

**MONDAY, APRIL 2, 2018
CITY COUNCIL MEETING
Regular meeting 7:00 p.m.
Scappoose Council Chambers
33568 East Columbia Avenue**

Call to Order

Mayor Burge called the City Council meeting to order at 7:03 p.m.

Pledge of Allegiance

Roll Call

City Council Members Present:

Scott Burge	Mayor
Mark Reed	Council President
Patrick Kessi	Councilor
Megan Greisen	Councilor
Joel Haugen	Councilor
Josh Poling	Councilor

Staff Present:

Michael Sykes	City Manager
Susan M. Reeves	City Recorder
Alexandra Rains	Assistant to City Manager
Dave Sukau	Public Works Director
Kevin Turner	Treatment Plant Supervisor

Press: Courtney Vaughn, Spotlight

Excused: Chief Miller and Legal Counsel

Approval of the Agenda

Councilor Haugen moved, and Council President Reed seconded the motion to approve the agenda. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Public Comments

There were no public comments.

Consent Agenda ~ March 26, 2018 City Council Work Session minutes, and March 26, 2018 City Council meeting minutes

Councilor Greisen moved, and Councilor Kessi seconded the motion to approve the consent agenda ~ March 26, 2018 City Council Work Session minutes, and March 26, 2018 City Council meeting minutes. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Proclamations

National Child Abuse Prevention Month Proclamation

Mayor Burge read the National Child Abuse Prevention Month Proclamation.

National Volunteer Week Proclamation

Mayor Burge read the National Volunteer Week Proclamation.

New Business

WORK SESSION ~ Forest Management Plan

Assistant to City Manager Alexandra Rains explained the City has been working with Trout Mountain to complete the Forest Management Plan. She explained Barry Sims is here today to go over the plan with Council, along with thinning proposals.

Barry Sims with Trout Mountain Forestry, explained he is here today to go over the draft Forest Management Plan that is in the packet. He went over the highlights in the plan. He explained the previous Forest Management Plan was done in 2001, so it was time to update the plan. He explained Trout Mountain Forestry first became involved with the City formally in 2014 when there was a timber harvest that had been put out to bid the previous year with no bidders and the City asked them to come in and see if they could make some changes, and they were able to do that in 2014. He explained the scope of the plan really goes beyond just the one parcel, the Gourlay Creek Tract, and includes the Vista Tract. He explained also in discussion in the plan is the prospect of one day possibly expanding the City's ownership. He explained the basic objectives in this print draft plan are pretty similar to the plan in 2001, the primary objective in managing the properties is to protect water quality and quantity, and then secondary objectives are to generate income from timber harvestings, to protect and enhance where possible fish and wildlife habitat, and when it is compatible with the other objectives it is allowing for recreation opportunities, and that last objective mainly applies to the Vista Tract. He stated not so much the Gourlay Creek Tract because of its water sensitivity around providing water for the City. He explained one of the key factors in the Plan, that was not specifically addressed in the previous Plan from 2001, is the idea of zoning the forest and creating different areas where maybe different objectives are predominant. He explained that zoning map is in the Plan and it is color coded. He went over that map. He explained a big part of the Plan update is a forest inventory, and he doesn't believe that has been done for many years, if ever.

Councilor Haugen stated reducing fire potential, to him, is a significant part of this. He stated by selectively thinning or cutting does he know how much of a reduction we are going to get.

Barry Sims replied they did look at that on both properties, and the bigger fire risk is currently on the Vista Tract. He explained the amount of blow down that has occurred over the past couple of years on the Vista Tract left a lot of dead and down conifers which are highly flammable. He explained part of the Plan is a recommendation for a light cleanup/harvest there to reduce the

fuel risk. He explained on the Gourlay Creek Tract because of the relative hardwoods the fire risk is a little bit less.

Councilor Kessi asked about the income the City may receive from the two different tracts, how much of the revenue is cost to get it done?

Barry Sims replied we don't have specific costs yet because any harvest would have to go out to bid, but we could estimate that cost would be maybe in the 40% range. He stated it depends on the specific project, the volume and the type of timber.

Councilor Kessi asked Barry in his opinion is this a good time to harvest?

Barry Sims replied the market is very strong, in fact it is pretty much the strongest it has been since 1991. He stated it is a double edged sword, on the one hand it is great, but on the other hand loggers are really busy.

City Manager Sykes explained one thing the City works hard to do is protect the riparian area recognizing how important it is to our watershed. He thinks Barry did an excellent job at putting this plan together, and it gives us a pretty good blue print about how to manage our forests effectively over the next ten to twenty years.

Barry Sims replied the first harvest that is recommended in the Plan, potentially if Council approved and everything lined up, to do something later this year, would be a thinning project.

Councilor Greisen stated she found this very clear and detailed. She thanked Barry.

Mayor Burge concurred with Councilor Greisen.

Council thanked Barry.

Resolution No. 18-04: A Resolution Identifying City Owned Property on Seely Lane

Assistant to City Manager Alexandra Rains went over the staff report. She explained she included in the packet the full list of the park names submitted. She explained staffs recommendation is for Council to select a name from the list included in the packet that they feel is the best fit for this park, and pass the resolution, which will finalize their name selection and designate the Seely Lane Property as an official City Park.

Councilor Kessi asked how did the Parks & Rec Committee come up with the three names they selected?

Assistant to City Manager Alexandra Rains replied the Committee looked at the results from the Annual Town Meeting and then voted.

