



**MONDAY, JUNE 5, 2017
CITY COUNCIL MEETING AGENDA**

**6:00 P.M. EXECUTIVE SESSION
ORS 192.660(2)(H) LITIGATION LIKELY TO OCCUR
ORS 192.660(2)(E) REAL PROPERTY TRANSACTIONS**

**Regular meeting 7:00 p.m.
Scappoose Council Chambers
33568 East Columbia Avenue**

ITEM AGENDA TOPIC	Action
Call to Order	
Pledge of Allegiance	
Roll Call	
Approval of the Agenda	
Public Comments	
1. Consent Agenda	
May 15, 2017 City Council Work Session minutes	
May 15, 2017 City Council meeting minutes	
2. Community Enhancement Program Presentations	
Staff: City Manager Michael Sykes	
3. Request to establish an outside hookup connection to the City Water System	
Staff: City Manager Michael Sykes	Approval
Announcements ~ information only	
4. Calendar	
City Manager, Police Chief, Councilors, and Mayor	
Adjournment	

This meeting will be conducted in a handicap accessible room. If special accommodations are needed, please contact City Recorder, Susan Reeves at (503) 543-7146, ext 224 in advance.

TTY 1-503-378-5938

**CITY COUNCIL
MONDAY, MAY 15, 2017
WORK SESSION TO DISCUSS COMMUNITY ENHANCEMENT PROGRAM**

Mayor Burge called the work session to order at 6:30 p.m.

Present: Mayor Scott Burge, Council President Mark Reed, Councilor Rich Riffle, Councilor Patrick Kessi, Councilor Megan Greisen, Councilor Natalie Sanders, City Manager Michael Sykes, Legal Counsel Shelby Rihala, Chief Norm Miller, City Recorder Susan Reeves, City Engineer Chris Negelspach, and AmeriCorp RARE Participant Ben Tolles.

City Manager Sykes explained staff wanted to get Councils feedback on the Community Enhancement Program application. He explained every year the City Council incorporates \$30,000 towards different programs in the community. He explained staff revised the application this year trying to really focus on the Councils Goals and the City's Vision Statement. He asked Council if they had any input prior to staff sending this out. He explained the letter and application will go out May 16, requesting them to be submitted back to us by May 30. He explained Council will hear the presentations on June 5, and then on June 19 Council will approve which projects will be funded. He went over the approval process.

Councilor Greisen asked how is this publicized?

City Recorder Reeves explained the applications will be sent out to past applicants, posted on the website, posted on Facebook, and notice sent to the local paper.

City Manager Sykes explained we are happy to change any of the process that Council would like to see changed. He stated last year it was a little too confusing.

Mayor Burge replied he likes this simplified version.

Adjournment

Mayor Burge adjourned the Work Session at 6:41 p.m.

Scott Burge, Mayor

Attest: _____
Susan M. Reeves, MMC, City Recorder

**MONDAY, MAY 15, 2017
CITY COUNCIL MEETING
Scappoose Council Chambers
33568 East Columbia Avenue**

Call to Order

Mayor Burge called the City Council meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

City Council Members Present:

Scott Burge	Mayor
Mark Reed	Council President
Rich Riffle	Councilor
Patrick Kessi	Councilor
Megan Greisen	Councilor
Natalie Sanders	Councilor

Staff Present:

Michael Sykes	City Manager
Norm Miller	Police Chief
Susan M. Reeves	City Recorder
Chris Negelspace	City Engineer
Ben Tolles	AmeriCorps RARE Participant

Legal Counsel Shelby Rihala

Press: Courtney Vaughn, Spotlight

Excused: Councilor Joel Haugen

Also in attendance (in the audience): Treatment Plant Supervisor Darryl Sykes.

Approval of the Agenda

Mayor Burge added two items to the agenda ~ a presentation by Police Chief Miller, and Resolution No. 17-18 which is an opportunity for a grant for the Stormwater Master Plan.

Councilor Riffle moved, and Council President Reed seconded the motion to approve the Agenda as amended. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Public Comments

Paavo, Scappoose, explained since it is National Police Week he would like to thank Chief Miller and the Scappoose Police Department for all the amazing things they do. He handed Chief Miller a goodie basket.

Chief Miller thanked Paavo.

Consent Agenda ~ May 1, 2017 City Council Work Session minutes and May 1, 2017 City Council meeting minutes

Councilor Riffle moved, and Council President Reed seconded the motion to approve the Consent Agenda ~ May 1, 2017 City Council Work Session minutes and May 1, 2017 City Council meeting minutes. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Proclamations

VFW Buddy Poppies

Mayor Burge read the VFW Buddy Poppies Proclamation.

Local VFW Post 4362 Members Tom Ford, Frank Weber, David Sleightam, Roger Antonich, and Bill Crist handed out Buddy Poppies to all in attendance.

National Public Works Week

Mayor Burge read the National Public Works Week Proclamation.

Mayor Burge thanked Treatment Plant Supervisor Darryl Sykes.

Darry Sykes replied thank you, it is an honor.

New Business

Res 17-16: A Resolution Changing the Economic Index Used to Annually Adjust Water, Wastewater, and Stormwater Monthly User Charges

Mayor Burge read the title of the Resolution.

City Engineer Negelspach went over the staff report. He explained the City currently indexes water, wastewater, and stormwater rates each March 21st by an amount equal to either the year to year percentage change in the Portland-Salem Consumer Price Index, Urban consumers (CPI-U) as of December of the preceding calendar year or 2%, whichever is lower. The CPI-U index uses the price of consumer goods and services from eight various categories. After completing the street SDC analysis, the City's consultant for the update recommended that the CPI-U is not an appropriate index for predicting future changes in the costs of municipal utilities (water, wastewater, and stormwater) since repair and maintenance of these utilities depends on construction costs and not consumer goods. The consultant recommended using the Engineering News Record's (ENR) 20-city average Construction Cost Index (CCI) to annually adjust all City utility rates (see attached ENR CCI for April) as published in the ENR in December of each year (see attached ENR CCI for April). The CCI is defined by ENR as 200 hours of common labor at the 20-city average of common labor rates, plus cost of various building materials including

structural steel, cement and lumber. Staff recommends that Council adopt Resolution 17-16, as presented, to adjust the monthly rates for water, wastewater, and stormwater on July 16th of each year, to account for changes in the costs of acquiring, maintaining and constructing such facilities.

Mayor Burge opened the public hearing at 7:11 p.m. and asked if anyone would like to speak on this matter.

Dan McGivern, Scappoose, explained he wants to talk about stormwater and how it effects those in Springlake Manufactured Home Park.

Dan McGivern went over his handout.

To Members of the Scappoose City- Council: May- 15, 2017

From: Dan McGivern, Scappoose. I live in Springlake Community Incorporated-a 55 and older, manufactured home community. I am the Immediate Past President of our Resident Owned & Directed 9 member volunteer Board of Directors. I currently serve on the numerous budget, finance and other Springlake committees. We have 146 homes on 35 acres (one home is for our 2 on-site managers). Currently there are 143 occupied homes; 53 homes (37%) with single/widowed women (average age of 78 years) and 12 homes (8%) with single/widowed men. There are currently 225 residents (with an average age of 75 years). Please remember by definition, that manufactured homes are considered low income housing. I am here to talk about the Scappoose Storm Water Run-off issues that affect our Springlake Community. Here is a brief history of the resident-owned property: 1. Early development of Springlake was started by the Scharf family in the late 1980's, with residents purchasing their own homes and renting property on the Scharf development. 2. In 2003, Springlake was purchased by its residents from the Scharf family and incorporated as a not for profit corporation. 3. In Springlake, there are 1.5 miles of streets and street lights; underground electricity; water mains; sewer pipes; and stormwater run-off drains that run into the 2 Springlake lakes on the property. These are all maintained by monthly resident maintenance fees. 4. Currently the *local* yearly expenses related to taxes, water, sewer and storm water run-off are paid for by the monthly Springlake maintenance fees: property tax of \$65, 113 (this amount does not include personal property taxes on each residents home); water \$60,000; sewer \$83,000; storm water run-off \$5,300. Here is a brief history of the storm water issues concerning Springlake Community Inc. 1. The 2 (North and South) Springlake ponds, or lakes as the residents call them, were developed by the Scharf family in the 50's and 60's for cattle. 2. When the family developed Springlake, they enlarged and added fountains to the ponds to create lakes (thus the name of the community-Springlake) and to enhance the marketability and livability of the property. 3. The integration of the ponds into the developing community, involved some wet land exchanges of property. 4. The current 2 lakes have become not only storm water run-off for Springlake streets, but also from the city streets and businesses surrounding the area. 5. The lakes run into Jackson Creek, which flows into the Multnomah Channel, the Columbia and then into the Pacific. 6. With concern of how our lakes have been eroding and needing restoration with native plants to slow the erosion and invite wildlife, we began in June 2015 working with Columbia County Soil and Water Conservation

District; Scappoose Bay Watershed District; and Sauvie Island Fish and Wildlife. One of the species inhabiting the lakes is the threatened native Western Painted Turtle (there are only 2 native turtle species in Oregon). 7. In 2016, Springlake Community spent over \$9,000 to restore the South Lake plus co-sponsoring a \$10,000 grant from the Watershed District and NOAA to grow the 1,000 plants that were planted in November. 8. The North Lake is where the city run-off enters first. The storm water has increased in volume in the past few years and is unable to flow out through a culvert. The water covers the walking path around the west side of the North Lake and comes up to the resident home lot boundaries creating sink holes and bank erosion. 9. I have sent pictures and videos of the water rushing into the North Lake from Frederick Street run-off and the damage caused, to the City Manager Mike Sykes, City Engineer Chris Negelspach, and the Public Works Department Manager; Robyn Bassett (before retirement). 10. Public works DID respond to a request we had regarding a rumored overflow drain for the North Lake. The department did uncover two drain openings connecting an approx. 250 ft. pipe that leads to the north east corner of a Springlake Community wetland. These drains have never had any use, since the drain opening closest to the North Lake is at least 100 feet from the North Lake and maybe 5-10 feet in elevation above it. Our concerns are: 1. That the continuing property development and use of our lakes as the storm water run-off plan for the southeast corner of the city, will continue to undermine, erode and weaken our lakes, before any city storm water run-off infrastructure is built. 2. That we need the city's help and expertise to lessen the property damage to the area around the lakes. Thank you.

**** End of handout****

Council thanked Dan McGivern.

Mayor Burge stated he assumes this will be part of the stormwater master planning.

City Manager Sykes replied absolutely. He stated that is one of the reasons why we are doing this Stormwater Master Plan is because it is outdated. Also we really need to get a handle around the entire community on how to best accommodate runoff, because it is an issue that we need to pay attention to. He stated he knows we have been at Springlake a number of times and we will continue to do our best to be good neighbors.

Mayor Burge closed the public hearing at 7:17 p.m.

Councilor Riffle moved, and Councilor Greisen seconded the motion to approve Res 17-16: A Resolution Changing the Economic Index Used to Annual Adjust Water, Wastewater, and Stormwater Monthly User Charges. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Res 17-17: A Resolution Establishing a Methodology to Annually Adjust System Development Charges for Inflation

Mayor Burge read the title of the Resolution.

City Engineer Chris Negelspach read over the staff report. He explained the City currently indexes waste water, water and stormwater System Development Charges (SDC's) each year by an amount equal to the year to year percentage change in the Portland-Salem Consumer Price Index, Urban consumers (CPI-U) as of December of the preceding calendar year while the street SDC's are currently adjusted based on the Seattle ENR CCI. After consulting with City staff, the City's consultant for the street SDC update recommended that the Seattle ENR CCI is not an appropriate index for the street SDC's since it could vary considerably based on local market conditions and specific projects in the Seattle area. Additionally, the consultant stated that the CPI-U was not appropriate for the annual adjustment for the water, wastewater and stormwater, SDC's, as previously mentioned, since the construction of these utilities depends on construction costs and not consumer goods. Therefore the consultant recommended using the Engineering News Record's (ENR) 20-city average Construction Cost Index (CCI) to annually adjust all City SDC's as published in the ENR in December of each year. The CCI is defined by ENR as 200 hours of common labor at the 20-city average of common labor rates, plus cost of various building materials including structural steel, cement and lumber. Staff recommends that Council adopt Resolution 17-17, as presented, to adjust the SDC rates for water, wastewater, stormwater and streets on July 16 of each year, to account for changes in the costs of constructing such facilities for additional capacity.

Mayor Burge opened the public hearing at 7:21 p.m., and closed since no one wanted to speak on this matter.

Councilor Riffle asked do we know what kind of effect this will have on the rates?

City Engineer Negelspach explained he put together a table that has each of the rates by year as a side by side comparison. He explained they roughly mirror each other, but it is hard to predict.

Councilor Riffle moved and Councilor Sanders seconded the motion to approve Res 17-17: A Resolution Establishing a Methodology to Annually Adjust System Development Charges for Inflation. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Police Chief Norm Miller's Presentation

Chief Miller explained one of Council's Goals, and one of his goals this year, is to recognize members of the City that go above and beyond when they are called to do something. He explained tonight he is recognizing three Police Officers for three different incidents that occurred. He explained they will be receiving plaques but the plaques are not available this evening to hand out.

Chief Miller explained first he wanted to start with Officer Travis Killens. He explained on April 12, 2017 Travis, along with St. Helens Police and Oregon State Police, was involved in an event that actually started in Scappoose with a female that had a 9mm weapon who was suicidal. He read a letter from St. Helens Police Chief Moss recognizing Travis Killens, and all the Officers

that went above and beyond that day. He stated it took tremendous courage for the outcome to turn out good, and not to go above and beyond the use of force. He thanked Travis.

Chief Miller explained next he would like to recognize Police Officer Shaun Barrett. He explained on April 13, 2017 there was an RV that started on Sauvie Island and started crashing into vehicles, then went up Cornelius Pass, and created a mess there. He explained Officers from all over assisted with the call because they needed more help with containing it. He explained Shaun was asked to respond and help with the scene, and deal with the suspects in the RV, and Shaun did it without hesitation. He stated the outcome again went well and Shaun went above and beyond. He explained Sheriff Mike Reese sent a letter of commendation over for Shaun, and other Officers who helped out that day. He thanked Shaun.

Chief Miller explained on April 25, 2017 there was a medical incident at Grant Watts. He explained an 8 year old child was there and saw her mother have a seizure and School Resource Officer Troy Gainer went above and beyond to try and locate the father. Troy got ahold of the father, told him to stay where he was at, and he would get the information of where his wife was being transported to. Troy got the information to the husband and the husband was able to beat the ambulance to the hospital. He explained one of the things wrote in the thank you letter was how impressed the father was of Troy interviewing his 8 year old daughter, who had just seen her mother have a seizure, and get usable information from her. The father asked his daughter about it, and she said that after talking to the Policeman she felt much better. Chief Miller stated that is an "SRO" (School Resource Officer). He thanked Troy.

Chief Miller stated it is an honor to work with these gentlemen, and to be their Chief, but to work alongside of them every day the last four years as Acting Chief and Police Chief. He explained he receives a lot of these letters which is awesome.

Mayor Burge thanked Shaun, Troy and Travis.

Res 17-18: A Resolution of The Council of the City of Scappoose Authorizing the City Manager to Make Application for a 319 Nonpoint Source Implementation Grant from the Department of Environmental Quality for Funds to Apply to the Storm-Water Master Plan Project and Delegating Authority to the Mayor to Sign the Application.

Mayor Burge read the title of the Resolution.

City Manager Sykes explained as you know our Storm Water Master Plan was last updated in 1998. He explained we are in the process of putting together a scope of work. He explained the cost is roughly \$150,000 to do the study and the good news is that staff has found two different sources for funds, part from IFA and part from this grant and that will help us offset those costs.

Council President Reed moved, and Councilor Riffle seconded the motion to approve Res 17-18: A Resolution of The Council of the City of Scappoose Authorizing the City Manager to Make Application for a 319 Nonpoint Source Implementation Grant from the Department of Environmental Quality for Funds to Apply to the Storm-Water Master Plan Project and Delegating Authority to the Mayor to Sign the Application. Motion passed (6-0). Mayor Burge,

aye; Council President Reed, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye and Councilor Sanders, aye.

Work Session

Parks Master Plan Update

City Manager Sykes explained as Council knows we have been working on trying to update our Park Master Plan for the last two years. He explained AmeriCorps RARE Participant Nick Sund started the process and AmeriCorps RARE Participant Ben Tolles will finish it off. He explained we vetted a lot of this with the public at the Annual Town Meeting and he thinks we have a pretty good product here and we look for Council's feedback to determine if there are changes staff needs to make before we send it on to the Planning Commission for adoption and then back to the Council for adoption. He stated one of the things that is really interesting to note is that we have a lot of students here from the High School that did Mock Council and one of the things they talked a lot about is parks and that we need more parks in Scappoose. He explained he is glad to see the students here this evening.

AmeriCorps RARE Participant Ben Tolles went over a power point, and then the handout, which was included in the Council meeting packet. He explained tonight is just a work session, and Council will see this again officially on June 19. He explained Nick started this process two years ago. He explained there are five main park conclusions that they have come up with which are: Scappoose needs more park space, Scappoose needs more park types, Scappoose needs more recreational facilities, Scappoose needs more funding, and Scappoose needs more parks staff.

