



SSW CONSULTING

## CITY OF SCAPPOOSE: COUNCIL RETREAT AGENDA

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**DATE:** Saturday, February 4, 2023, 8:30 AM to 4 PM

**LOCATION:** Oregon Manufacturing and Innovation Center, 33701 Charles T Parker Way

### RETREAT GOALS

- Refine the 2022 Council goals to reflect current community needs, Council aspirations, and organizational capacity.
- Engage in a process that will identify goals with clear outcomes, create accountability for the results, and foster a strong team and partnership amongst the Council and staff to advance the goals.
- A team building experience that will familiarize both existing and new team members with their roles and the governance structure, as well as develop the team agreements necessary to support the Council in their role as leaders and policymakers.

### AGENDA

**8:30 AM ARRIVAL + REFRESHMENTS**

**9:00 AM WELCOME + AGENDA OVERVIEW**

- Welcome, Mayor Backus + City Manager
- Agenda Review + Rules for Success
- Warm-up Activity

**9:45 AM ROLES, RESPONSIBILITIES + ORIENTATION**

- Council-Manager Governance Overview
- Scappoose Council Orientation

**10:45 AM BREAK**

**10:55 AM ENVIRONMENTAL SCAN**

- 2022 Accomplishments
- Goal Update Highlight
- Financial Forecast Highlights
- Other Context Considerations

**11:45 AM LUNCH**

**12:15 PM GOAL REFINEMENT PART 1**

- Team Proposals for Refinement
- Desired Outcomes
- Community Indicators: What does progress look like?

**2:00 PM BREAK**



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- 2:10 PM**      **GOAL REVIEW + PRIORITIZATION**
- Prioritization Exercise
  - Goal Review: Resources/Decisions: What is needed to implement? Are there choices or work that would need to be reprioritized to accomplish this goal?
- 3:10 PM**      **SCAPPOOSE TEAM AGREEMENT**
- Working Together to Advance the Goals
- 3:45 PM**      **WRAP-UP + NEXT STEPS**
- Reflection Activity
  - Next Steps
- 4:00 PM**      **ADJOURN**
- OMIC Tour