



SCAPPOOSE *Oregon*

**MONDAY, JUNE 19, 2023
CITY COUNCIL MEETING AGENDA
REGULAR MEETING 7:00 PM COUNCIL CHAMBERS
33568 EAST COLUMBIA AVENUE
SCAPPOOSE, OREGON 97056**

Call to Order

Mayor Backus called the June 19, 2023 City Council meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call

Joseph A. Backus	Mayor	Alexandra Rains	City Manager
Pete McHugh	Councilor	Isaac Butman	Assistant to City Manager
Tyler Miller	Councilor	Chris Fluellen	Police Lieutenant
Andrew Lafrenz	Councilor	Carol Almer	Finance Administrator

Peter Watts Legal Counsel

Remote: Councilor Kim Holmes; Public Works Director Dave Sukau; Community Development Director Laurie Oliver Joseph; and Matt Hoffmann (joined at 7:07pm)

Excused: Council President Megan Greisen; Councilor Jeannet Santiago; and City Recorder Susan M. Reeves

Approval of the Agenda

Councilor McHugh moved, and Councilor Miller seconded the motion to approve the agenda. Motion passed (5-0). Mayor Backus, aye; Councilor McHugh, aye; Councilor Miller, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Public Comment

Adam St. Pierre, Scappoose, explained he sent Council an email a while back about the sheriff's levy and he did receive one response, which he appreciates that. He wanted to reiterate what he put in the email so it is on public record so everyone else can know. He is part of a non-profit organization on community transparency and accountability. He explained they are going to be

doing a lot of requests and stuff like that and he just wants this to be known that they are requesting this information from our Councilors. The email he sent off was originally to Sheriff Pixley and he read it to the Council ~

Sheriff Pixley,

Congratulations on getting your levy passed. For transparency and accountability can you please tell me how many patrol deputies are on staff today and when we can expect to see the additional seven deputies promised?

When can we start expecting 24/7 coverage?

I understand that may take some time. Can we expect 24/3, 24/5 as the number of deputies increase or will you wait till you have all 7 deputies promised to enact 24 hour coverage?

Thank you in Advance for your prompt response.

****end of email****

Adam St. Pierre stated he doesn't think those are difficult questions. He then proceeded to ask the Councilor here and the Councilors in St. Helens the same questions. He stated we as taxpayers pay a vast majority of our income to these two cities already for 24/7 coverage. We are paying for double coverage now and if we can't even get an answer from anybody on what the coverage is actually going to happen, when it is going to happen or if there is going to be progression, where are our dollars going. That is his question. He stated he is all for law enforcement. He thinks they deserve more money; he thinks we need more of them, but he wants the accountability. He wants to know where it is going and if the Councilors can't answer that question, we have problems. He explained between St. Helens and Scappoose we are going to be paying for approximately 45% of that levy. We are already paying for 24/7 coverage. He stated a lot of the citizens are asking them like what can we expect. He stated those are super simple questions that they should be able to get an answer to and he would still respectfully ask Council if they could maybe drop an email to the Sheriff because Council has more say then they do and reply because they do have a community voice, they have 700 followers in the City right now on their non-profit and they are pursuing these answers and he doesn't think those are that difficult of questions that they shouldn't be able to get some answer to. He thanked Council.

Mayor Backus thanked Adam.

Proclamation – Juneteenth

Mayor Backus read the Juneteenth Proclamation.

New Business

Resolution No. 23-07: Extending Workers' Compensation Coverage to Volunteers

Assistant to City Manager Isaac Butman explained this is a housekeeping measure. He also explained why we are requesting Council to approve this resolution.

Councilor Holmes asked would this cover volunteers for Adventure Fest and events like that?

Assistant to City Manager Isaac Butman replied we do not have coverage for them, he does not believe.

Legal Counsel Peter Watts explained who this resolution would cover.

