



# SCAPPOOSE *Oregon*

**MONDAY, DECEMBER 16, 2024  
CITY COUNCIL MEETING  
REGULAR MEETING 7:00 PM  
COUNCIL CHAMBERS  
33568 EAST COLUMBIA AVENUE  
SCAPPOOSE, OREGON 97056**

Disclaimer: These minutes are intended to summarize the conversations that took place in this meeting rather than provide a full transcript. Anyone wishing to view the full conversation can find a recording of this meeting on YouTube at [www.youtube.com/watch?v=\\_S0I9eTA65I](https://www.youtube.com/watch?v=_S0I9eTA65I).

## **Call to Order**

Mayor Backus called the December 16, 2024 City Council meeting to order at 7:04 pm.

## **Pledge of Allegiance**

## **Roll Call**

Joseph A. Backus	Mayor	Benjamin Burgener	City Manager
Tyler Miller	Councilor President	Chris Fluellen	Police Chief
Kim Holmes	Councilor	Susan M. Reeves	City Recorder
Andrew Lafrenz	Councilor	Dave Sukau	Public Works Director
Marisa Jacobs	Councilor	Darryl Sykes	Treatment Plant Supervisor
		Kevin Turner	Treatment Plant Supervisor

**Remote:** Councilor Jeannet Santiago.

## **Approval of the Agenda**

Mayor Backus added an agenda item ~ Reaffirm Oath of Office for Chief Fluellen.

Councilor Holmes moved, and Councilor Lafrenz seconded to the motion to approve the agenda as amended. Motion passed (6-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; and Councilor Jacobs, aye.

## **Public Comments**

Marcie Heckman, Scappoose, explained she is here tonight to talk about her water bill that is over \$5,000 and she is wondering why since her water is shut off.

Mayor Backus explained we will check into this and get back to Marcie Heckman.

### **Consent Agenda ~ November 18, 2024 City Council meeting minutes**

Councilor Holmes moved, and Councilor President Miller seconded the motion to approve the Consent Agenda ~ November 18, 2024 City Council meeting minutes. Motion passed (6-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; and Councilor Jacobs, aye.

### **New Business**

#### **Oath of Office ~ Police Chief Fluellen**

Mayor Backus reaffirmed the Oath of Office for Police Chief Fluellen.

Congratulations Chief Fluellen!



#### **Public Works Update**

Public Works Director Dave Sukau; Treatment Plant Supervisor Darryl Sykes; and Treatment Plant Supervisor Kevin Turner went over the presentation.

# PUBLIC WORKS PROJECT UPDATE

DECEMBER 2024

## AGENDA



Public Works Departments



Department Funding Sources



ARPA



Project Updates by Department



Questions

## PUBLIC WORKS DEPARTMENTS



PARKS



STREETS



STORMWATER



WATER



WASTEWATER

## PARKS FUNDING

- The Parks Department primarily receives its funding from approximately 9% of the City's General Fund.
- The City also seeks Grants for additional funding of projects such as the construction of new parks or park amenities.
- Scappoose Parks have also benefitted from donations by local organizations, businesses and community members.





## STREET FUNDING

- The Street Department is funded almost exclusively by fuel taxes.
- These taxes are collected through three different mechanisms
  - Federal \$0.18 per gallon
  - State \$0.40 per gallon
  - Local \$0.03 per gallon

\* Federal and State distribution to communities is based on population



## STORMWATER FUNDING

- The Stormwater Fund receives its revenues from service charges.
- Service charges for the current year are \$16.28 per ESU (equivalent service unit)
- An ESU is based on a single-family home or 2,750 SF of impervious surface



## WATER FUNDING

- The Water Department is considered an "Enterprise" fund. This means that it is a self-supporting government fund that sells goods and services to the public for a fee.
- Additional funding for recent capital projects have come from ARPA funds.



## WASTEWATER FUNDING

- Like the Water Department, Wastewater is also an "Enterprise" fund.
- The Wastewater Department is also currently funding capital projects from ARPA funds.



## WHAT ARE ARPA FUNDS



ARPA stands for the American Rescue Plan Act



The City of Scappoose was awarded \$1,680,077 from the Coronavirus State and Local Recovery Funds program that the City Council dispersed at their discretion following guidelines set by the program.