5 Parks Plan Conclusions

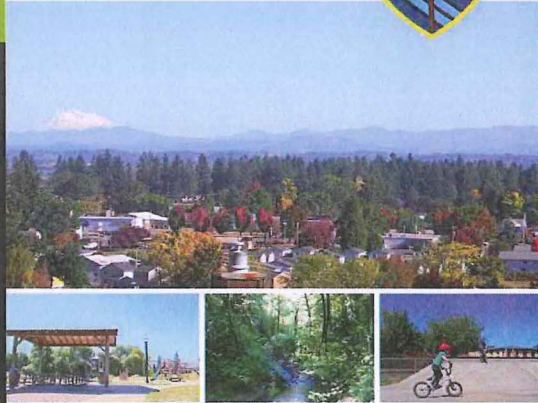
- Scappoose needs more park space
- Scappoose needs more park types
- Scappoose needs more recreational facilities
- Scappoose needs more funding for parks
- Scappoose needs more park staff



Plan Overview

- City Information
- Existing Conditions
- Needs Assessment
- Goals and Strategies
- Implementation
- Capital Improvements

SCAPPOOSE PARKS, TRAILS & OPEN SPACE PLAN



DRAFT 2016-17

Ben Tolles went over the City park expenses.

City Information

	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Adopted	FY 16-17 Adopted
% of General Fund to Parks	10%	12%	10%	13%	14%

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17 Adopted
Personnel Services	\$227,219	\$227,219	\$186,866	\$207,399	\$229,797
Materials and Services	\$72,976	\$72,976	\$46,950	\$44,546	\$74,865
Capital Outlay	\$25,818	\$25,818	\$25,750	\$137,399	\$301,320
Debt Service	\$477	\$477	-	-	-
Transfers	\$9,725	\$9,725	\$8,953	\$8,953	\$15,471
Parks Total Expenditures	\$336,215	\$336,215	\$268,519	\$398,297	\$621,453

Ben Tolles explained one of the ways we fund new improvements is through System Development Charge (SDC) funds.

SDC Fund

Type of dwelling unit	SDC per dwelling unit		
	FY 14-15	FY 15-16	FY 16-17
Single-family	\$1881.82	\$1925.1	\$1932.8
Multi-family	\$1383.69	\$1415.51	\$1421.17
Manufactured	\$1474.25	\$1508.16	\$1514.19

Ben Tolles explained this slide shows where the money has come from.

Parks SDC Fund 35

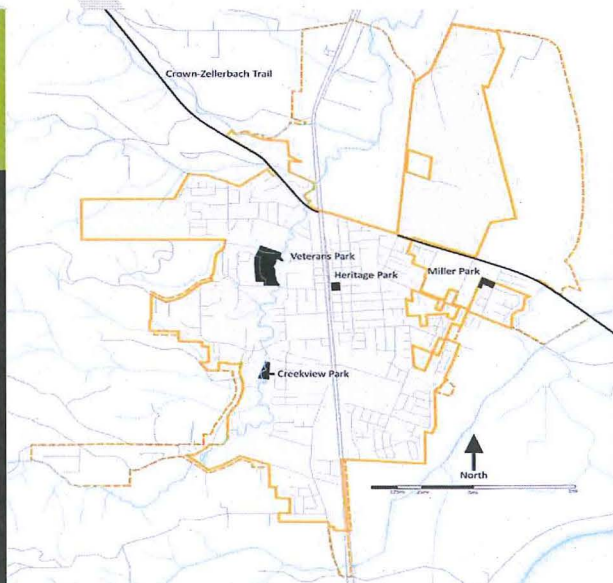
Resources	Actual FY 13-14	Actual FY 14-15	Budget FY 15-16	Estimated FY 15-16	Proposed Budget FY 16-17	Approved Budget FY 16-17	Adopted Budget FY 16-17
Working capital carryover	\$ 8,931	\$ 46,833	\$ 93,164	\$ 92,224	\$ 103,854	\$ 103,854	\$ 103,854
Current year resources							
Interest	\$ 193	\$ 445	\$ 400	\$ 570	\$ 570	\$ 570	\$ 570
Intergovernmental							
System development charges	73,626	93,095	112,920	61,155	241,625	241,625	241,625
Transfers							
Total current year resources	\$ 73,819	\$ 93,540	\$ 113,320	\$ 61,725	\$ 242,195	\$ 242,195	\$ 242,195
Total resources	\$ 82,750	\$ 140,373	\$ 206,484	\$ 153,949	\$ 346,049	\$ 346,049	\$ 346,049
Expenditures							
Materials & services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital outlay							
Debt service							
2010 Principal 20013576242 4/1 & 10/1	22,929	38,297	38,297	38,297	38,297	38,297	38,297
2010 Interest 20013576242 4/1 & 10/1	11,896	7,064	6,152	6,152	5,241	5,241	5,241
Transfers	1,092	2,788	5,646	5,646	12,081	12,081	12,081
Contingency			156,389		290,430	290,430	290,430
Total expenditures	\$ 35,917	\$ 48,149	\$ 206,484	\$ 50,095	\$ 346,049	\$ 346,049	\$ 346,049
Ending working capital	\$ 46,833	\$ 92,224	\$ -	\$ 103,854	\$ -	\$ -	\$ -

Pool Fund 15

Resources	Actual FY 13-14	Actual FY 14-15	Budget FY 15-16	Estimated FY 15-16	Proposed Budget FY 16-17	Approved Budget FY 16-17	Adopted Budget FY 16-17
Working capital carryover	\$ 191,299	\$ 151,201	\$ 84,014	\$ 83,970	\$ 422,597	\$ 422,597	\$ 422,597
Current year resources							
Interest	\$ 915	\$ 656	\$ 500	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150
Intergovernmental							
Transfers			404,000	404,000			
Total current year resources	\$ 915	\$ 656	\$ 404,500	\$ 405,150	\$ 1,150	\$ 1,150	\$ 1,150
Total resources	\$ 192,214	\$ 151,857	\$ 488,514	\$ 489,120	\$ 423,747	\$ 423,747	\$ 423,747
Expenditures							
Materials & services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital outlay							
Debt service							
2010 Principal-USNB 0000000034 2/26 & 8/26	27,414	57,315	57,315	57,315	57,315	57,315	57,315
2010 Interest-USNB 0000000034 2/26 & 8/26	13,599	10,572	9,208	9,208	7,844	7,844	7,844
Transfers							
Contingency			421,991		358,588	358,588	358,588
Total expenditures	\$ 41,013	\$ 67,887	\$ 488,514	\$ 66,523	\$ 423,747	\$ 423,747	\$ 423,747
Ending available working capital	\$ 151,201	\$ 83,970	\$ -	\$ 422,597	\$ -	\$ -	\$ -

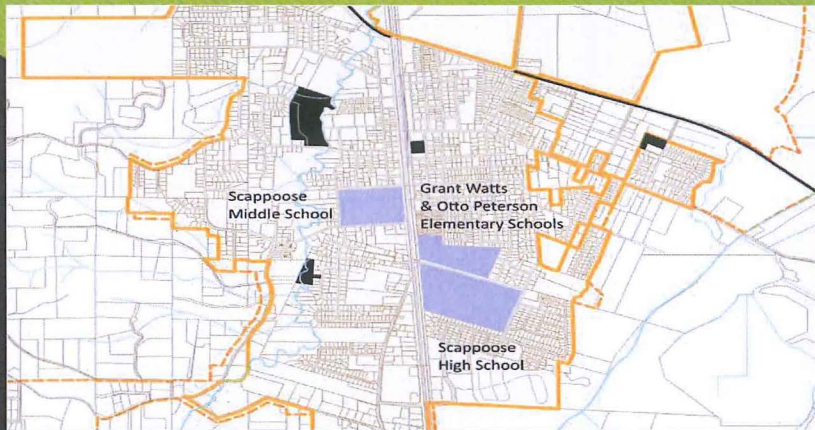
Ben Tolles explained on the next slide it shows the four parks we have in Scappoose ~ Heritage Park, Miller Park, Veterans Park, and Creekside Park. He explained Miller Park had some issues in the fall and the play structure was removed due to safety issues. In the next fiscal year budget new play structures will be added to Miller Park.

Existing Conditions



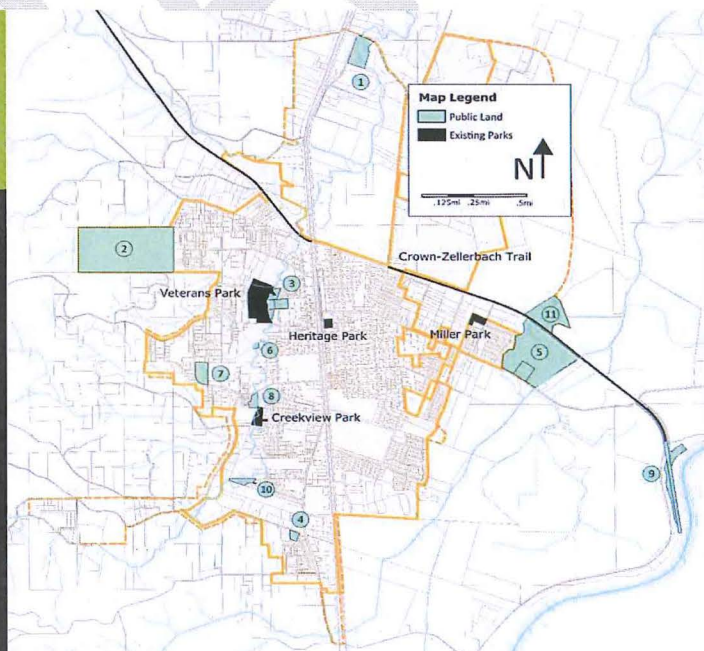
Ben Tolles explained there are also school facilities but we cannot consider them part of our park facilities.

School Facilities



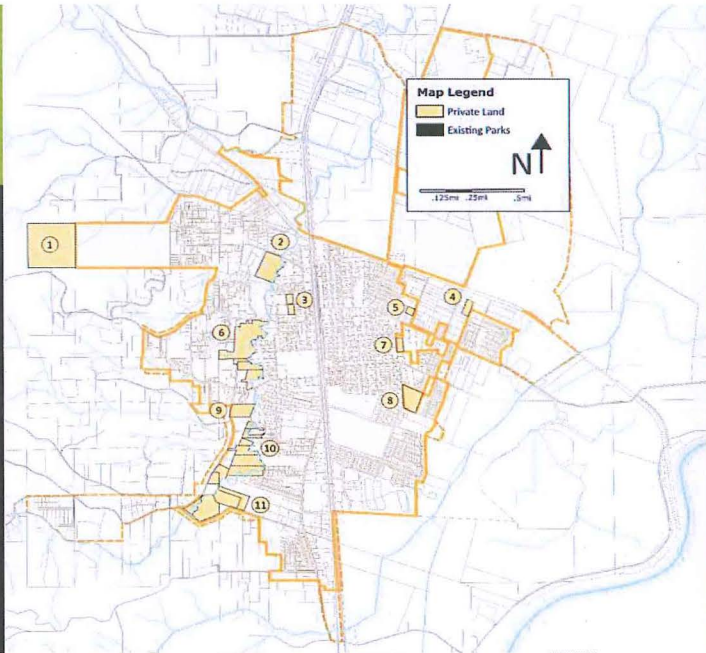
Ben Tolles explained there is some open space in Scappoose that has the potential of being developed.

Open Space



Ben Tolles explained the next slide shows open space that is privately owned. He stated you will notice a lot of it is along the floodplain of South Scappoose Creek.

Open Space



Mayor Burge explained he would like to add a couple of properties around the Vista property as potential future acquisitions in the open space/private lands.

Ben Tolles explained one of the ways you establish what you need is by doing a needs assessment. The following slides show the different park types that National Park & Recreation Association, as well as the Oregon State Parks has established standards for.

Needs Assessment

Park Type	Service area	Vehicle Parking	Amenities
Pocket parks	Neighborhood block	None	Minimal
Urban plaza parks	Neighborhood block	None	Full
Neighborhood parks	Many neighborhoods	On street	Minimal – Some
Community parks	Town	Off street	Some – Full
Regional parks	Many towns	Off street	Full
Nature parks	Many towns	Off street	Minimal – Some

Needs Assessment

Park Type	NRPA Standard LOS Guidelines (Acres / 1,000 population)	Oregon Recommended LOS Guidelines (Acres / 1,000 population)
Pocket parks	0.25 – 0.5	0.25 to 0.5
Urban plaza parks	None	0.1 – 0.2
Neighborhood parks	1.0 – 2.0	1.0 – 2.0
Community parks	5.0 – 8.0	2.0 – 6.0
Regional parks	5.0 – 10.0	5.0 – 6.0
Nature parks	None	2.0 – 6.0
Trails, Pathways and Bikeways	None	0.5 – 1.5 mi/1,000 population
Totals	6.25 – 10.5	6.25 – 12.5

Ben Tolles explained we are trying to meet the regional park standard, at the minimum 5 acres per thousand residents, and Scappoose should have 35 acres, but we don't.

Mayor Burge asked what declares something a regional park.

Ben Tolles replied there are standards on how they serve the community. A Regional Park serves many towns, so more than just Scappoose. He explained there are more in depth descriptions on the back of the work session packet.

City Manager Sykes stated it is probably more of a destination, kind of like Chapman Landing.

Needs Assessment

Park Type	Scappoose Current LOS (Acres / 1,000 population)
Pocket parks	None
Urban plaza parks	.26
Neighborhood parks	0.69
Community parks	2.07
Regional parks	None
Nature parks	None
Trails, Pathways and Bikeways	0.16 mi/1,000 population
Totals	3.02*

Needs Assessment

Park Type	Existing Park Acreage	2017 Required Acreage	2035 Required Acreage	2067 Required Acreage
Pocket parks	0	1.7 – 3.4	2.6 – 5.2	3.9 – 7.8
Urban plaza parks	1.76	0.7-1.4	1.0 – 2.1	1.6 – 3.1
Neighborhood parks	4.68	6.8 – 13.6	10.5 – 20.9	15.5 – 31.0
Community parks	14.05	13.6 – 40.7	20.9 – 62.8	31.0 – 93.1
Regional parks	0	33.9 – 40.7	52.3 – 62.8	77.6 – 93.1
Nature parks	0	13.6 – 40.7	20.9 – 62.8	31.0 – 93.1
Trails, Pathways and Bikeways*	1.1	3.4 – 10.2	5.2 – 15.7	7.8 – 23.3
Totals	20.48	42.4 – 84.8	65.4 – 130.8	91.0 – 194.0

Mayor Burge explained as we go forward and when we do planned development and other types of developments and there is a park space that is put into those developments in the future he wants them to be considered public space and the City take them over, versus neighborhood space, paid for and controlled by the local neighborhood and HOA. He thinks the new 80 homes basketball space isn't a public accessible space and the he thinks the actual intent of the Council at the time when they passed that was that it was City park space.

Councilor Greisen asked if the City has the staff to maintain all the little parks.

City Engineer Chris Negelspach replied the HOA's actually have in their reserve fund to collect funds to maintain the park.

Mayor Burge explained the only reason why he likes ownership is because you could protect the access of the park.

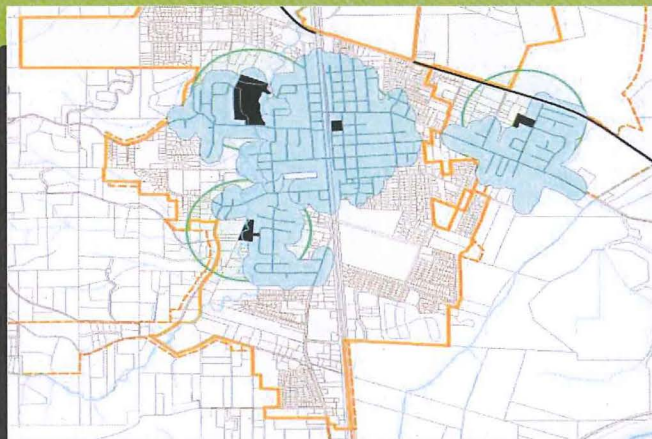
Ben Tolles explained they also look at where parks are located and how you can get to the parks easily.

Needs Assessment



Ben Tolles explained in the next slide the blue area is a 5 to 10 minute walking area, and this shows that Scappoose is deficient.

Needs Assessment

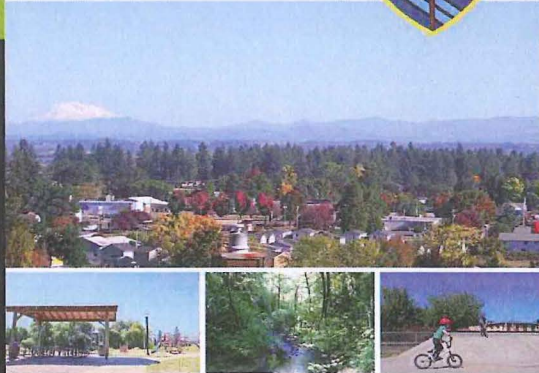


Ben Tolles explained the plan itself has six real sections: City information, existing conditions, needs assessments, and those three are what exist in Scappoose.

