



SCAPPOOSE *Oregon*

MONDAY, DECEMBER 4, 2023
WORK SESSION WITH THE PLANNING COMMISSION & PARKS & REC COMMITTEE –
DRAFT PARKS MASTER PLAN REVIEW, 6:00 PM

CITY COUNCIL MEETING AGENDA
REGULAR MEETING 7:00 PM
COUNCIL CHAMBERS
33568 EAST COLUMBIA AVENUE
SCAPPOOSE, OREGON 97056

ITEM AGENDA TOPIC **Action**

Call to Order

Pledge of Allegiance

Roll Call

Approval of the Agenda

Public Comment - Items not on the agenda

Please sign a speaker request form and turn it in to the City Recorder along with any written testimony.

1. Consent Agenda – November 20, 2023 City Council work session minutes; November 20, 2023 City Council meeting minutes; and Appointment of Sara Jones-Graham as Alternate on the Planning Commission

New Business

2. Committee Updates ~ presented by Committee Chairs

Work Session

**3. FY 2023-2024 End of 2023 Calendar Year Council Goal Status Report
City Manager Alexandra Rains**

Announcements – information only

4. Calendar

5. Updates: City Manager; Police Chief; Councilors; and Mayor

Adjournment

PLEASE NOTE: IF YOU WOULD LIKE TO SPEAK WITH CITY STAFF ABOUT A PARTICULAR AGENDA ITEM, PLEASE CALL CITY HALL at 503-543-7146, NO LATER THAN 3:00 PM ON THE DAY OF THE MEETING.

This meeting will be conducted in an ADA accessible room. If special accommodations are needed, please contact City Hall at (503) 543-7146, ext. 224 in advance.

TTY 1-503-378-5938



CITY OF SCAPPOOSE

Parks, Trails, & Open Space Plan

Public Draft
November 2023

Acknowledgments

This Plan reflects the values and future vision of the Scappoose community. We appreciate the guidance and involvement of the Scappoose City Council, Planning Commission, Parks and Recreation Committee, Project Management Team and City staff, and all the involved and engaged community members who shared their time, energy, and ideas for this Plan.

City Council

- Mayor Joe Backus
- Megan Greisen, Council President
- Peter McHugh, Councilor
- Tyler Miller, Councilor
- Jeannet Santiago, Councilor
- Kim Homes, Councilor
- Andrew LaFrenz, Councilor
- Marisa Jacobs, Councilor

Planning Commission

- Scott Jensen, Chair
- Bill Blank, Vice Chair
- Bruce Shoemaker, Member
- Rita Bernhard, Member
- Monica Ahlers, Member
- Ty Bailey, Member
- Harlow Vernwald, Alternate Member

Parks and Recreation Committee

- JJ Duehren
- Ian Holzworth
- Paul Fidrych
- Michael Sykes
- Bryan Hammond
- Terry Brooks
- Elizabeth Meinke
- Cara Heinze (*former*)

Project Management Team

- Dave Sukau, Public Works Director
- Charlotte Baker, Public Works Contract Administrator
- Alexandra Rains, City Manager
- Isaac Butman, Assistant to the City Manager
- Huell White, Assistant to the Public Works Director (*former*)

Prepared By



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INTRODUCTION

This Parks, Trails, and Open Space Plan (the Plan) reaffirms the direction for the City of Scappoose’s system of parks, recreation facilities, and open space. The Plan provides a cohesive vision, with goals, strategies, and objectives based on community input and analysis. The Plan inventories existing parks and facilities, identifies community needs, and directs funding and investment over the next twenty years.

Purpose of the Plan

The Parks, Trails, and Open Space Plan sets a renewed direction for the City of Scappoose’s parks and recreation system. This Plan presents the long-term vision and strategy for the future of parks, trails, open space, natural areas, recreation facilities, programs, and related services for the next 20 years.

The City last updated its Parks, Trails, and Open Space Plan in 2017. Since then, parkland acquisitions, shifts in funding and staffing levels, changing demographics, aging recreation amenities, and new emerging community priorities require focused attention and a guiding framework. Specifically, this plan update:

- Provides an updated inventory of parks and facilities, as well as a review of the existing strengths and weaknesses of the system.
- Describes the planning context, including a demographic profile and current levels of service.
- Identifies new or emerging park needs and opportunities for the park system, particularly those resulting from a growing community.
- Recommends projects and actions to meet community needs and create efficiencies across the system.
- Prioritizes a set of recommendations to guide future implementation.

Planning Process

Over the past year, the City of Scappoose has developed an updated Plan based on community and stakeholder input and a technical analysis of the park system. The planning process consisted of five phases.

Figure 1-1: Planning Process



The Plan update kicked off in the summer of 2022 with an inventory and analysis of the existing park system. This included a strengths, opportunities, weaknesses, and challenges analysis and an update of the parks and

open space inventory to include acquisitions and developments that have been added since the last plan update. Phase two included an online community-wide survey to gain insights on the recreation opportunities and needs in Scappoose. This was combined with a technical analysis of the existing level of service and park access to document gaps in the system. Phase three work included identifying the vision, goals, and objectives that make up the framework of the Plan and drafting specific site recommendations based on community and decision-maker input. Recommendations for the City's park sites informed an action plan that included a capital improvement plan along with a framework for prioritizing future improvement and strategies for funding and implementation. The final phase of the Plan process includes the development, review, and adoption of the Plan.

Scappoose residents were directly involved in identifying system-wide needs and suggesting ideas and priorities to carry out the Plan. The community engagement process involved a variety of activities designed to understand community preferences and needs. Outreach included several pop-up events during the Fall of 2022, a citywide online survey, and an interactive work session at the Spring 2023 Annual Town Meeting. The Scappoose Parks and Recreation Committee (SPRC), Planning Commission, and City Council also provided input throughout the planning process and guided development of the Plan.

Related and Concurrent Plans

The Parks, Trails, and Open Space Plan is not a standalone document, but rather an effort to integrate park planning with many other Citywide visions. The Plan works in concert with both Citywide and site-specific efforts to achieve shared goals. Updating the Plan fulfills one of the City Council's main goals as the community works to establish a long-term vision for Scappoose. Planning for the parks system supports other Council goals, including promoting and supporting county-wide tourism and supporting public art. The Plan is intended to be complementary to achieve the goals and vision set forth in the following guiding plans and documents:

- City of Scappoose Comprehensive Plan (2018). The City of Scappoose Comprehensive Plan, adopted in 2018, is a guide for land use, transportation, infrastructure, and other investments within the City.
- Transportation System Plan (2016). As the transportation element of the adopted Comprehensive Plan, the TSP embodies the community's vision for an equitable and efficient transportation system. The TSP outlines strategies and projects that are important for protecting and enhancing the quality of life in Scappoose over the next 20 years.
- Housing Capacity Analysis (2023). Forecasts housing needs within the City of Scappoose over the next 20 years.
- The 50-Year Plan, the long-term community vision for how Scappoose will grow in the future. The analysis and outcomes of the Parks Plan was considered a part of this multi-phase project that is expected to conclude in Fall 2024.
- The Crown Zellerbach Trail Development Concept Plan (2007), which establishes that the Crown Zellerbach (Crown Z) Trail will be jointly development and management in partnership between Columbia County and the cities and agencies that own and/or manage lands that the trail crosses.
- The Grabhorn Property site conceptual plan. The City's process for developing a site plan for this new park helped identify a final design for the future park site, which is now incorporated into the Parks Plan.
- Vista Park Conceptual Plan (2019) was developed with assistance from a National Parks Service Rivers, Trails & Conservation Assistance Program grant. This conceptual plan lays out steps to develop a "trail park" and informed discussions around desired improvements.

The City also collaborates with the Scappoose Bay Watershed Council (SBWC) on restoration projects on a five-mile stretch of South Scappoose Creek that flows through the City. This creek segment was identified as a priority for further assessment due to local concerns about erosion and flooding and the opportunities to enhance conditions for salmon and other organisms that rely on a high-quality aquatic habitat. Restoration projects are detailed in the 2009 South Scappoose Creek Assessment and Restoration Plan and include riparian plantings, fish passage projects, and controlled public access.

Plan Overview

Chapter 1. Introduction outlines the purpose of the Plan, how it relates to other City efforts, the planning process, and Plan organization.

Chapter 2. Scappoose’s Park and Recreation Assets provides an overview of the existing parks and recreation facilities managed by the City.

Chapter 3. Needs Assessment incorporates extensive community engagement, presents unique opportunities for system enhancements, and review the park and recreation system needs.

Chapter 4. Recommendations conveys the park system vision framework, goals, and policies established by the community and presents the future vision for existing and proposed parks and trails in Scappoose.

Chapter 5. Implementation discusses the 10-year capital improvement plan and a 5-year action plan for priority short term projects, as well as prioritization criteria, funding strategies, and other implementation considerations.

Appendix A. Park and Facility Inventory summarizes and classifies existing park and facility data.

Appendix B. Public Outreach Results presents the full results from community outreach activities.

Appendix C. Capital Improvement Plan introduces planning level cost estimates and phased implementation for identified projects.

Appendix D. Funding Sources and Strategies [to be included in Public Draft following staff review] describe how the City will implement desired system improvements,



COMMUNITY ASSETS

Scappoose’s park system currently has a collection of trails, developed parks, and open space that provide basic recreational services to the community. Parks complement neighborhoods with places for people to connect with family, friends, and neighbors. They provide safe places for children to play and learn, they support healthy living, and they promote civic engagement and tourism.

This section of the Plan serves to identify and describe developed park spaces, and to identify property with the potential to become part of the Scappoose Park System. These properties could be used for a variety of uses based on their location, attributes, and size. Potential uses for the properties should be evaluated based on location and available amenities at other surrounding parks.

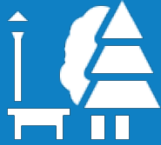
Parks and Trails

Scappoose residents have access to several different types of parks and natural areas that contribute to community livability and identity, as well as a host of environmental and natural system benefits. All of these sites provide various types of recreational opportunities for the community with different types of amenities. Appendix A provides a complete inventory of the system.



Park Classification

The City of Scappoose classifies parks to distinguish them by their function. A park's classification considers the purpose or intent of the site, factoring in characteristics such as size, use, service area, and available amenities and facilities. Categorization helps park planners make decisions about the right amount of development, types of facilities, and levels of park maintenance and programming based on the purpose for each park type. The City's previous classification system has been updated to divide Scappoose's parks into five classifications.



Community Parks. These are mid-size parks that support sports, specialized facilities, group gatherings, and programmable space for the entire community or a portion of the city.



Neighborhood Parks. Provide essential close-to-home recreation opportunities within walking and biking distance for nearby neighbors without crossing major thoroughfares.



Linear Parks and Trails. A linear park/trail is a trail corridor, trailhead, or greenway corridor that may parallel other linear features, such as rivers, streams, roads, highways, and utility corridors. These sites primarily support trail-related recreation, and secondarily may support other benefits such as supporting ecological functions and wildlife habitat.



Special Use Sites. These sites are stand-alone or single-purpose sites that support unique recreation opportunities or specialized recreation facilities serving all or most of the Scappoose community.



Undeveloped Parkland. Acquired land intended to be developed as a park in the future. These sites are not currently maintained to support park use.



COMMUNITY PARKS

Facilities that provide a variety of both active and passive recreation opportunities such as group picnic areas and large shelters, sports fields and courts, children’s play areas, pathways, green space, event space, restrooms, on-site parking, and similar support amenities for longer site visits. These sites often include unique recreation features such as skateparks, community gardens, splash pads, and dog parks. They may include specialized facilities such as community centers, swimming pools, or adjacent museums, libraries, and city offices.

Community parks serve multiple neighborhoods within approximately 15 minutes driving time and ideally should be easily accessible to the entire community. They typically accommodate large numbers of people and require additional facilities like off-street parking and restrooms. They may also meet neighborhood needs for residents that live within walking or biking distance.

Typical Size: 10+ acres

Typical Service Area: 2 miles

Examples: Veterans Park, Heritage Park

NEIGHBORHOOD PARKS

Playground, sports court or other active use facility, multi-use open grass areas, picnic tables, neighborhood and family gathering space. Some sites may potentially include other small-footprint recreation features.

Typical Size: 2-3 acres

Typical Service Area: ¼ to ½ mile (5 to 10-minute walk)

Examples: Miller Park, Creekview Park, Chief Concomly Park

LINEAR PARKS / TRAILS

Soft- or hard-surfaced paths, single-purpose or multi-use paths that support recreation, park access, connectivity, and active transportation. Trailheads may include restrooms, bike racks and repair stations, benches, picnic tables and parking but amenities and services will vary.

Typical Size: Varies depending on length of trail and width of corridor.

Typical Service Area: 1/2 mile or walking/biking distance from linear parks (trail corridors); 2 miles driving distance from trailheads.

Examples: Crown Z Trail, Trtek Trailhead

SPECIAL USE SITES

Stand-alone major facilities and buildings, river access facilities, urban plazas, dog parks, etc. Amenities and services will vary across sites. These may be programmable sites. Some special use sites may also meet neighborhood needs for residents that live within walking or biking distance.

Typical Size: Varies depending on use.

Typical Service Area: 2+ miles to citywide

Examples: Chapman Landing



UNDEVELOPED PARKLAND

These sites do not typically contain any facilities. Site may have natural features and facilities associated with non-park uses (e.g., water towers). These sites will be reclassified when developed based on their future park function.

Typical Size: Depends on purpose of acquisition.

Typical Service Area: Depends on purpose of acquisition.

Examples: Vista Property, Commerce Drive Property, Grabhorn Property



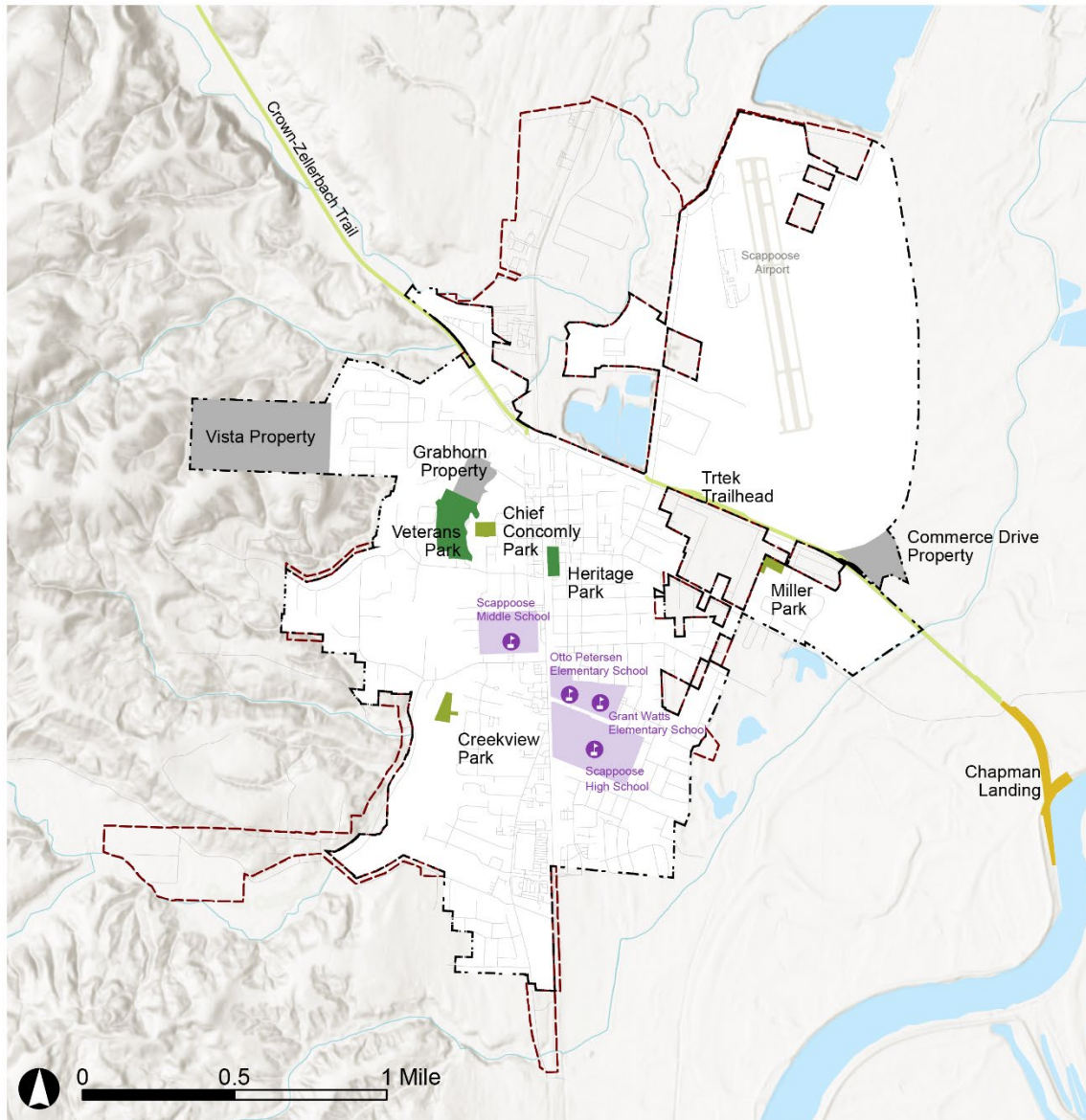
Park and Trail Summary

The City of Scappoose owns approximately 144 acres of park land at 10 sites, including more than 1.3 miles of trails. The City categorizes existing parks as “developed” or “partially developed.” Additional land not yet developed for park use is categorized as “undeveloped.”

- **Developed or Partially Developed:** All or a portion of the site provides amenities, landscaping, and/or infrastructure to support some type of park use. This category includes minimally developed sites such as Creekview Park (grass and benches) and Chapman Landing (trailhead along with other natural features).
- **Undeveloped:** The entire site is not currently maintained or developed for park use.

Five of these parks, totaling close to 27 acres, are developed and provide places to play, gather, and experience nature. The City has over 100 acres in undeveloped parkland. Figure 2-1 shows the location of existing parks and trails. Table 1 presents the existing park inventory by classification.

Figure 2-1: Existing Park System



- | Park and Recreation Facilities | Base Map Features |
|--------------------------------|--------------------------|
| Community Parks | Streets |
| Neighborhood Parks | School District Property |
| Linear Parks / Trails | Water Bodies |
| Special Use Sites | City Boundary |
| Undeveloped Parks | Urban Growth Boundary |



SCAPPOOSE
Oregon

Parks, Recreation & Open Space Plan

Source: City of Scappoose, 2022

Table 2-1: Scappoose Park Lands by Classification

Classification	Number of Sites	Total Acreage	Parks
Community Parks	2	16.9	Veterans Park, Heritage Park
Neighborhood Parks	3	9.7	Miller Park, Chief Concomly Park, Creekview Park
Linear Parks / Trails	2	11.2	Trtek Trailhead, Crown Z Trail
Special Use Sites	1	15.9	Chapman Landing
Undeveloped Parks	3	100.7	Commerce Drive Park, Grabhorn Property, Vista Property
Total	11	154.4	

Developed park land in Scappoose ranges in size from 0.7 acres, an area that hosts Trtek Trailhead, to almost 16 acres at Chapman Landing. As illustrated in Figure 2-1, community parks are located in the central area of the City and provide opportunities for outdoor recreation and athletic activities. Smaller neighborhood parks add more open spaces to serve their adjacent neighborhoods.

Crown Z Trail provides walking, hiking, or biking experience along with access to natural areas starting at Chapman Landing. Trtek Trailhead offers parking, public restrooms, picnic tables, and a bicycle repair station for visitors.

Recreation Facilities

The community can enjoy a variety of recreational experiences and opportunities offered within the City's existing park types. The facilities provided in each of the City's parks are captured in Appendix A, the Park and Facility Inventory; the number of facilities by type is shown in Table 2-2. Community Parks are represented more than other types of parks in the City, offering a variety of recreational facilities and opportunities for outdoor recreation and sport activities. Despite a lack of athletic facilities, Neighborhood Parks provide places for outdoor recreation and community gatherings. Due to their nature, Linear Parks / Trails and Special Use sites do not offer as much in terms of amenities, but they add unique values such as educational experiences and access to natural landscapes.

Notably missing in the inventory are pickleball and tennis courts, soccer fields, and disc golf courses. Assessing how facilities in this inventory meet the identified community needs, including those informed by survey responses and public outreach feedback, provides insights on addressing unmet park and recreation needs.



Table 2-2: Existing Recreation Facilities Inventory (by numbers or by sites where present)

Recreation Facilities		Community Parks	Neighborhood Parks	Linear Parks / Trails	Special Use Sites	Total
Athletic Facilities	Baseball Field	2	0	0	0	2
	Bocceball Court	2	0	0	0	2
	Basketball Court	1	2	0	0	3
Outdoor Recreation	Playground	3	3	0	0	6
	Off-Leash Dog Area	1	0	0	0	1
	Hard Surface Trail	0	0	2	0	2
	Skate Park	1	0	0	0	1
	Open Turf	2	3	0	0	5
	Spray Fountain	1	0	0	0	1
	Water View	1	1	0	1	5
Amenities	Picnic Shelter	3	2	0	0	5
	Picnic Table	2	2	1	1	6
	Bench	2	2	2	1	7
	Trash Receptacles	2	3	1	1	7
	Drinking Fountain	2	1	1	0	4
	Restroom (Permanent)	5	3	2	0	10
	Restroom (Portable)	0	0	0	1	1
	Dog Waste Station	1	2	2	0	5
	Bike Rack	0	1	1	0	2
	Off Street Parking (Spot)	61	35	22	0	118
	Community Library Box	0	2	0	0	2
	Interpretive Signage	2	0	0	0	2
	Public Art	1	0	0	0	1

* For shaded rows, the figure(s) listed indicate the number of sites where the item exists, not how many exist in each park



Recreation Programs and Events

The City does not currently manage any recreation programs. However, it provides the facilities that other providers, such as local sport clubs, sport leagues and non-profits to provide league play, classes, events, and activities. Historically the City has hosted several community events including:

- **Scappoose Adventure Festival (Veterans Park):** The free community festival held in the fall celebrates the outdoors and brings the community together through performances and activities. The festival includes a fundraiser run, musical performances, movie night, nighttime beer garden, and all-day-long kids' zone.
- **Earth Day (Heritage Park):** The Parks and Recreation Committee hosts an Earth Day celebration with activities promoting the community's connection to nature. Activities include scavenger hunt, trash pickup, guided nature walk and kids Earth Day activities with the Scappoose Library.
- **Annual Lighting Event (Heritage Park/Watts House):** The Scappoose Historical Society and Scappoose Community Club host holiday lighting and events at the Watts House including tree decorating, Santa clause visiting, and Holiday Market.

Operations, Management, and Funding

Scappoose's Parks Department is overseen by the Public Works Director with administrative support from several City staff members and Utility/Park workers who are responsible for maintaining City parks and trails. Scappoose's parks and recreation system is funded through the following sources:

- **General Fund.** Park and recreation services are funded within the City's General Fund, which receives its revenue primarily from property taxes, but also includes grants, fees, and charges. The General Fund is the primary source of funding for ongoing parks maintenance and operations.
- **System Development Charges (SDCs).** SDCs are fees collected when new development occurs in the City and are used to fund growth-related park improvements. These fees are vital to providing adequate levels of service for City parks and recreation services. Current SDC rates are calculated by the number of dwelling units in a new development.
- **Grants.** Grant programs existing for various capital related projects through the Oregon Parks and Recreation Department. The City has historically used grant funding for improvements to some park sites.



Other Parks, Open Space, and Recreation Resources

Scappoose residents also have access to some recreational areas and sites that are either not maintained or owned by the City or are outside city limits. In addition to City parks, the following providers own and manage additional recreation space and facilities.

School District Facilities

The athletic facilities located on Scappoose High School and the Scappoose Middle School and the playgrounds at the Grant Watts and Otto Petersen Elementary Schools provide additional recreation resources that help address the community's recreational needs. The Scappoose High School campus includes two diamond baseball fields and a track with an inner artificial turf field for soccer or football; the Middle School has two diamond baseball fields, two tennis courts, and a track with an inner field for soccer or football. The High School's large open space is frequently used by local sport leagues for soccer. School campuses and facilities are open and available for very limited public use.

Nearby Communities

Scappoose is located near the City of St. Helens which provides a variety of parks and recreation facilities including an aquatics center and an assortment of recreation programs. Scappoose Bay Marine Park, just south of St. Helens and operated by the Port of Columbia County, offers a public boat launch with access to the Columbia River and a separate dock for launching kayaks, canoes, and stand-up paddle boards. Scappoose residents are able to use these parks, programs, and special recreation facilities. Sauvie Island, located to the southeast of Scappoose in the Columbia River, includes a popular wildlife refuge, recreational beaches, and opportunities for bicycling and water sports.

County and State

Columbia County operates several parks near Scappoose including JJ Collins Marine Park, which offers nature trails, wildlife viewing, picnic areas and campsites for boaters, as well as the Scappoose RV Park, which offers six RV spots, as well as tent and bicycle camp sites. Just north of Scappoose is Fisher Park, an undeveloped site that includes a segment of Scappoose Creek. Less than 7 miles from Scappoose is Wapato Access, a 170-acre day-use park on the western edge of Sauvie Island that is part of the Willamette River Greenway system of parks owned and operated by the State of Oregon.

System Observations

Several observations emerged early in the planning process based on a review of the inventory, a park tour, and meetings with SPRC and staff.

- **Well maintained.** Parks and recreation facilities in the City are clean and well maintained.
- **Unique features.** Many sites have unique characteristics and features. The trail corridor also supports recreation and non-motorized transportation, with connections all the way to Vernonia.
- **Enhanced by Partnerships.** Several partnerships enhance aesthetics and/or recreation opportunities. However, many recreation opportunities are only available through school facilities which have limited access.
- **Limited or Aging Amenities.** Most parks lack shade and there are some functional issues at several sites.
- **Lack of Opportunities.** There is a lack of diversity in recreation options and experiences offered in Scappoose parks. This includes challenge opportunities (e.g., outdoor exercise equipment, climbing walls, zip lines, obstacle courses) or other recreational facilities for teens and adults.
- **Gaps in the System.** There are few recreational facilities in the south of the City and no parks in the southeast. While the existing trail corridors are assets to the system, Scappoose lacks an interconnected bike and pedestrian network.
- **Opportunities to Expand.** Some sites have the potential to offer space for new facilities while undeveloped park properties present opportunities to expand the system.



NEEDS ASSESSMENT

The Scappoose community believes that great parks, connected trail network, and variety of indoor and outdoor facilities and programs are important to their quality of life. This chapter highlights community needs for parks and recreation, as well as opportunities for future enhancements as identified during the planning process.

Scappoose Community

Socio-demographic characteristics impact parks and recreation needs and preferences. Understanding these characteristics provides a solid foundation for developing a responsive parks and recreation plan. The following information comes from U.S. Census Bureau and American Community Survey (ACS) data, and a demographic analysis conducted by Johnson Economics for the City's Housing Capacity Analysis in Spring 2022.



Estimated Population of 8,878 in 2023



69% of total households are family households with an average size of 3.3 people



Non-white share of the population increased from 9% to 16% in the last decade



Estimated median household income of \$79,375 as of the 2020 Census was 27% higher than the Columbia County median of \$62,300

Growing Population

Recent estimates show a population of 8,878 residents within the Urban Growth Boundary (UGB) by 2023. Scappoose has experienced steady growth in population within the UGB, growing an estimated 66% since 2000. In contrast, Columbia County and the State of Oregon experienced population growth of 22% and 25% respectively during that same period. While residential development is expected throughout the City on vacant or partially vacant lots, areas west of Highway 30, particularly in the southwest, have greater potential for future residential development.

More Households

The Scappoose UGB will be home to an estimated 3,491 households in 2023. Scappoose's average household size of 2.54 people, with 69% family households, is roughly equivalent to the Columbia County average of 2.6 and the statewide average of 2.5. Household sizes have declined as birth rates have fallen, more people have chosen to live alone, and the Baby Boomers have become "empty nesters." These new households are also expected to have incomes that are higher than those in Columbia County or the state as a whole. Scappoose's estimated median household income also grew between 2000 and 2020 which is not the case in many other regions or nationally, where income growth has not kept pace with inflation.



Younger Population

Overall, Scappoose has a younger population than Columbia County, with a greater share of young and middle-aged cohorts, and a smaller share of those aged 55 to 64 years. Compared to state and national averages, Scappoose also has a slightly higher share of households with children.

Growing Diversity

The community grew more diverse between the 2010 and 2020 Census, with the white share of the population falling from 91% to 84%. In comparison, the share of the non-white population is a lower 7% in Columbia County as a whole but is roughly equivalent at 17% statewide.

Community and Advisory Group Outreach

Throughout the initial phases of the planning process, community members and stakeholders provided their input and ideas for the future of parks and recreation in Scappoose. Comments about the existing system, desires for improvements, and funding options were shared through a variety of methods, including a community survey, two “pop-up” events, a series of stakeholder and small group interviews, and an interactive work session at the Annual Town Meeting. A summary of these events and conversations are in Appendix B, Public Outreach Results.

The process was guided by the Scappoose Parks and Recreation Committee (SPRC), who served as a technical advisory board and met at key points in the development of the Plan. The project team also presented to the Planning Commission and City Council at two work sessions during the planning process. The City promoted community engagement opportunities through its established media channels including emails, newsletters, and social media posts. Engagement activities were also promoted on the City’s website. These efforts resulted in a robust set of public engagement results that provide insights into the needs and priorities for specific facilities, activities, programs, and improvements.

Scappoose residents indicated they are appreciative of the City’s unique natural attributes and the access they have to nature through the Crown Z Trail and existing parks. The overarching themes captured here were derived from gathered responses and survey data and describe aspirations, priorities, and needs from the perspective of Scappoose residents and stakeholders.

Outreach Snapshot

- 2 in person Pop Up events
- 1 online survey with 903 respondents
- 1 interactive work session at the Annual Town Meeting
- 2 joint work sessions with City Council and Planning Commission
- 5 presentations and work sessions with SPRC

- **Access to nature.** Scappoose residents value the City's unique natural assets and would like more opportunities to connect with nature in parks.
- **Connected trails for walking, biking, and running.** People are interested in more trails and pathways, including ones that can link parks and can connect Scappoose to the rest of the region.
- **Plan for growth.** Residents see the need for improving existing parks – both developed and undeveloped park land – and enhancing access to parks for a growing population.
- **More facilities for active use.** Community members would like to enjoy more activities in Scappoose Parks, including pickleball and tennis, as well as have City facilities for soccer, baseball, and softball. They are also interested in having indoor space to gather and recreate, such as a community or events center.
- **Expanded programming.** Community members are interested in additional recreation and educational programs, including more opportunities for children and youth.
- **Building community with events.** People in Scappoose recognize the community-building that can take place in parks and would like to have more community-wide events to bring people together.

Survey Results

- 900+ people interacted with the survey
- 63% indicated relaxing or enjoying nature is important close to home
- Trails and trail activities topped the lists in multiple question responses
- The City should focus on Teens and Young Children (49% and 48% of respondents) through more community-wide events (56% support)

Along with aspirations for new and additional park amenities and programs, the issue of funding has been prevalent in community conversations. Many have commented on the City's limited funding for parks, the need for additional staffing, and a desire to focus limited resources on maintaining existing parkland (rather than on the acquisition of additional land). Community members are also concerned about equity and accessibility, citing a need to ensure that everyone feels included and safe in parks and that those with disabilities or mobility challenges can enjoy these public spaces.

From community conversations and survey findings, it is clear there is a desire to add more nature trails and areas to enjoy nature, as well as to develop courts and fields to accommodate sports. The findings indicate there should be an emphasis on outdoor activities, trails, and nature-based recreation features. Most of the identified needs can potentially be addressed through site renovation and new site and trail development. Beyond that, the updated Parks Plan should factor in needs for universal play,¹ dog parks, community gardens, and larger pavilions for group use.

¹ Universally designed parks or playgrounds provide facilities that engage every child, regardless of ability. Universal design refers to creating environments applicable to the needs of all people, regardless of age, size, ability, or disability.

Park Access

A spatial analysis of park and recreational assets shows how accessible parks are to residents across the City. The level of service analysis describes the amount and quality of park and recreation facilities that are needed to serve the community. Both provide information on existing conditions and inform current and future parkland needs.

Park Access and Gap Analysis

In addition to the number of parks and amount of park acreage, cities aim to distribute parks throughout their jurisdictions to ensure access for all residents. Research shows that residents that live within walking distance of a park are more likely to visit parks. Where parks are located is a key determining factor of park access.