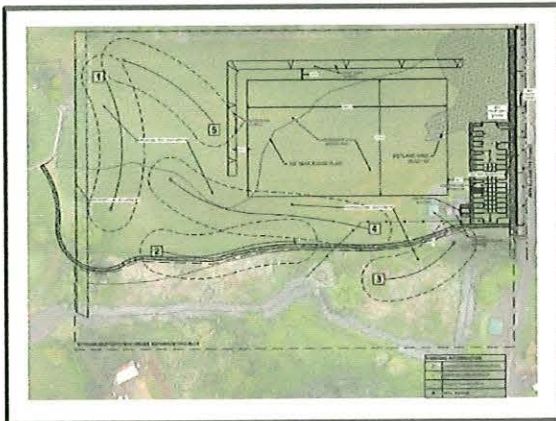


The City was also awarded \$13.6 million dollars to help fund eight infrastructure projects.



ARPA funding has allowed the City to construct large beneficial projects that may have otherwise stayed aspirational.

## PARK PROJECTS



- Completion of Parks Master Plan Update
- Acquisition of Grabhorn Parcel
- Conceptual Design of Grabhorn Phase I design complete
- Conceptual Design of a pedestrian bridge between Veterans Park and Chief ConComly Park has been completed
- City to apply for Grabhorn Phase I construction grant during Winter/Spring 2025
- City has recently applied for a grant to fund a Creekside path through the Grabhorn parcel from the Oregon Parks and Recreation Department
- SBWC completed the construction of the Reach F project



## STREET PROJECTS

- Summer of 2023 - the City updated the ADA ramps / pavement on SW Havlik Drive and overlaid several streets in the NW portion of the City
- Summer of 2024 – Public Works staff performed pavement maintenance by installing crack seal on several streets within the City and refreshed cross walks and stop bars
- Currently, the City is collecting local fuel tax in an effort to save the necessary funds to complete the design and construct new sidewalks near the Grant Watts School.
- Construction will begin as soon as adequate funds have been collected.



## WATER PROJECTS

- **Dutch Canyon Well #3**
  - Project complete
  - Project Cost \$930k
  - Funded with ARPA dollars
  - Came in under budget allowing surplus funds to be allocated to Biodryer
- **Miller Basalt Well**
  - Project under construction
  - Project Cost \$1.95 million
  - Funded with ARPA dollars but may require additional City funds
  - Scheduled for completion by September of 2026





## WATER PROJECTS (CONTINUED)

### ■ New 3 MG Reservoir

- Project under construction
- Project Cost \$10 million +/-
- Funded with ARPA funds, Urban Renewal, Special Public Works Fund loan and Water Department funds
  - \$4.95 million are ARPA funds
  - 20% of project are Urban Renewal funds
  - \$2.95 million loan
- Scheduled for completion by end of 2025



## WATER PROJECTS (CONTINUED)

### ■ Moore Road Waterline Construction

- Completed in 2023
- Project Cost \$500k

### ■ Miller Plant R&R

- These project funds were shifted to the other ARPA funds

### ■ Upcoming Distribution Replacement Projects

- Oak Street - \$250k from ARPA funds
- Myrtle Street - \$50k from ARPA
- NW 5<sup>th</sup> Street & E.J. Smith Rd. – City funds

### ■ Water Meter Replacement

- Project 60% complete
- Project Cost \$750k

## WASTEWATER PROJECTS

### ■ WWTP Phase I Improvements

- Project under construction
- Project Cost \$17.5 million +/-
- Funded with ARPA, Urban Renewal, SRF loan and City funds.
  - \$2.2 million are ARPA funds
  - 20% of project are Urban Renewal funds
- Scheduled for completion by September of 2026.



## WASTEWATER PROJECTS (CONTINUED)

### ■ Biodryer

- Project under construction
- Project Cost \$2.7 million +/-
- Funded with ARPA and City funds
  - \$2.47 million are ARPA funds
- Scheduled for completion by December 31, 2024



## WASTEWATER PROJECTS (CONTINUED)

- **Smith Road Pump Station**
  - Project under construction
  - Project Cost \$1.2 million +/-
  - Funded with ARPA and City funds
    - \$900k are ARPA funds
  - Scheduled for completion by Spring of 2025



## QUESTIONS



Mayor Backus and Council thanked Dave, Darryl, and Kevin.

### **Res No. 24-18: A Resolution of the City Council of the City of Scappoose Accepting the Results of the November 5, 2024 General Election**

City Manager Benjamin Burgener explained as presented the results of the votes are in the packet with the tabulated votes. He explained this is more for procedure.



Councilor Jacobs moved, and Councilor Holmes seconded the motion that Council adopt Res No. 24-18: A Resolution of the City Council of the City of Scappoose Accepting the Results of the November 5, 2024 General Election. Motion passed (6-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; and Councilor Jacobs, aye.