Plan Overview

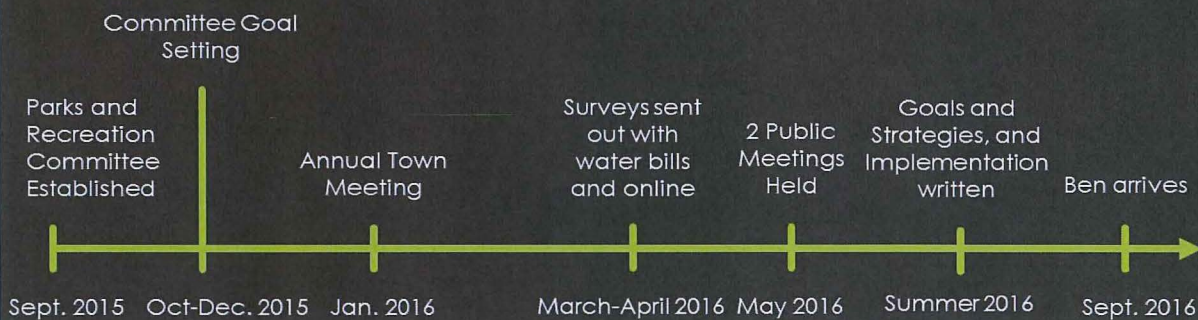
- ⊖ City Information
- ⊖ Existing Conditions
- ⊖ Needs Assessment
- Goals and Strategies
- Implementation
- Capital Improvements

SCAPPOOSE PARKS, TRAILS & OPEN SPACE PLAN



DRAFT 2016-17

Community Engagement



Ben Tolles explained he is focused pretty heavily on the capital improvements; what do we want to see in each park, rather than what parks do we want developed.

Community Engagement



Comprehensive Plan Updates

- Broken into two sections
 - Inventories
 - Goals and Policies

Ben Tolles explained the draft Park Master Plan has been sent to the State (DLCD) already for official review because they have to do a 35 day review beforehand and he didn't have time to bring it to Council before sending it to them. He explained Council can always make changes after the States review.

Ben Tolles explained one of the plans for Chapman Landing calls for a little pavilion to hold events. He explained there is a bunch of environmental mediation that will need to occur, a restroom, parking lot and a dock that will give access down to the water. He explained some other ideas have also been for a beach for people to enjoy the water. Another idea is a nesting platform for some falcons.

Larry Erickson, Chair of the Chapman Ad Hoc Committee, explained Chapman Landing is going to be the jewel of Scappoose as far as he is concerned. He stated it is a fabulous opportunity. He explained the Chapman Landing Committee has been talking for over a year now about the possibilities of what we could have out there, and there are a lot of possibilities. He stated if you live on the Channel and you are trying to figure out where to get off of your boat, there just isn't really hardly any place to get off your boat. He explained there is a landing about 10 miles to the South or you have to go to the Scappoose Bay Marina which is another 10 miles to the North. He explained this area would be a fabulous opportunity for people who are boating to be able to come to a dock, get off have a picnic, and have a great time. He explained there are so many uses for this area. He explained this could bring opportunities for State Marine Board funds to help us create this.

Councilor Kessi thinks the dock at Chapman Landing is a good idea, but it will be more than the \$25,000 listed in the draft Park Master Plan.

Ben Tolles explained in regards to Creekview it is pretty minimal development. He explained there would be some stream restoration, pulling back the bank to allow safe access down to the water. He stated there might be a small picnic and small nature park area. He stated this is a pretty secluded area in the City and he knows the residents would not really want a high level development so we wanted to keep it simple.

Councilor Greisen stated one thing to note regarding the process of deciding what is developed at each park, she knows we generated a list, and heard from the public, the long list, she thinks the Park & Rec Committee did a really great job of thinking about all the possibilities of recreation and saying what would be a good fit at what park. She feels the Committee did a good job saying we can't have everything at every park, how do we take the list of amenities and spread them around the City.

Ben Tolles replied the Committee did try to space out amenities. He stated he wants to stress that these are all pretty conceptual ideas and this plan doesn't tie you into building it in this fashion. This is just a good starting point to demonstrate dedication and commitment by the City to the public.

Ben Tolles explained in regards to the Seely Lane project the City applied for a grant.

Mayor Burge asked if the Seely Lane project is more of just an extension of Veterans Park.

City Manager Sykes replied no.

Ben Tolles replied there is a bridge proposed to Veterans Park and a volleyball court in the plan, but that would be in a later phase.

Councilor Kessi asked in regards to Creekview, could the path be on one side or the other because in the winter time the kids sled down the hill in the winter time.

Ben Tolles replied he believes how it is proposed now is due to ADA requirements since you can't really have a path go straight down the hill.

Ben Tolles went over the proposed park for the Dutch Canyon pocket park area. He explained a paved path would be constructed between the cul-de-sac at the end of SW Rembrandt Drive and the sidewalk off SW Dutch Canyon Road.

Ben Tolles went over the proposed park for Keys Road water treatment plant. He explained the plan calls for a half-court basketball court, and then a little picnic area.

Councilor Kessi suggests placing noisy activities away from residential houses, such as basketball courts.

Ben Tolles went over the proposed Vista Park. He explained this park is hard to really know where the trails go.

Mayor Burge asked if we have people come in to build trails or whatnot are there standards for trails and he thinks the City should adopt those standards.

Ben Tolles explained there is going to be some work done on the City property (proposed Vista Park) by Bella Vista and Luma Vista Drive to remove some of the blowdown. He stated on June 8 it will go before the Planning Commission to go on the site and remove some of the trees, and also to remove some of the trees by the water tower up there.

City Manager Sykes stated the nice thing about that park is there are a lot of already naturally existing trails and it is actually flatter than you might imagine.

Ben Tolles went over the project summary for Miller Park. He explained they are proposing a natural play area.

Ben Tolles explained there are other things that we wanted to have aside from the parks. He explained one of them is a South Scappoose Creek Trail. Other ideas are a community center, and tennis courts.

City Manager Sykes explained he and Ben talked about the trail that could go from the High School to Crown Zellerbach Road, which they will add to this as well.

Ben Tolles explained if Council has other projects that they feel are really crucial and should be part of the 20 year planning horizon let him know and he can include them.

Ben Tolles went over the handout of the proposed Comprehensive Plan updates.

Councilor Kessi asked what is the idea about the funding?

Ben Tolles replied there is a section in the Capital Improvement Plan that says funding options, so there are a lot of options. He explained we haven't specifically talked about what we want to do moving forward.

Councilor Kessi stated before we commit to the community it would be nice to know if we have an idea how it is going to be funded.

City Manager Sykes replied he thinks it is really important to note that this is really just a road map. He stated we are not going to accomplish everything immediately but we are already moving forward with about three or four of them right now. He stated the two that are going to be the most challenging will be the Community Center and then the South Scappoose Creek Trail. He explained we will just keep trying to find money, and leverage grants and resources where we can. We will do the best we can with what we have.

Councilor Kessi stated when we are putting together a timeline it would be good if we say aspirational.

Council President Reed replied he agrees with that because the focus of our Town Hall meeting was parks and the 200 or so people who were in attendance were in favor of the parks to the point of funding them with general obligation bonds, but 200 people is hardly representative of the entire community and he doubts that kind of a thing would actually pass. He stated not to sound negative or anything, but again that was a core group of people who were there in favor of what we happened to be presenting, but hardly representative of the 6,700 people who live here.

Mayor Burge feels our biggest weakness is there is not a regional parks district for the Scappoose community, the greater community. He stated unfortunately the situation that we are in is that the residents within the city limits of Scappoose are going to be providing the parks for the greater community of Scappoose.

Councilor Greisen stated she knows it is one of the Council's Goals, it is on the top of her list, which is making some decisions about the pool property. She has a variety of ideas and opinions on that but she knows that is for a later date. She did take the time, she leads and organizes a moms group in the area, and they have reached out and connected with over 300 moms over social media on general parks and rec recommendations or positive feedback about things currently in Scappoose and nearly every answer had to do with a community center, a place where kids could go. She went over the responses ~ YMCA or a PAC type rec center in town, the big thing was a place that provides child care, a place you could host a birthday party, where families could go, a place where parents could work out and daycare was provided. She explained people said we have plenty of parks and don't need to work on them other than finishing Miller Park. She explained there was a lot of feedback about the City finishing Miller Park and getting something back in there. She explained someone mentioned better signage and enforcement of tobacco free laws in Scappoose. Also safer pedestrian walkways to get to our existing parks. She explained people said they would much rather focus on a community center versus just a site with a pool.

Ben Tolles asked Councilor Greisen if she minds typing that up and sending it to him and he'll include that in the Parks Master Plan.

Councilor Greisen stated she feels there is a major need in our community, especially for a community center.

City Manager Sykes suggested maybe creating a community group to discuss a community center.

Councilor Greisen explained she was contacted by a local doctor and they are doing outreach through DHS and other services on the lack of childcare options in town. She stated parents can't work because they have nowhere to send their kids.

Councilor Kessi explained he is on the Facilities Committee and they will look into community centers and see if they have any ideas on that too.

Councilor Kessi said when we are talking about trails in the plan he noticed a lot of the trails were near South Scappoose Creek and areas that might be a little more difficult to develop and more expensive. He stated this is just an idea, but if we had a loop like Dutch Canyon or a road that isn't interrupted as much, but there are extra-large sidewalks and it's by one of our existing roadways it might be less expensive to build and it would be a connecting trail that wouldn't be through wetlands and everything else.

Mayor Burge explained in the memorandum of understanding in regards to Crown Zellerbach the City is required, when we can build, a trail that connects our entire portion to Chapman Landing.

City Manager Sykes replied that should probably be in the plan under aspirational.

City Manager Sykes stated getting back to what Councilor Kessi said about South Scappoose Creek, there is really no route to that. He stated one of the things we'll need to do is try to figure out where it would go.

Mayor Burge stated he thinks it needs to be aspirational between Highway 30 and West Lane in creating that connection.

Ben Tolles explained the trail strategies are discussed in the draft Parks Master Plan. He explained a lot of these ideas require so much more legwork that it is hard to go into detail.

Mayor Burge explained under Trail Strategies ~ Improve the Crown Zellerbach Trail he would like it to have it point out the memorandum of understanding and the City's requirement to uphold that, especially at that connecting point. He stated he thinks it shows that the City is honoring our commitment the City made 20 years ago. He stated the City's portion that is the connectivity point is what we are missing.

Councilor Greisen stated in the future regarding the Columbia Airpark location, it would be great if we could add a little amphitheater for some outdoor concerts or movies.

Chief Miller stated listening to all this it is great, the City is growing. He stated in these plans as we add these bigger parks, and add other stuff, it adds more to their plate, not only as police, but public works, and water. They are maxed out now. He just hopes as Council looks at this master plan that they also look at what's needed on the staffing side in order to provide the services. He explained some of the areas won't be very accessible for staff. He explained building this stuff is great, he grew up here his whole life and seeing Scappoose grow and be this great community that it is awesome, and everybody who is involved in it wants to see it grow, but we also need to be looking on the other side for the kind of effect that it is going to have.

Mayor Burge stated every time you build a park there is a new cost of maintaining that park.

Larry Erickson stated the Port of St. Helens is in a design phase of a viewing area at the north end of the airport.

Ben Tolles stated when he said the City needs more staff and more funding he should have been clear and said he meant more Public Works and Police staff as well.

Council thanked Ben Tolles.

Ben Tolles explained this will come before Council at the June 19 and July 17 City Council meetings.

Mayor Burge explained Ben Tolles is a RARE Participant and he doesn't think every RARE Participant completes a master plan. He explained Ben has saved the City a lot of money by the work he has done and he has done a great job. He thinks Ben should walk away from here when he is done really proud of the work he has done and the contributions he has made to our community.

Ben Tolles replied thank you, it has been a pleasure working for the City of Scappoose. He stated it is fun to be in a community that is so engaged and open, it is difficult at times, but ultimately it is really a good City.

Announcements ~ information only

Calendar

Mayor Burge went over the May calendar.

City Manager, Police Chief, Councilors, and Mayor

City Manager Sykes explained Council has a copy of his written department report. He explained the City did receive an application from OIT and OMIC to annex a significant part of the Parker Pit into the City. He explained staff is just beginning to process that and hope to have it done by

early August. He mentioned that he had the privilege of going to Astoria with Councilor Riffle last week to the Area Commission on Transportation, which is a subgroup of the Oregon Transportation Commission, who makes recommendations to the Commission. He explained all of the folks from ODOT, cities and counties from Columbia, Clatsop and Tillamook County sent representatives, and at this point and time Scappoose doesn't have a representative. He asked Mayor Burge to see if someone on the Council would be interested. He stated to Councilor Kessi if he is interested to let him know.

Councilor Riffle thanked all the students for showing up today. He stated a big congrats to the Police Department for what they have done and being recognized.

Councilor Greisen stated she seconds that. She stated every week for her the Police Officers are the rock stars, so thank you.

Councilor Sanders stated she will echo that, thank you so much. She thanked the students for attending and hanging in there since it has been a long meeting. She explained there was a Chapman Landing cleanup project on Saturday, May 13. She explained she was there, City Manager Sykes, some of the parks committee, the Port of St. Helens was represented by Larry Erickson, County Commissioner Alex Tardif and his crew. She shared photos from that event. She explained a large area was cleared out, they put in a bench, put in some bark dust and gravel. She stated it was just really a nice way for the Port of St. Helens, the County, and the City to show that we can come together and make something happen in that area. She explained it was all done by donations and volunteer work. She explained we could definitely use volunteers to assist in the future events. She thanked everybody who was a part of it. She looks forward to more events and making the Chapman Landing area nice.

Council President Reed explained last year the League of Oregon Cities was held in Salem and he went on a tour of Independence and one of the things they showcased was their water front property and some great plans they had for it. He stated a lot of things that he is seeing with the pictures from the Chapman Landing cleanup is kind of representative of what Independence has so he thinks it will take some time and some effort but he thinks Chapman Landing area will work out well. He thanked the students for being here. He explained he understands that a local bakery, Brown Buttery Bakery, was featured this morning by Channel 8 News Drew Carney.

Mayor Burge talked about the OMIC Group meeting that occurred recently and the project is moving forward. He talked about collecting the transient room tax on the Columbia County owned RV Park that is in the City. He stated we should contact the County about this. He thanked City Manager Sykes for everything tonight.

City Manager Sykes will check into the transient room tax.

Adjournment

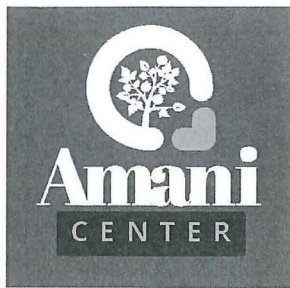
Mayor Burge adjourned the meeting at 8:54 p.m.

Mayor Scott Burge

Attest:

City Recorder Susan M. Reeves, MMC

DRAFT



AMANI CENTER
Columbia County Child Abuse Assessment Program

Mailing Address: PO Box 1001, St Helens, OR 97051

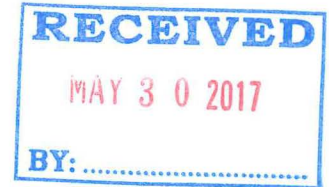
Medical Assessment & Administrative Office: 1621 Columbia Blvd., St. Helens, OR 97051

Phone: (503) 366-4005

Fax: (503) 366-0314

e-mail: amanicenter@comcast.net

May 30, 2017



City of Scappoose
Attn: Honorable Mayor and City Council Members
33568 East Columbia Avenue
Scappoose, OR 97056

RE: Community Enhancement Project Application

Dear Honorable Mayor and City Council Members,

The Amani Center is honored to receive your letter and invitation to submit a grant proposal. With our forged partnership, the Amani Center will be able to continue providing much needed services to underserved child abuse victims in our community.

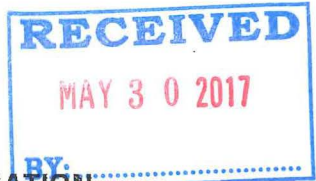
Children are our most vulnerable population. When children do not have access to specialized child abuse medical and forensic assessment services, it may result in further abuse, death or long term health issues. Children who do not have an opportunity to heal from the trauma of abuse may have adverse effects well into adulthood. This may affect their ability to parent and function successfully as an adult in society.

Research has found that traumatic childhood experiences are major risk factors for the leading causes of illness and death as well as poor quality of life in the United States. Therefore, I believe an investment today in the intervention and elimination of traumatic childhood experiences will substantially increase the quality of life in our community!

Again, thank you for the opportunity to apply for funding through the City of Scappoose Community Enhancement program. We look forward to continuing the strong relationship we have built with the City of Scappoose. Together we can ensure children are healthy and safe!

Sincerely,

Cassy M. Miller
Executive Director



COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Amani Center

Tax ID # 93-1295272

Contact Person: Beth Pulito or Cassy Miller

Daytime Phone 503-366-4605

Address: 1621 Columbia Blvd / PO Box 1001

City: St Helens State: OR Zip: 97051

Signature: 

PROJECT INFORMATION

Project Title	Amount	Funds Requested:	Needed by*:
Child Abuse Forensic Evaluations & Support Services	\$	4383	2017/18 FY

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 07/01/2017 Project Completion Date: 06/30/2018

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

Please see attached "Statement of Benefits" and "Description of Assessment Program and Positions" for program explanations.

The Amani Center is requesting grant funding to support all agency operations in order to provide Child Forensic Evaluations and Family Support Services. The purpose of this project is to ensure that alleged child abuse victims in Columbia County are provided with quality medical and forensic assessment/intervention and support services in a timely manner while in a secure and child-friendly environment. The number of requests for the Center's assessment/treatment services has continued to increase each year.

The City of Scappoose has a 2% higher rate of people under the age of 18 than Columbia County's average (per 2010 census). Last year, 13.8% of the clients served by the Amani Center were residents of Scappoose and/or victimized in Scappoose.

