

**MONDAY, MAY 15, 2017
CITY COUNCIL MEETING
Scappoose Council Chambers
33568 East Columbia Avenue**

Call to Order

Mayor Burge called the City Council meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

City Council Members Present:

Scott Burge	Mayor
Mark Reed	Council President
Rich Riffle	Councilor
Patrick Kessi	Councilor
Megan Greisen	Councilor
Natalie Sanders	Councilor

Staff Present:

Michael Sykes	City Manager
Norm Miller	Police Chief
Susan M. Reeves	City Recorder
Chris Negelspace	City Engineer
Ben Tolles AmeriCorps	RARE Participant

Legal Counsel Shelby Rihala

Press: Courtney Vaughn, Spotlight

Excused: Councilor Joel Haugen

Also in attendance (in the audience): Treatment Plant Supervisor Darryl Sykes.

Approval of the Agenda

Mayor Burge added two items to the agenda ~ a presentation by Police Chief Miller, and Resolution No. 17-18 which is an opportunity for a grant for the Stormwater Master Plan.

Councilor Riffle moved, and Council President Reed seconded the motion to approve the Agenda as amended. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Public Comments

Paavo, Scappoose, explained since it is National Police Week he would like to thank Chief Miller and the Scappoose Police Department for all the amazing things they do. He handed Chief Miller a goodie basket.

Chief Miller thanked Paavo.

Consent Agenda ~ May 1, 2017 City Council Work Session minutes and May 1, 2017 City Council meeting minutes

Councilor Riffle moved, and Council President Reed seconded the motion to approve the Consent Agenda ~ May 1, 2017 City Council Work Session minutes and May 1, 2017 City Council meeting minutes. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Proclamations

VFW Buddy Poppies

Mayor Burge read the VFW Buddy Poppies Proclamation.

Local VFW Post 4362 Members Tom Ford, Frank Weber, David Sleightam, Roger Antonich, and Bill Crist handed out Buddy Poppies to all in attendance.

National Public Works Week

Mayor Burge read the National Public Works Week Proclamation.

Mayor Burge thanked Treatment Plant Supervisor Darryl Sykes.

Darry Sykes replied thank you, it is an honor.

New Business

Res 17-16: A Resolution Changing the Economic Index Used to Annually Adjust Water, Wastewater, and Stormwater Monthly User Charges

Mayor Burge read the title of the Resolution.

City Engineer Negelspach went over the staff report. He explained the City currently indexes water, wastewater, and stormwater rates each March 21st by an amount equal to either the year to year percentage change in the Portland-Salem Consumer Price Index, Urban consumers (CPI-U) as of December of the preceding calendar year or 2%, whichever is lower. The CPI-U index uses the price of consumer goods and services from eight various categories. After completing the street SDC analysis, the City's consultant for the update recommended that the CPI-U is not an appropriate index for predicting future changes in the costs of municipal utilities (water, wastewater, and stormwater) since repair and maintenance of these utilities depends on construction costs and not consumer goods. The consultant recommended using the Engineering News Record's (ENR) 20-city average Construction Cost Index (CCI) to annually adjust all City utility rates (see attached ENR CCI for April) as published in the ENR in December of each year (see attached ENR CCI for April). The CCI is defined by ENR as 200 hours of common labor at the 20-city average of common labor rates, plus cost of various building materials including

structural steel, cement and lumber. Staff recommends that Council adopt Resolution 17-16, as presented, to adjust the monthly rates for water, wastewater, and stormwater on July 16th of each year, to account for changes in the costs of acquiring, maintaining and constructing such facilities.

Mayor Burge opened the public hearing at 7:11 p.m. and asked if anyone would like to speak on this matter.

Dan McGivern, Scappoose, explained he wants to talk about stormwater and how it effects those in Springlake Manufactured Home Park.

Dan McGivern went over his handout.

To Members of the Scappoose City- Council: May- 15, 2017

From: Dan McGivern, Scappoose. I live in Springlake Community Incorporated-a 55 and older, manufactured home community. I am the Immediate Past President of our Resident Owned & Directed 9 member volunteer Board of Directors. I currently serve on the numerous budget, finance and other Springlake committees. We have 146 homes on 35 acres (one home is for our 2 on-site managers). Currently there are 143 occupied homes; 53 homes (37%) with single/widowed women (average age of 78 years) and 12 homes (8%) with single/widowed men. There are currently 225 residents (with an average age of 75 years). Please remember by definition, that manufactured homes are considered low income housing. I am here to talk about the Scappoose Storm Water Run-off issues that affect our Springlake Community. Here is a brief history of the resident-owned property: 1. Early development of Springlake was started by the Scharf family in the late 1980's, with residents purchasing their own homes and renting property on the Scharf development. 2. In 2003, Springlake was purchased by its residents from the Scharf family and incorporated as a not for profit corporation. 3. In Springlake, there are 1.5 miles of streets and street lights; underground electricity; water mains; sewer pipes; and stormwater run-off drains that run into the 2 Springlake lakes on the property. These are all maintained by monthly resident maintenance fees. 4. Currently the *local* yearly expenses related to taxes, water, sewer and storm water run-off are paid for by the monthly Springlake maintenance fees: property tax of \$65, 113 (this amount does not include personal property taxes on each residents home); water \$60,000; sewer \$83,000; storm water run-off \$5,300. Here is a brief history of the storm water issues concerning Springlake Community Inc. 1. The 2 (North and South) Springlake ponds, or lakes as the residents call them, were developed by the Scharf family in the 50's and 60's for cattle. 2. When the family developed Springlake, they enlarged and added fountains to the ponds to create lakes (thus the name of the community-Springlake) and to enhance the marketability and livability of the property. 3. The integration of the ponds into the developing community, involved some wet land exchanges of property. 4. The current 2 lakes have become not only storm water run-off for Springlake streets, but also from the city streets and businesses surrounding the area. 5. The lakes run into Jackson Creek, which flows into the Multnomah Channel, the Columbia and then into the Pacific. 6. With concern of how our lakes have been eroding and needing restoration with native plants to slow the erosion and invite wildlife, we began in June 2015 working with Columbia County Soil and Water Conservation

