

**MONDAY, JULY 17, 2017
CITY COUNCIL MEETING
Scappoose Council Chambers
33568 East Columbia Avenue**

Call to Order

Mayor Burge called the City Council meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

City Council Members Present:

Scott Burge	Mayor
Rich Riffle	Councilor
Patrick Kessi	Councilor
Megan Greisen	Councilor
Joel Haugen	Councilor

Staff Present:

Michael Sykes	City Manager
Norm Miller	Police Chief
Susan M. Reeves	City Recorder
Laurie Oliver	City Planner
Ben Tolles AmeriCorps	RARE Participant

Legal Counsel Shelby Rihala

Press: none

Excused: Council President Mark Reed and Councilor Natalie Sanders

Also present: Building Official Don Sallee

Approval of the Agenda

Councilor Haugen moved, and Councilor Kessi seconded the motion to approve the Agenda. Motion passed (5-0). Mayor Burge, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye, and Councilor Haugen, aye.

Public Comments

Gerald Noce is here to talk about public safety. He explained at the Havlik Crossing there are three lanes, two that go left and one goes straight. He has almost been hit there three times. He stated the arrows on the street need to be replaced. He stated there are four lights there, and you only need one to go straight or turn to the right, not two.

Consent Agenda ~ June 19, 2017 City Council meeting minutes

Councilor Riffle moved, and Councilor Kessi seconded the motion to approve the Consent Agenda ~ June 19, 2017 City Council meeting minutes. Motion passed (5-0). Mayor Burge, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye, and Councilor Haugen, aye.

Presentation to Building Official Don Sallee

Mayor Burge, on behalf of the City, presented Don Sallee with a plaque and thanked him for his years of service. Thank you Don.

Presentation to RARE AmeriCorps Participant Ben Tolles

Mayor Burge, on behalf of the City, presented a certificate and a gift to Ben. Thank you Ben.

New Business

Resolution No. 17-24: A Resolution of the Council of the City of Scappoose Accepting Columbia County's Offer To Surrender Jurisdiction Over the Portion of West Lane Road Between Columbia Ave and Wagner Court

Assistant to City Manager Alexandra Rains went over the staff report. She explained in February City Council requested Columbia County transfer jurisdiction over the portion of West Lane Road between Columbia Ave and Wagner Court to the City by passing Resolution 17-06. Columbia County has offered to surrender jurisdiction over the requested portion of West Lane Road, in Order No. 23-2017, and will record the transfer of jurisdiction in the Columbia County deed records upon receiving final acceptance from the City. As the City has determined that the portion of West Lane Road between Columbia Ave and Wagner Court is critical to local economic development efforts and has secured state funding to make improvements to approximately 2,000 linear feet of the road, staff recommends Council accept jurisdiction over said portion of the road.

Councilor Riffle moved, and Councilor Kessi seconded the motion to approve Resolution No. 17-24: A Resolution of the Council of the City of Scappoose Accepting Columbia County's Offer to Surrender Jurisdiction over the Portion of West Lane Road between Columbia Ave and Wagner Court. Motion passed (5-0). Mayor Burge, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye, and Councilor Haugen, aye.

Ord No. 863: An Ordinance Amending the Scappoose Municipal Code Chapter 17.114 Sign Code

Mayor Burge read the opening statement and opened the public hearing at 7:17 p.m.

RARE AmeriCorps Participant Ben Tolles went over the staff report. He explained Scappoose's existing Sign Code is dated, difficult to read, and regulates signs based on content, which is unconstitutional. Based on recommendations from the City's legal counsel, staff proposes to delete the current sign code entirely and rewrite it. He explained the Planning Commission directed City staff to isolate sections from the existing code they felt were still relevant and include them in the new code. The proposed code reflects the language contained within the existing code that the Commissioners wanted to keep and new changes the Planning Commission wished to make. The Planning Commission held a public hearing regarding this proposal on June 22, 2017. He went over some highlights of the changes. He explained Political Signs and other temporary signs are now consolidated to a category called temporary signs and cannot be placed

more than 45 days before an event and must be removed within 7 days after an event in residential zones, in a commercial zone it cannot be placed more than 60 days before and must be removed within 14 days after.

Mayor Burge feels you have to look at elections versus other events.

Legal Counsel Shelby Rihala stated you have to look at the content.

Mayor Burge stated that 45 days is too short. He explained Wheels & Wings is a set date so he understands that. He feels the event for election actually starts the day the ballots go out.

Mayor Burge stated if you made it the same as commercial he would be fine with that.

Councilor Haugen asked why did the Planning Commission change it?

City Planner Laurie Oliver explained they just lengthened the time.

Councilor Haugen asked if there would be an issue if they went with 60 days instead of 45 days?

City Planner Oliver replied no.

RARE AmeriCorps Participant Ben Tolles continued to go over the proposed changes.

Mayor Burge asked if there are any proponents, since there were none he asked if there were any opponents, there were none.

Councilor Haugen asked about the section that talks about signs attached to a tree, should that include street lights and power poles.

RARE AmeriCorps Participant Ben Tolles replied you are not allowed to place signs in the right-of-way without permission from the City Manager.

Councilor Haugen also asked about signs on the side of a building ~ does that include murals?

RARE AmeriCorps Participant Ben Tolles read where that would be exempted from a permit.

Mayor Burge asked the Council if there are other questions.

Mayor Burge asked about permanent banner signs.

City Planner Laurie Oliver replied it is covered on page 9.

RARE AmeriCorps Participant Ben Tolles read that definition.

Mayor Burge asked who is enforcing this?

City Planner Laurie Oliver replied she is, along with anything in Chapter 17.

Mayor Burge closed the hearing at 7:33 p.m.

