott Burge	Mayor	Alexandra Rains	City Manager
Megan Greisen	Council President	Brian Jensen	Interim Public Safety Director
Brandon Lesowske	Councilor	Dave Sukau	Public Works Director
Peter McHugh	Councilor	Huell Whitehaus	Assistant to Public Works Director
Tyler Miller	Councilor	Isaac Butman	Assistant to the City Manager
		Susan M. Reeves	City Recorder
Peter Watts	Legal Counsel		

Remote: Councilor Josh Poling; Councilor Jeannet Santiago; and Kimberly Holmes Kantrowitz

## Approval of the Agenda

Council President Greisen moved, and Councilor Lesowske seconded the motion to approve the agenda. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye; Councilor Miller, aye; and Councilor Santiago, aye.

## Public Comment

Paul Fidrych, Scappoose, read his public comment to Council.

## 50yr Plan & Master Plans

Like many other citizens, I spent last Saturday at the Town Meeting and 50-Year Plan work sessions. Firstly, I want to say that it was a fantastic event and great to meet citizens, come together, and participate in teams during the work sessions. Great job. I have been watching the 50-year plan meetings and have read the packet information along with the Scappoose Housing Needs Analysis created by Eco Northwest. For background, I also read the 2017 Housing Needs Analysis also created by Eco Northwest. Interestingly, both plans are very similar and even come up with roughly the same conclusions on growth and land use. Of course, this makes sense, we are a small town with a limited amount of land, we would not expect wide, ultra varying changes in just 4 ½ years. Still, it is important to relook at these plans and I commend the city in doing so. At the same time, we are continuing to build houses and approve structures during the process of updating the plan, which makes sense. Work does not stop simply because the plan is being updated. As a member of the Parks and Rec Committee, we are charged with improving the city's park system for the good of the citizens. We use the 2017 Parks Master Plan as a guide to our work, it was extremely well written, outlining citizen feedback, possible amenities and potential land use that falls in line with the 2017 Housing Needs Analysis. As with the city plan, we are excited about the possibility of updating our Parks Master Plan as well. We do not expect large changes to the plan, but as with the Housing Needs Analysis, it is always a good to revisit these plans. During our last meeting Parks Meeting, it was surprising to be told by the Assistant to the City Manager that no new capital expenditures would be allowed until a Parks Master Plan is created. Basically this means no significant improvements at all to any recreational amenity. When asked the timeline of a new plan, we were told approximately 2 ½ years. Given that, if the plan outlined any improvements to be made, it would take time to work it into the budget, secure funding, create RFPs, permits, construction etc. Conservatively this means it will be over 4 years of literally no significant upgrades to Parks for our community. To put that into perspective, a freshman today would see no changes to our public spaces before they leave the community. As stated by the Assistant to the City Manager: the only changes that can be made currently are repairs and minor changes such as signage & trash cans. Needless to say, it is troubling that the city has taken this route. While the 50-year plan has not stopped city growth, permits, building etc; the potential for a new Parks Master Plan has completely stopped us in our tracks. I watched the city council meeting where halting development of parks was discussed, with one board member suggesting we do nothing and wait, stating "Failure to Plan is Planning to Fail". Well, we have a plan, the current Parks Master Plan. And we ask that we be allowed to continue to work as a group, with the city, to increase opportunities for our citizens. AKA not just "Signage & Trash Cans". When the Updated Parks Master Plan is completed, we will work to integrate it seamlessly with our efforts. As with the 50-year plan, progress must continue. I ask the Mayor and the City Council to please reconsider their proclamation of no capital expenditures for parks so that we can continue to improve recreational opportunities for all our citizens. Thank you. (End of comment)

**Consent Agenda ~ April 18, 2022 Council Work Session minutes; April 18, 2022 City Council meeting minutes; Appointment of Monica Ahlers and Ty Bailey to the Planning Commission as full members and Harlow Vernwald as Planning Commission Alternate**

Council President Greisen moved, and Councilor McHugh seconded the motion to approve the Consent Agenda ~ April 18, 2022 Council Work Session minutes; April 18, 2022 City Council meeting minutes; Appointment of Monica Ahlers and Ty Bailey to the Planning Commission as full members and Harlow Vernwald as Planning Commission Alternate. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye; Councilor Miller, aye; and Councilor Santiago, aye.

**Proclamations**

**VFW Buddy Poppies**

Mayor Burge read the VFW Buddy Poppies Proclamation.

Thank you to the VFW Post 4362 for handing out Buddy Poppies and for your service!

**National Small Business Month**

Mayor Burge read the National Small Business Month.

**National Law Enforcement Week**

Mayor Burge read the National Law Enforcement Week.

Council thanked Interim Public Safety Director Brian Jensen and staff for their work.

Interim Public Safety Director Brian Jensen explained it is nice to see City Leadership recognize the VFW, which he is a member of, and National Law Enforcement Memorial Week. He explained it is a big deal to all the men and women in law enforcement, especially in days that we have seen recently. He stated to Council thank you and he knows the Scappoose Police Department will be very happy and proud to receive this.

**National Public Works Week**

Mayor Burge read the National Public Works Week.

Council thanked Public Works Director Dave Sukau and staff for all the work they do.

**New Business**

### **Res No. 22-08: A Resolution Declaring Two Vehicles as Surplus Property**

Interim Public Safety Director Brian Jensen explained staff is requesting that Resolution No. 22-08 be passed and adopted. He explained we are requesting that three of the police vehicles be disposed of as they are no longer of use to the agency.

Councilor Lesowske stated hopefully we are able to pull some of the parts off the cars that will be reusable for potential future use to be a good steward of our dollars.

Interim Public Safety Director Brian Jensen replied yes, all the usable equipment has been removed from the vehicles and will be recycled into vehicles that we currently have or are getting outfitted.

Councilor Miller moved, and Councilor McHugh seconded the motion that Council adopt Resolution No. 22-08: A Resolution Declaring Two Vehicles as Surplus Property. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye; Councilor Miller, aye and Councilor Santiago, aye.

### **Res No. 22-07: A Resolution of the City of Scappoose Authorizing Extended Enterprise Zone Benefits for a Fourth and Fifth Year to Control Solutions, Inc., Located in the South Columbia County Enterprise Zone**

Paul Vogel, Executive Director of Columbia Economic Team, thanked Council for placing this on the agenda. He stated in light of small business week and small business month, he brought with him tonight a small business owner from Saint Helens, Mr. Kevin Wick. He has requested an extension to enterprise Zone benefits three and enterprise zone benefits that he's qualified for, the three-year standard exemption. He filed in timely manner, all the pre authorizations and the review by the State of Oregon, he's paying at 150% of annual covered wage, he's increased his employment by a minimum of 10%. He's actually increased it by 30%, 50% of which of whom are women and 30% are historically underrepresented employees. He completed the construction in 2021, investing \$1.18 million and he's requested the extension based upon the expansion and the need to diversify the business, invest in capital and diversifying into additional market channels. He's actually in the data logger business, his principal area is in monitoring and protecting the quality of vaccines. He explained Mr. Wick had the same supply chain problems that everybody else did, including microchips. He explained the pandemic invited an awful lot of competition into the industry, into the sector. He explained what he's done is reworked his business plan to move into other market channels to maintain his current level of employment and expand into other sections and so that would be the nature of his request to extend this to allow them time to capitalize and move into these diversified sectors.

Mayor Burge asked if St. Helens has already approved this?

Paul Vogel replied yes, all of the other five sponsors have authorized this.

Mayor Burge replied his opinion is if the home sponsor, which in this case is St. Helens, has already approved it that we should really support their decision on this and support it.

Councilor Lesowske stated to Mr. Wick he appreciates him coming and presenting with us tonight and looking at the extension of the enterprise zone. He stated in the resolution, he noticed that it indicates the control solution is required to pay employees wages and benefits at the average annual covered payroll. He asked could you explain why it is a requirement rather than a practice or something that the business does to meet those for their employees on their own.

Paul Vogel replied it is in the resolution because its Statute.

Councilor Lesowske replied thank you for the clarification, he appreciates that.

Councilor McHugh moved, and Council President Greisen seconded the motion that Council adopt Resolution No. 22-07: A Resolution of the City of Scappoose Authorizing Extended Enterprise Zone Benefits for a Fourth and Fifth Year to Control Solutions, Inc., Located in the South Columbia County Enterprise Zone. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye; Councilor Miller, aye; and Councilor Santiago, aye.

### **Follow up on ARPA Funds ~ Habitat for Humanity**

Jim Horn explained when we last met, Council wanted them to look into other various municipalities and city councils and whatnot that had made decisions to grant ARPA funds to local Habitat for Humanity. He explained Jennifer from Habitat has looked into some of those, and some certain other minutes like from Lake Oswego and some agreements with Forest Grove and all, and he thinks she has submitted those as exhibits.

City Manager Rains stated those documents are in the packets.

Jennifer Anderson explained also in the packet is a graph of their income limits that she didn't include last time. She explained she knows that Councilor Miller may have been interested in deliberations, which she did have a difficult time finding the deliberations. She doesn't know if he was looking for a discussion qualified census track. She stated as she explained the last time, they met this doesn't seem to have come up as an issue with other municipalities. She explained what she has included here is actually most of the information from two projects. One is for Lake Oswego and the other is for Forest Grove. She explained the last page submitted is just a list of other cities and counties that have given money for Habitat for Humanity projects.

Jim Horn stated when you look in that packet at the American Rescue plan funding agreement between the City of Forest Grove and West Tuality Habitat for Humanity, the opening verbiage is this agreement is made and entered into between the City of Forest Grove and the West Tuality Habitat for Humanity, funding is being awarded under the ARPA category "To address negative impacts caused by the health emergency". He stated the purpose of this award is to provide funding to assist the grantee to make critical home repairs and other home repairs for low-income elderly disabled and Veteran families in Forest Grove that have been affected by COVID. He explained that kind dovetails into the present request before the Council because obviously it's for development for low-income families in the Scappoose area. He stated if you look at some of the language in the Lake Oswego minutes it states that the ad-hoc committee appointed by the Council had met twice and determined four primary priorities and determined the grant eligibility requirements which meant considering the structure outreach and application so that tourism and hospitality nonprofits and those who help all residents receive funding regardless of their grant management capacity. It also states consideration would be given to non-profit outreach to those in Lake Oswego that were well known but also doing outreach to others that could use additional funding. He stated in looking through these materials he really didn't see any mention of the QCT's, which has come up in some of our meetings. He stated again he thinks that's an example why in the final rule the QCT's were not meant to be the be-all and end-all criteria for determining eligibility. It said it was a factor you could look at but there are other factors you can look at in determining need in a community.

Councilor Lesowske asked Legal Counsel Peter Watts with this information provided does it change any of his interpretation that was shared with Council in the past.

Legal Counsel Peter Watts replied no. He explained unfortunately this doesn't come up that infrequently that he goes through various Statutes and Oregon Administrative Rules and Federal Guidance and pull-out criteria and present them to you as a Council so you can weigh legal risk and then when he looks at other jurisdictions their record is completely devoid of any findings that would explain why they're eligible so why did Lake Oswego think they were eligible. He looked to see if Lake Oswego had a qualified census tract (QCT) thinking that they probably might not and they don't and they didn't make any findings to explain why the area that was getting the grant dollars was substantially similar to a qualifying census tract. He explained he found the same minutes that Habitat for Humanity found, which didn't illustrate that it was considered. He can't explain why other lawyers do what they do, he can only speak for himself.

Council President Greisen stated to Jennifer Anderson that at the last meeting she mentioned there was some leeway with the amount they were originally asking. She asked Jennifer to remind Council of those numbers.

Jennifer Anderson replied the original ask was for \$282,000 and that would cover the off-site improvements, but it would not cover things like the system development charges (sdc's) or the building permits. She explained at the last meeting she said \$100,000 and she thinks it would

show a substantial investment by the community and she could use that to write other grants and fill in the gap.

Councilor McHugh stated he would like to point out one of the main things they are concerned about as a Council is affordable low-income housing. He stated it is really a hard thing to accommodate and if there is one entity or organization in this community that actually does provide affordable to people who need it is Habitat for Humanity and so whatever risks we might be taking he feels is probably minimal. He knows Legal Counsel Peter Watts is an outstanding attorney and he appreciates the input but he's putting it on us if they are willing to take, what he would consider pretty minimal risk, but as far as providing some support for Habitat for Humanity he thinks we should make every effort to do that, because affordable low-income housing is a big deal.

Councilor Miller asked what would be the next steps on this? Would it be to see if we first want to do it, then decide the actual amount that we are willing to give?

Councilor McHugh asked should we include the Budget Committee in this?

Mayor Burge stated we could bring them back.

City Manager Rains explained anytime we have had these items, even on a regular agenda, we still make sure the Budget Committee is aware of them if they want to join us. We are making sure they are still staying up to date on when this is being discussed. She explained the Budget Committee has been providing input, but ultimately it is Council's call.

Mayor Burge stated he thinks what Councilor McHugh is asking for is to have another joint session with the Budget Committee on the funds.

Councilor Lesowske stated just to confirm there will be no decision made tonight at this particular juncture in regards to the dollars being released in his understanding. It was just an information gathering and an opportunity for Habit to report back their findings, which they have done a great job in providing what we have asked of them. He stated as a group as we move forward with ARPA distribution, we would take this into consideration based on their request and review. He explained depending on if we have a work session or just bringing the ARPA requests to Council, is yet to be determined, is his understanding.

City Manager Rains replied yes, we'd certainly bring this back at a later time and we will make sure that all of the Budget Committee members are invited and know that this is up for discussion.

Mayor Burge stated what we probably should do is another short work session with the Budget Committee.

Councilor McHugh stated if we can't vote on something maybe we have some sort of consensus that we feel that ARPA funds can be used to support Habitat for Humanity. He asked if there is something wrong with doing some sort of consensus or poll? He stated really that Habitat needs to know are we supporting them or not.

Mayor Burge asked if anyone is opposed to believing ARPA funds can be used for Habitat for Humanity based on the information Council was provided.

Councilor Lesowske replied he is neither in approval or opposing it. He still needs more time to review the information before he can make a decision.

Councilor Poling explained he concurs with Councilor Lesowske. He explained he thinks this would be a great use for ARPA funds but he still has to take into consideration obviously legal risk and so he is still on the fence.

Councilor Miller stated the only thing that is a little concerning for him is they don't really have a deadline yet for when they are going to decide how the ARPA funds are going to be used. He stated until we have a list or decide on the various things that qualify or that we actually want to move to maybe a next round or something, it is kind of hard to say and the amounts that each applicants wants to receive also, it seems like it would make a lot of sense if we had a deadline on this and we decide the different qualifying distributions that could occur and then we sit down with the Budget Committee, like Councilor McHugh is getting at, then we decide.

Council President Greisen explained what she is hearing from City Manager Rains is the Budget Committee has been invited. She stated we can ask again and if they come, they come and if they don't, they don't, either way the decision is up to us. She does agree with Councilor Miller that it is very difficult to say put this money here or this amount here when we don't have a big picture of all the projects that we are looking at. She explained that she is fine that some money is continued to be held on to.

City Manager Rains stated she thinks what they found was every single time they spoke about this that it seemed like there wasn't a lot of progress being made because we had so many different items to cover and there had been a request to pull some of these items out and talk about them separate and that is why we are doing this. She explained we have actually planned on having another work session soon with the Budget Committee being invited where we would sort of revisit the remaining amount of money and the remaining requests and what you all thought about the requests. She explained these were simply per your request, sort of deep dives into a couple of them so you could better understand what it was and then we would go back to that larger discussion with that bigger list.

Council President Greisen is in favor of keeping this one on the list.

Councilor McHugh asked what additional information would the Council need to make a decision on whether we support Habitat for Humanity with ARPA funds or not?

Councilor Lesowske stated he would like to review the documents that were provided in a little bit more depth. He can also reach out to legal counsel for additional information. He would also like to speak to members of the community to ensure that that's something they are interested in.

Councilor McHugh asked Legal Counsel Peter Watts what is our liability here, what could happen to us in the worst-case scenario?

Legal Counsel Peter Watts replied we would have to return the funds. He stated Habitat for Humanity is a beloved organization by a lot of people. He stated how hard would we be pressed if it came up, he can't speak to that. He just kind of has to take the Treasury guidance as it is and then inform Council. He stated of all the projects we've looked at, given the household income here, given the fact that Scappoose wasn't hit hard by COVID, as compared to counties to the east of us and counties in Southern Oregon, given our relatively high household income third highest in the state, reportedly actually higher than the city of Lake Oswego's. He stated he really wishes he could say this program's wide open and you can spend it however you want. He explained it is very important, in his opinion, particularly during times when there's not a lot of trust in government, that governments go through this sort of thoughtful exercise. He is glad that you are doing that and that you're giving Habitat the opportunity to make their case and that you will make the best decision you can based on all the facts in front of you, he is sure of that.

Councilor Poling stated he thinks for him, it comes down to this would be a great use of funds but his concern for is also what Peter said and really comes down to, you know, if worst case scenario if they came back and said those funds are not for that use and we've already spent that money, plus we'd also be out the amount of money that we would have got from ARPA funds. He stated not saying that that will happen but that is the risk that we are putting out there. Whether that's a 1% risk, a 10% risk, whatever it is, that's my concern.

Mayor Burge stated he is going to assume that we're going to bring this back and maybe we can do a work session and invite the Budget committee, just on this issue so that we can get that input from the Budget Committee. He stated why don't we get this one out of the way first before we start going back to others.

