



# SCAPPOOSE *Oregon*

**MONDAY, AUGUST 19, 2024  
CITY COUNCIL MEETING  
REGULAR MEETING 7:00 PM  
COUNCIL CHAMBERS  
33568 EAST COLUMBIA AVENUE  
SCAPPOOSE, OREGON 97056**

Disclaimer: These minutes are intended to summarize the conversations that took place in this meeting rather than provide a full transcript. Anyone wishing to view the full conversation can find a recording of this meeting on YouTube at: [www.youtube.com/watch?v=K-NnC8\\_39mU](https://www.youtube.com/watch?v=K-NnC8_39mU).

## **Call to Order**

Mayor Backus called the August 19, 2024 City Council meeting to order at 7:00 pm.

## **Pledge of Allegiance**

## **Roll Call**

Joseph A. Backus	Mayor	Dave Sukau	Acting City Manager/Public Works Director
Tyler Miller	Council President	Chris Fluellen	Police Lieutenant
Jeannet Santiago	Councilor	Susan M. Reeves	City Recorder
Andrew Lafrenz	Councilor	Charlotte Baker	Contract Administrator
Marisa Jacobs	Councilor		
Ty Bailey	Councilor		

**Remote:** Councilor Kim Holmes; and Gene Weaver (joined at 7:13pm)

## **Approval of the Agenda**

Mayor Backus removed the Executive Session from the agenda.

Council President Miller moved, and Councilor Bailey seconded the motion to approve the agenda with the removal of the Executive Session as amended. Motion passed (7-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; Councilor Jacobs, aye; and Councilor Bailey, aye.

## **Public Comment**

There were no public comments.

**Consent Agenda ~ August 5, 2024 Executive Session minutes; and August 5, 2024 City Council meeting minutes**

Councilor Jacobs moved, and Councilor Santiago seconded the motion to approve the Consent Agenda ~ August 5, 2024 Executive Session minutes; and August 5, 2024 City Council meeting minutes. Motion passed (7-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; Councilor Jacobs, aye; and Councilor Bailey, aye.

**Presentation**

Jay White with Grumpy's Towing explained on March 31, 2022 there was a gentleman wanted for murder that came into his shop and he recognized him and got State Police in route. He explained when the bullets started flying, he got a text from Timmi Sue, as she must have heard it on the scanner and texted him to make sure everybody was alright. He explained he called Timmi Sue, and she was talking him through the whole thing and making sure he was going to be alright until the State Troopers came in. He explained later that day Timmi Sue continued to text him and stated if he needed anything she would be there to help take care of him. He explained he has worked closely with Timmi Sue for many years, and she didn't need to call and check in on him, but she did, and she continued to make sure he was alright through the whole ordeal which was a really big deal for him. He explained he contacted Lieutenant Fluellen to see if there was any way they could acknowledge how she went above and beyond and that made a big difference for him.

Interim Police Chief Fluellen and Mayor Backus presented a plaque to Timmi Sue.

"In Special Recognition of Timmi Sue Hald for her dedicated service to the Scappoose Community and for her actions on March 31, 2022 while helping console a fellow community member during a critical incident involving our partners at Grumpy's towing.

We thank you, Timmi Sue for your outstanding work and service!"



## New Business

### **On Call Electrical Services Contract**

Contract Administrator Charlotte Baker went over the staff report. The City's Public Works, Wastewater, and Water departments often require the services of an electrician. When electrical services are required, the City must enter into small contracts for each individual project, an inefficient and time-consuming process that is sometimes impossible in emergency situations. In order to streamline the process of obtaining the services of a licensed electrician, City staff determined that it is in the City's best interest to procure the services of an electrician for a multi-year period for on-call electrical services. The City is currently engaged in several contracts of this type; for example, the City is under a multi-year contract with a water resources firm for on-call water services, and the Scappoose Police Department has a multi-year on-call contract for towing services. City staff from the Public Works, Wastewater and Water departments worked together to create a scope of work that would encompass all of the City's needs. While staff felt that cost of services was the most important consideration when selecting an electrical contractor, staff also wanted to ensure that the contractor had the experience, equipment and knowledge required to successfully meet the City's needs. Given these considerations, staff chose to publish a Request for Qualifications instead of an Invitation to Bid, which allows staff more leeway in determining the winning bidder. Under Oregon state law, Invitations to Bid must only be evaluated based on price. Requests for Proposals and Requests for Qualifications may be evaluated on a variety of metrics. The City used the following evaluation criteria:

- Whether or not the submission substantially complies with all RFQ requirements: Met/not met
- Understanding of the City's needs and requirements: Met/not met
- Cost of services: \_\_/70 points
- Overall experience, background, and qualifications: \_\_/15 points
- References: \_\_/15 points

The RFQ for On-Call Electrical services was advertised on July 15, 2024. Submissions were due August 8, 2024. The City received submissions from Peak Electric Group, Hamer Electric, and Christenson Electric. The evaluation committee for this project consisted of Dave Sukau, Public Works Director, Darryl Sykes, Water Treatment Plant Supervisor, and Kevin Turner, Wastewater Treatment Plant Supervisor. The evaluation committee gave the following scores:

	<b>Peak Electric Group</b>	<b>Hamer Electric</b>	<b>Christenson Electric</b>
<b>Dave Sukau</b>	94/100	85/100	80/100
<b>Darryl Sykes</b>	91/100	90/100	89/100
<b>Kevin Turner</b>	96/100	81/100	70/100
<b>Average Score</b>	<b>93.4/100</b>	<b>85.4/100</b>	<b>79.7/100</b>



The highest score was achieved by Peak Electric, followed by Hamer Electric. City staff would like to have on-call electrical service contracts with both Peak Electric and Hamer Electric to ensure that the City's electrical needs can be met as quickly and as economically as possible. The dollar value of these contracts will vary depending on the services provided. Staff recommends that Council authorize Acting City Manager Dave Sukau to enter into a contract with Peak Electric Group and Hamer Electric for the purpose of on-call electrical services.

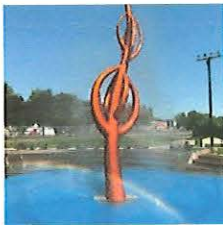
Council President Miller moved, and Councilor Lafrenz seconded the motion that Council authorize Acting City Manager Dave Sukau to enter into a contract with Peak Electric Group and Hamer Electric for the purpose of on-call electrical services. Motion passed (7-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; Councilor Jacobs, aye; and Councilor Bailey, aye.

### **Joint Work Session with the Park and Rec Committee**

#### **Parks Discussion**

Also present: Park & Rec Committee Vice Chair JJ Duehren; Park & Rec Committee Member Ian Holzworth; and Utility Supervisor Doug Nassimbene.

Acting City Manager Dave Sukau went over the presentation.



## CIP List

Park	Item	Quantity	Price (each)	Total
<b>Heritage</b>	Picnic Table	3	\$2,000	\$6,000
	Bench	3	\$2,000	\$6,000
	Trash Can	3	\$500	\$1,500
	Game Table / Facility	2	\$5,000	\$10,000
	Covered Shelter	1	\$25,000	\$25,000
	Public Art / Facility	1	\$10,000	\$10,000
	Landscaping upgrades	1	\$10,000	\$10,000
	ADA Playground upgrades	1	\$75,000	\$75,000
	Dual Facility Restroom	1	\$200,000	\$200,000
				<b>\$443,500</b>
<b>Veterans</b>	Picnic Table	6	\$2,000	\$12,000
	Bench	6	\$2,000	\$12,000
	Trash Can	5	\$500	\$2,500
	Covered Shelter	1	\$25,000	\$25,000
	Landscaping upgrades	1	\$25,000	\$25,000
	New ADA compliant playground	1	\$225,000	\$225,000
	Pickleball Court	1	\$75,000	\$75,000
	Disc Golf Course	1	\$10,000	\$10,000
	Bridge to Concomly	1	\$100,000	\$100,000
	Additional Paved Parking	1	\$250,000	\$250,000
				<b>\$736,500</b>
<b>Grubhorn</b>	Park Development (parking, restroom, etc.)	1	\$1,250,000	\$1,250,000
	Soccer Field (non turf)	1	\$150,000	\$150,000
	Ball Field (non turf)	1	\$300,000	\$300,000
	Covered Basketball Courts	1	\$300,000	\$300,000
	Pickleball Court	1	\$75,000	\$75,000
	Pump Track (paved)	1	\$50,000	\$50,000
	Walking Trail	1	\$40,000	\$40,000
	Disc Golf	1	\$10,000	\$10,000
	Picnic Shelter	2	\$25,000	\$50,000
	Picnic Table	8	\$2,000	\$16,000
	Bench	6	\$2,000	\$12,000
	Trash Can	10	\$500	\$5,000
				<b>\$2,158,000</b>