District; Scappoose Bay Watershed District; and Sauvie Island Fish and Wildlife. One of the species inhabiting the lakes is the threatened native Western Painted Turtle (there are only 2 native turtle species in Oregon). 7. In 2016, Springlake Community spent over \$9,000 to restore the South Lake plus co-sponsoring a \$10,000 grant from the Watershed District and NOAA to grow the 1,000 plants that were planted in November. 8. The North Lake is where the city run-off enters first. The storm water has increased in volume in the past few years and is unable to flow out through a culvert. The water covers the walking path around the west side of the North Lake and comes up to the resident home lot boundaries creating sink holes and bank erosion. 9. I have sent pictures and videos of the water rushing into the North Lake from Frederick Street run-off and the damage caused, to the City Manager Mike Sykes, City Engineer Chris Negelspace, and the Public Works Department Manager; Robyn Bassett (before retirement). 10. Public works DID respond to a request we had regarding a rumored overflow drain for the North Lake. The department did uncover two drain openings connecting an approx. 250 ft. pipe that leads to the north east corner of a Springlake Community wetland. These drains have never had any use, since the drain opening closest to the North Lake is at least 100 feet from the North Lake and maybe 5-10 feet in elevation above it. Our concerns are: 1. That the continuing property development and use of our lakes as the storm water run-off plan for the southeast corner of the city, will continue to undermine, erode and weaken our lakes, before any city storm water run-off infrastructure is built. 2. That we need the city's help and expertise to lessen the property damage to the area around the lakes. Thank you.

**** End of handout****

Council thanked Dan McGivern.

Mayor Burge stated he assumes this will be part of the stormwater master planning.

City Manager Sykes replied absolutely. He stated that is one of the reasons why we are doing this Stormwater Master Plan is because it is outdated. Also we really need to get a handle around the entire community on how to best accommodate runoff, because it is an issue that we need to pay attention to. He stated he knows we have been at Springlake a number of times and we will continue to do our best to be good neighbors.

Mayor Burge closed the public hearing at 7:17 p.m.

Councilor Riffle moved, and Councilor Greisen seconded the motion to approve Res 17-16: A Resolution Changing the Economic Index Used to Annual Adjust Water, Wastewater, and Stormwater Monthly User Charges. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Res 17-17: A Resolution Establishing a Methodology to Annually Adjust System Development Charges for Inflation

Mayor Burge read the title of the Resolution.

City Engineer Chris Negelspach read over the staff report. He explained the City currently indexes waste water, water and stormwater System Development Charges (SDC's) each year by an amount equal to the year to year percentage change in the Portland-Salem Consumer Price Index, Urban consumers (CPI-U) as of December of the preceding calendar year while the street SDC's are currently adjusted based on the Seattle ENR CCI. After consulting with City staff, the City's consultant for the street SDC update recommended that the Seattle ENR CCI is not an appropriate index for the street SDC's since it could vary considerably based on local market conditions and specific projects in the Seattle area. Additionally, the consultant stated that the CPI-U was not appropriate for the annual adjustment for the water, wastewater and stormwater, SDC's, as previously mentioned, since the construction of these utilities depends on construction costs and not consumer goods. Therefore the consultant recommended using the Engineering News Record's (ENR) 20-city average Construction Cost Index (CCI) to annually adjust all City SDC's as published in the ENR in December of each year. The CCI is defined by ENR as 200 hours of common labor at the 20-city average of common labor rates, plus cost of various building materials including structural steel, cement and lumber. Staff recommends that Council adopt Resolution 17-17, as presented, to adjust the SDC rates for water, wastewater, stormwater and streets on July 16 of each year, to account for changes in the costs of constructing such facilities for additional capacity.

Mayor Burge opened the public hearing at 7:21 p.m., and closed since no one wanted to speak on this matter.

Councilor Riffle asked do we know what kind of effect this will have on the rates?

City Engineer Negelspach explained he put together a table that has each of the rates by year as a side by side comparison. He explained they roughly mirror each other, but it is hard to predict.

Councilor Riffle moved and Councilor Sanders seconded the motion to approve Res 17-17: A Resolution Establishing a Methodology to Annually Adjust System Development Charges for Inflation. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Police Chief Norm Miller's Presentation

Chief Miller explained one of Council's Goals, and one of his goals this year, is to recognize members of the City that go above and beyond when they are called to do something. He explained tonight he is recognizing three Police Officers for three different incidents that occurred. He explained they will be receiving plaques but the plaques are not available this evening to hand out.

Chief Miller explained first he wanted to start with Officer Travis Killens. He explained on April 12, 2017 Travis, along with St. Helens Police and Oregon State Police, was involved in an event that actually started in Scappoose with a female that had a 9mm weapon who was suicidal. He read a letter from St. Helens Police Chief Moss recognizing Travis Killens, and all the Officers

that went above and beyond that day. He stated it took tremendous courage for the outcome to turn out good, and not to go above and beyond the use of force. He thanked Travis.

Chief Miller explained next he would like to recognize Police Officer Shaun Barrett. He explained on April 13, 2017 there was an RV that started on Sauvie Island and started crashing into vehicles, then went up Cornelius Pass, and created a mess there. He explained Officers from all over assisted with the call because they needed more help with containing it. He explained Shaun was asked to respond and help with the scene, and deal with the suspects in the RV, and Shaun did it without hesitation. He stated the outcome again went well and Shaun went above and beyond. He explained Sheriff Mike Reese sent a letter of commendation over for Shaun, and other Officers who helped out that day. He thanked Shaun.

Chief Miller explained on April 25, 2017 there was a medical incident at Grant Watts. He explained an 8 year old child was there and saw her mother have a seizure and School Resource Officer Troy Gainer went above and beyond to try and locate the father. Troy got ahold of the father, told him to stay where he was at, and he would get the information of where his wife was being transported to. Troy got the information to the husband and the husband was able to beat the ambulance to the hospital. He explained one of the things wrote in the thank you letter was how impressed the father was of Troy interviewing his 8 year old daughter, who had just seen her mother have a seizure, and get usable information from her. The father asked his daughter about it, and she said that after talking to the Policeman she felt much better. Chief Miller stated that is an "SRO" (School Resource Officer). He thanked Troy.

Chief Miller stated it is an honor to work with these gentlemen, and to be their Chief, but to work alongside of them every day the last four years as Acting Chief and Police Chief. He explained he receives a lot of these letters which is awesome.

Mayor Burge thanked Shaun, Troy and Travis.

