



SCAPPOOSE *Oregon*

**MONDAY, OCTOBER 7, 2024
CITY COUNCIL MEETING AGENDA
REGULAR MEETING 7:00 PM**

COUNCIL CHAMBERS, 33568 EAST COLUMBIA AVENUE, SCAPPOOSE, OREGON 97056

Disclaimer: These minutes are intended to summarize the conversations that took place in this meeting rather than provide a full transcript. Anyone wishing to view the full conversation can find a recording of this meeting on YouTube at: www.youtube.com/watch?v=Hn3MI0A5Yz0.

Call to Order

Mayor Backus called the October 7, 2024 City Council meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call

Joseph A. Backus	Mayor	Benjamin Burgener	City Manager
Tyler Miller	Council President	Chris Fluellen	Interim Chief/Police Lieutenant
Jeannet Santiago	Councilor	Susan M. Reeves	City Recorder
Andrew Lafrenz	Councilor		
Marisa Jacobs	Councilor		

Remote: Councilor Kim Holmes (left at 7:49pm)

Approval of the Agenda

Councilor Santiago moved, and Councilor Lafrenz seconded the motion to approve the agenda as presented. Motion passed (6-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; and Councilor Jacobs, aye.

Public Comments ~ There were no public comments.

Consent Agenda ~ September 16, 2024 City Council meeting minutes

Councilor Jacobs moved, and Councilor Santiago seconded the motion to approve the Consent Agenda ~ September 16, 2024 City Council meeting minutes. Motion passed (6-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; and Councilor Jacobs, aye.

Proclamation ~ Recognizing October 14, 2024, As Indigenous Peoples' Day

Mayor Backus read the Recognizing October 14, 2024, As Indigenous Peoples' Day Proclamation.

New Business

Resolution No. 24-15: A Resolution Declaring a Vacant Position on the City Council for the City of Scappoose

Mayor Backus explained this resolution is necessary to declare a vacancy since Ty Bailey resigned. He read the updated section to reflect election instead of appointed.

Councilor Santiago moved, and Council President Miller seconded the motion that Council adopt Res No. 24-15: A Resolution Declaring a Vacant Position on the City Council for the City of Scappoose. Motion passed (6-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; and Councilor Jacobs, aye.

South Columbia County Chamber of Commerce

Jak Massey, Outreach Director, with the South Columbia County of Chamber of Commerce, gave a semi-annual update on the South Columbia County Chamber of Commerce.

South Columbia County Chamber of Commerce
Semi-Annual Update

Date of Presentation: October 7, 2024
Reporting For: Fiscal Year 2024 - July 1, 2024
Reporting on behalf of the Chamber:
Jak Massey, Outreach Director

ANNUAL MEMBERSHIP STATS
August 2022 - 114 Active Members
August 2023 - 125 Active Members
August 2024 - 145 Active Members

CHAMBER STAFF SUPPORT IS NOW A TEAM OF 2
In April the Chamber hired Ashlynn Bowers to serve the role of Director of Communications. In this capacity, Ashlynn organizes and facilitates our monthly networking and ribbon cutting events, as well as planning and promoting Chamber fundraising events with guidance from the Events Committee and Board of Directors. She manages our social media sites, website and newsletter publications.

With that, my role and focus moving forward was to increase memberships as the Outreach Director. Turning my attention to membership growth - pursuing leads, following up with expired memberships and sustaining our current memberships. Working with the Marketing Committee, evaluating our benefit plans and proposing changes that would attract new memberships and entice current member upgrades. Taking opportunities to create more awareness of the Chamber and the advantages offered.

As outgoing Executive Director, handing over tasks and providing some inter-office training was needed. And as to be expected, working through some transitional matters has required open communication and a clear understanding of each role. Retaining the previously budgeted payroll hours, we share these allotted hours and work separate shifts at the office.
The Board has requested that the Chamber be open Tuesday - Friday from 10am to 2pm.

2024 AWARDS BANQUET RECAP
On March 23rd we held our Annual Awards Banquet. A Chamber fundraising event that provides an opportunity to highlight our business community and offer the largest networking event in Columbia County. With some glitz & glamour, gold carpet & paparazzi, raffle prizes, group photo booth and a Wine & Whiskey Wall - we had just under 300 guests in attendance.

Having some fun with advertising our event, sharing that we are bringing a bit of Hollywood to South Columbia County, our "It's Your Time to Shine" theme offered many opportunities to do just that...