Councilor Miller moved, and Councilor Lafrenz seconded the motion that Council adopt Resolution No. 23-07: Extending Workers' Compensation Coverage to Volunteers. Motion passed (5-0). Mayor Backus, aye; Councilor McHugh, aye; Councilor Miller, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Fiscal Year 2023-2024 Budget

Hold a Public Hearing to determine if the City should elect to receive State Shared Revenues

Mayor Backus opened the public hearing and closed it due to no one wanting to speak on this matter.

Resolution No. 23-08: A Resolution Certifying that the City of Scappoose Meets All Requirements to Receive State Shared Revenues for Fiscal Year 2023-2024

Councilor Lafrenz moved, and Councilor McHugh seconded the motion that Council adopt Resolution No. 23-08: A Resolution Certifying that the City of Scappoose Meets All Requirements to Receive State Shared Revenues for Fiscal Year 2023-2024. Motion passed (5-0). Mayor Backus, aye; Councilor McHugh, aye; Councilor Miller, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Resolution No. 23-09: A Resolution Declaring the City's Election to Receive State Revenue for Fiscal Year 2023-2024 for the City of Scappoose

Councilor Miller moved, and Councilor McHugh seconded the motion that Council adopt Resolution No. 23-09: A Resolution Declaring the City's Election to Receive State Revenue for Fiscal Year 2023-2024 for the City of Scappoose. Motion passed (5-0). Mayor Backus, aye;

Councilor McHugh, aye; Councilor Miller, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Adopting the City of Scappoose 2023-2024 Budget

Resolution No. 23-10 Hold a Public Hearing on the proposed Approval budget for the Fiscal Year 2023-2024, Making Appropriations, Imposing the Tax, and Categorizing the Tax

Mayor Backus opened the public hearing and closed it due to no one wanting to speak on this matter.

Councilor Miller stated for clarify the Budget Committee moved to approve the budget, correct?

City Manager Rains replied yes, they did.

Councilor McHugh moved, and Councilor Holmes seconded the motion that Council adopt Resolution No. 23-10 Hold a Public Hearing on the proposed Approval budget for the Fiscal Year 2023-2024, Making Appropriations, Imposing the Tax, and Categorizing the Tax. Motion passed (5-0). Mayor Backus, aye; Councilor McHugh, aye; Councilor Miller, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Resolution No. 23-11: A Resolution Establishing all Fees and Charges for the City of Scappoose and Rescinding Resolution No. 22-16: 2023-2024 Fee Resolution

City Manager Alexandra Rains explained all of the changes are in red. She gave an overview of the changes/updates. She explained you will see changes in terms of SDC's which are based general on the indexed rates, which she believes for this year was 7.2%. She explained the business license fees have been added back in. Staff just went back to what they were in 2007 and put them at that rate thinking that is someplace we could start from and increase them over time.

Community Development Director Laurie Oliver Joseph pointed out that there was one correction to the engineering fees on page 20 and that is going to be the partition final plat fees. There was an error where the partition preliminary plat and final plat fees showed up at the same rate, and that was an error. The final plaque fees should be showing at \$500 for minor, which is no increase at all, and then the major final plat partition review fee would go to \$1,100 and that would be an increase of \$100.

Councilor Holmes asked regarding the fees that were currently exempt, will there be an outreach to notify people of the new requirements for the fee?

Finance Administrator Carol Almer explained we can send a letter to the local businesses regarding the new fee requirement.

Councilor Holmes asked how does the City handle those businesses working without a license?

City Manager Rains explained it is challenge and difficult for us to catch everyone who should have a license but doesn't.

Councilor Miller stated he would imagine one of the only ways to catch people that are operating without a business license is to potentially get a list from the Secretary of State. He explained he doesn't know if the list would define it, they are located in the City limits, so it could be more work that what it actually is worth.

Mayor Backus stated there could be something in the newsletter explaining what qualifies for a business license.

Councilor Holmes explained she raised the point just so it appears equitable so the folks that have been registered and get the notification and if they are upset, that they're aware that this truly will be extended to everyone currently registered and those who have not but need to be.