Res 17-18: A Resolution of The Council of the City of Scappoose Authorizing the City Manager to Make Application for a 319 Nonpoint Source Implementation Grant from the Department of Environmental Quality for Funds to Apply to the Storm-Water Master Plan Project and Delegating Authority to the Mayor to Sign the Application.

Mayor Burge read the title of the Resolution.

City Manager Sykes explained as you know our Storm Water Master Plan was last updated in 1998. He explained we are in the process of putting together a scope of work. He explained the cost is roughly \$150,000 to do the study and the good news is that staff has found two different sources for funds, part from IFA and part from this grant and that will help us offset those costs.

Council President Reed moved, and Councilor Riffle seconded the motion to approve Res 17-18: A Resolution of The Council of the City of Scappoose Authorizing the City Manager to Make Application for a 319 Nonpoint Source Implementation Grant from the Department of Environmental Quality for Funds to Apply to the Storm-Water Master Plan Project and Delegating Authority to the Mayor to Sign the Application. Motion passed (6-0). Mayor Burge,

aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Work Session

Parks Master Plan Update

City Manager Sykes explained as Council knows we have been working on trying to update our Park Master Plan for the last two years. He explained AmeriCorps RARE Participant Nick Sund started the process and AmeriCorps RARE Participant Ben Tolles will finish it off. He explained we vetted a lot of this with the public at the Annual Town Meeting and he thinks we have a pretty good product here and we look for Councils feedback to determine if there are changes staff needs to make before we send it on to the Planning Commission for adoption and then back to the Council for adoption. He stated one of the things that is really interesting to note is that we have a lot of students here from the High School that did Mock Council and one of the things they talked a lot about is parks and that we need more parks in Scappoose. He explained he is glad to see the students here this evening.

AmeriCorps RARE Participant Ben Tolles went over a power point, and then the handout, which was included in the Council meeting packet. He explained tonight is just a work session, and Council will see this again officially on June 19. He explained Nick started this process two years ago. He explained there are five main park conclusions that they have come up with which are: Scappoose needs more park space, Scappoose needs more park types, Scappoose needs more recreational facilities, Scappoose needs more funding, and Scappoose needs more parks staff.

5 Parks Plan Conclusions

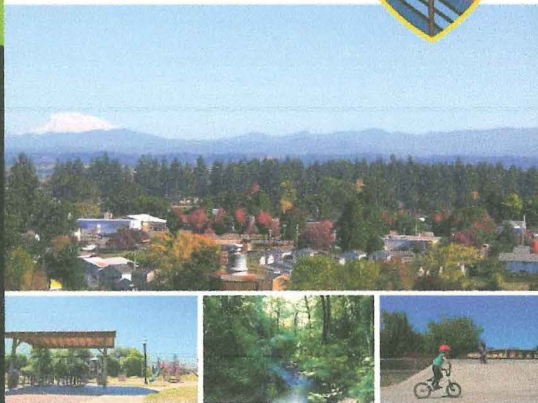
- Scappoose needs more park space
- Scappoose needs more park types
- Scappoose needs more recreational facilities
- Scappoose needs more funding for parks
- Scappoose needs more park staff



Plan Overview

- City Information
- Existing Conditions
- Needs Assessment
- Goals and Strategies
- Implementation
- Capital Improvements

SCAPPOOSE PARKS, TRAILS & OPEN SPACE PLAN



DRAFT 2016-17

Ben Tolles went over the City park expenses.

City Information

	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Adopted	FY 16-17 Adopted
% of General Fund to Parks	10%	12%	10%	13%	14%

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17 Adopted
Personnel Services	\$227,219	\$227,219	\$186,866	\$207,399	\$229,797
Materials and Services	\$72,976	\$72,976	\$46,950	\$44,546	\$74,865
Capital Outlay	\$25,818	\$25,818	\$25,750	\$137,399	\$301,320
Debt Service	\$477	\$477	-	-	-
Transfers	\$9,725	\$9,725	\$8,953	\$8,953	\$15,471
Parks Total Expenditures	\$336,215	\$336,215	\$268,519	\$398,297	\$621,453

Ben Tolles explained one of the ways we fund new improvements is through System Development Charge (SDC) funds.

SDC Fund

Type of dwelling unit	SDC per dwelling unit		
	FY 14-15	FY 15-16	FY 16-17
Single-family	\$1881.82	\$1925.1	\$1932.8
Multi-family	\$1383.69	\$1415.51	\$1421.17
Manufactured	\$1474.25	\$1508.16	\$1514.19

Ben Tolles explained this slide shows where the money has come from.

Parks SDC Fund 35

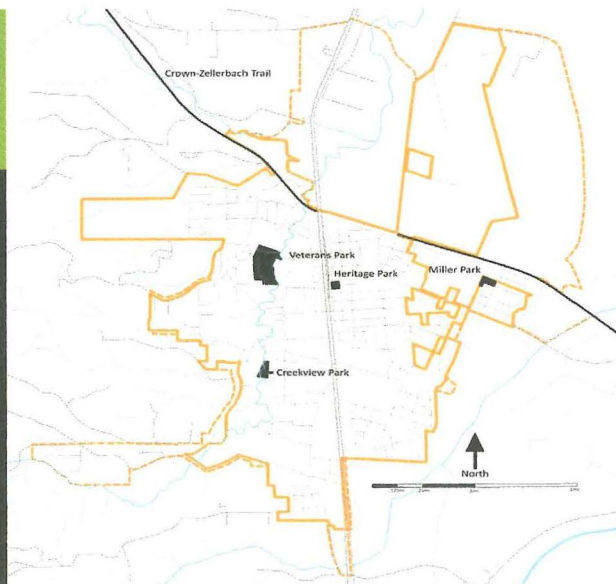
Resources	Actual FY 13-14	Actual FY 14-15	Budget FY 15-16	Estimated FY 15-16	Proposed Budget FY 16-17	Approved Budget FY 16-17	Adopted Budget FY 16-17
Working capital carryover	\$ 8,931	\$ 46,833	\$ 93,164	\$ 92,224	\$ 103,854	\$ 103,854	\$ 103,854
Current year resources							
Interest	\$ 193	\$ 448	\$ 400	\$ 570	\$ 570	\$ 570	\$ 570
Intergovernmental							
System development charges	73,626	93,095	112,920	61,155	241,625	241,625	241,625
Transfers							
Total current year resources	\$ 73,819	\$ 93,543	\$ 113,320	\$ 61,725	\$ 242,195	\$ 242,195	\$ 242,195
Total resources	\$ 82,750	\$ 140,376	\$ 206,484	\$ 153,949	\$ 346,049	\$ 346,049	\$ 346,049
Expenditures							
Materials & services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital outlay							
Debt service							
2010 Principal 200113576242 4/1 & 10/1	22,929	38,297	38,297	38,297	38,297	38,297	38,297
2010 Interest 200113576242 4/1 & 10/1	11,896	7,064	6,152	6,152	5,241	5,241	5,241
Transfers	1,092	2,788	5,646	5,646	12,081	12,081	12,081
Contingency			156,389		290,430	290,430	290,430
Total expenditures	\$ 35,917	\$ 48,149	\$ 206,484	\$ 50,095	\$ 346,049	\$ 346,049	\$ 346,049
Ending working capital	\$ 46,833	\$ 92,224	\$ -	\$ 103,854	\$ -	\$ -	\$ -