The Amani Center is requesting funds in the amount of \$4383 from the City of Scappoose to support the center's ongoing Child Abuse Assessment Services. This funding request represents approximately 1% of our annual budget for the 2017/2018 fiscal year. To sustain the current level of services, as well as increase our medical examiner availability by 1 day/week, the Amani Center is seeking funding in the amount of \$438,178 from multiple grantors, project revenue streams and community members through contributed support donations. Acquiring this funding will retain existing program services and positions within the agency, provide the assessment resources necessary within the center, and help to increase needed medical coverage for an additional day each week.

The importance of the assessment team, including Medical Examiner, Child Forensic Interviewer and Family Support Services Specialist, is crucial to the victim, their caregivers and our community partners. The immediate intervention by the assessment team is integral to the physical and emotional welfare of the child. This initial process is the most important step taken in the healing of the child and the support of non-offending caregivers. Furthermore, the specialized services provide professional diagnosis of child abuse and expert testimony used later for medical/therapeutic treatment and throughout the investigation/prosecution of offenders.

Last year the Amani Center provided 152 such assessments, an increase from 112 in 2015. At a time when service needs suggest that ethically and morally our community should be increasing services to this vulnerable population, we are continually faced with the possibility of not being able to provide an adequate number of services to these children and their families. This grant would allow us to stabilize funding via established and ongoing grant & fundraising efforts, and will also allow the Amani Center the opportunity to increase services offered each week by adding additional staff hours & appointment availability.

Estimate how many residents will be served or benefit if this project is funded.

In 2016, the Amani Center provided 21 child abuse victims with evaluations who either resided in or were victimized in the City of Scappoose. This is an increase of 6 children (from 15 in 2015) of child abuse victims and represents 13.8% of the 152 children assessed at the Amani Center in 2016. In addition to the children served, the Amani Center offers support and resources for non-offending family members & caregivers, increasing the number of residents served, above and beyond the abused child.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

The Amani Center program addresses the Community Enhancement Program criteria by benefitting youth and underserved populations (criteria "c" on the application). However, we are also able to support the current City of Scappoose Council Goals, as well as sustain the community's Vision Statement.

The Amani Center is proud to be a partner with Scappoose Police Department to help keep Scappoose one of the 5 safest cities in Oregon. Scappoose Police Department may refer any child that they suspect to have been abused, neglected or a witness to violence. The Amani Center staff work side-by-side with Scappoose Police Department, DHS and families to ensure that appropriate services are offered.

Further, the Amani Center is committed to providing law enforcement a secure facility to observe forensic interviews and to be provided with written reports, as well as a DVD recording of the interview to further assist in their investigation.

This collaborative endeavor provides law enforcement with specialized child forensic interviewing and medical examinations for their cases. Additionally, it contributes to reducing the trauma that child victims may be experiencing by providing a child friendly and safe environment to collect case information and to ensure the safety of child victims, thereby supporting part of Scappoose's Vision Statement of a Caring Community where people will feel safe and be at peace in their homes.

PROJECT BUDGET

Total Estimated Costs: \$ 438,178

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Please see attached annual budget

costs by source:

Breakdown estimated

	CEP	Sponsor	Other #1	Other #2
Personnel Services	3412	337,787		
Supplies	65	6435		
Capital	28	2719		
Materials				
Other / Training	105	10,331		
Operating Costs	773	76,523		
Total	\$4383	\$433,795		

% of Total Budget provided by Sponsor: 99.0 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

The Amani Center has secured funding through three separate Victims of Crime Act grants, funding from the City of St. Helens, Justice Reinvestment Act Grant, Fundraising Events, Contributed Support Donations from community members; Joseph E Weston Grant, Samuel Johnson Foundation, CAMI grant and several other small foundation or employee contribution grants. Additional funding via medical billing as well.

Will the project be completed with the proposed funding or will future funding be necessary?

The Amani Center will continue to offer services to child abuse victims and their non-offending caregivers each year with the assistance of the above funding sources, as well as new grantors. Each year will require additional funding requests through a variety of foundation and government sources.

We endeavor to stabilize funding through a variety of resources, via grants, fundraising efforts and community member support. In time, we anticipate increasing services, thereby allowing additional medical billing opportunities and increasingly stable funding options.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

The Amani Center child abuse evaluation and support services is an existing and ongoing project. All services are provided and recorded during the calendar year and all financials are on July 1 - June 30 fiscal year. This project has been operating and in effect since 2003. The Amani Center will continue to provide services to children and their non-offending caregivers as long as the need exists in Columbia County. This project is on a continual cycle as has seen and will continue to see both programmatic and organizational growth for many years to come.

Describe prior experience managing similar projects.

The primary source of revenue for the Amani Center are grants. The Amani Center has extensive experience managing projects, accurately tracking statistical data and reporting to funders on progress.

Have you received a Community Enhancement grant for this project in the past?

yes

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

Amani Center
Columbia County Child Abuse Assessment Center
Annual 2014/2015 Organizational Budget Options

2017-2018 Budget Worksheet

Fiscal Year: July 1, 2017 - June 30, 2018

BOD Approved: 05/25/2017

	2017-2018 Budget
PROJECTED Income	
<u>Medical Reimbursement</u>	
Med Ins/CVC Reimbursement	90,000
<u>Contributed Support/Development Revenue</u>	
Donations	30,000
<u>Fundraising</u>	
Luau	40,000
Race Against Child Abuse-North	5,000
Race Against Child Abuse-South	20,000
Other Fundraising	5,700
<u>Grants</u>	
<u>Operating/Program Grants</u>	
TBA	50,022
<u>Government Grants</u>	
VOCA One Time- Tech/Train	4,416
VOCA Non-Competitive	40,925
VOCA-C (New)	90,995
CAMI	57,845
<u>Other Income</u>	
Expert Witness/File Copy Fees	900
Reimbursements	2,300
Overall investment interest	75
	438,178
PROJECTED Expenses	
<u>Payroll</u>	
Gross Wages	287,496
Social Sec & Medicare	23,000
OR Unemployment	10,062
Workers Benefit Fund	287
Employee Medical/Dental Benefits	20,354
Meals/Mileage/Travel/Lodging/Ed-Conf	6,091
MDT Training Expenses	4,345
Dues & Fees & OR Rev Tax	1,125
Fundraising Expenses	18,436
Legal & Professional	19,546
Liability Insurance	14,345
Medical Assessment Supplies	2,000
Office Rent	19,668
Office Equipment	2,747
Office Supplies/Postage/Shredding/Staff Gift	4,500
Utilities (Phone, Storage Unit, H2O)	4,176
	438,178

AMANI CENTER

Grant Application Documentation for the City of Scappoose, OR

Organizational Background

In the late 1990s, child abuse assessment and treatment services were still not available in Columbia County. Victims had to be transported to Cares Northwest in Portland for services. The number of assessment slots was extremely limited (under 20). Private transportation to make this long trip was not always available, so either local law enforcement or DHS personnel were forced to provide transport. This system was slow and costly, and many victims went unserved.

In 2000, a consortium of public and private agencies took action to solve the problem of *lack of local child abuse assessment & treatment services*. They created **The Amani Center**. The Center's mission was to "minimize trauma to child abuse victims through professional medical diagnosis and treatment in a secure and child-friendly environment with the goal of preventing child abuse in all forms."

Today our center serves children from birth to 18 years of age who live in Columbia County, Oregon and are suspected of having been abused.

We provide these children with *comprehensive, culturally competent, multi-disciplinary forensic assessments* and, when appropriate, testify in court on their behalf. We provide children and non-offending family members with crisis counseling and support services. We are the only agency providing services of this type in Columbia County.

During the past several years, we have seen consistent organizational and programmatic growth. We have developed a small, well-trained staff and an effective six-member board. The Amani Center is the home to several highly committed volunteers that help us in some way during the year (fundraising, family support services, writing newsletters, office work, etc.).

Description of Assessment Program and Positions

The purpose of this project is to ensure that alleged child abuse victims in Columbia County are provided with quality medical and forensic evaluations and support services in a timely manner while in a secure and child-friendly environment. The number of requests for evaluation services has continued to increase each year since the opening of the center in 2003. Increasing the capacity of our Assessment Program is a vital step in the strategic development of our agency. It will enable us to assist child abuse victims with a timely, specialized and comprehensive child abuse medical and forensic assessment in a child friendly environment.

The demand for our services is staggering, because child abuse is now at epidemic levels. Studies show that every 36 seconds one child in the United States is neglected/abused—and that one in every four girls and one in every six boys will be sexually abused by the time they are 18 years of age.

Since our incorporation in 2000, *we have provided Child Abuse Forensic Assessments to over 1320 children/adolescents*. The Forensic Assessment is conducted by a *team*, which includes a highly trained Child Forensic Interviewer, a Board Certified Registered Nurse Practitioner or Medical Doctor, and a Family Support Specialist. The process includes a digitally recorded interview using Oregon Interviewing Guidelines, a full medical examination using Oregon Medical Guidelines, a determination of abuse, the identification of appropriate treatment, the creation of a safety plan and a referral(s) for follow-up care. In 2016, the Amani Center provided 152 such assessments.

AMANI CENTER

Grant Application Documentation for the City of Scappoose, OR

Forensic Interviewer:

The purpose of the Forensic Interviewer program is to provide children with a skilled child abuse forensic interview by a certified Child Forensic Interviewer. The forensic interview is often times partnered with a medical assessment, which includes a complete physical examination, digitally recorded interview (using Oregon Interviewing Guidelines), determination of abuse, identification of appropriate treatment, and referral for follow-up care.

The child victim will benefit from the Forensic Interview assessment program, as services will be provided in a sensitive manner in a child friendly setting. Based on the child's examination, referrals will be made to a therapist and/or specialist, as needed, as well as recommendations for developmental and/or mental health evaluations. Moreover, caregivers will benefit from this service, as they will be able to consult with the professionals to discuss the child's needs and ways to facilitate the child's healing process. The child further benefits from the Forensic Interview assessment program because the videotape as well as the Forensic Interviewer's assessment and treatment recommendations can be used in Grand Jury in place of the child. This allows the child to heal further without having to re-tell their disclosure to more strangers. We anticipate that over 350 referrals for suspected child abuse victim Forensic Interview assessments will be received during a one-year period.

Child Abuse Medical Examiner:

The Medical Examiner provides highly skilled and specialized head-to-toe medical evaluations to alleged victims of child abuse and/or domestic violence. The use of a specialized piece of machinery called a colposcope (used for good light and magnification) is used to assess sexual abuse and to capture quality photographs of physical injury. The Medical Examiner is the designated child abuse medical provider for all of Columbia County. As such, the Medical Examiner may serve as a trainer/consultant regarding child abuse cases within Columbia County. The Medical Examiner provides quality and professional care based guided by Amani Center practice protocols and standards established by the Oregon Medical Child Abuse Guidelines.

Intake/Family Support Services Specialist (FSSS):

The FSSS position has enabled the Amani Center to provide intake and support services for child victims of abuse and/or domestic violence and support and follow-up services for non-offending caregivers. Additional services offered by the FSSS have included information and referral, advocacy, and Crime Victims Compensation assistance. The FSSS provides support to the child and family pre, post and during the assessment process.

AMANI CENTER

Grant Application Documentation for the City of Scappoose, OR



Mission Statement: To provide forensic child abuse evaluations and support for children and their families who may have been impacted by abuse or neglect.

The primary goal of the Center is to ensure that children (birth to 18 years of age) suspected to be victims of sexual abuse; physical abuse, emotional abuse, neglect, and/or domestic violence are provided with quality evaluative and support services in a child-friendly setting.

Amani Center Board of Directors Membership List

Tami McDonald – Chair
Stacia Tyacke – Vice-Chair
Toni Nelson – Treasurer
Stan Mendenhall – Board Member
Jan Hildreth- Board Member
Dave Wasylenko – Board Member

Amani Center Staff List

Cassy M. Miller - Executive Director
Beth Pulito - Fundraising & Outreach Coordinator
Lesley White - Forensic Interviewer
Nick Schwarz - Forensic Interviewer
Jody Richter - Family Support Services Specialist
Amelia Kercher - Family Support Services Specialist
Linda Eddy - Medical Examiner
Roberta Bentson-Royal - Medical Examiner
Heather Sutton - Medical Biller

AMANI CENTER

Grant Application Documentation for the City of Scappoose, OR

Statement on increased benefits

The Family Support Services Specialist will meet the needs of the community and remove barriers by providing an underserved service through the provision of specialized support, referral and advocacy services, education, and crisis counseling. Furthermore, the position will continue to provide coordination of service-delivery through closely working with child abuse victims, non-offending caregivers, and local, state and federal partner agencies.

Child abuse victims will benefit from the Child Forensic Interview assessment program, as services will be provided in a sensitive manner in a child friendly setting. Based on the child's evaluation, referrals will be made to a therapist and/or specialist, as needed, as well as recommendations for further developmental and/or mental health evaluations. Moreover, caregivers will benefit from this service, as they will be able to consult with experts in the field of child abuse to discuss the child's needs and ways to facilitate the child's healing process. The child further benefits from his/her participation in an Amani Center evaluation because the Forensic Interviewer's evaluation report, recommendations and digitally recorded child forensic interview can be used in Grand Jury, in place of the child's testimony. This allows the child to heal further without having to re-tell his/her disclosure to more strangers.

The clients we serve are the most vulnerable victims in our community. Without medical/forensic child abuse assessment, treatment and support services, children may continue to be abused and continue to suffer from trauma. Deprived of intervention and support, some sexual abuse victims may exhibit sexual reactive behavior. This results in the victim acting out sexualized behavior with other children, further perpetuating the cycle.

The services the Amani Center provides to our community is emotionally difficult, detailed and requires specialized equipment and experts in the field of child abuse. The Amani Center staff is dedicated to assessing, intervening and supporting our community members whose lives are affected by child abuse. With your help, we can continue to provide the abused children of Scappoose with critical services, allowing them the opportunity to live a healthy, happy and productive life, potentially ending the cycle of abuse.

RECEIVED

MAY 30 2017

BY:

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: CASA for Children

Tax ID # 93-0923866

Contact Person: Anne Marie Johnson

Daytime Phone 503 988 4170

Address: 2514 Sykes Rd.

City: St. Helens State: OR Zip: 97051

Signature: 

PROJECT INFORMATION

Project Title	Amount	Funds Requested:	Needed by*:
CASAs for Columbia County	\$4,500		9/30/2017

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 7/1/2017 Project Completion Date: 6/30/2018

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

CASA for Children helps keep children safe when they have been abused and neglected and are in the protective custody of the juvenile court. Our organization, serving Multnomah, Washington & Columbia counties, recruits, trains, and supervises volunteer Court Appointed Special Advocates called CASAs. The CASA idea is simple but powerful. A CASA from the local community visits with a child or teen in foster care as often as possible, gathers information, attends court dates and family decision meetings, and speaks up for the child for the entire term of his or her stay in foster care, often three years or more. The CASA's sole responsibility is to advocate for the children's rights and best interests, help protect them from the dangers of their situation, help get them services they need to stay physically and mentally healthy, and help find them a safe, permanent home.

City of Scappoose CEP funds will be used to recruit, train, supervise and retain a growing group of CASAs in Scappoose and in Columbia County. Columbia County sends children into foster care at one of the highest rates in Oregon. Last year there were 343 Columbia County kids in foster care. An average stay in foster care is two years, although older children are likely to stay much longer. In 2016-2017 we were only able to provide a CASA for 27%.

CASAs themselves are a diverse group of community members of all ages, races and socio-economic backgrounds. Most CASAs come in with little to no knowledge of the foster care or juvenile court system. Our extensive training for new CASAs ensures that they have all the tools and knowledge they need to do their best advocacy work possible. CASAs get access to a great deal of information about their CASA kids. They investigate facts of the case, thoughtfully consider what is best for the child, and accurately communicate the child's condition to the presiding judge. When new CASAs graduate they are sworn in by a judge and we assign them to a CASA Supervisor that will support and coach them in the work that they do.

Estimate how many residents will be served or benefit if this project is funded.

If our project is funded we project we will serve 96 residents of Columbia County, including 13-16 Scappoose residents, ages birth – 18, during the fiscal year 2017-18.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

CASA of Columbia County meets CEP's eligibility criteria in a number of ways. It benefits youth, low income persons and underserved populations. It also supports the City's vision statement by contributing to an active and connected community.

CASAs of Columbia County contribute to communities being safe, exceptional places for children to grow up in. Over time CASA has become a key player in an issue critical to the health and well-being of our communities. A third of our Columbia County CASAs live in Scappoose. By taking a long-term, relationship building approach to helping these children CASA for Children helps strengthen not just the children but the community as well. When a child suffers, the entire community suffers and this must be addressed. CASA for Children takes a 'whole-child' approach. A CASA can speak to a child's teachers, doctor, attorney, case worker, psychologist, coach, parents, foster parents and anyone else involved in the child's life. This assures that the CASA is getting the big picture of what is going on in that child's life. We involve all the partners in this child's "village".

PROJECT BUDGET

Total Estimated Costs: \$216,972

How were these costs estimated (quotes, catalog, previous projects, etc.)?

We created a budget based on similar projects and our organization budget.