10-MINUTE WALK

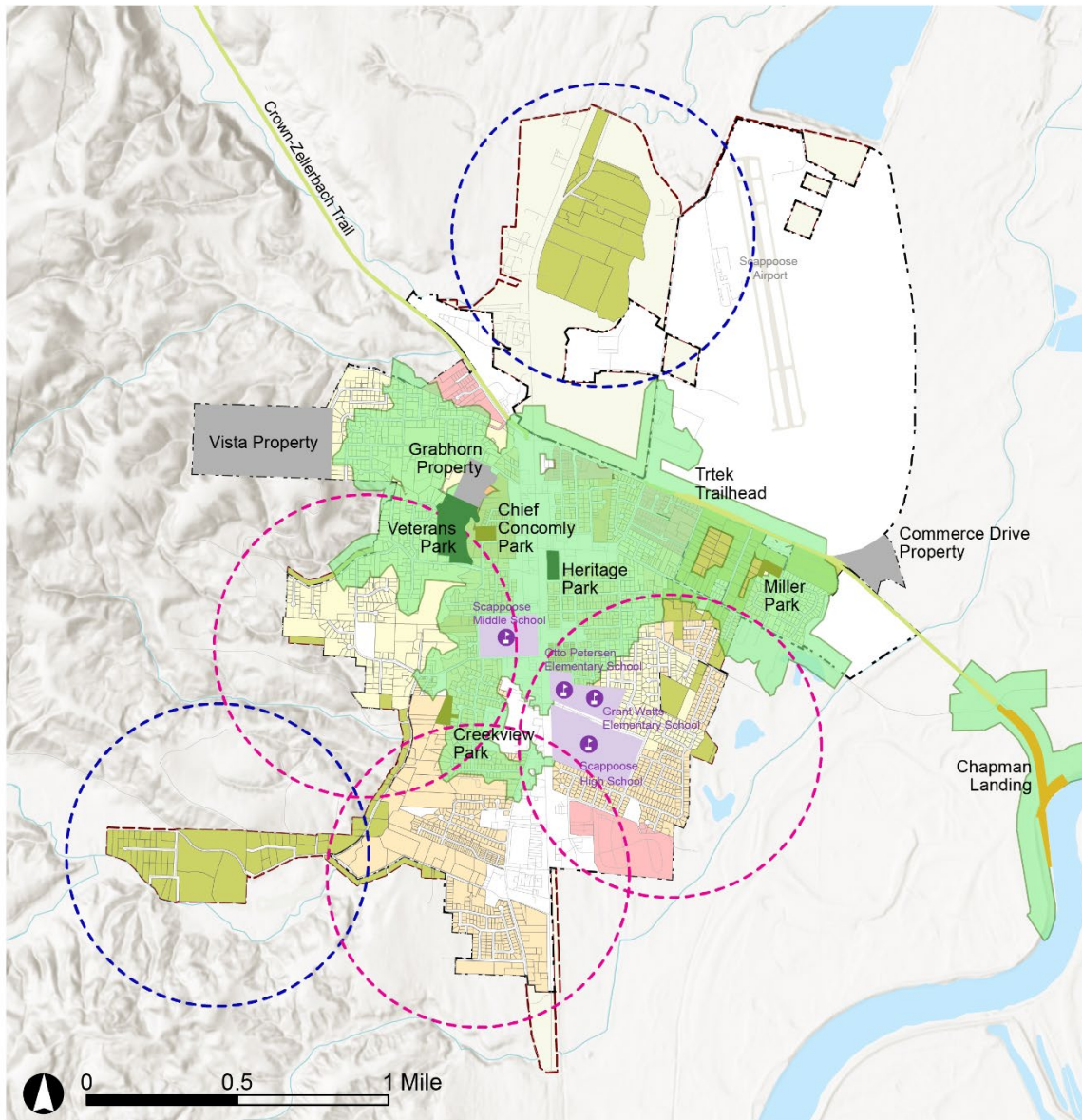
The 10-minute Walk refers to an industry standard established to ensure that everyone in the United States lives within a ten-minute walk to a high-quality park or green space. The concept has been supported by several community-based nonprofit organizations including the Trust for Public Land, the National Recreation and Park Association (NRPA), and the Urban Land Institute. A ten-minute walk is commonly considered to be half a mile, which is the distance that most people are willing to walk to reach a destination, as defined by the Center for Disease Control (CDC). Actual park access points, locations where pedestrian and bicyclists can enter a park, and walkable streets in the City were used to calculate maximum reachable areas within a 10-minute walk.

Figure 3-1 evaluates all developed City parks in Scappoose to determine which residential areas are located within a 10-minute walk. It shows that existing parks serve the City's central areas, but not the southern portion.

There are three identified areas within city limits that do not have close access to parks and recreation opportunities. These include residential areas along SW Keys Road; southern areas of the City, south of SW Sequoia St to the southern city limit; and areas east of Scappoose High School and Grant Watts Elementary School. There are two additional residential areas within the UGB where future residential developments are expected that do not have walkable access to parks - the residential areas along Dutch Canyon Rd and areas north of the current city limits.

The residential gap analysis also indicates that the Grabhorn property, once developed, will provide enhanced park access to residents in the northwest corner of the City. The two other undeveloped park properties, Vista and Commerce Drive, are not well connected with residential areas within a 10-minute walk due to their locations and lack of proper street connections to the properties. While these sites are not well positioned to meet residential needs, their development should be considered in the context of meeting other park land and facility needs.

Figure 3-1: Parks Access and Residential Gap Analysis



- Park and Recreation Facilities**
- Community Parks
 - Neighborhood Parks
 - Linear Parks / Trails
 - Special Use Sites
 - Undeveloped Parks

- Park Access and Residential Gap Analysis**
- 10-Minute Walk to Developed Parks (1/2 mile)
 - Low Density Residential Zone
 - Moderate Density Residential Zone
 - High Density Residential Zone
 - Manufactured Housing Zone
 - Suburban Residential (UGB)
 - Residential Gap Area
 - Potential Gap Area

- Base Map Features**
- Streets
 - School District Property
 - Water Bodies
 - City Boundary
 - Urban Growth Boundary



Parks, Recreation & Open Space Plan

M I G Source: City of Scappoose, 2022

Level of Service

Park Level of Service (LOS), typically expressed as a ratio of acres per 1,000 residents, is frequently cited as a key metric in measuring the sufficiency of park land. The 2017 Scappoose Parks Recreation and Open Space Plan adopted a park LOS standard of 5.4 acres per 1,000 residents.

Table 3-1 evaluates the existing LOS for each type of park in Scappoose. It shows how the City's park system performs as compared to the adopted LOS standard, as well as proposes new 20-year LOS guidelines for discussion based on future population needs. The proposed new LOS is described in two categories:

- **Proposed Minimum LOS:** These proposed numbers are based on funding realities and considerations of what parks may be developed in the next 20 years. It recognizes that several proposed new sites, as well as the Vista and Commerce Drive Properties, may not be developed as functioning parks within the next 20 years.
- **Proposed Desired LOS:** These proposed numbers are based on the desired level of service expressed by some residents and community leaders. It factors in the neighborhood parks needed within a 10-minute walk.

Net future need for parks (minimum and desired) subtracts existing park acreage to identify the acreage deficiency, the current and future need in each park category, based on the proposed LOS guideline. For the purposes of this calculation, the analysis counts Creekview Park and Chapman Landing as developed parks, even though a significant investment in facility development is still needed. The analysis also distinguishes between developed and undeveloped parks. It identifies which undeveloped properties likely would be developed to meet identified recreation needs in the next 20 years.

Currently, the City provides a lower LOS in all park classifications than the adopted LOS Guideline. However, the City provides linear parks and trails that were not taken into account in 2017. It also holds in reserve another 94.6 acres of undeveloped park land that - if developed - would more than triple the existing park LOS.

Given the population growth expected within the UGB over the next twenty years, the analysis supports improving selected undeveloped park properties as well as planning for new Neighborhood Parks and implementing the Scappoose Creek Trail² to meet increasing parks and recreation needs as the City's population continues to grow.

Over the last several years, the City has explored different options to develop undeveloped properties to meet needs. This includes reviewing and refining conceptual plans for the Grabhorn property, which is anticipated to be developed as a Community Park. The Vista Park Conceptual Plan articulated options for trails and improvements on the Vista property since a project summary for a Regional Park/Nature Park was included in the 2017 Parks Plan. The City has not yet undertaken a formal planning or design process for the Commerce Drive Property.

² A conceptual alignment of the Scappoose Creek Trail, proposed as a paved shared-use path, is included in the 2016 Transportation System Plan.

Table 3-1: Park LOS Guidelines and Needs in Scappoose (2023-2043)

Park type	Existing Park Acres	Adopted LOS Guideline (acres per 1,000)**	Existing LOS (acres per 1,000)"	Proposed Minimum LOS (acres per 1,000)	Minimum Future Net Need (acres) in 2043 (11,329)	Recommended Acquisition or New Site Development in 20 Years Site (acres)	Desired LOS (acres per 1,000)	Desired Future Net Need (acres) in 2043 11,329	Recommended Acquisition or New Site Development Beyond 20 Years Site (acres)
Community Parks	16.9	2.00	1.9	2.3	9.5	Grabhorn (9.5 acres)	2.3	9.5	
Neighborhood Parks*	9.7	1.25	1.1	0.9			2.2	15.5	5 new Neighborhood Parks (approx. 3 acres each) & PUD Property (0.4 acres)
Linear Parks / Trails	11.2	-	1.3	1.0			1.0		
Special Use Sites*	15.9	2.10	1.8	1.4			9.5	91.7	Commerce Property (14.14 acres) & Vista Property (77 acres)
Developed Parks Subtotal	53.7	5.35	6.0	5.6	9.5		15.0	116.7	
Undeveloped Parks	100.7		11.3	8.1		Grabhorn will be developed			All undeveloped sites will be developed

Note: Acquisition needs are highlighted in green.

* Creekview Park (a Neighborhood Park) and Chapman Landing (a Special Use Site) are counted as existing City parks, even though they are only partially developed.

** Parks have been reclassified since standards were last adopted. The adopted standards for Neighborhood Parks combine the standards for both neighborhood and pocket parts from the 2017 plan. Special use parks standards combine urban plaza parks and nature parks.

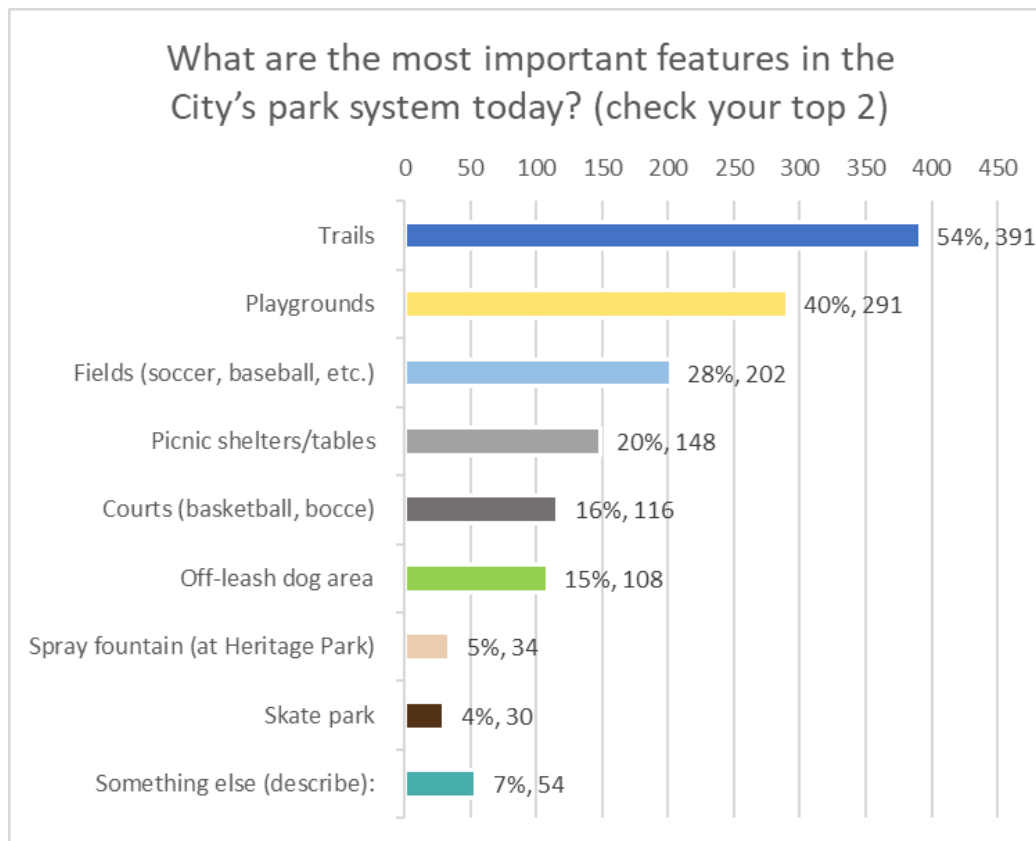
Recreational Needs and Opportunities

Community needs for parks, recreation facilities, trails, events, programs, and services are driven by a variety of factors. Some of these factors include evolving community expectations, changing recreation trends, residential and business growth, the availability of funding/resources, existing deficiencies in the park and recreation system, condition of existing assets, the demographic diversity of the community, and even the role that partners play in providing parks and recreation opportunities.

Needs in Scappoose’s parks and recreation system were analyzed based on available information regarding the number and distribution of parks and trails in the City. The park land and facility analyses draw on relevant public input findings and recreation trends.

Community survey results indicate that trails and playgrounds are the two most important features in the City’s park system. From community conversations and survey findings, it is clear there is a desire to add more nature trails and areas to enjoy nature, as well as to develop courts and fields to accommodate sports. The findings indicate there should be an emphasis on outdoor activities, trails, and nature-based recreation features. Most of the key additional features noted in Figure 3-2 can be addressed through existing park site enhancements and new trail development. Beyond that, the City should consider opportunities for activities attractive to youth (bike skills, climbing), needs for universal (accessible) play, dog parks, and indoor recreation.

Figure 3-2: Important Park Systems Features - 2022 Survey Response



Trail Needs

Trails for non-motorized transportation and recreation continue to grow in popularity. Nationally, trail-related activities such as trail running, hiking, and mountain biking) are among the most popular outdoor recreation pursuits and are the top-rated recreational activities across all socio-economic and cultural groups. Oregonians in particular spend more recreation time participating in these activities than the national average. This creates a greater demand for safe and interesting trails in park systems.

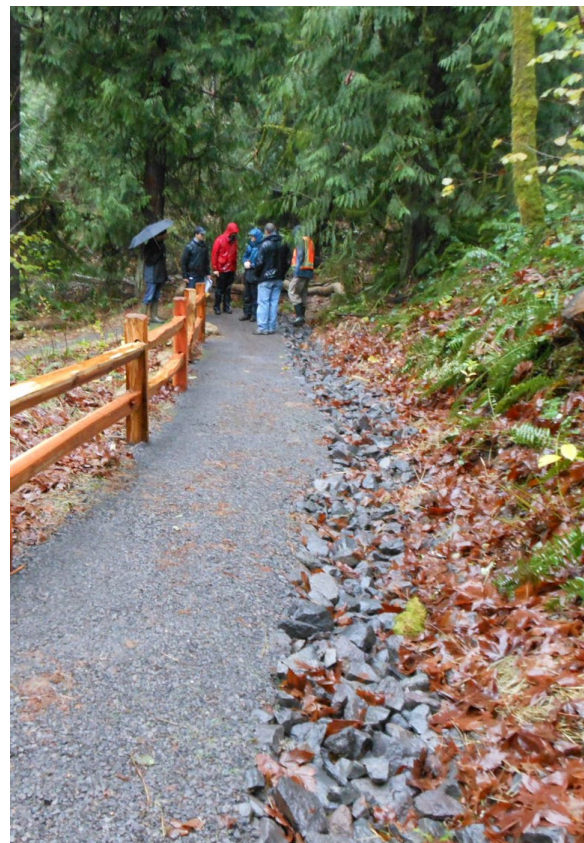
During the 2017 Parks Plan process, the community identified the need to create a well-connected community, both in terms of connections to parks and regional trails and connections to schools and community centers.

The 2016 Scappoose Transportation System Plan includes a conceptual Scappoose Creek Trail alignment that connects Creekview, Veterans, and Chief Concomly parks. Through this update process, there has been an emphasis on both access to parks and natural areas, as well as a desire to better connect neighborhoods, parks, and natural assets through a more expansive trail network. Particularly in parks that are underdeveloped or not yet improved, there is also an opportunity to create loop trails within parks to better facilitate walking, running, rolling (mobility devices, roller skating/blading) and cycling.

Scappoose provides access to the regional trail network through the Crown Z Trail and is well-situated to extend connections to the Rocky Point area and, further south, to Portland's Forest Park, and west to the Banks-Vernonia trail.

Key Opportunities

- Create safer walking connections to access parks and trailheads.
- Connect key sites in the City including school sites and Downtown Scappoose.
- Continue to coordinate with neighboring jurisdictions on regional trail connections.
- Develop trails through or near natural areas.
- Add signage, interpretive maps, and wayfinding features.



Park Land Needs

As the City grows, new parks will be needed to serve new residential areas and additional residents in existing neighborhoods to provide greenspace and recreation space. Future decisions can make progress towards a walkable park system, where every resident has access to a park within a 10-minute walk. All three undeveloped park properties are located in the northern part of the City, while most currently unserved residential areas are to the south. New residential development opportunities are largely in the southwestern and northernmost areas of the current UGB. Those areas, which are expected to urbanize over the next 20 years, as well as existing residential neighborhoods in the southern part of the City, have limited access to parks and there is no current plan to provide parks in those areas. Of the City's undeveloped park land, the Grabhorn property is particularly well positioned to support access from residential areas. Strategically locating parks in areas that are underserved will help the City address the current accessibility imbalance and prepare for the expected population growth.

School District properties provide some recreational opportunities in proximity to southern parts of town. While school age children have access to school facilities, these facilities are managed by the School District and are not always available to the general public.

The type of park land needed should also be a consideration in future land acquisition and park improvements. The level of service indicates that the need for additional Community Parks, Special Use Parks, and trails can be accommodated by developing park lands currently in the City's inventory. It also clearly shows that the City will need additional Neighborhood Parks to serve expected population growth.

Key Opportunities

- Acquire land in the north and southern areas of Scappoose to ensure underserved neighborhoods have access to parks.
- Consider existing gap areas at the edges of Scappoose city limits when locating or developing parks in growth areas.
- Consider incorporating small-scale neighborhood park amenities in City-owned natural areas in conjunction with trails, in areas that lack 10-minute walk access.
- Explore establishing joint use agreements and possible implementation of school park improvements in areas that lack 10-minute walk access.



Facility Needs

The City of Scappoose provides a mix of facilities to support outdoor recreation, sports play, access to nature, and community activities. Appendix A shows this diversity, but also documents that the City currently does not have some key facilities, such as tennis or pickleball courts, or soccer fields.

TRAILS

Besides the Crown Z Trail, there is a notable lack of improved trails in the City. Community feedback indicates that nature trails or areas to enjoy nature are the most important features to add to Scappoose's park system.

SPORTS FACILITIES

Scappoose residents value organized team sports and the availability of athletic fields and courts when recreating. City parks and School District facilities are heavily used by local community sports leagues and school sports programs. Most sports fields and courts are located at School District sites. Notably, soccer leagues need to use School District or private, church-owned facilities, as there are no City-owned soccer fields.

Community conversations and survey responses also emphasize the need for more youth sports facilities, in particular soccer fields and ballfields for baseball and softball. Survey responses indicate that the City could be better serving young children (12 and under) and teens, which also supports City investment in more sports-focused facilities. As the City grows, additional sports fields and courts will be needed and may need to be located within City parks.

INDOOR RECREATION

The City currently lacks public indoor recreation and gathering spaces. This type of facility could be a large, multi-purpose community or recreation center or a specialty recreation facility, a space designed to serve a specific program area or age group. Some specialty facilities are targeted to serve specific age groups, such as preschoolers, teens, or older adults. Others are targeted to support a specific program area that requires specialized facilities, such as an arts center, a botanical garden, a stand-alone aquatics center, or a nature center. These types of recreation facilities can be city- or privately owned, or owned by a non-profit organization, such as the YMCA.

Based on community input there continues to be interest in an indoor recreational facility for programs and community gatherings. Survey responses show an interest in better serving older adults, a demographic that can derive health benefits from indoor recreation. The City will need to consider pursuing an indoor facility, weighed against other parks and recreation priorities, and given the public expenditures needed for even a smaller specialty facility.

Key Opportunities

- Improve access to / develop Chapman Landing.
- Add facilities and amenities to minimally developed neighborhood park sites, like Creekview Park.
- Enhance access to nature by establishing trails in undeveloped (Grabhorn, Commerce) or underdeveloped (Creekview) parks.
- Develop the Scappoose Creek Trail and explore trail alignments that can create a connected parks system.
- Determine the optimal mix of facilities and recreational opportunities at Grabhorn Park.
- Consider incorporating outdoor facilities and accommodating activities not currently available into new Neighborhood Parks.
- Prioritize facility needs to establish near-term and longer-term improvements and property acquisition.

CONNECTIONS TO NATURE

Across the country, there is a movement to reconnect children and adults with nature and the outdoor environment. Since close-to-home access is critical, providers are protecting nearby natural areas, integrating natural elements into developed parks, and providing programs to introduce people of all ages to nature and wildlife. Some agencies are introducing “naturehood parks” in lieu of the traditionally manicured neighborhood parks.

Maintaining natural ecosystems and Scappoose’s natural assets is a notable community value inextricably linked to the parks system. Many of Scappoose’s parks have natural areas within them and Scappoose’s creeks, streams, wetlands, and natural areas offer the potential for interaction with nature. The desire for more natural parks and areas was apparent in the development of the 2017 Parks, Trails, and Open Space Plan which resulted in recommendations to develop nature parks at the Vista Property, Creekview Park, and the County-owned Fisher Park. Community input for this Parks Plan update process has continued to highlight the need for recreation in, and access to, natural areas. Community feedback indicates that nature trails or areas to enjoy nature are the most important features to add to the park system.

Key Opportunities

- Preserve and enhance sensitive habitat in partnership with the Oregon Watershed Enhancement Board and Scappoose Bay Watershed Council.
- Plan for specialized maintenance for natural areas.
- Formalize trails through, and to provide access to, natural areas.
- Highlight natural features within parks.
- Offer spaces for interpretation and environmental education.
- Offer natural play areas.



Staffing Needs

The Parks Department is overseen by the Public Works Director with administrative support from several City staff members and seven Utility/Park workers. The budget funds a total of two (2) Full-Time Equivalent (FTE) positions. However, 1.6 FTEs are responsible for all parks and utility work. The number of FTE positions has not increased over the past five years.

New parks, enhanced facilities, and any recreation services offered will require more staff when brought online or developed to support operations, park and facility reservations, cleaning of reservable facilities, year-round maintenance, and management. As indicated in current designs, it is anticipated that Grabhorn Park will be developed for more active use, further emphasizing the heightened need for maintenance.

Funding Needs

All cities need sufficient funding to maintain, operate, sustain, and expand parks, facilities, and recreation services. Funding for parks and recreation is typically broken into two categories:

- Operational expenditures address the ongoing costs associated with staffing, labor, materials, utilities, and minor expenses associated with preventative and routine maintenance, building janitorial care, programming and services, administration and management, communications, technology, and facility operations.
- Capital expenditures represent one-time costs to acquire, develop, build, substantially repair, renovate, or purchase park infrastructure, landscaping, equipment, and features.

It is important to acknowledge these different types of funding, because funding sources may be restricted in use for operations or capital projects.

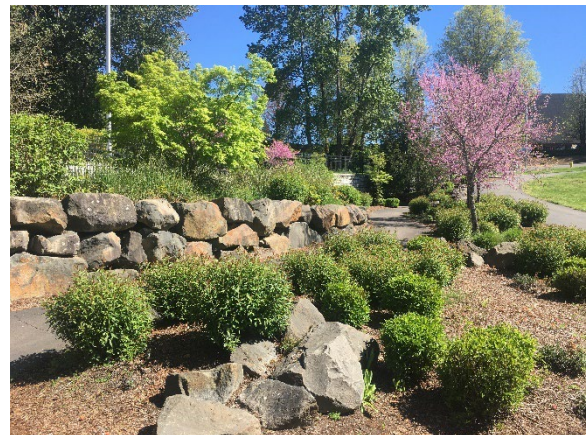
The City of Scappoose derives most of its Parks Department budget from the City's General Fund, which also supports other City services and needs. The General Fund consists of revenue collected from property taxes, franchise fees, license and permit fees, intergovernmental revenue, charges for services, interest income, transfers, and other miscellaneous income sources. The City relies on these General Fund dollars to support both operations and capital projects, including the maintenance,

Key Opportunities

- Add staff to support park maintenance and operations.
- Before developing new parks and facilities, ensure that the City has sufficient maintenance staff for the caretaking and stewardship of existing and new assets.

Key Opportunities

- Increase existing funding for parks and recreation where feasible.
- Identify new funding sources for capital projects and ongoing operations.
- Balance the community's desired level of service with funding realities.



administration, planning, improvements, and development of City parks and recreation facilities. Funding for Park Maintenance comes solely from the General Fund and competes with other needed services.

For fiscal year 2023-24, the Parks Department budget totaled \$652,797 (Table 3-2). This figure represents all annual expenditures, including personnel services, material and services, and funds transferred to the Administration Department. It also includes \$172,000 to support capital expenditures, such as the Peace Candle restoration, the purchase of asset management software, purchase of Parks Department vehicle, and park enhancement projects identified by City Council and Staff. This budget is substantially lower than the operations budget alone for most jurisdictions with less than 20,000 residents, according to NRPA Park Metrics data. As shown in Table 3-2, this total budget has fluctuated substantially over the last four years. General Fund dollars clearly are insufficient to support the level of service described in this document—including new parks, new facility development, existing facility repair and replacement, and the ongoing stewardship of these assets.

Table 3-2: Scappoose Park Operations and Maintenance Budget

	Actual FY 19-20	Actual FY 20-21	Actual FY 21-22	Budget FY 22-23	Estimated FY 22-23	Budget FY 23-24
Personnel services	\$241,858	\$242,866	\$251,137	\$278,094	\$259,725	\$289,630
Materials & services	\$58,822	\$54,305	\$84,120	\$145,760	\$114,420	\$174,655
Capital outlay	\$115,519	\$97,493	\$73,075	\$250,000	\$169,000	\$172,000
Transfers	\$23,782	\$31,490	\$22,422	\$21,539	\$21,539	\$16,512
Total Expenditures	\$439,981	\$426,154	\$430,754	\$695,393	\$564,684	\$652,797

The City also relies on System Development Charges (SDC's) to help fund new park and facility development. In general, SDCs are a one-time fee imposed on new development or the expansion of existing development and assessed at the time of development approval or increased usage of the system. SDC's are intended to offset the impacts of new residential growth and are restricted to supporting capacity enhancement projects (e.g., *new* parks and facilities) to serve new residential areas. SDC's may not be used to repair, replace, or maintain existing facilities. The City's SDC's also are insufficient to support all the new parks and facilities needed in Scappoose.

Partnerships

Meeting the needs of a growing population will require multiple strategies and cannot solely rely on buying and developing park land. The City will want to look for ways to serve more people and new development by using existing park sites. This will be particularly important at Community Parks and the facilities that serve the larger City population. The City should also think creatively about the locations for new types of facilities, including considering sites shared with other community partners where facilities would be publicly accessible, but not the City's sole responsibility.

The School District properties play an important recreational role in the community. There may be an opportunity to coordinate the City's recreation needs with the School District's objectives and projects in line with the District's long-range facility planning efforts.

County-owned park land and public utility land (e.g., substations) may also present opportunities to meet community park land needs. Columbia County is also a key partner, implementing regional goals and objectives

around parks and recreation as guided by the Columbia County Parks Advisory Committee. Implementing shared objectives for the Crown Z Trail, including access, improvements, and signage, is an example of successful City/County cooperation. County-owned property within the City UGB includes Fisher Park – an undeveloped 8.76 acres, located near West Lane Road/Columbia River Highway. Scappoose Creek runs through the park, and it is used by residents for primitive camping and swimming. There is an opportunity to coordinate with the County to improve access to this park and better serve recreational needs in the northern part of the City. In addition, the demonstrated partnership with projects such as the Crown Z Trail, as well as coordinated new opportunities and long-range parks planning, will improve chances for future State grant awards.

Staff time is needed to develop community support, coordinate with partners and volunteers, and to write grant applications and cultivate sponsorships to support the park and recreation system. While the City does not need to take the leadership role in all partnerships and in all these efforts, being a good partner will require relationship management time and attention to articulating and implementing the priorities of each partnership. The City has a committed core of volunteers in the Scappoose Parks and Recreation Committee but coordinating and facilitating this group and other volunteer activities also requires City funding and staff support.

Key Opportunities

- Engage with the School District to explore formalizing community use of school properties and potential partnering opportunities.
- Continue to coordinate with the County to enhance park and recreation opportunities, particularly in urbanizing areas.
- Ensure staff support and capacity to pursue new and maintain ongoing agency collaboration and partnerships.

RECOMMENDATIONS

This chapter reflects the insights of residents, stakeholders, elected officials, advisory groups, and staff and defines the City’s vision, goals, and policies for parks, recreation facilities, trails, programs, open space, and related services. The community’s vision and goals serve as the foundation for the City’s Parks, Trails, and Open Space Plan. They guide decisions as the City of Scappoose continues to enhance park and recreation experiences over the next twenty years and are the framework for systemwide recommendations.

Plan Framework

The framework is organized by one overarching vision, six goals, and subsequent policies that provide the community, stakeholders, and decisionmakers with a clear picture of the desired Scappoose park and recreation system. Each policy is accompanied by actions, which describe how the City will accomplish goals and policies.



Goals and Policies

The City of Scappoose strives to achieve this vision through the following goals for parks, recreation, trails, and open space:

1 Provide quality parks. Provide well-distributed, well-developed parks for all Scappoose residents.

2 Take care of what we have. Manage, maintain, and create parks, facilities, and open space that support safe, attractive, and engaging recreation and green space.

3 Serve all ages and abilities. Diversify recreation opportunities by providing a variety of inclusive, accessible park facilities and experiences.

4 Connect residents to the natural environment. Strive to protect and enhance natural areas, understanding the health and wellness benefits to the community when connected to nature.

5 Create a connected system. Prioritize trail connections that support active transportation and recreation, connecting key parks and City destinations.

6 Support and expand local collaboration. Leverage resources through strategic and deliberate partnerships to provide community supported facilities, programs, events, and services.

1 Provide Quality Parks

- 1.1 Strive to identify, acquire, and develop new Neighborhood Parks within a 10-minute walk of all residents.
- 1.2 Provide a variety of park types throughout the City.
- 1.3 Design and develop quality park facilities and amenities.
- 1.4 Balance the need for new parks, facilities, and improvements with investments in existing parks and facilities.

2 Take Care of What We Have

- 2.1 Develop and apply consistent design standards and maintenance practices for the parks system.
- 2.2 Actively address deferred maintenance needs.
- 2.3 Develop a stronger volunteer system that builds ownership and support for Scappoose's parks, facilities, trails, open space, and programs.
- 2.4 Dedicate funds to maintain current parks, trails, and open space and anticipate funding needed for the expanded system.

3 Serve All Ages and Abilities

- 3.1 Engage park users of different ages, genders, income levels, cultural backgrounds, abilities, and interests.
- 3.2 Work to meet the community needs for high-quality athletic and fitness facilities.
- 3.3 Increase accessibility and inclusivity of Scappoose parks, facilities, trails, public open space, and other amenities.

4 Connect Residents to the Natural Environment

- 4.1 Steward and manage passive recreation areas, open space, and natural areas for the enjoyment and health of community members.
- 4.2 Enhance access to and use of open spaces and natural areas while balancing resource management needs.
- 4.3 Promote the development of park and recreation facilities that minimize impacts to natural areas and habitats, especially those that are environmentally sensitive.

5 Create a Connected System

- 5.1 Promote and provide multi-use trail connections to parks and recreation facilities.
- 5.2 Provide a variety of trails and trail amenities within parks and open space to support trail-related recreation and connectivity.

6 Support and Expand Local Collaboration

- 6.1 Coordinate with other public and private organizations, and private developers, to provide a wider range of facilities and programming within Scappoose to avoid the duplication of services.

Site Recommendations

This section describes existing conditions and a vision of the future for each of the City's parks, along with desired amenities consistent with this vision. Described improvements are aspirational; while the recommendations are intended to guide development for each site consistent with community desires, full implementation is not expected within the planning horizon based on existing City resources.

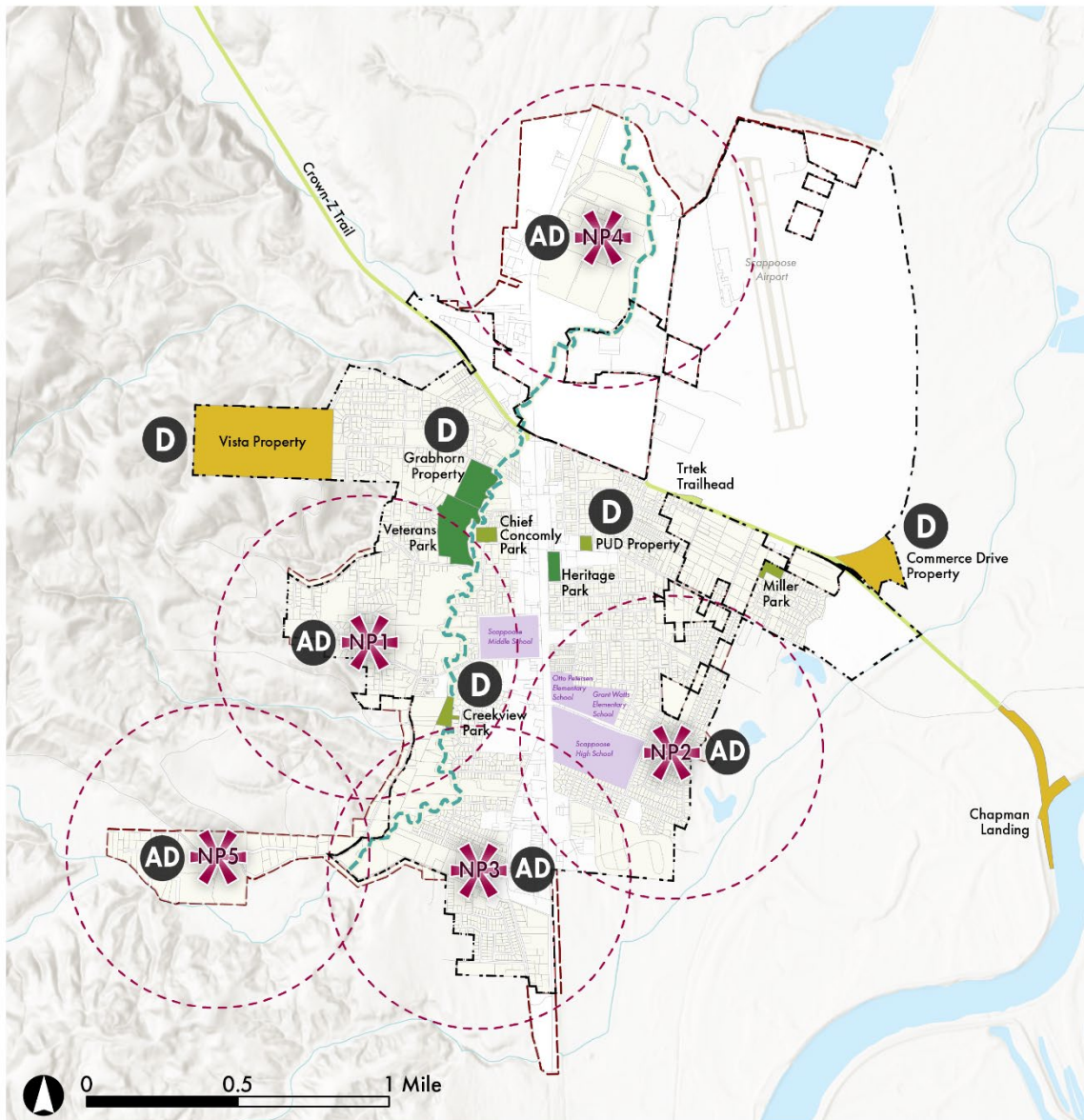
Park Visions

The future vision for each site was developed based on:

- Results from the Park Tour and Condition Assessment (2022), which were reviewed and discussed with City staff;
- Community engagement findings, including an online survey (2020-21), pop-up events, and stakeholder interviews;
- The technical analysis of citywide community needs (2021), which identified ways that individual parks sites and trail corridors contribute to overarching park and recreation needs based on their locations and unique characteristics;
- Scappoose Parks and Recreation Committee member comments and direction; and
- The foundation provided by the 2017 Scappoose Parks, Trails & Open Space Plan.