Councilor Santiago before the decision is made to bring on the Budget Committee, and this is just her personal thought, would it be a good idea for the Council to kind of brainstorm with the city attorney if possible. She would like to see for herself visually, the verbiage more clearly and sitting down and maybe brainstorming and possibly look at putting a few items into the pipeline and just having that initial small list and really looking into the regulation and really dissecting. She explained she does this on a daily basis. This would make sure that we are following the regulations from the Government and see if there's any way how we can either document or brainstorm or be creative on how we document and use the funds in order for us to be covered and that's why I said to have the attorney there.

Council President Greisen explained she would like to look at all of the applications at once, not just this one, with the Budget Committee.

Mayor Burge stated why don't we do a full hour work session on the ARPA funds.

Councilor Miller thanked staff from Habitat for Humanity for all the information they provided that he had asked for. He stated for him it was very helpful and he thinks this is a topic that needs to go to our work session and he thinks that at the work session is the time for the Council members to advocate for the things that they feel strongly about.

City Manager Rains explained we will look at the agendas, as per usual they're pretty full, but we will get it on there as soon as we can.

Council thanked Habitat for Humanity for their time.

**Res No. 22-09: A Resolution Authorizing the City of Scappoose to Enter into Grant Agreements with the Oregon Business Development Department for Infrastructure Funding**

City Manager Alexandra Rains explained we finally have agreements in hand that would secure the funding of \$10 million that we were able to acquire because of Senator Johnson. She explained we are just looking for permission to sign those agreements

Public Works Director Dave Sukau explained this is a great opportunity for the City to catch up on infrastructure projects that were not even on the horizon until this funding became available to us.

Assistant to Public Works Director Huell Whitehaus stated this is the largest grant amount that the City has received in one swoop that I think any of us know of or can recall.

Mayor Burge replied that's probably true.

Councilor Lesowske moved, and Councilor Santiago seconded the motion that Council adopt Resolution No. 22-09: A Resolution Authorizing the City of Scappoose to Enter into Grant Agreements with the Oregon Business Development Department for Infrastructure Funding. Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye; Councilor Miller, aye; and Councilor Santiago, aye.

**Peace Candle Rehabilitation**

Assistant to the City Manager Isaac Butman went over the data briefly. He explained we wanted to make sure to catch both newsletters and allow people the maximum amount of time to respond. We received 1,394 responses, which is 17.4% of the population, giving us a very

robust sample size. He explained last time he was here talking to Council about the peace candle was in February and you asked that we reach out to the public to see what they thought about the colors. Along with that, we also reached out to the developer, the actual owner of the candle site. As a reminder, we only have an easement for maintenance of the candle. He explained their colors were priority choices of off white, yellow and red. He explained in the data addendum, you'll see some tables, he'd like to draw Council's attention to the first one, which is the table that shows the counts of color choice or various portions of the population. Red was the most popular at 52%, off white was the next at 42%, and yellow was the third choice at 6%. He explained what you would need to decide on is essentially the whole package, which is color, potentially lighting if you choose off-white, and signage on the side of the candle. He explained it seems to him that the community is liking keeping the candle the way that it was, keeping it historically accurate so he would propose not changing the signage too much on the candle.

Council President Greisen stated that no matter what decision they make someone's not going to be happy, but that it is acknowledged that we did take the time to put out a survey and ask the community and to some people this candle means nothing and some people this candle means everything. We are being thoughtful and mindful of this decision and the impact that it has on our community.

Councilor Miller is in line with the winning survey color which is red and the context for his is that he grew up here and he loved the red barn. Keeping the candle red to him is just a piece of history and he thinks keeping red is important.

Councilor McHugh stated he likes red.

Councilor Lesowske stated we asked for the people's response and the people's response was red, so he will follow within their footsteps. He asked for clarification, if it was off-white and we did have a lighting system we could choose to have it as red as part of that lighting system by illuminating it to be red, but he thinks people are indicating the paint color here.

Councilor Poling stated he agrees with the citizens, as he was personally leaning towards red himself.

Councilor Santiago explained she took the survey and chose red. She also agrees with Council that the community chose red and she thinks we should honor that.

Council President Greisen moved, and Councilor Miller seconded the motion that Council direct Staff to proceed with rehabilitation of the Peace Candle using the following design elements: paint the Candle red; with clear or white up lighting and keep the basic current signage that is painted on the candle.

Councilor McHugh asked if Council will be approving the final welcome to Scappoose sign?

Assistant to the City Manager Isaac Butman replied yes, he can bring it back. He explained it is very significantly similar, it is just basically repainted.

Mayor Burge asked if there is going to be anything at the candle location that talks about the history?

Assistant to the City Manager Isaac Butman replied yes, there will be a sign that talks about the history.

Public Works Director Sukau asked as we pick red, that leads to a whole selection of things for paint. He asked Council if they have a vision of what that red might look like?

Mayor Burge stated he would try to make it as close to what it was.

Council President Greisen replied she prefers a matte not a shine.

The general consensus of Council was a paint color as close to the current red, when it was new.

Motion passed (7-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Poling, aye; Councilor Lesowske, aye; Councilor McHugh, aye; Councilor Miller, aye; and Councilor Santiago, aye.

### **Announcements – information only**

#### **Calendar**

Mayor Burge went over the calendar.

#### **Updates: City Manager, Police Department, Councilors, and Mayor**

City Manager Rains stated she just wanted to thank all the members of staff that helped set up the Annual Town Meeting, as they put a lot of work into that and she thinks it turned out really well. She also thanked all the members of Council for attending as well.

Public Works Director Sukau explained as most of you know we just came off of what he believes is the highest record rainfall in the month of April. He explained they are doing their best to keep up with the parks, but right now mowing is virtually impossible.

Councilor Poling thanked everyone who went to the Annual Town Meeting, including all the citizens that were involved. He thought it went very well. He thanked staff for all their hard work.

Councilor Santiago stated she is so sorry she missed the Annual Town Meeting.

Councilor Miller thanked staff and all City Council for attending the Annual Town Meeting. He stated it was really awesome to see all the participation.

Council President Greisen stated there were several proclamations this evening, but this week is also recognized as teacher appreciation week and yesterday, the 1<sup>st</sup> was actually principals' day and she just wanted to thank everyone who engages with our youth. She thanked the local small businesses. She is really grateful for the Public Works Department. She stated literally they keep our City functioning, so thank you. She stated local law enforcement week and then the VFW was here tonight and these are literally citizens that put their life on the line for us, and she appreciates it, so thank you. She stated the Annual Town Meeting is always such a pleasure to engage with the citizens, and as Councilor Miller said just their engaging conversations about what they want Scappoose to be and what its like was very humbling and exciting. She explained this weekend she was able to attend the High School play of You're a good man Charlie Brown. They took their kids, and they loved it and it is just so amazing that high schoolers can do such great amazing things and that we're raising and fostering that in our community. She explained the Grant Watts Parent Organization auction closed this week and she just wanted to thank the community, as they raised over \$20,000 for their school, which is great. She stated in regard to our Parks Master Plan she would say personally and she doesn't know if she is sharing this with other Councilors but she thinks the idea of we will never or not address any sort of improvements in a park until that master plan is revamped is, just in her opinion, is not the reality. She stated they have never made an executive decision up there to do that. She stated obviously they won't be making huge investments in something that we are not sure about if we don't have a plan. She stated as they have mentioned that plan was created by an intern at the time and it is a great starting point, but things evolve and change and we're at the point where we need some more hard concrete numbers that are a little more realistic in order to apply for grants and make strategic decisions and budget for parks. She just wanted to clarify that personally she is a supporter of parks and the improvements in them and she thinks that people up here feel the same way.

Councilor Lesowske explained two weeks ago he had the opportunity on Earth Day to go down to Chapman Landing and volunteer some time in doing a beautification of the space down there. One of the things that he most enjoyed about that time is just having the opportunity to have a vision of what that asset will provide to our Community as an anchor, as a connecting spot for individuals to come and connect with nature and with each other. He is really excited on our master plan as we move forward to ensure that we create a space that is accessible, safe and utilized for all ages of our Community members. He wanted to thank both the Scappoose Bay Watershed and our Parks and Rec Committee for organizing, not only the litter clean up or the beautification of that space, but also other events within the community, a scavenger hunt,

for families and or individuals to go and see our current parks and engage with them. He also wants to echo everyone's response into this weekend's Annual Town Meeting, as it is always a great function and it's always great to see new faces, but also other reoccurring faces that continue to be engaged within our community. It shows that people are extremely passionate about where we are heading and as elected officials, he thinks it's such an important thing that we represent the voice of the of the folks that elected us and put us into these positions. He stated it was a great turn out, great way to host. He thanked City staff for all their participation and setting up and being able to launch this in person event once again for us.

Councilor McHugh stated he would like to second everything Councilor Lesowske said about Earth Day. He didn't participate, but he heard good reports, and was very pleased. He really likes the emphasis in our newsletter that we're getting on new businesses. He thinks that's really neat, as often as we can do that he thinks it really pays off and gives a little shout out to some of the new businesses in the area. He stated it probably doesn't even have to be new businesses, it could just be small businesses in our community. He thought the last newsletter was really well done. He stated nice job everybody on the Annual Town Meeting. He appreciates everybody's work and thinks it went very well. He stated regarding Paul Fidrych's comment at the beginning of the meeting, he thinks there's a piece of information missing there or misunderstanding. He stated we have talked about parks and rec over and over again, we've talked about right in this meeting here or some of our meetings maybe doing the pickleball courts and instead of using ARPA funds we'll use funds from the operating budget. So he thinks there's a piece of information that was missing there that Paul was saying that there's no funds at all to be used, because he thinks that we have talked about using funds and we've had a general consensus on doing that. He stated we can't put things on hold indefinitely.

Mayor Burge explained he was going to say in regard to the master plan you go forward with the plan you have, not the plan you want or working on because that plan's currently in place. He thinks there's just a miscommunication there. He thinks the desire from the Council is that we move forward on updating the master plan. He thinks the Council's desire is to see that updated and the biggest problem is that if it's not in the master plan, it makes more difficult to get a grant. Sure.

City Manager Rains replied she thinks adding things to the master plan for that reason helps a lot, like having updated numbers, when you're going for grants is helpful. She thinks there is a lot of really good background information in the plan that we can certainly use and push into the new plan. You could use the starting off point, but we have acquired new properties since then. We did a separate little master plan on the Vista property. We could talk about maybe incorporating some of that even into this plan. There has just been things that have happened since then that could be updated.

Mayor Burge talked about the Annual Town Meeting and how great it was. He explained you have people that come up to you and want to talk about a subject that you weren't even thinking about. He stated besides all the technical stuff that we got done in the community coming together to plan the future, which is fantastic, those individual conversations I think

were equally as fantastic about the meeting. He thanked everyone for their efforts during the Annual Town Meeting.

**Adjournment**

Mayor Burge adjourned the meeting at 8:27pm.

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Mayor Scott Burge

Attest:

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City Recorder Susan M. Reeves, MMC

DRAFT



## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Amani Center (Columbia County Child Abuse Assessment Program)
<b>Project Title:</b>	Amani Center Children's Advocacy Center Server Upgrade/Update
<b>Amount Requested:</b>	\$5000

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other <b>If other, describe:</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">93-1295275</div>
	<b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 5px;"> <p>The Amani Center provides forensic child abuse interviews and medical assessments, as well as follow up and referral support, for children and families who may have been impacted by abuse or neglect, with the primary goal of providing quality, local, responsive evaluative services to every child, aged 0-18, who may need our services, in Columbia County.</p> </div>

Authorized Signer	
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Project Contact (If different than authorized signer)	
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Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

The Amani Center provides Child Abuse Forensic Evaluations and Family Support Services for victimized children in Scappoose and Columbia County, ensuring that alleged child abuse victims in Columbia County are provided with quality, trauma-informed medical and forensic assessment/intervention and support services in a secure, timely and developmentally appropriate manner. Outside of the recent years impacted by the Covid-19 pandemic, the number of requests for the Center's assessment/treatment services had continued to increase each year, more than doubling from 2015 to 2019. As we exit the pandemic, service needs are, again, on the rise as more children are referred to the Amani Center for assessment needs and families are supported through systems navigation, follow up services, and continued access to Amani Center staff through the investigative process.

The importance of our assessment team, is crucial to the victim, their caregivers and our community partners. Our team is integral to the physical and emotional welfare of the child. The City of Scappoose has a 5.7% higher rate of people under the age of 18 years than Columbia County's average (per 2020 census). Last year, nearly 16% of the clients served by the Amani Center were residents of Scappoose and/or victimized in Scappoose. Additionally, 15% of the total services provided by the Amani Center went to children and families from Scappoose. In 2021, we provided 149 assessment services, with 20 of those from Scappoose.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

The Amani Center is requesting grant funding to support a critical upgrade to our aging server. The anticipated life-span of our current server is less than a year and its current capability is slow and inefficient. Our on-site computer server is used to support safe storage and transmission of our assessment findings, forensic interview recordings, medical exams and DMP reviews, all recordings and reports, vital client records, case documentation, as well as other agency information, in a HIPAA compliant manner. The server coordinates all of our direct service operations such as connecting to critical equipment like our Cortex Flo camera and I-Record forensic interview recording systems. It also manages the internet allowing access our client management database to record client case data, as well as our e-mail server where we receive referrals and communicate with investigative partners in our MDT. It is critical for records distribution, MDT coordination and victim advocacy. Without a functioning server our operations would grind to a halt.

In addition to supporting our client services, our server supports our administrative staff and operational functions as well. Although many of our administrative software and platforms are housed in the cloud, administrative staff need to access these tools to support daily operations (i.e. email, bookingkeeping, supporter databases), public communications (i.e. website, social media), and medical billing software. Administrative staff utilize the server to operate within HIPAA guidelines, as some administrative functions require accessing private client and donor data. An effective and efficient server will support all Amani Center employees in productivity, security and workflow.

With new clients added to our server storage every year, capacity is continually challenged. Our medical and forensic assessment records are held nearly indefinitely. The statute of limitations in Oregon varies by crime, but often our records relate to types of crime where, because the child was under 18 at the time of the crime, the statute of limitations lasts until that child is 30 years old. These records need to be preserved for that length of time at minimum. The records need to remain safe and secure until if/when they are needed to be presented as evidence in court for a child or family seeking justice in cases of child maltreatment and we take that responsibility seriously.

The server equipment is quoted at \$17,888. We have received a partial grant from NCA to cover 72% of the cost of the system (in accordance with the historical 72% expense related to direct client services that NCA is allowed to offer funding for). We are requesting the balance of the server under this grant with the City of Scappoose in the amount of \$5000, and the Amani Center will fund the remainder from unrestricted funds from our organizational budget. Due to backorders on semiconductor and computer parts, it is imperative that the Amani Center place an order for this equipment as soon as possible. The \$5000 in funding will cover the reduction in unrestricted funds that the Amani Center has to provide to begin the purchasing process of this critical piece of equipment for the Center to remain fully functional and able to retain necessary records for our clients and investigative partners.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

The main task for this project is purchasing a server that best fits the Amani Center's needs, both now and into the future.

Based on current data usage and growth over the last few years the suggested server (by our IT partner More Power Tech Group) is anticipated to last approximately 7 years. The quote from More Power Tech Group (MPTG) was judiciously thought out and custom engineered in tandem with our IT team of partners, to not only meet, but exceed the IT demands at the Amani Center, tomorrow, next year, and far into the future.

Because of technology shortages around the world, the process has been started to make this purchase so that the equipment can be installed by the end of 2023 (ahead of any anticipated failure of our current server equipment). A recent NCA Equipment grant award has been received in the amount of \$12,880 with the stipulation that funds should be spent by the end of May 2022. Reimbursement for the purchase will be requested from NCA (as is standard protocol for NCA grantees in receiving funds after purchases are made so that receipts may be verified). The remaining balance (\$5008) will initially be covered by valuable unrestricted funds from the Amani Center budget. City of Scappoose CEP grant funds will offset the balance of the server purchase (up to \$5000, as awarded by City of Scappoose Council), allowing the Amani Center to fully fund this project through grant funding and retain unrestricted funds for use in other areas of organizational needs.

The remaining coordination will be with MPTG for installation of the equipment, included in the \$17,888 purchase.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

The Amani Center has established Civil Rights Policies for both Clients and Employees.

**Client Civil Rights Policy:**

The Amani Center operates its program, services and activities in compliance with federal nondiscrimination laws. No person shall, on the basis of race, color, national origin (including limited English proficiency), disability, religion, sex, gender identity, sexual orientation, or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of our programs. Not only does the Amani Center comply with federal nondiscrimination laws but a culture of inclusivity, civil rights, equality and justice is central to the efforts of our organization. All Staff members, volunteers, clients, customers and program participants are encouraged to report any violation and the Amani Center is committed to swift responsive action regarding any concern.

In addition to existing Civil Rights Policies, the Amani Center is dedicated to ensuring quality care and services to ALL clients who enter our doors. We have recently established a new Multidisciplinary Team Coordinator to assist with countywide outreach, ensuring even the most remote, vulnerable and underserved populations in our community receive equitable access to our services. Additionally, we are undergoing extensive DEI training at the board and staff level, including all levels of staff, addressing DEI, implicit bias, inclusive hiring practices, cultural competency, and the like. The Amani Center takes very seriously the fact that all persons deserve equitable and adequate care, regardless of identifying factors such as those listed above. We include socio-economic status and ability to pay in these factors as well. It is our goal to end child abuse for all children in Columbia County and Scappoose because all children have a right to live in a safe, stable and secure environment where they can learn, grow and thrive.