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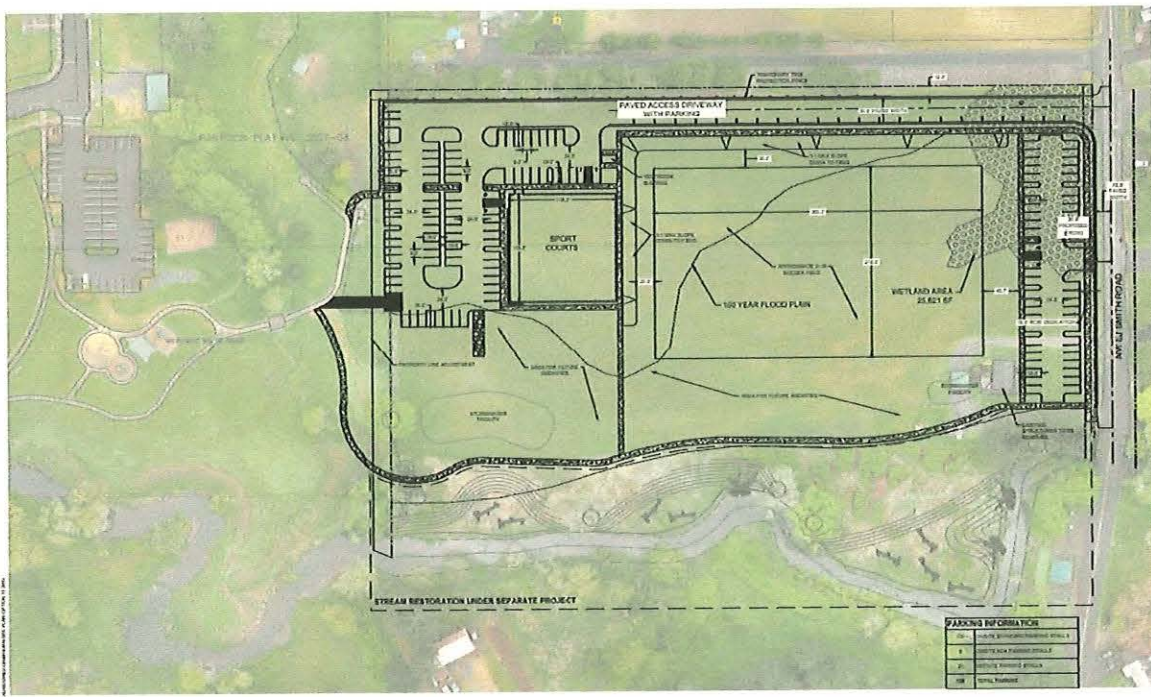
## CIP Continued

<b>Creekview</b>	Parking Lot	1	\$100,000	\$100,000
	Restroom	1	\$100,000	\$100,000
	Sidewalks & Paths	1	\$150,000	\$150,000
	Picnic Shelter	1	\$25,000	\$25,000
	Natural Play Area	1	\$50,000	\$50,000
	Creek frontage enhancements	1	\$50,000	\$50,000
	Landscaping upgrades	1	\$10,000	\$10,000
	Picnic Table	4	\$2,000	\$8,000
	Bench	4	\$2,000	\$8,000
	Trash Can	4	\$500	\$2,000
				<b>\$503,000</b>
<b>Crown Z Trail</b>	Bench Shelter	2	\$10,000	\$20,000
	Exercise Station	6	\$5,000	\$30,000
	Bench	6	\$2,000	\$12,000
	Trash Can	6	\$500	\$3,000
	Interpretive Signage	1	\$20,000	\$20,000
	Bench	6	\$2,000	\$12,000
				<b>\$97,000</b>
<b>Chapman Landing</b>	Park Development (parking, restrooms & grading)	1	\$1,500,000	\$1,500,000
	Parking Improvements @ Existing Lot	1	\$200,000	\$200,000
	Picnic Shelter	2	\$25,000	\$50,000
	Bike Repair Station	1	\$5,000	\$5,000
	Non-motorized boat launch	1	\$10,000	\$10,000
	Kayak lockers	1	\$10,000	\$10,000
	Fishing Platform	1	\$25,000	\$25,000
	Interpretive Signage	1	\$10,000	\$10,000
	Picnic Table	6	\$2,000	\$12,000
	Bench	6	\$2,000	\$12,000
	Trash Can	8	\$500	\$4,000
				<b>\$1,838,000</b>



