



SSW CONSULTING

CITY OF SCAPPOOSE: 2024 CITY COUNCIL RETREAT

SATURDAY, JANUARY 27, 2024

8:30 AM TO 2:00 PM

**OMIC TRAINING CENTER AT PCC COLUMBIA COUNTY CENTER,
ROOM 114 34001 NE WAGNER CT, SCAPPOOSE, OR 97056**

Disclaimer: These minutes are intended to summarize the conversations that took place in this meeting rather than provide a full transcript. Anyone wishing to view the full conversation can find a recording of this meeting on YouTube at:
www.youtube.com/watch?v=95QTyVMdVA8&t=274s and
www.youtube.com/watch?v=zmdSM1S_V64

WORKSHOP OUTCOMES

- Build a shared understanding of the community and organizational context to inform the goal refinement process.
- Refined goals with clear actionable objective to guide the development of a work plan and budget aligned with capacity and resources.
- Identify what Council and staff need to be successful as a team to advance the goals through the city manager transition.

AGENDA

Arrival + Refreshments

Welcome+ Agenda Overview

Mayor Backus welcomed everyone.

Present: Mayor Joseph A. Backus; Council President Megan Greisen; Councilor Tyler Miller; Councilor Jeannet Santiago; Councilor Kim Holmes; Councilor Andrew Lafrenz; Councilor Marisa Jacobs; City Manager Alexandra Rains; City Recorder Susan M. Reeves; Assistant to City Manager Isaac Butman; Public Works Director Dave Sukau; Community Development Director Laurie Oliver Joseph; Police Lieutenant Chris Fluellen; Finance Administrator Carol Almer; and Consultant Ashely Sonoff.

- **Agenda Overview + Guidelines for Success**

Ashley Sonoff went over the agenda and guidelines for success.

- **Team Warm-up**

Ashley Sonoff asked Council and staff to tell everyone what the best thing was they bought last year.

Council and staff went around and introduced themselves and said what the best thing they bought last year.

Scappoose Environmental Scan Review

- **2023 Accomplishments**
- **Organization + Community Context**
- **Department Work Pipeline**
- **Themes for Goal Refinement**

Small Group Goal Refinement

- **Review the Refinement Process**
- **Small Group Goal Refinement Activity**

Council and staff went over the 2023 Council Goals.

MORNING BREAK

City Council Goal Refinement

- **Report Out Themes from Small Group Discussion**
- **Team Discussion of Refined Goals and Objectives**
- **Review Refined Goals**

LUNCH + CITY MANAGER SEND-OFF

Everyone wished Alex Rains the best!

Leadership Transition

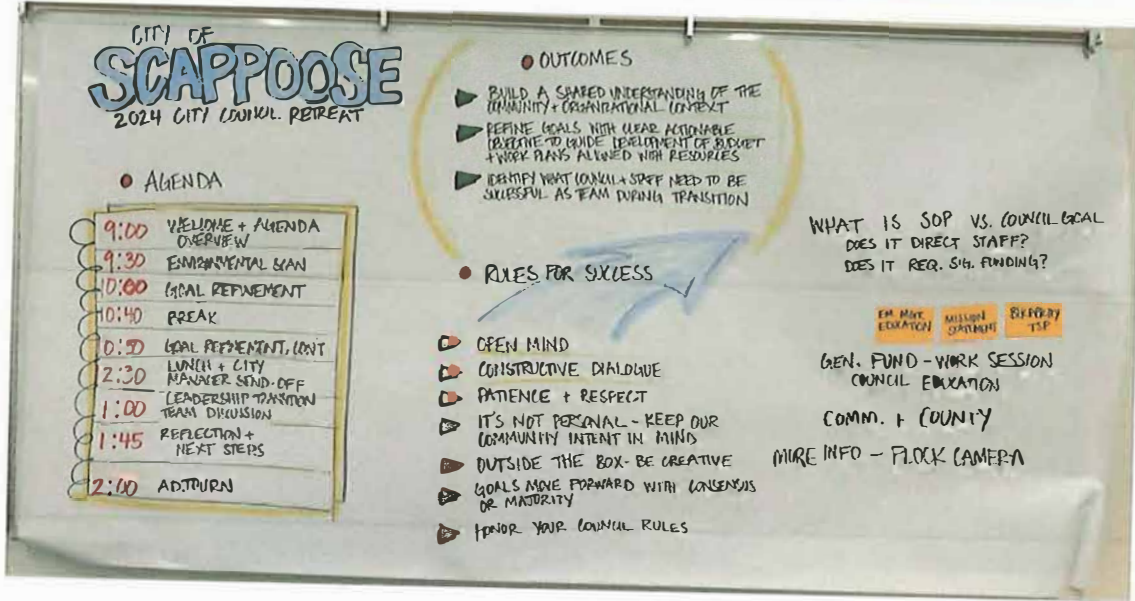
- **Council and Staff Discussion for Transition Success**

Reflection + Next

Ashley Sonoff went over the process of what the next steps are from today's retreat. She went around the room and asked everyone for one word on how they feel about today's goals. The information below was provided from Ashley Sonoff.

Scappoose_2024 Council Retreat_Graphic Summary Notes_1

AGENDA OVERVIEW



PARKING LOT

What is standard operating procedure versus goal setting?