Breakdown estimated costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services	3825	26000	95419	70000
Supplies	300	1000	2500	2000
Capital				2209
Materials	375		3500	
Other		1000	6581	1763
Total	4500			

% of Total Budget provided by Sponsor: 13 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

Secured:

State Funding - \$26,133

National CASA Association - \$17,730

Collins Foundation - \$15,000

Oregon Community Foundation - \$10,000

NW Natural - \$5,000

Pending:

Reser Family Foundation - \$10,000

Stimson-Miller Foundation - \$9,205

Planned:

JFR Foundation - \$10,000

CASA's Columbia County Benefit Breakfast - \$10,000

Juan Young Trust Western Division - \$10,000

Ford Family Foundation - \$10,000

Samuel S. Johnson Foundation - \$2,500

Will the project be completed with the proposed funding or will future funding be necessary?

CASA of Columbia County will continue to grow and expand. CASA for Children is a largely self-supporting organization, with 87% of funding of all projects coming from non-governmental sources including special events, foundations, corporations, and individual donations. Our goal is to increase fund raising revenues every year. This proposal to the City of Scappoose is a critical step forward to sustainability.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

During the fiscal year 2018 we plan to serve 96 children in Columbia County. Our recruiters will attend and make presentations at local community events, fairs, and places of worship. They will meet and talk with people who want to become CASAs, with the goal of adding 16 new CASAs. Outreach activities in the wider community, like our Giving Breakfast demonstrate to the CASAs, the court, and community members that CASA for Children is fully committed to the success of the program.

Our extensive training for new CASAs ensures that they have all the tools and knowledge they need to do their best advocacy work possible. The initial CASA training is a total 35-hours and includes training on building relationships with parties, writing court reports and understanding legal jargon.

We will also focus on retaining experienced CASAs. CASA assignments can be stressful and take as much as 20 hours per month over a period of years. To keep trained CASAs in the program and benefit from their knowledge, we invite them to group activities including recognition events, informal receptions, potlucks, a book group, and continuing education classes.

In order to achieve these goals, it is our intention to continue our investment of staff time from our Columbia County Program Manager and CASA Supervisor, and Recruitment Manager, as well as the Executive Director, Development Director, Program Director, in activities designed to foster growth specifically in Columbia County.

Describe prior experience managing similar projects.

Last fiscal year CASA for Children received \$3,732 in funds through Community Enhancement Projects for the CASAs for Columbia County project. With those funds 36 CASAs were able to serve 91 children throughout Columbia County.

Similar to our project last year, we are focusing on growth in Columbia County. We continued to increase the number of children served county-wide throughout the course of the year. We added staff, established an office and training space, improved administrative procedures, recruited, trained and supported CASA volunteers, provided continuing education opportunities to experienced CASAs and held a fundraising event. From all sources we raised \$126,340 specifically for Columbia County and we added \$31,000 from our fundraising events, to a total project amount of \$149,041.

Have you received a Community Enhancement grant for this project in the past?

Yes, in 2015-16 and 2016-17

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

RECEIVED

MAY 30 2017

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Columbia County Rider

Tax ID # 936002288

Contact Person: Michael Ray

Daytime Phone 503 366 8505

Address: 230 Strand St

City: St Helens State: Oregon Zip: 97051

Signature: Michael Ray

PROJECT INFORMATION

Project Title	Amount	Funds Requested:	Needed by*:
<u>CC Rider Transit Service Enhancements</u>	<u>\$5,000</u>	<u>\$ 5,000</u>	<u>Sept. 30, 2017</u>

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: On receipt of funds Project Completion Date: Ongoing - Fall 2017 and Winter 2018.
All signs should be installed by March 2018.

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

Securing Community Enhancement Funds will be used to help CC Rider enhance Scappoose area transit service by allowing us to install new transit stop signs along our recently expanded Line 3- South County Flex.

CC Rider recently expanded Line 3 along the east side of Scappoose using SE 2nd St., Franklin St, SE 6th St., SE Elm St., SE 4th St., and E Columbia Ave. Possible transit stop signs could be located at SE 2nd St. and Franklin; SE 6th St. and SE High School Way; and SE 4th St and E Columbia Ave.

Estimate how many residents will be served or benefit if this project is funded.

By placing bus stop signs at various locations, this effort has the potential to serve and benefit all residents of SE Scappoose.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

See Attached.

PROJECT BUDGET

Total Estimated Costs: \$5000

How were these costs estimated (quotes, catalog, previous projects, etc.)?

costs by source:		Breakdown estimated		
	CEP	Sponsor	Other #1	Other #2
Personnel Services		\$1,000		
Supplies	\$1,000			
Capital	\$3,000			
Materials	\$1,000			
Other				
Total				

% of Total Budget provided by Sponsor: 20 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

Yes, CC Rider has secure funding for our share of the cost.

No, there is no funding from other public or private agencies or sources.

Will the project be completed with the proposed funding or will future funding be necessary?

It is anticipated that this funding request will enable CC Rider to complete the project.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

The following narrative outlines the project schedule based on receiving funding through the CEP.

- FUNDING RECEIVED.

- FALL 2017

- Purchase SIGNS and Poles

- IDENTIFY STOP LOCATIONS

- WINTER 2018

- PLACE Transit Stop SIGNS

- Public Announcement to inform Scappoose residents that new signs are in place identifying transit stops.

Describe prior experience managing similar projects.

Michael Ray, Transit Administrator for CL Rider has experience in the development of transit routes and stops. Over the previous 2 1/2 years, Michael has developed a new transit route between Portland and Astoria which entailed developing the route, schedule, and stop locations. Michael is also responsible for expanding Line 3 - South County Flex into SE Scappoose and identifying stop locations.

Have you received a Community Enhancement grant for this project in the past?

CL Rider has not to my knowledge received a Community Enhancement grant from the city of Scappoose in the past.

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community

Route departure times are approximate and may vary by 5 minutes.

Please be at your stop 5 minutes early to help us better serve you.

A Maximum of 5 carry-on items allowed; and a maximum of 50 lbs

Service Animals are the responsibility of owner.

Service animals must be under owner's control at all times; on a leash; or in a carrier.

**CC Rider Dispatch is open
6:30 am - 6:30 pm
Monday - Friday**

Voice messages received after hours are returned the following business day.

***Thank you for traveling
with
CC Rider!***

"Public Transportation for All"

**Normal operating hours for
Columbia County Rider
are Monday thru Friday**

**Holiday Service Hours
Columbia County Rider
does not operate Line 3 on:
New Years Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day**

No Weekend Service

**Dial-a-Ride Services
is a limited service to aid seniors and
special needs passengers in getting to
Medical Appointments
Banking/Grocery Shopping and
Other Trips upon Availability**

It is necessary to qualify for access to this service by completing an application on our website, or by calling dispatch.

**Monday - Friday
Curb to curb Service to your destination.
Cost varies with distance.
Contact CC Rider at:
503-366-0159**

**We also accept Title XIX
Non-Emergency Medical Transportation
coordinated through Northwest Ride Center
1-866-811-1001**

CC Rider

3 South County Flex

Serves St Helens and Scappoose with connections to Line 1 - Downtown Portland, Line 2 - PCC Rock Creek, and Line 4 - Clatskanie, Line 7 - Lower Columbia Connector



"Public Transportation for All"

503-366-0159

www.columbiacountyrider.com

All Routes Handicap Accessible
All Vehicles have Bike Racks
Effective: November 2016



3 South County Flex

Line 3 - South County Flex
TO SCAPPOOSE

Monday - Friday

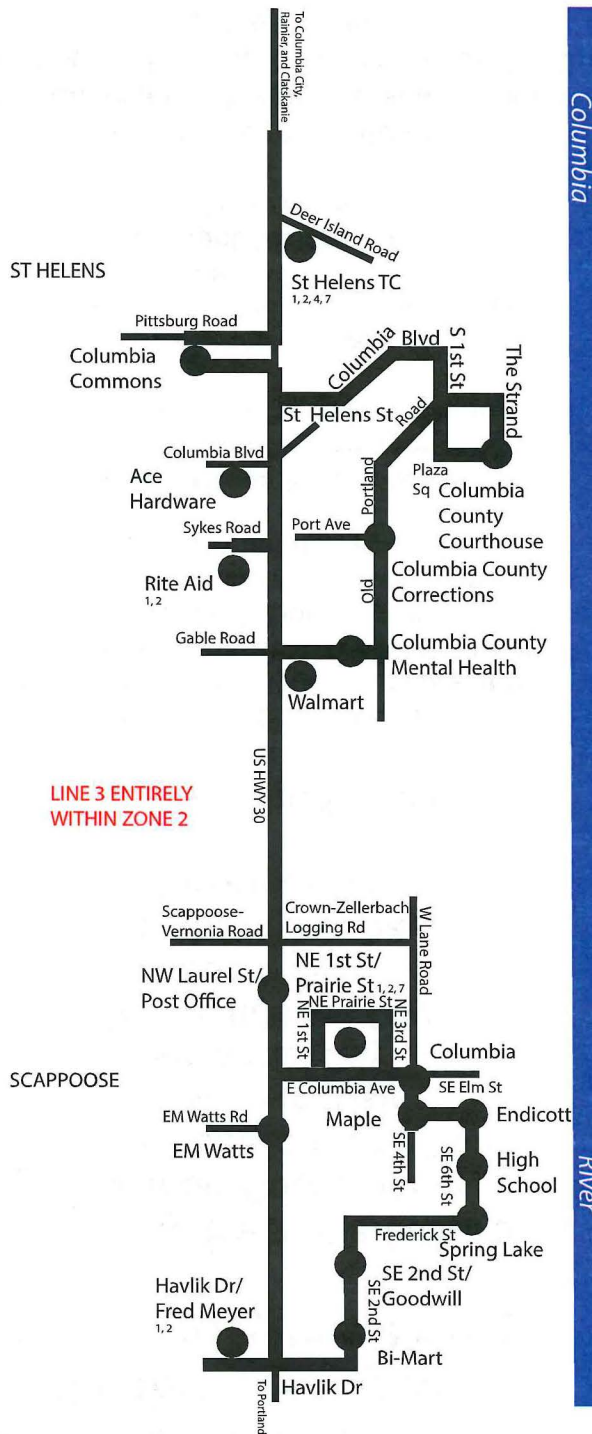
St Helens Transit Center	Commons Dr/Columbia Commons	Columbia Blvd/Ace Hardware	Bowling Alley Ln/Rite Aid	NW Laurel St/Scappoose Post Office	SW EM Watts Rd	Havlik Dr/Fred Meyer	SE 2nd St/Goodwill	SE Frederick St/SE 4th St - Spring Lake	SE 6th St/HighSchool Way	SE Elm St/SE Endicott	SE 4th St/SE Maple St	SE 4th St/E Columbia Ave	NE 1st St/Prairie
7:30	7:35	7:40	7:45	8:00	8:05	8:15	8:20	8:21	8:22	8:23	8:24	8:25	8:26
9:00	9:05	9:10	9:15	9:30	9:35	9:45	9:50	9:51	9:52	9:53	9:54	9:55	9:56
10:30	10:35	10:40	10:45	11:00	11:05	11:15	11:20	11:21	11:22	11:23	11:24	11:25	11:26
12:00	12:05	12:10	12:15	12:30	12:35	12:45	12:50	12:51	12:52	12:53	12:54	12:55	12:56
1:30	1:35	1:40	1:45	2:00	2:05	2:15	2:20	2:21	2:22	2:23	2:24	2:25	2:26
3:00	3:05	3:10	3:15	3:30	3:35	3:45	3:50	3:51	3:52	3:53	3:54	3:55	3:56
4:30	4:35	4:40	4:45	5:00	5:05	5:15	5:20	5:21	5:22	5:23	5:24	5:25	5:26

TO ST HELENS

NW Laurel St/Scappoose Post Office	SW EM Watts Rd	Havlik Dr/Fred Meyer	SE 2nd St/Goodwill	SE Frederick St/SE 4th St - Spring Lake	SE 6th St/HighSchool Way	SE Elm St/SE Endicott	SE 4th St/SE Maple St	SE 4th St/E Columbia Ave	NE 1st St/Prairie	Gable Rd/Walmart	McNulty Way/CCMH	Old Portland Rd/Port Ave	The Strand/Court House
8:00	8:05	8:15	8:20	8:21	8:22	8:23	8:24	8:25	8:26	8:35	8:40	8:45	8:50
9:30	9:35	9:45	9:50	9:51	9:52	9:53	9:54	9:55	9:56	10:05	10:10	10:15	10:20
11:00	11:05	11:15	11:20	11:21	11:22	11:23	11:24	11:25	11:26	11:35	11:40	11:45	11:50
12:30	12:35	12:45	12:50	12:51	12:52	12:53	12:54	12:55	12:56	1:05	1:10	1:15	1:20
2:00	2:05	2:15	2:20	2:21	2:22	2:23	2:24	2:25	2:26	2:35	2:40	2:45	2:50
3:30	3:35	3:45	3:50	3:51	3:52	3:53	3:54	3:55	3:56	4:05	4:10	4:15	4:20
5:00	5:05	5:15	5:20	5:21	5:22	5:23	5:24	5:25	5:26	5:35	5:40	5:45	5:50

Scappoose St Helens

BOLD = PM



Please have exact fare ready. Drivers cannot make change.

Fixed Route Fare	General Public	
Base Zone	\$5.00	\$4.00
Additional Zone	\$1.00	\$1.00
Flex Route	\$2.00	\$2.00
Monthly Pass		
Zone 1	\$75.00	\$60.00
Zone 2	\$130.00	\$110.00
All Zone	\$150.00	\$130.00

CC Rider



Mail: 230 Strand Street
Physical: 1155 Deer Island Road
St Helens, Oregon 97051

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

Scappoose Vision Statement:

Smart Growth –

Transit helps communities implement Smart Growth initiatives by focusing growth around transit. Effective and reliable – and known – transit stops help city planners focus more dense growth in areas that are served by transit. By focusing growth along transit lines, communities can help to stave off more sprawling types of growth in areas far from transit where such growth would contribute more auto-dependent uses and increase congestion. One way to help continue to develop efficient transit is to have easily identifiable transit stop locations. The Community Enhancement Project will help CC Rider and the city of Scappoose toward the goal of a sustainable economy.

Sustainable Economy –

As Scappoose grows, more business will look at the city to see if there is a vibrant well-functioning transit system that is easily accessible for their prospective employees.

Scappoose is the new home to both Cascade Pare Products and the new Oregon Manufacturing and Innovation Center. Both of these facilities will require access to transit for some of their employees and clients. CC Rider is ready to serve these and other new and existing economic engines in Scappoose.

By having easy to locate transit stops, Scappoose and CC Rider can help provide quick, convenient and affordable transportation options for the hundreds of new workers these businesses will attract.

Connected Community -

The placement of transit stop signage is critical for enhancing Community Connectedness. Transit is an integral aspect of growing communities. As a community grows, it becomes more critical that there is a reliable and easily accessible transit system to serve the communities population. This is especially important concerning the elderly, disabled and youth populations; and for the population of able-bodied residents who choose not to drive for various reasons.

Columbia County Rider (CC Rider) recently expanded its service of Line 3 – South County Flex to include new routing and seven new transit stops on the SE side of the city of Scappoose. Please refer to the attached brochure. These seven stops serve existing and new residents and businesses including Bi-Mart, Goodwill, Les Schwab, Scappoose High School. Grant Watts and Peterson Elementary Schools, and hundreds of residential units south of East Columbia Avenue and east of US Highway 30.

CC Rider Line 3 is an important part of CC Rider's transit service. The line serves Scappoose connecting the city to important government functions in the city of St Helens as well as, connecting to four other

transit lines which connect people to downtown Portland, the Longview/Kelso area, PCC Rock Creek Campus and Washington County, and the city of Astoria.

Line 3 offers all-day service, Monday through Friday, making seven round-trips between Scappoose and St Helens. For the calendar year 2016, Line 3 carried 17,524 passengers making Line 3 one of CC Rider's more heavily used transit lines.

Transit is a plus for everyone; even those who choose not to access it. Transit helps to reduce congestion and it provides an affordable option for residents that cannot or choose not to drive. Transit connects communities.

City of Scappoose 2017-18 Council Goals:

Promote Economic Development Opportunities that create Local Jobs –

Easy to identify transit stop locations will help the city council toward reaching this goal by supporting the development of OMIC/PCC. Both of these institutions will attract new students, faculty and employees who might not - or choose not to – drive. It will be important that these people know where and how to access transit.

Transit stop signs are a *way finding* tool, which helps residents access transit and can help to inform them of transit routes and transit options.

Promote Transportation Improvements that Enhance community livability –

Transit stop signs make it easier to access transit. Transit should always be considered as a transportation improvement as it helps to reduce congestion and provides an economical option for residents that either cannot, or choose not to drive.

Develop a Long Term Comprehensive Community Vision –

Transit should be an integral part of any community visioning exercise. As communities grow, attention should be paid to addressing how their residents move around the community. Transit is a viable transportation option that can greatly improve community livability. Having easy to identify transit access points greatly increases the use of transit by residents that might not know that there is a transit stop within an easy walk from their residence or place of business. By supporting this funding request, the city of Scappoose will have additional known transit access locations, thereby contributing to the community vision of a robust and multi-modal transportation system.

Keep Scappoose one of the 5 safest communities in Oregon –

According to the 2016 report "The Hidden Traffic Safety Solution: Public Transportation," your chances of being in an accident are 90 percent greater traveling by car than riding public transportation.

