



SCAPPOOSE *Oregon*

MONDAY, JULY 18, 2022
CITY COUNCIL MEETING
Regular meeting 7:00 pm
COUNCIL CHAMBERS
33568 EAST COLUMBIA AVENUE
SCAPPOOSE, OREGON 97056

Call to Order

Mayor Burge called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Scott Burge	Mayor	Alexandra Rains	City Manager
Megan Greisen	Council President	Steven Lougal	Police Chief
Brandon Lesowske	Councilor	Susan M. Reeves	City Recorder
Peter McHugh	Councilor	Huell Whitehaus	Assistant to Public Works Director
Tyler Miller	Councilor	Isaac Butman	Assistant to the City Manager

Remote: Legal Counsel Ashley Driscoll (left at 7:37pm); Budget Committee member Teresa Keller; Budget Committee member Sandie Wiggs (left at 8:50pm); Finance Administrator Carol Almer (left at 7:23pm); and one unknown caller (left at 8:30pm)

Excused: Councilor Josh Poling; Councilor Jeannet Santiago; and Legal Counsel Peter Watts

Approval of the Agenda

Councilor Lesowske moved, and Council President Greisen seconded the motion to approve the agenda. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Lesowske, aye; Councilor McHugh, aye; and Councilor Miller, aye.

Public Comment ~ Items not on the agenda

There were no public comments.

Consent Agenda ~June 20, 2022 Council City Council meeting minutes, reappointment of Brian Rosenthal and Christine Turner to the Economic Development Committee and reappointment of JJ Duehren; Cara Heinze; and Kim Holmes to the Park and Rec Committee

Councilor Miller moved, and Councilor McHugh seconded the motion to approve the Consent Agenda ~June 20, 2022 City Council meeting minutes, reappointment of Brian Rosenthal and Christine Turner to the Economic Development Committee and reappointment of JJ Duehren; Cara Heinze; and Kim Holmes to the Park and Rec Committee. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Lesowske, aye; Councilor McHugh, aye; and Councilor Miller, aye.

New Business

City Manager Evaluation Process

Legal Counsel Ashley Driscoll went over the city manager evaluation process.



MEMORANDUM

TO: Scappoose City Council
FROM: Ashley O. Driscoll *(att)*
City Attorney's Office
SUBJECT: City Manager Evaluation Process
DATE: July 18, 2022

Pursuant to the Employment Agreement between the City of Scappoose and City Manager Alex Rains ("Agreement"), the Council committed to conducting an evaluation annually each June. However, because the City completed Ms. Rains' initial evaluation in February 2022, the parties agreed to delay this year's evaluation to July 2022. Unless the parties agree otherwise, the period for this evaluation will be February 2022 through July 2022.

Under section 4 of Ms. Rains' Agreement, the parties agreed that the City may adjust Ms. Rains' compensation in conjunction with an evaluation. Ms. Rains also received a cost of living adjustment equal to that provided to the department heads. This year that adjustment was 4%. As a reminder, discussions regarding Ms. Rains' salary cannot be conducted in executive session.

The purpose of this memorandum is to initiate the evaluation process and to gather Council feedback and direction on the process and criteria.

Past Evaluation Process

The City opted for the following process for Ms. Rains' first evaluation:

- First Meeting:
 - Council reviewed evaluation criteria and process timeline in open session.
- Following week:
 - City Manager filled out self-evaluation and emailed it to the Council.
 - Councilors each filled out the evaluation forms and turned them into the City Attorney.
 - City Attorney compiled all the comments/scores into one document and distributed it to the Council for review.

- Second Meeting:
 - For the first half of the meeting, Council met in executive session to discuss how the City Manager had performed under the criteria and the results of their comments and the City Manager's self-evaluation.
 - Although the Council had scheduled the second half of the meeting to be a meeting with the City Manager in executive session to discuss her performance, the parties opted to delay this meeting to another night.