## CIP Continued II

<b>Concomly</b>	Bridge to Veterans	1	\$100,000	\$100,000	<b>Commerce Park</b>	Park Development (Parking & Restrooms)	1	\$500,000	\$500,000
	Horseshoe / Conhole	2	\$5,000	\$10,000		Picnic Shelter	1	\$25,000	\$25,000
	Volleyball Court	1	\$10,000	\$10,000		Wildlife Viewing Shelter	1	\$15,000	\$15,000
	Disc Golf Course	1	\$5,000	\$5,000		Picnic Table	7	\$2,000	\$6,000
	Community Garden	1	\$7,500	\$7,500		Bench	4	\$2,000	\$12,000
	Interpretive Signage	1	\$5,000	\$5,000		Trash Cans	4	\$500	\$2,000
	Picnic Table	4	\$2,000	\$8,000		Interpretive Signage	1	\$10,000	\$10,000
	Bench	4	\$2,000	\$8,000		Nature Trails	1	\$50,000	\$50,000
	Trash Can	4	\$500	\$2,000					<b>\$621,000</b>
				<b>\$155,500</b>					
<b>Miller</b>	Basketball Court upgrades	1	\$50,000	\$50,000	<b>Vieta Property</b>	Park Development (Parking & Restrooms)	1	\$750,000	\$750,000
	ADA Playground Upgrades	1	\$100,000	\$100,000		Trail Development	1	\$100,000	\$100,000
	Dual Facility Restroom	1	\$200,000	\$200,000		Disc Golf	1	\$20,000	\$20,000
	Picnic Shelter	1	\$25,000	\$25,000		Signage	1	\$5,000	\$5,000
	Sidewalks	1	\$50,000	\$50,000		Disc Golf	1	\$10,000	\$10,000
	Additional Parking	1	\$50,000	\$50,000		Picnic Table	2	\$2,000	\$8,000
	Landscaping upgrades	1	\$15,000	\$15,000		Bench	5	\$2,000	\$10,000
	Picnic Table	5	\$2,000	\$10,000		Trash Cans	4	\$500	\$2,000
	Bench	6	\$2,000	\$12,000					<b>\$904,000</b>
	Trash Can	4	\$500	\$2,000					
				<b>\$514,000</b>	<b>CRUD Park</b>	Playstructure	1	\$100,000	\$100,000
						Sidewalks	1	\$25,000	\$25,000
						Picnic Table	2	\$2,000	\$4,000
						Bench	3	\$2,000	\$6,000
						Trash Can	4	\$500	\$4,000
									<b>\$139,000</b>









Acting City Manager Dave Sukau stated he would encourage Council to lock in the list and tell people these are the amenities we are looking for:

Recommendations		
Park	Upgrades	New Amenities
Heritage Park	Covered picnic tables, benches, landscaping (berm)	Game tables (chess, ping pong, etc.)
Veterans Park	Picnic shelter, bench, paved parking, trees/landscaping	Pickleball court, ADA play structure, bridge to Concomly
Grabhorn Property		Ball field, disc golf, walking trail, trees/landscaping, picnic tables
Concomly Park		Bridge to Veterans Park, community garden, volleyball court
Miller Park	Basketball court, playground, restroom, picnic shelter (add additional), parking	Sidewalks/footpath, benches
Creekview	Trees and plants	Enhanced creek edge, trail, benches, picnic area, restroom, parking
CZ Trail		Activity stations/exercise stations, wayside with cover
Chapman Landing	Parking area, seating and tables (additional)	Kayak launch, shelters, interpretive signage
Commerce Drive		Nature trail, signage, covered wildlife viewing area
Vista Property		Parking, trails, viewpoint, signage

Councilor Jacobs replied absolutely.

Ian Holzworth went over the disc golf plans.