Pool Fund 15

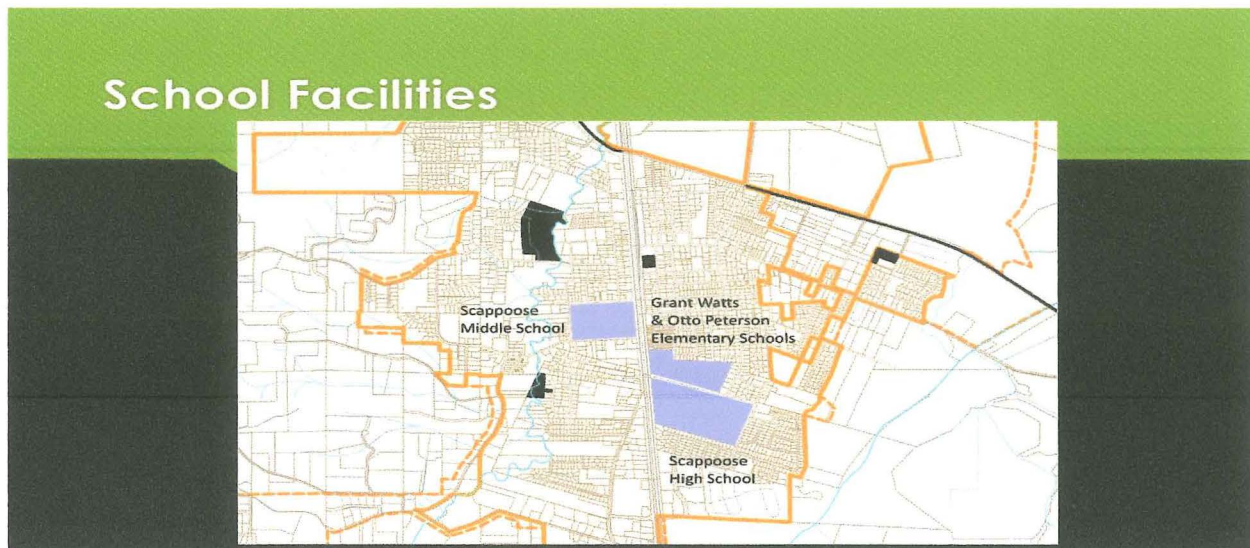
Resources	Actual FY 13-14	Actual FY 14-15	Budget FY 15-16	Estimated FY 15-16	Proposed Budget FY 16-17	Approved Budget FY 16-17	Adopted Budget FY 16-17
Working capital carryover	\$ 191,299	\$ 151,201	\$ 84,014	\$ 83,970	\$ 422,597	\$ 422,597	\$ 422,597
Current year resources							
Interest	\$ 915	\$ 656	\$ 500	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150
Intergovernmental							
Transfers			404,000	404,000			
Total current year resources	\$ 915	\$ 656	\$ 404,500	\$ 405,150	\$ 1,150	\$ 1,150	\$ 1,150
Total resources	\$ 192,214	\$ 151,857	\$ 488,514	\$ 489,120	\$ 423,747	\$ 423,747	\$ 423,747
Expenditures							
Materials & services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital outlay							
Debt service							
2010 Principal-USNB 00000000034 2/26 & 8/26	27,414	57,315	57,315	57,315	57,315	57,315	57,315
2010 Interest-USNB 00000000034 2/26 & 8/26	13,599	10,572	9,208	9,208	7,844	7,844	7,844
Transfers							
Contingency			421,991		358,588	358,588	358,588
Total expenditures	\$ 41,013	\$ 67,887	\$ 488,514	\$ 66,523	\$ 423,747	\$ 423,747	\$ 423,747
Ending available working capital	\$ 151,201	\$ 83,970	\$ -	\$ 422,597	\$ -	\$ -	\$ -

Ben Tolles explained on the next slide it shows the four parks we have in Scappoose ~ Heritage Park, Miller Park, Veterans Park, and Creekside Park. He explained Miller Park had some issues in the fall and the play structure was removed due to safety issues. In the next fiscal year budget new play structures will be added to Miller Park.