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

This funding will be the final piece to establish a fully grant-funded server for the Amani Center.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

The Amani Center is able to support the current City of Scappoose Council Goals, as well as sustain the community's Vision Statement.

The Amani Center is proud to be a partner with Scappoose Police Department to help keep Scappoose one of the safest communities in Oregon. Scappoose Police Department may refer any child who may have been impacted by abuse, neglect or witness to violence. The Amani Center staff work side-by-side with Scappoose Police Department, DHS and families to ensure that appropriate services are offered. Additionally, the Multidisciplinary Coordinator works with on outreach with Scappoose Police Personnel to increase collaboration with community partners in cases of child maltreatment and providing access and support for children and families who have been possible victims. Further, the Amani Center is committed to providing law enforcement a secure facility to observe forensic interviews, as well as reports and DVD recordings of interviews to further assist with investigations.

This collaborative endeavor provides law enforcement with specialized child forensic interviewing and medical examinations for their cases in a trauma-informed manner. Additionally, it contributes to reducing further trauma that child victims may experience by providing the child friendly and safe environment to collect case information and to ensure the safety of child victims, thereby supporting part of Scappoose's Vision Statement of a Caring Community where people will feel safe and can be at peace in their homes.

**7) Is there anything else you would like us to know about your project?**

This project improves the the speed and function of our server by replacing the outdated and slow one we currently have. It also provides increased capacity of our server to preserve critical medical records, victim forensic interviews and vital records & reports associated with various cases of child maltreatment. It may take years (and/or multiple disclosures) for investigators to build a case and take it to court. The preservation of these records is imperative to bring alleged offenders to trial and provide justice for children who have been impacted by abuse and neglect. It is our agency's responsibility to keep this investigative data in tact until it is needed by investigators and prosecutors, or until the statute of limitations runs out to retain this information. In either case, that could take up to 30 years of growing data that is taxing our current system and threatening its effectiveness as early as the end of 2022. In recent peak years we have served as many as 350 children, and 185 in 2021. Every child deserves closure in their case, and we want to make sure we can provide the necessary documentation for every single one of them.

Project Budget

Total Estimated Project Cost	17,888
% of Total Project Cost provided by your Organization:	less than 1%
Has the Organization received a Scappoose CEP grant for this project before?	no
If so, what year and how much?	

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

Project Rank: 1

**Proposed Project Budget: including money from other sources used for this project.**

Line Item	CEP Funds	Organization Funds	Other Funds	Total
Server	5000	8	12,880	17,888
<b>Totals:</b>	5000	8	12880	17,888

Explain sources of Other Funds	Amount	Status (Committed, Application Submitted, Potential Source, etc.)
National Children's Alliance 2022 Equipment Grant	12,888	Committed
Amani Center Unrestricted Funds	8	Committed



## Scappoose CEP Interim Project Report

**Applicant/Organization Name:** Amani Center (Columbia County Child Abuse Assessment Program)

**Project Title:** Amani Center Children's Advocacy Center – Server Upgrade/Update

**Interim Project Reporting Contact**

**Name:** Beth Pulito

**Phone:** 503-318-0568      **Title:** Development Manager

**Email:** info@amanicenter.org

<b>Street Address:</b> 1621 Columbia Blvd St. Helens, OR 97051	<b>Mailing Address (if different):</b> PO Box 1001 St. Helens, OR 97051
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**Year Funded**

**Estimated Date of Completion**

**Name of organizations that partner or collaborate on this project.**

**Estimate how many people in the community have benefited from this project to date.**

**1) Please describe how the CEP Grant has been used to date; attach photos, promotional information, brochures, project reports, or other supportive materials.**

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Beth M Pulito

Authorized Signer Name (print)

Development Manager

Title



Signature

5/2/2022

Date



## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	CASA for Children, Inc.
<b>Project Title:</b>	CASAs for Children in Foster Care in Scappoose
<b>Amount Requested:</b>	\$5,000

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other <b>If other, describe:</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">93-0923866</div> <b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 5px;"> <p>We advocate for the best interests of abused and neglected children who are in custody of the state and under the protection of the court. We dedicate our resources to recruiting, training, and supporting citizen advocates to provide quality advocacy to as many children as we can.</p> </div>

Authorized Signer	
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Project Contact (If different than authorized signer)	
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<b>Street Address:</b> <div style="border: 1px solid black; padding: 5px;">1401 NE 68th Ave, Portland, OR 97213</div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px;"></div>

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

CASA for Children's unwavering mission is advocating for the best interests of abused and neglected children in the foster care system. Our agency dedicates our resources to recruiting, training, and supporting citizen CASA volunteers (Court Appointed Special Advocates or CASAs) who help us carry out this mission and vision.

Our organization was founded in 1986 to serve Multnomah County, expanded in 1999 to Washington County, and added Columbia County in 2015. Since CASA's for Children inception, (and between all 3 counties), over 26,000 children have received support and advocacy from one of our agency's CASAs.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

A \$5,000 grant from the City of Scappoose will support our agency's FY22 goal of serving 115 children from Columbia County with a CASA, including 16 children in foster care in Scappoose. A CASA is appointed by a judge to learn a child's history, meet with the child, familiarize themselves with the birth and foster families, determine needs and best interests, and advocate for services and interventions while working toward a safe and permanent home.

In FY22, we have already exceeded our annual goal for the number of CASAs in Columbia County (goal of 50 and we currently have 57). However, the need for increased community funding, including from local city funders, is critical given the significant impacts of the pandemic and our new Columbia County pilot program. This new pilot program as of Spring 2022 will help Columbia County to serve 100% of foster youth residing in Columbia County and has received universal support from the judges in the county.

The state of Oregon mandates that every child is entitled to a CASA, and this pilot program will help us meet that mandate. The reality is, even though the state law governing CASA work states that every child in foster care is entitled to a CASA, this is what is referred to as an "unfunded" mandate meaning that CASA for Children needs private funding to allow us to serve a greater number of children.

In fact, as a result of the COVID-19 pandemic, the need is tremendously urgent. On top of the normal dire circumstances, the COVID-19 pandemic compounded the level of trauma by putting more pressure on parents than ever before and removing so many children from their safety net of supports and mandatory reporters. Many foster placements were impacted by the pandemic with families being stretched thin and not able to provide support. Additionally, most local juvenile facilities have been at capacity leaving very few options for safe and stable homes for children in need.

We have also seen both locally and nationally that cases of child abuse were more severe and extreme. Child welfare professionals are still deeply concerned and believe that numbers of child abuse reports and removals from homes will increase in a frightening way as children have more exposure to their safety nets of mandatory reporters. The current need is distressing and has profound implications for the future for youth and our community. The CASA model is proven effective at significantly improving a child's circumstances. Multiple sources of longitudinal research report that a child with a CASA has significantly better outcomes than children without.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

Timeline of project: July 1, 2022 - June 30, 2023.

While other organizations provide support and services for children in foster care, no other organizations have this unique, legal standing. CASAs are appointed to the child welfare case by a judge of the juvenile court as a full legal party to the proceeding with legal standing in the case. CASAs will work closely with community service providers, caseworkers, judges, lawyers, birth parents, and/or foster families; however, they are the only party to the case whose statutory responsibility is to investigate all relevant information about the case and advocate for the best interest of the child ensuring all relevant information is brought before the judge.

Still, in Columbia County, CASA for Children is fortunate to have amazing organizational partners who are also focused, in different ways than the CASA model, on improving the lives of those living in Columbia County, including support for children in foster care. Some of these organizations are: Irontibe, Options, Columbia County Community Health, Columbia County Childhood Trauma Informed Network and RiverCity Community Outreach.

For this current fiscal year, less than one-quarter of our agency's annual organizational budget funding comes from the state. We carry out this critical service with the support of our philanthropic and community partners, which funds three quarters of our budget. Thus, a grant from the City of Scappoose will help provide more CASAs to children in foster care - one of the most vulnerable populations in the city's community.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

CASA for Children serves youth from birth to age 18 (and in some cases to age 21), who have been removed from their families because of abuse or neglect and placed in foster care. All the children we serve, because of their circumstances, are at or below the poverty line, and qualify for the Oregon Health Plan. All were removed from their homes due to neglect, mental injury, physical abuse, sexual abuse, and/or threat of harm. The service area for our program is Multnomah, Washington, and Columbia counties in Oregon; these counties are home to about one-third of Oregon's children in foster care. During FY21 and in our tri-county service area, we advocated for 970 children in foster care. The children served by our program are approximately 66% White, 15% Black/African American, 9% Native American/Alaskan/or Hawaiian, 2% Asian, 3% multiracial, and 5% other. In FY22, our goals include being able to serve a higher percentage of children of diverse race and ethnicity, especially given that children of color in Oregon are overrepresented in the foster care system relative to their population in the state.

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

The project is expected to be completed with the proposed funding.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

The CASA model—a court-appointed volunteer advocating for the needs and best interests of a child in foster care—is proven effective at significantly improving a child’s circumstances. Multiple sources of longitudinal research report that a child with a CASA receives more of the services they need, has better outcomes in school, and is more likely to find a safe, permanent home. Research shows youth that have the benefit of a long-term relationship of trust with a CASA are likely to have better mental health, more education, and have lower rates of poverty, early parenthood, and involvement with the justice system.

The impacts from our program promote the Scappoose Vision Statement and Council Goals, including promoting a “Caring Community” and a “Connected Community”. The CASA model promotes good health, well-being, civic engagement, caring for each other, empowering youth, safety, and connection.

**7) Is there anything else you would like us to know about your project?**

At CASA for Children, our group of approximately 500 volunteers donates around 115,000 hours annually, time that would be valued at over \$2.4 million. While the philanthropic return on investment and cost savings to the State are substantial on a macro level, the impact on a single child’s life can be even more substantial. A grant from the City of Scappoose will leverage the cost savings and donated volunteer time to have an even larger impact. Children in the foster system are at a critical inflection point in their lives—having a CASA to serve their best interests can be the difference in how their life story unfolds.

Investing in CASA for Children is not only funding in the best interests of children in foster care in Scappoose, it is also investing in the future of the community of Scappoose.

Project Budget

Total Estimated Project Cost	\$261,450
% of Total Project Cost provided by your Organization:	
Has the Organization received a Scappoose CEP grant for this project before?	Yes
If so, what year and how much?	2021, \$3,394

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

Project Rank:

Proposed Project Budget: including money from other sources used for this project.

Line Item	CEP Funds	Organization Funds	Other Funds	Total
Personnel Services	4,650	54,062	181,344	
Supplies	100	3,125	3,500	
Materials	250		6,000	
Other		3,125	5,294	
<b>Totals:</b>	5,000	60,312	196,138	

Explain sources of Other Funds

	Amount	Status (Committed, Application Submitted, Potential Source, etc.)
Organization Funds: State of Oregon funding specific to Columbia County	60,312	Committed
Other Funds: A mix of local and national funding from companies and foundations including Joseph E. Weston Public Foundation of OCF-\$48,000, Ford Family Fdn-\$11,050, James & Shirley Rippey Foundation		
\$50,000, Rose E. Tucker Charitable Trust-\$15,000, Juan Young Trust-West-\$5,000, Clark Fdn-\$15,000,		
NW Natural-\$10,000, Schamp Family Fund of OCF-\$11,000, misc. event proceeds to cover balance	165,138	All committed amounts
Irwin Foundation-\$6,000, Ackley Foundation-\$25,000	31,000	Applications submitted

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge. this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Betsy Stark Miller

\_\_\_\_\_  
**Authorized Signer Name (print)**

Executive Director

\_\_\_\_\_  
**Title**



\_\_\_\_\_  
**Signature**

5/2/2022

\_\_\_\_\_  
**Date**



## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Riverside Community Outreach
<b>Project Title:</b>	Fostering Success
<b>Amount Requested:</b>	\$5,000

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other If other, describe: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">83-3839513</div>
	<b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 5px;">Riverside Community Outreach serves vulnerable children and supports families impacted by foster care in Columbia, Clatsop, and Tillamook counties.</div>

Authorized Signer	
<b>Name:</b>	Abby Olson
<b>Phone:</b>	5037403036
<b>Title:</b>	Executive Director
<b>Email:</b>	abby@riversidecommunityoutreach.org
<b>Street Address:</b> 165 N. 11th St St Helens OR 97051	<b>Mailing Address (if different):</b> PO Box 245 St Helens OR 97051

Project Contact (If different than authorized signer)	
<b>Name:</b>	
<b>Phone:</b>	
<b>Title:</b>	
<b>Email:</b>	
<b>Street Address:</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

In 2020, 192 youth spent at least one night in foster care in Columbia county due to founded cases of abuse or neglect.

RCO was born out of a need to provide safety for vulnerable children, encouragement for foster parents, and support for biological families. Currently, RCO is running multiple programs and activities as well as partnering with other organizations in the community to serve this at-risk population.

RCO provides care for vulnerable children at risk for entering the foster care system, supports foster families who are caring for children and works to empower birth families for successful reunification. RCO is here to help support vulnerable children by providing tangible needs, volunteering, and respite care. RCO also works to provide wrap-around services for families to help meet needs and to assist when children return home after spending time in foster care, and to provide resources for families to prevent removal. RCO provides these services through relationships, partnerships, and programs.

RCO has become the link for families impacted by foster care in Columbia County to the help they need.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

Fostering Success is an outreach program to empower and enrich the lives of youth impacted by foster care in Columbia, Clatsop, and Tillamook counties through recruitment, retention, reunification, prevention, and support.

The American Academy of Pediatrics states, "Mental and behavioral health is the largest unmet health need for children and teens in foster care."(2021) According to the OHA Healthy Teens Survey (2020) in Columbia County depression and suicide among youth was higher than the state average.

The National Foster Youth Institute (2021) reports that nationwide only 50% of youth who are raised in foster care will graduate from high school, and 40% of youth in foster care have educational difficulties. The National Survey of Children's Health (2016) found a greater likelihood of depression, and anxiety in youth in foster care.

These are the youth targeted by Riverside Community Outreach's (RCO) Fostering Success program. There are currently 80 foster homes in Columbia County and 13 of those reside within the Scappoose boundary. As previously stated, 192 youth spent at least one night in foster care in Columbia County in 2020.

RCO is not alone in working with this vulnerable population below are some of groups we partner with:

Fostering Love kits: provides a bag of necessities and comfort items for children and teens entering foster care. This organization houses their supplies at the RCO office.

Every Child: RCO is an affiliate organization for the statewide movement, Every Child. This movement mobilizes the community to meet the needs of foster families.

Columbia County Trauma Informed Network and Resilient Clatsop County: RCO is a member of both of these groups who are working to bring trauma informed practices to the local community.

North Coast Systems of Care Regional Executive Committee: The RCO Executive Director serves on this committee that works to remove barriers for people to access systems of care.

ODHS: Connects foster families in need with RCO

Iron Tribe: A recovery housing program in St Helens helps connect RCO resources with parents in the process of reunifying with their children.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

The Fostering Success Program is outlined below:

**Recruitment:** More foster families are needed in three different categories; general, culturally specific, and therapeutic. In order to reduce movement and trauma, strategic placements are necessary. RCO hosts a quarterly "Explore Fostering Coffee House." This program connects seasoned foster parents with prospective foster parents to share about the struggles and joys of foster parenting.

**Retention:** Foster families are a valuable resource for the ODHS Child Welfare department. These individuals care, protect, and advocate for youth. To meet the needs of youth in their home, respite care, training, and mentorship are needed. Foster Parent 's Night Out is 4 hours of respite care once a month that welcomes youth to enjoy food, games, and activities while foster parents are given a break. Trauma Informed training provides skills and strategies for foster parents for successful parenting of youth from backgrounds of abuse and neglect. Foster Parent Mentorship pairs a seasoned foster parent with a new foster parent for 4 months. During this time the seasoned foster parent walks alongside the new foster parent as they navigate through the system for the first time. Foster parents who are rested, trained, and supported are able to provide long term care for youth, limiting the need for change and further trauma.

**Reunification:** 57.8% of children in foster care were reunited with their biological families in 2019. In order for these reunifications to be successful long term, family stabilization is needed. RCO meets tangible needs for families starting over together.

**Prevention:** In September of 2019, there were 50 children who were receiving services while still able to remain in their homes in Columbia County. These families were at risk of their children needing to be removed. RCO provides support and meets tangible needs for these families.

**Support:** The foster care reimbursement rate is 60% of what is needed to raise a child. This is the amount given to foster parents to help cover the costs of the youth in their home. The USDA reports the cost of providing for teenagers is even more expensive. RCO meets tangible needs to fill the financial gap for foster families. This includes clothes, shoes, beds, baby gear, and providing scholarships for sports and camps.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

Barriers that contribute to the inequities of the community we serve are poverty, lack of access to services, bias based on race, preconceived ideas of youth in foster care, judgment for parents with open Child Welfare cases, and distance from more populated areas. To address these barriers within our organization we serve those in the poverty level, make deliveries and accommodate for travel, have an equity training program in place for our staff to identify and combat bias, serve people with open Child Welfare cases, and have expanded our services to adjacent counties. To address the barriers outside of our organization we are actively looking for opportunities to serve the underserved and increase access for minorities, and working to bring services to rural communities in which we live.

The community we serve often have a high ACEs score. ACEs (Adverse childhood experiences) are potentially traumatic events that occur in childhood. The CDC states, "ACEs are linked to chronic health problems, mental illness, and substance use problems in adolescence and adulthood. ACEs can also negatively impact education, job opportunities, and earning potential. However, ACEs can be prevented."