The vision for each park is presented by park classification for existing and proposed parks and trails. Following some general information about each park, the descriptions are divided by existing site character and future vision. Figure 4-1 illustrates the proposed park system, including existing and proposed parks and trails by classification. Proposed parks are numbered for reference only. The numbers do not indicate priorities for acquisition or development.

Figure 4-1: Recommended Parks System Map



Potential Parks and Trail Development, 20+ Years

- Proposed Neighborhood Park
- Acquisition and Development of New Parkland
- Development of Existing Undeveloped Parkland
- Proposed Shared Use Paths
- Residential Gap Area

Existing Parks and Trails

- Community Park
- Neighborhood Park
- Linear Park / Trail
- Special Use Site

Base Map Features

- Streets
- Residential Zones
- School District Property
- Water Bodies
- City Boundary
- Urban Growth Boundary



Parks, Recreation & Open Space Plan



Community Parks

HERITAGE PARK

Park Classification	Size (acres)	Development Status
Community Park	2.5	Developed



EXISTING SITE CHARACTER

Heritage Park in Scappoose is one of the unifying features of the Scappoose civic center, which includes Scappoose City Hall, Scappoose Public Library, as well as the Watts House Museum. The park is accessible via sidewalks and pedestrian paths. It is located within the Downtown Overlay planning area, close to both historic residential neighborhoods and local businesses that are both located in the immediate vicinity of the park. Off-site parking along SE 2nd Street includes EV charging stations and is available to visitors arriving by car. There is also a parking lot at Scappoose City Hall that provides parking for 25 vehicles, including two ADA-compliant spaces. The Scappoose City Hall parking lot also hosts the Scappoose Farmers Market vendor booths during summer months. Parking facilities for bicycles are not available at this location.

Among the many unique features of this park are the Scappoose Veterans Memorial, a gazebo, and a fountain that was designed by world-renowned local artist, Michael Curry. In addition to the skate park located in the northwest corner of the park, there is also a playground and picnic tables near the public library which are both popular attractions in the park. ADA accessible paving and tables are included in the park, as is a gender-neutral ADA accessible restroom.

FUTURE VISION

Heritage Park will continue to serve as a “city square,” a central gathering place for active play, enjoyment of open space, and outdoor programming. Capitalizing on the activation of the existing skate park, this site will become an active hub for tweens, teens, and young adults with additional amenities for these age groups. Public art and enhanced landscape elements will welcome people to this space and encourage them to stay and stroll

the grounds. Heritage Park will act as the City's front-facing yard where it formally presents itself to the public. It will also continue to provide close-to-home recreation opportunities for neighbors within a 10-minute walking distance.

- Continue to program creative park uses, including bringing in pop-up events that include food and beverage vendors during lunch times and on weekends.
- Seek opportunities to enhance programming in cooperation with the Scappoose Library, City Hall, and the Watts House.
- Provide more active and passive elements for tweens, teens, and young adults. Consider game tables, ping pong, small group stadium seating, foosball, and chess tables.
- Introduce public art and lush, formal plantings to create interest, encourage strolling, provide shade and comfort, and enhance habitat diversity.
- Provide more picnic and seating areas in proximity to the Electric Vehicle (EV) charging stations.



VETERANS PARK

Park Classification	Size (acres)	Development Status
Community Park	14.4	Developed



EXISTING SITE CHARACTER

Veterans Park is a popular multi-use park located along South Scappoose Creek with access from Southwest JP West Road. The park has a parking lot at the rear and there is a large, unmarked field on the west side of the park that is occasionally used for overflow parking. There are no bicycle racks available.

The park offers a range of amenities that appeal to a wide variety of park users of all ages. A number of recreational facilities are available at this park, including two baseball fields, two bocce courts, two covered picnic tables, and a playground. At the north end of the park is a fenced off-leash dog park. There is a central building with amenities for the convenience of users, including drinking fountains, two gender-segregated restrooms, and a vending area for drinks and food. At the south entrance of the park, there is a large, unmarked field that is frequently used for soccer games.

Veterans Park shares its eastern boundary with Chief Concomly Park and its northern boundary with the undeveloped Grabhorn property. There is a creek running along the eastern boundary of the site, known as the South Scappoose Creek. This section of the creek has been improved by the City, in partnership with the Scappoose Bay Watershed Council, in order to reduce flooding and erosion and restore critical salmon habitat.

FUTURE VISION

With its large, open spaces and variety of facilities, Veterans Park will be part of the “Crown Jewel” of Scappoose’s Park system. Coordinating this park’s features with those at the Grabhorn Property and Chief Concomly Park will create a trifecta of outdoor spaces that act as the central park in Scappoose. With expanded opportunities for

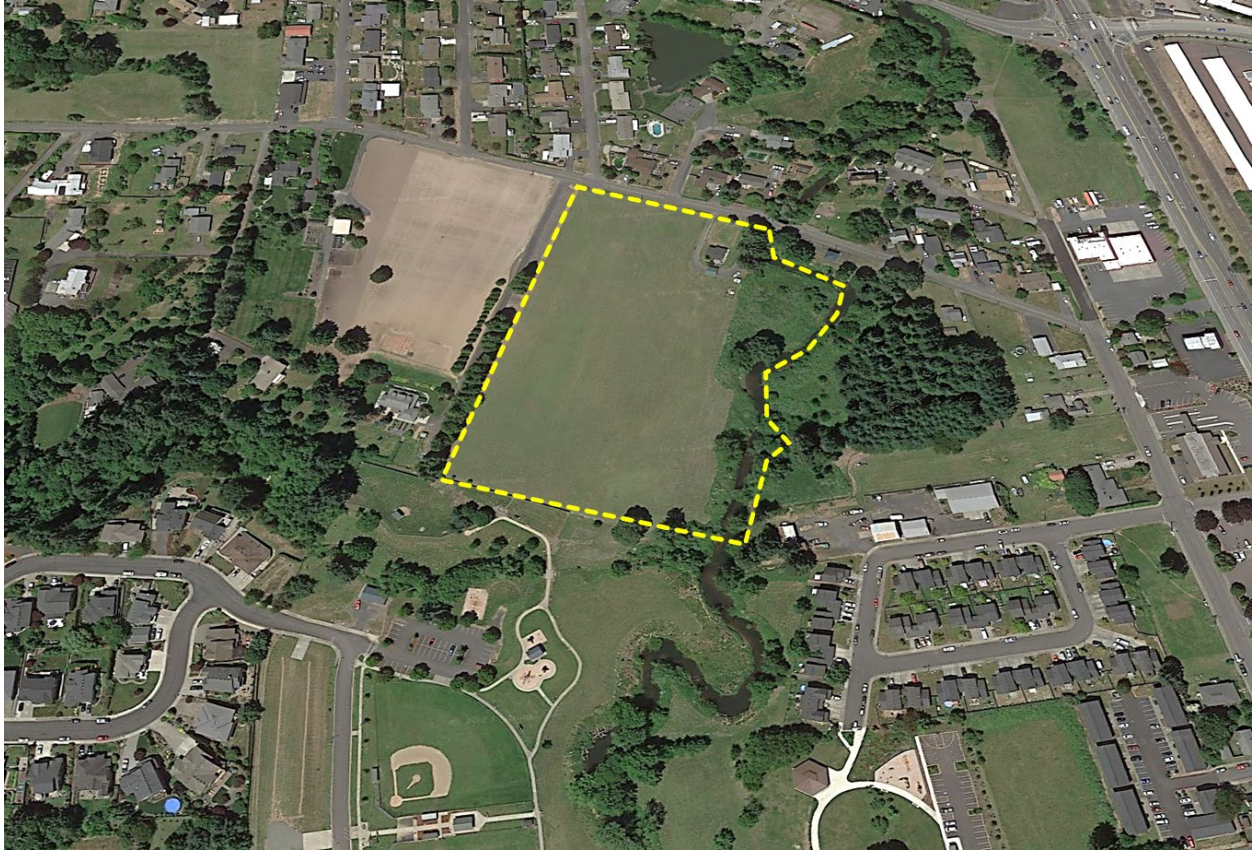
sports, games, walking, picnicking, play, and large community gatherings, Veterans Park will continue to be one of the most popular community parks in the City.

- Develop a site plan design that leverages the unique aspects of Veterans Park, the Grabhorn property, and Chief Concomly Park while providing a seamless, connected experience between the three sites.
- Provide additional sports game experiences for various group sizes by adding facilities such as pickleball and, if planned with the Grabhorn property, a practice or 9-hole disc golf course.
- Enhance the play experience by increasing the size and complexity of the existing play area and make it accessible to users of all abilities. Consider nature play as a driving play type to provide open-ended play experiences that connect people to the park and the creek.
- Provide new paths along the creek as an amenity and connection to Chief Concomly Park. Landscape with a variety of trees and plants to enhance park users' experiences.
- Enhance the park's comfort features with additional amenities such as seating options, picnic tables, shade trees, shade structures, rain cover, drinking fountains, etc.
- Collaborate with local artists, vendors, and event planners to offer regular community gatherings and cultural experiences to residents.
- Construct a sidewalk on SW JP West Road to connect Veterans Park to the pedestrian network and provide access to the neighborhoods east of Scappoose Creek.
- Pave and stripe the existing informal parking area and provide signage and pedestrian crossing markings to improve vehicular flow and secure pedestrian safety during peak seasons and events.
- As one of the City's most visible parks, ensure that there are funds on hand to maintain or replace picnic tables, benches, and amenities as they age and wear.



GRABHORN PROPERTY

Park Classification	Size (acres)	Development Status
Community Park	9.5	Planned for Development



EXISTING SITE CHARACTER

The Grabhorn property abuts Veterans Park and South Scappoose Creek. The site was purchased and added to the City’s park inventory in 2020. With its spacious size of 9.5 acres and adjacency to nearby parks and the creek, this park land has the potential for various recreational opportunities and facilities.

FUTURE VISION

Grabhorn is a vibrant and active community park for sports, games, play, and creek-related activities. Together with Veterans and Chief Concomly parks, the Grabhorn property will become a third of Scappoose’s “central park” – a large, contiguous green space that encourages community gathering, active living, and a connection to nature.

- Incorporate sports fields/courts to expand the available activities at Veterans Park and fill gaps in the overall system. Provide additional sports game experiences for various group sizes by adding facilities such as pickleball and a disc golf course.
- Consider planning for a paved pump track and covered basketball courts to provide activities for youth.
- Create a walking loop around the perimeter of the site and a creek-side trail that connects Grabhorn to Veterans and Chief Concomly parks.

- Open views and access to the creek.
- Add shade, trees, and landscaping across the site for comfort, aesthetics, increased habitat.
- Develop a disc golf course that spans both the Grabhorn property and Veterans Park.



Neighborhood Parks

CHIEF CONCOMLY PARK

Park Classification	Size (acres)	Development Status
Neighborhood Park	5.0	Developed



EXISTING SITE CHARACTER

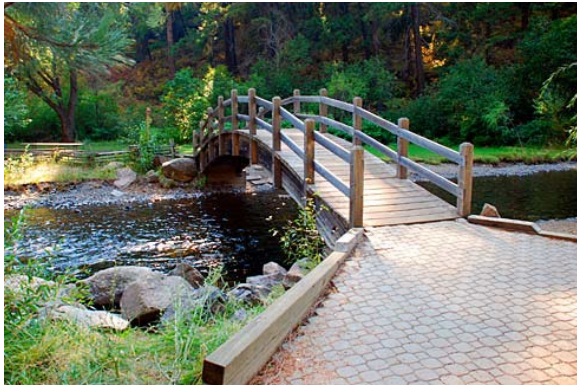
Near 4th Street, Chief Concomly Park is accessible from SW Seely Lane, off SW JP West Road. It is located directly east of Veterans Park; South Scappoose Creek separates the two parks. Parking for vehicles is provided in a 24-space lot, which includes 2 ADA-accessible spots. Bicycle parking is also provided near the parking lot with a bike staple. In honor of the rich Native American history of the Scappoose area, the park is named for the Chief of the Chinook Tribe during the time of the pioneer settlement, who is estimated to have lived from 1765 to 1830.

A central feature of Chief Concomly Park is the covered pavilion. A prime location and its amenities - including electricity, nearby bathrooms, and a drinking fountain - make this an ideal location for reunions and other large group gatherings. Additionally, the park features a half basketball court, a playground with swings, a slide, and a climbing wall.

FUTURE VISION

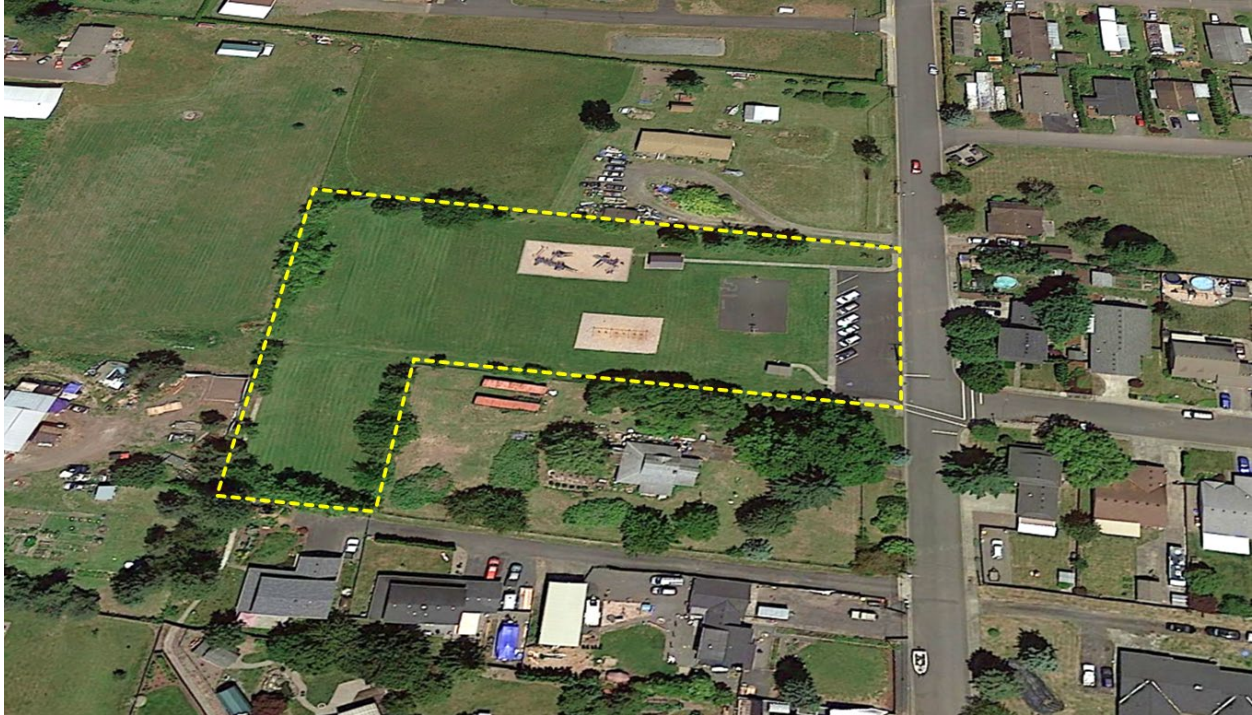
Chief Concomly Park continues to provide recreational opportunities in its beautiful setting characterized by heritage trees and South Scappoose Creek. The site's interpretive signage tells the story of the area's Native American inhabitants and describes the site's trees and creek, which give people a better understanding of the site and more appreciation for its unique qualities. New pedestrian connections to Veterans Park and the Grabhorn property enhance access to the creek and link this site to additional park amenities.

- Provide seamless pedestrian connections to Veterans Park and the Grabhorn property, including a footbridge over South Scappoose Creek.
- Enhance play opportunities and increase variety of play experiences, including more nature and open-ended play opportunities.
- Explore the suitability of existing open areas near the creek for a horseshoe pit and a volleyball court.
- Tell the story of the oak and apple trees using interpretive signs and other artful approaches.
- Consider a community garden or neighborhood orchard for harvesting, learning, and seasonal happenings.



MILLER PARK

Park Classification	Size (acres)	Development Status
Neighborhood Park	2.0	Developed



EXISTING SITE CHARACTER

In addition to vehicular access, Miller Park is also accessible by foot or by bicycle via the Crown Z Trail, which is nearby and connects to Miller Road. A limited number of off-site parking spaces are available along Miller Road. A total of eight parking spaces are provided on-site, including one ADA-accessible space. Bicycle parking facilities are not available.

Among the amenities offered by Miller Park are a full basketball court, playground equipment, a picnic area with a shelter, a drinking fountain, and a gender-neutral restroom. In the rear half of the park there is an unmarked grass field that is ideal for informal sports games and is suitable for sports practices.

FUTURE VISION

A true neighborhood space, Miller Park will act as the collective, outdoor living room for nearby neighbors. With a variety of amenities for active and passive use, this park welcomes neighbors of all ages to gather and regularly participate in public, neighborhood life together.

- Resurface the existing basketball court and make it covered.
- Enhance the existing play area by increasing the variety of play experiences, adding more accessible features, and providing opportunities for less structured, more open-ended play.
- Install a larger restroom.
- Add trees and plantings in the park to provide shade and seasonal interest.

- Provide more covered spaces for potluck meals, outdoor projects, after-school homework sessions, and an outdoor workspace for those who work from home. Consider providing one or more long, oversized community table(s).
- Provide more seating, more shade, and more comfort opportunities across all seasons.
- Use the open field as informal space for picnicking, pick-up games, and neighborhood gatherings.
- Create a connection to the airplanes flying by overhead (e.g., a playground theme or ground plane surface design).
- Explore need for informational signage to Trtek Trailhead parking.
- Consider adding parking spaces to meet the needs of visitors to enhanced/added facilities.



CREEKVIEW PARK

Park Classification	Size (acres)	Development Status
Neighborhood Park	2.7	Minimally developed



EXISTING SITE CHARACTER

Creekview Park is located along South Scappoose Creek and is accessible through SW Creekview Place. The park entrance is located on an undeveloped lot between two residential properties, and it leads down a hill to a grassy field in the South Scappoose Creek floodplain. A limited amount of off-site parking is available along SW Creekview Place and there are no parking facilities for bicycles. Although Creekview Park is counted as a developed park, it still needs significant investment in facility development.

The site is largely unimproved and contains only a landfill receptacle and a pet waste disposal station. Currently, this park is used informally for picnics and open space by the neighboring property owners. When it snows, the park is a popular sledding location. The location along the creek provides valuable greenway space but is limited by seasonal flooding. The bank slopes steeply away from the roadway and may make it difficult to access the water; erosion along the slopes is also a concern. Improvements to creekside areas may be restricted or subject to balanced cut and fill requirements.

FUTURE VISION

Creekview Park is a calm space where residents come to walk, picnic, play, and explore. Developed as a low-key site, this park acts as a natural counterpart to some of the other more developed sites in Scappoose's system. Here, people are invited to stroll the looping pathways, sit under the trees, and picnic on the open lawn spaces.

- Create a neighborhood park with a natural character that encourages outdoor activities and access to the creek.
- Provide a nature play area for tactile, free play across all ages.
- Enhance trees and plantings within the park.

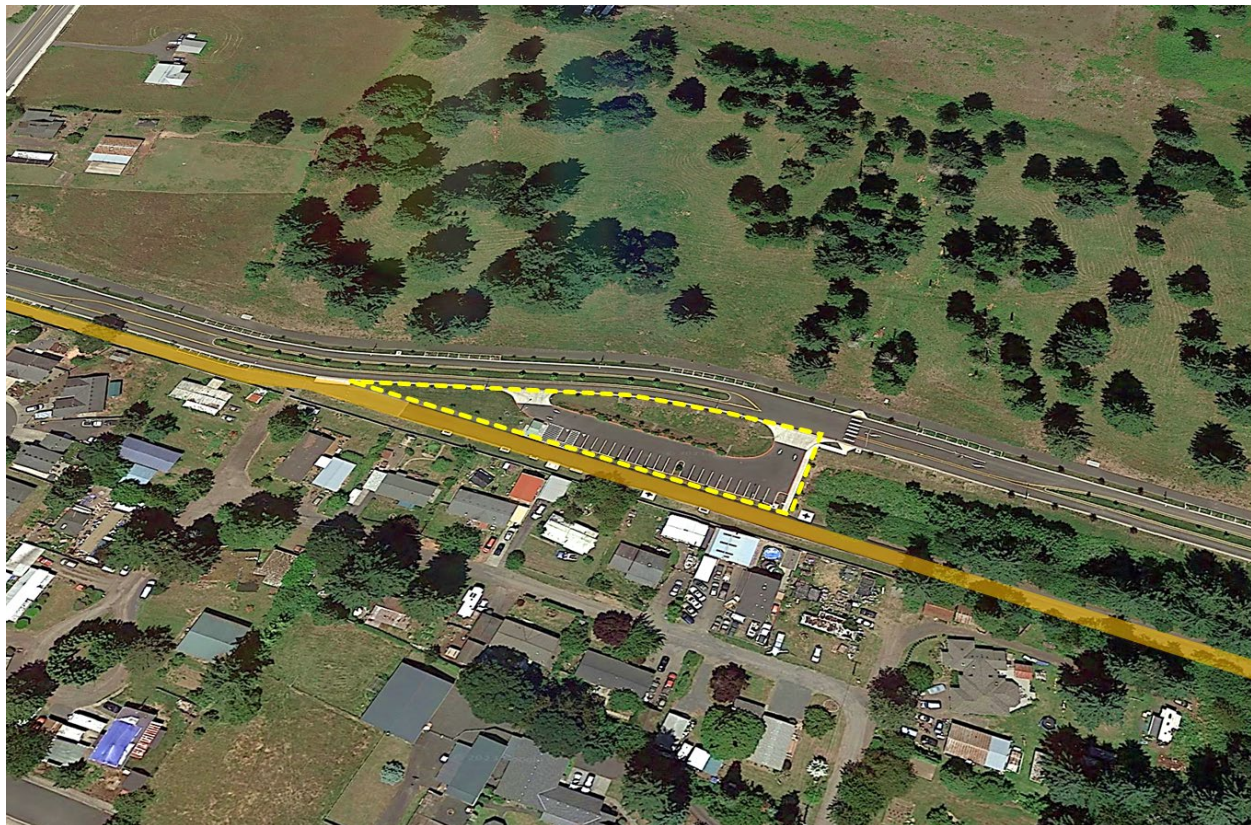
- Develop looping trails that circulate beneath trees, around native plantings, and through open spaces.
- Enhance the creek's edge to encourage wildlife viewing and interaction with the water.
- Provide more seating, more picnic tables, more shade, and more comfort opportunities such as a restroom.



Linear Parks and Trails

TRTEK TRAILHEAD/CROWN Z TRAIL

Park Classification	Size (acres)	Development Status
Linear Park / Trail	0.7 (Trtek Trailhead)/10.5 Crown Z	Developed



EXISTING SITE CHARACTER

The Crown Z Trail follows the route of a historic railroad once used by the logging industry. The City owns approximately 1.25 miles of trail within the city limits on the north side of Scappoose, from Highway 30 to East Columbia Avenue and Dike Road. In order to make way for a two-way arterial street, the section between Highway 30 and West Lane Road has been removed.

The Trail provides access to scenic open spaces in Columbia County. In the western portion of the trail, which begins at the intersection of Highway 30 and the Scappoose Vernonia Highway, the North Scappoose Creek winds through heavily forested hillsides to Vernonia. The majority of this trail is surfaced with gravel, and it is suitable for mountain bikes. In the eastern section of the trail, there are wetlands and open agricultural fields, with easy views of Mount Saint Helens, Mount Adams, and Mount Hood. The trail through Scappoose has an asphalt surface that is suitable for a variety of recreational travel modes, including rollerblading and cycling. Trtek Trailhead offers parking, public restrooms, picnic tables, and a bicycle repair station for visitors.

FUTURE VISION

The Crown Z Trail and Trtek Trailhead will remain an integral part of Scappoose's park system, providing a wide range of opportunities for walking, hiking, and biking. Development of the Proposed Scappoose Creek Trail and

Commerce Drive Property will enhance the connectivity of the Crown Z trail and provide more integrated park recreation opportunities for residents and visitors.

- Provide interpretive signage along trail describing history of the area and natural features.
- Add activity stations, parcours or outdoor fitness equipment along trail.
- Add viewpoints and waysides (activity or seating areas) along the trail and look for opportunities to provide covered shelter(s).
- Ensure that future development includes a sidewalk frontage along West Lane Road (at the intersection of the new road) to establish a better pedestrian connection to the west.



Special Use Sites

CHAPMAN LANDING

Park Classification	Size (acres)	Development Status
Special Use Site	15.9	Minimally developed



EXISTING SITE CHARACTER

Chapman Landing is located on E Columbia Road and Dike Road, east of Scappoose city limits in Columbia County. A significant resource for the community, the site provides one of the few access points to the Multnomah Channel, as well as marking the end of the popular Crown Z Trail. There is a limited amount of parking available in a parking lot that is connected to the park by a walking trail. Bicycle and pedestrian access is via the Crown Z Trail. Site amenities include benches, picnic tables, and portable toilets. Acquired from Columbia County in 2019, the City is exploring the possibility of developing this park in consultation with the County.

FUTURE VISION

The unique location of Chapman Landing and its natural features will make it a destination for all types of park users. With the Multnomah Channel as its backbone, the site offers a multitude of recreational activities from relaxation to water activities and educational nature experiences throughout the year.

- Improve the site as a trailhead at the endpoint of the Crown Z Trail.
- Enhance safe access to the water.
- Add a non-motorized boat ramp/kayak launch.
- Consider adding boat lockers for kayak storage.

- Provide amenities such as a restroom and a bicycle repair station adjacent to parking lot.
- Increase seating, viewing, and picnicking opportunities across the site.
- Provide an accessible fishing platform.
- Improve the parking area to maximize the number of spaces.
- Add restrooms at the parking area.
- Provide interpretive signage that showcases the site's historical context and viewpoints.



COMMERCE DRIVE PROPERTY

Park Classification	Size (acres)	Development Status
Special Use Site	14.1	Undeveloped; Proposed for Development



EXISTING SITE CHARACTER

This property was annexed into the City in 2017 and is located along the Crown Z Trail, close to the Trtek Trailhead. Due to the presence of a large wetland area on the site, less than half of the 14.5 acres can be utilized or developed with recreational amenities.

FUTURE VISION

The Commerce Drive Property will become a vibrant, unique site in Scappoose’s park system – one that combines wetlands and wildlife viewing with active outdoor recreation. Visitors will be invited to walk along trails and boardwalks; observe seasonal wildlife; learn through interpretive signage; play disc golf; and walk dogs in designated off-leash areas. This park will benefit from a shared parking area with its industrial-use neighbors and extend opportunities to walkers and hikers enjoying the Crown Z Trail.

- Protect the site’s open space and natural areas.
- Add nature trails and boardwalks that meander along the wetland boundary and enable self-directed nature walks.
- Incorporate local, natural art into the park experience.
- Enhance wildlife viewing, such as incorporating covered areas like duck blinds.

- Provide interpretive signage.
- Create seating and picnic opportunities.
- Consider providing a rustic shelter for outdoor learning, gathering, and picnicking.
- Incorporate native habitat restoration in planning and implementing park improvements.



VISTA PROPERTY

Park Classification	Size (acres)	Development Status
Special Use Site	77.0	Undeveloped; Proposed for Development



EXISTING SITE CHARACTER

The Vista property is located at the western edge of the City on a hill overlooking Scappoose and the Columbia River Valley. This large, wooded parcel is characterized by steep terrain and second-growth forest. Access is gained via NW Bella Vista Drive, but the drive onto the property is gated and vehicular access is currently restricted. The site currently has some unofficial trails used by people and wildlife.

FUTURE VISION

Vista Park will provide formal trails for pedestrians, mountain bikes, and horses.

- Develop trails to enhance recreational opportunities and incorporate viewpoints.
- Provide a trailhead with parking and restrooms.
- Explore the possibility of designing a challenging disc golf course on the site.

New Parks for Future Development

The City has discussed the long-term potential development of additional park properties. These projects likely would not be implemented within the 20-year timeframe for this plan. If the City has additional funding, and zoning and land use obstacles can be addressed, this Plan recommends implementing these projects sooner to provide a higher level of service. Some of these sites would have to be acquired. Others are located on land not owned by the City. Recommendations for these potential new parks are described below. Three additional opportunities are briefly discussed for future consideration.

NP-1: Proposed Neighborhood Park #1

Park Classification	Size (acres)	Development Status
Neighborhood Park	3 acres	Proposed

EXISTING SITE CHARACTER

The area identified for Proposed Neighborhood Park #1 is inside City limits and is zoned mostly for medium density housing, with some areas zoned for high density housing. It includes a mix of vacant, developed, and potentially redevelopable properties. The current housing in the area west of the proposed shared use path, the Scappoose Creek Trail, is mostly low-density single-family housing. East of the Scappoose Creek Trail, the housing is predominantly low-density single-family housing, but also includes some moderate density housing such as a garden apartment complex on SW Maple Street.

Most of the vacant and redevelopable properties are located adjacent to the South Scappoose Creek on the west side. Land in this area is impacted by flood hazard or floodway constraints. In addition, portions of these areas between Veterans Park and Creekview Park are identified as being susceptible to landslides according to DOGAMI data. Despite the environmental constraints in the area, there is still a moderate amount of land available to support new residential uses. The degree of development potential for additional housing in this area depends in part on the ability to provide access and extend utilities while maintaining or mitigating for the presence of environmental constraints. Any future residential development in the area would also need to conform to current zoning regulations, which would likely result in low density housing such as single-family homes or duplexes.

FUTURE VISION

This neighborhood park is intended to serve nearby neighbors with play areas for younger children, a sports court or open playfield for teens and adults, and a variety of amenities for visitors such as benches and picnic tables.

- Acquire parkland, targeting a site that is a minimum of 3 acres in size to meet the needs of nearby neighbors. Ensure the park has a contiguous, regular shape and relatively level topography suitable for active and passive park development.
- Where feasible, centralize the park within the neighborhood to maximize pedestrian and bicycle access from surrounding neighborhoods and serve residents within a 10-minute walking distance (1/2 mile).
- Consider a larger site (e.g., 3.5-4 acres) that integrates natural features to contribute to the character of the site.
- Involve nearby residents and/or stakeholders in the design or site master planning of this park. Integrate maintenance and operations efficiencies in the park design.

- Develop the park according to guidelines for neighborhood parks. Provide at a minimum a play area (for ages 2-5 and 5-12), gathering area (e.g., grouped seating, varied tables, small shelter or gazebo), active use facility (e.g., sports court.), open turf playfield, and suitable support amenities (e.g., signage, benches, bike racks, dog waste stations, trash receptacles).
- Incorporate unique features and design elements that reflect the site’s character.
- Consider adding additional amenities and facilities to diversify recreation options.
- Depending on park size, consider needs for adjacent on-street or angle-in parking. (For smaller sites, no parking is needed.)

NP-2: Proposed Neighborhood Park #2 (or Pocket Park)

Park Classification	Size (acres)	Development Status
Neighborhood Park	3 acres (min. 1-2 acres)	Proposed

EXISTING SITE CHARACTER

The areas east of Highway 30 and in the vicinity of Scappoose High School feature a mix of low- and medium-density residential neighborhoods. Current development consists mostly of low-density single-family housing. A variety of medium density housing types are also present in the area, including fourplexes located on Bernet Drive and duplex housing on Rolling Hills Drive. Some housing developments on larger lots are present at the intersection of SE 2nd Street and Frederick Street, as well as adjacent to SE 6th Street.

Environmental constraints present in the area are limited to wetlands associated with the unnamed stream that extends northward from Johnson Creek outside of the UGB. Most of the area is currently developed with housing. Any future housing in the area will likely be through redevelopment of the larger lots located at the intersection of 2nd Street and Frederick Street, or adjacent to SE 6th Street.

FUTURE VISION

This neighborhood park would provide play areas for younger children and a variety of amenities for visitors such as benches and picnic tables. As with other City neighborhood parks, this park would meet the needs of surrounding residents and neighborhoods, fulfilling recreational needs distinct from the activities engaged in on the Scappoose School District properties in this area.