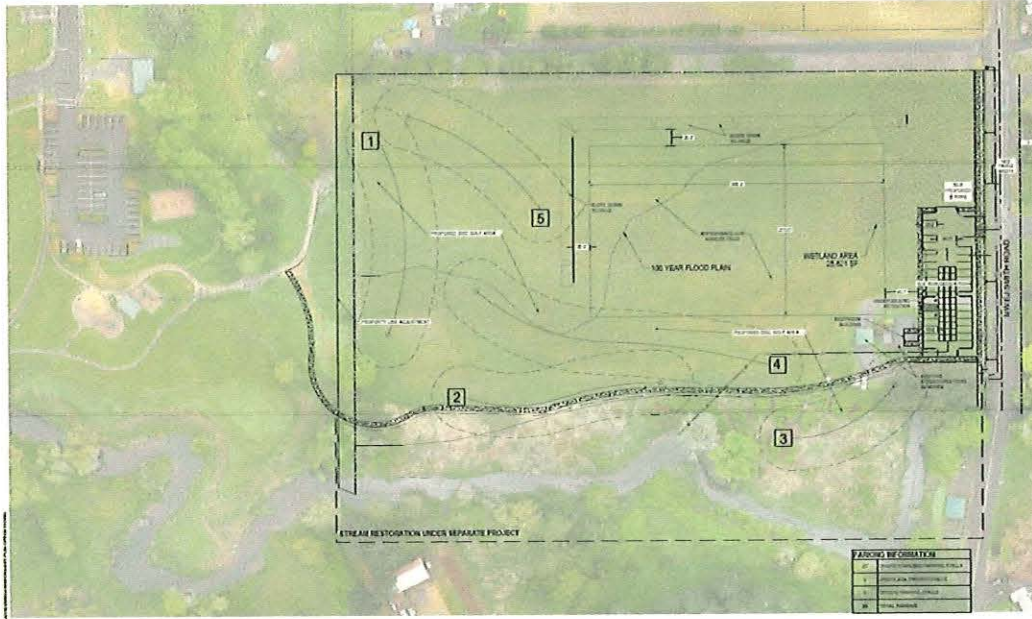
## Exhibit - Disc Golf



Disc golf course on Grabhorn site



## Exhibit - Disc Golf II



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Acting City Manager Dave Sukau explained they would like to include the disc golf plans with the grant application.

The general consensus of Council was to include the disc golf plans with the grant application.

## Next Steps

Which amenities would you like to be prioritized?



Which parks would you like to be prioritized?



There was a discussion regarding Vista Property.

Acting City Manager Dave Sukau stated what he is hearing tonight is to keep on the track of getting Grabhorn Design, and get the application in. Staff will look to continue doing the small amenities with the \$48,000 that is left if Council is okay with that. He stated staff will also continue to watch for grant opportunities as they come up, along with moving forward on a bridge design.

Mayor Backus ended the work session at 8:39pm.

### **Cancel September 3, 2024 City Council meeting**

Councilor Santiago moved, and Councilor Bailey seconded the motion to cancel the September 3, 2024 Council meeting. Motion passed (7-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; Councilor Jacobs, aye; and Councilor Bailey, aye.

### **Announcements – information only**

#### **Calendar**

Mayor Backus went over the calendar.

### **Updates: City Manager; Police Chief; Councilors; and Mayor**

Acting City Manager Dave Sukau thanked Council for trusting him to take on the role of Acting City Manager. He gave an update on the Public Works projects.

Interim Police Chief Chris Fluellen gave an update on the Police Department.

Councilor Bailey talked about Crown Zellerbach Trail, and he appreciates the trail line. He stated the parks are great.

Councilor Jacobs thanked Dave for sitting in the seat of Acting City Manager. She thanked Chief Fluellen and stated the Officers have kind and caring they have been. She thanked Susan for all her hard work that she does for Council. She thanked Ian for all his hard work on the disc golf course plans.

Councilor Lafrenz echoed Councilor Jacobs. He also thanked Charlotte for her hard work.

Councilor Holmes thanked Dave and said she appreciates the true leadership. She thanked JJ, along with Jeff for all their hard work with successful movies in the park.



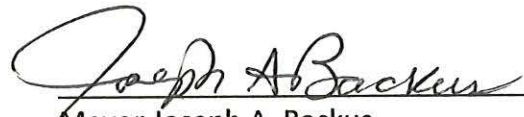
Councilor Santiago thanked staff; along with Ian and Paul and the whole Park and Rec Committee for the plans and partnership with Dave. She said to Interim Police Chief Fluellen great job to you and your team. She thanked Acting City Manager Dave Sukau for all he does. She stated great job Charlotte.

Council President Miller thanked everybody and said we have a great team, and he thinks it is starting to come together really well. He thanked Interim Chief Fluellen for taking on the role of interim chief. He wanted to point out that he does listen to the radio, and he is hearing more self-initiated activity by the Police Department and that is really one of the things that he wanted to see, the lights on the side of the road and the activity really do help let our community know that the police are out there. He thanked Acting City Manager Dave Sukau for all of his work and taking on some hard decisions and getting some things done. He stated to JJ and the Parks team your dedication, and work is very recognized. He thanked Charlotte for all she does.


Mayor Backus stated thank you all again. He also thanked Dave Sukau for stepping up to be the Acting City Manager, he really appreciates it. He talked about the City County dinner meeting that the City of Scappoose is hosting. He also talked about the upcoming elections.

#### **Adjournment**

Mayor Backus adjourned the meeting at 8:52pm.

  
\_\_\_\_\_  
Mayor Joseph A. Backus

Attest:

  
\_\_\_\_\_  
City Recorder Susan M. Reeves, MMC