Recommended Adjustments

Criteria

In our last evaluation process some councilors expressed interest in adding additional elements to the City Manager's self-evaluation. Those included:

- Examples of fostering an inclusive and diverse work environment
- How she has mentored subordinates
- What gives her the greatest job satisfaction/challenge
- How she has focused on customer service
- What her goals are for the coming year

At tonight's meeting the Council can consider amending the self-evaluation to include these elements. The Council may also want to review whether these elements should be in addition to or in place of other criteria.

The Council may also amend the City Council review criteria if necessary.

Process

During our last process, the second meeting was quite long and the Council opted to delay the conversation with Ms. Rains to another night. This also gave the City Attorney time to finalize the evaluation and provide a copy to Ms. Rains for her review prior to meeting with Council. As a result, I would recommend the following process:

- First Meeting (July 18, 2022)
 - Council reviews evaluation criteria and process timeline in open session.
 - Council votes on any amendment to the criteria.
 - Council approves criteria and process.
- Following weeks: (July 18-July 31)
 - City Manager fills out self-evaluation and turns it into City Attorney or sends directly to Council.
 - Councilors each fill out the evaluation forms and turns them into the City Attorney.

BEH

- o City Attorney compiles all the comments/scores into one document and distributes it to the Council for review.
- Second Meeting: (August 1, 2022)
 - o Council meets in executive session to discuss how the City Manager has performed under the criteria and the results of their comments, and the City Manager's self-evaluation; Council may discuss whether any changes to the written evaluation are necessary or warranted.
 - o City Attorney drafts final evaluation and provides it to the City Manager for review.
- Third Meeting: (September 6, 2022)
 - o Council and City Manager meet in executive session together to discuss performance.
 - o City Council discusses any merit increase in open session.
 - o City Council approves City Manager evaluation in open session.

Action Items

- Approve City Council evaluation criteria
- Approve City Manager self-evaluation criteria
- Approve recommended process timeline

Sample Motion: "I move to approve the City Council evaluation criteria, the City Manager self-evaluation criteria and the recommended process timeline."

Attachments

- City Manager Self Evaluation Criteria and Form
- City Council City Manager Evaluation Criteria and Form
- Rains Employment Agreement

BEH

Council President Greisen would like to have an additional question or category to find out as a professional what are her goals in the year to come. This would be her personal like administrative type managerial, like workplace type goals that she has for herself. This would be on her self-evaluation. She explained that is the only addition that she would like to have Council look at.

Legal Counsel Ashley Driscoll replied just to be clear, what would be the exact amendment you would like to make?

Council President Greisen replied she would like an additional question on her self-evaluation where she can note her managerial or professional goals for the year to come.

City Manager Rains asked does this have to do more so with maybe her goals as a professional versus the organization?

Council President Greisen replied exactly.

Councilor McHugh agrees with that question. He would like to see a question regarding what it is that she needs to focus on to be a better city manager.

Legal Counsel Ashley Driscoll explained there is an existing question that asks what do you see as your major goals for the next evaluation period. She asked do you want to amend that one or add an additional one?

Councilor Miller explained for him he thinks we should amend it and actually break it into two sections: personal professional goals versus organizational goals.

Legal Counsel Ashley Driscoll offered a suggestion for a question on the self-evaluation review form; something along the lines of what she is learned professionally from the last year and if there are any adjustments that she feels should be made in order to benefit the City.

Mayor Burge and Council President Greisen replied they like that.

Councilor McHugh suggested changing question number 4 to “What are your professional goals to improve your performance as city manager. He stated something simple”.

Councilor Miller explained he brought this up during the last evaluation and it is making sure that the city manager has the resources and the tools that she needs from Council to be successful in her position. He stated the other thing that he would ask too is there be some dialogue about making sure that the city manager has all the tools and resources that she needs and if there is something that we can provide or leverage as City Council that we do that to make sure she is successful in what we expect of her.

Legal Counsel Ashley Driscoll replied she is interpreting that as you would like to see that on the self-evaluation, as in what are the tools and resources, she will need to be more successful going forward?

Councilor Miller stated if there are any additional tools or resources that she needs, it could be as simply as no she does not need any additional, but if she said yes, we would need to know.