The Fostering Success program reduces ACEs in youth impacted by foster care in the following (but not limited to) ways:

- \*Helping to stabilize both families of origin and foster families by meeting tangible needs
- \*Provide trauma informed training to foster parents to equip them and reduce the transitions of youth
- \*Recruit strategic foster parents to provide safe and culturally appropriate homes for children and teens

**5) Will the project be completed with the proposed funding, or will future funding be necessary?**

**Please explain.**

Providing care to families impacted by foster care is an on-going need. RCO is thankful for the support of the City of Scappoose and will continue each year during the grant process to invite the city to partner with us to meet the needs of the foster care community.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

This project directly reflects a, "Caring Community." There are people in Scappoose opening their hearts and homes to youth who need a safe place to stay. There are also youth from Scappoose in homes across Columbia County. If foster parents feel seen and supported by their community, they are more likely to continue fostering for many years. This is a huge benefit to youth in the community. When safe and loving homes can't be found, children and youth need to be moved to other cities and/or counties. It is imperative to keep children and teens in their community. Not everyone is able to become a foster parent, but everyone can foster care for children and youth.

In 2020 54.7% of youth who were in foster care were reunited with their families. It is important as we look at foster care through a holistic lense to make sure we are providing support during reunification. In an effort to reduce ACE's (Adverse Childhood Experiences) we need to limit transitions. This includes children and teens returning to foster care. Being a caring community means looking after children and teens during those vulnerable times of returning to home.

Also, sometimes it is determined by Child Welfare that a family isn't experiencing abuse or neglect but poverty. For this reason RCO provides services to families with in-home safety plans and open assessments whose children have not been removed. Being a caring community also means helping families in crisis in the hopes to avoid disruption and relocation. Often many families just need a hand. Due to the relationship RCO has within the foster care community including ODHS Child Welfare and recovery programs such as Iron Tribe, we are able to provide support to children and teens in foster care, their foster parents, and their families of origin.

**7) Is there anything else you would like us to know about your project?**

Riverside Community Outreach has spent five years building relationships within the foster care community in Columbia County and the past couple of years has begun building relationships in two additional counties, Clatsop, and Tillamook. The founder and Executive Director of RCO is adopted herself, was a foster parent for 12 years, and has adopted 5 children. This firsthand experience gives her unique insight into meeting the needs of families impacted by foster care.

RCO believes in the importance of serving vulnerable children and supporting families impacted by foster care in our community, and extends an offer for the city of Scappoose to partner with us.

## Project Budget

<b>Total Estimated Project Cost</b>	\$160,000
<b>% of Total Project Cost provided by your Organization:</b>	97%
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	yes
<b>If so, what year and how much?</b>	2021 for \$2,794

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

**Project Rank:**

Proposed Project Budget: <i>including money from other sources used for this project.</i>				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
<del>Holiday Party</del>	<del>2000</del>	<del>585</del>		<del>2585</del>
Retention	\$1,000	0		\$32,000
Reunification	\$1,000	\$31,000		\$32,000
Prevention	\$1,000	\$31,000		\$32,000
Support	\$1,000	\$31,000		\$32,000
Recruitment	\$1,000			
<b>Totals:</b>	<del>2794</del> 5000	\$155,000		\$160,000

Explain sources of Other Funds	Amount	Status ( <i>Committed, Application Submitted, Potential Source, etc.</i> )
Columbia Pacific CCO	\$100,000	Application Submitted
Columbia Pacific CCO Community Wellness	\$15,000	Committed
Every Child	\$13,000	Potential Source
Fundraising Events	\$10,000	Committed
Monthly Supporters (year)	\$18,000	Committed
Yearly Business and Community Groups	\$12,000	Committed

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Abby Olson \_\_\_\_\_

**Authorized Signer Name (print)**

Executive Director \_\_\_\_\_

**Title**



\_\_\_\_\_  
**Signature**

5/2/2022 \_\_\_\_\_

**Date**



## Scappoose CEP Interim Project Report

<b>Applicant/Organization Name:</b> Riverside Community Outreach	
<b>Project Title:</b> Foster Parent Support (Acts of Kindness)	
<b>Interim Project Reporting Contact</b>	
<b>Name:</b> Abby Olson	
<b>Phone:</b> 5037403036	<b>Title:</b> Executive Director
<b>Email:</b> abby@riversidecommunityoutreach.org	
<b>Street Address:</b> 165 N. 11th St St Helens OR 97051	<b>Mailing Address (if different):</b> PO Box 245 St Helens OR 97051

<b>Year Funded</b> 2021	<b>Estimated Date of Completion</b> 5/31/2022
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<b>Name of organizations that partner or collaborate on this project.</b>	Elks Club, Fostering Love Kits, ODHS Child Welfare, Scappoose High School Leadership Club, Branches Church, Columbia River Foursquare Church
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<b>Estimate how many people in the community have benefited from this project to date.</b>	560
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<b>1) Please describe how the CEP Grant has been used to date; attach photos, promotional information, brochures, project reports, or other supportive materials.</b>
<p>RCO recieved a grant for \$2,794 for Foster Parent Support. RCO partnered with the Elks Club, Branches Church, Columbia River Foursquare Church, ODHS Child Welfare, Iron Tribe, and Scappoose High School Leadership Club to provide a drive thru party with gifts for children and teens in foster care and care packages for Foster Parents.</p> <p>RCO was also able to provide meals for new foster parents, groceries for families in quarantine due to Covid19, cards of encouragement, and flowers.</p> <p>RCO also met tangible needs requests of families for children and teens in their care for example beds, clothes and shoes, diapers and wipes, and car seats.</p> <p>The only goal RCO had hoped to achieve but didn't was being able to provide house cleaning for foster families and a weekend raffle. There wasn't enough funding for these goals. RCO hopes to provide this in the future.</p> <p>2021 Impact Report is attached at the end of this document.</p>

**2) How is this project benefitting the people of Scappoose? Please explain if more funding will be necessary to complete this project. Describe how this project is furthering and enhancing the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals.**

The more RCO is able to provide support to foster families, the better equipped they are to provide long term care for the youth in their home. When children and teens are in supportive foster homes there is less need for transition which means less trauma for kids. Providing for this vulnerable part of the community meets the "Caring Community" piece of the vision statement for the city of Scappoose.

This particular project is complete. However, caring for families impacted by foster care is an on-going need. RCO will continue to apply for grant funding yearly to give the city of Scappoose an opportunity to partner with us to meet this need.

**3) Is there anything else you would like us to know about the success or future of this project?**

RCO is very grateful for the financial support of the city of Scappoose. RCO believes it is imperative that the community continue to circle around families impacted by foster care and provide support to this part of the community. RCO has been able to provide resources, assistance, and encouragement to families thanks to your generosity.

## Interim Project Budget Reporting

**CEP Allocation:**  
 \$2794

**Project Cost To-Date:**

**Do you anticipate seeking future CEP funding for this project?**

<b>Actual Project Budget to-date: including money from other sources used for this project.</b>				
<b>Line Item</b>	<b>CEP Funds</b>	<b>Organization Funds</b>	<b>Other Funds</b>	<b>Total</b>
Holiday Party	2000	585		2585
Meals and Groceries	794	0		794
Tangible Needs	0	11831		11831
<b>Totals:</b>	2794	12416		15210

**4) Please list the total dollar amount of in-kind donations received for this project and describe these donations briefly.**

RCO brought in approximately \$30,000 in donated gifts for the holidays through our Amazon wish list, donations from the Elks club, and the Scappoose High School Leadership Club, and giving trees at 3 local churches.

**5) Please list the total number of volunteer hours used in the completion of this project, and describe the work done in these hours briefly.**

20 hours-organized and wrapped gifts, set up and tore down of event, and passed out items/gifts

# 2021 RCO Impact Report



# 2021 RCO Impact Report



## From the Director:

There are two things I love best about the work I do. The first is my front row seat to generosity. I am continually humbled and amazed at how selfless and giving people can be. I've seen people reach into their pockets and pull out money to buy gifts for children in foster care, give hours of their time to organize donated clothing, harness the power of the internet to find furniture for families in need, and make delicious meals for a front porch delivery when Covid-19 meant someone needed to quarantine.

The second is seeing the expressions of the people we get to help. The relief on a mom's face when we show up on her front doorstep with groceries, the excitement in a child's eyes when they open a gift they requested for Christmas, the smile from a teen when they receive a gift card to buy new clothes. These moments are magical, and they make the challenging days worth it.

What began as an idea in our living room has grown into a non-profit that serves families impacted by foster care in Columbia, Clatsop, and Tillamook counties. Riverside Community Outreach has become the link for families impacted by foster care in the NW section of the state of Oregon to the help they need. Through partnerships, volunteers, and programs, RCO is wrapping around families and

"Please know you, and your team make a huge difference in people's lives! Thanks for everything you all do for our families."  
ODHS Case Worker

children in new ways to provide long lasting care and sustainability.

"Just want you to know that [youth in foster care] loved her bed and bedding. She was so pleased and happy and felt special. Thank you and your team for helping to take care of our kiddos. It feels so good to deliver these items." -  
ODHS Case Worker

We can't do it without you! Your financial support is changing the lives of children and their families in our corner of Oregon. The magical moments I described above are made possible because of your investment into our community. We are so grateful for you and we hope you continue to partner with us in 2022.

A blue ink signature of Abby Olson.

Abby Olson, Executive Director

## Every Child Oregon

In 2012 a foster mom in Portland watched two little girls walk into an ODHS office with their belongings in a garbage bag. She asked the case worker what the next several hours would be like for the two girls. The picture painted for her was one of uncertainty and fear. Her heart was broken that day and she decided to do something to make the first few hours of foster care for children more bearable. This incredible woman created the first welcome box. Inside this box was a snack, a flashlight, activities to do while waiting, and a handwritten note with encouraging words. She then went on to rally the community to create more welcome boxes. The creation of welcome boxes has grown into a movement spreading across the state of Oregon.

Every Child invites the community to engage with the foster care system. The heartbeat of Every Child is the core belief that everyone has something to bring to the table to support children and teens in foster care. The Every Child movement partners with local non-profits in different counties across Oregon. As the backbone organization, these non-profits provide structure and fiscal sponsorship for the movement in each county. Riverside Community Outreach became the fiscal

Learn more about the Every Child statewide movement at: <https://everychildoregon.org/>

sponsor in 2019 for Columbia County and expanded to include Clatsop and Tillamook counties in 2020. RCO strives to bring the Every Child initiatives to life in these three counties.

### Fostering Love Kits

Imagine you are a young child going through the uncertainty and trauma of being removed from your home with only a few of your precious belongings stuffed in a garbage sack. Imagine the fear, anger, and sadness that would accompany you. The Fostering Love Kit offers hope and love to a youth entering the foster care system in the form of a duffel bag full of comfort and necessity items. These bags are meant to go with the youth on the next step(s) of their journey through the foster care system. Riverside Community Outreach partners with Fostering Love Kits to meet the needs of children and teens in foster care in Columbia County. In 2021, 75 Fostering Love Kits were made for children and teens in foster care in Columbia County.

Learn more about Fostering Love Kits at:

<https://fosteringlovekitscolumbiacountyoregon.wordpress.com/>

### Community Support:

Riverside Community Outreach is grateful for the individuals, service groups, churches, and businesses who have donated their time and resources to come alongside children and families in need. RCO could not do this important work without the support of the community.

"Thank you for the amazing coping skills tool box you put together for [child in foster care]! It is amazing and it is clear there was a lot of thought in putting it together. I so appreciate having RCO as a resource for needs like this for our kiddos and resource parents." -ODHS Case Worker

**Volunteers:** 65 mobilized to serve- volunteers sorted through clothes, shoes, and baby items at the community closet, delivered Foster Family Night In boxes to foster families, passed out new shoes and goodies at our drive-thru events, and wrapped hundreds of holiday gifts.

**Businesses:** 13 provided financial support and donated goods and services

**Churches and Community Groups:** 12 provided financial support and donated goods and services

**Individuals:** Over 350 people purchased holiday gifts valuing more than \$30,000 and 35 provided consistent financial support

**Donations:** hundreds of pieces of clothing, baby gear, furniture and household items donated to the community closet

### Kick Off Summer

In partnership with Starbucks, community service groups, and local businesses, RCO was able to provide a new pair of shoes for 256 youth in our corner of Oregon. The shoes were passed out during drive-thru events that celebrated foster families and showed our appreciation for them. Gift cards for foster parents, goody bags for kids, Papa Murphy's pizza, Super Joe's Espresso, and live music from Acoustic Flash Mob made for some great fun!

Expansion into Clatsop and Tillamook counties

An unexpected and exciting surprise in 2020 was the opportunity to serve as the backbone non-profit for the expansion of Every Child into two additional counties, doubling the number of families RCO supports. During 2021 RCO has enjoyed getting to know the families in these communities, meeting with businesses and community groups, and partnering with ODHS to launch Every Child initiatives. We are excited for what the future holds.

## My Neighbor

This online system provides a way for families to request items they need. These include (but are not limited to) groceries, furniture for new placements, diapers, pull-ups, wipes, beds, bedding, clothing, shoes, laptops to conduct virtual visits, air purifiers, educational, and extracurricular activities. The needs have grown dramatically as families have been impacted by school closures, reduced hours, and loss of jobs. In 2019, RCO met 34 tangible needs for families; this jumped to 142 needs in 2020 and to 310 in 2021.

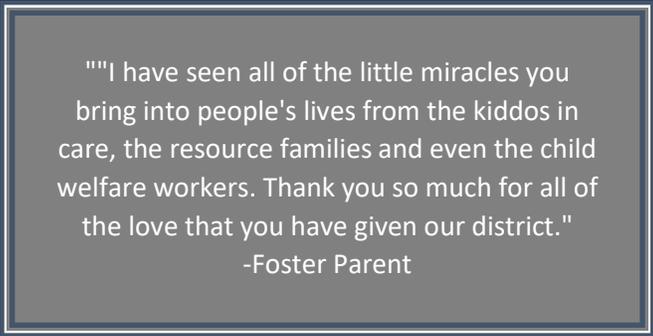
## Holiday Gifts

Thanks to the incredible generosity of individuals, community service groups, churches, and businesses, RCO was able to deliver gifts to 325 youth. These included children and teens in foster care as well as those recently reunited with their families of origin.

These gifts were selected specifically for each recipient. The gifts were passed out during a drive-thru event in each county where families received holiday wreathes, stuffed animals, warm blankets, a photo with Santa, and hot cocoa. It was a beautiful example of what can happen when the community rallies together to support vulnerable youth.

## Basket of Basics

These laundry baskets are filled with household supplies for parents entering recovery programs on the path to reunifying with their children who have been in foster care. These baskets speak encouragement and hope into the lives of the people who receive them. Delivering baskets to our partners at Iron Tribe to help parents, who are working to reunify with their children, get back on their feet is one of our favorite things to do. Reunification and Recovery is possible! In 2021 RCO made and delivered 21 baskets to help families create a fresh start.



""I have seen all of the little miracles you bring into people's lives from the kiddos in care, the resource families and even the child welfare workers. Thank you so much for all of the love that you have given our district."  
-Foster Parent

## New Building

Riverside Community Outreach is excited to have found a long-term home and space located at 1465 Columbia Blvd (next to the Columbia County Food Bank's new location) to continue their care for the community's vulnerable children and support families impacted by foster care. This building is triple the size of the current location and is in need of renovations. The renovation of the building in downtown St Helens will allow RCO not only the opportunity to store items to meet tangible needs and a headquarters for their work in NW Oregon, but also provide a safe place for children and teens in the Columbia County community. There are children in foster care in our community whose parents were in foster care and their parents were in foster care before them. There are generational cycles that keep repeating. RCO has been supporting families in crisis for several years and will continue to support families as needed. But RCO has begun to ask the question, "What if, children and teens never needed to enter foster care in the first place? What if the community could rally around our youth and provide a safe place where they would be loved, encouraged, and supported? What if there were caring and safe adults ready to hang out with children and teens and empower them to finish school, follow their dreams, and reach for the best versions of themselves?" RCO believes remodeling this building into a safe place for children and teens where they can have opportunities to hang out in a healthy space, interact with caring adults, receive help with their homework, eat yummy food, climb a rock wall, learn how to play an instrument, record in a studio, participate in open mic nights and theater camps, read books, and just be themselves will revolutionize the foster care system in our community. Instead of being trapped in generational cycles, vulnerable youth from our community will begin to believe in themselves, make good choices, and change the trajectory of their future. We are excited to begin renovations on this building in 2022.





## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Run With Neil
<b>Project Title:</b>	Run With Neil Annual Run
<b>Amount Requested:</b>	\$4,800

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other <b>If other, describe:</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">87-2277473</div> <b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 5px;">Run With Neil provides resources to Scappoose youth for mental and physical health opportunities serving Scappoose School District 1J (see map) covering an area of 92,647 square acres.</div>

Authorized Signer	
<b>Name:</b>	Matthew Hoffmann
<b>Phone:</b>	503-369-4479
<b>Title:</b>	President
<b>Email:</b>	hoffmannm@comcast.net
<b>Street Address:</b> 51751 SE 8th St Scappoose, OR 97056	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

Project Contact (If different than authorized signer)	
<b>Name:</b>	Sarah Waud-Elrod
<b>Phone:</b>	503-351-4946
<b>Title:</b>	Vice President
<b>Email:</b>	info@runwithneil.org
<b>Street Address:</b> 2190 Crestview Dr West Linn, OR 97068	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

Run With Neil provides resources to improve and support our youth's physical and mental well-being such as: creating mentorships between youth of various ages to create built in support throughout grade school, middle school and high school; financially supporting athletes through scholarships for sports registration fees and equipment needed to compete; sponsorship of athletes to participate in camps aimed at improving physical and mental health; partnering with Dam Worth It and other nonprofits to provide resources to students interested in maintaining positive mental and physical health.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

In 2021, Run With Neil partnered with the City of Scappoose to host the first iteration of a 5K/10K walk and run in conjunction with the Scappoose 100-Year Centennial events, named Run 4 Neil. Despite challenging weather conditions, 365 participants from the area participated. Providing a fun and engaging event in combination with a Scappoose community celebration helps showcase the City and draws participants from the region along with their families. Bringing people together is always good for a community, but in this case, further good is achieved by dedicating any profits from the event to worthwhile projects by Run With Neil. We fully expect registrations to exceed 500 in 2022, so with accompanying family and friends of participants, the number of people served directly or indirectly should exceed 1000. We are fortunate enough to have existing relationships within Scappoose Middle School and Scappoose High School, and this Spring we successfully launched our mentor/mentee partnerships in connection with Dam Worth It.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

The major tasks and timeline for Run With Neil 2022 are:

- 1) Coordinated with the City of Scappoose to set a date (September 10) for a community celebration/event (done).
- 2) Develop a sign-up website to attract participants (in process).
- 3) Formulate coordination and recruit event volunteers (TBA)
- 4) Secure permits/approval with the County and law enforcement to conduct the event (TBA)
- 5) Arrange for emergency services (TBA)
- 6) Secure refreshments and event memorabilia (TBA)
- 7) Arrange for event timing and start/finish setup (TBA)
- 8) Advertise the event in local and area publications (TBA)
- 9) Select the 1K, 5K and 10K courses (TBA).
- 10) Miscellaneous tasks and promotion (TBA)

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

Run With Neil is committed to advancing opportunities for students from different socioeconomic and historically underrepresented communities. As the organization grows, we will participate in a number of outreach events as part of our role as a member of the Scappoose and greater Columbia County communities. We recognize students from historically underrepresented communities have less access to holistic healthcare services, such as mental health support and advocacy, and we aim to help fill that gap through free mentorship programs and assistance with athletic and sports camp fees. Run With Neil believes organizations within our community must strive to expand equity with a more inclusive approach that embraces the experience of all youths in our community.

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

The proposed funding will help ensure a successful 2022 Run With Neil event and with good karma and participation, will hopefully stimulate a major sponsor in succeeding years to the benefit of both the City and Run With Neil.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

An annual and growing Run With Neil event done as a collaboration between and among the City, High School, and Community arguably fits nicely with all but Goal 5 (Adina Infrastructure) and the Scappoose Vision Statement.

**7) Is there anything else you would like us to know about your project?**

We very much value the support and collaboration with the City that we hope are able to continue as a legacy and memory of Neil Hoffmann, the inspiration for the 2021 Run With Neil events. Run With Neil envisions a future where young people have improved access to sport opportunities that promote their holistic well-being. Through leaning on our core values and spreading mental health awareness, we will work to ensure every athlete has the resources and skills to be their best self.

### Project Budget

<b>Total Estimated Project Cost</b>	19,800
<b>% of Total Project Cost provided by your Organization:</b>	75%
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	No
<b>If so, what year and how much?</b>	

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

<b>Project Rank:</b>	
----------------------	--

Proposed Project Budget: <i>including money from other sources used for this project.</i>				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
Website	1000	3000	--	4,000
Timing Equipment	2500	0	--	2500
Advertising	1000	1000	--	2,000
Permits	300	0	--	300
Awards/Prizes/Materials	0	5,000	--	5,000
Event Services	0	5,000	--	5,000
Miscellaneous	0	1,000	--	1,000
<b>Totals:</b>	4,800	15,000	--	19,800

Explain sources of Other Funds	Amount	Status <i>(Committed, Application Submitted, Potential Source, etc.)</i>
Registration Fees	10,000	TBA
In kind Contributions	5,000	TBA

General Certification

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

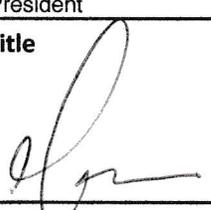
I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Matthew Hoffmann

\_\_\_\_\_  
**Authorized Signer Name (print)**

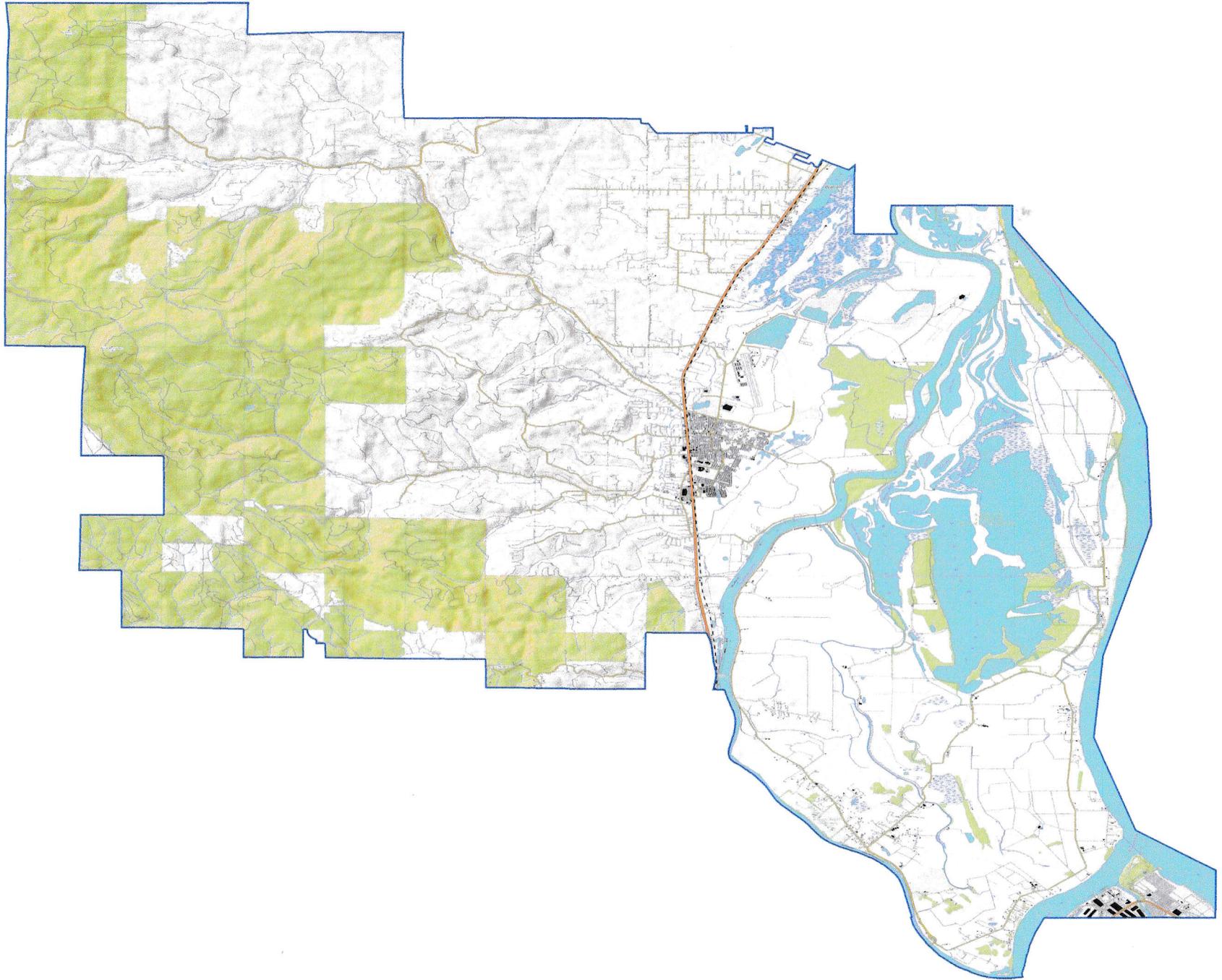
President

\_\_\_\_\_  
**Title**

  
\_\_\_\_\_  
**Signature**

4-30-2022

\_\_\_\_\_  
**Date**





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MAY 04 2022

## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Scappoose Adventist School
<b>Project Title:</b>	School Enhancement Building Project
<b>Amount Requested:</b>	\$5000

Organization Information	
<b>Organization Type:</b> <input type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other <b>If other, describe:</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">52-0643036</div> <b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 2px;">Private school K-8th grades located in Scappoose Oregon. School has been serving our community and operating continuously since ????.</div>

Authorized Signer	
<b>Name:</b>	Girlye Aguilar
<b>Phone:</b>	503*543-6939
<b>Title:</b>	Principal
<b>Email:</b>	Infor@sasonline.org
<b>Street Address:</b>	<b>Mailing Address (if different):</b>
54287 Columbia River Hwy Scappoose, OR 97056	Same

Project Contact (if different than authorized signer)	
<b>Name:</b>	
<b>Phone:</b>	<b>Title:</b>
<b>Email:</b>	
<b>Street Address:</b>	<b>Mailing Address (if different):</b>

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

Scappoose Adventist School (SAS) is an independent , co-educational day school offering a truly child-centered education program for preschool through 8th grade. We achieve high-quality results as a due in part to our dedicated teachers and staff, creative activities and interactive programs. SAS welcomes students of all backgrounds and ideals. What further distinguishes Scappoose Adventist School from other institutions is its aim to support one-on-one instruction with a more balanced 20-to-1 student-to-teacher ratio.

:

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

**PROECT DESCRIPTION:** Scappoose Adventist School is asking for a \$5000 grant to help fund our parking lot expansion project. The project will add The need to enlarge our parking lot arose out of necessity due an approximately 150% increase in student enrollment. Our enrollment rapidly grew from 26 to 78 students in the past four years. Our current school building and facilities are stretched to the maximum. Our school property is in need of significant infrastructure upgrades.

**PROLEM PROJECT RESOLVES:** Our current parking lot does not adequately accommodate the number of vehicles using the property. Tight parking areas and higher volume of volume of vehicles increases the chance of accidents and child safetu Additional parking spaces are needed for daily student drop off and pick and school programs and special events. Our project will create an additional 15 parking spaces for parents, staff and visitors.

**IMPACTED PERSONS:** Additional parking will provide a more positive experience for approximately 300 community members.

Thank you for helping us invest in the future of our children and our community.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

Major tasks include clearing and leveling the designated portion of land within the school campus which is on private property.

Estimated timeline is June through August 2022

Public benefit: Increased ease of parking and availability of spaces, Greater child safety and improved traffic flow.

We will be utilizing local community vendors and trades services for clearing, leveling, paving and painting the new parking area.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

Easing our students parent, staff and guest parking challenges fully supports our school's commitment to welcome and embrace all those who seek a private Christian education.

**5) Will the project be completed with the proposed funding, or will future funding be necessary?  
Please explain.**

Our parking lot project is estimated to cost \$15,000. We will be conducting additional fundraising to reach our goal and cover project expenses.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

We believe Scappoose Adventist School (SAS) assists Scappoose in meeting its following goals:

- Goal #1 - Develop a vibrant and diverse local economy
- Goal #2 - Enhance community livability
- Goal #3 - Keep Scappoose one of the safest communities in Oregon
- Goal #5 - Address Aging Infrastructure

SAS provides an alternative choice for parents seeking a private, Christian education for their children. This choice adds to the desirability and livability of the Scappoose community. Our teachers/student ratio of 16 to 1 increases the safety factor of our students and school campus. Our facility and grounds were built in 1932 and are in significant need of immediate and continual upgrades and improvements. Our 90 years of community partnership has allowed SAS to develop and maintain long lasting relationships, not only with our students and families but our Scappoose neighbors as well. With your financial grant we will be able to continue providing a positive environment and experience for our community.

**7) Is there anything else you would like us to know about your project?**

**Project Budget**

<b>Total Estimated Project Cost</b>	\$1.3 million
<b>% of Total Project Cost provided by your Organization:</b>	20%
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	No
<b>If so, what year and how much?</b>	NA

**If your organization is submitting more than one application, please rank this project's importance, with 1 being the most important. Each rank can only be used once.**

**Project Rank:** \_\_\_\_\_

<b>Proposed Project Budget: including money from other sources used for this project.</b>				
<b>Line Item</b>	<b>CEP Funds</b>	<b>Organization Funds</b>	<b>Other Funds</b>	<b>Total</b>
Phase 1 building expansion project	\$5000	\$10,000		\$15,000
<b>Totals:</b>				

<b>Explain sources of Other Funds</b>		<b>Amount</b>	<b>Status (Committed, Application Submitted, Potential Source, etc.)</b>
Fundraising		10,000	25%

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Girlye Zuñega-Aguilar  
Authorized Signer Name (print)

Principal  
Title

  
Signature

April 27, 2022  
Date



## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Scappoose Community and Senior Center (SCSC)
<b>Project Title:</b>	Carpet and Flooring Replacement in Lobby of main building
<b>Amount Requested:</b>	\$5,000

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other <b>If other, describe:</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">23-7151520</div>
<b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 5px;">Serving all community members, regardless of income, race, gender and social status with a special focus on seniors and community members with special needs.</div>	

Authorized Signer	
<b>Name:</b>	Kay Stuck-Werings
<b>Phone:</b>	503-543-2047
<b>Title:</b>	President, Board of Directors
<b>Email:</b>	kaystuckwerings@gmail.com
<b>Street Address:</b> <div style="border: 1px solid black; padding: 2px;">33342 SW Meadow Drive Scappoose, OR 97056</div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px;"></div>

Project Contact (If different than authorized signer)	
<b>Name:</b>	
<b>Phone:</b>	
<b>Title:</b>	
<b>Email:</b>	
<b>Street Address:</b> <div style="border: 1px solid black; height: 60px;"></div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px;"></div>

**RECEIVED**

APR 13 2022

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

1. We provide a place for people and organizations to meet and socialize.
2. We deliver Meals on Wheels to needy individuals and families in the Scappoose area.
3. Special interest and health-related classes are regularly offered.
4. Counseling is offered for concerns about Medicare, Medicaid and supplementary health insurance.
5. Our Bread Store is open 6 days a week and it provides free bread to the community with a special outreach to low income families.
6. Our Thrift Store is open 6 days a week and provides low cost resale items to the community. Families under extreme hardships are provided items at no cost.
7. BINGO two evening a week.
8. We loan wheelchairs, crutches, walkers, etc. to all community members. There is no charge for this service.
9. The Community Gardens Program is active in the Spring, Summer and Fall. It's open to everyone.
10. Our Quilting Team meets regularly. They make beautiful quilts and sell them to the community at bargain prices.
11. Keep in mind that we have NO PAID Staff. All are volunteers!

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

Carpet and flooring in the lobby of the main building needs to be replaced and upgraded. It was never properly installed. How many people will be served by completing this project? Probably in the thousands.

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

The project will be completed with this funding. Any funds remaining will be used to re-roof the Thrift Store on Dutch Canyon Road.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

GOAL 6E.....Support Senior Center

**7) Is there anything else you would like us to know about your project?**

Thank you for your support with this matter and in other tangible ways you have supported the Scappoose Community and Senior Center.

### Project Budget

<b>Total Estimated Project Cost</b>	\$5,000
<b>% of Total Project Cost provided by your Organization:</b>	0
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	no
<b>If so, what year and how much?</b>	

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

**Project Rank:**

Proposed Project Budget: <i>including money from other sources used for this project.</i>				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
Carpet, pad, installation and removal of old pad and carpet	\$5,000	0	0	\$5,000
<b>Totals:</b>				

Explain sources of Other Funds	Amount	Status ( <i>Committed, Application Submitted, Potential Source, etc.</i> )
none		

General Certification

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

KAY STUCK-WERINGS  
Authorized Signer Name (print)

PRESIDENT, BOARD OF DIRECTORS  
Title SCAPPOOSE COMMUNITY & SENIOR CITIZENS, INC.

  
Signature

April 12, 2022  
Date



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MAY 02 2022

## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Scappoose Community Club
<b>Project Title:</b>	Farmers Market Sustainability
<b>Amount Requested:</b>	\$3,000

Organization Information	
<b>Organization Type:</b> <input type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other <b>If other, describe:</b> 501c4	<b>Federal Tax ID No:</b> 93-0773464  <b>Brief description of organization:</b> Provides local produce and crafts to at the public

Authorized Signer	
<b>Name:</b>	Bill Blank
<b>Phone:</b>	503-730-7429
<b>Title:</b>	Market Manager/ VP Community Club
<b>Email:</b>	scappoosefm@gmail.com
<b>Street Address:</b>	2nd Street between Columbia Avenue and E. Olive St
<b>Mailing Address (if different):</b>	33470 Chinook Plaza 182 Scappoose, OR 97056

Project Contact (If different than authorized signer)	
<b>Name:</b>	
<b>Phone:</b>	
<b>Title:</b>	
<b>Email:</b>	
<b>Street Address:</b>	
<b>Mailing Address (if different):</b>	

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

The farmers market will be promoted and advertised with the support of this grant, and serve the local community by setting up vendors along 2nd Street. This is a public city street. This event brings community together, and overflows into other local activities at the city library, at Heritage Park, the Michael Curry Children's Fountain, skatepark, Historical Society and nearby local businesses. This is an annual event operating May thru September, under most weather conditions.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

We are open to all regardless of ethnic, racial, sexual or gender identification.