- Acquire parkland, striving for a site that is a minimum of 3 acres in size to meet the needs of nearby neighbors. Since this area is largely built out, consider a smaller pocket park of 1-2 acres in size if a larger site cannot be acquired.
- Ensure the park has a contiguous, regular shape and relatively level topography suitable for active and passive park development.
- Involve nearby residents and/or stakeholders, such as representatives from all three nearby schools, in the design or site master planning of this park. Integrate maintenance and operations efficiencies in the park design.
- Develop the park according to guidelines for neighborhood parks, scaling features according to the size of the park. Provide at a minimum a play area (for ages 2-5 and 5-12), gathering area (e.g., grouped seating, varied tables), and suitable support amenities (e.g., signage, benches, bike racks, dog waste stations, trash receptacles).
- Incorporate unique features and design elements that reflect the site’s character.

NP-3: Proposed Neighborhood Park #3 (or Pocket Park)

Park Classification	Size (acres)	Development Status
Neighborhood Park	3 acres (minimum of 1-2 acres)	Proposed

EXISTING SITE CHARACTER

Neighborhood Park #3 ideally will be located in the southernmost part of the City to serve existing residents who live inside the current city limits. The residential areas in this location are mostly developed with single-family housing subdivisions. The area is characterized by newer housing construction, with lot sizes consistent with medium-density residential zoning (R-4). There is single-family housing located on larger lots between SW Dutch Canyon Road and Havlik Drive. Given the underlying zoning, these properties have the potential to redevelop with additional housing.

The South Scappoose Creek traverses the northwestern part of this area that is underserved by City parks. The creek has associated flood hazard and floodway areas according to FEMA data. Other environmental constraints are generally not present in the area.

FUTURE VISION

This neighborhood park is intended to serve nearby neighbors with play areas for younger children, a sports court or open playfield for teens and adults, and a variety of amenities for visitors such as benches and picnic tables.

- Acquire parkland, striving for a site that is a minimum of 3 acres in size to meet the needs of nearby neighbors. Since this area is largely built out, consider a smaller pocket park of 1-2 acres in size if a larger site cannot be acquired. Ensure the park has a contiguous, regular shape and relatively level topography suitable for active and passive park development.
- Where feasible, centralize the park within the neighborhood to maximize pedestrian and bicycle access from surrounding neighborhoods and serve residents within a 10-minute walking distance (1/2 mile).
- Involve nearby residents and/or stakeholders in the design or site master planning of this park. Integrate maintenance and operations efficiencies in the park design.
- Develop the park according to guidelines for neighborhood parks, scaling features according to the size of the park. Provide at a minimum a play area (for ages 2-5 and 5-12), gathering area (e.g., grouped seating, varied tables), active use facility (e.g., sports court), open turf playfield, and suitable support amenities (e.g., signage, benches, bike racks, dog waste stations, trash receptacles).
- Incorporate unique features and design elements that reflect the site's character.

NP-4: Proposed Neighborhood Park #4

Park Classification	Size (acres)	Development Status
Neighborhood Park	Minimum 3 acres (more with natural area)	Proposed

EXISTING SITE CHARACTER

This area where Neighborhood Park #4 would be located is currently outside city limits, but within the City's UGB and is expected to develop within the 20-year planning horizon. Under current land use designations, it will have a mix of commercial, industrial, and residential uses. Most of the area east of Highway 30 has a low-density residential designation and will likely be developed with single-family residences after annexation.

Current residential development in this area is predominantly single-family homes on large lots. Some small businesses exist in this area, but land is generally characterized by large yards, natural landscaping, and agricultural uses. There are mapped environmental constraints present in the area, with most of the residential area located east of Highway 30 lying within a flood hazard zone. A smaller portion located close to the proposed Scappoose Creek Trail is designated as a floodway. Given the presence of flood hazards and floodway constraints, this area is anticipated to have limited new residential development.

FUTURE VISION

This vibrant, nature-themed neighborhood park, potentially located along the Scappoose Creek Trail, is intended to serve nearby neighbors as well as other pedestrians and bicyclists using the trail. The site will have a desirable mix of developed park uses and natural areas.

- Coordinate with future developer(s) to identify and acquire parkland when residential area is platted. Target a site that is a minimum of 3 acres in size to meet the needs of nearby neighbors.
- Ensure the park has a contiguous, regular shape and relatively level topography suitable for active and passive park development.
- Where feasible, centralize the park within the neighborhood to maximize pedestrian and bicycle access from surrounding neighborhoods and serve residents within a 10-minute walking distance (1/2 mile). For this site, consider a location along the proposed Scappoose Creek Trail to maximize access and connectivity to other parks.
- Encourage a larger site (e.g., 3.5-5+ acres) that protects natural areas, slopes, swales, wetlands, creeks, habitat, and similar landscapes that support ecological functions and contribute to the character of the site.
- Involve nearby residents and/or stakeholders in the design or site master planning of this park. Integrate maintenance and operations efficiencies in the park design.
- Develop the park according to guidelines for neighborhood parks. Provide at a minimum a play area (for ages 2-5 and 5-12), gathering area (e.g., grouped seating, varied tables, small shelter or gazebo), active use facility (e.g., sports court, tricycle track/walking loop), open turf playfield, and suitable support amenities (e.g., signage, benches, bike racks, dog waste stations, trash receptacles).
- Incorporate unique features and design elements that reflect the site's character. For example, consider a nature-themed play area, interpretive signage along the creek, and a trail wayside or fitness stations along the trail if co-located with the proposed Scappoose Creek Trail.
- Consider adding additional amenities and facilities to diversify recreation options.

- Depending on park size, consider needs for adjacent on-street or angle-in parking. (For smaller sites, no parking is needed.)

NP-5: Proposed Neighborhood Park #5

Park Classification	Size (acres)	Development Status
Neighborhood Park	3 acres	Proposed

EXISTING SITE CHARACTER

The identified area for Proposed Neighborhood Park #5 is within the City’s UGB but outside the current Scappoose city limits. The entire area has a Suburban Residential designation under the City’s Comprehensive Plan. Existing development in the area is generally oriented around Dutch Canyon Road. There is a mix of large vacant or redevelopable properties as well as several smaller properties currently developed with low-density housing. Most of the larger vacant or redevelopable properties are centrally located within the area while the smaller properties generally exist at the eastern and western extents of the area.

The areas between Dutch Canyon Road and Adams Road/Mountain View Road have a mix of environmental constraints. Most of this area is susceptible to landslides according to DOGAMI data. There are also moderate amounts of steep slopes and wetlands. South Scappoose Creek generally runs adjacent to the southern UGB boundary and is considered a FEMA flood hazard area and floodway.

There is moderate development potential despite environmental constraints in the area. Portions of many of the parcels in the area are located outside flood hazard/floodway areas or landslide susceptible areas. The degree of development potential in the area depends in part on the ability to provide access and extend utilities while protecting or mitigating impacts in environmentally sensitive areas.

FUTURE VISION

- In an area that is distant from other City recreational opportunities, this park is an important neighborhood asset and is strongly identified with the residential area it serves. It provides a key, accessible gathering place for its immediate community, with play areas for younger children, a sports court or open playfield for teens and adults, and a variety of amenities for visitors such as benches and picnic tables.
- Coordinate with future developer(s) to identify and acquire parkland when residential area is platted. Target a site that is a minimum of 3 acres in size to meet the needs of nearby neighbors. Ensure park has a contiguous, regular shape and relatively level topography suitable for active and passive park development.
- Where feasible, centralize the park within the neighborhood to maximize pedestrian and bicycle access from surrounding neighborhoods and serve residents within a 10-minute walking distance (1/2 mile).
- Consider a larger site (e.g., 3.5-4 acres) that integrates natural features to contribute to the character of the site.
- Involve nearby residents and/or stakeholders in the design or site master planning of this park. Integrate maintenance and operations efficiencies in the park design.
- Develop the park according to guidelines for neighborhood parks. Provide at a minimum a play area (for ages 2-5 and 5-12), gathering area (e.g., grouped seating, varied tables, small shelter or gazebo),

active use facility (e.g., sports court, tricycle track/walking loop), open turf playfield, and suitable support amenities (e.g., signage, benches, bike racks, dog waste stations, trash receptacles).

- Incorporate unique features and design elements that reflect the site’s character.
- Consider adding additional amenities and facilities to diversify recreation options.
- Depending on park size, consider needs for adjacent on-street or angle-in parking. (For smaller sites, no parking is needed.)

PUD Property

Park Classification	Size (acres)	Development Status
Neighborhood Park	0.4 acres	Proposed



EXISTING SITE CHARACTER

On a parcel adjacent to E. Columbia Ave and between NE 3rd Street and NE Sawyer Street there is approximately .42 acres of vacant land adjacent to a Columbia River PUD electrical substation. Based on current zoning, park use is not allowed on the site. In part because of its proximity to densely populated residential neighborhoods, this green, treed space has been discussed for use as a small park.

FUTURE VISION

- Long-term, explore options to rezone the site as park land for recreation use through a public, legislative adoption process.
- Add a play area with a design inspired by the adjacent electrical substation.
- Add or enhance amenities such as picnic tables, benches and trash receptacles.

Sites for Additional Long-Term Consideration

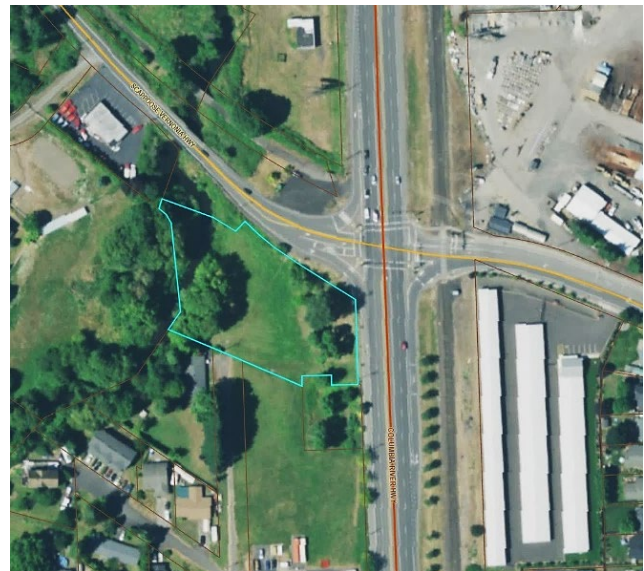
SCAPPOOSE CREEK TRAIL

The 2016 Scappoose Transportation System Plan includes a paved, shared-use path that connects Creekview, Veterans, and Chief Concomly parks. Scappoose Creek is a valuable asset to the City, as it is the only significant wildlife habitat within its borders. Both sides of the creek are surrounded by native and riparian vegetation, which provides wildlife habitat. Lands along the creek and several areas extending from it are designated riparian zones or wetlands. During the year, the creek area experiences seasonal water flow and erosion of its banks. The creek borders Creekview Park, Veterans Park, Chief Concomly Park, and the Grabhorn property, presenting opportunities for an integrated feature through the majority of the City's developed or soon to be developed park land. A future Scappoose Creek trail could provide pedestrians and cyclists with a safe off-street active transportation and trail-related recreation opportunities between north and south city limits, as well as internal connections between key sites including parks, school sites and Downtown Scappoose.



FIRE DISTRICT SITE

The site is located north of the Scappoose Fire District, adjacent to the intersection of the Scappoose-Vernonia Highway and Highway 30. This site has the potential to serve as a future park due to its size (1.77 acres), high accessibility via major roads, and proximity to residential areas. It is important to note, however, that easements and natural constraints such as floodplains and floodways pose a number of limitations.



The Fire District has expressed interest in partnering with the City to develop this site as a 'Fireman's Park.' The property could be used as Crown Z trailhead parking area, providing it with easy access to the north, across Scappoose-Vernonia Road.

IMPLEMENTATION

The recommendations in this Plan are comprehensive and will take more than 20 years to be implemented. The importance of a plan is to support incremental implementation, avoiding new projects that would interfere with future ones and bundling efforts for efficiency. The total cost to implement this plan is significantly more than the City has historically spent on its park system and would require a substantial investment in operations and maintenance.

The City's current reality is a limited annual contribution to capital projects in parks, an even more constrained operational budget, and limited willingness to increase taxes for this City service. All these factors emphasize the importance of understanding the costs of specific projects, creating a process to decide which should be implemented first, and taking advantage of grant opportunities.

Planning Level Capital Costs

Over the past five years, construction costs have increased dramatically. Inflation has made it difficult to identify accurate costs for long-term planning. However, to move forward with implementing this plan, the City needs to understand the magnitude of costs involved.

All projects recommended in this plan will require both capital and operational funding to build, improve, maintain, and program park facilities. Because capital funding and operations funding may come from different funding sources, their cost estimates are identified separately. For long-range planning, these "planning level" costs are intentionally rounded and are less specific than actual construction costs, since additional master planning may be needed to determine specifics related to site constraints, design, facility size and scale, materials, permitting, and bidding for contractors. The cost estimates noted here are "planning-level" costs³ that are intended to cover all of the above in current dollars. These costs are included with the understanding that both inflation and the specifics of design will cause them to change over time.

Capital Cost Model

The costs for each park and the entire system are calculated using a flexible spreadsheet model that allows for adjustments to the categories of features planned for each park as well as the cost for each feature. This spreadsheet, and an explanation of cost categories, are presented in Appendix C. This allows City staff to adjust the expectations during the implementation of the plan.

As shown in Appendix C, the total capital costs needed to acquire, develop, and improve parks, facilities, and trails is \$20.4 million. This is far more than the City has available to spend over the next 20 years. Figure 5-1 summarizes how these projects break down across three categories.

Capital Funding

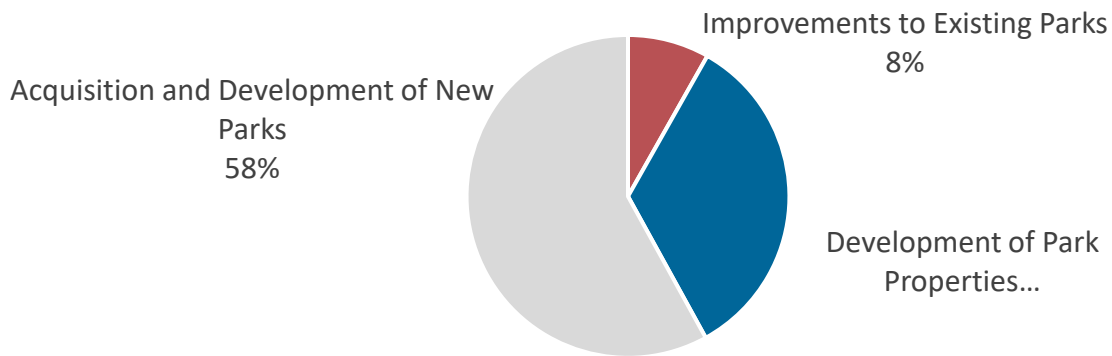
- The one-time cost to buy, build or replace park land and features.

Operational Funding

- The ongoing, and increasing, annual cost to maintain, repair, clean and program parks.

³ Initial costs provided by City of Scappoose, these can be updated in the spreadsheet version of Appendix C.

Figure 5-1: Breakdown of Recommended Improvements by % of Total Cost



Operational Costs

The City of Scappoose currently budgets⁴ a total of \$ 464,285 annually for personnel, materials, services, and administrative costs associated with maintaining and programming the park system. These funds pay for the workers who perform maintenance, the supervision of contracts, oversight, administration, and coordination of events, sports, and activities in parks that keep the parks system running. Not all of this budget goes to the maintenance of park land in this inventory. The City estimates that approximately 7% of the budget (equivalent to approximately 10.5 acres maintained similarly to partially developed parks) is spent on the mowing and maintenance of City rights-of-way (ROW) including planting strips and medians.

Operations cost per fully developed acre: \$10,500

Operations cost per partially developed acre: \$3,300

Operations cost per undeveloped acre: \$470

With this clarification, a general estimate of the costs on a per-acre basis can be calculated that will be useful for tracking over time and for considering when adding new parks to the system. Three, per-acre costs are important to understand. The first cost includes the parks that are fully developed. The total developed park acreage is 24.6 acres. The resulting cost per acre for park system operations is approximately \$10,500. The next cost is the portion of the system that is partially developed, which is maintained at a lower overall cost, because only a portion is actively used. Currently there are 39 acres (four sites - Grabhorn, Creekview, Crown-Z Trail, and Chapman Landing) in this category. The final per acre cost is for the undeveloped and natural area acres which still require some ongoing resources, but much lower on a per acre basis due to their condition. This totals a little over 91 acres and includes the Vista and the Commerce Drive properties.

At the completion of plan implementation, all three partially developed parks and the Commerce Drive Property are anticipated to be in in the developed park maintenance tier and the Vista Property will be in the partially developed category, as much of this site is likely to remain natural. In addition, six new parks will add 15.4 acres of land to the inventory; however, this is expected to occur beyond the 20 year planning horizon. At the current costs, this increase in maintenance need will require roughly three times the budget currently spent on park maintenance. This calculation does not include the increasing cost of labor and supplies or the operation of new types of features and programming.

⁴ 2023-24 Budget Breakdown provided by City Staff

Decision-Making Criteria

To assist with making the difficult choices about moving projects forward, the following two-step filter ensures that projects (both identified in this plan and new project ideas) align with the goals of the community and the realities the City faces in managing parks and recreation.

Interaction with Goals

This Parks Plan update includes six proposed goals that form the foundation for updated parks system policies. These six goals are the initial filter that the City should apply to any action before it becomes part of the Capital Improvement Planning process. Any one project may not address all goals but projects that advance more goals should be prioritized for funding and implementation.

Park System Realities

As a second filter for any new project in Scappoose, the following realities help sequence projects. These realities may prompt the community to address larger projects in stages, or delay implementation until opportunities emerge or conditions are right. Each of the listed criterion asks a question about the project under consideration at the time.

STEP 1: HOW DOES THE PROJECT ADVANCE THE GOALS OF THE PARK SYSTEM?

Goal 1: Provide Quality Parks. Provide well-distributed, well-developed parks for all Scappoose residents.

Goal 2: Take Care of What We Have. Manage, maintain, and create parks, facilities, and open space that support safe, attractive, and engaging recreation and green space.

Goal 3: Serve All Ages and Abilities. Diversify recreation opportunities by providing a variety of inclusive, accessible park facilities and experiences.

Goal 4: Connect Residents to the Natural Environment. Strive to protect and enhance natural areas, understanding the health and wellness benefits to the community when connected to nature.

Goal 5: Create A Connected System. Prioritize trail connections that support active transportation and recreation, connecting key parks and City destinations.

Goal 6: Support and Expand Local Collaboration. Leverage resources through strategic and deliberate partnerships to provide community-supported facilities, programs, events, and services.

STEP 2: DOES THIS PROJECT ADVANCE THE STATED GOALS OF THE COMMUNITY AND CITY COUNCIL?

Fits Within Land Uses. Does the project require a zoning change or other land use process?

Capital Funding and Staff Capacity. Is there money available to build the project? Is there staff capacity to manage construction?

Maintenance Capacity or Resources. Once the project is built are there additional funds available to maintain new land and features?

Activation and Programming Opportunity. Will this project increase the use of a park through events or programs?

Timely Opportunity. Is there a time-sensitive funding or partnership prospect that could substantially increase the potential to build or maintain a new park or feature?

Increase the Usability of an Existing Park. Can the project make an existing site more visible, attractive, or user-friendly?

Increase Access to Existing Park, Park Land or Trails. Can the project create better access (entryway, connection, facilities, or awareness) to an existing park or trail; increase value of that property?



Applying Criteria

The process is designed as a series of questions to ask about each project, particularly when comparing projects against each other. If the discussion of these goals and realities does not come to a clear decision, a scoring system can be applied to them to clarify the results.

None of the answers are intended to be fatal flaws for a project. The idea is to allow for the flexibility to act on unique opportunities that the City cannot anticipate while also ensuring that the important questions have been addressed during decision making.

Phased Implementation

Using what the City has learned through this process, about the community's priorities as well as the relative impact of improvements to different parks, an initial phasing is proposed below. This phasing will form the starting point for including park projects in the City's Capital Improvement Plan (CIP) process. Phasing for implementation is defined as follows:

- Short term: 0-5 years
- Medium term: 6-20 years
- Long term: 21+ years

Short-term projects should be proposed for inclusion immediately in the City's five-year Capital Improvement Plan, with the medium-term projects prioritized (using the criteria above) as short-term projects are completed. Long-term projects reflect ideas and needs for projects that are beyond the timeframe or resources anticipated for the next 20 years. However, it is important that these projects are noted in the plan to take advantage of future funding and grant opportunities.

Table 5-1: Project Cost Estimates and Phasing by Site

	Short-Term	Medium-Term	Long-Term	Total Planning Level Cost
Community Parks				
Heritage Park		X		\$343,500
Veterans Park		X		\$736,500
Grabhorn Property	X			\$3,258,000
Neighborhood Parks				
Chief Concomly Park		X		\$155,500
Miller Park		X		\$514,000
Creekview Park			X	\$503,000
Linear Parks / Trail				
Crown Z Trail		X		\$97,000
Trtek Trailhead			X	\$0
Special Use Sites				
Chapman Landing		X		\$1,838,000
Commerce Drive Property			X	\$621,000
Vista Property			X	\$904,000
New Parks				
PUD Property			X	\$139,000
New Neighborhood Park (Site TBD)			X	\$2,450,000
New Neighborhood Park (Site TBD)			X	\$2,450,000
New Neighborhood Park (Site TBD)			X	\$2,450,000
New Neighborhood Park (Site TBD)			X	\$2,450,000
New Neighborhood Park (Site TBD)			X	\$2,450,000
New Neighborhood Park (Site TBD)			X	\$2,450,000
Total Per Phase	\$3,258,000	\$3,684,500	\$14,417,000	\$21,359,500

Note: The City has discussed two additional long-term projects that are not included in this CIP: the Scappoose Creek Trail and the Fire District Site.

Funding Strategies and Sources

The community will ultimately need to commit to additional resources to achieve the vision of this plan. The new facilities will require capital to build, as well as operational funding to maintain and program new facilities. However, at the current time, the City is best served by moving forward with the resources available, primarily general fund contributions, and a possible grant backed by the purchase of the Grabhorn property.

The approach of this Plan is to focus investments on a small number of highly visible improvements while building support for the necessary capital and operational costs to continue building out the system.

The first step in this process is to commit, with the adoption of this plan, to an initial focus on one park. Based on the entirety of the community engagement during this planning process, there is one park for this focus: Grabhorn Community Park. With a central location, connections to other key park sites, and the momentum of recent community conversations, a first phase of this park could add new and exciting features to the system. The initial focus project will need to move forward as quickly as possible, to take advantage of the timely opportunity to use the purchase price of this site as a match for grant applications.

The adoption of this Plan and the forward progress on Scappoose's newest park will continue to generate excitement about further development of the park system. As the community moves forward, additional funding options will be needed for both capital and operational purposes.

Looking Ahead

The City's Parks plan is an element of the City of Scappoose Comprehensive Plan. The City's long-range planning for future growth is informed by the findings of this plan. It provides the vision and planning framework for the parks system, an integral part of the City's identity as a community, with strong connections and access to natural areas and recreational opportunities. The Parks plan provides updated policies, detailed information, and decision-making criteria for future park development and enhancements. Given existing funding, the City will remain challenged to provide the envisioned system and will need to continue to evaluate funding options and to seek out public and private funding and resource opportunities when prioritizing community needs for parks and recreation and programming specific development and enhancements.



Parks, Trails, & Open Space Plan

Appendix A: Park & Facility Inventory

Appendix A: Park & Facility Inventory

	Development Status	Acreage	Trail Miles	Athletic/Sports Facilities							Outdoor Recreation							Major Amenities				Supporting Amenities					Total		
				Baseball Field	Volleyball Court	Basketball Court (covered)	Pickleball Court	Soccer Field	Natural Play Area	ADA Compliant Play Area	Disc Golf	Walking Trail	Nature Trail	Sidewalk Allowance	Exercise Station	Bike Skills/Pump Track	Permanent Games	Picnic Shelter	Restroom (Dual)	Restroom (Single)	Boat ramp/non-motorized launch	Picnic Table	Bench	Trash Receptacles	Interpretive Signage	Public Art Facility		Parking	Community Garden
Community Parks																													
Veterans Park	Developed	14.4					1			1	1							1				6	6	5				21	
Heritage Park	Developed	2.5															2	1	1			3	3	3		1		14	
Total Community Parks		16.9	0.0	0	0	0	1	0	0	1	1	0	0	0	0	0	2	2	1	0	0	9	9	8	0	1	0	0	35
Neighborhood Parks																													
Miller Park	Developed	2.0											10					1	1			5	6	4			1		28
Creekview Park	Partially developed	2.7							1			1	1	12				1		1		4	4	4			2		31
Chief Concomly Park	Developed	5.0			1						1						2					4	4	4	1			1	18
Total Neighborhood Parks		9.7	0.0	0	1	0	0	0	1	0	1	1	1	22	0	0	2	2	1	1	0	13	14	12	1	0	3	1	77
Linear Parks / Trail Corridors																													
Crown-Zellerbach Trail	Developed	10.5	1.5												6							6	6	6	4				28
Trtek Trailhead	Developed	0.7																											0
Total Linear Parks / Trails		11.2	1.5	0	0	0	0	0	0	0	0	0	0	0	6	0	0	0	0	0	0	6	6	6	4	0	0	0	28
Special Use Sites																													
Chapman Landing	Partially developed	15.9																2	1		1	6	6	8	2		1		27
Total Special Use Sites		15.9	0.0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	0	1	6	6	8	2	0	1	0	27
Total Developed Parks		53.7	1.5	0	1	0	1	0	1	1	2	1	1	22	6	0	4	6	3	1	1	34	35	34	7	1	4	1	167
Undeveloped Parks																													
Commerce Drive Property	Undeveloped	14.1										1						1	1			3	6	6	2		1		21
Grabhorn Property	Undeveloped	9.5		1		1	1	1			1	1			1			2	1			8	6	10			1		35
Vista Property	Undeveloped	77.0									1		2						1			3	5	6			1		19
Total Undeveloped Parks		100.7	0.0	1	0	1	1	1	0	0	2	1	3	0	0	1	0	3	3	0	0	14	17	22	2	0	3	0	75
Total Parks and Recreation Facilities		154.4	1.5	1	1	1	2	1	1	1	4	2	4	22	6	1	4	9	6	1	1	48	52	56	9	1	7	1	242

* Facility access paths in parks are not counted as trails. Trails are multi-use paths intended to support recreation and connectivity.

Existing open space inside and outside Scappoose's UGB owned by private entities

Open Spaces - Public Lands		
	Acreage	Additional Information
Fisher Park	8.8	Suitable for low-impact recreation facilities such as playgrounds and picnic areas
Seely Lane	3.0	Opportunities for wildlife viewing picnicking, and play equipment
Dutch Canyon Road Well Site	3.0	Large enough to accommodate a small pocket park to serve Dutch Canyon Estates and other surrounding homes.
E Columbia Ave / Wastewater Treatment Plant	46.3	Could provide wildlife viewing due to its proximity to wetlands.
Day Street	0.3	Suitable for a Pocket Park and limited recreational uses, such as playground equipment and picnicking.
Keys Road Water Treatment Plant	0.5	Has potential for a Pocket Park with picnic and playground equipment
EM Watts Rd	2.0	Has potential for wildlife viewing and passive recreation
Meadowbrook Dr.	2.0	Provides useful open space, and could serve as a greenway if connected to nearby sites with a trail.
Columbia Airpark East	14.5	A new softball diamond, or soccer field could also fit at this site.
Total Public Open Spaces		80.3
Open Spaces - Private Lands		
West Scappoose Timberlands	149.5	Forested lands with very little development.
Seely Lane	2.2	These sites are suitable for a variety of active recreational uses, such as sport courts and fields.
Miller Road	2.0	Could be developed in combination to form one continuous park with direct access to the Crown Zellerbach Trail.
North Road	0.9	Could be developed as a small park for the surrounding neighborhood.
South Scappoose creek:SW JP West Road	17.1	This site is large enough to provide many additional passive and active recreational uses, including trails, picnicking, sport courts and fields.
SE Maple Street	1.6	Could be developed as a Neighborhood Park for the surrounding neighborhood.
51936 SW EM Watts Road	4.9	This site has potential for wildlife viewing and passive recreation.
South Scappoose Creek: Creekview Park to Meadowbrook Drive	7.3	The proximity of the creek provides opportunities for passive recreational activities such as walking, biking, and wildlife viewing.
South Scappoose Creek: Meadowbrook Drive to Dutch Canyon	23.4	Multiple properties along South Scappoose Creek provide useful open space and natural habitat.
Total Private Open Spaces		209.0



Parks, Trails, & Open Space Plan

Appendix B: Public Outreach Results

Appendix B: Public Outreach Results

Introduction

Included in this appendix are results from several outreach events and an online survey. They include results from the following:

- Pop-Up events that were planned in coordination with Scappoose Parks and Recreation Committee (SPRC) members to collect community input about priorities and preferences for parks and recreation in Scappoose in the fall and winter of 2022.
- A survey of residents and park users. The survey was available online and in paper form on October 24, 2022 and results were collected through the end of that year. Survey results helped identify community needs and priorities.
- The 2023 Annual Town Meeting where residents provided input on where funding should go and what scale of investments should be made.

Pop-Up Event Summary

Introduction

The City of Scappoose is updating its Parks, Trails, and Open Space Plan to ensure the parks and recreation system meets the needs of the community, including those who live in Scappoose today and future residents. As part of the update planning process, “pop-up” events were planned in coordination with Scappoose Parks and Recreation Committee (SPRC) members to collect community input about priorities and preferences for parks and recreation in Scappoose.

In addition to online and paper surveys, two pop-up events were held to hear directly from residents. The pop-up activity presented interactive display boards with a series of questions. Through collaboration with the organizers of large community events, booths were set up and people were encouraged to share their opinions using dot stickers. The questions on the display boards mirrored those asked in the online and paper surveys. The pop-ups provided an opportunity for people who might not otherwise participate in a planning process to be involved. The pop-ups also gave the planning team opportunities to talk with community members and hear about their experiences and ideas. Community input provided at the pop-up events and through the online questionnaire will inform the updated Parks Plan.

The first pop-up event took place at the Watt’s House on October 28, 2022. The Scappoose Historical Society hosted a whiskey and gin tasting which was attended by local residents and out of town visitors. Approximately 25 people interacted with the display boards and talked to the project team member and SPRC volunteer.

The second pop-up event took place at a basketball game night, December 7, 2022 at the Scappoose High School Gym. Students of various ages voted on the presentation boards, as well as parents who visited the gym for the Junior and Varsity Boys/Girls basketball games. Approximately 40 people interacted with the project team member and SPRC volunteer. While taking part in the survey, participants expressed satisfaction with the way the City of Scappoose gathered opinions, adding that it was a good opportunity to see what other residents thought and preferred.

Note that respondents did not identify their residency and the results summarized here should not be considered statistically representative of the entire community.

Total Results

Responses from the questions on the display boards are tallied in the following tables. Percentages in each table are based on the number of respondents to that question. Any partial results that included answers are also included in the summary below.

Overview

- School sites with indoor and outdoor recreation facilities are most frequently used.
- Veterans Park and Crown-Zellerbach Trail were the most popular parks, followed by Chapman Landing.

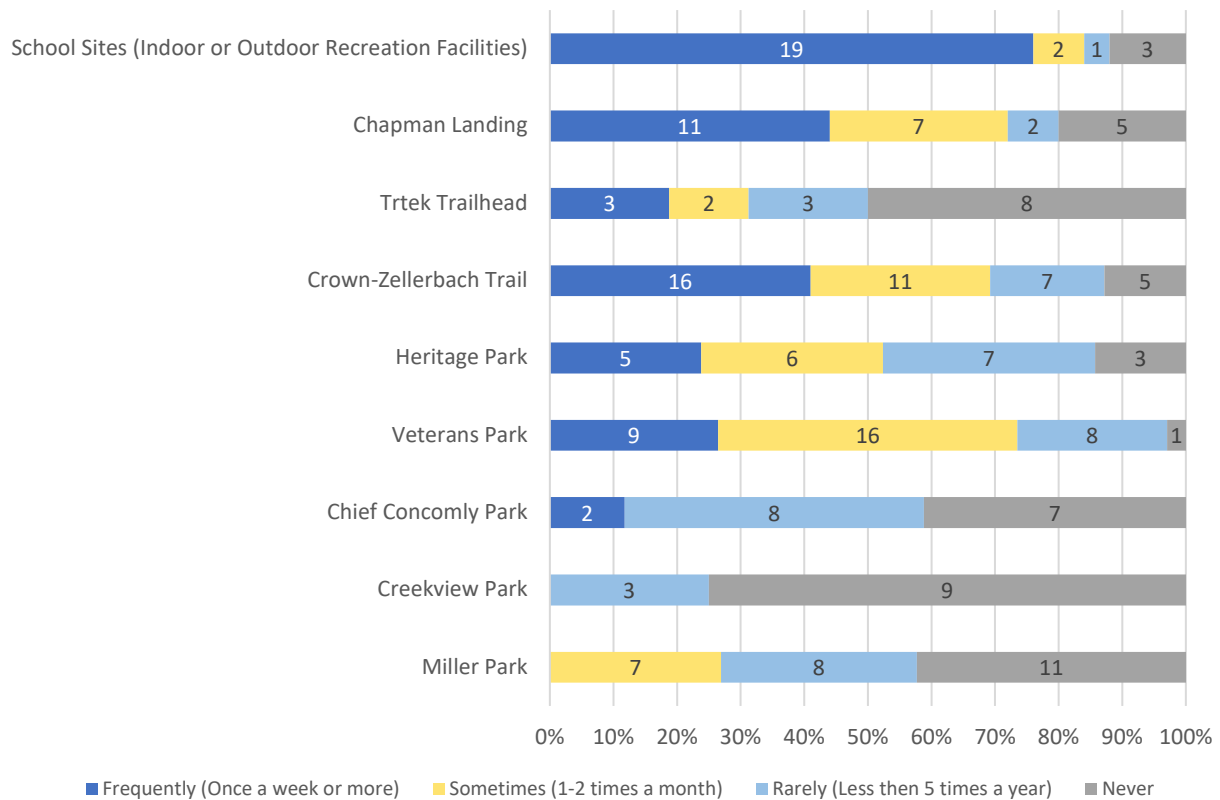
- 38% of respondents answered they drive to their closest park; fewer than 10 percent said they live within a 5-minute walk from the closest park.
- Reasons for not visiting their closest park included it was too far (31%) or the way to the park was unsafe (26%).