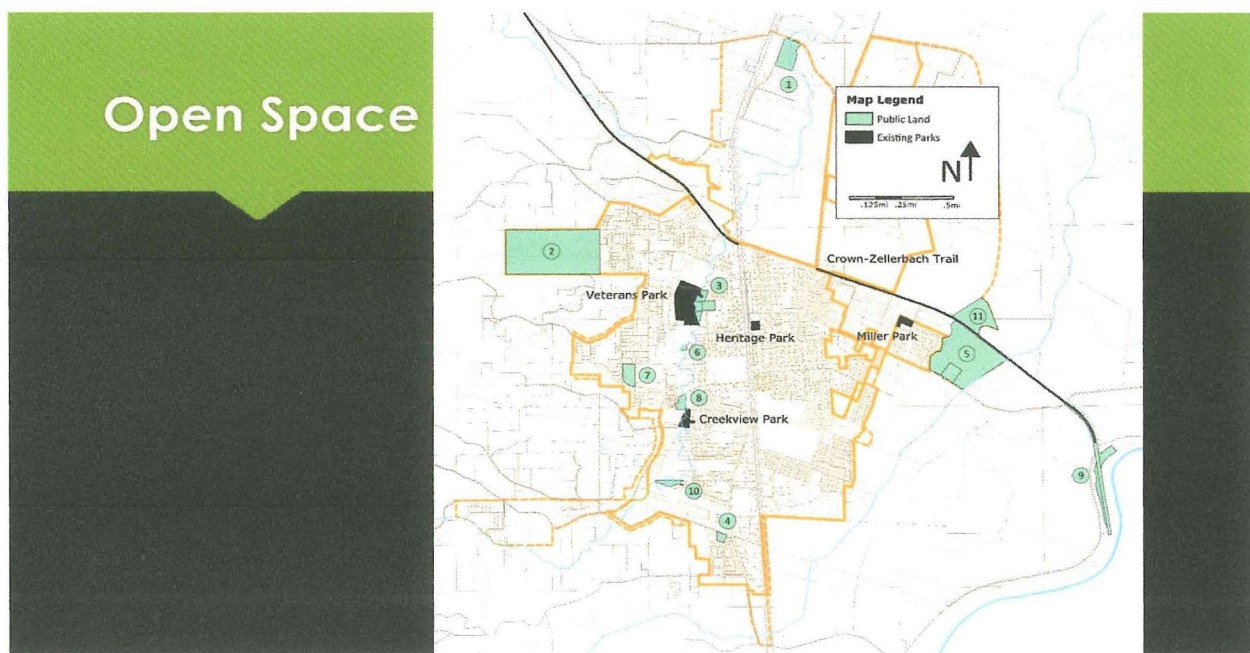
Existing Conditions



Ben Tolles explained there are also school facilities but we cannot consider them part of our park facilities.

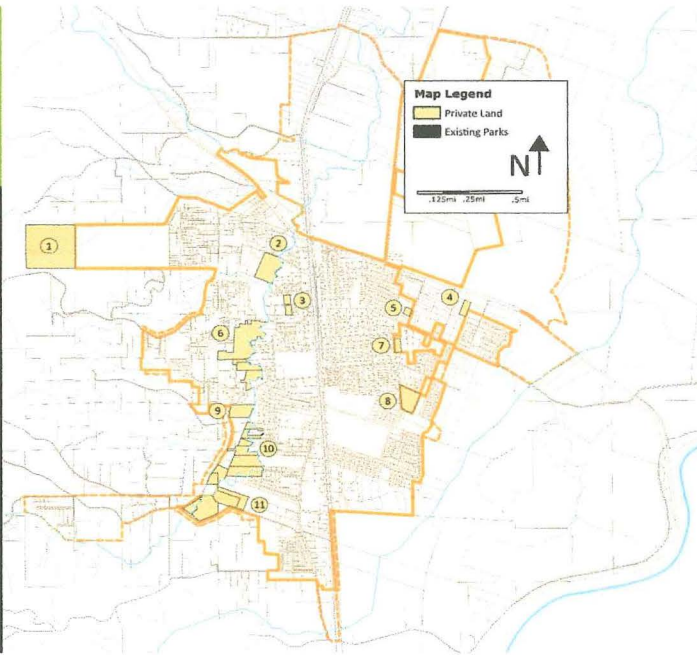


Ben Tolles explained there is some open space in Scappoose that has the potential of being developed.



Ben Tolles explained the next slide shows open space that is privately owned. He stated you will notice a lot of it is along the floodplain of South Scappoose Creek.

Open Space



Mayor Burge explained he would like to add a couple of properties around the Vista property as potential future acquisitions in the open space/private lands.

Ben Tolles explained one of the ways you establish what you need is by doing a needs assessment. The following slides shows the different park types that National Park & Recreation Association, as well as the Oregon State Parks has established standards for.

Needs Assessment

Park Type	Service area	Vehicle Parking	Amenities
Pocket parks	Neighborhood block	None	Minimal
Urban plaza parks	Neighborhood block	None	Full
Neighborhood parks	Many neighborhoods	On street	Minimal – Some
Community parks	Town	Off street	Some – Full
Regional parks	Many towns	Off street	Full
Nature parks	Many towns	Off street	Minimal – Some

Needs Assessment

Park Type	NRPA Standard LOS Guidelines (Acres / 1,000 population)	Oregon Recommended LOS Guidelines (Acres / 1,000 population)
Pocket parks	0.25 – 0.5	0.25 to 0.5
Urban plaza parks	None	0.1 – 0.2
Neighborhood parks	1.0 – 2.0	1.0 – 2.0
Community parks	5.0 – 8.0	2.0 – 6.0
Regional parks	5.0 – 10.0	5.0 – 6.0
Nature parks	None	2.0 – 6.0
Trails, Pathways and Bikeways	None	0.5 – 1.5 mi/1,000 population
Totals	6.25 – 10.5	6.25 – 12.5

Ben Tolles explained we are trying to meet the regional park standard, at the minimum 5 acres per thousand residents, and Scappoose should have 35 acres, but we don't.

Mayor Burge asked what declares something a regional park.

Ben Tolles replied there are standards on how they serve the community. A Regional Park serves many towns, so more than just Scappoose. He explained there are more in depth descriptions on the back of the work session packet.

City Manager Sykes stated it is probably more of a destination, kind of like Chapman Landing.

Needs Assessment

Park Type	Scappoose Current LOS (Acres / 1,000 population)
Pocket parks	None
Urban plaza parks	.26
Neighborhood parks	0.69
Community parks	2.07
Regional parks	None
Nature parks	None
Trails, Pathways and Bikeways	0.16 mi/1,000 population
Totals	3.02*

Needs Assessment

Park Type	Existing Park Acreage	2017 Required Acreage	2035 Required Acreage	2067 Required Acreage
Pocket parks	0	1.7 – 3.4	2.6 – 5.2	3.9 – 7.8
Urban plaza parks	1.76	0.7-1.4	1.0 – 2.1	1.6 – 3.1
Neighborhood parks	4.68	6.8 – 13.6	10.5 – 20.9	15.5 – 31.0
Community parks	14.05	13.6 – 40.7	20.9 – 62.8	31.0 – 93.1
Regional parks	0	33.9 – 40.7	52.3 – 62.8	77.6 – 93.1
Nature parks	0	13.6 – 40.7	20.9 – 62.8	31.0 – 93.1
Trails, Pathways and Bikeways*	1.1	3.4 – 10.2	5.2 – 15.7	7.8 – 23.3
Totals	20.48	42.4 – 84.8	65.4 – 130.8	91.0 – 194.0

Mayor Burge explained as we go forward and when we do planned development and other types of developments and there is a park space that is put into those developments in the future he wants them to be considered public space and the City take them over, versus neighborhood space, paid for and controlled by the local neighborhood and HOA. He thinks the new 80 homes basketball space isn't a public accessible space and he thinks the actual intent of the Council at the time when they passed that was that it was City park space.