Council President Greisen explained number 5 says “What can the City Council do to help you accomplish these goals” and so she thinks perhaps Councilor Miller was giving context to why we are asking Alex to tell us what her goals are and so that we can help her get there and make sure we can advocate and give her what she needs. She thinks number 5 is already there in terms of telling us.

Legal Counsel Ashley Driscoll explained she thinks what is being discussed is very close to the criteria that is already in the review form. She explained we could move forward with leaving the criteria as is but Alex is aware of sort of the interpretive gloss that the Council’s put on it, the sort of reflection and information that you would like to hear from here.

Councilor Lesowske explained personally for a self-evaluation he wants to hear what Alex wants to share based on how the question is posed.

Council President explained after having this conversation she thinks it is pretty clear that Council wants to know about Alex’s major goals, not the City’s major goals or the organization’s major goals. She is fine leaving it as is because she thinks having this conversation helped all of us understand what we are trying to get at.

Legal Counsel Ashley Driscoll went over the timeline. After discussing the timeline it was mentioned to adjust the review from August 1 to September 19 and then the second meeting in October.

Councilor Miller moved, and Councilor Lesowske seconded the motion to approve the City Council evaluation criteria, the City Manager self-evaluation criteria, and the recommended process timeline, as amended. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Lesowske, aye; Councilor McHugh, aye; and Councilor Miller, aye.

SCADA Integrator of Record Contract

Assistant to Public Works Director Huell Whitehaus went over the staff report. City staff issued a Request for Proposals (RFP) to evaluate firms for a multiyear contract to serve as the City’s SCADA1 Integrator of Record. A SCADA system is a combination of hardware and software to capture data, display data, and automate industrial processes – in this instance, for the City’s water and wastewater treatment facilities. The SCADA Integrator of Record will work with the City on an on-call basis (see Exhibit A of the staff report – Scope of Work). RFP #2022-02 was issued on May 27, 2022. One proposal was received by the RFP due date on June 24, 2022, from Industrial Systems, Inc. Industrial Systems was selected during the last competitive procurement for SCADA design services in 2019, the resulting contract of which expires at the beginning of September 2022.

Proposer Final Score

Industrial Systems, Inc. 96.5 / 100

Table 1 – Summary of Scores

The Notice of Intent to Award was issued on June 29, 2022. The required challenge period for the Notice of Intent to Award concluded on July 6, 2022. No challenges were received. Public Works budgets annually for contractual services for SCADA-related projects. Staff recommends that the Council authorize City Manager Rains to enter a contract with Industrial Systems, Inc. to be the City's SCADA Integrator of Record.

Councilor Lesowske moved, and Councilor McHugh seconded the motion that Council authorize City Manager Rains to enter a contract with Industrial Systems, Inc. to be the City's SCADA Integrator of Record. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Lesowske, aye; Councilor McHugh, aye; and Councilor Miller, aye.

Ordinance No. 903: An Ordinance Amending Scappoose Municipal Code Title 8, Adding Section 8.20.150, Noise Variance Permit and Application

Assistant to the City Manager Isaac Butman went over the staff report. City of Scappoose's Noise rules—Scappoose Municipal Code (SMC) Section 8.20.140—became clear, see Appendix A, of the staff report. There is no variance from Section 8.20.140 that is clearly outlined in SMC. Section 9.12.040 states that "Permits may be granted to responsible persons or organizations upon application to the city council...", however, there is no clarity about the process or standards of approval, and at times, there may not be time for Council to hear and approve an application before a noise event is set to occur. Ordinance No. 903 sets a process and standards for approval that align with what other municipalities are doing regarding noise variances. The City of Scappoose has a restrictive set of noise rules, SMC 8.20.140 and 9.12.040, Appendix A and B. The purpose of these is clear; to preserve the calm and serenity of the city as much as possible. This was also made clear during the last set of modifications to SMC 8.20.140 in Spring 2019, which restricted noise between 10pm and 6am to 55 decibels, Appendix C.