Public transportation safety benefits extend beyond riders, however. In communities with strong public transit systems, transportation is safer for everyone — even those who don't use public transportation. Transit riders and non-riders alike see their crash risk cut in half in regions with high-frequency public transportation.

Vulnerable and high-risk drivers, such as teens and older Americans, particularly benefit from the increased safety provided by public transportation. In areas with robust public transportation options, higher-risk drivers are more likely to leave cars parked and use transit services, making the roads safer for everyone. Transit-oriented cities have about half the traffic fatality rate compared to automobile-centric cities.

Having easy to identify transit stop signs will assist in educating the public as to where transit operates and where the driving public can expect to see transit vehicles. This will help to educate the populace that transit is available to them and identify where they can access public transit.



COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: SCAPPOOSE D.O.E (DOG OWNERS) GROUP

Tax ID # STATE TAX EXEMPT # 42222 FED TAX EXEMPT 501(C)3 STATUS

Contact Person: DENNY EVANS

EIN # 27-3413816
3413816

Daytime Phone 503 543-2951

Address: 33331 S.W. J.P. WEST RD

City: SCAPPOOSE State: OR Zip: 97056

Signature: Denny Evans

PROJECT INFORMATION

Project Title

Amount

Funds

Requested:

Needed by*:

New Privacy Fence at dog yard park \$ 5000-00 ASAP

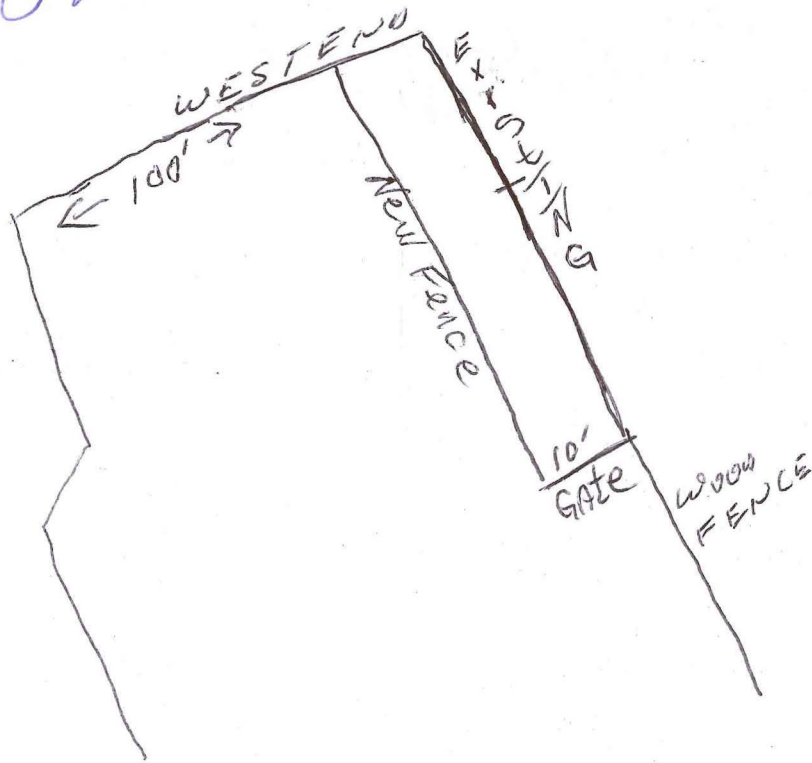
*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: ASAP Project Completion Date: ASAP

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

Veterans Park dog yard: add a new ^{6'} chain link fence with 98% privacy slats, plus a 4' net extension above to prevent balls from going into neighbors yard, plus a 10' wide gate on the east end. The fence will run parallel to the neighbors fence ten feet away for a buffer zone.



Estimate how many residents will be served or benefit if this project is funded.

APPROX 450 PEOPLE & ADLS

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

PROMOTE & ENHANCE PARKS & RECREATION OPPORTUNITIES

PROJECT BUDGET

WORKING ON MORE BIDS
& MATERIAL PRICING

Total Estimated Costs: 9/6,500

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Breakdown estimated
costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies				
Capital				
Materials				
Other				
Total				

% of Total Budget provided by Sponsor: 20 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

YES & NO

Will the project be completed with the proposed funding or will future funding be necessary?

YES

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

Describe prior experience managing similar projects.

Since 2011 the
DOG of Scappoose has raised funds for
improvements, including build a fence &
gates to enclose designated area. Purchased &
installed waste stations. Built a Kiosk & Shelter
for sitting under and with donations & volunteer
labor work with the city to install sprinkler system

Have you received a Community Enhancement grant for this project in the past?

NO

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community



COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Scappoose Historical Society

Tax ID # 93-0967506

Contact Person: Karen Holmberg or Renee Pizzo

Daytime Phone 503-970-3920 503-396-1326

Address: P.O. Box 441

City: Scappoose State: OR Zip: 97056

Signature: Karen J. Holmberg, President
Renee Pizzo, Secretary/Treasurer

PROJECT INFORMATION

Project Title	Amount	Funds Requested:	Needed by*:
<u>Museum Operation</u>	<u>\$ 5000⁰⁰</u>		<u>Aug. 1, 2017</u>

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule on going

Project Start Date: _____ Project Completion Date: _____

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

Continued Tuesday, Thursday and Saturday operations as well as staffing for community events.

School field trips as part of their studies of the history of Scappoose and Oregon.

Coordination with Scappoose Community Club on Christmas events held at the museum and Heritage Park.

Coordination with the Columbia County Museum of shared documents, displays and information.

Estimate how many residents will be served or benefit if this project is funded.

2,700 to 3,000

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

To inform and educate the community on the significant history of the City of Scappoose and the surround area.

PROJECT BUDGET

Total Estimated Costs: \$12,480

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Based on museum being open 3 days a week plus community events

Breakdown estimated
costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services	\$5000	\$7,480		
Supplies				
Capital				
Materials				
Other				
Total	\$5000	\$7,480		

% of Total Budget provided by Sponsor: 60 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

The museum collects annual dues from members (\$12 individual \$15 family).

Fund Raisers - Spring Teas, Harvest Luncheon, Wine Tastings

Will the project be completed with the proposed funding or will future funding be necessary?

The operation of the museum is an on going project.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

See attached narrative.

Describe prior experience managing similar projects.

The museum has been in continuous operation since the 1970's and is operated by the board of directors with input from its members.

Have you received a Community Enhancement grant for this project in the past?

Yes, we have received the Community Enhancement grant for many years as the City of Scappoose has been very generous in helping the continued operation of the Watts House museum.

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
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NARRATIVE FOR COMMUNITY ENHANCEMENT PROGRAM GRANT
For the
SCAPPOSE HISTORICAL SOCIETY

Attachment

The Scappoose Historical Society is applying for a \$5,000 grant under the Community Enhancement Program, and we believe we qualify under all of the criteria listed; we qualify under a majority of the the values prepared by the Scappoose Community Vision Committee, adopted for the City by the City Council; and under the Council Goal to "promote and enhance parks and recreation opportunities."

The Scappoose Historical Society maintains the City-owned property as a museum as agreed when the City purchased the property from the Watts family. Our work is ongoing, multifaceted, and involves members with specialty expertise. We are growing exponentially in all areas of the Museum's work, acquiring new members, extending our outreach to the community and county historical resources, opening the House with extended hours for easier availability to the community and summer visitors from around the country, and even internationally. We provide group tours to school classes, church groups and people from assisted living facilities.

We have begun an exciting genealogy program that has netted wonderful results of old documents, books, pictures, Watts' records and early history of the family and community. We are providing family history research for individuals, and have held genealogy classes to help people with their own research into their ancestry.

We are the community's center for Christmas activities, and this process involves year round coordination and planning, weeks of decorating for our limited staff, and a long process and many hours taking down and packing away the decorations. We have been fortunate enough to have a professional floral designer as a member and he has done phenomenal work. This year we will be using an additional floral designer who is a "decorator to the Stars" and she has done work for many in Hollywood, New York, and all over the country. She does a lot of volunteer work, and we will be fortunate enough to have her this year working with us. Last year our student volunteers had their own tree and made most of their decorations. Besides the tree lighting ceremony, we provide Santa on several occasions, a wine tasting event, and tours throughout the Christmas season.

We make the House available for those who would like to rent it for birthdays, showers, anniversaries, meetings, or for other activities we could accommodate. In the past we have held baby showers, meetings, and a coffee and dessert event at Christmas to see and tour the House.

We do considerable outside work in the flower beds and flowers to add to the beautification of the Park, and many weeks during the summer work most days of the week to keep it weeded, trimmed, watered, etc. The added benefit for our outside work is the opportunity to visit with people walking through the grounds and telling them about the Museum. The City does the mowing, pruning, and other heavy work.

We have written and received two grants this year, and are continually looking for appropriate funding sources to continue our work. This year we received a grant for our genealogy work, and another for a computer.

We have many fund raisers during the year: Our annual Mother's Day teas, Harvest Luncheons, wine tastings, and we are planning a beer tasting. This year our student volunteers held their own tea for their parents and friends that was a huge success with approximately 30 attending, and they will be doing that again next year. We have outside activities planned for next year when the Park is completed. We hope to participate when the Park celebrates its completion in the near future. We have planned a luncheon with all the historical museums in the County to better understand the collections of each, what each is doing, and what we are working on.

We are continually upgrading and renewing our historical displays, acquiring new artifacts, framing newly discovered work, and generally renewing the home for added interest. We have been fortunate enough to acquire more of the original Watts book collection, and as soon as we can buy period-appropriate bookcases, they will be transferred to the Parlor where they were originally located when the community library was in the House and Rose Watts was one of the librarians.

We also have had the double benefit of student volunteers working at the House, and Mardi Erickson's class is available with just a telephone call. They have eased our work tremendously with many volunteered hours of packing up and down the stairs, the heavy setting up and taking down for our events, yard work, and with help for whatever we need. The added benefit is they are learning about and appreciating our history, and are even "policing" their peers in the Park and taking pride in the House and Park because they have been contributing to our goals.

One of the goals when the House became a museum was that it would be the "living room of the community." I think we are accomplishing that. Our current goal is we do not want to hear of anyone who has lived in the community for many years, and they didn't know about the Museum, the Watts' history, the community's history, or even the Christmas activities. We are well on our way with a significant increase in visitors, and I would say a conservative estimate would be 2,700-3,000 visitors per year. The House is the cornerstone of Heritage Park, and we want it displayed in all its glory for as many as possible to enjoy.

Thank you for your consideration of our request for \$5,000. The moneys would provide payment for only a fraction of the thousands of volunteer hours worked at the House on behalf of the community, but would provide a great incentive to our workers for their time, effort and dedication.

Respectfully submitted,

Karen Holmberg
President and Curator of the
Scappoose Historical Society

COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Scappoose Kiwanis

Tax ID # 93-0571324

Contact Person: Amanda Longtain

Daytime Phone 503-866-8901

Address: 34350 Heron Meadow DR

City: Scappoose State: OR Zip: 97056

Signature: Amanda R Longtain



PROJECT INFORMATION

Project Title	Amount	Funds Requested:	Needed by*:
<u>Scappoose Youth Rec Center</u>	<u>\$ 5,000</u>		<u>ASAP</u>

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: June 26th 2017 Project Completion Date: July 28th 2017

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

Scappoose Youth Rec Center, held at Petersen Elementary, is a Rec. Center for youths between the grades 4-8 in the previous school year. Students can play board games, PingPong, Foosball, wii, intramural games, outdoors, arts & crafts, and take weekly field trips to the theatre, bowling, OMSI, Clackamas Aquatics Park, and Oaks Park. Members pay a \$20 membership fee and a trip fee. Our goal is to keep it affordable for all families in the city. The monies donated by the city of Scappoose, and the Kiwanis help supplement the trip fees and bussing. It also helps pay wages for 3 staff. Two of which are teachers in the district and one is an assistant secretary at Grant Watts Elementary. The Rec. Center is open Mon-Thurs 10am-5:00pm. Fridays are trip days. The Rec. Center provides a safe, supervised place for the children of our community to meet and play. This year is the 24th year the Rec Center has been in existence. It has always been funded and sponsored by the city of Scappoose and the Scappoose Kiwanis.

Estimate how many residents will be served or benefit if this project is funded.

The Rec-Center serves between 100-125 youths annually. we take an average of 60 members on each trip.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

This project meets "Keep Scappoose one of the 5 safest communities in Oregon" & "Promote and Enhance Parks & Rec opportunities".

It meets these because the Rec. Center keeps kids off the streets and in a safe place, supervised. The Rec. Center is the only Parks & Rec opportunity the city provides the youth and it is greatly appreciated by the parents, kids, & community.
Thank you for your on-going support!

PROJECT BUDGET

Total Estimated Costs: 9,450

How were these costs estimated (quotes, catalog, previous projects, etc.)?

costs by source:	Breakdown estimated			
	CEP	Kiwanis Sponsor	membership Dues & fees Other #1	Other #2
Personnel Services	52%	17%	21%	
Supplies				
Capital				
Materials				
Other Trips	52%	17%	21%	
Total				

% of Total Budget provided by Sponsor: 52 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

Membership dues and trip fees
Scappoose Kiwanis

Will the project be completed with the proposed funding or will future funding be necessary?

yes, this is a yearly event and will require yearly funding to continue.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

The major task is to provide a safe, supervised, and fun place for our youth to come to for 5 weeks of the summer. For many of our members, the Rec Center is the highlight of their summer.

We start the week after school gets out and end the beginning of August.

Describe prior experience managing similar projects.

I was a supervisor for my first year and this will be my second year as the director. Mr. Sean McNabb has been a co-director for the past 23 years. The YRC has become a tradition for our youth. Most of our members begin in 4th grade and continue for as long as they can.

Have you received a Community Enhancement grant for this project in the past?

yes, every year for the past 23 years!

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
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COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: Scappoose Middle School

Tax ID # 93 0561782

Contact Person: Cindy Kriek

Daytime Phone 503 543 7163

Address: 52265 S. Col. River. Hwy

City: Scappoose State: OR Zip: 97056

Signature: Cindy Kriek

PROJECT INFORMATION

Project Title	Amount	Funds Requested:	Needed by*:
<u>SMS Feather Bazaar & Raffle</u>	<u>\$ 2,000⁰⁰</u>		<u>Sept 2017</u>

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 12-11-17 Project Completion Date: 12-18-17

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

This is a Bazaar that allows students of Scappoose Middle School to purchase gifts for their family and friends, using their "feathers" that they earn for being safe, respectful and responsible, as currency. The funds from the CEF grant will be used to purchase items for the Bazaar and Raffle.

Estimate how many residents will be served or benefit if this project is funded.

We have approximately 300 students here at Scappoose Middle School. Over 600 residents and their family members will benefit from the bazaar.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

The impact the Feather Bazaar & Auction have on the students, staff and families in our community is amazing! The PBIS program (Positive Behavior Interventions & Support) is a recognition program that uses positive reinforcement for students who make the right choices. The feathers are recognition of doing the right thing in the area of being Safe, Respectful & Responsible. The bazaar is our biggest feather reward and our main focus here at SMS. Our school board members are totally supportive of this function. Board members and the Superintendent are invited to visit the bazaar, and several of them are able to stop by and experience this activity.

Students earn the feathers by their good behavior, and they gain a sense of pride by being able to give gifts to their family members, that they would not be able to afford. Staff members gain a sense of giving to the community with their donations, and witnessing the student's joy and thankfulness. Families in our community enjoy receiving these gifts, and knowing their child was able to provide these gifts by practicing good behavior. Also the local newspaper and our own Scappoose Middle School parent newspaper will run an article each year after the Bazaar.

Approximately 35% of our students in the district qualify for the Free & Reduced lunch program, and 30% of students here at SMS qualify. Programs such as the Feather Bazaar & Auction provide a much needed way to fill the void in many of our student's lives. Your support & help funding this activity will be greatly appreciated by students, staff and families in our community.

PROJECT BUDGET

Total Estimated Costs: 2,000⁰⁰

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Previous Projects Breakdown estimated costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies	2000 ⁰⁰			
Capital	0			
Materials	0			
Other School Budget			100 ⁰⁰	
Staff Donations				??
Total	2000 ⁰⁰		100 ⁰⁰	?

% of Total Budget provided by Sponsor: 90 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

No, there is not secure funding for the bazaar. Scappoose Middle School donates a small amount, the staff is very generous with their donations. The community and community members also donate.

Will the project be completed with the proposed funding or will future funding be necessary?

Yes, the project will be completed with the proposed funding.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

- Buy items for the bazaar & raffle. To be completed by December 6th 2017.
- Set up tables & organize items. To be completed by December 11th, 2017
- Hold bazaar & raffle. To be completed by December 18th, 2017.

Describe prior experience managing similar projects.

This will be our fourth annual bazaar. The students look forward and enjoy the bazaar each year. This project has been extremely well received and each year it is more successful.

Have you received a Community Enhancement grant for this project in the past?

Yes, we were fortunate enough to have been chosen as a recipient of the CEF grant.