Priorities

- Bike skills courses and pump tracks (26%) was the most popular feature, followed by Indoor space for gathering (16%), Nature trails (15%), and Courts for new activities (14%).
- In addition to adding major new facilities (27%), respondents wanted to enhance existing parks (17%) and see more community events and programs (17%).

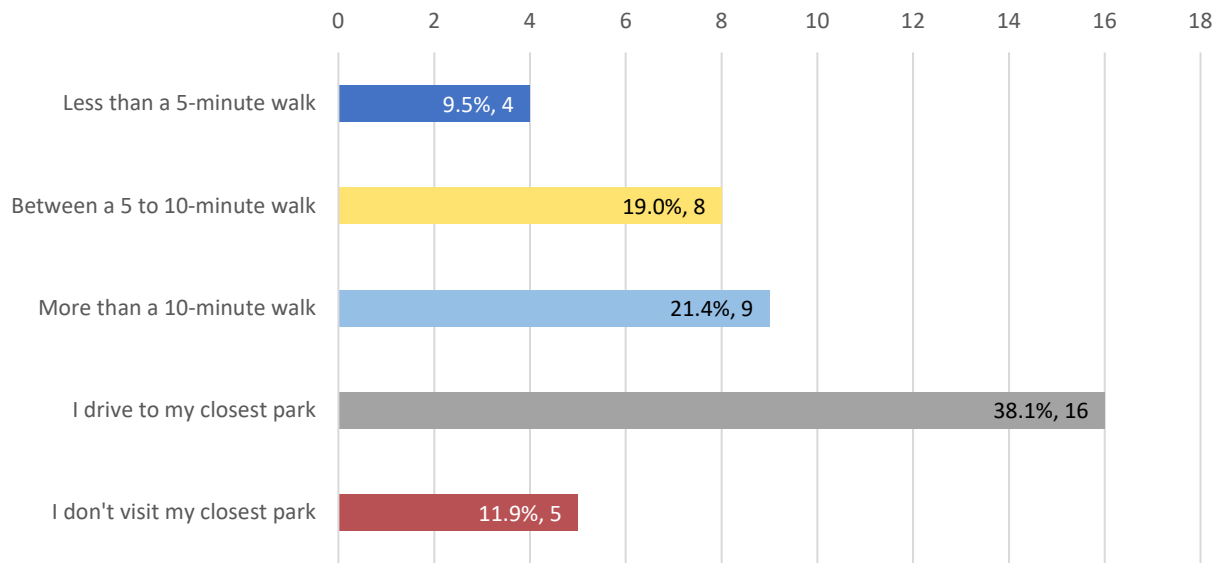
The following are the responses to each question.

How frequently do you or your family visit the following parks and recreation facilities?



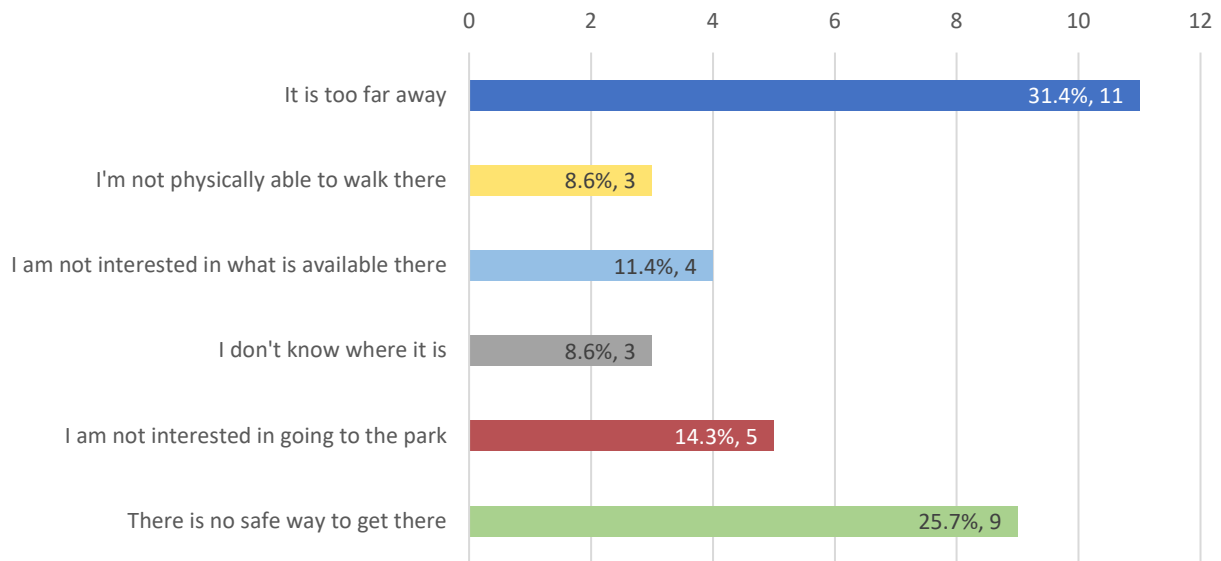
n (number of respondents) varied between 12-39

How far away is the closest park to your home? Choose one.



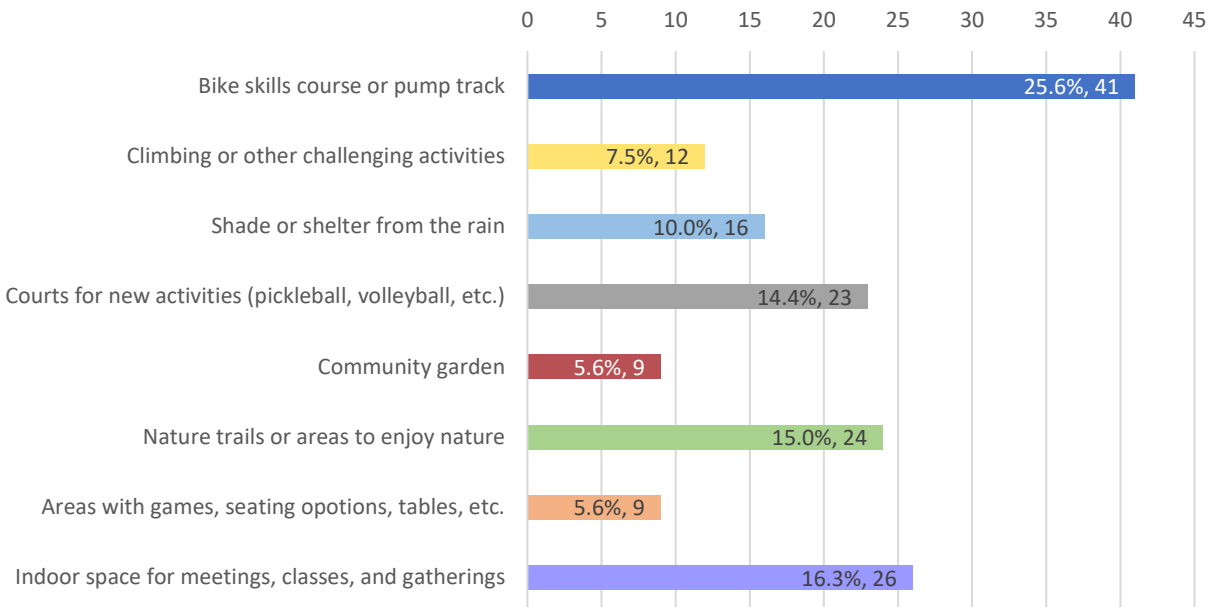
n=42

I don't walk to my closest park because: (Choose all that apply)



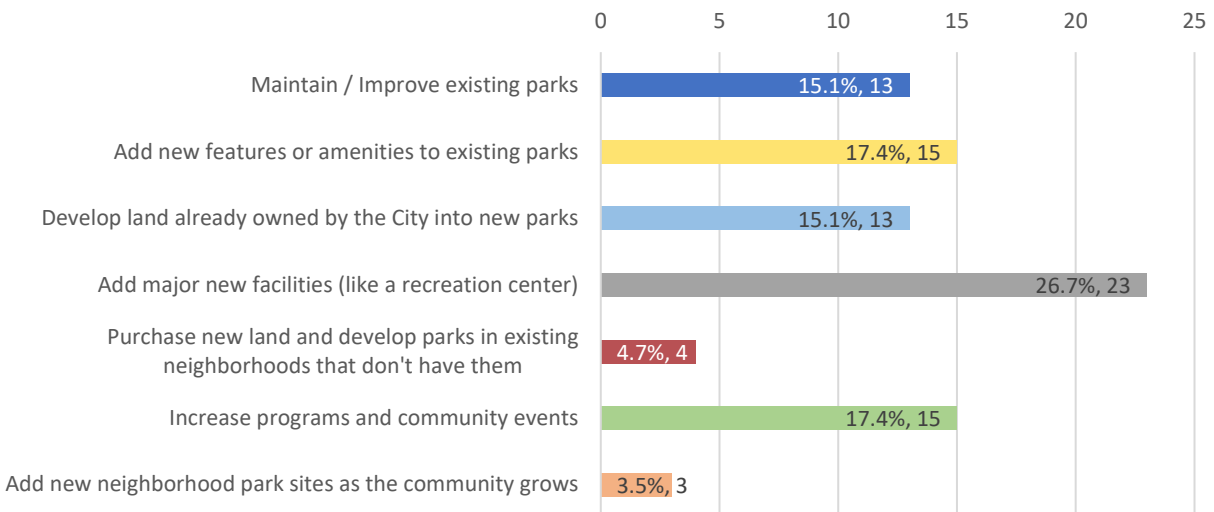
n=35

What are the most important features to add to Scappoose's park system? (Check your top two)



n=160

What are your top priorities for the City to advance? (Choose your top two)



n=86



Photo: December 7, 2022 , Pop-up Event at Scappoose High School

Online Survey Summary

Introduction

As part of the outreach informing the needs assessment for Scappoose’s updated Parks, Trails and Open Space Plan, the planning team designed and launched a survey of residents and park users. The survey was available online and in a paper form on October 24, 2022 and results were collected through the end of that year.¹

This survey is an important opportunity for community input, and while it has the largest volume of responses, the open and self-selecting nature of the effort means that the responses only represent the people who choose to share their input. These respondents are not randomly distributed in the community and therefore the results should not be considered statistically representative of the entire community.

Total Results:

Complete Results	715
Partial Results	188
Total	903

Any partial results that included answers are included in the summary below. Percentages in each table are based on the number of respondents to that question. In many cases, multiple responses were allowed and the percentages will then add up to more than 100%.

Overview

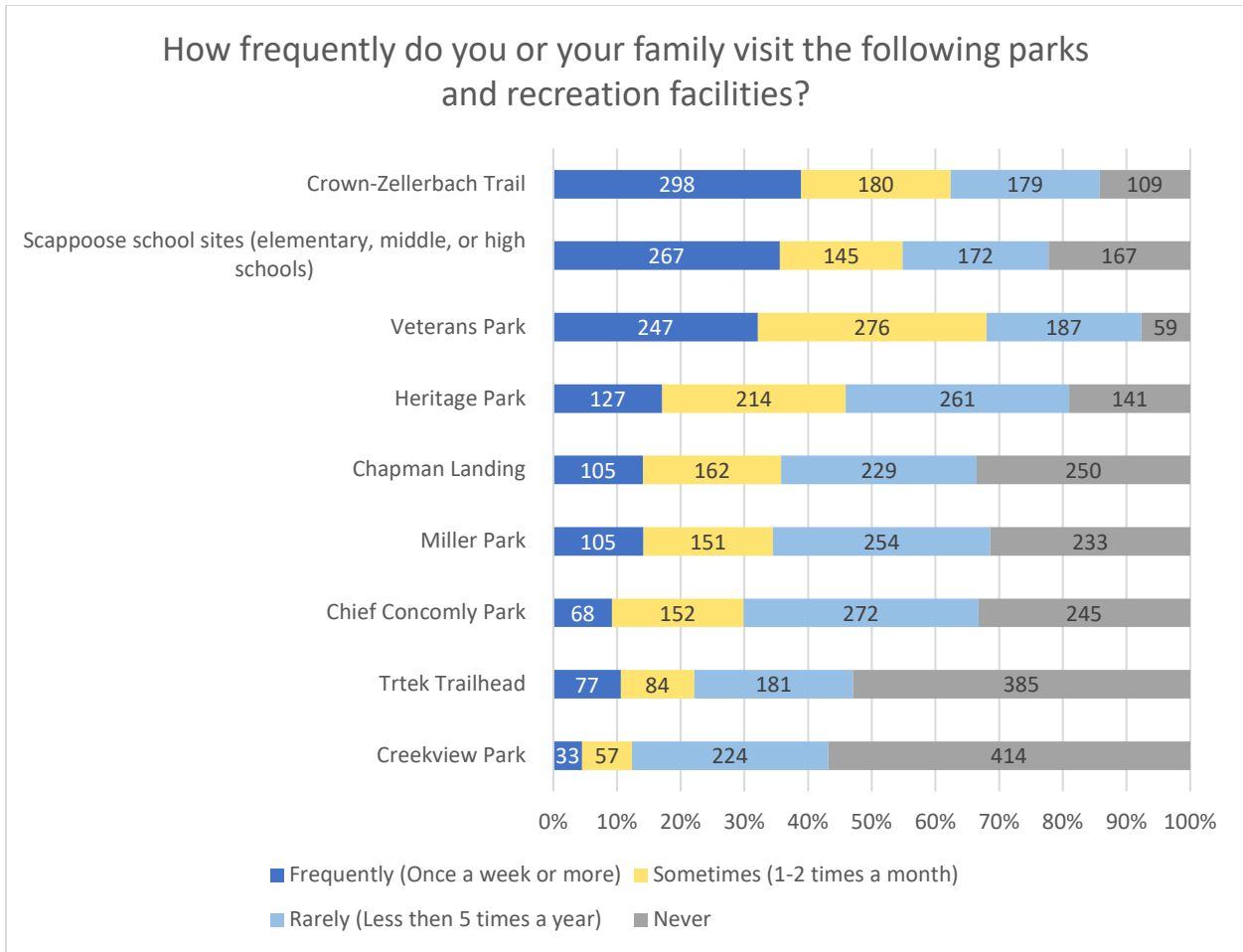
- The most frequently visited City parks are Veterans Park and the Crown-Zellerbach Trail.
- 22% of respondents live further than a 10 minute walk from their nearest park; another 29% don’t walk or visit their closest park, mostly because it is too far away.
- Activities that trails accommodate topped the list of opportunities respondents would like close to home with 76% indicating Walking/biking/jogging as an important close to home activity and 54% indicating trails as the most important feature in the park system today.

Priorities

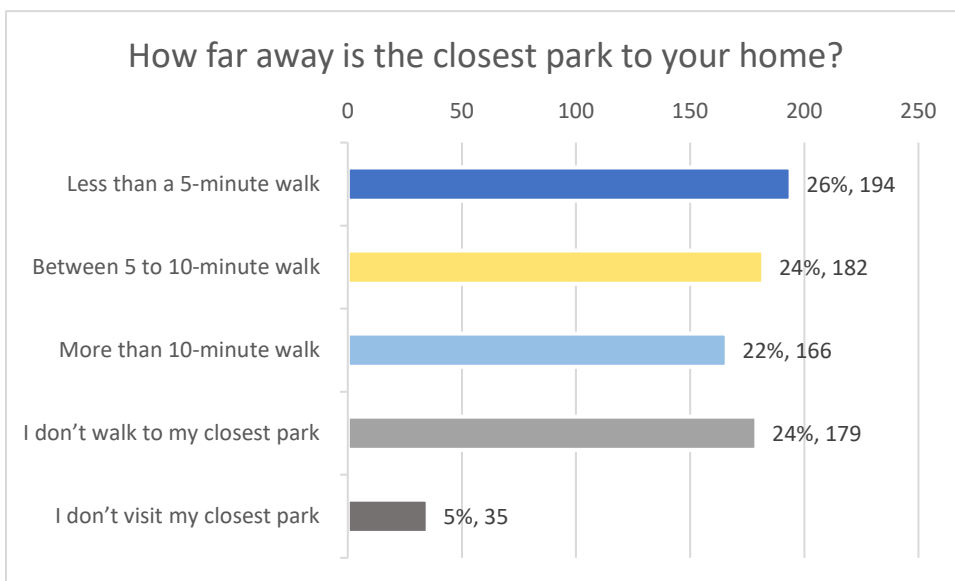
- Serving young children and teens with more community-wide events
- Adding natural areas/trails (42%) as well as courts for new activities (30%)
- Use limited resources to (in order of importance): maintain/improve existing parks (49%); add major new facilities (32%); and add new features to existing parks (31%)

The following pages include tables of responses to each question. Additional information provided in open ended responses is appended to this summary.

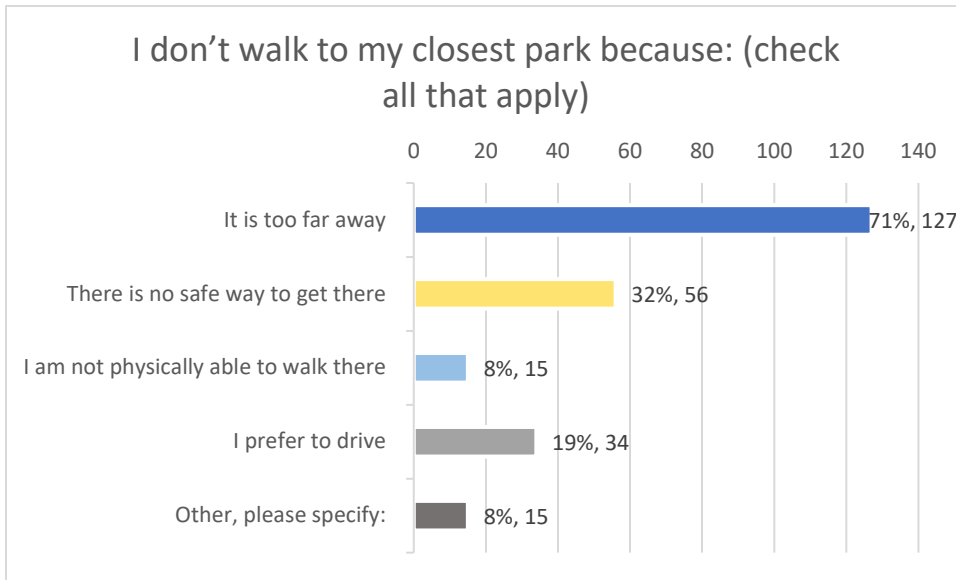
¹ Paper survey responses that were received by January 11, 2023, were tabulated and are included in this summary.



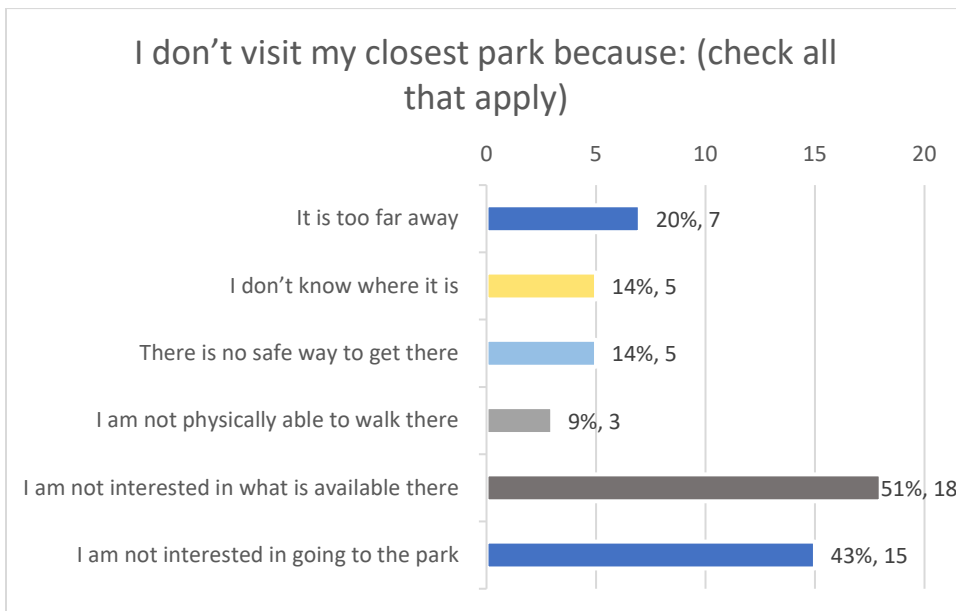
n (number of respondents) varied between 727-769



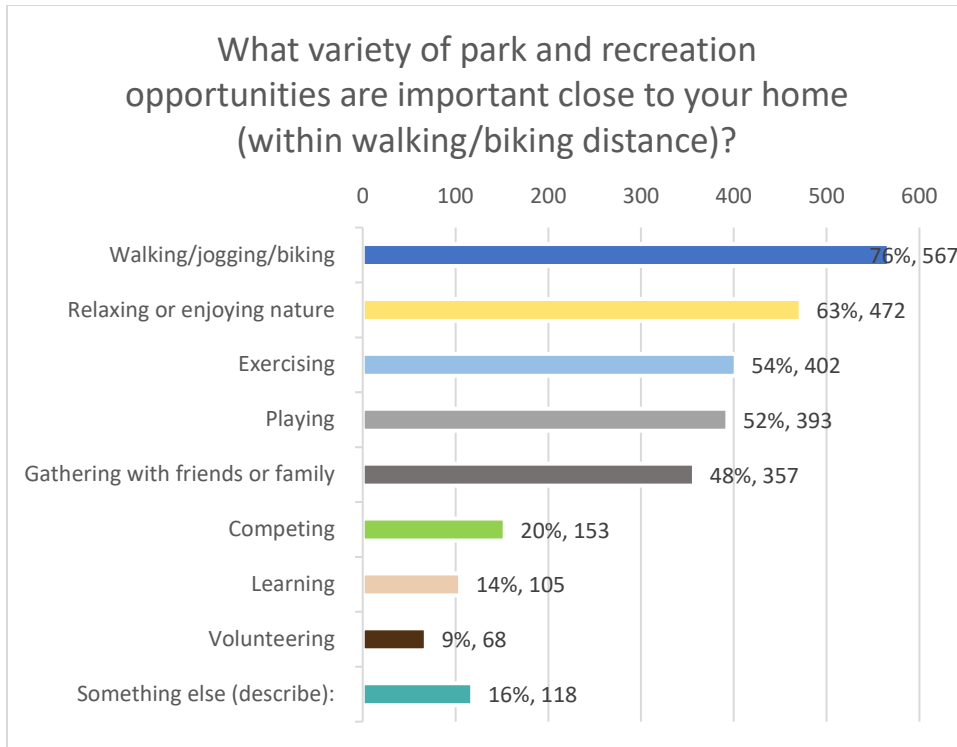
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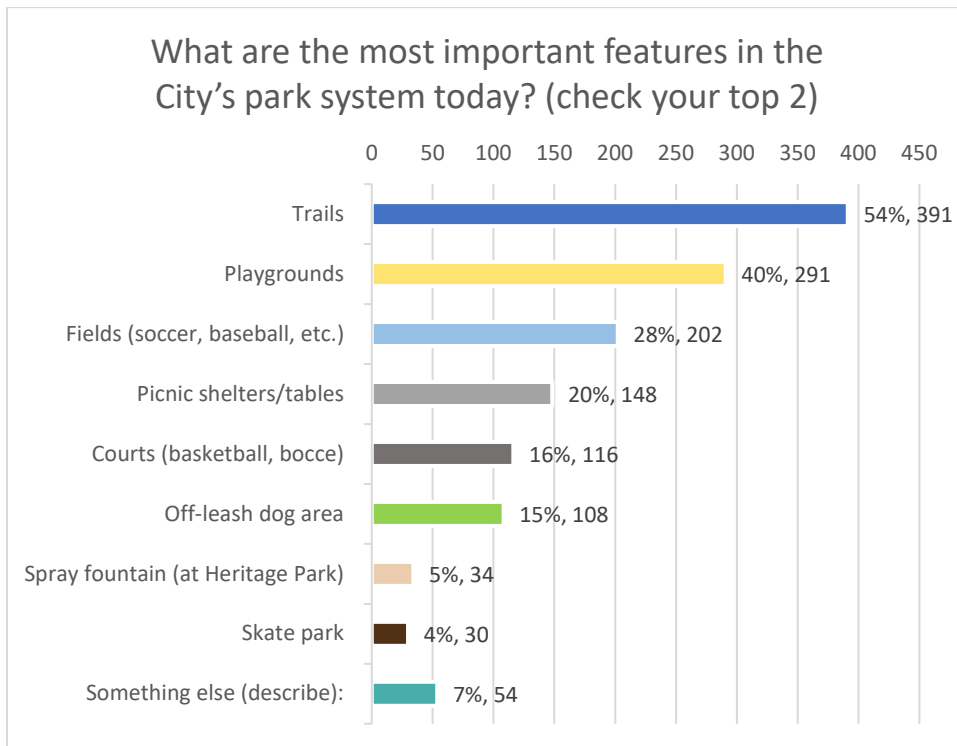
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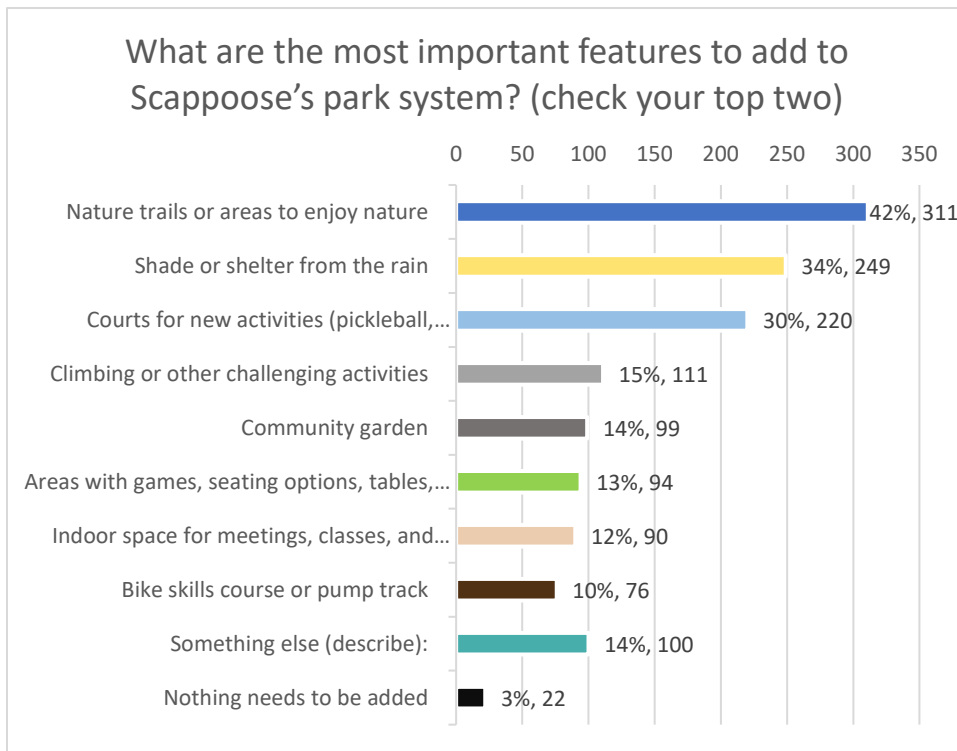
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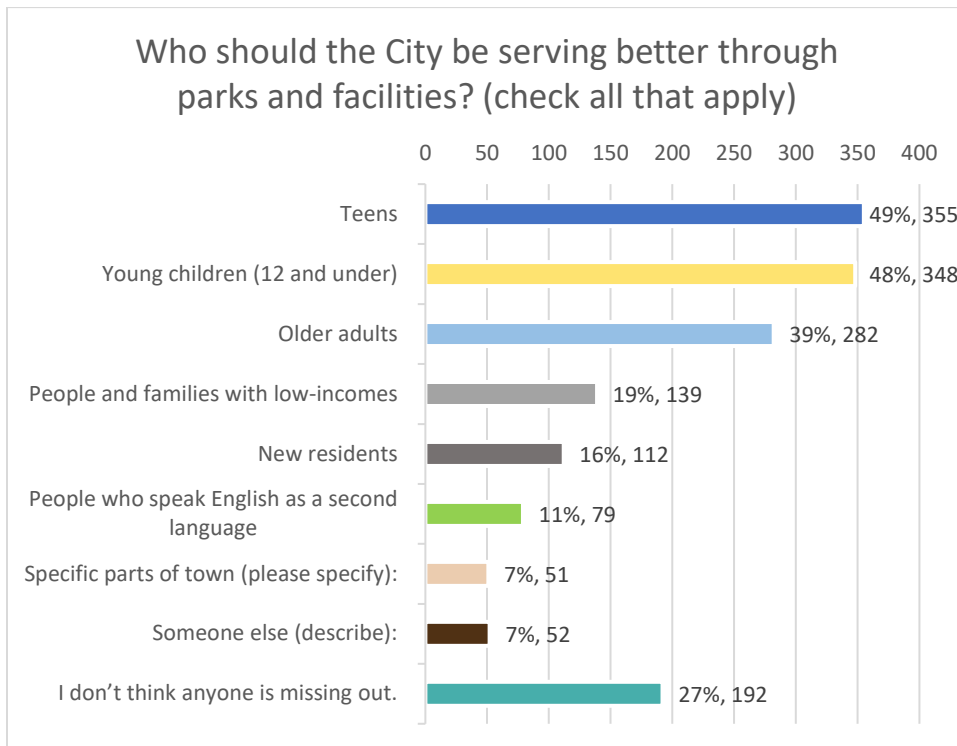
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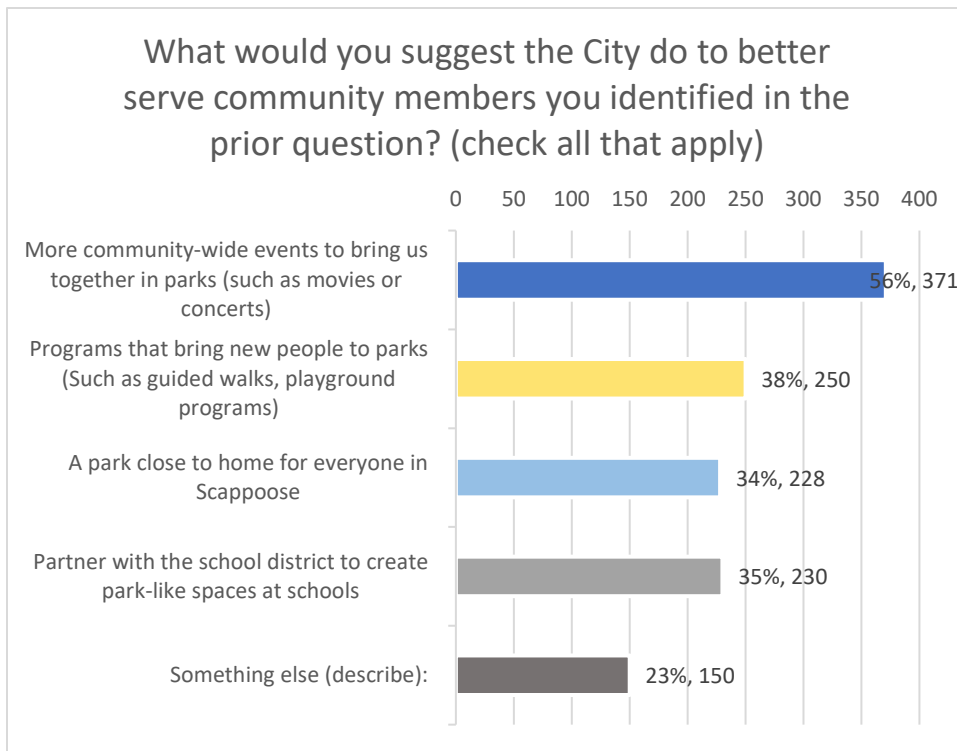
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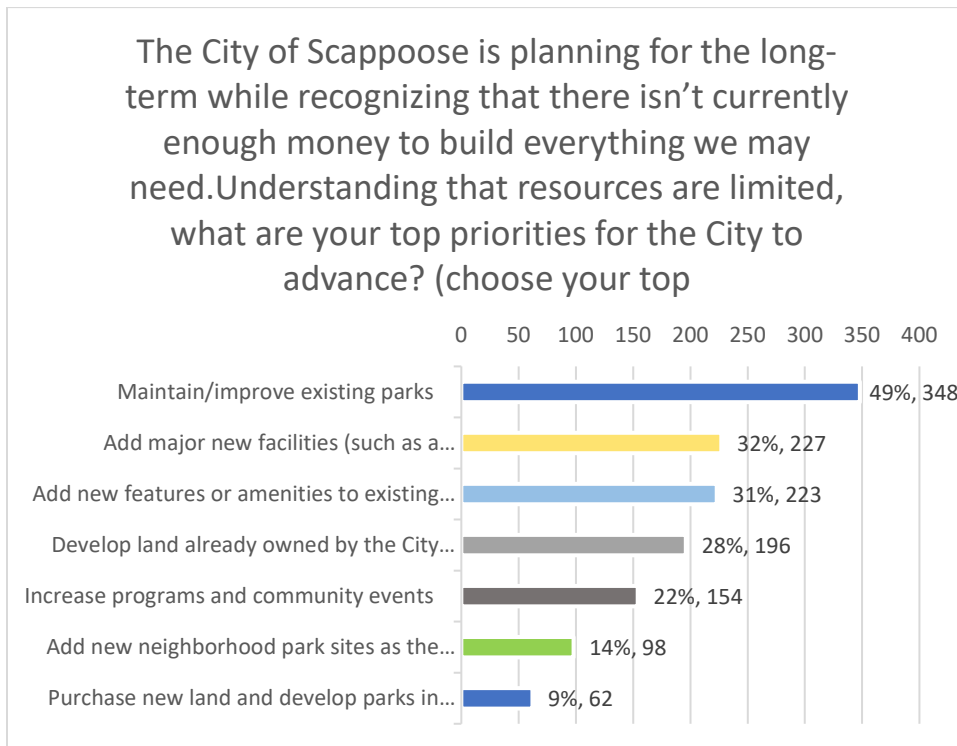
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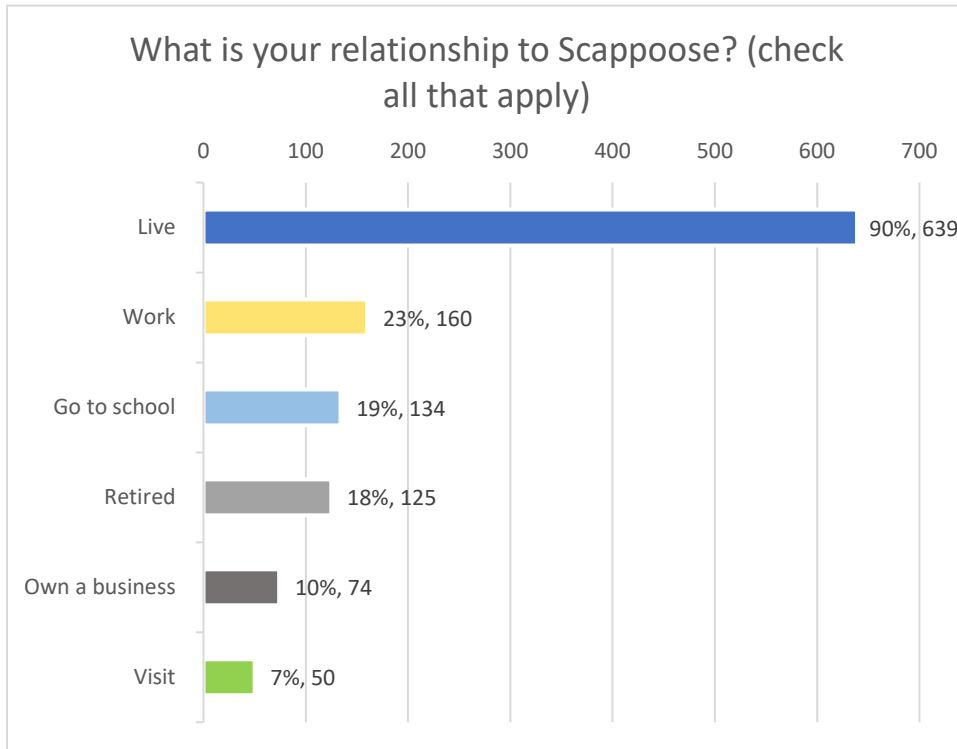