Table of Decibels for Common Activities

Refrigerator	50
Light Rainfall	50
Electric Toothbrush	55
Coffee Percolator	55
Normal Conversation	60
Washing Machine	63

<https://www.creativefieldrecording.com/2017/11/01/sound-effects-decibel-level-chart/>

While quiet and serenity are important aspects of Scappoose, and are of great interest to the citizens of Scappoose, there are competing compelling interests, purposes of public benefit, and

exigencies that warrant a noise variance, such as: community events, concerts, certain types of construction work, emergency maintenance, etc. The purpose of Ordinance No. 903 is to make clear the process and conditions of approval for variance from noise rules outlined in the SMC. Staff researched similar municipalities, and looked at their processes, forms, procedures, and conditions of approval, as well as whether noise variances are handled administratively or legislatively/judicially. It became clear that almost every other municipality has a process for obtaining a variance permit to noise ordinances, see Appendix D, of the staff report. The majority of other municipalities handle noise variances administratively, leaving the decision to approve or deny to the City Manager. This decision is based on a set of standards approved by Council. This is in recognition that often Council Agendas are full well before a Council Meeting, and at times, there might not be enough time for a variance to be sought between when the application is submitted, and the noise event is to occur if an application has to go to Council for Approval. Ordinance No. 903 sets similar standards for Scappoose. During the planning for the 100-Year Celebration staff recognized that this incongruity existed, however, there was not enough time to have a full process for an Ordinance to pass before the event. Now that we are again approaching another community event, Adventure Festival, staff wants to make clear to all what the process is for obtaining a noise variance. Ordinance No. 903, Appendix E of the staff report, attempts to clarify the process for a noise variance. Based on a number of other municipalities processes and codes, Ordinance No. 903 not only outlines a process for obtaining a noise variance, but also the conditions of approval that must be considered. Ordinance No. 903 allows for the approval of noise variances administratively and allows for the City Manager to submit applications to Council for consideration if warranted. This allows for the quick administrative handling of applications, based on a set of conditions Council approves of, and allows for the City Manager to send the application to Council if there are questions or the situation warrants such consideration. Also included in Appendix E of the staff report, is the draft form which will be used to collect information. This form will be modified to align with our professional and design standards more closely and will be available as a fillable pdf. Staff recommends Council approve Ordinance No. 903, An Ordinance Amending Scappoose Municipal Code Title 8, Adding Section 8.20.150, Noise Variance Permit and Application, as written.

Mayor Burge opened the public hearing at 7:41p.m. and closed it due to no one wanting to speak on this matter.

Councilor Miller asked about a time frame for when the applicant needs to apply by?

Assistant to the City Manager Isaac Butman replied it's before the event and it gives the city manager ten days to approve it.

Councilor Miller explained he would prefer that it would be written into the application to have notification to Council, if there is enough time. Also a notice to the community in advance too.

Councilor Miller explained he understands with the ten-day timeline there are some considerations there but just being thoughtful to the community.

Assistant to the City Manager Isaac Butman explained he is interested in hearing Council's inclination about whether you want the noticing burden on the City or on the applicant.

Councilor Miller replied for him he doesn't care who does it just so long as it's done.

Mayor Burge explained this would be for after 10pm.

Councilor Lesowske would like to see this be only for City owned property and the residents would keep the 10pm curfew.

Mayor Burge asked about what if a business has an event?

Councilor Miller asked Assistant to the City Manager Isaac Butman about the Appendix D attachment, which is a list of various cities ordinances on this topic, do those different cities make it possible for private residents and private business to apply for a variance?

Assistant to the City Manager Isaac Butman replied they do.

Councilor Miller explained for him as it currently stands and the past practice has been for Council to approve variances in those situations. He would rather it be all defined and controlled under one ordinance and not have variations of how we go about doing business related to noise variances. He stated like he said earlier his only request is that Council gets notification of it because it is them who faces the public input on the street so he would want to know in advance if it has been approved, so he would know how to respond. He explained he is completely fine with a public notice via social media because he thinks our social media platform reaches more people than what our newspaper of record does.

Assistant to the City Manager Isaac Butman explained the proposed amendments will be before Council at the next meeting.

Council President Greisen moved, and Councilor Miller seconded the motion to adopt Ordinance No. 903: An Ordinance Amending Scappoose Municipal Code Title 8, Adding Section 8.20.150, Noise Variance Permit and Application, as amended.