**5) Will the project be completed with the proposed funding, or will future funding be necessary?**

**Please explain.**

If approved the funding will provide support during the latter part of the season by helping us recover our initial outlay of expenses.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

We support a sustainable local economy, a caring community and connected community, and provide a space for exhibiting local pride through the commerce of local talent and business ownership.

**7) Is there anything else you would like us to know about your project?**

The Scappoose Community Club Farmers Market has been affected like others the past two to three years by the pandemic. Additionally, we are an institutional event entering our 20th year serving the community. Typically, our advertising and promotions budget would include not only a multi-media awareness campaign, but also signage and replacing necessary operational materials such as canopies, tables, chairs, etc. Under normal circumstances we break even and have a small carryover amount for the following year. The pandemic has changed this. We requesting community help to help us return to our normal operating condition. To continue operating sustainably we are sharing a snapshot of our typical operating expenses, subject to modification and cost increases. As a nonprofit we are subject to the costs inflicted by the economic circumstances.

Our advertising campaign costs may vary, but may include the following:

Screen Ads \$135/month for all 7 screens at the Scappoose 7 Cinema for a total of \$675 for five months.

Lamar Sign \$400/month for billboard advertising, or for a four month campaign the typical nonprofit charge would be in the range of \$1200+a one-time setup fee of \$500, for a total of \$1700.

Newspaper ads are by column inch for display ads. For instance, a 2 column x 5" ad typically runs about \$80 at The South County Spotlight, whereas the same ad at The Chronicle runs close to \$90 because it is included in their advertiser, other newspapers, and online. Note -- as a nonprofit we get a small discount. Total cost depends on number of ads we choose to run. This may range between \$850 to \$1000.

### Project Budget

<b>Total Estimated Project Cost</b>	\$3,000
<b>% of Total Project Cost provided by your Organization:</b>	20%
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	Yes
<b>If so, what year and how much?</b>	\$3,000

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

**Project Rank:** \_\_\_\_\_

Proposed Project Budget: <i>including money from other sources used for this project.</i>				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
Farmers Market Sustainability for operating expenses during the 2022 Season	\$3,000	\$4,500		\$7,500
Note: this will help offset costs of replacing signage, canopies, marketing & advertising as				
<b>Totals:</b>	\$3,000	\$4,500		\$7,500

Explain sources of Other Funds	Amount	Status ( <i>Committed, Application Submitted, Potential Source, etc.</i> )

General Certification

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

*Bill Blank Bill Blank*

Authorized Signer Name (print)

*Market Mgr*

Title

*Bill Blank*

Signature

*May 2, 2022*

Date



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APR 25 2022

## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Scappoose FBLA
<b>Project Title:</b>	Trip to the FBLA National Leadership Conference in Chicago!
<b>Amount Requested:</b>	\$1,000

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other If other, describe: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">93-0561782</div> <b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 5px;">FBLA helps high school students prepare for careers in business through academic competitions, leadership development, and educational programs.</div>

Authorized Signer	
<b>Name:</b>	Ryan Poster
<b>Phone:</b>	(503) 396-3595
<b>Title:</b>	Scappoose FBLA Faculty Adviser
<b>Email:</b>	rposter@scappoose.k12.or.us
<b>Street Address:</b>	<b>Mailing Address (if different):</b>
33700 SE High School Way Scappoose, OR 97056	

Project Contact (If different than authorized signer)	
<b>Name:</b>	
<b>Phone:</b>	
<b>Title:</b>	
<b>Email:</b>	
<b>Street Address:</b>	<b>Mailing Address (if different):</b>

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

FBLA provides high school students the opportunity to develop business leadership skills, it strengthens confidence in themselves and their work, helps develop their character and prepares them for useful citizenship, encourages them to practice efficient money management skills, promotes school loyalty, and helps facilitate the transition from school to work.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

Our project is actually a trip to the FBLA National Leadership Conference in Chicago. Five Scappoose High School FBLA students will be representing our school and town at this conference in June 2022, and this grant will help fund a portion of this trip to Chicago.

This project will help five students attend the conference, which has not been held in person since 2019 due to the pandemic. Over 230,000 FBLA members are active in the United States, with only 2% of those members qualifying to attend this conference in Chicago. So these five students are the best of the best!

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

There are only three major portions of this trip:

1. Lodging
2. Conference Registration
3. Airfare

This grant will allow for a portion of this trip to be covered, while the remaining part of the trip will be covered through other fundraising efforts from the five students involved in the trip.

The timeline is as follows:

April 2022: Register for Conference  
May 2022: Book Lodging & Airfare  
May/June 2022: Fundraising to help pay for the trip to Chicago.

The trip is from June 28 - July 3, 2022.

The public benefit from this project is hard to quantify but can be explained. Many of our community members were either a part of FBLA when they were in high school or knew someone who was a part of it. Scappoose FBLA has been active for over 50 years straight! One of the longest running FBLA chapters in the State of Oregon. It has a rich tradition of having some of the best and brightest students who have walked through the doors of Scappoose High School. These students have gone on to start their own businesses in town, run for political offices, attended top Ivy League schools, and raised their families back in Scappoose, Oregon. These past FBLA members often donate back to the organization that they were a part of in high school. In conclusion, FBLA serves the community it is in and makes everyone proud when these students accomplish great things on the bright stage of FBLA Nationals.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

This trip has five Scappoose FBLA members attending from all walks of life. Scappoose FBLA is all about equality, diversity and inclusion with its members. These students represent multiple different components of these areas and are always supportive of its community members who are passionate when it comes to this subject.

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

The project will not be fully funded with this grant, however, this grant will go a long way in helping us succeed in fully providing this opportunity for its members. As I write this, we are currently planning on securing more funding to assist us, in addition to this grant, to help cover the costs of this trip. We could not do it without the support of multiple efforts, such as the possibility of receiving this grant.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

I really believe this project falls under the "Lifelong Learning" goal written under the City Vision Statement. We at Scappoose High School are proud as students and educators to be a part of Scappoose, and want nothing more than to be a part of the process of making the town and its residents better for years to come. Our students are the future, and trips like this will allow them to visit places outside our Pacific Northwest and enrich their lives with experiences that they can bring back with them. These experiences will make them more rounded as students and deepen their critical thinking as humans. I am excited for my students to have this opportunity to visit the wonderful city of Chicago and learn all about its culture! As the lifelong learning goal states, our students will never stop thinking, learning and doing. And that's what we as Scappoose FBLA members promise to do.

**7) Is there anything else you would like us to know about your project?**

Thank you in advance for taking the time to read through our application. We really appreciate it and hope that you will come to a decision to help support Scappoose FBLA in our trip to Chicago this summer. Take care!

### Project Budget

<b>Total Estimated Project Cost</b>	\$7,500
<b>% of Total Project Cost provided by your Organization:</b>	85%
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	No
<b>If so, what year and how much?</b>	N/A

**If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.**

**Project Rank:**

Proposed Project Budget: <i>including money from other sources used for this project.</i>				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
Cover the costs of the following areas (flights, lodging, transportation)	\$1,000			\$1,000
Students required deposit (40% of total)			\$3,000	\$3,000
Other fundraisers/donations			\$3,000	\$3,000
Student Store profits (Scappoose High School)		\$500		\$500
<b>Totals:</b>	\$1,000	\$500	\$6,000	\$7,500

Explain sources of Other Funds	Amount	Status ( <i>Committed, Application Submitted, Potential Source, etc.</i> )
InRoads Scholarship/Donation	\$1,000	Application Submitted
GoFund me page	\$1,000	Potential Source
Business Donations (Scappoose/St. Helen's)	\$500	Potential Source
Flamingo Fundraiser	\$500	Potential Source

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Ryan Poster

**Authorized Signer Name (print)**

Teacher/Adviser

**Title**



**Signature**

4/18/2022

**Date**



## Community Enhancement Program Application

Applicant/Organization Name:	Scappoose Historical Society
Project Title:	Scappoose Holiday Light Competition
Amount Requested:	

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other If other, describe: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 5px; text-align: center;">93-0967506</div>
	<b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 5px;">Scappoose Historical society preserving past &amp; future history</div>

Authorized Signer	
Name: Janet Williams	
Phone: 971-645-3320	Title: President
Email: scappoosehistoricalsociety@gmail.com	
<b>Street Address:</b> <div style="border: 1px solid black; padding: 5px;">52432 S.E. First St. Scappoose</div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; padding: 5px;">P.O. Box 441</div>

Project Contact (If different than authorized signer)	
Name: Janet Williams	
Phone:	Title:
Email:	
<b>Street Address:</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)

The society actively collects, preserves and restores local artifacts, records, photographs and history of pioneers who built Scappoose and surrounding areas. Our members host community events and invite residents to tour the historic house and learn about the founding family and local history.

2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.

The historical society would like to sponsor a community wide holiday lighting competition. Scappoose has many recreational opportunities and amenities but has no unifying holiday event.

This project will serve the entire community bring families together for a safe and fun activity to enjoy and continue to promote camaraderie and showcase our beautiful city.

Part of this project would include additional lighting for the historic Watts house.

3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.

We anticipate late summer and early Fall marketing and advertising for implementation in November.

While this will be on private residential properties, businesses or organizations can be tied in with the opportunity to be voting ballot drop off locations.

4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.

This event can be enjoyed regardless of race, religion, political viewpoint or socio economic status.

The lighting displays can be viewed by walking, biking, vehicle, social media and available to all.

For example, we envision tour busses from assisted living facilities touring and enjoying the displays.

5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.

We anticipate completing the project with the proposed funding this year but anticipate and will pursue sponsorships in future years.

6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?

We are encouraging local citizens to explore and enjoy other neighborhoods, take pride in their city, showcase our small town personality and attract people from neighboring communities.

7) Is there anything else you would like us to know about your project?

We are excited about this project and expect an enthusiastic response from our community. In future years we would like to promote and expand the competition to businesses, nonprofit and other local organizations.

### Project Budget

Total Estimated Project Cost	5,750
% of Total Project Cost provided by your Organization:	13%
Has the Organization received a Scappoose CEP grant for this project before?	No
If so, what year and how much?	

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

Project Rank:

Proposed Project Budget: including money from other sources used for this project.				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
Prize money	17.50	250		2000
Marketing and advertising: <i>includes (newspaper, social media, printed maps posters, video, etc)</i>	2250	250		2500
Additional Watts House lighting	1,000	250		1250
<b>Totals:</b>	5,000	750		5,750

Explain sources of Other Funds	Amount	Status (Committed, Application Submitted, Potential Source, etc.)



## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Scappoose Public Library
<b>Project Title:</b>	Movies by Moonlight in Heritage Park 2022
<b>Amount Requested:</b>	\$600

Organization Information	
<b>Organization Type:</b> <input type="checkbox"/> Nonprofit 501c3 <input checked="" type="checkbox"/> Other <b>If other, describe:</b> Government	<b>Federal Tax ID No:</b> 93-0954162  <b>Brief description of organization:</b> The public library of Scappoose organized as a Special District.

Authorized Signer	
<b>Name:</b>	Jeffrey Weiss
<b>Phone:</b>	503-543-7123
<b>Title:</b>	Director
<b>Email:</b>	jweiss@scappooselibrary.org
<b>Street Address:</b> 54269 SE Second St Scappoose, OR 97056	<b>Mailing Address (if different):</b> PO Box 400 Scappoose, OR 97056

Project Contact (If different than authorized signer)	
<b>Name:</b>	
<b>Phone:</b>	
<b>Title:</b>	
<b>Email:</b>	
<b>Street Address:</b>	
<b>Mailing Address (if different):</b>	

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

Scappoose Public Library provides services to the community beyond the standard services of a public library. We provide a variety of successful, high quality community and educational programs on a weekly basis for adults and children. We provide circulating laptop computers and wireless hot spots so residents and students can access the Internet. We circulate STEM based science kits to children. We have the only meeting room in the community that Scappoose residents can use. We pursued and received an ARPA grant from the Oregon State Library to refurbish Heritage Park with new picnic tables, solar device chargers, and a new water fountain. We pursued and received an ARPA grant from the Oregon State Library to purchase equity, diversity, and inclusion books for the local public and private schools, comfort backpacks for county children at risk, and underwrite some materials for the Ready Freddy program for pre-K. We are the heart of the community.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

Movies by Moonlight in Heritage Park is an annual summer event in Scappoose which benefits the community by providing a free family event to county residents. In 2018, a Scappoose city goal had been to provide events for families in city parks, but none had been produced for at least a decade. So, beginning in 2018, every Friday night in August, Scappoose Public Library provides an outdoor family movie along with contests and family entertainment in Scappoose's Heritage Park. We typically have over 100 people attending each showing and this has become an annual event that residents expect. Scappoose Public Library is an independent special district library and is not affiliated with or funded by the city of Scappoose. The event also provides space and a method for local small nonprofit organizations to network, spread community awareness, and fundraise during the event. Pictures and publicity from previous years are included with this application. A history of these events can be found at <https://www.facebook.com/ScappooseMoviesbyMoonlight/>

Scappoose Public Library has funded this event with partial underwriting from private business and (occasional) minor funding from the city. The main support the city gives to the event is allowing use of the park. Library staff and a handful of volunteers provide all the support and staffing of the event. With COVID-19, private donations and newspaper advertising support from the Spotlight have all declined. Scappoose Public Library is 123rd in per capita funding of 143 libraries in Oregon and has 40% of the budget of St Helens library while serving about the same number of customers. Putting on this event annually is a financial and staffing burden for the library.

Scappoose Public Library would like to improve the event in 2022 by purchasing equipment for a better viewing experience and we would also like to be able to pay local entertainers to play before the films. To that end, we would like to purchase a large, 25 foot blow up screen and budget money per night for entertainment. The current screen is a 14' diagonal screen and limits the viewable range of the movie to about half the park.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

We have purchased the new screen and booked the billboard heading out of town for August using part of the PUD grant. We will need to book entertainment and movies in late May/early June once final financing is in place. We will do social media and physical advertising beginning in mid-June.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

Movies by Moonlight in Heritage Park has always been a completely free, inclusive event for everyone. It is a family event that anyone can attend for free. Like every service we provide at the library, except private use of our meeting room, Movies by Moonlight in Heritage Park is a free service.

We work hard in planning these events so that they are family friendly, but also represent a diversity of viewpoints and people. We pick films that show a diversity of people and culture. This year we will also have entertainment before the movies and we will select diverse entertainment that does not belittle or demean anyone in our community.

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

The project is always completed with current funding.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

This project helps build a caring community and local pride.

**Caring Community:** This event provides a neutral space for citizens to meet, mingle, and participate in pre-movie activities. Families meet each other. Children meet each other. New friends are made. This helps increase the neighborliness community of Scappoose. We also have booths from different Scappoose community groups at the showings so those groups have a presence in the community and can interact with the movie attendees.

**Local Pride:** Movies by Moonlight in Heritage Park is one of the few events residents can attend in Scappoose that is totally free. It is also an event that draws people from outside of the city into a city park. We are adding local entertainment before the movie this year, so attendees can have pride in their city and local talent.

Movies by Moonlight in Heritage Park also enhances community livability. Residents want things to do in their local community. In Scappoose, you usually have to drive elsewhere for those activities. This is an annual activity over several nights that people can enjoy in their hometown.

**7) Is there anything else you would like us to know about your project?**

This has been a Scappoose summer activity since 2018. It is one of the few free events in Scappoose open to all. 383 people follow the event Facebook page. The extra budget this year allows us to better promote the event, offer more activities, and improve the movie going experience. This is a popular annual event paid for by the library and local sponsors and the citizens of Scappoose look forward to it occurring every year.

### Project Budget

<b>Total Estimated Project Cost</b>	\$5700	
<b>% of Total Project Cost provided by your Organization:</b>	21%	
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	Yes	
<b>If so, what year and how much?</b>	2019, \$1566	

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

**Project Rank:**

<b>Proposed Project Budget: including money from other sources used for this project.</b>				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
4 nights movie rental costs		1200		1500
One month billboard rental			1600	1600
New movie screen			300	300
Two nights entertainment			1000	1000
One night entertainment	600			600
One night entertainment			600	600
Promotion (printing, advertising, website)			400	400
<b>Totals:</b>	600	1200	3900	5700

Explain sources of Other Funds	Amount	Status (Committed, Application Submitted, Potential Source, etc.)
Grant from Columbia River PUD	2800	Approved
Private donations	1000	Committed
Business sponsorships	1100	Potential source

General Certification

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Jeffrey Weiss

Authorized Signer Name (print)

  
Title

DIRECTOR  
Signature

5-2-22  
Date



## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Scappoose Little League
<b>Project Title:</b>	Veterans Park Little League Restoration
<b>Amount Requested:</b>	\$5,000

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other <b>If other, describe:</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">93-0849752</div> <b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 5px;">Little League is a community baseball program operated by local volunteers, and dedicated to providing any child with a fun and engaging youth sports environment.</div>

Authorized Signer	
<b>Name:</b>	Scott Harrah
<b>Phone:</b>	503-704-9624
<b>Title:</b>	President, Scappoose Little League
<b>Email:</b>	scott_harrah@yahoo.com
<b>Street Address:</b> <div style="border: 1px solid black; padding: 5px;">31951 SW Callahan Rd Scappoose, OR 97056</div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px;"></div>

Project Contact (If different than authorized signer)	
<b>Name:</b>	
<b>Phone:</b>	
<b>Title:</b>	
<b>Email:</b>	
<b>Street Address:</b> <div style="border: 1px solid black; height: 60px;"></div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px;"></div>

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

We provide organized recreational baseball and softball for ages 4-12 in the greater Scappoose area. We are part of the International Little League organization, and are based in Oregon's District 1. Other teams in our district who we compete with are St Helens, Rainier, Clatskanie, North Portland, Wilshire Riverside, Parkside, and Hollywood Rose City. Our spring season runs from the beginning of March through early June, with many kids continuing to play through mid July to represent Scappoose for All Stars (which can lead to the Little League World Series). Our fall season runs from late August through October.