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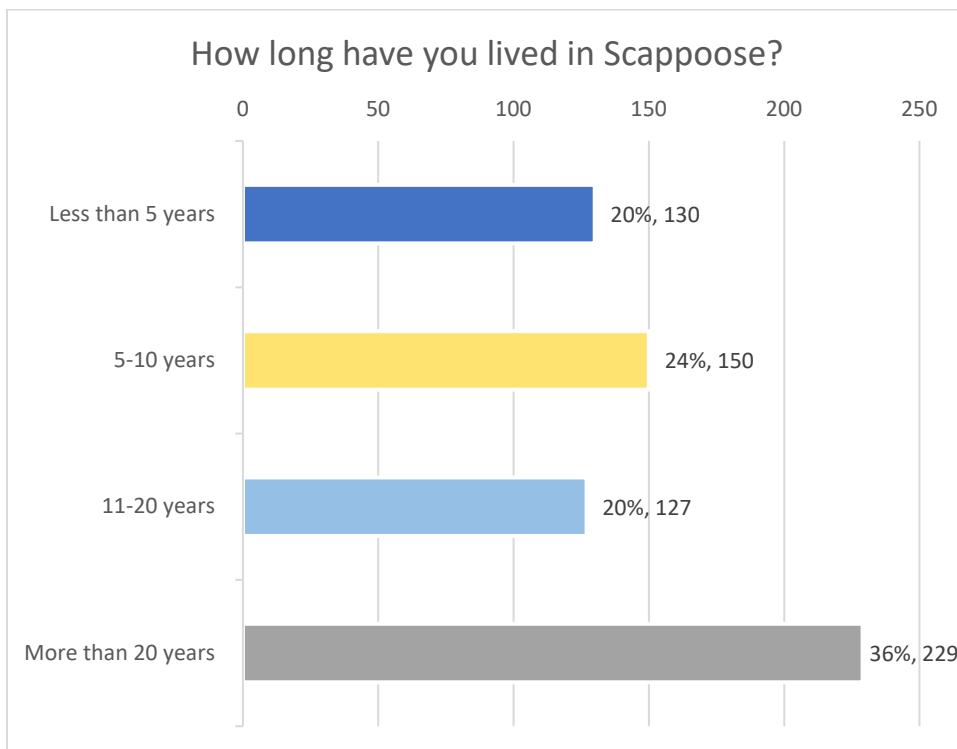


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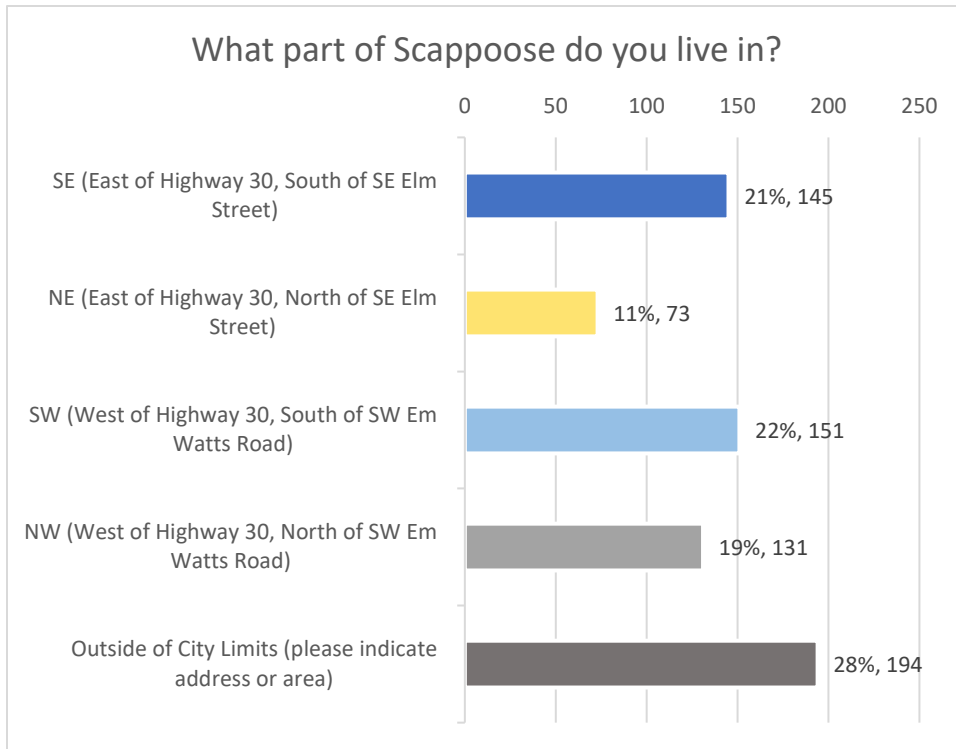
Respondent Profile



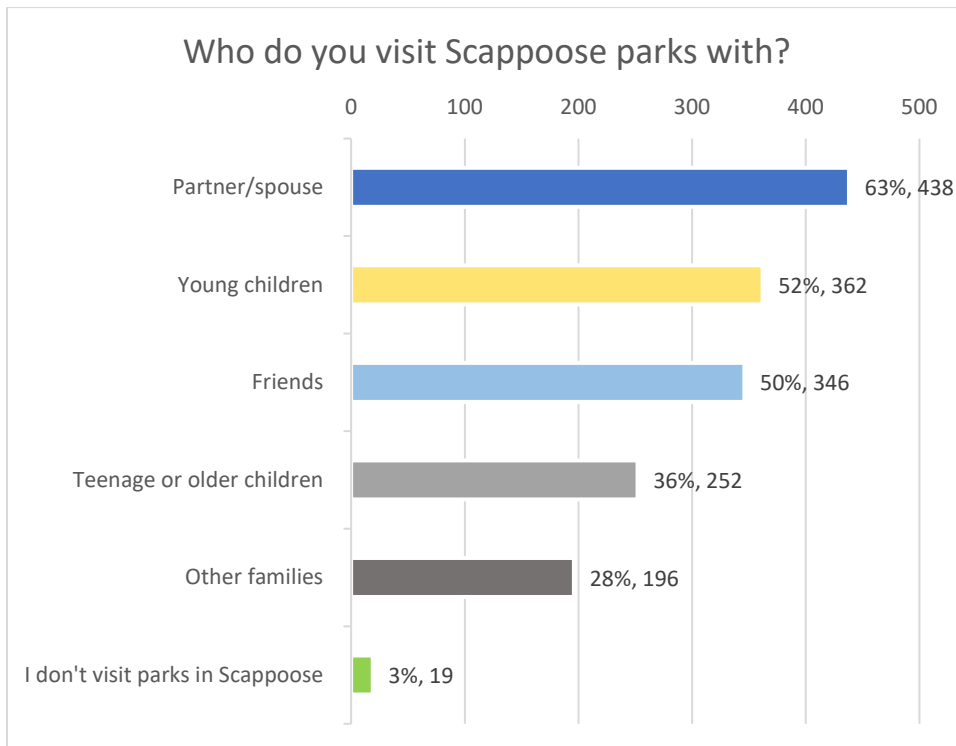
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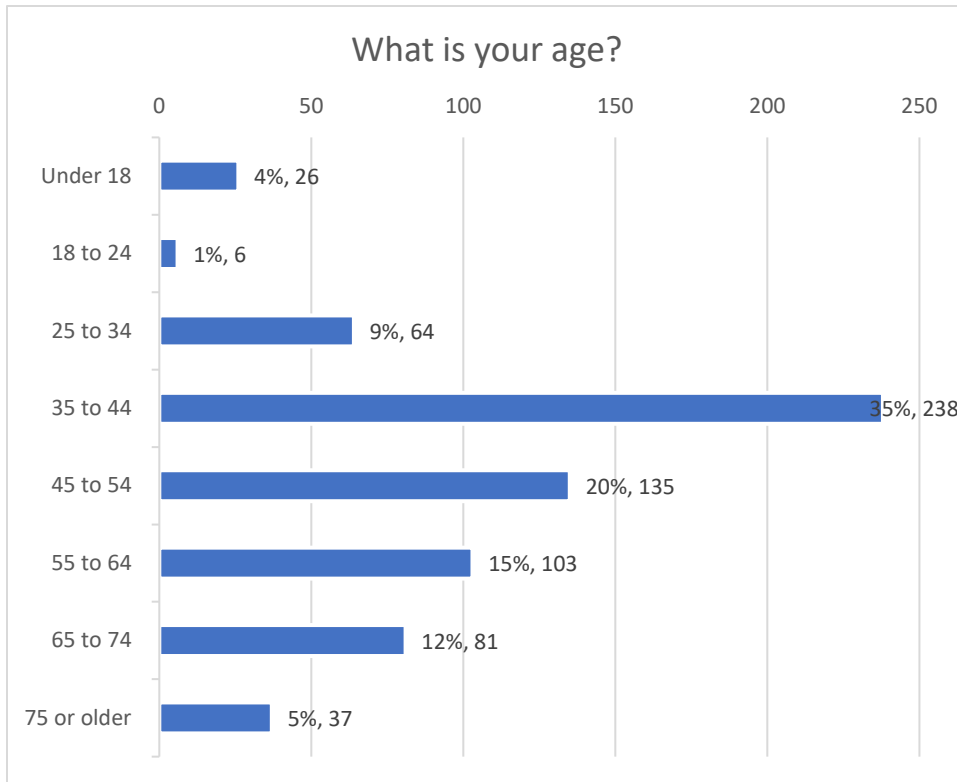
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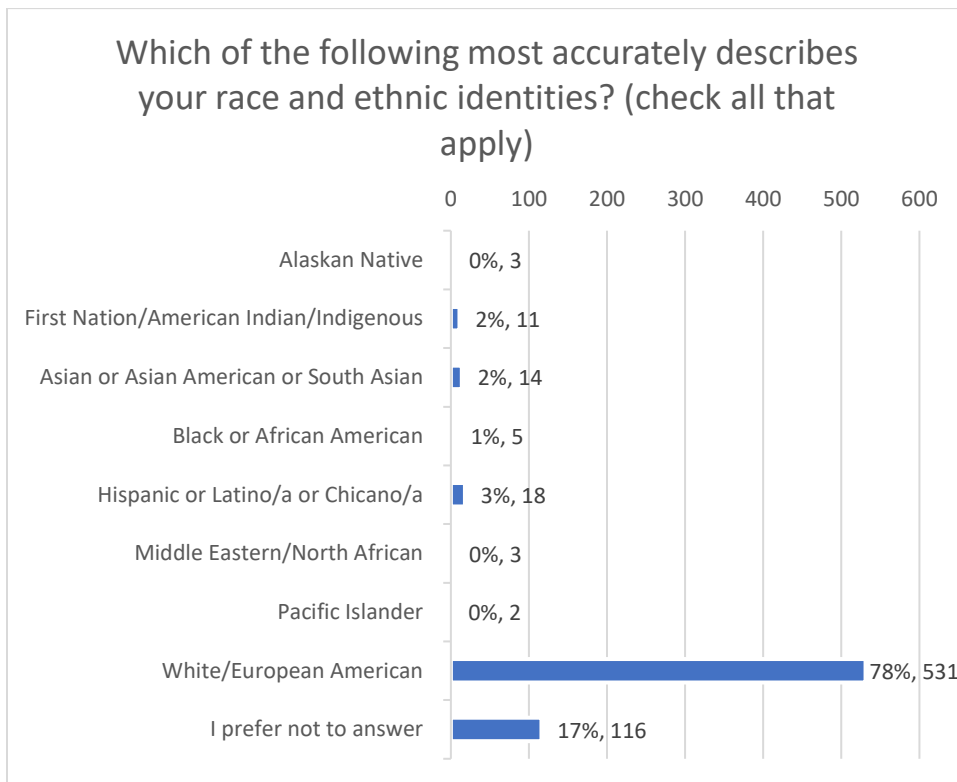
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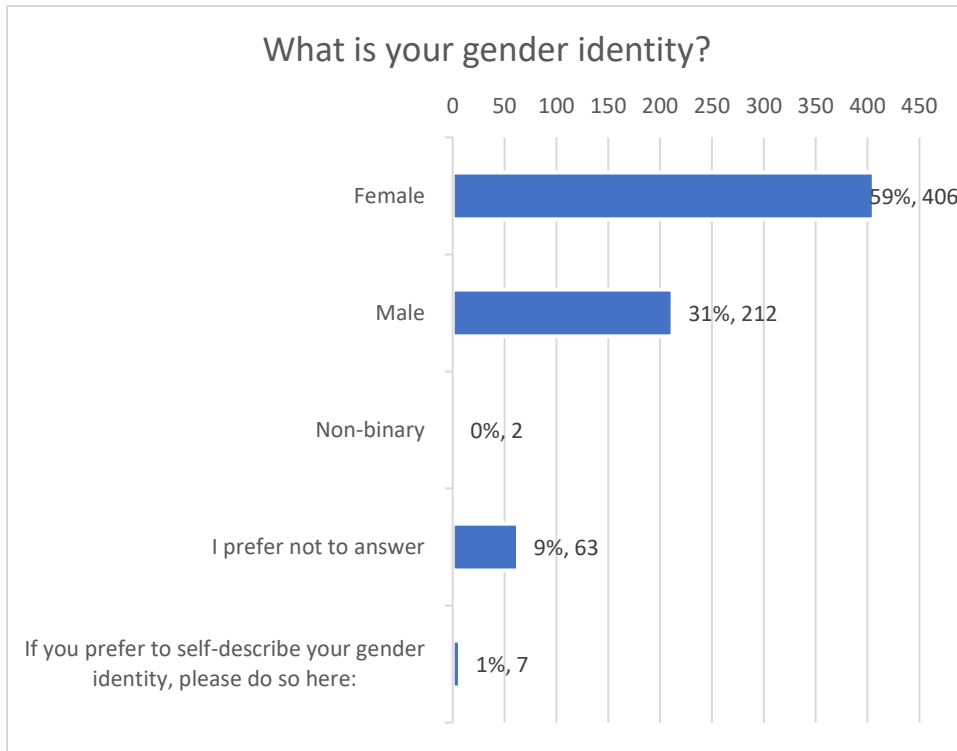
n=696



n=690



n=677



n=690



Annual Town Meeting

April 8, 2023

Welcome to the Interactive Portion!

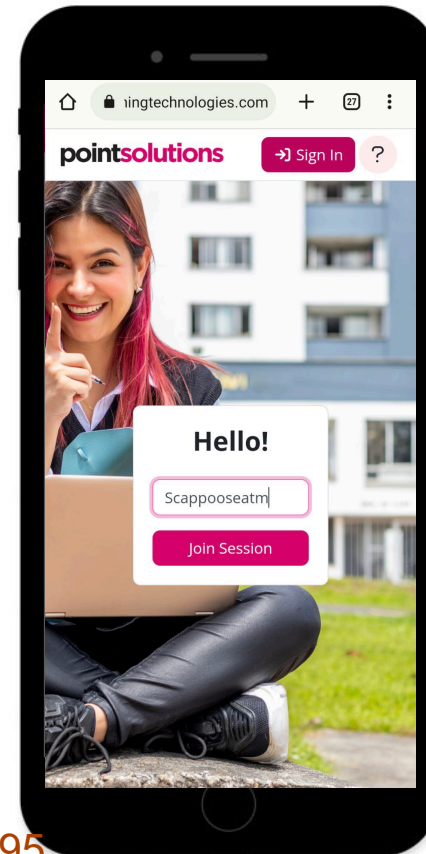
- We are going to ask questions here on the presentation
- Answer with your response card
- Each answer choice will have a number
- Your last button pressed will be your final answer



Welcome to the Interactive Portion!

If you prefer, you can use your own device:

- tppoll.com
- Session ID: scappooseatm
- No need to sign in



Scan QR code to connect

Let's try some questions

I Live:


1. Inside Scappoose
City Limits

58%

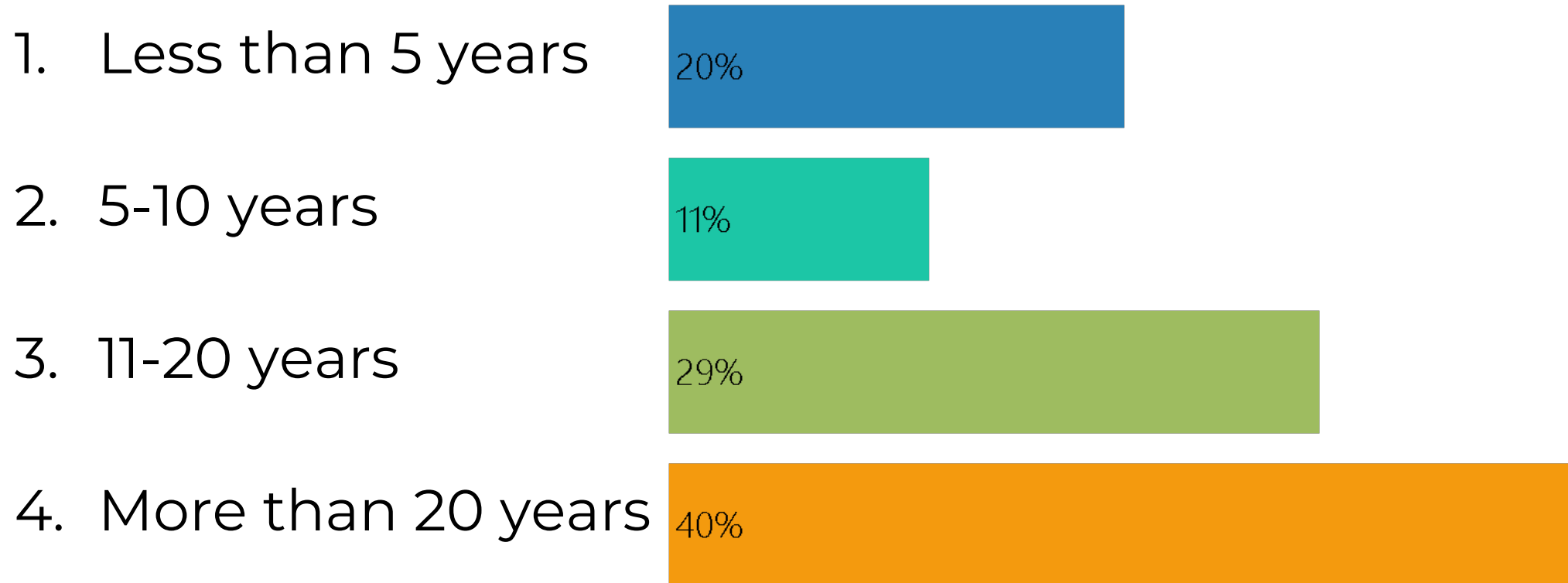
A horizontal bar chart with two bars. The top bar is blue and represents 58%. The bottom bar is teal and represents 42%. The percentages are written inside the bars.

2. Outside Scappoose
City Limits

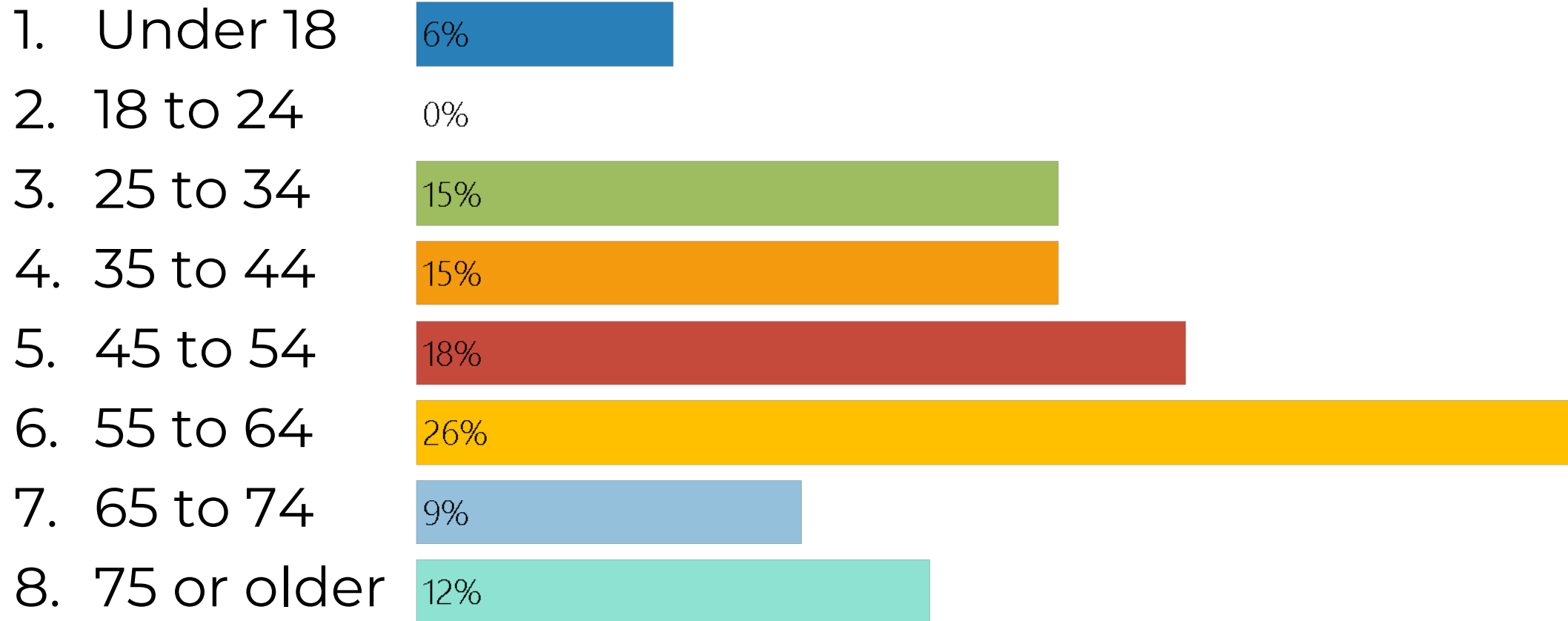
42%

A horizontal bar chart with two bars. The top bar is blue and represents 58%. The bottom bar is teal and represents 42%. The percentages are written inside the bars.

How long have you lived in Scappoose?



Your Age (category)?



Now for the Main Event

In general, would you rather the City:

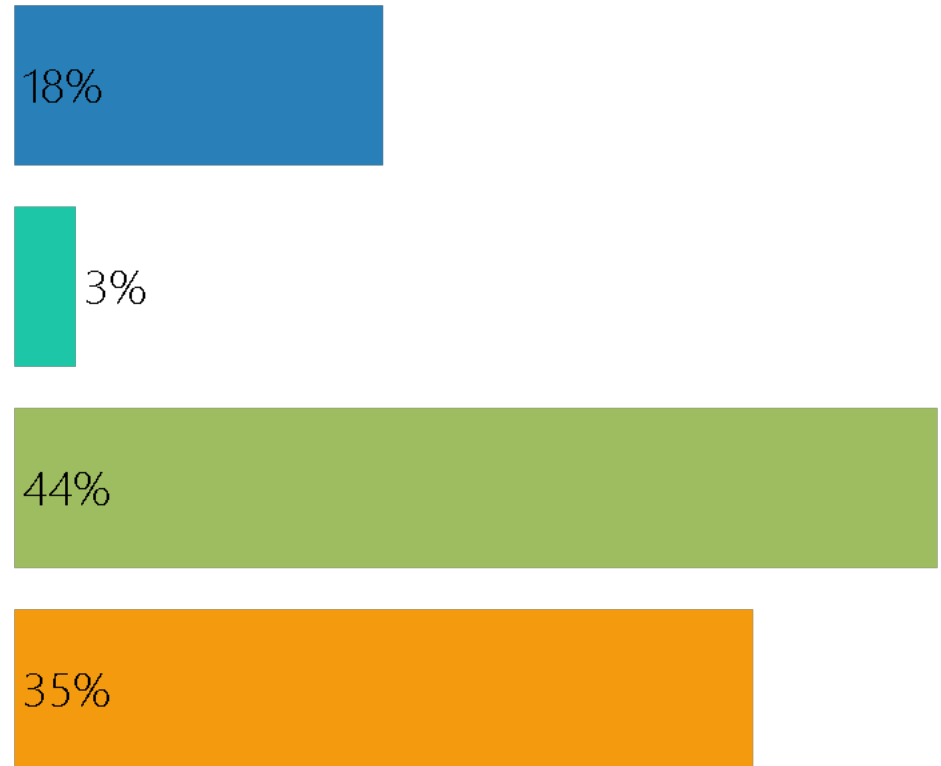
1. Focus investment to make one site (at a time) great
2. Spread investment to do more smaller things across the community

65%

35%

What kind of improvement is most important for the City to build?

1. Access and improvements to **new parks or natural areas**
2. Enhance **play features** already in our parks
3. Add **new or more** features to **existing** parks
4. New **trails or pathways**

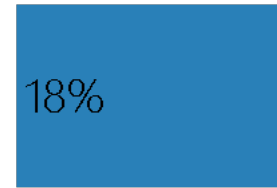


What level of investment should Scappoose target for the next 10 years?

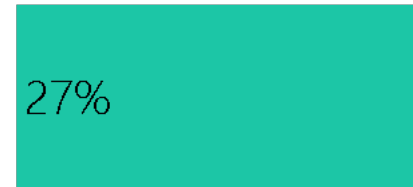


Would you be willing to pay more (in taxes) to expand and support our park system?

1. Yes, to fund **building new** features and improving parks



2. Yes, to fund **better maintenance and programs** in existing parks



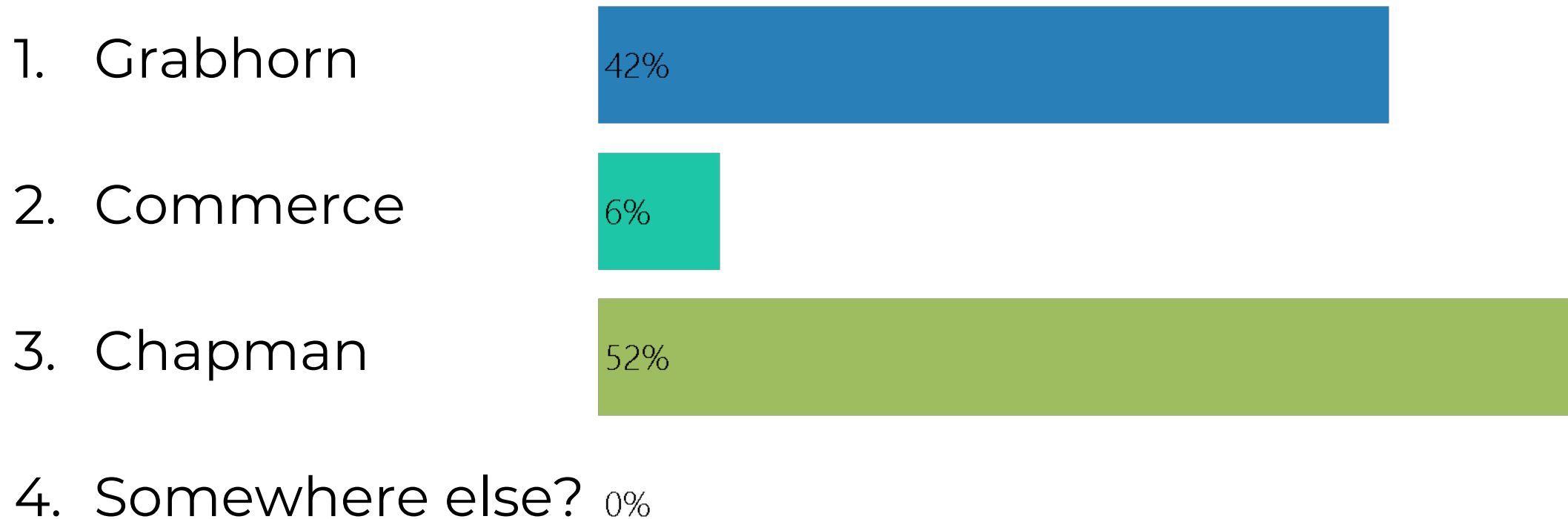
3. Yes, to fund **new features, improving parks, enhanced maintenance, and programs**



4. No



If the City focuses investment at one site, where should we start?





Annual Town Meeting

April 8, 2023

A photograph of a park area. In the center, a tall flagpole holds an American flag and a dark flag with a white emblem. The background is filled with tall, dark evergreen trees. In the foreground, there is a grassy area with several dark, angular stone structures. A person is visible in the middle ground near the flagpole. The sky is blue with some light clouds.

Parks, Trails, & Open Space Plan

Appendix C: Capital Improvement Plan

Capital Cost Model

	Acreage	Trail Miles	Baseball Field	Volleyball Court	Basketball Court (covered)	Pickleball Court	Soccer Field	Natural Play Area	ADA Compliant Play Area	Standard Playstructure	Disc Golf	Walking Trail	Nature Trail	Sidewalk Allowance	Exercise Station	Bike Skills/Pump Track	Permanent Games	Picnic Shelter	Restroom (Dual)	Restroom (Single)	Boat ramp/non-motorized launch	Picnic Table	Bench	Trash Receptacles	Interpretive Signage	Public Art Facility	Parking	Community Garden	Park development	Land Acquisition	Other Unique Cost	Unique Cost includes:
Community Parks																																
Heritage Park	2.5															2	1	1			3	3	3		1						\$85,000	Landscaping upgrades, ADA Playground upgrades
Veterans Park	14.4				1			1		1							1				6	6	5								\$375,000	Bridge to Concomly (\$100k), Additional Paved Parking (\$250k) Landscaping upgrades (\$25k)
Grabhorn Property	9.54		1.0		1	1	1			1	1				1		2	1			8	6	10			1		\$2,000,000				
Total Community Parks	26.4	0.0	1	-	1	2	1	-	1	-	2	1	-	-	-	1	2	4	2	-	-	17	15	18	-	1	-	1	-	-	2	
Neighborhood Parks																																
Chief Concomly Park	5			1							0.5					2					4	4	4	1			1				\$100,000	Bridge to Veterans (\$100k)
Miller Park	2												10				1	1			5	6	4			1					\$165,000	Basketball Court Upgrades (\$50k) ADA Playground Upgrades (\$100k) Landscaping Upgrades (\$15k)
Creekview Park	2.7						1				1	1	12				1		1		4	4	4			2					\$60,000	Creek frontage enhancements (\$50k) Landscape upgrades (\$10k)
Total Neighborhood Parks	9.7	0.0	-	1	-	-	-	1	-	-	1	1	1	22	-	-	2	2	1	1	-	13	14	12	1	3	1	0	-	3		
Linear Parks / Trail																																
Crown-Zellerbach Trail	10.5	1.5												6							6	6	6	4							\$20,000	Bench shelter x2 (\$20k)
Trtek Trailhead	0.7																															
Total Linear Parks / Trails	11.2	1.5	-	-	-	-	-	-	-	-	-	-	-	6	0	-	-	-	-	-	6	6	6	4	-	-	0	-	1			
Special Use Sites																																
Chapman Landing	15.91																2	1		1	6	6	8	2		1		\$1,250,000		\$240,000	Existing Parking Lot Improvements (\$200k) Bike Repair Station (\$5k) Kayak Lockers (\$10k) Fishing Platform (\$25k)	
Commerce Drive Property	14.14											1					1	1			3	6	6	2		1		\$250,000		\$15,000	Wildlife Viewing Shelter (\$15k)	
Vista Property	77									1		2						1			3	5	6			1		\$500,000		\$25,000	Viewpoint (\$20k) Signage (\$5k)	
Total Special Use Sites	107.1	0.0	-	-	-	-	-	-	-	1	-	3	-	-	-	-	3	3	-	1	12	17	20	4	3	0	3	-	3			
Total Developed Parks	154.4	1.5																														
New Parks																																
PUD Property	0.42								1				5								2	3	8									
New Neighborhood Park (Prototype)	3																												\$ 1,500,000.00	\$ 480,000.00	\$470,000	Allowance for features (includes new dog park)
New Neighborhood Park (Prototype)	3																												\$ 1,500,000.00	\$ 480,000.00	\$470,000	Allowance for features
New Neighborhood Park (Prototype)	3																												\$ 1,500,000.00	\$ 480,000.00	\$470,000	Allowance for features
New Neighborhood Park (Prototype)	3																												\$ 1,500,000.00	\$ 480,000.00	\$470,000	Allowance for features
New Neighborhood Park (Prototype)	3																												\$ 1,500,000.00	\$ 480,000.00	\$470,000	Allowance for features
Total New Parks	15.4	0.0	0	0	0	0	0	0	0	1	0	0	0	5	0	0	0	0	0	0	0	2	3	8	0	0	0	5	5	\$ 2,350,000.00		
Total Parks and Recreation Facilities	169.8	1.5	1	1	1	2	1	1	1	1	4	2	4	27	6	1	4	9	6	1	1	50	55	64	9	7	1	9	5			

* Facility access paths in parks are not counted as trails. Trails are multi-use paths intended to support recreation and connectivity.
 **Note: The City has discussed long-term three additional projects that are not included in this CIP: the Scappoose Creek Trail, the Fire District Site and Community Recreation Center.