Starting with *My NW Event* providing a most of the decor and table settings and A Bushel & A Peck Flower Farm adding a touch of forest beauty. Then, kicking off the evening with a crew of inspiring young future entrepreneurs from *Vault Elite Cheer Team* and *The Klondike* providing cocktail hour appetizers. Welcoming our guests in true celebrity style entering the *Columbia County Fairgrounds* Pavilion with our promotional paparazzi represented by *Keep It Local, Columbia County Spotlight* and our own "on the carpet" Chamber reporter *Judy Thompson* greeting guests on the gold carpet via live social media feed. Throughout the evening, guests enjoying the free group photos provided by *Cherry on Top Photo Booth*, *Beyond the Forest & Crooked Creek Brewery* keeping the drinks flowing and *Mr. DJ 503* keeping the music going. Sharing the love by partnering with a different vendor for our 3-course meal, *The Village Inn*, *Sunshine Pizzeria* and *St. Melina's Tourism* serving up some delicious food for all. All **SUCCESS!** bringing in about \$9,000 net income, and positive feedback from those attending, valuable take aways for next year and more creative ideas in the works.

...AND GREAT TO HAVE THE MAYOR IN ATTENDANCE.

CONTINUING TO GROW OUR LEADERSHIP BASE

BOARD OF DIRECTORS

Stacy Peltz, Chair, Community Development
Ashlynn Bowers, Director of Communications
Katie Capron, Treasurer, Community Development
Tara Tabor, Vice Chair, Community Development
Evan Kopp, Vice Chair, Community Development
Judy Thompson, Vice Chair, Community Development
Holly Smith, Vice Chair, Community Development
Tara Tabor, Vice Chair, Community Development

COMMUNITY ENGAGEMENT

- St. Helens Kiwanis Parade
- Citizens Day at the Park
- Scappoose Outdoor Fest

MORE FUNDRAISING TO SUPPORT CHAMBER STAFFING

Costumes And COCKTAILS
OCTOBER 5th - 7-11 PM
TICKETS \$40 PER PERSON

St. Helens Elks Lodge
350 Bartlett Road

...AND THANKS TO THE MAYOR AND OTHER CITY STAFF FOR HELPING WITH SET UP AND TEAR DOWN

Mayor Backus and Council thanked Jak for the update.

Mayor Backus wished Jak Massey and Susan Reeves a Happy Belated Birthday!

Announcements – information only

Calendar

Mayor Backus went over the calendar.

Updates: City Manager; Police Chief; Councilors; and Mayor

City Manager Burgener explained on November 18 there will be an in person Public Meetings Law Training in St. Helens for Council from 1:00pm to 3:30pm. He gave an updated on Luma Vista. He asked about getting Councils feedback regarding committees and liaisons. He asked are they set up the right way; are they obtaining what the Council's desires are and if more than anything right now he is looking for direction of the value of the committees and if there were a direction Council would like him to go with those. He explained he did review the bylaws but there still seems to be some loose ends that aren't clear. He explained we could have a work session if we need to adjust anything on that. He asked does Council feel in general that they are getting the value that they are wanting out of the Park & Rec Committee and the Economic Development Committee or is there an overall feel that maybe we need to look further into those committees.

Mayor Backus explained if Council has thoughts maybe they could send them to City Manager Burgener, and he could compile the information. He said then we could set up a work session.

Mayor Backus, Council, and staff discussed the Economic Development Committee and the Parks & Rec Committee process.

Interim Chief/LT Fluellen gave an update on the Police Department.

Councilor Jacobs explained Run with Neil is Saturday.

Councilor Santiago thanked Mayor Backus for recognizing Indigenous Day. She explained her and Mayor Backus will be at the LOC conference, and she is looking forward to that.


Council President Miller explained it is nice to see that we don't lose our investment in the officer that will be going into code enforcement.

Mayor Backus talked about the City County meeting dinner and how there are not many attending at this point.

Mayor Backus and Council said they would work on helping get the word out for the City County meeting dinner. He talked about the John Gumm Civic Center grand opening in St. Helens.

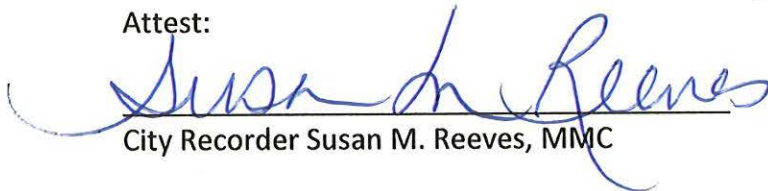
Adjournment

Mayor Backus adjourned the meeting at 8:06pm.



Mayor Joseph A. Backus

Attest:



City Recorder Susan M. Reeves, MMC