We are 100% volunteer based and try to keep costs as low as possible to make the sport accessible to all families in our community.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

The project is a restoration of the 2 fields at Veterans Park. The fields have fallen behind over the last 5+ years from normal wear and tear and need a considerable amount of work to bring them up near the quality of city baseball and softball fields in other nearby communities. This has become very evident during the rain we've have these last few weeks, where Veterans Park quickly becomes muddy and unsafe and thus unplayable. It's not uncommon to see large swaths of it completely under two plus inches of water. We have had multiple weeks of canceled games now. On these same days, other communities fields are playable. Even fields in Scappoose, owned by the school district, are playable.

The project will restore soil levels and drainage on the fields so that the Scappoose youth have a reliable and safe field to play. The state of the safety and playability of the fields is at a precipice where with much more neglect they will without doubt decline sharply.

Scappoose Little League typically has about 400 kids enrolled every spring. These fields serve these kids as well as all their families and opponent's families.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

1. Bring in infield dirt/sand and field conditioner. The current infield is 3+ inches below the grass line, which is a) a safety issue as balls take hard bounces off the lip and into players faces; and b) contributes to the severe water pooling. \$5,000 - July 2022
2. Pack the dirt with a large roller. - July 2022
3. Clay bricks for batters boxes and pitcher's mound. \$1,000 - August 2022
4. Scorekeeper's boxes - a covered area behind the backstops for the scorekeepers to sit. \$3,000 - June 2022
5. New equipment: base plugs, bases, pitching rubbers, field maintenance equipment. - \$1,500

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

The core of Little League is the idea that organized recreational sports should not have barriers of accessibility regarding income, ethnicity, or beliefs. This is largely accomplished by running it as a 100% volunteer organization to keep costs as low as possible, with zero status requirements for registering.

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

It will be completed with the proposed funding (with extra costs coming from Scappoose Little League)

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

Local Pride - anyone who goes to parks in other communities can clearly see that our fields have fallen behind standards. That said, our setting rivals everything out there. Once the fields themselves are up to par, the field will be something we can all have a lot of pride in.

Lifelong learning and caring - Little League provides an environment for small groups of kids (teams) to bond beyond the classroom, have each other's backs, root for each other to succeed, support each other when we fail, and learn all of those competitive lessons in a safe and caring environment.

**7) Is there anything else you would like us to know about your project?**

## Project Budget

<b>Total Estimated Project Cost</b>	\$10,000	
<b>% of Total Project Cost provided by your Organization:</b>	\$5,000	
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	No	
<b>If so, what year and how much?</b>		

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

Project Rank:

Proposed Project Budget: <i>including money from other sources used for this project.</i>				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
Infield dirt/sand/conditioner	\$4000	\$1000		\$5000
Clay for batters boxes and pitcher's mound support	\$1000			\$1000
Scorekeeper's Boxes		\$3000		\$3000
New field equipment (base plugs, bases, rubbers, maintenance equipment)		\$1500		\$1500
<b>Totals:</b>				\$10,500

Explain sources of Other Funds	Amount	Status (Committed, Application Submitted, Potential Source, etc.)

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge. this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body’s lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Scott Harrah

\_\_\_\_\_  
**Authorized Signer Name (print)**

President, Scappoose Little League

\_\_\_\_\_  
**Title**



\_\_\_\_\_  
**Signature**

May 2, 2022

\_\_\_\_\_  
**Date**



## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Justin Engstrom/Scappoose School District
<b>Project Title:</b>	Student Wellness and Suicide Prevention
<b>Amount Requested:</b>	\$5000

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other If other, describe: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">93-0561782</div>
	<b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 2px;">Scappoose School District</div>

Authorized Signer	
<b>Name:</b>	Whitney Hessong
<b>Phone:</b>	971-200-8000
<b>Title:</b>	Director of Special Programs
<b>Email:</b>	whessong@scappoose.k12.or.us
<b>Street Address:</b>	<b>Mailing Address (if different):</b>
33589 SE High School Way Scappoose, OR 97056	

Project Contact (If different than authorized signer)	
<b>Name:</b>	Justin Engstrom
<b>Phone:</b>	971-290-8132
<b>Title:</b>	District Care Coordinator
<b>Email:</b>	jengstrom@scappoose.k12.or.us
<b>Street Address:</b>	<b>Mailing Address (if different):</b>
33589 SE High School Way Scappoose, OR 97056	

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

Scappoose School District serves the community by providing K-12 education. In addition to education, the district has a part in supporting overall student wellness, including social emotional and mental health support. This additional support comes from a variety of staff but primarily includes counselors, social workers, or school based therapists.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

This project is an ongoing attempt to break down the stigma around mental health and increase support strategies/break spaces that can be offered to students in an attempt to help them find or maintain wellness. Our student body has demonstrated an elevated level of mental distress due to the effects of the pandemic as well as the limited access to mental health services in the community. Since our county has such limited mental health resources available, our school district staff are trying to increase support in this area. Students are not able to access their learning while feeling high levels of stress or mental crises. Many students exhibit poor coping skills, no coping skills, or practice avoidance while feeling strong emotions at school. This often leads to conflicts with staff or students, unsafe behavior, or low attendance. Having a space to calm down and feel safe gives students an opportunity to self regulate, under supervision, and return to school ready to learn. Practicing self-regulation at school can increase attendance, positive coping skills, and life-long emotional balance.

Addressing mental health concerns is also a factor contributing to efforts being made to reduce suicide attempts that have become more prevalent in recent years. In the 20/21 and 21/22 school years there have been at least 14 suicide attempts, that we are aware of, by 7th-12th graders. One of these attempts resulted in the tragic loss of a student in October of 2020. In addition to this high number of suicide attempts over less than two full school years, that same age group has also had at least 11 additional students identifying suicidal thoughts. We would like to use grant funding to improve new wellness spaces for students to access support at school and to build resiliency. This project would serve the K-12 population at our Scappoose schools and if this funding helps just one student overcome thoughts of attempting suicide, it would be money well spent. Depending on the amount we may receive, funds could be used for developing these new break spaces/wellness rooms, as well as allowing staff to purchase additional supplies and resources. Examples of some things we would like to purchase: comfortable chairs, fidgets, drawing supplies, sound machines, lighting, table, decorations, books, self care posters, cards, group curriculum, workbooks, staff training opportunities (Trauma Informed Approach), etc.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

The tasks we can take on with this project will be dependent on the amount of funding we are awarded and has the potential to have a significant impact on our district counseling department. The funding would be used ongoing to increase student resiliency, contribute to suicide prevention, staff training, and help our counseling department with a small spending budget that is currently very limited or non-existent depending on the school.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

Improving the social emotional and mental health support at schools ensures that our most vulnerable students can be better supported at school when they may not have easy access to that support outside of school due to financial, transportation, language, or other barriers. Marginalized populations are impacted by mental health challenges and also face more barriers to accessing the care they need, making them more vulnerable to negative health outcomes later in life. This funding would be an attempt to keep those students from slipping through the cracks.

**5) Will the project be completed with the proposed funding, or will future funding be necessary?**

**Please explain.**

The project and concerns we are addressing with this funding won't be something that can simply "be completed" and will be contributing to the development of our district counseling department that can impact students now and in the future. This project will be ongoing and there isn't necessarily a completion date but an ongoing effort to better our resources for those with the highest needs, for years to come.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

The outcomes of this project would be improvements to the social emotional and mental health of future generations in our community. The Caring Community section of the Scappoose Vision identifies peace and good health as essential to our town's growth and wellbeing and the mental health of our youth will have significant impacts on their longterm health as they grow to be productive citizens in our community.

**7) Is there anything else you would like us to know about your project?**

The budget for our counseling department is currently very limited or non-existent based on individual schools. Any amount awarded would be greatly appreciated and would benefit our district as we face even more budget cuts for next school year.

### Project Budget

<b>Total Estimated Project Cost</b>	\$5000
<b>% of Total Project Cost provided by your Organization:</b>	0
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	No
<b>If so, what year and how much?</b>	

**If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.**

<b>Project Rank:</b>	1
----------------------	---

<b>Proposed Project Budget: <i>including money from other sources used for this project.</i></b>				
<b>Line Item</b>	<b>CEP Funds</b>	<b>Organization Funds</b>	<b>Other Funds</b>	<b>Total</b>
Group Curriculum and workbooks/materials	1000			1000
Wellness space improvement	1000			1000
Supplies for students to access (Fidgets, art supplies, sensory activities, etc)	1000			1000
Staff training opportunities	2000			2000
<b>Totals:</b>	5000			5000

<b>Explain sources of Other Funds</b>	<b>Amount</b>	<b>Status (<i>Committed, Application Submitted, Potential Source, etc.</i>)</b>

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Whitney Hesson  
Authorized Signer Name (print)

Special Education Director  
Title

Whitney Hesson  
Signature

5/2/22  
Date



## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	Julia Edge, ELA Instructor, Scappoose High School
<b>Project Title:</b>	Oregon Shakespeare Festival
<b>Amount Requested:</b>	\$5,000

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other <b>If other, describe:</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">93-0561782</div> <b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 2px;">Scappoose School District</div>

Authorized Signer	
<b>Name:</b>	Julia Edge
<b>Phone:</b>	971-570-2543
<b>Title:</b>	ELA Teacher
<b>Email:</b>	jedge@scappoose.k12.or.us
<b>Street Address:</b> <div style="border: 1px solid black; padding: 2px;">33700 SE High School Way Scappoose, OR 97056</div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; padding: 2px;">(same)</div>

Project Contact (If different than authorized signer)	
<b>Name:</b>	
<b>Phone:</b>	
<b>Title:</b>	
<b>Email:</b>	
<b>Street Address:</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

The Scappoose High School English Language Arts Program is raising money to send students to the Oregon Shakespeare Festival in the spring of the 2022-23 school year. Without your assistance, Scappoose families will pay upwards of \$250-\$300 each. Many families in our community will not be able to participate in this valuable experience due to economic constraints.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

Since our students rely on the generosity of organizations like yours, we write to ask you to consider a donation of \$5,000 to our cause. We have averaged the cost of sending 30 students to the Oregon Shakespeare Festival to come to \$9,000. Your donation will allow many students living on low-income to have an experience of a lifetime.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

This trip takes place in the spring but reserving tickets to the Oregon Shakespeare Festival, hotel rooms, and transportation begins much earlier.

Oregon Shakespeare Festival tickets = \$45/show per student = \$135/student x30 students = \$4,050

Ashland Comfort Inn in Ashland (two students per room) = \$120 x2 nights x15 rooms =\$3,600

School Bus transportation and gas vary = approximately \$1,300

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

This is a trip of a life time that is open to ALL students. Funding from the Community Enhancement Program will allow more diverse students to participate.

Theatre is a great way to learn. Theatre teaches us about people, places, and ideas to which we would not otherwise be exposed. In a global sense, theatre helps us understand people from cultures other than our own. By attending the renowned Oregon Shakespeare Festival, students would be exposed to such benefits as new knowledge, a deeper sense of tolerance and historical empathy, and an opportunity for critical thinking and future cultural consumption.

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

The Oregon Shakespeare Festival is an annual trip. Every year a new group of students will get to experience the amazing opportunity.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

A trip to the Oregon Shakespeare Festival opens students minds to a diverse world of ideas and helps them to see different perspectives in a non-academic way that students are hungry for. This is something that has been missing in their world in the recent times. These are foundational perspectives that help students to connect to universal themes and essential to growth.

**7) Is there anything else you would like us to know about your project?**

Project Budget

Total Estimated Project Cost	\$9,000
% of Total Project Cost provided by your Organization:	0
Has the Organization received a Scappoose CEP grant for this project before?	No
If so, what year and how much?	

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

Project Rank:

**Proposed Project Budget: including money from other sources used for this project.**

Line Item	CEP Funds	Organization Funds	Other Funds	Total
Oregon Shakespeare Festival tickets (see cost breakdown in #3)	4,050.00			4,050.00
Hotel (see cost breakdown in #3)	950		2,650.00	3,600.00
Transportation (bus & gas)			1,300.00	1,300.00
<b>Totals:</b>	5,000.00		3,950.00	8,950.00

**Explain sources of Other Funds**

Amount	Status (Committed, Application Submitted, Potential Source, etc.)
3,950.00	To be determined

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

JULIA EDGE

**Authorized Signer Name (print)**

ELA Teacher

**Title**

Julia Edge

**Signature**

3/31/2022

**Date**

*Thank you!!*

RECEIVED

APR 29 2022



SCAPPOOSE Oregon

City of Scappoose • 33568 E Columbia Avenue  
Scappoose, Oregon 97056  
Staff Contact: Susan Reeves 503.543.7146

### Community Enhancement Program Application

Applicant/Organization Name:	Scappoose Youth Rec Center
Project Title:	Scappoose Youth Rec Center
Amount Requested:	\$ 5,000

Organization Information	
Organization Type: <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other If other, describe: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	Federal Tax ID No: <div style="border: 1px solid black; padding: 2px;">93-0571320</div>
Brief description of organization: <div style="border: 1px solid black; padding: 5px;">Scappoose Kiwanis Youth Program</div>	

Authorized Signer	
Name:	Amanda Longtain Mary McNabb
Phone:	503 866 8901
Title:	Teacher / Director
Email:	alongtain@scappoose.k12.or.us
Street Address:	Mailing Address (if different):
34331 NE Egret LN Scappoose OR 97050	

Project Contact (If different than authorized signer)	
Name:	
Phone:	Title:
Email:	
Street Address:	Mailing Address (if different):

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)

Scappoose Youth Rec Center & Kiwanis provide the youth of our community with engaging opportunities throughout the year. Scappoose Youth Rec Center is available during the summer to our youth.

2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.

Scappoose Youth Rec. Center, held at Petersen Elementary is a Rec. Center for youths between the grades 4-8. Students can play board games, ping pong, Foosball, video games, intramural games, arts & crafts, & outside. We also take weekly field trips to the theatre, bowling, Eisenschmidt Pool, & Oaks Park. Members pay a membership fee and trip fees (these are discounted for members). Our goal is to keep it affordable for ALL families in the city. The money from the city helps supplement trip fees, bussing, materials for activities, & pay wages for staff. Staff includes Mary McNabb (Head Secretary at OPE) & Amanda Longtain (4th Grade teacher). The Rec Center is open Mon-Thurs 10am-5pm, Fridays are trip days. The Rec Center provides a safe, supervised place for the children of our community to meet up and play. We serve on average 100 youth each summer.

3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.

The major task is to provide a Safe, Supervised, and fun place for our youth to come to for part of their summer break. For many of our members the Rec. Center is the highlight of their summer.

We start the week after school gets out and end the beginning of August. We run the Rec Center from Otto Petersen Gym + cafeteria.

4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.

We often get the youth of families who are working so we provide a safe, supervised center for these kids to hang out. We keep it affordable due to your help so All kids can participate!

5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.

Our program requires funding every summer. The amount we get at each request helps us complete a summer session.

6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?

This project meets Goal 3 "Keep Scappoose one of the safest communities in Oregon", Goal 2 "Enhance community livability", and Goal 4 "Develop a Park/Rec system". The Rec Center enhances these values by keeping kids off the streets, in a safe, and supervised location. We are the only parks & rec opportunity the city provides the youth and it is greatly appreciated by the parents, kids, & community.

7) Is there anything else you would like us to know about your project?

We are VERY excited to be back this year after two summers of COVID 19! This is our 26<sup>th</sup> year and families are beyond thrilled we are back. It has always been funded and sponsored by the city of Scappoose & Scappoose Kiwanis (insurance). We couldn't provide this opportunity to our youth without you as our partner.

Project Budget

Total Estimated Project Cost	\$7895
% of Total Project Cost provided by your Organization:	65%
Has the Organization received a Scappoose CEP grant for this project before?	Yes
If so, what year and how much?	2019 - \$4457.19 / 2018 - \$4442

If your organization is submitting more than one application, please rank this project's importance, with 1 being the most important. Each rank can only be used once.

Project Rank: \_\_\_\_\_

Proposed Project Budget: including money from other sources used for this project.