#### **Res 24-19: A Resolution Declaring Public Works Surplus Property**

Public Works Director Dave Sukau went over the staff report. Consideration of Resolution 24-19 for declaring surplus equipment of the Public Works Department. The Scappoose Public Works Department has identified surplus personal property that no longer reliably meets the Department's needs. Pursuant to Resolution 22-21, Section I., Disposal of Surplus Property, a declaration of surplus property made by the City Council is required before the City may auction, donate, or dispose of such property. Staff recommends that the property be disposed of via public auction. Attachments: Exhibit A – Resolution 24-19; and Exhibit B – List and pictures of surplus property. Fiscal Impact: Revenue from auctioned items. Staff recommends that Council adopt Resolution 24-19 – A Resolution Declaring Public Works Surplus Property.

Council President Miller moved, and Councilor Jacobs seconded the motion that Council adopt Resolution 24-19: A Resolution Declaring Public Works Surplus Property. Motion passed (6-0). Mayor Backus, aye; Council President Miller, aye; Councilor Santiago, aye; Councilor Holmes, aye; Councilor Lafrenz, aye; and Councilor Jacobs, aye.

#### **Announcements – information only**

##### **Calendar**

Mayor Backus went over the calendar.

##### **Updates: City Manager; Police Chief; Councilors; and Mayor**

City Manager Burgener went over the financial report in the department report section. He expressed his appreciation to the Department Heads and stated it is a treat to work with them every day. In addition to Dave's team for doing a phenomenal job with the presentation and all the work they have done. He gave an update on Luma Vista. He gave a brief update on some potential grants, the potential to expand one of our parks, and a potential to expand our CDC. He talked about going through some restructuring. He stated we are pretty excited to have Chief Fluellen formally sworn in. He explained there are some more exciting things on the staff side. He explained there has been meetings to talk about visioning for the downtown and branding. He reminded everyone about the holiday party. He stated in January there is City Day at the Capitol. He talked about how the current water leak resolution covers if there is a leak

between the meter and the house and how the City will do an adjustment on the bill. He talked about having a more in-depth work session on this in January.

Chief Fluellen thanked everyone for supporting him in his new role. He gave an update on the Police Department.

Councilor Jacobs thanked Chief Fluellen and stated she is very excited that he is in the role. She is looks forward to the continuous positive impact he is going to have on the department and the community. She thanked staff for all their hard work.

Councilor Lafrenz stated congrats Chief Fluellen. He thanked staff. He stated the holidays can be tough for some people, so he hopes and wishes everyone a happy and safe holiday.

Councilor Holmes wished everyone a lovely time off for the holiday. She explained she wanted to take time to reflect and thank her fellow Councilors. She explained where they were last year was a very different place for the City. She explained there was a lot of change happening and a lot of uncertainty ahead of them and she appreciates all of the work and thoughtful discussions that they had to get to this stage. She stated having great leadership in the police department and having City Manager Burgener here was a lot of work and a heavy lift, but the City is in a much better spot. She thanked all of the Council and stated she looks forward to the year ahead.


Councilor Santiago stated she is sorry that she can't be at the meeting tonight in person. She stated congratulations, Chief Fluellen, she is so happy that it is official. They are glad to have him and his leadership. She explained she plans to attend January 28, representing the Women's Caucus. She explained if you haven't had the opportunity to see Whoville, please do, as they did another incredible job. She gave an update on the EDC meeting a how they discussed their goals and visions. She talked about a grant with Travel Oregon that has a January deadline, and this grant can actually support some of what the Economic Development Committee is doing right now.

Council President Miller explained he would like to echo the comments from Councilor Holmes about reflection from where we were and where we are now. He stated yes, it was a heavy lift and a lot of work, but he thinks it will be very rewarding. He explained he has been out of town, so he doesn't have an update on the County Commissioner meetings. He stated Congratulations to Chief Fluellen, he is very excited about the direction of the Police Department and seeing where that goes. He feels like we are on a really good path to getting it where it needs to be and hopefully becoming the police department in Columbia County that everybody wants to work for and that our community will be very trusting and proud of. He stated please visit Whoville, a lot of work goes into that.

Mayor Backus stated congratulations Chief Fluellen. He really likes the direction Chief Fluellen is going and appreciates all the hard work that he has put in. He explained a couple of them on Council are just finishing up their two years and it's been a great two years, and he is looking forward to another two years. He talked about Whoville. He talked about the City County dinner meeting in January. He talked about City Day at the Capitol. He stated he appreciates the staff for another great year.

### **Adjournment**

Mayor Backus adjourned the meeting at 8:45pm.

  
\_\_\_\_\_  
Mayor Joseph A. Backus

Attest:

  
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City Recorder Susan M. Reeves, MMC