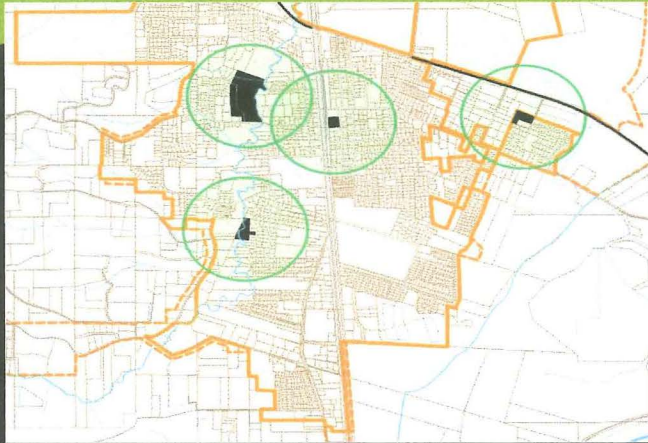
Councilor Greisen asked if the City has the staff to maintain all the little parks.

City Engineer Chris Negelspach replied the HOA's actually have in their reserve fund to collect funds to maintain the park.

Mayor Burge explained the only reason why he likes ownership is because you could protect the access of the park.

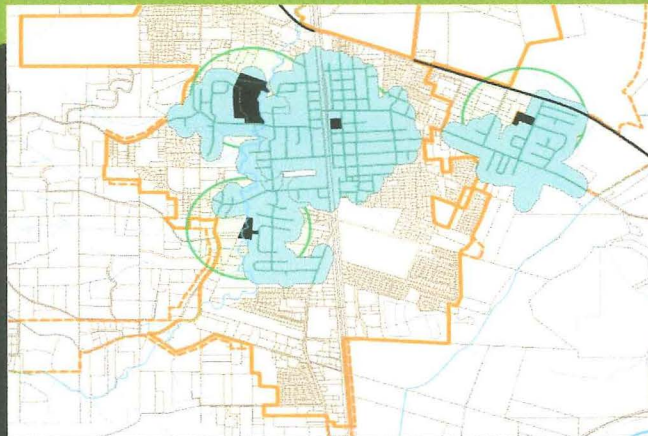
Ben Tolles explained they also look at where parks are located and how you can get to the parks easily.

Needs Assessment



Ben Tolles explained in the next slide the blue area is a 5 to 10 minute walking area, and this shows that Scappoose is deficient.

Needs Assessment

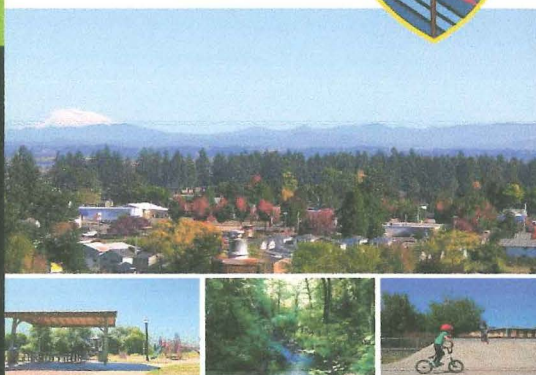


Ben Tolles explained the plan itself has six real sections: City information, existing conditions, needs assessments, and those three are what exist in Scappoose.

Plan Overview

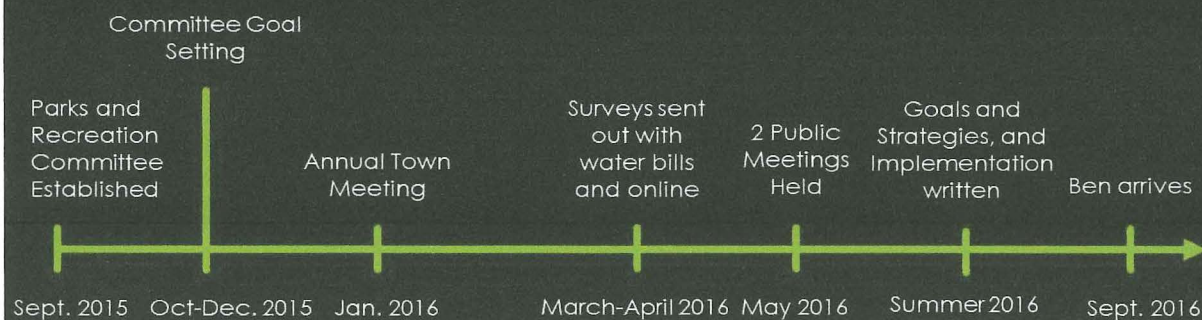
- City Information
- Existing Conditions
- Needs Assessment
- Goals and Strategies
- Implementation
- Capital Improvements

SCAPPOOSE
PARKS, TRAILS & OPEN SPACE PLAN



DRAFT 2016-17

Community Engagement



Ben Tolles explained he is focused pretty heavily on the capital improvements; what do we want to see in each park, rather than what parks do we want developed.

Community Engagement



Comprehensive Plan Updates

- Broken into two sections
 - Inventories
 - Goals and Policies

Ben Tolles explained the draft Park Master Plan has been sent to the State (DLCD) already for official review because they have to do a 35 day review beforehand and he didn't have time to bring it to Council before sending it to them. He explained Council can always make changes after the States review.

Ben Tolles explained one of the plans for Chapman Landing calls for a little pavilion to hold events. He explained there is a bunch of environmental mediation that will need to occur, a restroom, parking lot and a dock that will give access down to the water. He explained some other ideas have also been for a beach for people to enjoy the water. Another idea is a nesting platform for some falcons.