- Does it direct staff?
- Does it require significant funding?

Emergency management education

Organization mission statement

Bikability - bike lanes (where does this fit in the TSP and information on implementation)

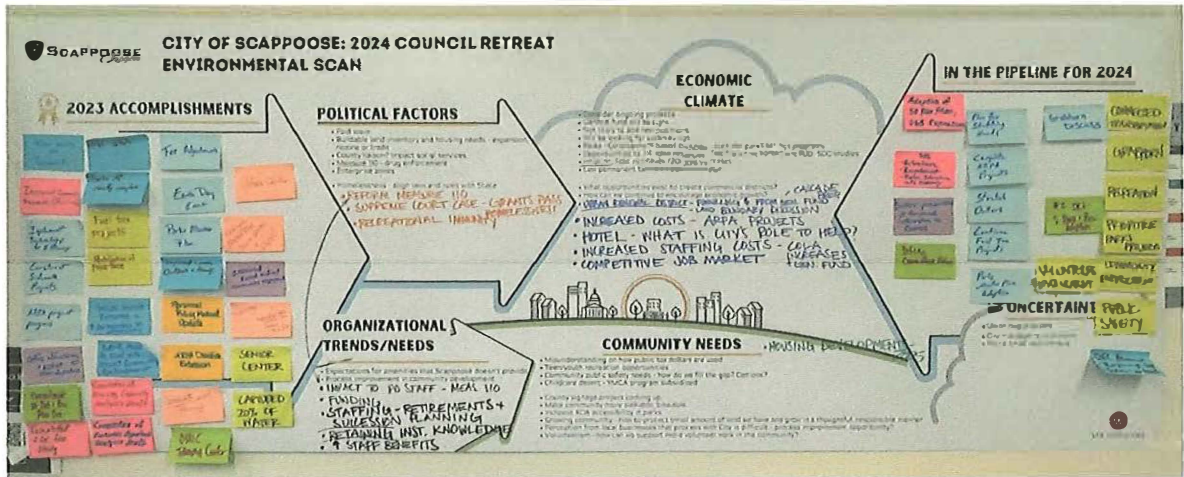
Council work session on the General Fund - how it works, what it covers, etc.

Communications with Columbia County

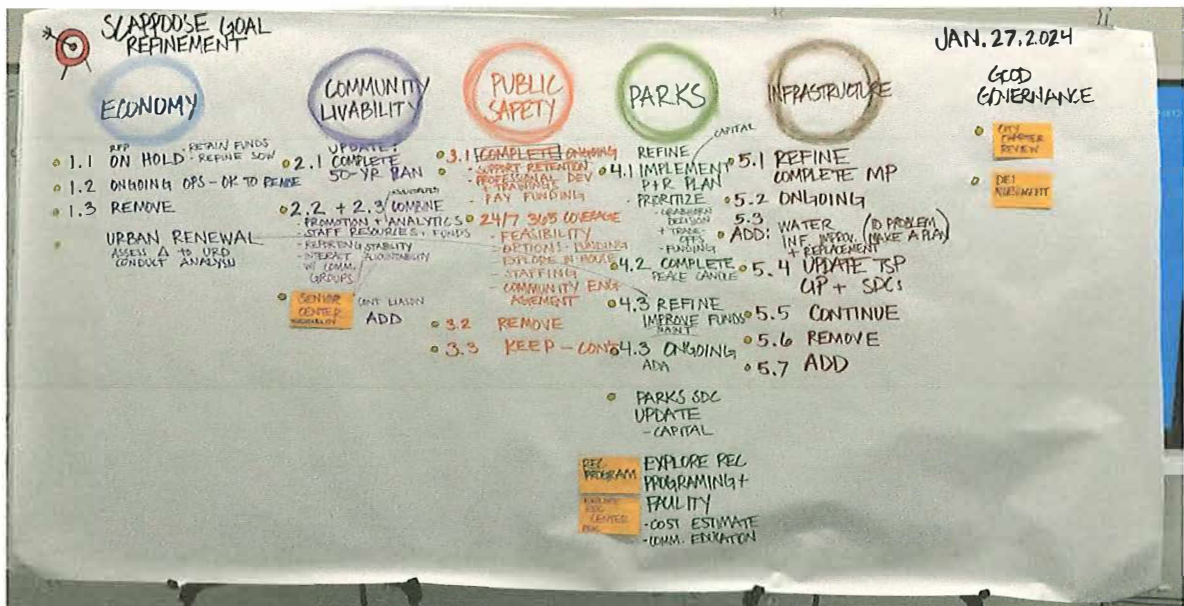
More information on flock camera for public safety

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ENVIRONMENTAL SCAN




ACCOMPLISHMENTS



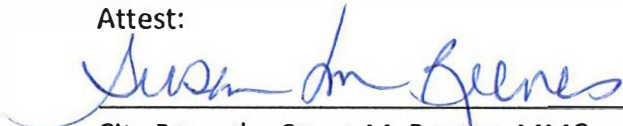
Adjourn

Council Retreat was adjourned at 2:02pm.



Mayor Joseph A. Backus

Attest:



City Recorder Susan M. Reeves, MMC