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

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RECEIVED

MAY 30 2017

COMMUNITY ENHANCEMENT PROJECT APPLICATION

BY:

Sponsor: SCAPPOOSE PARENTS ASSOCIATIONTax ID # 68-0561139Contact Person: LAURA HUNSINGERDaytime Phone 503-396-0930Address: P.O. Box 657 - 52050 S.E. THIRD ST.City: SCAPPOOSE State: OR Zip: 97056Signature: Laura Hunsinger**PROJECT INFORMATION**

Project Title	Amount	Funds Requested:	Needed by*:
KIDCARE AFTER SCHOOL PROGRAM	\$ 5,000.00		July 1, 2017

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed scheduleProject Start Date: July 1, 2017 Project Completion Date: June 30, 2018

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

KIDCARE IS LICENSED AND CERTIFIED BY THE OREGON DEPARTMENT OF EDUCATION, OFFICE OF CHILDCARE. WE ARE AN AFTER SCHOOL PROGRAM FOR CHILDREN AGES 5-12, WE CAN ALSO WORK WITH CHILDREN WHO HAVE SPECIAL NEEDS UP TO AGE 18, OR AGE 21 WITH A WAIVER FROM THE STATE. WE ARE LOCATED IN THE OTTO PETERSEN SCHOOL CAFETERIA. WE USE PETERSEN'S PLAYGROUND AND GYM FOR RECREATION AND EXERCISE.

CHILDREN IN KIDCARE ARE ABLE TO PARTICIPATE IN A VARIETY OF ACTIVITIES. WE DO MANY HANDS-ON PROJECTS, AND CHILDREN LEARN NEW SKILLS, BOTH FUN AND PRACTICAL. WE GO OUTDOORS EVERY DAY POSSIBLE SO CHILDREN CAN RUN, JUMP, AND CLIMB AND USE GROSS MOTOR SKILLS.

ASSISTANCE WITH HOMEWORK, READING, AND SCHOOL PROJECTS IS PROVIDED BY OUR STAFF AND VOLUNTEERS. MENTORING AMONG THE AGE GROUPS IS ENCOURAGED. OLDER CHILDREN, AS WELL AS STAFF AND VOLUNTEERS, OFTEN WORK ONE ON ONE WITH YOUNGER CHILDREN. THIS HELPS THEM TO COMPLETE TASKS, AND IT FOSTERS COOPERATION.

WE SERVE HEALTHY SNACKS. OUR REFRIGERATOR IS ALWAYS STOCKED WITH FRUITS, VEGETABLES, CHEESE, AND 100% FRUIT JUICE. KIDS LOVE TO HELP WITH FOOD SERVICE AND MENU PLANNING. FOOD IS PURCHASED ACCORDING TO CHILDREN'S INPUT ABOUT WHAT THEY LIKE. WE ALSO BUY NEW THINGS TO TRY. IT IS AMAZING HOW MANY KIDS ENJOYED BROCCOLI BITES AND BEET CHIPS THIS YEAR. SOME ARE CRAZY ABOUT SEAWEED!

KIDCARE HAS VOLUNTEERS OF ALL AGES. SOME PETERSEN STUDENTS GIVE UP RECESS TIME TO HELP US SET UP. OTHER VOLUNTEERS ARE MIDDLE AND HIGH SCHOOL STUDENTS, AND WE SOMETIMES HAVE SENIOR CITIZENS FROM RSVP'S FOSTER GRANDPARENTS PROGRAM. OUR VOLUNTEERS ARE GREAT ASSETS TO OUR PROGRAM.

SCHOLARSHIPS ARE GIVEN TO CHILDREN OF LOW INCOME FAMILIES. THERE ARE REQUESTS FOR THIS ASSISTANCE EVERY YEAR. WE WILL NEVER TURN A CHILD AWAY BECAUSE OF A PARENT'S INABILITY TO PAY. WE ARE HERE TO KEEP KIDS SAFE.

ANY FUNDING RECEIVED FROM THE COMMUNITY ENHANCEMENT PROGRAM WILL BE USED TO PROMOTE THE SAFETY AND WELL-BEING OF CHILDREN. IT CAN PROVIDE THEM WITH OPPORTUNITIES TO POSITIVELY ENGAGE IN AGE AND DEVELOPMENTALLY APPROPRIATE ACTIVITIES. WE WILL GIVE SCHOLARSHIPS TO CHILDREN WHO NEED THEM. WE WILL PROVIDE NUTRITIOUS FOOD AND PROMOTE HEALTH AND SAFETY FOR ALL INVOLVED WITH KIDCARE.

Estimate how many residents will be served or benefit if this project is funded.

200 OR MORE LOCAL RESIDENTS WILL BENEFIT FROM OUR PROJECT. THIS INCLUDES CHILDREN, PARENTS, (GRANDPARENTS IN SOME CASES), TEENS, AND SENIOR CITIZENS.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

KIDCARE BENEFITS LOCAL YOUTH FROM KINDERGARTEN THROUGH HIGH SCHOOL. CHILDREN ARE KEPT SAFE WITH US AFTER SCHOOL, AND NO CHILD IS TURNED AWAY BECAUSE OF A PARENT'S INABILITY TO PAY US. TEEN AND SENIOR CITIZEN VOLUNTEERS HAVE A PLACE TO BE WHERE THEY CAN LEARN NEW SKILLS OR PRACTICE OLD ONES IN A HELPFUL, PRODUCTIVE WAY. PARENTS ARE ABLE TO WORK AND BE PRODUCTIVE WITHOUT WORRYING ABOUT WHERE THEIR CHILDREN ARE OR WHAT THEY ARE DOING DURING THE AFTER SCHOOL HOURS.

PROJECT BUDGET

Total Estimated Costs: 5,000.00

How were these costs estimated (quotes, catalog, previous projects, etc.)?

PREVIOUS PROJECT

costs by source:

Breakdown estimated

	CEP	Sponsor	Other #1	Other #2
Personnel Services	2,400.00			
Supplies including food	2,350.00			
Capital				
Materials				
Other LICENSING AND	250.00			
INSPECTION FEES				
Total	5,000.00			

% of Total Budget provided by Sponsor: N/A %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

OUR SPONSOR, SCAPPOOSE PARENTS ASSOCIATION, DOES NOT PROVIDE ANY MONEY FOR KIDCARE. WE CHARGE FEES FOR SERVICES FOR THOSE WHO CAN AFFORD IT. WE PROVIDE SCHOLARSHIP ASSISTANCE TO THOSE WHO CAN'T. SOME OF OUR FUNDING COMES FROM CHARITABLE ORGANIZATIONS AS A RESULT OF GRANTS OUR DIRECTOR WRITES. WE OCCASIONALLY RECEIVE DONATIONS FROM PRIVATE CITIZENS. WE DO FUNDRAISING ACTIVITIES THROUGHOUT THE YEAR, INCLUDING BOOK SALES, RAFFLES, DINNERS, HOLIDAY BAZAARS, AND ANY OTHER WAY WE CAN THINK OF TO RAISE MONEY FOR OUR PROGRAM. NO ONE FUNDING SOURCE IS TOTALLY SECURE, SO THE NEED TO SEEK FUNDING NEVER ENDS.

Will the project be completed with the proposed funding or will future funding be necessary?

FUTURE FUNDING IS ALWAYS NECESSARY. KIDCARE IS AN ONGOING PROGRAM. WE DO NOT KNOW HOW MANY FAMILIES WILL ASK US FOR SCHOLARSHIP ASSISTANCE EACH YEAR. WE ARE ALWAYS SEARCHING FOR WAYS TO SUPPORT THE SCHOLARSHIPS, PURCHASE FOOD AND SUPPLIES, RETAIN QUALIFIED, KNOWLEDGEABLE STAFF, AND PROVIDE CHILDREN WITH POSITIVE EXPERIENCES.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

KIDCARE OPERATES ACCORDING TO THE SCHOOL YEAR CALENDAR FOR CHILDREN AND SUPPORT STAFF, BUT OUR DIRECTOR WORKS YEAR-ROUND. DURING SCHOOL BREAKS AND SUMMER VACATION, SHE SEEKS FUNDING SOURCES, WRITES GRANTS, ATTENDS SPECIALIZED TRAINING, PREPARES THE SITE FOR STATE AND COUNTY INSPECTIONS AND YEARLY RELICENSING, DOES PROGRAM DEVELOPMENT, AND MANY OTHER TASKS.

WE ARE OPEN FOR CHILDREN FROM THE FIRST DAY OF SCHOOL UNTIL THE LAST, SEPTEMBER 2017 THROUGH JUNE 2018.

A MAJOR TASK EACH YEAR IS FINDING ENOUGH FUNDING TO KEEP KIDCARE AFFORDABLE AND ACCESSIBLE TO FAMILIES, ABOVE ALL AND MOST IMPORTANT: MAINTAINING A SAFE ENVIRONMENT FOR THE CHILDREN.

Describe prior experience managing similar projects.

I HAVE BEEN KIDCARE'S DIRECTOR FOR NEARLY 26 YEARS. I AM ON A CONSTANT SEARCH FOR FUNDING TO KEEP THE PROGRAM OPEN AND AVAILABLE. WE HAVE RECEIVED FUNDS FROM THE CITY OF SCAPPOOSE SEVERAL TIMES, AND ARE MOST GRATEFUL FOR THE SUPPORT. WE HAVE ALSO BEEN ALLOTTED FUNDS OVER THE YEARS FROM PRIVATE FOUNDATIONS, PGE, ST. HELENS CREDIT UNION, SCAPPOOSE HIGH SCHOOL'S COMMUNITY 101, AND PUBLIC DONATIONS AS A RESULT OF GRANT REQUESTS I HAVE WRITTEN.

Have you received a Community Enhancement grant for this project in the past?

YES. WE HAVE RECEIVED FUNDS A NUMBER OF TIMES OVER THE YEARS. THANK YOU!

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
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COMMUNITY ENHANCEMENT PROJECT AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Scappoose ("City") and «SPONSOR» ("Sponsor"). The City has designated «PROJECT» as a "Community Enhancement Project". The project will be completed as proposed in your application. **If the Project did not receive total funds requested, necessary revisions to the proposed project are described in B1 below.**

Upon execution of this agreement, the parties agree as follows:

- A. The City agrees to grant the Sponsor \$«AMT_APPROVED» to assist in completing the Community Enhancement Project.
- B. The Sponsor agrees to:
 - 1. Complete all improvements and activities within the specified time as described in Sponsor's application with the following revisions, if any, due to partial funding:
 - 2. Provide all necessary administrative support to manage the project.
 - 3. Provide upon request by the City any receipts, documents, or contracts showing use of the \$«AMT_APPROVED» in grant money.
 - 4. Provide the City with a report upon completion of the project. The report should include activities completed and indicate how the grant money has been spent. Any unspent grant money shall be remitted back to the City.
 - 5. Hold the City harmless and indemnify City from any claims or causes of action of whatever nature that may arise out of Sponsor's administration of the Community Enhancement proposal.
- C. If the sponsor fails to comply with all the provisions in this agreement within the designated time, the Sponsor shall remit back to the City the full \$«AMT_APPROVED» of grant money. The deadline for completing the Community Enhancement Project may be extended upon mutual agreement by the City and the Sponsor. Such extension shall be approved in writing.
- D. If Sponsor fails to execute and return contract to City by September 30, 2017, grant is forfeited.

Signed this 25th day of May, 2017.

City of Scappoose

By _____
City Manager

«SPONSOR»

By Laura Hunsinger, Kodane Director
Authorized Person To Execute Contract

Scappoose

Scappoose is a small town nestled in the heart of a Pacific wonderland—surrounded by lush green forests, the majestic Columbia River, and panoramic views of the snowcapped Cascade Mountains. It is no secret why the Chinookan People made this unique place their home for centuries. Today, our community is distinguished by its balance of rural and urban living—we are proud of our independence and small-town personality, yet we value our closeness to neighboring cities and towns. Scappoose is friendly and welcoming, and we cherish the way we know, care about, and rely upon each other. We desire to preserve the harmonious qualities of our home as we anticipate change and look ahead to the future.

Smart Growth

Inspired by our responsibility to tomorrow's generations, we pursue forward-thinking and sustainable solutions to grow mindfully while keeping in step with our environment. We strive for high-quality development and infrastructure, and to provide equal and affordable housing opportunities for all to live and raise a family.

Sustainable Economy

We take pride in our locally owned businesses that add quality and character to our town, and we respect our abundant natural resources that have sustained our community for years. We can forge a path to a balanced, local economy by opening doors for entrepreneurs, clean industry, higher education and research. We seek sustainable, living-wage jobs and careers that support families and future generations.

Caring Community

Peace and good health are essential to our town's growth and well-being. We value our community spaces and parks that support active living and civic engagement, and we cherish how we care for and rely upon each other. We strive to be aware and prepared, and to empower everyone to lend a hand when challenges arise. We aspire to be a neighborly community where anyone can safely and comfortably visit businesses and schools, enjoy the outdoors, and be at peace in their homes.

Lifelong Learning

We prize our exceptional schools and teachers that pass along our knowledge to future generations, instill our community with creative adaptability, and create cultural awareness and resilience. We aim to develop educational opportunities for all ages and ability levels as we strive to be a community that never stops thinking, learning, and doing.

Connected Community

Safe and comfortable transportation is central to our quality of life. We value our local trails that offer world-class opportunities for walking and biking, and our scenic byways that connect us to greater Oregon. We will work to ensure better connectivity, safer commuting, modern transit, and equal opportunities for people to walk, bike, ride or drive. We aspire to be a pleasant and accessible town, and we encourage others to slow down, explore, and enjoy Scappoose.

Local Pride

Art and self-expression greatly enhance our cultural identity, and we value our local artists who cultivate pride in our community. We strive to preserve our unique cultural artifacts and foster education and the arts by promoting city beautification, cultural heritage projects, and public art. We treasure our heritage as a meeting place for Native Americans, and we hope to honor those who lived here in the past as we tell the story of Scappoose in the present.

Passionate Stewardship

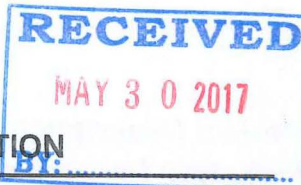
Our wild and scenic landscape is an extension of our community, and we treasure our beautiful setting that makes Scappoose a serene place to live. We are committed to nurturing and preserving our open spaces, natural habitats, and diverse ecosystems, and we will champion new opportunities for conservation and peaceful engagement with our environment. As stewards of our land, air, and water, we seek to protect this special place for generations to come.

Prepared by the Scappoose Community Vision Committee

Kirk Pierce, Meris Brown, Veronica Reeves, Zachary Hilleson
Brandon Lesowske, Derrick Vargason, Holly Beaulac, Natalie Sanders, Nicole Ferreira, Paulette Lichatowich, Tom Morse
Michael Sykes, Nicholas Sund

Adopted August 1, 2016 by the Scappoose City Council

Scott Burge, Jeff Erickson, Barb Hayden, Jason Meshell, Joel Haugen, Mark Reed, Rich Riffle



COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: South Columbia County Chamber of Commerce

Tax-ID # _____

Contact Person: Poppy Elshaug + Scott Burge

Daytime Phone 503-397-0685

Address: 2194 Columbia Blvd.

City: St. Helens State: OR Zip: 97051

Signature: Scott Burge

PROJECT INFORMATION

Project Title	Amount	Funds Requested:	Needed by*:
<u>Wings + Wheels</u>	<u>\$ 5000⁰⁰</u>		<u>8-1-2017</u>

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 8-5-17 Project Completion Date: 8-5-17

RECEIVED
FEB 10 2015

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

See attached sponsor information
with benefits for sponsorship level.

Estimate how many residents will be served or benefit if this project is funded.

Expected Attendance is 3,000.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

This event is currently the only festival in the City of Scappoose. The city's vision discusses a connected community and local pride. This event connects local airport businesses with the community and celebrates our airport. The event includes local business partners like Oregon Aero and the Port of St. Helens. Wings + wheels includes the Band "Hit Machine" playing and Columbia County Brewing running a beer garden. This year's event includes a half-marathon the races around ~~the~~ Honeyman Rd.

PROJECT BUDGET

Total Estimated Costs: _____

How were these costs estimated (quotes, catalog, previous projects, etc.)?

costs by source:	Breakdown estimated			
	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies	2500	7500		
Capital		1000		
Materials				
Other	2500	6000		
Total	5000	14,500		

% of Total Budget provided by Sponsor: _____%

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

Yes. The event is run by sponsorships by public and private entities.

Will the project be completed with the proposed funding or will future funding be necessary?

Project is a annual event. This funding is only for the 2017 event

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

- On Board Sponsors
- Recruit Vendors
- Recruit Volunteers

Follow the same format as past years

Describe prior experience managing similar projects.

The two key Project Managers, Kelly Marks and Scott Burge are back for a third year. We have created an event that can be duplicated via specific Record Keeping.

Have you received a Community Enhancement grant for this project in the past?

Yes. The past two years

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

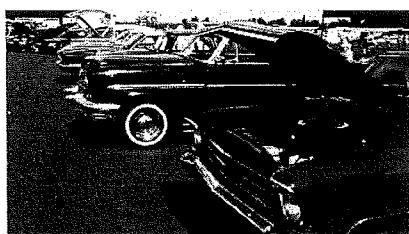
Scappoose Motto
Small Town, Big Community

Wings & Wheels 2017

Saturday, August 5, 2017 / 10:00am – 5:00 pm

Sponsor Information

We invite you to become a sponsor of our Sixth Annual Wings & Wheels Celebration. This community Event held at the Scappoose Airpark features a unique set of attractions including airplanes, gyroplanes, classic car cruise in, motorcycles, military vehicles, race cars, model train exhibit, music, vendors, kids activities, food, brews and more!