Larry Erickson, Chair of the Chapman Ad Hoc Committee, explained Chapman Landing is going to be the jewel of Scappoose as far as he is concerned. He stated it is a fabulous opportunity. He explained the Chapman Landing Committee has been talking for over a year now about the possibilities of what we could have out there, and there are a lot of possibilities. He stated if you live on the Channel and you are trying to figure out where to get off of your boat, there just isn't really hardly any place to get off your boat. He explained there is a landing about 10 miles to the South or you have to go to the Scappoose Bay Marina which is another 10 miles to the North. He explained this area would be a fabulous opportunity for people who are boating to be able to come to a dock, get off have a picnic, and have a great time. He explained there are so many uses for this area. He explained this could bring opportunities for State Marine Board funds to help us create this.

Councilor Kessi thinks the dock at Chapman Landing is a good idea, but it will be more than the \$25,000 listed in the draft Park Master Plan.

Ben Tolles explained in regards to Creekview it is pretty minimal development. He explained there would be some stream restoration, pulling back the bank to allow safe access down to the water. He stated there might be a small picnic and small nature park area. He stated this is a pretty secluded area in the City and he knows the residents would not really want a high level development so we wanted to keep it simple.

Councilor Greisen stated one thing to note regarding the process of deciding what is developed at each park, she knows we generated a list, and heard from the public, the long list, she thinks the Park & Rec Committee did a really great job of thinking about all the possibilities of recreation and saying what would be a good fit at what park. She feels the Committee did a good job saying we can't have everything at every park, how do we take the list of amenities and spread them around the City.

Ben Tolles replied the Committee did try to space out amenities. He stated he wants to stress that these are all pretty conceptual ideas and this plan doesn't tie you into building it in this fashion. This is just a good starting point to demonstrate dedication and commitment by the City to the public.

Ben Tolles explained in regards to the Seely Lane project the City applied for a grant.

Mayor Burge asked if the Seely Lane project is more of just an extension of Veterans Park.

City Manager Sykes replied no.

Ben Tolles replied there is a bridge proposed to Veterans Park and a volleyball court in the plan, but that would be in a later phase.

Councilor Kessi asked in regards to Creekview, could the path be on one side or the other because in the winter time the kids sled down the hill in the winter time.

Ben Tolles replied he believes how it is proposed now is due to ADA requirements since you can't really have a path go straight down the hill.

Ben Tolles went over the proposed park for the Dutch Canyon pocket park area. He explained a paved path would be constructed between the cul-de-sac at the end of SW Rembrandt Drive and the sidewalk off SW Dutch Canyon Road.

Ben Tolles went over the proposed park for Keys Road water treatment plant. He explained the plan calls for a half-court basketball court, and then a little picnic area.

Councilor Kessi suggests placing noisy activities away from residential houses, such as basketball courts.

Ben Tolles went over the proposed Vista Park. He explained this park is hard to really know where the trails go.

Mayor Burge asked if we have people come in to build trails or whatnot are there standards for trails and he thinks the City should adopt those standards.

Ben Tolles explained there is going to be some work done on the City property (proposed Vista Park) by Bella Vista and Luma Vista Drive to remove some of the blowdown. He stated on June 8 it will go before the Planning Commission to go on the site and remove some of the trees, and also to remove some of the trees by the water tower up there.

City Manager Sykes stated the nice thing about that park is there are a lot of already naturally existing trails and it is actually flatter than you might imagine.

Ben Tolles went over the project summary for Miller Park. He explained they are proposing a natural play area.

Ben Tolles explained there are other things that we wanted to have aside from the parks. He explained one of them is a South Scappoose Creek Trail. Other ideas are a community center, and tennis courts.

City Manager Sykes explained he and Ben talked about the trail that could go from the High School to Crown Zellerbach Road, which they will add to this as well.

Ben Tolles explained if Council has other projects that they feel are really crucial and should be part of the 20 year planning horizon let him know and he can include them.

Ben Tolles went over the handout of the proposed Comprehensive Plan updates.

Councilor Kessi asked what is the idea about the funding?

Ben Tolles replied there is a section in the Capital Improvement Plan that says funding options, so there are a lot of options. He explained we haven't specifically talked about what we want to do moving forward.

Councilor Kessi stated before we commit to the community it would be nice to know if we have an idea how it is going to be funded.

City Manager Sykes replied he thinks it is really important to note that this is really just a road map. He stated we are not going to accomplish everything immediately but we are already moving forward with about three or four of them right now. He stated the two that are going to be the most challenging will be the Community Center and then the South Scappoose Creek Trail. He explained we will just keep trying to find money, and leverage grants and resources where we can. We will do the best we can with what we have.

Councilor Kessi stated when we are putting together a timeline it would be good if we say aspirational.

Council President Reed replied he agrees with that because the focus of our Town Hall meeting was parks and the 200 or so people who were in attendance were in favor of the parks to the point of funding them with general obligation bonds, but 200 people is hardly representative of the entire community and he doubts that kind of a thing would actually pass. He stated not to sound negative or anything, but again that was a core group of people who were there in favor of what we happened to be presenting, but hardly representative of the 6,700 people who live here.

Mayor Burge feels our biggest weakness is there is not a regional parks district for the Scappoose community, the greater community. He stated unfortunately the situation that we are in is that the residents within the city limits of Scappoose are going to be providing the parks for the greater community of Scappoose.

Councilor Greisen stated she knows it is one of the Council's Goals, it is on the top of her list, which is making some decisions about the pool property. She has a variety of ideas and opinions on that but she knows that is for a later date. She did take the time, she leads and organizes a moms group in the area, and they have reached out and connected with over 300 moms over social media on general parks and rec recommendations or positive feedback about things currently in Scappoose and nearly every answer had to do with a community center, a place where kids could go. She went over the responses ~ YMCA or a PAC type rec center in town, the big thing was a place that provides child care, a place you could host a birthday party, where families could go, a place where parents could work out and daycare was provided. She explained people said we have plenty of parks and don't need to work on them other than finishing Miller Park. She explained there was a lot of feedback about the City finishing Miller Park and getting something back in there. She explained someone mentioned better signage and enforcement of tobacco free laws in Scappoose. Also safer pedestrian walkways to get to our existing parks. She explained people said they would much rather focus on a community center versus just a site with a pool.

Ben Tolles asked Councilor Greisen if she minds typing that up and sending it to him and he'll include that in the Parks Master Plan.

Councilor Greisen stated she feels there is a major need in our community, especially for a community center.