Line Item	CEP Funds	Organization Funds	Other Funds	Total
Personnel / Staff +	2350	2700		
Field Trips Oaks Park	775			
Bowling/Oregon Trail Lane	325			
Eisenschmidt swim	260			
Movre Theatre	385			
Field Trip Busing	1100			
Supplies - Replenish Games & game supplies,			500.00	
treats & snacks, & electronic			500	
game replacement materials			500	
<b>Totals:</b>	<b>5195 -</b>	<b>2700 -</b>	<b>500 -</b>	

Explain sources of Other Funds	Amount	Status (Committed, Application Submitted, Potential Source, etc.)
Registration Fees 90 members x \$30.00	2700	Member Average 85-100
Kiwanis Cash donation in addition to insurance	500	* Tabled for next meeting may not be available
		this year due to Covid

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Amanda Longtain Mary McNabb  
Authorized Signer Name (print)

Director Assistant Director  
Title

 Mary McNabb  
Signature

4-28-2022  
Date



# Community Enhancement Program Application

APR 01 2022

Applicant/Organization Name:	Paula Gayman
Project Title:	Sms Holiday Feather Bazaar
Amount Requested:	\$3000.00

Organization Information	
<b>Organization Type:</b> <input type="checkbox"/> Nonprofit 501c3 <input checked="" type="checkbox"/> Other If other, describe: Scappoose Public School	<b>Federal Tax ID No:</b>  <b>Brief description of organization:</b> Scappoose Middle School

Authorized Signer	
Name: Paula Gayman	
Phone: 971-200-8004	Title: Library Specialist
Email: pgayman@scappoose.k12.or.us	
<b>Street Address:</b> Scappoose Middle School 522655 S. Columbia River Hwy Scappoose, OR. 97056	<b>Mailing Address (if different):</b>  

Project Contact (If different than authorized signer)	
Name:	
Phone:	Title:
Email:	
<b>Street Address:</b> 	<b>Mailing Address (if different):</b> 

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

The Scappoose middle School Feather Bazaar and Raffle is our annual holiday event that gives out students the opportunity to purchase gifts for their families using “feathers” that they earn for positive behavior as currency. The feathers are earning by being responsible, respectful, safe and kind throughout their school day.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

The Feather Bazaar and raffle and serves our approximately 300 students and their families yearly by making holiday gifts available for student to “purchase” through no cost to them that would otherwise not be provided to our students families, our community members the benefit conservatively could impact double or triple the number of students we serve. Approximately 35% of our students qualified for free lunch prior to the pandemic. With the recent cost of living increases facing our community due to inflation our hope is to bring continued joy to our students holiday season.

This project is our biggest feather reward event of the year and would not be possible without funding from the Community Enhancement project.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

Shopping for Bazaar items: completed by 11/29/2022

Set up: Completed by: 12/5/2022

Bazaar takes place: 12/5 -12/8

Take down, clean up and inventory: 12/8/2022

These tasks are completed by our dedicated group of volunteers and myself.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

This Project advances equity among our students by providing all of them the ability to give gifts to their families that may not otherwise be available during the holiday season, especially where there is the most need, and is provided to all of our students. Every student is included and no one is turned away.

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

While we do receive some small donations, this event would not be possible without this Community Enhancement Project Grant.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

We hope to establish in our children a spirit of pride in their community and a spirit of giving led by our example of providing them the ability to enhance the lives of their families through holiday gift giving.

The memory of this time here at SMS and the example shown to them will be a positive example of doing for others.

**7) Is there anything else you would like us to know about your project?**

We were unable to have our Bazaar in 2020 due to the pandemic and school closure. We had funds to carry over for our 2021 Bazaar, which is why I asked for a smaller grant last year, but those funds are completely depleted now, which makes securing this grant so important.

2021 was my first year at the helm of the Feather bazaar and raffle, and I was overwhelmed by the hard work and dedication of our volunteers, the enthusiasm of our students and how much they displayed how thankful they were for this opportunity. We have great students here at SMS! I could not walk down our halls without students stopping me to say "thank you".

Project Budget

Total Estimated Project Cost	\$3000- <del>5</del> 3500
% of Total Project Cost provided by your Organization:	95%
Has the Organization received a Scappoose CEP grant for this project before?	Yes
If so, what year and how much?	2021 \$1300.00

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

Project Rank: \_\_\_\_\_

Proposed Project Budget: including money from other sources used for this project.				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
Gift Items, wrapping paper, basket items	✓			3000.00
Gift Cards			✓	\$300-\$500
Totals:	3000.00		\$500	\$3500.00

Explain sources of Other Funds	Amount	Status (Committed, Application Submitted, Potential Source, etc.)

a local business owner usually donates \$ for gift cards.

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Paula Gayman  
Authorized Signer Name (print)

Library Specialist  
Title

Paula Gayman  
Signature

3/28/2022  
Date



RECEIVED

MAY 02 2022

### Community Enhancement Program Application

Applicant/Organization Name: Society of St Vincent de Paul, St Wenceslaus Scappoose Conference

Project Title: Food 4 Kids weekend food program in cooperation with Scappoose School District

Amount Requested: 3000<sup>00</sup>

Organization Information	
Organization Type: <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other If other, describe:	Federal Tax ID No: <u>93-0456525</u> Brief description of organization: <u>We are a conference of the Society of St Vincent de Paul, Portland, OR Council. Based at St Wenceslaus Catholic Church. The conference operates a 2 day per week USDA Food Pantry. Provides financial assistance with utility bills and other basic needs to people in the Scappoose Community. Provide Food 4 Kids weekend food in cooperation with the Scappoose School District.</u>

Authorized Signer	
Name: <u>Mike Bradley</u>	
Phone: <u>503 849 9921</u>	Title: <u>Conference President</u>
Email: <u>mbradley4259@gmail.com</u>	
Street Address: <u>Society of St Vincent de Paul St Wenceslaus, Scappoose Conference 51555 SW Old Portland Rd Scappoose, OR 97056</u>	Mailing Address (if different):

Project Contact (if different than authorized signer)	
Name: <u>SAME AS ABOVE</u>	
Phone:	Title:
Email:	
Street Address:	Mailing Address (if different):

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

The St. Wenceslaus Conference of the Society of St. Vincent de Paul offers the following forms of assistance to residents of Scappoose  
Operation of a USDA Food Pantry open on Tuesdays & Thursdays from 1-3 pm  
In our fiscal 2020-21 we served 831 families and distributed 4582 lbs of food  
We offer financial assistance to residents for items such as utility bills, and in some cases rent assistance and help with medical needs.  
In November of 2021 we provided 50 turkeys for Thanksgiving meals thru the Scappoose High School Leadership class.  
In December of 2021 we provided 220 Hams for the Scappoose Fire District Share a Cure Program

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

The Food 4 Kids program the our organization operates in cooperation with the Scappoose School District addresses child/student food insecurity on weekends. This project has been in operation for 4 years and was operated in a modified fashion with the Covid 19 related shutdown of in person learning in the Scappoose School District.  
Some new positive things came out of the challenge of the Covid 19 shutdown in relation to the Food 4 Kids program. With the support of staff in the school buildings we were able to involve some High School National Honor Society students in the distribution of the weekly bags of food and have continued with this format. Currently approximately 35-40 bags of weekend food go home with students who have been identified of having this need. In addition to this we now have what is known as a Food Closet at the High School that allows high school students to pick up food items in confidence. The high school has always had some difficulty getting the bags distributed and this seems to have greatly helped with that problem. The current number of students that utilize this program is between 40 and 50 per week

3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.

Food 4 Kids operates continuously thru the school years. The public benefit is rather broad in that while this program supplies weekend food for students with that need, the benefits extend thru the school system as when a student has hunger issues their ability to participate in the learning process is hindered thus hindering the ability of staff to focus on teaching. When this occurs other students are not benefitting from the work of the staff. While the direct effect may only be on a particular student that is experiencing the hunger issue this has an indirect effect on the learning process for many others. Preventing this occurrence benefits all that are involved in the public educational process.

Food 4 Kids is done in cooperation with the Scappoose School District.

4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.

Food 4 Kids is available to any student in the Scappoose School District whom is either identified as having the need to utilize the weekend food program or they or their parent or guardian requests this support. No one is excluded.

5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.

Food 4 Kids is an ongoing project that has no end date. The project will continuously require funding. The work of the St Wencelas Conference of the Society of St Oswald de Paul has many sources of private and public donors that support our work. Food 4 Kids being one of the services, requires the use of funds from our general fund when we don't have specific (restricted) funds.

6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?

Through the Scappoose Vision Statement the Food 4 Kids program certainly fits in the Caring Community in that this program makes <sup>support</sup> available to students who have challenges that so many of us are not necessarily aware of. Our effort is to "lend a hand when these challenges arise."

Food 4 Kids certainly supports the Lifelong Learning Statement in that it supports our schools and the important work being done to develop Lifelong Learners.

7) Is there anything else you would like us to know about your project?

We see this as an opportunity to make a difference to students with this challenge. These youth are our future and we only get one shot at educating them. Certainly something as basic as having enough to eat shouldn't be allowed to be a barrier to their opportunity and our future.

### Project Budget

Total Estimated Project Cost	APPROXIMATELY 7000 <sup>00</sup> per year		
% of Total Project Cost provided by your Organization:			
Has the Organization received a Scappoose CEP grant for this project before?	yes		
If so, what year and how much?	2017-2445 <sup>00</sup>	2018-2755 <sup>00</sup>	2019-2445 <sup>00</sup>
	2020-3000 <sup>00</sup>	2021 DID NOT APPLY	

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

Project Rank:

Proposed Project Budget: including money from other sources used for this project.				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
Food 4 Kids ESTIMATED 2022-23 yr	3000 <sup>00</sup>	4000 <sup>00</sup>		7000 <sup>00</sup>
food purchase thru Oregon Food Bank & local retailers				
Totals:	3000 <sup>00</sup>	4000 <sup>00</sup>		7000 <sup>00</sup>

Explain sources of Other Funds	Amount	Status (Committed, Application Submitted, Potential Source, etc.)



Internal Revenue Service  
P.O. Box 2508  
Cincinnati, OH 45201

Department of the Treasury

Date: **OCT 26 2007**

Person to Contact:

Roger Meyer  
ID # 31-07707

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

93-0466525

SOCIETY OF ST VINCENT DE PAUL PORTLAND.  
COUNCIL  
5120 SE MILWAUKIE AVE  
PORTLAND, OR 97202

Dear Sir or Madam:

This is in response to your request of October 19, 2007, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in August 1937 that recognized you as exempt from Federal income tax, and reflect that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(i).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Cindy Westcott  
Manager, Exempt Organizations  
Determinations



## Community Enhancement Program Application

<b>Applicant/Organization Name:</b>	United Way of Columbia County
<b>Project Title:</b>	Dolly Partons Imagination Library- Columbia County
<b>Amount Requested:</b>	\$1,250

Organization Information	
<b>Organization Type:</b> <input checked="" type="checkbox"/> Nonprofit 501c3 <input type="checkbox"/> Other If other, describe: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Federal Tax ID No:</b> <div style="border: 1px solid black; padding: 2px;">93-603834</div>
	<b>Brief description of organization:</b> <div style="border: 1px solid black; padding: 5px;">           United Way of Columbia County fights for the health, education, and financial stability for all Columbia County residence through non-profit support and direct service projects.         </div>

Authorized Signer	
<b>Name:</b>	Claire Catt
<b>Phone:</b>	971-225-0402
<b>Title:</b>	Executive Director
<b>Email:</b>	clairec@unitedwayofcolumbiacounty.com
<b>Street Address:</b> 305 W 3rd Street Rainier, OR 97048	<b>Mailing Address (if different):</b> PO Box 538 Rainier, OR 97048

Project Contact (If different than authorized signer)	
<b>Name:</b>	
<b>Phone:</b>	
<b>Title:</b>	
<b>Email:</b>	
<b>Street Address:</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<b>Mailing Address (if different):</b> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

Please answer each question that applies to your project to the best of your ability. If a question or portion of a question is not applicable to your project, please indicate this.

**1) Please provide an explanation of what your organization provides as goods, services, or other to meet the needs of Scappoose residents. (This is not project specific, but specific to your organization.)**

United Way of Columbia County (UWCC) focuses on non-profit, business, and governmental partnerships to fill service gaps throughout Columbia County. In 2021, the Scappoose specific projects that we led include the Dolly Parton Imagination Library Program, summer meal bags for Scappoose School District Families, and funding for food and shelter programs. UWCC, with support from local donors, remains flexible to meet various community needs as they arise, based on data and anecdotal stories from community members.

**2) Please provide: a brief description of your project; a description of the problem your project attempts to solve; and an estimate of how many persons will be served by this project.**

Dolly Partons Imagination Library (DPIL) began serving Columbia County youth in 2018, with funding and program support from UWCC. This program mails free, highquality, age-appropriate books to children ages 0-5th birthday each month. Children enrolled in the program improve their early literacy and kindergarden readiness. Currently, 428 Scappoose children are enrolled in the program. Every young person (ages 0-5th borthday) in Columbia County is elligable to enroll online or at their local library. In addition, families enrolled in the free program recieve monthly emails with early learning resources and oppurtunities.

**3) Briefly outline major tasks and projected timeline; if this project is on private land or in a private space, discuss the public benefit of this project; and describe coordination with other organizations as it relates to this project.**

Through community volunteers, the DPIL program:

- Enrolls local children to receive books
- Maintains monthly mailing lists
- Distributes books to local community partners
- Shares other educational opportunities with families through a monthly email

This program is ongoing and relies on local contributions, volunteers, and community partners to maintain program. Partner agencies, in the DPIL Advisory Committee include the Scappoose Public Library, Community Action Team, and Scappoose OHSU Family Medicine.

**4) Please explain to what extent the project advances equity, diversity, and inclusion of the most vulnerable Scappoose residents.**

This program enhances the early learning for all Scappoose children by building their home libraries of up to 60 books before entering kindergarten! In addition, the books selected by DPIL to be distributed include Spanish language books as well as books featuring children with a variety of ethnic backgrounds. You can find a complete list of books offered at [www.imaginationlibrary.com](http://www.imaginationlibrary.com).

**5) Will the project be completed with the proposed funding, or will future funding be necessary? Please explain.**

This is an ongoing project with an ongoing need for funding. \$1,250 will sponsor 500 children (cost of books and mailings) in Scappoose. In future years, we will be working with state agencies and elected officials to sponsor full coverage for this program throughout Oregon.

**6) How do the outcomes of your project further and enhance the values of Scappoose as expressed through the Scappoose Vision Statement and Council Goals?**

Lifelong Learning: Scappoose children will be ready to enter Kindergarten with an excitement to learn and knowledge of how to handle books. This program has been shown, throughout the nation, to improve learners Kindergarten Readiness Scores, 3rd Grade Reading Scores, and High School Graduation Rates! This program will continue to get books into all Scappoose childrens hands.

**7) Is there anything else you would like us to know about your project?**

Thank you for your commitment to Scappoose community members.

## Project Budget

<b>Total Estimated Project Cost</b>	\$41,850
<b>% of Total Project Cost provided by your Organization:</b>	56%
<b>Has the Organization received a Scappoose CEP grant for this project before?</b>	no
<b>If so, what year and how much?</b>	

If your organization is submitting more than one application, please rank this projects importance, with 1 being the most important. Each rank can only be used once.

**Project Rank:**

Proposed Project Budget: <i>including money from other sources used for this project.</i>				
Line Item	CEP Funds	Organization Funds	Other Funds	Total
Program Administration		\$2,850		\$2,850
Book Cost and Mailing (billed from imaginationlibrary.com)	\$1,250	\$19,500	\$18,250	\$39,000
<b>Totals:</b>	\$1,250	\$22,350	\$18,250	\$41,850

Explain sources of Other Funds	Amount	Status ( <i>Committed, Application Submitted, Potential Source, etc.</i> )
Ford Family Foundation	\$10,000	Application Submitted
Individual Donors	\$4,250	Potential Source
Fibre Federal Credit Union	\$2,500	Received
InRoads Credit Union	\$500	Recieved
Hudson Garbage	\$500	Recieved
City of St Helens	\$500	Recieved

**General Certification**

By signing below, I certify that:

I am authorized to sign this document on behalf of my organization.

I certify that to the best of my knowledge all the information contained in this document is true and accurate.

I further certify that, to the best of my knowledge, this application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process.

I/we/my organization has read in full and agrees to the Scappoose Community Enhancement Program Application Guidelines; and

By signing this application stipulate that I/we/my organization will abide by all Federal, State, Local or other laws applicable to this project, or work done in completion of this project; and

I/we/my organization agrees to submit all required post-project reporting, or be disqualified from the next round of Scappoose CEP funding; and

I/we/my organization will make a representative of the project/organization available to present this project to City Council during Project Presentations.

Claire Catt

\_\_\_\_\_  
**Authorized Signer Name (print)**

Executive Director

\_\_\_\_\_  
**Title**



\_\_\_\_\_  
**Signature**

5/2/2022

\_\_\_\_\_  
**Date**

# May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	<b>2</b> URA 6pm  City Council 7pm	3	4	5	6	7
8	9	10	11	<b>12</b> Planning Commission 7pm	13	<b>14</b> Farmers Market 9am – 2pm
15	<b>16</b> Work Session 6pm  City Council 7pm	<b>17</b> 50-Year Stakeholder Advisory Committee Meeting 6pm	18	<b>19</b> EDC, noon  Park & Rec 6pm	20	<b>21</b> Farmers Market 9am – 2pm
22	<b>23</b> Budget Committee 5:30 pm	<b>24</b> Budget Committee 5:30 pm (If needed)	25	<b>26</b> Planning Commission 7pm	27	<b>28</b> Farmers Market 9am – 2pm
29	<b>30</b>  City Offices closed	<b>31</b> 50-Year Stakeholder Advisory Committee Meeting 6pm				

# June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 Farmers Market 9am – 2pm
5	6 Joint Work Session with Planning Commission, 6pm  City Council 7pm	7	8	9 Planning Commission 7pm	10	11 Farmers Market 9am – 2pm
12	13	14	15	16	17	18 Farmers Market 9am – 2pm
19	20 URA Budget mtg 6:30pm  City Council 7pm	21	22	23 Planning Commission 7pm	24	25 Farmers Market 9am – 2pm
26	27	28	29	30	TO BE DETERMINED EDC Park & Rec	