*Planes / Cars / Bikes / Trains / Vendors / Music / Food / Kids' Activities / Beer Garden / Military Vehicles
And More!!*

**Hosted by Oregon Aero
Scappoose Industrial Airpark
Sky Way Drive, Scappoose, OR 97056**

We are pleased to bring back a popular feature new last year: The 2016 Wings & Wheels Street Dance. Featuring the groove of ever popular ***Hit Machine***, attendees will boogie in the fresh air and stunning beauty of the Oregon Aero Hangar. With a three mountain view and a rare close up of the runway, this street dance has its own vibe.

General Admission is free / Expected attendance is 3000

Participating supporters

Oregon Aero – Port of St Helens – City of Scappoose
Columbia River People's Utility District – Guild Mortgage
Columbia County Brewing -- Ye Old Grog Distillery
Portland Community College – Healthy Smiles
City of St Helens – SHEDCO – Scappoose Fred Meyer
More to be added...!

About the South Columbia County Chamber of Commerce

The South Columbia County Chamber of Commerce is the go-to place for information about local businesses and the South Columbia County area. The Chamber serves as a connector, supporter and advocate promoting the general welfare, prosperity and economic growth of the business community. The Chamber seeks to increase opportunities for businesses and build collaborative efforts contributing to the vitality of our region.

Strength of Business is our Priority

We hope you will join us as a sponsor of *Wings & Wheels 2016*. The Event is an excellent opportunity to market your business directly to 3000+ Event attendees and to 10,000+ community supporters through websites, social media, partner media and Event advertising.

\$5,000 Presenting Sponsor

- Sponsor will be promoted and named on the front of program as, *Wings & Wheels 2016 presented by (Your Business Name)*. Must commit by 6/15
- Sponsor will receive verbal recognition during the Event – approximately hourly 30 second commercials by DJ
- Sponsor may provide up to 3 signs/banners to be displayed at the Event (not to exceed 3' x 5')
- Sponsor will be featured at the top of the Wings & Wheels webpage as Presenting Sponsor
- Sponsor will be Spotlighted in Event social media posts
- All benefits listed below

\$2,500 Premier Sponsor

- Sponsor will receive verbal recognition during the Event – four (4) 30 second commercials by DJ
- Sponsor may provide two signs/banners to be displayed at the Event (not to exceed 3' x 5')
- Sponsor will be featured in Event social media posts
- Sponsor may place an ad in the sidebar of the Wings & Wheels webpage
- All benefits listed below

\$1,000 Supporting Sponsor

- Sponsor logo will appear on Event print materials, including the Event activities program
- Sponsor logo will appear on Wings & Wheels webpage
- Sponsor will be recognized in Event social media posts
- Sponsor will be recognized on Event related press releases sent to local print and TV media
- Complimentary 10' x 20' booth in the vendor area
- Sponsor will receive verbal recognition during the Event – approximately hourly acknowledgements by DJ
- All benefits listed below

\$500 Community Sponsor

- Coupon or Ad in the Wings & Wheels Coupon book (to be distributed to all attendees)
- Sponsor will receive verbal recognition during the Event – four (4) acknowledgements by DJ
- All benefits listed below

\$250 Friend Sponsor

- Sponsor name will appear on Event print materials, including the Event activities program
Must commit by 7/15
- Sponsor will be acknowledged on the Wings & Wheels webpage
- Complimentary 10' x 10' booth in the vendor area
- Sponsor may provide one sign/banners to be displayed at the Event (not to exceed 3' x 5')

16k Race Sponsors

- Sponsor names will appear on race bibs
- Sponsor logo will appear on Race print materials, including the Race activities program
- Sponsor names will appear on sponsor recognition board at race start/finish line
- Sponsor will receive verbal recognition during the Race
- Recognition on Race registration page (<https://www.itsyourrace.com/event.aspx?id=8008>)
- Recognition on Race social media posts

Additional Sponsorships available: for example Beer Garden, Trophies, Street Dance...

The Event committee and Chamber staff are open to your suggestions regarding other ways we can help you promote your business.

Sponsor Participation Agreement



South Columbia County
Chamber of Commerce

Yes! I agree to sponsor the 2017 **Wings & Wheels** Event.

By signing this form, I pledge the sponsorship amount indicated below.

Event Date & Time:

Saturday, August 5, 2017 / 10:00am – 5:00pm

Location: Oregon Aero/ Scappoose Industrial Airpark / Sky Way Drive, Scappoose, OR 97056

Sponsor/Business Name: _____

Contact: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Email: _____

Phone: _____

Sponsorship Level

_____ \$5,000 Presenting Sponsor	_____ \$1,000 Supporting Sponsor	_____ \$250 Friend Sponsor
_____ \$2,500 Premiere Sponsor	_____ \$500 Community Sponsor	

Payment

_____ Check Attached

_____ Please Bill Me (includes credit card payments)

Signature _____ **Date** _____

Wings & Wheels Contact:

Scott Burge
503-544-5681
scottburgeinsurance@gmail.com

Mail Checks to:

South Columbia County Chamber of Commerce
2194 Columbia Boulevard
St Helens, OR 97056



COMMUNITY ENHANCEMENT PROJECT APPLICATION:

Sponsor: St Vincent De Paul Food Bank

Tax ID # EIN-93-0456525

Contact Person: Mike Bradley

Daytime Phone 503 849 9921

Address: 51555 OLD PORTLAND RD.

City: SCAPPOOSE State: OR Zip: 97056

Signature: [Signature]

PROJECT INFORMATION

Project Title	Amount	Funds Requested:	Needed by*:
<u>St. Vincent De Paul Food Bank</u>	<u>\$ 3000⁰⁰</u>		

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: NA Project Completion Date: w/o

The St Vincent De Paul Scappoose Food Bank is an ongoing project to provide food for the needy in the Scappoose Community

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

The St Vincent De Paul Scappoose Food Bank is a continuously operating Food Pantry that serves the needy in the Scappoose community. The Food Bank relies on donations and grants to fund our efforts to provide this service. The Food Bank is an extension of the Oregon Food Bank and reports to the Columbia Pacific Food Bank in St Helens. While we do not pay for USDA and FEMA ~~for that~~ we receive, they are handling ~~clashes~~ and we purchase additional groceries locally. The need for meat is constant and the most expensive need we have.

Estimate how many residents will be served or benefit if this project is funded.

During a typical 12 month period we would serve between 1000-1500 food boxes that provide for approximately 3300-3600 people.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

The ~~St~~ Vincent De Paul Food Bank serves our community in respect to the Vision of Caring Community.

Our service is provided at no cost to all of those whom we assist. We assist all people regardless of religion, ethnicity, age, marital status etc. The service provides

help with a basic need for many citizens in the Scappoose Community. Many Senior Citizens as well as families with young children benefit from our service providing help to a full range of people in the community.

PROJECT BUDGET

Total Estimated Costs: N/A

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Breakdown estimated
costs by source:

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies				
Capital				
Materials				
Other				
Total				

% of Total Budget provided by Sponsor: _____%

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

Ongoing, continuously operated project
the Food bank receives funding through private donations
and grants throughout the year

Will the project be completed with the proposed funding or will future funding be necessary?

The work will never be done and there will always be a need for funding

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

n/a

Describe prior experience managing similar projects.

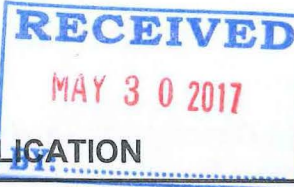
N/A

Have you received a Community Enhancement grant for this project in the past?

The Food Bank has received funds from the Community Contributions program in the past

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community



COMMUNITY ENHANCEMENT PROJECT APPLICATION

Sponsor: VFW Post 4362

Tax ID # EIN: 93-0859396

Contact Person: FRANK WEBER

Daytime Phone 503-543-7825

Address: PO Box 1154, 51899 SE 5th

City: SCAPPOOSE State: OR Zip: 97056

Sign: Frank C. Weber

PROJECT INFORMATION

Project Title	Amount	Funds Requested:	Needed by*:
<u>HERITAGE PARK</u>	<u>\$8000.00</u>	<u>\$ 5000.00</u>	<u>1 Jul 2017</u>

*Availability of funds is contingent on City's receipt of disbursements from the State

Proposed schedule

Project Start Date: 23 May 2017 Project Completion Date: 5 Jun 2017

Project Description (a short description of the proposed program or project including for what purpose or how the CEP funds will be used):

The outside facade of the wall surrounding Heritage Park is in dire need of repair. Our intent is to have the outside surface replaced with a brick veneer.

PROJECT BUDGET

Total Estimated Costs: \$2000.00

How were these costs estimated (quotes, catalog, previous projects, etc.)?

Quotes

costs by source:

Breakdown estimated

	CEP	Sponsor	Other #1	Other #2
Personnel Services				
Supplies				
Capital				
Materials	2500.00	1500.00		
Other				
<u>Labor</u>	2500.00	1500.00		
Total	5000.00	3000.00		

% of Total Budget provided by Sponsor: 37 %

Is there secure funding for Sponsor's share of the total costs? Does the project include funding from other public or private agencies and what are the sources of funding?

yes.

Estimate how many residents will be served or benefit if this project is funded.

The entire community of Scappoose will be served and benefit from this project.

Explain how this project would enhance the Community while achieving one of the values described in the Scappoose Vision Statement and/or City Council Goals?

The exterior wall is falling apart and is becoming an eyesore. By repairing the wall, it will help achieve the Park Master plan.

Will the project be completed with the proposed funding or will future funding be necessary? YES, and no future funding for this project are anticipated.

PROJECT MANAGEMENT

Provide a brief narrative outlining the major tasks and projected time schedule for completing of each task.

23-24 May: Preparation of the exterior wall to accept the new facing.

25-26 May: Application of the brick veneer and any clean-up required.

30 May - 5 Jun: Finish up the bricks, grouting of the bricks & Clean up.

Describe prior experience managing similar projects.

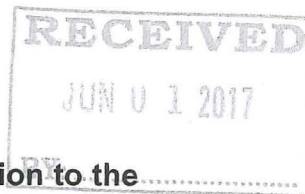
Both the Veterans memorial & Heritage Park are projects the Post has managed.

Have you received a Community Enhancement grant for this project in the past?

Not for this specific project.

Applications must be submitted by 3:00 pm, May 30, 2017, at Scappoose City Hall, 33568 East Columbia Avenue. Please limit question responses to the spaces provided.

Scappoose Motto
Small Town, Big Community



City of Scappoose
Request to establish an outside hookup connection to the
City water system by individual lands outside the City limits

Please fill out the application and submit to the City Manager describing your desire to connect to the water line.

Name: CURTIS PETERSON

Address: 31329 DUTCH CANYON RD
SCAPPOOSE, OR 97056

Phone Number: 503-543-8187

Email address: OLY1@CONTURYTEL.NET

Please explain why you would like to request outside hookup connection to the City Water System.

OUR WELL RUNS DRY USUALLY STARTING IN MAY AND
WE'RE HAVING TO TRANSPORT WATER. WE NEED WATER FOR
BASIC LIVING

I'D LIKE TO REQUEST AGITING ON THE JUNE 5TH CITY COUNCIL
AGENDA, PLEASE, TKS.

Steps that will need to be taken ~

- Come before City Council and express desire to connect to the water line. Upon a 2/3 affirmative vote by Council, connection can be made (SMC 13.04.020.B)
- Pay Water SDC Fees
- Pay Water Hookup Fees
- Pay Cost of Meter & Time & Material Fees
- Obtain a Columbia County Plumbing Permit
- Pay \$1,000 outside City user fee

http://webmap.co.columbia.or.us/geomoose2/ Assessor's Office Property Records Online Columbia County web...

Convert Select

Columbia County Web Maps

Disclaimer Help GIS Data GIS Contact

Search Tools Sketch Tools Advanced Tools Identify Print Map Search Taxlots

Basemap Photo

Zoom To:

Catalog Identify

Back to Settings

Detailed information for the area you clicked on the map... Identify Results

Ground Coordinates
X: -122.9224
Y: 45.7478

Map Tax Lot
Account Number: 5882
MapTaxlotNumber: 3N2W15B0 103
Image: [map](#)
Map: 30215B0
TaxLot: 103
Owner: PETERSON CURTIS H C
Agent:
Mailing Add: 31329 DUTCH CANYON RD
City: SCAPPOOSE
St: OR
ZIP: 97056-3911
Primary Situs: 31329 DUTCH CANYON RD
SCAPPOOSE

Property Class: 049
Num Residences: 0
Num Buildings: 1
Unit ID: 14154
Unit Count: 1
Maintenance Area: 02
Study Area: 21
Notation Code: 099
Notation Desc: FIRE PATROL
Acre: 4.40 ac
GIS Acres: 2.95 ac
GIS Sq Ft: 128295.94 sq ft

Assessor's Maintenance Study Areas
Maintenance Area: 02
Study Area: 21

Surveys
Survey: CS3484
Image: [Survey Image](#)
Survey: 19850806
Date:
Client: Winterfeld
Surveyor: Cornwell-Brady
SurveyType: Survey
Subdivision:
Clerk#

Note: For Correction Of This Survey

GeoMOOSE 2.6.1:7944 X,Y: 7583783, 768035 Lat, Lon: 45.748, -122.922 USNG: 10TER0603266037 >> Hide Tabs

RESOLUTION NO. 11-03

A RESOLUTION ESTABLISHING AN OUTSIDE HOOKUP FEE FOR CONNECTION TO CITY WATER SYSTEM BY INDIVIDUAL LANDS OUTSIDE THE CITY LIMITS

WHEREAS, the City of Scappoose ("City") wishes to recover certain costs associated with providing domestic water service to the owners of individual lands located outside the City who wish to hook-up to the City's water system; and

WHEREAS, the Scappoose Municipal Code provides that individual lands outside the City may be connected to the City water system under the following circumstances:

(1) If an application filed with the city manager or their designee to connect to the water system is approved by a two-thirds affirmative vote of the City Council; and

(2) For properties directly abutting the Dutch Canyon Water Line Extension and not associated with Parish, et al v. City of Scappoose and Alexander, et al v. City of Scappoose, upon application to the city manager or their designee; and

WHEREAS, City staff have reviewed the extra cost associated with providing water service to owners of individual lands located outside the City and the current fees and charges related to the provision of such service; and

WHEREAS, the City has not historically charged water users outside the City a different hookup fee than customers inside the City; and

WHEREAS, increased costs have made the imposition of an additional hookup fee for service to individual lands outside the City ("Outside Hookup Fee") necessary given the added expense incurred by the City to provide service to such lands; and

WHEREAS, Scappoose Municipal Ordinances 585 and 724 give the Council authority to adopt fees by resolution.

NOW, THEREFORE, BE IT RESOLVED, the Council hereby approves an Outside Hookup Fee of one-thousand dollars (\$1,000) for connection to the City's water system by owners of individual lands located outside the City. Payment of the Outside Hookup Fee shall be in addition to the applicable standard connection fee and any system development charge, and shall be collected in accordance with Scappoose Municipal Code 13.20.070. Accordingly, that portion of Exhibit "D" to Resolution 10-14 pertaining to connection charges is hereby superseded by the attached and incorporated table of charges.

///
///
///
///


ADOPTED by the City Council of Scappoose this 22nd day of February, 2011, and signed by the Mayor, and the City Recorder in authentication of its passage.

CITY OF SCAPPOOSE, OREGON



Scott Burge, Mayor

Attest:



Susan M Reeves, CMC, City Recorder

Exhibit D

COMMUNITY DEVELOPMENT FEES		
City of Scappoose Fee Schedule - Public Works		
Connection Fees		
Construction Water	\$60.00	New construction only
Water - existing service line	\$350.00	Per connection
Water - No existing service line	Cost	Time and Materials
Water - 1" service and larger	Cost	Time and Materials
Water - outside City Limits	\$1,000.00	In addition to regular connection fee
Sewer - Existing Tee	\$75.00	
Sewer - No Existing Tee	\$300.00	
Hydrant Meter Deposit	\$750.00	
Hydrant Water Usage Fee	\$20 Administrative Fee plus 0.33 per 100 gallons	
Water Meter Accuracy Check	\$100.00	
Water Deposit	\$100.00	
Time & Material Deposit	T & M	Staff hourly rate plus costs (Time & Materials)
Time & Material Late Fee	1.50%	


CITY OF SCAPPOOSE

June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 Scappoose Farmers Market 9 am - 2pm
4	5 Council Work Session 6:30pm City Council 7pm	6	7	8 Planning Commission 7:00 p.m.	9	10 Scappoose Farmers Market 9 am - 2pm
11	12	13	14	15 EDC ~ noon Park & Rec 6:00 p.m.	16	17 Scappoose Farmers Market 9 am - 2pm
18	19 City Council 7pm	20	21	22 Planning Commission 7:00 p.m.	23	24 Scappoose Farmers Market 9 am - 2pm
25	26	27	28	29	30	

CITY OF SCAPPOOSE

July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Scappoose Farmers Market 9 am - 2pm
2	3 No City Council meeting	4 City offices closed 	5	6	7	8 Scappoose Farmers Market 9 am - 2pm
9	10	11 Joint City Council/Planning Commission Work Session to Discuss Housing Needs Analysis 5:30 p.m.	12	13	14	15 Scappoose Farmers Market 9 am - 2pm Bocce Tour 8am- 6pm Veterans Park
16	17 Work Session 6pm City Council 7pm	18	19	20 Park & Rec 6:00 p.m.	21	22 Scappoose Farmers Market 9 am - 2pm
23 30	24 31	25	26	27	28	29 Scappoose Farmers Market 9 am - 2pm