City Manager Sykes suggested maybe creating a community group to discuss a community center.

Councilor Greisen explained she was contacted by a local doctor and they are doing outreach through DHS and other services on the lack of childcare options in town. She stated parents can't work because they have nowhere to send their kids.

Councilor Kessi explained he is on the Facilities Committee and they will look into community centers and see if they have any ideas on that too.

Councilor Kessi said when we are talking about trails in the plan he noticed a lot of the trails were near South Scappoose Creek and areas that might be a little more difficult to develop and more expensive. He stated this is just an idea, but if we had a loop like Dutch Canyon or a road that isn't interrupted as much, but there are extra-large sidewalks and it's by one of our existing roadways it might be less expensive to build and it would be a connecting trail that wouldn't be through wetlands and everything else.

Mayor Burge explained in the memorandum of understanding in regards to Crown Zellerbach the City is required, when we can build, a trail that connects our entire portion to Chapman Landing.

City Manager Sykes replied that should probably be in the plan under aspirational.

City Manager Sykes stated getting back to what Councilor Kessi said about South Scappoose Creek, there is really no route to that. He stated one of the things we'll need to do is try to figure out where it would go.

Mayor Burge stated he thinks it needs to be aspirational between Highway 30 and West Lane in creating that connection.

Ben Tolles explained the trail strategies are discussed in the draft Parks Master Plan. He explained a lot of these ideas require so much more legwork that it is hard to go into detail.

Mayor Burge explained under Trail Strategies ~ Improve the Crown Zellerbach Trail he would like it to have it point out the memorandum of understanding and the City's requirement to uphold that, especially at that connecting point. He stated he thinks it shows that the City is honoring our commitment the City made 20 years ago. He stated the City's portion that is the connectivity point is what we are missing.

Councilor Greisen stated in the future regarding the Columbia Airpark location, it would be great if we could add a little amphitheater for some outdoor concerts or movies.

Chief Miller stated listening to all this it is great, the City is growing. He stated in these plans as we add these bigger parks, and add other stuff, it adds more to their plate, not only as police, but public works, and water. They are maxed out now. He just hopes as Council looks at this master plan that they also look at what's needed on the staffing side in order to provide the services. He explained some of the areas won't be very accessible for staff. He explained building this stuff is great, he grew up here his whole life and seeing Scappoose grow and be this great community that it is awesome, and everybody who is involved in it wants to see it grow, but we also need to be looking on the other side for the kind of effect that it is going to have.

Mayor Burge stated every time you build a park there is a new cost of maintaining that park.

Larry Erickson stated the Port of St. Helens is in a design phase of a viewing area at the north end of the airport.

Ben Tolles stated when he said the City needs more staff and more funding he should have been clear and said he meant more Public Works and Police staff as well.

Council thanked Ben Tolles.

Ben Tolles explained this will come before Council at the June 19 and July 17 City Council meetings.

Mayor Burge explained Ben Tolles is a RARE Participant and he doesn't think every RARE Participant completes a master plan. He explained Ben has saved the City a lot of money by the work he has done and he has done a great job. He thinks Ben should walk away from here when he is done really proud of the work he has done and the contributions he has made to our community.

Ben Tolles replied thank you, it has been a pleasure working for the City of Scappoose. He stated it is fun to be in a community that is so engaged and open, it is difficult at times, but ultimately it is really a good City.

Announcements ~ information only

Calendar

Mayor Burge went over the May calendar.

City Manager, Police Chief, Councilors, and Mayor

City Manager Sykes explained Council has a copy of his written department report. He explained the City did receive an application from OIT and OMIC to annex a significant part of the Parker Pit into the City. He explained staff is just beginning to process that and hope to have it done by

early August. He mentioned that he had the privilege of going to Astoria with Councilor Riffle last week to the Area Commission on Transportation, which is a subgroup of the Oregon Transportation Commission, who makes recommendations to the Commission. He explained all of the folks from ODOT, cities and counties from Columbia, Clatsop and Tillamook County sent representatives, and at this point and time Scappoose doesn't have a representative. He asked Mayor Burge to see if someone on the Council would be interested. He stated to Councilor Kessi if he is interested to let him know.

Councilor Riffle thanked all the students for showing up today. He stated a big congrats to the Police Department for what they have done and being recognized.

Councilor Greisen stated she seconds that. She stated every week for her the Police Officers are the rock stars, so thank you.

Councilor Sanders stated she will echo that, thank you so much. She thanked the students for attending and hanging in there since it has been a long meeting. She explained there was a Chapman Landing cleanup project on Saturday, May 13. She explained she was there, City Manager Sykes, some of the parks committee, the Port of St. Helens was represented by Larry Erickson, County Commissioner Alex Tardif and his crew. She shared photos from that event. She explained a large area was cleared out, they put in a bench, put in some bark dust and gravel. She stated it was just really a nice way for the Port of St. Helens, the County, and the City to show that we can come together and make something happen in that area. She explained it was all done by donations and volunteer work. She explained we could definitely use volunteers to assist in the future events. She thanked everybody who was a part of it. She looks forward to more events and making the Chapman Landing area nice.


Council President Reed explained last year the League of Oregon Cities was held in Salem and he went on a tour of Independence and one of the things they showcased was their water front property and some great plans they had for it. He stated a lot of things that he is seeing with the pictures from the Chapman Landing cleanup is kind of representative of what Independence has so he thinks it will take some time and some effort but he thinks Chapman Landing area will work out well. He thanked the students for being here. He explained he understands that a local bakery, Brown Buttery Bakery, was featured this morning by Channel 8 News Drew Carney.

Mayor Burge talked about the OMIC Group meeting that occurred recently and the project is moving forward. He talked about collecting the transient room tax on the Columbia County owned RV Park that is in the City. He stated we should contact the County about this. He thanked City Manager Sykes for everything tonight.

City Manager Sykes will check into the transient room tax.

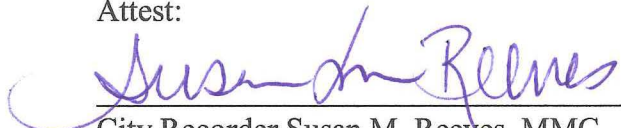
Adjournment

Mayor Burge adjourned the meeting at 8:54 p.m.



Mayor Scott Burge

Attest:



City Recorder Susan M. Reeves, MMC