Councilor Miller moved, and Councilor Lafrenz seconded the motion that Council adopt Resolution No. 23-11: A Resolution Establishing all Fees and Charges for the City of Scappoose and Rescinding Resolution No. 22-16: 2023-2024 Fee Resolution as amended and the amendment is on page staff of the staff report where partition final plat, also Exhibit D, \$500 for minor and \$1,100 for major. Motion passed (5-0). Mayor Backus, aye; Councilor McHugh, aye; Councilor Miller, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Backhoe purchase

Public Works Director Dave Sukau went over the staff report. The City of Scappoose Public Works Department is seeking to replace its existing 1998 backhoe. At 25 years of age, the current backhoe has recently required some expensive repairs and is in need of more. Staff is concerned about the dependability and affordability of this machine and desires to replace it.

ANALYSIS: The Scappoose Public Works Department has evaluated machines in both performance and price. The financial results are as follows:

John Deere 320P	- \$140,748.28
Case 580SN	- \$141,956.40
Caterpillar 420	- \$149,997.02

Public Works has budgeted \$150,000 in the approved 2023-24 budget for the purchase of a new backhoe. This amount was proportionally divided between the Parks, Streets, Water, Wastewater and Stormwater funds. Staff is recommending Council authorize City Manager

Rains to purchase a new John Deere 320P backhoe from Pape' Machinery in the amount of \$140,748.28.

Councilor Lafrenz moved, and Councilor McHugh seconded the motion that Council authorize City Manager Rains to purchase a new John Deere 320P backhoe from Pape' Machinery in the amount of \$140,748.28.

Councilor Miller thanked Public Works Director Dave Sukau for getting the three quotes.

Motion passed (5-0). Mayor Backus, aye; Councilor McHugh, aye; Councilor Miller, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Announcements – information only

Calendar

Mayor Backus went over the calendar.

Updates: City Manager; Police Lieutenant; Councilors; and Mayor

City Manager Rains explained she had the chance to attend the end of the day portion of the Grant Watts career day and it seems like it went really well, and she thanked staff that was able to be there.

Lieutenant Fluellen explained starting next week we are going to have a new sergeant and a new patrol officer.

Councilor Holmes explained she wanted to acknowledge the importance of the City adopting the Juneteenth Proclamation. She wanted to applaud the School District for also addressing those and really demonstrating that Scappoose is a community for all, and she is glad that we were able to do that today.

Councilor Lafrenz thanked the Scappoose Library for the well run and well attended summer reading kickoff that he attended. He stated it was great to see the community events like that for families. He explained he and Mayor Backus attended the EDC meeting and Laurie and NJ did a good job at presenting the Downtown Overlay and he looks forward to getting feedback from the EDC on that.

Councilor Miller echoed what Councilor Holmes said, he thinks that was put very well. He asked LT Fluellen how long until he thinks the new police sergeant will be on the road.

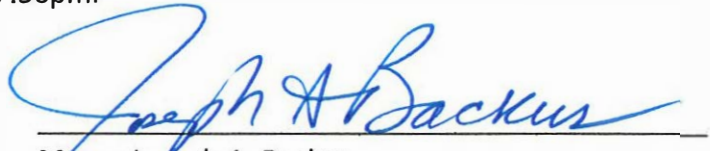
LT Fluellen replied he anticipates it will be around a month.

Councilor McHugh also agrees with what Councilor Holmes said. He would like to thank the Scappoose Historical Society for the luncheon they put on for all the staff. He thanked the Historical Society for all they are doing.

Mayor Backus thanked Council President Greisen for all she did in setting up the career day at Grant Watts. He thanked City Manager Rains for attending career day. He also thanked the Historical Society for the staff lunch. It is nice to see the museum downstairs, as that is going to be a really great tour for the kids and all of us. He explained they did add an EDC and Parks Committee new coordination meetings to kind of add another layer and he thinks it will help Council, staff and the committee.


Adjournment

Mayor Backus adjourned the meeting at 7:50pm.



Mayor Joseph A. Backus

Minutes typed by:



City Recorder Susan M. Reeves, MMC