Mayor Burge read the title for the first time ~ Ordinance No. 903: An Ordinance Amending Scappoose Municipal Code Title 8, Adding Section 8.20.150, Noise Variance Permit and Application.

Coronavirus State and Local Fiscal Recovery Funds (American Rescue Plan Act of 2021)
Discussion

City Manager Alexandra Rains explained this evening staff has brought back all of the remaining items that have been brought up for potential use of ARPA dollars.

Assistant to Public Works Director Huell Whitehaus gave a brief recap.

Sasha Tinning, Brookdale Assisted Living, explained how hard this pandemic has been on the staff of Brookdale.

Councilor McHugh went over the proposal he sent to staff on March 29, 2022 for Premium Pay for nursing home and adult foster care workers. PREMIUM PAY: This proposal is to provide \$100, or more, to each of the nursing home and adult foster care employees in the Scappoose area. These are "marginalized" frontline workers who are underpaid and often receive no benefits such as medical insurance, sick leave and retirement. They stayed the course in the most difficult of circumstances while receiving little or no public encouragement or recognition. 160 is the estimated number of employees eligible for this premium pay. At \$100 per employee the cost is \$16,000.

Columbia Care Center.....	50	employees
Brookdale Senior Center.....	50	"
Six Adult Foster Care Homes.....	60	"
160 employees = \$16,000		

Paul Vogel, Columbia Economic Team Executive Director, went over his memo. This proposal was included by Congresswoman Bonamici on the list of Community Project Funding (CPF) projects she sent the House Committee on Appropriations for funding of the design and planning of the Incubator. In late June, we were notified by her office that The Financial Services and General Government Subcommittee released the list of Community Project Funding requests for inclusion in FY23 appropriations bills and the incubator funding request for \$814,000 is included. With that prospect for initial funding, it's imperative that we begin lining up the additional sources of funding for construction. We'll be targeting both state and federal programs which, as you know, place great weight on local commitment and investment. In early July, OMIC submitted an application to Business Oregon for a Centers of Excellence grant, as a next step in alignment with the incubator. We're strategizing opportunities for reinforcing that. Per the project description, either OMIC or OSG will contribute the land for the Incubator footprint, with a value of \$800,000 to \$1.6m, depending. It has also been suggested that we approach the city for further engagement, in the form of ARPA funds, though recognizing that there are many and diverse requests for the remainder of the city's allocation. It has been suggested that, rather than just investing ARPA dollars in the overall project, the city might consider a more directed use – essentially, covering the permitting and

development fees (SDCs) for construction, estimated by city staff at \$110,000. We're aware that city ordinance prohibits waiving these fees – the total of which are as yet undetermined for this project – but that commitment by the city to transfer ARPA funds to cover those costs would be an important leveraging of resources as well as a significant local commitment to the Incubator to be built there. This is not a formal request, though we'd appreciate your guidance on the efficacy of making such a request to the council for consideration. The impetus is assembling sources of funding for known costs associated with this public facility, which aligns well with the OMIC strategic plan, the establishment of a Small Business Development advisory in Columbia County, as well as relationships with OMEP, PCC/OMIC Training Center, and adjacent property owners, and clearly demonstrating the commitment of each to developing the Incubator. Again, thank you for our regular and this most recent coordination session. We hope this is useful in providing more context for evaluation of the idea, and we'll welcome your further questions and guidance regarding this concept. Project Overview: The Columbia County Advanced and Additive Manufacturing Small Business Incubator will leverage global/local investment, Oregon's only advanced/additive manufacturing center, SBDC/SBA services, local/regional workforce coalition -- reducing barriers-to-entry for entrepreneurial, start-up and disadvantaged makers/manufacturers. Rural, partnered businesses, economic development, other organizations, local government, and manufacturing R&D/training centers will effectively address substantial challenges and unique opportunities for Economic Development, Workforce, Low-to-Moderate Income business owners, workers, and trainees/students. Columbia Economic Team (CET) contributes SBA Small Business Development Center (SBDC) and Business Recruitment, Retention & Expansion; Oregon Manufacturing Innovation Center (OMIC) contributes land, R&D, technology, assets, operations; Business Oregon, Columbia Pacific EDD (ColPac), Greater Portland Inc., Workforce coalition collaborate on investment and support.

