



SCAPPOOSE *Oregon*

THURSDAY, MAY 23, 2024, 6:00 PM
SPECIAL CITY COUNCIL MEETING AGENDA
COUNCIL CHAMBERS
33568 EAST COLUMBIA AVENUE
SCAPPOOSE, OREGON 97056

Disclaimer: These minutes are intended to summarize the conversations that took place in this meeting rather than provide a full transcript. Anyone wishing to view the full conversation can find a recording of this meeting on YouTube at: www.youtube.com/watch?v=a7YY260yROY; www.youtube.com/watch?v=0C2-hL0i6N8; and www.youtube.com/watch?v=QLF97ABpI3A.

Call to Order

Mayor Backus called the May 23, 2024 Special City Council meeting to order at 6:00 pm.

Pledge of Allegiance

Roll Call

Joseph A. Backus	Mayor	Larry Lehman	Interim City Manager
Tyler Miller	Council President	Susan M. Reeves	City Recorder
Jeannet Santiago	Councilor		
Kim Holmes	Councilor		
Marisa Jacobs	Councilor		
Ty Bailey	Councilor		

Excused: Councilor Andrew Lafrenz

Also present: GMP Consultants: Bob Larson; Richard Meyers (remote); and Brenda Gabbittas (remote).

Approval of the Agenda

Councilor Holmes moved, and Councilor Bailey seconded the motion to approve the agenda. Motion passed (6-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Jacobs, aye; and Councilor Jacobs, aye.

Public Comment

There were no public comments.

Executive Session ~ ORS 192.660 (2) (a) Employment of Manager or Attorney

Mayor Backus read the Executive Session statement and went into Executive Session at 6:02pm.

Present: Mayor Joseph A. Backus; Council President Tyler Miller; Councilor Jeannet Santiago; Councilor Kim Holmes; Councilor Marisa Jacobs; Councilor Ty Bailey; Interim City Manager Larry Lehman; City Recorder Susan M. Reeves; GMP Consultants: Bob Larson; Richard Meyers; and Brenda Gabbitas.

Open Session

Mayor Backus came out of Executive Session into open session at 7:12pm.

City Manager Process

Mayor Backus explained we will be discussing the next steps for the city manager process.

Consultant Bob Larson went over the city manager hiring process. He explained he would encourage a reception for anyone in the community to meet the candidates. He talked about having Mayor and Council on one panel; then one or two more panels that would make observations and then they would have a debriefing with Council. The panels would be about 45 minutes, with a break in between each candidate.

Interim City Manager Larry Lehman suggested having a staff member take each candidate on a tour of the City.

Brenda Gabbitas went through a check list which covered the candidate's reception; interview dates; panels; reimbursements; executive session after the interviews; tour for candidates which can run the same time of the panel interviews; facilitators for panels; lunch for the interview panels and candidates; the date when they will be releasing the candidates' names; and the bios. She explained she will work on a draft schedule and should have that to Larry on Tuesday.

Bob Larson explained he and Richard will be facilitators and one of them will be the facilitator for the Mayor and Council panel.

Brenda Gabbitas explained once they know who the third facilitator will be just let her know and she will add them to the list.

After a discussion it was decided that they will be releasing the candidate's names on June 3, 2024.

There was a discussion on location of where the panels will be; having three panels; and who should be on the panels. The locations discussed were Council Chambers; Library and the Watts House. The candidates would meet in the lobby of City Hall.

Brenda Gabbitas explained when they know who the tour guide will be, please let her know.

Mayor Backus asked what is a good number of people for the panel?

Bob Larson replied between five and seven.

Bob Larson suggested Council submitting their suggestions of names for the panels to Mayor Backus.

Brenda Gabbitas asked if there are questions that come up who should she contact first?

Bob Larson asked if that should be Susan and Larry?

The consensus was yes, Susan and Larry.

Mayor Backus and Council thanked Bob; Richard; and Brenda.

Executive Session ~ ORS 192.660(2)(d) Labor Negotiations

Mayor Backus read the Executive Session statement and went into Executive Session at 7:57pm.

Present: Mayor Joseph A. Backus; Council President Tyler Miller; Councilor Jeannet Santiago; Councilor Kim Holmes; Councilor Marisa Jacobs; Councilor Ty Bailey; Interim City Manager Larry Lehman; City Recorder Susan M. Reeves; Finance Administrator Carol Almer (remote); and Interim Public Safety Director Brian Jensen (remote).

Open Session

Mayor Backus came out of Executive Session into open session at 9:13pm

Adjournment ~ Mayor Backus adjourned the meeting at 9:13pm.



Mayor Joseph A. Backus

Attest:



City Recorder Susan M. Reeves, MMC