Mayor Burge explained he is looking for a vote for the amendment.

Councilor Riffle moved, and Councilor Greisen seconded the motion to amend section 17.114.035, Section B Subsection 2 to read 60 days before an event as opposed to 45 days. Motion passed (5-0). Mayor Burge, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye, and Councilor Haugen, aye.

Councilor Riffle moved, and Councilor Greisen seconded the motion to adopt Ordinance No. 863: An Ordinance Amending the Scappoose Municipal Code Chapter 17.114 Sign Code updates to Municipal Code, as amended.

Mayor Burge read Ordinance No. 863 title for the first time.

Fund Exchange Agreement with ODOT

City Manager Sykes explained this is a routine matter. The City received funding through ODOT and in order to receive that funding we have to agree to a Fund Exchange Agreement. He explained in 2017 we will have an allocation of \$81,841 that goes towards street projects and that would give us a balance of \$289,841 total. He explained in order to activate this agreement we have to identify projects which we intend to spend the money on. He explained this year we are being fairly general, but we have every intention to do a number of projects this summer. He explained we are looking at doing Peak Road.

Councilor Haugen moved, and Councilor Kessi seconded the motion that Council approve the Fund Exchange Agreement with ODOT. Motion passed (5-0). Mayor Burge, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye, and Councilor Haugen, aye.

Old Business

Ord. No. 862 Parks Master Plan ~ An Ordinance Adopting the 2017 Scappoose Parks, Trails and Open Space Plan; Amending the Inventories Section of the Scappoose Comprehensive Plan; Updating the Natural Factors and Local Resources, and Open Space, Goals and Policies of Scappoose Comprehensive Plan; and Adding an Appendix to the Scappoose Comprehensive Plan

RARE AmeriCorps Participant Ben Tolles explained there were some updates, which Council has before them and he went over them. He explained in light of the changes, Council will need to open the public hearing again. The City is proposing adoption of the 2017 Scappoose Parks, Trails and Open Space Plan, which was recently completed, and associated Comp Plan amendments. On June 8, 2017 the Planning Commission approved the 2017 Scappoose Parks, Trails and Open Space Plan, and associated Comprehensive Plan amendments and forwarded it

to City Council for adoption. At the June, 19, 2017 hearing Council passed a motion to approve the application as specified in Ordinance 862. Since the June 19th meeting, minor revisions to section 3.2 Level of Service have occurred. The changes give more detail on Scappoose's park level or service, and clarify the data analysis methods used. These edits were done at the request of EcoNorthwest to create continuity between the 2017 Housing Needs Analysis and Buildable Land Inventory, and the 2017 Scappoose Parks, Trails and Open Space Plan. You can find the modified section in the staff report. Staff recommends approval of the 2017 Scappoose Parks, Trails and Open Space Plan, and the proposed Comprehensive Plan amendments.

Mayor Burge opened the public hearing and closed due to no one wanting to speak on this matter.

Mayor Burge read Ordinance No. 862 title for a second time.

Motion passed (5-0). Mayor Burge, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye, and Councilor Haugen, aye.

Resolution No. 17-25: Fee Resolution

City Manager Sykes explained Council previously adopted the fee resolution, the only thing that was added to this draft resolution is modification of some of the building permit fees that were not included in the previous fee resolution.

Mayor Burge opened the public hearing at 7:45 pm, seeing none he closed the public hearing.

Councilor Haugen moved, and Councilor Riffle seconded the motion to approve Resolution No. 17-25: Fee Resolution. Motion passed (5-0). Mayor Burge, aye; Councilor Riffle, aye; Councilor Kessi, aye; Councilor Greisen, aye, and Councilor Haugen, aye.

Announcements ~ information only

Calendar

Mayor Burge went over the calendar.

City Manager

City Manager Sykes handed out a letter that was received from Global regarding the number of trains that are going to go through. He explained Council has a copy of his written report. He explained last week staff opened bids for the West Lane project, and we received two bids and unfortunately we had to reject both bids. We are expediting going out for bid again, and hope to award that bid. There will be a special City Council meeting on July 31. He explained we have had some interest in the City's property next to Bi-Mart. He stated it looks like there are some very positive line items in there for the OMIC project, so that will be a real plus for the City in trying to meet some of the infrastructure needs. He explained Don VanDomelen is the City's

new Building Official and he will be starting tomorrow. He explained when Don Sallee retires City Planner Laurie Oliver will be the supervisor in the Planning Department. He stated we are losing Don Sallee to retirement and he has done a great job for the City, and we will certainly miss him.

Police Chief

Chief Miller explained August 1 is National Night Out, from 5pm to 9pm ~ come join us. He explained the Police Department staff designed a new badge, so you will start seeing the Police Department wearing them.

Councilors

Councilor Kessi asked when there are changes, like the park changes or the fee changes, he would like Council to get a separate piece of paper as a red line so they can see what it was before and what it is now. That would be great.

Councilor Haugen thanked City Manager Sykes for getting Dan Riordan over here for the work session, it was a really useful discussion. He stated we are going to miss Ben, we wish him well.

Mayor

Mayor Burge stated the OMIC project has about 13.8 million dollars in the State budget for road improvements and upgrades to the building so the project is moving forward. He explained tomorrow Governor Brown is going to be in town for the grand opening of Cascade Tissue.

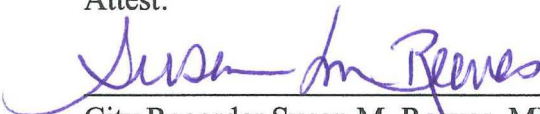
Adjournment

Mayor Burge adjourned the meeting at 7:59 p.m.



Mayor Scott Burge

Attest:



City Recorder Susan M. Reeves, MMC