The incubator will:

- Leverage membership funding, assets, and ongoing R&D by OMIC's 41 global corporate/university members, benefitting start-ups/entrepreneurs unable to join OMIC.
- Provide 30,000 sf expandable facility; flexible, expandable manufacturing & office space for incubator tenants, SBDC and Oregon Manufacturing Extension Partnerships (OMEPS).
- Accommodate four start-up small businesses that "graduate" to nearby industrial/manufacturing campus, specifically brought into Urban Growth Boundary of for manufacturing economic development.
- Align with county/regional Workforce coalition: CET, PCC Training Center, NW Oregon Works, NW STEM Hub, Oregon's Future Ready workforce funding.
- Align with Business Oregon's strategic investment, Col-Pac's CEDS, County, City and CET economic development goals.
- Substantially assist entrepreneurs/small business owners through OMIC technology, support, business advising, start-up path, levelling the playing field.

Investment of \$814,000 in Congressional Directed Spending will leverage prior OMIC investment and more than \$10m current and near-future investment in incubator facility. Thank you again for talking through this concept with us and for your willingness to raise it with

the City Council. Please let us know if there are questions or requests for further information, or if we can be of value in the discussion.

Council President Greisen thanked Paul for his honesty.

Paul Vogel stated the City has a lot of requests, and there is a lot of need out there but if this doesn't make it to the top of the stack, they have lots of opportunities to work together.

Assistant to Public Works Director Huell Whitehaus gave an overview of Aftercare. City Staff and Council President Greisen met with the executive director of the YMCA of Columbia-Willamette, a 501.c.3 nonprofit organization. YMCA operates structured afterschool programs at schools throughout their service region.

YMCA can provide the afterschool staffing and programming:

- Target: 30 students is ideal.
- Schedule: School year; M-F 2:30 – 5:30 PM average
- Age range: K-8
- Cost: \$340 (member) / \$380 (non-member) per month, per child month
- Proposed Location: Otto Petersen Elementary

Please note that this item is time sensitive. YMCA will need sufficient lead time to set up the program for an estimated start date that coincides with the beginning of the upcoming school year. Estimated costs for startup supplies for the program: Cost: \$9,000 (See Exhibit A of the staff report) – 0.5% of total allocation.

Council President Greisen explained what the money would go towards, which they made it very clear that this is a one-time payment.

Budget Committee Member Sandie Wiggs explained it would be nice to know the YMCA's plan for keeping the program ongoing. She understands making a onetime payment and hoping for the best that they can continue on and make this program work. She would be more comfortable if they had a plan to keep it working prior to agreeing to funding the program and having that as an unknown.

Council President Greisen replied they had looked up the YMCA and they are technically a global non-profit and they would be eligible to come apply next spring for our City grant that we offer for non-profit and they could ask for up to \$5,000 to assist them if they felt they couldn't continue on without our assistance.

Budget Committee Member Sandie Wiggs explained she is just wondering why we wouldn't want their long-term plan for ongoing community involvement.

Mayor Burge asked so just a long-term vision of how they are going to stay in the community?

Budget Committee Member Sandie Wiggs replied right, how they are going to be self-sustaining in the community after we give them the initial money.

Councilor Miller talked about the YMCA doing a survey to show it is viable. He also talked about if after a year or two if the YMCA does not want to continue that we could transfer the assets that they bought with the \$9,000 to whoever takes over, he would want that sort of option. He explained so that might be a way to mitigate some of the investment of the \$9,000.

Council President Greisen moved, and Councilor Miller seconded the motion that Council approve the payment of \$9,000 to YMCA contingent that they are able to receive enough feedback on their survey that this is a viable program for them and if they close within the first two years the City has the first right of refusal to reallocate whatever the startup equipment, supplies and materials that are remaining for whoever takes over the next program. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Lesowske, aye; Councilor McHugh, aye; and Councilor Miller, aye.