Park	Amenity	Quantity	Price (each)	Total
Heritage	Picnic Table	3	\$2,000	\$6,000
	Bench	3	\$2,000	\$6,000
	Trash Can	3	\$500	\$1,500
	Game Table / Facility	2	\$5,000	\$10,000
	Covered Shelter	1	\$25,000	\$25,000
	Public Art / Facility	1	\$10,000	\$10,000
	Landscaping upgrades	1	\$10,000	\$10,000
	ADA Playground upgrades	1	\$75,000	\$75,000
	Dual Facility Restroom	1	\$200,000	\$200,000
				\$343,500
Veterans	Picnic Table	6	\$2,000	\$12,000
	Bench	6	\$2,000	\$12,000
	Trash Can	5	\$500	\$2,500
	Covered Shelter	1	\$25,000	\$25,000
	Landscaping upgrades	1	\$25,000	\$25,000
	New ADA compliant playground	1	\$225,000	\$225,000
	Pickleball Court	1	\$75,000	\$75,000
	Disc Golf Course	1	\$10,000	\$10,000
	Bridge to Concomly	1	\$100,000	\$100,000
	Additional Paved Parking	1	\$250,000	\$250,000
			\$736,500	
Grabhorn	Park Development (parking, restroom, etc.)	1	\$1,250,000	\$1,250,000
	Soccer Field (non turf)	1	\$150,000	\$150,000
	Ball Field (non turf)	1	\$300,000	\$300,000
	Covered Basketball Courts	1	\$300,000	\$300,000
	Pickleball Court	1	\$75,000	\$75,000
	Pump Track (paved)	1	\$50,000	\$50,000
	Walking Trail	1	\$40,000	\$40,000
	Disc Golf	1	\$10,000	\$10,000
	Picnic Shelter	2	\$25,000	\$50,000
	Picnic Table	8	\$2,000	\$16,000
	Bench	6	\$2,000	\$12,000
	Trash Can	10	\$500	\$5,000
				\$2,258,000
Concomly	Bridge to Veterans	1	\$100,000	\$100,000
	Horseshoe / Cornhole	2	\$5,000	\$10,000
	Volleyball Court	1	\$10,000	\$10,000
	Disc Golf Course	1	\$5,000	\$5,000
	Community Garden	1	\$7,500	\$7,500
	Interpretive Signage	1	\$5,000	\$5,000
	Picnic Table	4	\$2,000	\$8,000
	Bench	4	\$2,000	\$8,000
Trash Can	4	\$500	\$2,000	
			\$155,500	
Miller	Basketball Court upgrades	1	\$50,000	\$50,000
	ADA Playground upgrades	1	\$100,000	\$100,000
	Dual Facility Restroom	1	\$200,000	\$200,000
	Picnic Shelter	1	\$25,000	\$25,000
	Sidewalks	1	\$50,000	\$50,000
	Additional Parking	1	\$50,000	\$50,000
	Landscaping upgrades	1	\$15,000	\$15,000
	Picnic Table	5	\$2,000	\$10,000
Bench	6	\$2,000	\$12,000	
Trash Can	4	\$500	\$2,000	
			\$514,000	

Park	Amenity	Quantity	Price (each)	Total	
Creekview	Parking Lot	1	\$100,000	\$100,000	
	Restroom	1	\$100,000	\$100,000	
	Sidewalks & Paths	1	\$150,000	\$150,000	
	Picnic Shelter	1	\$25,000	\$25,000	
	Natural Play Area	1	\$50,000	\$50,000	
	Creek frontage enhancements	1	\$50,000	\$50,000	
	Landscape upgrades	1	\$10,000	\$10,000	
	Picnic Table	4	\$2,000	\$8,000	
	Bench	4	\$2,000	\$8,000	
	Trash Can	4	\$500	\$2,000	
				\$503,000	
	Crown Z Trail	Bench Shelter	2	\$10,000	\$20,000
		Exercise Station	6	\$5,000	\$30,000
Bench		6	\$2,000	\$12,000	
Trash Can		6	\$500	\$3,000	
Interpretive Signage		1	\$20,000	\$20,000	
Bench		6	\$2,000	\$12,000	
				\$97,000	
Chapman Landing	Park Development (parking, restrooms & grading)	1	\$1,500,000	\$1,500,000	
	Parking Improvements @ Existing Lot	1	\$200,000	\$200,000	
	Picnic Shelter	2	\$25,000	\$50,000	
	Bike Repair Station	1	\$5,000	\$5,000	
	Non-motorized boat launch	1	\$10,000	\$10,000	
	kayak lockers	1	\$10,000	\$10,000	
	Fishing Platform	1	\$25,000	\$25,000	
	Interpretive Signage	1	\$10,000	\$10,000	
	Picnic Table	6	\$2,000	\$12,000	
	Bench	6	\$2,000	\$12,000	
	Trash Can	8	\$500	\$4,000	
				\$1,838,000	
	Commerce Park	Park Development (Parking & Restrooms)	1	\$500,000	\$500,000
Picnic Shelter		1	\$25,000	\$25,000	
Wildlife Viewing Shelter		1	\$15,000	\$15,000	
Picnic Table		3	\$2,000	\$6,000	
Bench		6	\$2,000	\$12,000	
Trash Can		6	\$500	\$3,000	
Interpretive Signage		1	\$10,000	\$10,000	
Nature Trails		1	\$50,000	\$50,000	
			\$621,000		
Vista Property	Park Development (Parking & Restrooms)	1	\$750,000	\$750,000	
	Trail Development	1	\$100,000	\$100,000	
	Viewpoint	1	\$20,000	\$20,000	
	Signage	1	\$5,000	\$5,000	
	Disc Golf	1	\$10,000	\$10,000	
	Picnic Table	3	\$2,000	\$6,000	
	Bench	5	\$2,000	\$10,000	
	Trash Can	6	\$500	\$3,000	
			\$904,000		
CRPUD Park	Playstructure	1	\$100,000	\$100,000	
	Sidewalks	1	\$25,000	\$25,000	
	Picnic Table	2	\$2,000	\$4,000	
	Bench	3	\$2,000	\$6,000	
	Trash Can	4	\$500	\$4,000	
				\$139,000	

Park	Price
Heritage	\$343,500
Veterans	\$736,500
Grabhorn	\$2,258,000
Concomly	\$155,500
Miller	\$514,000
Creekview	\$503,000
CZ Trail	\$97,000
Chapman Landing	\$1,838,000
Commerce Park	\$621,000
Vista Property	\$904,000
CRPUD Park	\$139,000
	\$8,109,500

Neighborhood Park #1 ***	\$2,450,000
Neighborhood Park #2	\$2,450,000
Neighborhood Park #3	\$2,450,000
Neighborhood Park #4	\$2,450,000
Neighborhood Park #5	\$2,450,000
	\$12,250,000

Total \$20,359,500

Note *** indicates need for new Dog Park

Appendix D: Funding Opportunities

Funding for parks and recreation falls into two general categories with a limited set of sources in each. The following funding opportunities were presented and discussed during the planning process, during meetings with the City’s project management team, at the Annual Town Meeting, and in a joint City Council and Planning Commission work session. The City currently relies on general fund allocations for parks maintenance and improvements to existing parks and system development charges to develop new park land in developing areas of town. The City also has the option of pursuing grant dollars, as is the recommended approach for developing Grabhorn Park. Beyond these three current sources, at this time there is no specific direction to pursue additional funding for parks as described here.

Capital Funding Opportunities

Capital funding is used to buy, build, or replace park land and features. This is generally a one-time cost but may be spread over a period of time.

General Fund

General fund resources are the collection point for taxes and fees charged by the City to fund the full variety of services. Scappoose has generally contributed a small amount of these dollars to the capital projects in the Capital Improvement Plan based on Council priorities. General Fund resources have the fewest limitations but are also competitive across the services provided by the City.

System Development Charges

System Development Charges (SDCs) are charged to new residential development (and in some cases commercial or industrial, depending on City policy) at the time a building permit is issued. The purpose of this charge is to offset the impact of the new development, specifically the new people using City facilities. The use of SDC funds is limited to projects that expand the capacity of the system and can only be used for capital projects.

Bond Measure

These are voter-approved bonds with the assessment placed on real property. The money can only be used for capital improvements and not maintenance. This property tax is levied for a specified period of time (usually 15-20 years). Passage requires a simple majority approval in a May or November election or a “double majority” (majority of registered voters participating and a majority of those approving) in a March or September election.

Grants

Typically, grants are competitive processes that fund only capital costs and require a City to commit to the maintenance and operation of the resulting facilities. Some resources will also need to be identified

Funding Opportunities

for matching funds. To be effective at competing for grant funding, the City will need at least one staff member focusing some time on the process, application timing, and positioning of projects with various agencies.

Donations

The donations of labor, land, or cash by service agencies, private groups or individuals are a popular way to raise small amounts of money for specific projects. Such service agencies as Lions and Rotary often fund small projects such as playground improvements. Donations can also be a useful match for some grant programs.

Operational Funding Opportunities

Operational funds pay for the ongoing, and increasing, annual cost to maintain, repair, clean, and program parks. The variety of sources for operational funding is even more limited, and the need generally grows in perpetuity. Each of the funding opportunities below requires the approval of the voters in the community (either directly or through their elected representatives on City Council).

General Fund

General Funds are the primary source of operational funding in Scappoose. These funds are applied at the direction of the City Council based on their priorities. The steadily increasing cost of employees, along with competition from other City services for a relatively fixed amount of funding, makes increasing the available general funds to parks and recreation challenging.

Local Option Levy

The City can propose a local option levy as a way to temporarily (up to five years at a time) increase the property tax rate to fund operational expenses. These levies are subject to the same voter approval requirements as a bond but have the added constraint of the time limitation.

Special Tax District

Communities in Oregon can petition to form a special park and recreation district under ORS chapter 266. When approved by voters these districts can levy taxes up to one half of one percent of property value (0.005) and have bonding authority. With a three- or five-member board of directors, elected from within the boundaries of the district, Park and Recreation Districts operate autonomously from the City.

Utility Fee

The City Council has the authority to add a flat, per household fee to the utility bills of residents in Scappoose to fund operational expenses at parks and facilities.



SCAPPOOSE

Oregon

MONDAY, NOVEMBER 20, 2023
CITY COUNCIL
WORK SESSION ~ DOWNTOWN STREETLIGHTS, 6:00 PM

Disclaimer: These minutes are intended to summarize the conversations that took place in this meeting rather than provide a full transcript. Anyone wishing to view the full conversation can find a recording of this meeting on YouTube at:

www.youtube.com/watch?v=3bjGFBgyX2M&t=22s

Call to Order

Mayor Backus called the work session to order at 6:00pm.

Present: Mayor Joseph A. Backus; Councilor Tyler Miller; Councilor Jeannet Santiago; Councilor Kim Holmes; Councilor Andres Lafrenz; City Manager Alexandra Rains; City Recorder Susan M. Reeves; Assistant to City Manager Isaac Butman; City Engineer Chris Negelspach; and Associate Planner NJ Johnson.

Remote: Council President Megan Greisen; Councilor Jeannet Santiago; D. Jones (arrived at 6:18pm).

Excused: Councilor Marisa Jacobs.

Associate Planner NJ Johnson went over the staff report. Staff have identified reasons (described in subsequent sections) to update the Downtown Overlay standards for street lighting, which are governed by Scappoose Development Code (SDC) 17.80.060. Staff is seeking Council feedback on if, in addition to proposing amendments to SDC 17.80.060, the City should seek development grants to replace the existing streetlights on E Columbia Avenue from Columbia River Highway to NE/SE 3rd Street with streetlights that meet the City's new standards. Analysis: SDC 17.80.060© currently requires streetlight lamps to be metal halide or another white light source. At a time when SDC 17.80 – Downtown Overlay is reviewed, Staff will recommend this standard be amended to LED (light-emitting diode) lighting and that the streetlight posts are made to be decorative in the Downtown Overlay. LED lights are more energy efficient and durable than metal halide lights, which reduces electric and maintenance costs. Decorative light posts may include features such as unique luminaires, distinct coloration, hanging plant baskets, banner arms with banners, flag poles with flags, and electrical outlets for holiday string lights (see Exhibits A & B in the packet). Unique and artful street light poles and fixtures can be a strategic component of beautifying a downtown and promoting economic growth in the area. Unique street lights which include banners and holiday lighting can establish a sense of place, comfort, identity, and enjoyment for pedestrians and motorists traveling through the downtown core. Development grants are available for cities to apply for in order to

fund downtown improvement projects such as this. Based on quotes from distributors, the full assembly of pole, luminaire, bulb, and features would be \$4,540-4,701 per streetlight. Installation costs would be in addition to that. Staff is seeking Council's feedback on if the City should devote capacity and resources to applying for a development grant that would replace the existing streetlights on E Columbia Ave from Columbia River Highway to NE/SE 3rd Street (see Exhibit C of the staff report). Staff has identified two grant opportunities worth pursuing.

Fiscal Impact: If Council desires Staff to apply for development grants to fund the installation of downtown streetlights, fiscal impacts would include:

- Designing shovel-ready plans (required for grant application)
- Staff time to apply for grant
- Contracting with an electrician for ongoing maintenance
- Prorated electric bill from Columbia River PUD for holiday string lights in December

Staff does not recommend purchasing a wholesale replacement of downtown streetlights with City funds if a grant is not awarded. If Council does not desire Staff to apply for development grants to fund the installation of downtown streetlights, there would be no fiscal impact.

Recommendation: Staff requests Council direction on this project in one of the following paths:

1. Do not propose amendments to SDC 17.80.060.
2. Propose amendments to SDC 17.80.060 but leave the responsibility of replacement to the property owner or developer when a streetlight needs to be replaced or when development occurs.
3. Propose amendments to SDC 17.80.060 and apply for development grants to replace the streetlights on E Columbia Ave between Columbia River Highway and NE/SE 3rd Street.
4. After the conclusion of the Community Branding Project, propose amendments to SDC 17.80.060 and apply for development grants to replace the streetlights on E Columbia Ave between Columbia River Highway and NE/SE 3rd Street.

Councilor Holmes asked in terms of the outlets would it be possible to leave a few of them available year-round for like electric bike charging or if someone needs to charge a cell phone.

Associate Planner NJ Johnson replied he thinks we certainly could. The only thing is that this would open up our bill to the PUD to be year-round, rather than just the month of December.

Councilor Holmes asked about trash cans along this proposed route if there is a trash issue.

City Manager Rains explained staff could check with public works regarding that.

Mayor Backus asked staff if they can look at recommendation number 3.

Associate Planner NJ Johnson replied certainly.

Mayor Backus adjourned this work session at 6:29 pm.

**CITY COUNCIL
WORK SESSION ~ ADVENTURE FESTIVAL, 6:30 PM**

Present: Mayor Joseph A. Backus; Councilor Tyler Miller; Councilor Jeannet Santiago; Councilor Kim Holmes; Councilor Andres Lafrenz; City Manager Alexandra Rains; City Recorder Susan M. Reeves; Assistant to City Manager Isaac Butman; City Engineer Chris Negelspach; and Associate Planner NJ Johnson.

Remote: Council President Megan Greisen; Councilor Jeannet Santiago; D. Jones.

Excused: Councilor Marisa Jacobs.

JJ Duehren thanked Council for making the time to see her this evening. She explained she has been putting on the free movies in the park for seven years now, which has been very successful. She explained last year they did their first Earth Day celebration, which was also a very successful event. She gave an overview of her background and explained she has done thousands of events, and she feels very comfortable in this realm, and she has the time to help make our community better. She explained this is something she is very excited about and passionate about. She explained the idea is that we focus on the outdoors and all the great benefits that the City of Scappoose has as the entryway to the outdoors. She explained who she has and who she would reach out to help sponsor/support this event and what activities they would like to have occur during the event. She explained if Council decides they want to move forward on this, which she hopes they do, they have enough time to go and get real sponsors and to get grants.

Council President Greisen expressed her concern on the longevity of the scope. She explained that it does not sound like it is really going in the direction that they were hoping for. She thinks the proposal would make an excellent earth day event, but she is not quite sure the sustainability in this sort of plan for an ongoing summer celebration in our community. She talked about the proposed budget and feels we need to be very clear in defining that this is not a City hosted event, this is a City sponsored event with other sponsors and other grants that are being written. She expressed her concern for the additional \$10,000 in the proposal for staff hours. She explained as Council we were looking to move away from paying an event company for their time to put on an event and so we were looking just to sponsor an event.

JJ Duehren explained having done thousands of events she finds that if you start small you can always get bigger, and she is extremely confident that we're going to raise close to \$20,000 based on what they are projecting right now.

Jeff Weiss, Scappoose Public Library Director, explained from the Library perspective is if they can't get money that they are putting into this guaranteed then they are out because their budget is not large enough to withstand being a part of an event this size.

Councilor Santiago explained she supports the Library hosting a community event.

Councilor Holmes explained she loves the concept. She thanked JJ for all the time she put into this. She feels it is going to be much more reflective of the values of the community and bring a lot more value to the community as well, so she likes where this is going. She stated the date scares her a little bit.

JJ Duehren talked about their rain contingency plan.

Mayor Backus explained they will discuss this further in the Council meeting.

Mayor Backus adjourned this work session at 6:59 pm.

Mayor Joseph A. Backus

City Recorder Susan M. Reeves, MMC

DRAFT



SCAPPOOSE *Oregon*

**MONDAY, NOVEMBER 20, 2023
CITY COUNCIL MEETING
REGULAR MEETING 7:00 PM
COUNCIL CHAMBERS
33568 EAST COLUMBIA AVENUE
SCAPPOOSE, OREGON 97056**

Disclaimer: These minutes are intended to summarize the conversations that took place in this meeting rather than provide a full transcript. Anyone wishing to view the full conversation can find a recording of this meeting on YouTube at:
www.youtube.com/watch?v=5-woryIjzIU&t=49s

Call to Order

Mayor Backus called the November 20, 2023 City Council meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call

Joseph A. Backus	Mayor	Alexandra Rains	City Manager
Tyler Miller	Councilor	Steven Lougal	Police Chief (arrived at 7:35pm)
Kim Holmes	Councilor	Isaac Butman	Assistant to City Manager
Andrew Lafrenz	Councilor	Susan M. Reeves	City Recorder

Remote: Council President Megan Greisen; Councilor Jeannet Santiago; Legal Counsel Ashleigh Dougill (left at 7:10pm); D Jones; May Millager; and Elizabeth Millager.

Excused: Councilor Marisa Jacobs

Approval of the Agenda

Councilor Holmes moved, and Councilor Lafrenz seconded the motion to approve the agenda. Motion passed (6-0). Mayor Backus, aye; Council President Greisen, aye; Councilor Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Public Comment

There were no public comments.

Consent Agenda – November 6, 2023 City Council work session minutes; November 6, 2023 City Council meeting minutes; Appointment of Marty Marquis as a Full Member of the Planning Commission; and Basalt Well Contract Approval (Contract #2023-29)

Council President Greisen moved, and Councilor Miller seconded the motion to approve the Consent Agenda – November 6, 2023 City Council work session minutes; November 6, 2023 City Council meeting minutes; Appointment of Marty Marquis as a Full Member of the Planning Commission; and Basalt Well Contract Approval (Contract #2023-29). Motion passed (6-0). Mayor Backus, aye; Council President Greisen, aye; Councilor Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

New Business

Resolution No. 23-18: A Resolution Adopting a Specific Policy for System Development Charge Calculations in Connection with Commercial to Residential Conversions, as Required By House Bill 2984

Legal Counsel Ashleigh Dougill went over the staff report. During the 2023 regular session, House Bill 2984 was enrolled, which amended ORS 197.308 related to housing. This Bill requires local governments with populations larger than 10,000 to allow the conversion of a building from commercial to residential use without requiring a zone change or conditional use permit, provided the land is within the UGB, is not zoned for Industrial use, and subject to certain requirements for SDC's (System Development Charges) and parking. In the event of this type of conversion, local governments may only require payment of SDC's if the charge is based on a specific commercial to residential conversion policy adopted by a local government before December 31, 2023; or is for water or wastewater and offset by any SDC's paid when the building was originally constructed. Analysis: While the City is not yet at a population of 10,000, in order for the City to reserve its right to assess SDC's for a commercial to residential conversion once this population threshold is met, the City must adopt a specific policy related to this type of conversion by resolution on or before December 31, 2023. The City's legal counsel reviewed the current SDC policies contained in SMC (Scappoose Municipal Code) Chapter 13.24 and found that they sufficiently meet the City's immediate needs to address all SDC methodology, rates, and other applicable terms and conditions needed to calculate SDC charges in connection with commercial to residential conversions pursuant to HB 2984. City's legal counsel will complete a more in-depth review of SMC Chapter 13.24 once this policy is adopted, in order to ensure that all references that are applicable to this particular conversion scenario are accounted for. All that is currently needed is to adopt a resolution that specifies that SMC 13.24 applies specifically to commercial to residential conversions pursuant to HB 2984. Resolution 23-18 is attached for Council's consideration, which contains the necessary language to reserve the City's right to assess SDC's for this type of conversion once Scappoose has reached a population of 10,000. Fiscal Impact: No current fiscal impact. A potential future impact, if the resolution is not adopted, is that the City would not be permitted to collect SDC's in relation to commercial to residential conversions when the population reaches 10,000. Staff

recommends that Council adopt Resolution 23- 18, A Resolution Adopting a Specific Policy for System Development Charge Calculations in Connection with Commercial to Residential Conversions, as Required by House Bill 2984, as written.

Councilor Holmes moved, and Councilor Lafrenz seconded the motion that Council approve Resolution 23- 18, A Resolution Adopting a Specific Policy for System Development Charge Calculations in Connection with Commercial to Residential Conversions, as Required by House Bill 2984. Motion passed (6-0). Mayor Backus, aye; Council President Greisen, aye; Councilor Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Council thanked Ashley.

Adventure Festival

Mayor Backus explained JJ Duehren gave a presentation in the work session for a proposed community event, and we will be continuing the discussion.

Councilor Miller thanked JJ for her effort that she put in this. He explained that he agrees that it's better positioned if a community group manages this event. He asked JJ to explained if there is a board or a committee and asked her to explain how that is going.

JJ Duehren gave an update and explained their group is more of an ad hoc.

There was a discussion on the proposed event name.

JJ Duehren explained she just wanted to come up with something to create excitement about summer. She is not the end all on naming things.

Mayor Backus explained he would like to be a part of organizing this event.

There was more discussion on the \$10,000 request for the Library staff that would work on the proposed event.

Council President Greisen moved, and Councilor Holmes seconded the motion to have the City of Scappoose be a sponsor of the summer event in the amount of \$10,000.00.

Councilor Santiago would like to be open if they come back for another \$10,000.

Council President Greisen explained in her opinion we are just committed to the \$10,000.

Motion passed (6-0). Mayor Backus, aye; Council President Greisen, aye; Councilor Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; and Councilor Lafrenz, aye.

Council thanked JJ Duehren.

JJ Duehren thanked Council and stated Happy Thanksgiving.

Mayor Backus thanked Treadway for their years. He stated we just decided to try something different.

Announcements – information only

Calendar

Mayor Backus went over the calendar.

Updates: City Manager; Police Chief; Councilors; and Mayor

City Manager Rains wished everyone a Happy Thanksgiving. She acknowledged staff and stated we are able to do a lot with a very small amount of people and that she is really proud to be a part of the team. She thanked Council for their leadership and vision with the City as well.

Chief Lougal wished everyone a Happy Thanksgiving.

Councilor Santiago stated Happy Thanksgiving to everyone. She thanked staff and her fellow Councilors. She stated have a safe Thanksgiving.

Councilor Lafrenz gave an update on the Economic Committee. He also wished everyone a Happy Thanksgiving.

Councilor Holmes discussed the new decision that came out around recreational immunity and how it might be worth Council writing a letter perhaps to some of our elected officials encouraging them to take this issue on. She explained the League of Oregon Cities is going to make this a priority issue for the Legislative Session.

Councilor Miller talked about addressing a letter regarding the recreational immunity at the next City County meeting. He acknowledged the students in the audience. He wished everyone a Happy Thanksgiving.

Council President Greisen gave an update of the Traffic Safety Committee meeting that was in conjunction with representatives of the School District in regards to the crosswalks near our schools. She explained there is a representative from ODOT who attends those meetings, and he has been very responsive to the questions the Committee has had in regards to updates on the school zones along Highway 30 in terms of lighting and signage. She stated unfortunately

there isn't any signage around the high school, but she has addressed the fact that there are two elementary schools in the same area, and we should in fact have notification of those schools. She wished everyone a lovely holiday.

Mayor Backus talked about the Scappoose Historical Society having at least twenty-four houses signed up for the lighting event. Also, Whoville starts December 2. He thanked the high school students for showing up tonight. He stated he is very thankful for the staff, who have been very helpful and supportive.

Adjournment

Mayor Backus adjourned the meeting at 7:52pm.

Mayor Joseph A. Backus

City Recorder Susan M. Reeves, MMC



To: Scappoose City Council
From: Chair Christine Turner, Vice Chair Karl Fenstermaker, and the Scappoose Economic Development Committee
Date: November 28, 2023
Subject: EDC Goals & Recommendations

Following a goal setting workshop at its October 19, 2023 meeting, the Scappoose Economic Development Committee (EDC) unanimously voted on its goals for the upcoming year at its November 16, 2023 meeting. The EDC desires to adopt two EDC goals for itself to work on in the upcoming year.

The first goal is to advertise the Urban Renewal Grant Program to eligible businesses in the Urban Renewal District. Now that it has been adopted by the Urban Renewal Agency (URA), the EDC desires to make the Grant Program widely known in the Scappoose business community. The EDC believes that the success of this program is predicated on awareness and participation. This gives the URA and EDC greater choice among applicants, which leads to the most impactful projects being awarded. Additionally, higher levels of participation would allow for more grant-funded improvements to be completed.

The EDC would also like to do the work to develop a comprehensive downtown strategy for City Council's future consideration. Downtowns are of the most visible and impactful elements of a community's economy. Thriving downtowns allow for local entrepreneurship that keep dollars in Scappoose. The downtown strategy would be a comprehensive document put together by the Economic Development Committee with recommended actions and policies the City can take and adopt to improve the downtown core.

In summary, the EDC is proposing to adopt for itself the following EDC goals:

1. Advertise the Urban Renewal Grant Program to businesses in the Urban Renewal District
2. Develop a comprehensive downtown strategy to present to City Council in furtherance of pursuing a Transportation Growth Management (TGM) grant

We look forward to discussing these goals with you at the December 4, 2023 City Council meeting. Thank you for your consideration.

Please contact Associate Planner N.J. Johnson njohnson@scappoose.gov for any questions regarding this memorandum.



To: Scappoose City Council

From: Scappoose Parks and Recreation Committee

Date: December 4, 2023

Subject: Council Goal Recommendation

City Council,

The Scappoose Parks and Recreation Committee recommends the following list of goals for Council consideration during their Goal Setting session:

1. Pursue grants to develop Grabhorn property.
2. Identify and pursue grant opportunities.
3. Identify and strengthen partnerships with key stakeholders
4. Explore opportunities to pursue funding options
5. Increase recreational opportunities for the community.
6. Increase volunteer engagement
7. Create a strategic plan for Chapman Landing.

Respectfully,

Michael Sykes, Scappoose Parks and Recreation Committee Chair

Charlotte Baker, City Liaison to Scappoose Parks and Recreation Committee

The Scappoose Parks and Recreation Committee supported Council Goals:

4.1 Update the Parks and Recreation Master Plan, prioritize projects, and pursue funding for priority projects;

4.3 Create a funding mechanism for park maintenance and development; and

4.4 Prioritize upgrades for existing parks to current ADA standards and fund improvements;

by spending many meetings working on the Parks Master Plan Update with City Staff and MIG.

During their work the Committee analyzed and gave feedback about parks amenities, prioritization, funding mechanisms, upgrades to the parks system, and the Level of Service. SPRC also assisted with community outreach at a handful of events across Scappoose. Their input helped in the production of the Vision Statement, Parks Inventory, Site Recommendations, and the Recommended Amenities for the parks system. By the end of the year SPRC will also have received, reviewed and given feedback on the Parks Master Plan.

Additionally, SPRC reviewed three designs for the Grabhorn Property, ultimately deciding on the design they feel comes closest to meeting community needs. This is of critical importance, as such feedback is needed when staff applies for the Oregon Parks and Recreation Department Local Government Grant Program.

Throughout the year, SPRC planned and implemented the Earth Day event, which included a SOLV Cleanup, activities at Heritage Park including Movies in the Park, gave their input on various parks related projects including the Crown Z Trail signage project, had a representative sit on the 50-Year Plan Committee, and engaged in discussions about how the City and School District could work together to increase recreational opportunities.

During the September and October meetings, SPRC reviewed Council Goals, the SPRC's goal recommendations from last year, and undertook a SWOT (Strengths, Weaknesses, Opportunities, Threats) activity, to develop Goal Recommendations for Council for the 2024-2025 year.



FY 2023-2024 END OF
2023 CALENDAR YEAR
COUNCIL GOAL STATUS
REPORT

ABSTRACT

End of Calendar Year 2023 status update report on the 2023-2024 Council Goals.

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Council Goal 1: Develop a vibrant and diverse local economy.

1.1 Identify a process for community branding, prepare a scope of work and request for proposals (RFP).

Year-End Reporting

Council Goal/Objective:	1.1
Describe Project:	Identify a process for community branding, prepare a scope of work and request for proposals (RFP)
Department(s) Assigned:	Community Development
Action Plan manager:	N.J. Johnson
Fiscal Year First Assigned:	2023-2024

10. Describe the status and accomplishments of the project this year.

- Worked with Economic Development Committee (EDC) and City Council to develop a comprehensive scope of work (SOW) for the project/RFP
 - City Council meetings on this topic:
 - May 1, 2023
 - August 21, 2023
 - EDC meetings on this topic:
 - February 16, 2023
 - April 20, 2023
 - May 11, 2023
 - June 15, 2023
- Issued RFP on October 6, 2023 and advertised the RFP in several mediums.
- Held well-attended pre-proposal meeting with prospective proposers on October 18, 2023.
- Received eleven (11) proposals before the deadline of November 13, 2023 at 5:00 pm
- Scored written proposals and held interviews with the top-ranked proposers.

11. List actual costs, if known, of the project incurred this year.

- RFP advertising: \$1398.68
- Budget for project: \$50,000

12. List remaining steps and actions that are needed to complete this project in coming years.

1. Negotiate, draft, and approve contract with selected consultant.
2. Begin the Community Branding Project, as outlined in the SOW and approved contract.*

* Since the process has been identified for community branding and an RFP has been issued, staff recommends amending the title of this Council Objective to “Complete the Community Branding Project” if the project has not been completed before July 1, 2024. If the project has been completed by then, the Objective will be removed because it has been completed.

1.2 Support and monitor development of the Columbia Commerce Center

Year-End Reporting

Council Goal/Objective:	1.2
Describe Project:	Support and monitor development of the Columbia Commerce Center
Department(s) Assigned:	CDC
Action Plan manager:	Laurie Oliver Joseph and Chris Negelspach
Fiscal Year First Assigned:	2019 - 2020

10. Describe the status and accomplishments of the project this year.

- The Moore Road and Honeyman Road 18-inch waterline installation was completed.
- The Moore Road street and utility plans have been completed and staff is currently reviewing the 2nd submittal of the plans.
- The applicant is very close to recording the Phase 3 plat, which will create 5 additional lots that are ready for sale and development. The lots range in size from 23.05 to 4.90 acres.

11. List actual costs, if known, of the project incurred this year.

- No direct costs to the City. The developer is responsible for the construction costs. The developer was selected for funding by the Oregon Legislature in the 2021 Session to fund the construction of the Moore Road waterline. \$500,000 was appropriated to the project, funds which are intended to be disbursed by the City to the developer upon request and proper completion of a reimbursement request.

12. List remaining steps and actions that are needed to complete this project in coming years.

- The applicant will need to complete the remaining conditions of approval related to Phase 3, then will be able to record the Phase 3 plat. We expect this to occur by December 2023.
- The Phase 4 plat conditions of approval require that additional water capacity via a municipal well be provided and includes off site transportation improvements. All related conditions of approval for Phase 4 must be met before the Phase 4 plat can be recorded.
- CDC (Community Development Center) staff will continue to support the development of the Columbia Commerce Center until the Phase 4 plat records, including responding to development questions and processing land use applications as they are received.
- CDC staff continue to participate in weekly check in calls with the contractor, owner, and consultants who are involved in the construction of the project.

1.3 Work with partners and small business to develop robust economic development marketing.

Year-End Reporting

Council Goal/Objective:	1.3
Describe Project:	Work with partners and small business to develop robust economic development marketing
Department(s) Assigned:	Community Development, City Hall - Administration
Action Plan manager:	N.J. Johnson, Alexandra Rains
Fiscal Year First Assigned:	2019-2020

10. Describe the status and accomplishments of the project this year.

- Staff is working with Keep It Local Columbia County to make Scappoose businesses more aware of this opportunity and to create listings. The City and Keep it Local work collaboratively to continue promoting the business directory, including the app.
- Staff continues to work with the Columbia River PUD, Columbia Economic Team, Port of Columbia County, and other municipalities to develop an industrial marketing brochure. At the time of this writing (November 17, 2023), the working group was recently presented a draft brochure for review and comment.

- A Small Business Spotlight is included in every third edition of the City's monthly newsletter. The 2023 spotlighted small businesses have been Sweet & Knot, Hangry, and Oak Street Design, with Kandi's Koffee South scheduled to be featured in the December newsletter.
- Using social media, staff shares small business training/development opportunities as they arise. This often includes fundamental business elements like branding and marketing.
- The Scappoose Adventure Festival and the Scappoose community video (not yet completed) provide businesses of all sizes the opportunity for sponsorship, where they can be featured in these products in various ways.

11. List actual costs, if known, of the project incurred this year.

- Contribution to industrial marketing brochure project: \$1,000
- Printing and distribution of items included in the newsletter, such as the Small Business Spotlight and Keep it Local advertising
- Staff time

12. List remaining steps and actions that are needed to complete this project in coming years.

Due to the nature of this Objective, the project will be ongoing. That said, some near term accomplishments that will further the development of this Objective include:

- Complete, widely distribute, and maintain the industrial marketing brochure
- Complete and widely distribute the Scappoose community video, which features existing small businesses as well as a sense of opportunity for new businesses
- Create an opportunity for the community to nominate their favorite local businesses for the Small Business Spotlight
- Continue assisting interested commercial and industrial developers by providing them accurate and responsive information when requested
- Follow the guidelines that result from the Community Branding Project that are designed to improve and promote Scappoose's business district

Goal 2: Enhance Community Livability

2.1 Continue development of the 50-Year Plan

Year-End Reporting

Council Goal/Objective:	2.1
Describe Project:	Continue development of the 50-Year Plan
Department(s) Assigned:	Community Development
Action Plan manager:	Laurie Oliver Joseph
Fiscal Year First Assigned:	2019-2020

10. Describe the status and accomplishments of the project this year.

- Provided a project update and engaged with community members at the 2023 Annual Town Meeting and the 2023 Adventure Festival
- Held 4 meetings with the 50-Year Plan Stakeholder Advisory Committee with another to be held on November 28, 2023
- Held 3 joint work sessions with City Council and Planning Commission
- Completed other Land Needs analysis
- Made significant progress on urban reserves and urban growth boundary analysis
- Made significant progress on Comprehensive Plan updates
- Made significant progress on Development Code updates

11. List actual costs, if known, of the project incurred this year.

Project costs from January 1, 2023 to October 30, 2023: \$84,486.84
 Total spent to date: \$172,184

Services for November and December 2023 have either not yet been provided or invoiced at the time of this writing.

12. List remaining steps and actions that are needed to complete this project in coming years.

1. Continue engaging with the community on the project
2. Continue working with the 50-Year Plan Stakeholder Advisory Committee, City Council, and Planning Commission to develop and refine the remaining components of the 50-Year Plan

- 3. Continue urban reserves and urban growth boundary analysis
- 4. Continue Comprehensive Plan updates
- 5. Continue Development Code updates
- 6. Develop findings, provide noticing, and hold public hearings/meetings for the adoption of the 50-Year Plan and its subsidiary plans/studies/documents

2.2 Promote community events – Adventure Fest – to increase attendance.

Year-End Reporting

Council Goal/Objective:	2.2 Promote community events - Adventure Fest - to increase attendance
Describe Project:	Promote Community Events, and work to increase community participation in Adventure Festival.
Department(s) Assigned:	City Hall - Administration
Action Plan manager:	Isaac Butman
Fiscal Year First Assigned:	2018-2019 (with minor changes to objectives)

10. Describe the status and accomplishments of the project this year.

Adventure Festival 2023 took place on August 12-13, 2023. The event drew over 6,000 participants, 10 food vendors, and gave community members free access to 10 different activities including inflatable rides, axe throwing, Touch-A-Truck, an all-ages beer garden, and free music. This year, Adventure Festival was able to engage with the Scappoose Farmers Market and have them in attendance, an important integration Staff has been hoping to achieve since 2022.

The chief focus in 2023 was to increase attendance. Marketing was increased across the board with a mailer being sent to almost all addresses within the City, a 400% increase to billboard utilization in Columbia County, increased Facebook Marketing, yard signs along Highway 30 and at key locations around the City, flyers posted at local businesses, email blasts to community partners asking them to post the event in their newsletters and other outreach modalities, and email blasts to Treadway’s email list which includes all past vendors, partners, volunteers, and sponsors of the 100-Year event and the 2022 Adventure Festival. By all rights, the increased marketing was highly successful, resulting in a 600% increase in attendance.

Promotion of community events generally has remained a focus of the City (more information on this specifically can be seen in Goal 2.3). Sponsorship of Adventure Festival remained at the previously reported \$21,000.

11. List actual costs, if known, of the project incurred this year.

Adventure Festival 2023: Budget \$90,000; Actual \$89,542.02, Total Spent (budget offset with Sponsorship and revenue generation) \$114,527.62.

Staff Time.

12. List remaining steps and actions that are needed to complete this project in coming years.

Upon soliciting feedback from EDC and SPRC on the 2023 Adventure Festival and hearing a few individual’s calls to add more community into the event, Council expressed interest in a community group taking over the event, and ultimately heard a proposal from JJ Duehren and the Scappoose Library on November 20, 2023. Council discussed and voted to become an event sponsor for the proposed event rather than produce Adventure Festival in 2024. Council will be sponsoring the event at the \$10,000 level in 2024.

As of the November 20, 2023 City Council meeting, staff’s understanding is that Adventure Festival has been discontinued as a City Event.

Promotion of Community Events will remain an ongoing activity, and the City will continue to promote all events it becomes aware of, or that community partners ask us to promote.

2.3 Continue community events and outreach, and track the outreach impact

Year-End Reporting

Council Goal/Objective:	2.3 Continue community events and outreach and track the outreach impact
Describe Project:	Continue to promote and support community events and outreach by the City generally, and track outreach impacts.
Department(s) Assigned:	City Hall - Administration
Action Plan manager:	Isaac Butman, Alexandra Rains, Susan Reeves
Fiscal Year First Assigned:	2023-2024

10. Describe the status and accomplishments of the project this year.

1. Continue Community Events

- Staff of the Police Department have hosted and participated in many events since July 1, 2023, including: Adventure Festival, coordinated Touch-A-Truck at Adventure Festival, Movies in the Park – cooking more than 1,000 hotdogs for this event, Walk

out of Darkness, Halloween Drive Through, 7-Mile Showdown, Home Coming Parade, and Coffee with A Cop.

- The City of Scappoose put on Adventure Festival 2023, drawing more than 6,000 people to Veteran’s Park. Please see Goal 2.2 for more information on Adventure Festival.
- Movies in the Park, the Watts House Whoville Christmas Event, Adventure Festival, and all other community events that the City becomes aware of are marketed via one or more outreach modes, including Facebook/Instagram, bulletin board postings, and the City Newsletter.
- The City continues to use Facebook, City App, Instagram, City Website, Bulletin Boards, and Newsletter to promote and support community events, before, during and after the event to increase community awareness and engagement with events.

2. Continue Community Outreach

- Staff continues to use all outreach modalities available to them throughout the year, increasing engagement with the community and awareness of happenings in and around the City impacting the citizens of Scappoose.
- As new modalities of outreach come available staff analyzes them for inclusion in the city’s toolbox for outreach.
- The City and the Police Department continue to work closely to tell the story of the Police Department, individual Officers’ journeys through the training continuum, and post news and Police Bulletins as appropriate.
- The City continues to align its public facing materials to its brand guidelines, and the vision statement.
- Planning for the Annual Town Meeting will begin in January 2024.

3. Track Outreach Impact

- Facebook 7/1/2023 – 11/7/2023; Reach 70,890; Visits 12,745; New Page Likes 219; Followers 3,050
- Instagram 7/1/2023 – 11/7/2023; Reach 85; Visits 45; Followers 90
- Adventure Festival 2023; 6,000 attendees.
- Continued: publication of the monthly newsletter; posting committee videos on YouTube; utilization of the City App as appropriate; and continued outreach via other modalities as appropriate.
- Added download tracking to the City App to measure app usage more accurately.

11. List actual costs, if known, of the project incurred this year.

- Newsletter: ~\$4,900 by 12/31/2023
- Website Hosting: Yearly cost of \$2,400
- Social Media Archiving: Yearly cost of \$3,000
- City App: Yearly cost \$3,495
- Adventure Festival 2023: Budgeted \$90,000, Actual \$89,542.02, Total Spent (budget offset with Sponsorship and revenue generation) \$114,527.62

- Movies in the Park: ~30 PD hours (no OT generated by using salaried PD employees and Officers already scheduled); supplies \$875.87.

12. List remaining steps and actions that are needed to complete this project in coming years.

This is an ongoing goal. The action steps taken year-to-date, including constant work to improve outreach, evaluate alternative outreach modes, and continue engagement with community events will remain an ongoing process.

Goal 3: Create a safe city with a visible public safety presence

3.1 Complete Operational needs analysis and prioritize the recommendation to support sufficient staffing for Police Department

Year-End Reporting	
Council Goal/Objective:	3.1
Describe Project:	Complete Operational needs analysis and prioritize the recommendation to support sufficient staffing for Police Department
Department(s) Assigned:	Police Department
Action Plan manager:	Chief Lougal
Fiscal Year First Assigned:	2023-2024

10. Describe the status and accomplishments of the project this year.

- **Completed implementation of CIS Recommendations** as outlined in the Council Goal Action Plan Report provided in July 2023.
- **Posting open positions is on an as needed schedule:** As of September 6, 2023, the department is fully staffed, and we are working towards being fully operational. All open positions have been filled, and the department is currently reviewing Job Descriptions to prepare for hiring processes in the future.

Two of our newest Officers have completed FTEP and are working solo, one of our new Officers returned to the City on November 12, 2023, to finish FTEP in Scappoose, and another Officer started at the academy with an expected graduation date of March 29, 2024. The department expects to run two shifts by the end of the year, 0700-1700 and 1700-0300.

- **Post daily to social media if possible:** The Department continues to prioritize posting to Social Media, and maintains an active presence on the City Facebook Page and other outreach mediums. Posts range from posts looking for community help with solving crimes, to heart warming stories about our Officers supporting our community. While daily posting has been listed as the goal, research shows that daily posting can actually lead to decreases in interactions with posts. The department has shifted to posting once or twice a week; ensuring that the content is relevant, timely and interesting; and keeping interest in our content high by not over saturating our

online followers.

- **Networking:** The Chief and Lieutenant have attended between 3 and 5 conferences and learning events each since July 1, 2023. In addition to formal gatherings, the department continues to maintain focus on training and networking for command staff and officers. While at learning events, networking has and will continue to be a critical part of the time spent at learning events.

The Department continues to engage locally with other Law Enforcement Partners to build rapport and community with other agencies. The Department has worked with local partners on a number of special task forces in the last 6 months, most publicly assisting with an operation on an illegal marijuana grow, supporting multiple agencies across Columbia County with two high-profile cross-jurisdictional pursuits and arrests, and hosting a training on the Bola-Wrap System for law enforcement partners.

- In late September the City entered an IGA with Columbia County to help cover available unfilled shifts if no Scappoose officers want to fill them. Scappoose officers retain the first right of refusal. The IGA term is until June 30, 2024. The Department has worked with CCSO to provide FTEP to our new Officers. The current plan is to have new Officers primarily conduct FTEP at the City but spend some time at CCSO as well to gain exposure to the call volume, network with their peers in other agencies, and allow for a greater range of experience with a wider variety of calls than can be had in the City alone.
- **Retention Plan:** Department wide training continues to be implemented, and particular focus areas for staff are being developed. Overtime for Sergeants was added to the October 2023 version of the Personnel Policy Handbook, along with some other minor changes to leave accruals and flexing holidays if they are worked, to increase job satisfaction among the Sergeants.

As we approach fully operational status, we are looking at a variety of programs and law enforcement initiatives that can be operationalized over the next 9-18 months. As time allows, we will be looking at grants to increase special operations, such as DUII patrols and traffic enforcement. The City continues to engage with the School District about the SRO position, but have not been able to secure funding for the position from the District.

Negotiations with the Scappoose Police Officers Guild are slated to occur in early 2024. The City and command staff will look at ways to increase retention through negotiations.

11. List actual costs, if known, of the project incurred this year.

Staffing is covered by our current budget. Salaries, including benefits, is 2,251,569. Our current staffing levels are well within our budget. There are no unknown costs at this time.

12. List remaining steps and actions that are needed to complete this project in coming years.

One of our main goals moving forward is to ensure we meet the highest standards during periodic reviews, and work on officer retention. Being fully staffed is only one part of a successful department. Retention and how that looks depends on our budget and what training and career advancement opportunities we can provide. We will continue to be innovative and creative at working to retain our talent and will shift resources and focus as officers pass their FTEP and enter solo status.

3.2 Increase code enforcement operations

Year-End Reporting

Council Goal/Objective:	3.2 Create a Safe City & Visible Police Presence.
Describe Project:	Increase Code Enforcement Operations
Department(s) Assigned:	Police
Action Plan manager:	Chief Steven Lougal & Lieutenant Chris Fluellen
Fiscal Year First Assigned:	2023-2024

10. Describe the status and accomplishments of the project this year.

The department has handled over 50 calls involving code enforcement violations from July 1, 2023 to December 28, 2023.

11. List actual costs, if known, of the project incurred this year.

Calls are handled during the regular course of work for our Officers, so there is no additional cost to date. As the City increases Code Enforcement operations Staff will continue to look at potential funding needs, and budget allocations to increase code enforcement action in the community. Police Department Staff will continue to partner with the Community Development Center to enforce the Code.

12. List remaining steps and actions that are needed to complete this project in coming years.

This goal is ongoing; the need for code enforcement will always be present. As the Department moves towards being fully operational, Code Enforcement violations will be addressed in a timelier manner, as well as more proactivity by Officers during their normal work (due to more staff time on the streets).

Moving forward, the Department will continue to focus on Code Enforcement actions internally, responding to reports in a timelier manner, and coordination with CDC, to ensure that code violations are addressed when reported, and increase proactive code enforcement during the normal course of business.

3.3 Fund increased Community Engagement and Outreach for Public Safety

Year-End Reporting

Council Goal/Objective:	3.3
Describe Project:	Fund increased Community Engagement and Outreach for Public Safety
Department(s) Assigned:	Police Department
Action Plan manager:	Chief Steven Lougal
Fiscal Year First Assigned:	2023

9. Describe the status and accomplishments of the project this year.

This past year we held or assisted with 13 events:

- Two Coffee with a Cop events (attended by Chief Lougal, Lieutenant Fluellen, Sergeant Larson, and Officers Basso, Burglin, Johnson and Barnes). Community showing was minimal.
- Assisted with movies in the park held over 4 Friday nights in August (attended by Chief Lougal and his wife Cristina and daughter Mackenzie, Lieutenant Fluellen, Sergeant Larson and wife Lori, Officers Barnes, Burglin, McFarland and Basso, Timmi Sue and Chaplin Patricia).
- Had a strong Scappoose Police Presence at Adventure Fest (attended by Chief Lougal, Lieutenant Fluellen, Sergeant Larson, and Officer Barnes, as well as CCSO Sergeant Thompson, Corporal Luedke, Deputies Richardson, Bubar, and Vanderberg).
- The Police Department also coordinated a strong county-wide law enforcement presence at the touch a truck event (attended by Scappoose Police, Public Works,

CCSO, Animal Control, Pro Automotive, Ness Campbell, Grumpy's Towing, CalPortland, CCSO Search and Rescue, and the Ghostbusters).

- Halloween drive through on October 31, 2023 (Coordinated by Timmi Sue, attended Chief Lougal, Sergeant Larson and his wife Lori, Evidence Tech Terri Etter and her daughter, Officer Burglin, McFarland, Chaplains Eric and Patrichia).
- Donut day at Scappoose high school and Saint Helens football game (Timmi Sue, Lieutenant Fluellen, Sergeant Larson, Officer Barnes, Evidence Tech Terri Etter).
- Donut giveaway and food drive being held on December 11, 2023.
- Walk out of Darkness.
- Homecoming Parade.

10. List actual costs, if known, of the project incurred this year.

Cost was \$2500 for giveaway items for all events and, all food items were donated for movies in the park. The Police Department should be well within budget for the year.

11. List remaining steps and actions that are needed to complete this project in coming years.

This is a goal is ongoing. The only thing needed yearly is funding and staff time.

Goal 4: Develop a diverse park and accessible park system for people of all abilities

4.1 Update the Parks and Recreation Master Plan, prioritize projects, and pursue funding for priority projects.

Year-End Reporting

Council Goal/Objective:	4.1
Describe Project:	Update the Parks and Recreation Master Plan, prioritize projects, and pursue funding for priority projects
Department(s) Assigned:	City Hall – Administration; Public Works
Action Plan manager:	Isaac Butman, Huell Whitehaus
Fiscal Year First Assigned:	2022-2023

10. Describe the status and accomplishments of the project this year.

The Needs Assessment, amenities recommendations, site recommendations, stakeholder interviews, vision/goals/policies, and public engagement activities—including the Community Survey, the Annual Town Meeting, pop-up events, 2 work sessions with City Council (one that included Planning Commission), and 5 meetings with the Scappoose Parks and Recreation Committee—have all been completed. Level of Service has been evaluated, and there is stakeholder consensus on a general vision for our parks system. Staff worked with the consultant, MIG, to evaluate funding strategies and needs sufficient to develop our parks and recreation system and develop the capital improvement plan. The completed draft Master Plan has been reviewed by staff and all final recommendations have been sent to MIG.

11. List actual costs, if known, of the project incurred this year.

Contracted final cost for the project is \$106,100.00

12. List remaining steps and actions that are needed to complete this project in coming years.

- Work Session w/ City Council, Planning Commission and SPRC scheduled for December 4th to review final draft master plan.
- First Reading for Plan adoption scheduled for February 5th, 2024.
- Second reading and Plan adoption scheduled for February 20th, 2024.
- Project will be completed in February of 2024 when the Master Plan is adopted.

4.2 Peace Candle – protect and restore, update the Welcome Sign

Year-End Reporting

Council Goal/Objective:	4.2 Peace Candle - protect and restore, update the Welcome sign
Describe Project:	Complete restoration and protection of the Peace Candle of the World
Department(s) Assigned:	City Hall – Administration
Action Plan manager:	Isaac Butman
Fiscal Year First Assigned:	2020-2021

10. Describe the status and accomplishments of the project this year.

- Historical signage was installed by June 26, 2023.
- The Peace Candle was rededicated on June 27, 2023, and was turned on. It has been active ever since.
- Recording of the dedication ceremony was posted to the City YouTube and Facebook page.

11. List actual costs, if known, of the project incurred this year.

- Total project cost \$70,000
- \$20,000 Donated by the Grabhorn Family.
- Mike Clothier – Time and Materials to repaint the Candle.
- Tyson Nunnally – Donation of historical signage stand.
- Les Waters – Donated historical information.
- Mike Teeter/NessCampbell Crane + Rigging – Donated Time/Fees related to removing and hoisting the flame assembly.

12. List remaining steps and actions that are needed to complete this project in coming years.

This project was completed on June 27, 2023 when the rededication ceremony was held and the Candle was turned on.

4.3 Create a funding mechanism for park maintenance and development

Year-End Reporting

Council Goal/Objective:	4.3 Create a funding mechanism for park maintenance and development
Describe Project:	Evaluate and develop funding mechanism(s) for parks maintenance and development
Department(s) Assigned:	City Hall – administration; Public Works
Action Plan manager:	Isaac Butman, Dave Sukau, Alexandra Rains
Fiscal Year First Assigned:	2023-2024

10. Describe the status and accomplishments of the project this year.
<ul style="list-style-type: none"> City Staff has been working with MIG and the SPRC to complete the Parks Master Plan update. Completion and Council adoption are scheduled for January, 2024. The updated CIP will be evaluated and prioritized by Council and Staff to identify immediate and long-term financial needs. The updated CIP will also allow the City to update its Park SDC rate to help collect revenue for future parks. Once all of the needs are identified, the City can begin to create a strategy for funding that may include pursuing an operating levy or bond.

11. List actual costs, if known, of the project incurred this year.
Master Plan cost is projected to be \$106,100.00

12. List remaining steps and actions that are needed to complete this project in coming years.
<ul style="list-style-type: none"> Complete Parks Master Plan Re-visit funding strategy discussion with Council utilizing the CIP and funding strategy information from the Master Plan as a basis for discussion about potential paths forward. Update Park SDC’s based on newly adopted CIP Apply for Grant opportunities for Grabhorn development and any other projects when applicable

4.4 Prioritize & Fund ADA upgrades to Scappoose Parks

Year-End Reporting

Council Goal/Objective:	4.4
Describe Project:	Prioritize & Fund ADA upgrades to Scappoose Parks
Department(s) Assigned:	Public Works
Action Plan manager:	Dave Sukau
Fiscal Year First Assigned:	FY 23-24

10. Describe the status and accomplishments of the project this year.

Master Plan project is underway and scheduled for completion January of 2024.

11. List actual costs, if known, of the project incurred this year.

Master Plan cost is projected to be \$106,100.

12. List remaining steps and actions that are needed to complete this project in coming years.

- Complete the Scappoose Parks Master Plan
- Identify deficiencies in existing parks
- Create/identify funding mechanisms for improvements
- Implement ADA standards into new park designs

Goal 5: Address aging infrastructure

5.1 Define a process and costs to complete a City Facility Master Plan

Year-End Reporting

Council Goal/Objective:	5.1 Define a process and costs to complete a City Facility Master Plan
Describe Project:	Determine course of action and costs associated with completing a City Facility Master Plan
Department(s) Assigned:	City Hall – Administration
Action Plan manager:	Isaac Butman, Alexandra Rains
Fiscal Year First Assigned:	2020-2021

10. Describe the status and accomplishments of the project this year.

On August 15, 2023 the City issued RFP #2023-07; Facilities Master Plan. Four different consultants met with Staff and toured City Facilities, and ultimately two firms submitted proposals; FFA Architecture and Scott Edwards Architecture. The RFP closed on September 18, 2023; interviews were held on September 26, 2023; and on October 10, 2023 a Notice of Intent to Award was released, identifying Scott Edwards Architecture as the high scoring proposer with 370/400 points. A contract was negotiated and fully executed on October 19, 2023. Staff and Scott Edwards Architecture had a kick off meeting on November 13, 2023, and staff has begun working on preliminary inventorying of vehicles, storage, and other needs.

11. List actual costs, if known, of the project incurred this year.

Staff time was used to draft the RFP and complete the procurement process.

Scott Edwards Architecture’s proposal cost is \$47,860.00. The City budgeted \$50,000 for Fiscal Year 2023-2024 for this project.

12. List remaining steps and actions that are needed to complete this project in coming years.

While the consultant has been selected and the kick-off meeting completed, all other items included in the scope of work remain to be completed. This includes:

- On-site Assessment and Needs Survey; includes assessment of the Middle School.
- Establish Operational Needs (Program Development).

- Draft Master Plan.
- Review, comment, edit.
- Final Master Plan for Council adoption.

5.2 Address Aging Infrastructure

Year-End Reporting

Council Goal/Objective:	Goal 5 Address Aging Infrastructure
Describe Project:	Capacity Upgrade for Wastewater Treatment Facility, 5.2
Department(s) Assigned:	Public Works, Wastewater
Action Plan manager:	Kevin Turner
Fiscal Year First Assigned:	2019

10. Describe the status and accomplishments of the project this year.

This year 90% engineering plans for upgrades to the aeration basin, headworks, ultraviolet disinfection channel, influent and effluent pumping will be completed and sent to DEQ for review and approval. Upgrading these processes will move the treatment flow maximum from 3.96 million gallons per day to 6.05 million gallons per day.

In conjunction with the major upgrades to the liquid treatment process, engineering and plan review will also be completed on the solids process. Solids upgrades will increase from Class B to Class A treatment achieving a significant decrease in the moisture content and increase in pathogen reduction of biosolids.

Both upgrades are scheduled be construction in the summer of 2024.

11. List actual costs, if known, of the project incurred this year.

Engineering History	
FY 23-24	\$133,080
Total cost	\$965,401

12. List remaining steps and actions that are needed to complete this project in coming years.

Task Name	Start	End
Final PS&E Prep	11/20/23	12/22/23
City Review	12/25/23	01/12/24
Building Permit Review	12/25/23	02/02/24
DEQ Review	12/25/23	01/19/24
Prepare Bid Documents	01/15/24	02/09/24
Ph1B Final Draft CD for Review and Permits		12/22/23
Task 7 - Bid Period Services	04/11/23	05/15/24
Dryer Equipment Procurement	04/11/23	05/15/24
Phase 1A - Dryer Installation Project	12/29/24	02/09/24
City Procurement Prep	12/29/23	01/11/24
Advertise for Bids	01/12/24	02/01/24
Contract Award	02/02/24	02/29/24
Phase 1B - Headworks and AB Expansion	02/26/24	05/03/24
City Procurement Prep	02/26/24	03/08/24
Advertise for Bids	03/11/24	04/05/24
Contract Award	04/08/24	05/03/24
Construction Phase (NIC)	03/15/24	06/13/25
Phase 1A - Dryer Installation Project	03/15/24	09/05/24
Submittal Review	03/15/24	03/28/24
Material Delivery	03/22/24	05/02/24
Site Prep	04/19/24	05/16/24
Underground Conduit and Drains	05/17/24	05/30/24
Foundations	05/17/24	06/22/24
Equipment Install	06/21/24	07/04/24
HVAC Install	06/21/24	07/11/24
Electrical Install	06/14/24	07/25/24
Start Up	07/26/24	08/08/24
Final Acceptance	08/09/24	09/05/24
Ph1A Substantial Completion		08/08/24
Funding Deadline		07/01/24
Phase 1B - Headworks and AB Expansion	05/20/24	06/13/25
Submittal Review	05/20/24	06/14/24
Equipment Delivery	06/17/24	01/10/25
On-site Installation	06/17/24	03/21/25
Start Up	03/24/25	04/18/25
Final Acceptance	04/21/25	06/13/25
Start On-Site	06/17/24	
Ph1B Substantial Completion		04/18/25
Grant Funding Deadline		09/01/26

5.3 Update TSP and transportation SDC's

Year-End Reporting

Council Goal/Objective:	5.3
Describe Project:	Update TSP and transportation SDC's
Department(s) Assigned:	Public Works
Action Plan manager:	Dave Sukau
Fiscal Year First Assigned:	FY 21-22

10. Describe the status and accomplishments of the project this year.

City Staff has contracted with Donovan Enterprises and is currently working to create the industrial benefit zone (IBZ) and update the Transportation SDC's.

**As a reminder from the initial action plan report that was issued to Council in July, there are approximately 260 + acres in the northern industrial area of the City that are expected to develop over the next 20 years. Due to the pace of development to date, and the need to match patterns of future development with funding for critical transportation infrastructure, City Staff are recommending some of the future costs be funded from system development charges (SDCs) that are charged to benefitted properties within the northern industrial portion of the City.

To accomplish this, the City is modifying its transportation SDC methodology to create a zone of benefit for the northern industrial lands. Once formed, an analysis can be undertaken to reallocate future funding responsibility of certain projects (and proportions of future projects) from developer and ODOT responsibility to the area-specific transportation SDC responsibility.

To create the Industrial Benefit Zone (IBZ), Staff is working with Donovan Enterprises to formulate the boundaries of the IBZ. This work will result in a map that clearly delineates the boundaries of the IBZ. Overlaid against this boundary map will be the specific tax parcels that comprise the IBZ.

11. List actual costs, if known, of the project incurred this year.

- Anticipated cost for Donovan Enterprises is \$16,188
- Anticipated cost for DSK for TSP CIP update is \$6,500

12. List remaining steps and actions that are needed to complete this project in coming years.

- Work with consultant to develop the basis for the area-specific business zone.
- Outreach to impacted property owners.
- Work Session with Council on January 16th, 2024, to discuss progress to date.
- Consultant to update transportation SDC's.
- City Council adoption of the new methodology. Staff will draft an IBZ formation and adoption resolution for City Council consideration.

5.4 Update wastewater and transportation SDCs/fees

Year-End Reporting

Council Goal/Objective:	5.4 Complete ARPA funded infrastructure projects
Describe Project:	Manage and deliver the infrastructure projects funded by HB5006
Department(s) Assigned:	Public Works
Action Plan manager:	Dave Sukau
Fiscal Year First Assigned:	FY 22-23

10. Describe the status and accomplishments of the project this year.

- 1. 2.0 MG Keys Reservoir:** RH2 Engineer's have achieved 30% design. Final design and construction kickoff are scheduled for Summer of 2024 with completion Summer of 2025.
- 2. Basalt Well:** The well shaft has been designed and the bidding process for drilling is complete. Drilling is anticipated to be completed during the Winter of 2024 concurrent with pump design. Final construction and completion is scheduled for Summer of 2024.
- 3. Headworks and Grit Chamber:** Design is near completion and bidding is scheduled for Spring of 2024.
- 4. Smith Road Pump Station:** The City recently contracted with Rotschy to design and build the new pumpstation. Completion of this project is scheduled for Fall of 2024.
- 5. Miller Plant R&R:** City has decided to defer these funds to the reservoir project.
- 6. DC Well #3:** The well shaft and screen have recently been installed and pumps are currently in design. Completion of the project is anticipated in Winter of 2024.

7. Class A Biosolids Dryer: City has procured a Bioforcetech dryer and anticipates delivery and construction Summer of 2024.

11. List actual costs, if known, of the project incurred this year.

1. **2.0 MG Keys Reservoir:** \$226k to date / \$4,950,000 ARPA budget / \$9.5 million estimated total
2. **Basalt Well:** \$15k to date / \$1,950,000 ARPA budget
3. **Headworks and Grit Chamber:** \$150k approximate to date / \$2,200,000 ARPA Budget
4. **Smith Road Pump Station:** \$0.00 to date / \$900,000 ARPA budget / \$1,100,000 estimated total
5. **Miller Plant R&R:** These \$450,000 in ARPA funds have been shifted to the Reservoir Project
6. **DC Well #3:** \$350k to date / \$1,200,000 ARPA budget
7. **Class A Biosolids Dryer:** \$695k to date / \$1,900,000 ARPA budget / \$2,500,000 estimated total

12. List remaining steps and actions that are needed to complete this project in coming years.

Complete all identified projects from their current status to fully constructed and operational within the allotted time.

5.5 Implement projects identified for funding by fuel tax dollars

Year-End Reporting

Council Goal/Objective:	5.5
Describe Project:	Implement projects identified for funding by fuel tax dollars
Department(s) Assigned:	Public Works
Action Plan manager:	Dave Sukau
Fiscal Year First Assigned:	FY2021-2022

10. Describe the status and accomplishments of the project this year.

- **Havlik Drive ADA Ramp Replacement** – This project has been completed
- **Maple Sidewalk Infill (SW Maple & SW 1st St)** – Project design is complete and the project is out for bid as of November 2023
- **Columbia Substation Sidewalks (on E Columbia Ave between NE 2nd & NE Sawyer St)** – The City has partnered with CRPUD to add sidewalks along the Columbia

Substation's frontage on E Columbia Avenue. The project is currently under construction and is scheduled for completion in December of 2023.

11. List actual costs, if known, of the project incurred this year.

- **Havlik Drive ADA Ramp Replacement** – \$150,000
- **Maple Sidewalk Infill** (SW Maple & SW 1st St) – \$210,000 Engineer's Estimate
- **Columbia Substation Sidewalks** (on E Columbia Ave between NE 2nd & NE Sawyer St) – \$80,000 estimated final cost including engineering (costs on this project are changing due to unanticipated work that needs to be done to the road to complete this project).

12. List remaining steps and actions that are needed to complete this project in coming years.

- Continue to receive and manage fuel tax revenue until measure sunsets in 2029
- Maintain communication with City Council about project list and planning
- Continue to seek partnerships with development for sidewalk improvements
- Prioritize School Route and Collector Street Projects
- Ensure at least one project is either in design or being constructed annually

CITY OF SCAPPOOSE

December 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Council work session 6pm Council meeting 7pm	5	6	7	8	9
10	11 Council work session 6pm - Council meeting 7pm	12	13	14 Planning Commission 7pm	15	16
17	18	19	20	21 EDC - noon Park & Rec 6pm	22	23
24/31	25 Happy Holidays - City Offices closed	26 Happy Holidays - City Offices closed	27	28 Planning Commission 7pm	29	30