Councilor Miller moved, and Councilor Lesowske seconded the motion to extend the meeting past 9:00 pm. Motion passed (5-0). Mayor Burge, aye; Council President Greisen, aye; Councilor Lesowske, aye; Councilor McHugh, aye; and Councilor Miller, aye.

Councilor Miller asked if on number 3. Frontage improvements for proposed affordable housing development and Oak Street Water Main, if they are two totally different expenses?

Assistant to Public Works Director Huell Whitehaus replied yes, they are. He gave an overview of Frontage improvements for proposed affordable housing development – Requested by Columbia County Habitat for Humanity. Cost: \$282,035. (See Exhibit C) – 16.8% of total allocation. He explained the Oak Street Water Main (alternative) would help them. Should Habitat for Humanity develop its property along Oak and Myrtle, Habitat will be conditioned to upsize a portion of the water main in order to serve the increased residential demand in this neighborhood. This segment of steel water main is currently undersized and at the end of its useful life. Constructed in the 1960's, this section between SE 3rd and SE 4th is one of only two remaining 2-inch water mains currently in the City's system. The City's Public Works Design Standards stipulate that this main should be PVC and no less than 8-inches in diameter to ensure adequate fire flow. It is important to note that Myrtle street's 4-inch water main is also undersized and is of a similar vintage. Cost: \$250,000 - \$350,000 (See Exhibit D) – 14.9 – 20.1% of total allocation.

Councilor McHugh feels we need to have a separate meeting with the Budget Committee to discuss the ARPA funds and allow enough time to do what we have to do.

Mayor Burge stated if it is necessary to drop #4 Council Chambers Microphone Array, we could use PEG fees.

City Manager Rains went over the list and said that #4 would drop off if needed and staff will remove # 7 Senior Center and # 8 Pickleball Court and Chapman Landing Improvements if Council agrees with that.

Council concurs with possibly removing from the list #4 Council Chambers Microphone Array, if needed, and removing #7 Senior Center and leaving everything else on the ARPA funding list to discuss at a future meeting, in addition with adding the request from Councilor McHugh.

Announcements – information only

Calendar

Mayor Burge went over the calendar.

Updates: City Manager, Police Chief, Councilors, and Mayor

City Manager Rains explained we have been contacted by Columbia County regarding resuming the quarterly meetings. She thanked Chief Lougal and Finance Administrator Carol Almer and said they are doing well, and that we are happy to have them.

Mayor Burge explained if at the quarterly meetings nothing gets done and we are not organizing the County to lobby to the State then it is a waste of time. He stated we have to remember that we no longer have Senator Betsy Johnson down there so this County needs to start thinking about how it approaches and advocates for its needs.

Chief of Police Steven Lougal explained we hired one officer and she starts August 1. There is one applicant that is in the medical and psychological stage, so by the end of the week or early next week he should know whether or not he is good to go. He explained there are two in background. He explained they also conducted initial interviews for the lieutenant position with two good candidates. He explained the Scappoose Police Department will be present at the Movie nights cooking hotdogs and hamburgers and it will be a good way for him to get out and introduce himself.

Councilor Miller thanked Chief Lougal for jumping right in there and taking care of business. He explained the Columbia County Fair is this week. He explained it is important that everybody goes and shows their support to the 4-H kids. He explained the 988-suicide line is active now and ask for people to spread awareness about it across the social media platform. He also gave an on his efforts related to the 911 agency serving the City of Scappoose, which is the Columbia


911 Communications District. He explained he will continue to advocate for the safety reforms and hope that Council, the public and first responders will join him in these efforts.

Mayor Burge thanked Councilor Miller.

Councilor McHugh explained he appreciates Councilor Millers efforts as he feels this is an important issue.

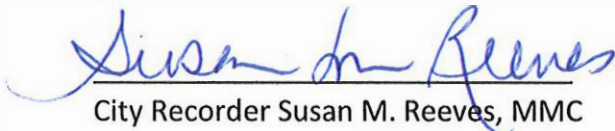
Adjournment

Mayor Burge adjourned the Council meeting at 9:41pm.



Mayor Scott Burge

Attest:



City Recorder Susan M. Reeves, MMC