Councilor Greisen explained one thing she is keeping in mind is pronunciation, and the ease of saying it.

City Manager Sykes stated he thinks the good news is there are a lot of really good choices.

Councilor Poling explained he likes Tomee Park and Great Oak Park.

Councilor Haugen explained when he looked up the word Skookum, it came up impressive or great and he likes that name because we have the impressive oak on this site.

Councilor Kessi explained he likes Great Oak Park.

Councilor Greisen explained she likes Skookum and Tillicum. She explained she also likes Oak since there is an oak park on the site.

Council President Reed explained he likes Great Oak Park.

Mayor Burge explained he likes Tomee Park or Chief Concomley.

Council President Reed asked if we do go with a name that has historical significance will there be a plaque at the park explaining the name.

Assistant to City Manager Alexandra Rains replied that was kind of the thought.

Councilor Poling moved, and Council President Reed seconded the motion to name the park on Seely Lane Tomee Park. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Council President Reed moved, and Councilor Kessi seconded the motion that Council adopt Resolution No. 18-04: A Resolution Identifying City Owned Property on Seely Lane. Motion passed (6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Wastewater Loan Application for Phase 1 Improvements

Treatment Plant Supervisor Kevin Turner went over the staff report. He explained the Master Plan Update was prepared to identify a logical path forward for the Scappoose Wastewater Treatment Plant (WWTP) for the next twenty years. Treatment facility improvements needed to accommodate projected growth in the wastewater service area, maintain assets, and accommodate anticipated future regulatory requirements were identified and scheduled through a 20-year Capital Improvement Program (CIP). The CIP has been structured into 4 phases starting with the most critical improvements needed to continue effective treatment and will require significant investment. He explained over the past two (2) years, the City has developed and refined a wastewater treatment facility plan. The key component of this facilities plan is the proposed Capital Improvement Plan (CIP) for the wastewater treatment plant over the next twenty years. City Staff and representatives of Carollo Engineers presented the draft wastewater treatment facilities plan and CIP to the City Council via work sessions. In order to remediate

existing system deficiencies, and to build wastewater treatment capacity to serve growth over the next twenty (20) years, the facilities plan calls for investments in the amount \$20.5 million. The CIP is also organized in phases to facilitate orderly deployment of resources and to meet regulatory compliance milestones. The estimated cost (in 2017 dollars) for the complete CIP is \$20.5 million dollars. The Phase I loan application request will be for \$6,430,600. The financial breakdown and estimated timeline for all phasing can be seen in the table below.

Item Description	Description	Construction Year				Total
		Phase 1 2018 – 2021	Phase 2 2021 - 2023	Phase 3 2023 - 2026	Phase 4 2026 – 2028	
Phase 1 Improvements						
Spring Lake Lift Station	Replacement of pumps and corroded piping; addition of valve vault to measure flow.	\$271,600				\$6,430,600
UV Disinfection	Replacement of existing UV banks with newer technology UV system (Trojan 3000Plus).	\$616,600				
Hydraulic Improvements	Rebuilding secondary splitter structure.	\$519,700				
Secondary Clarifier and RAS/WAS Pumping Upgrades	Addition of third 50-foot secondary clarifier, update existing clarifier wiring, and expand RAS/WAS pumping.	\$4,590,100				
Aerobic Digester Life Safety Improvements	Replace damaged coarse bubble diffusers, replace two blowers, sludge pump, sludge flow meter, fix hand rails.	\$432,600				
Phase 2 Improvements						
Headworks and Influent Pump Station	New two fine screens with passive bypass channel and submersible influent pump station.		\$5,504,400			\$7,204,400
Operational Improvements	SCADA integration and new lab.		\$1,700,000			
Phase 3 Improvements						
UV Disinfection	Addition of second channel and equipment.			\$1,685,900		\$4,393,200
Effluent Pump Station	Replacement of pumps, modification of skylights, addition of flow meter, electrical improvements.			\$536,600		
Outfall	New parallel 15-inch outfall.			\$2,170,700		
Phase 4 Improvements						
Aerobic Digester	New aerobic digester to achieve Class B biosolids.				\$2,486,900	\$2,486,900
TOTAL WWTP CIP						\$20,515,000

Treatment Plant Supervisor Kevin Turner explained staff recommends City Council authorize staff to proceed with the loan application for Phase I improvements of the CIP as indicated in the 2018 Wastewater Treatment Facility Plan final draft. The loan application will come back before Council for consideration at a future meeting.

City Manager Sykes explained this simply gets an application in to DEQ, and it will be for six million dollars ~ the first phase improvements. He explained staff will work through a process to figure out all the terms of the loan, and also the other critical question is how are we going to pay for it, do we have the capacity, all of that information will come back with the completed application before we move forward. This just gets the ball started.

Councilor Haugen moved, and Councilor Kessi seconded the motion that Council authorize staff to proceed with the loan application for phase I improvements of the CIP as indicated in the 2018 Wastewater Treatment Facility Plan final draft. Motion passed (6-0). Mayor Burge, aye; Council

President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Announcements ~ information only

Calendar

Mayor Burge went over the calendar.

City Manager, Councilors, and Mayor

City Manager Sykes explained Council has a copy of his written department report. He explained he received an email today from the County regarding the City's request for Chapman Landing. He handed out a copy to City Council.

City Manager Sykes went over the fifteen conditions the County wants the City to meet in order to acquire Chapman Landing.

Proposed requirements for land transfer are:

1. Chapman Landing property is to be utilized solely as a public park and/or public recreational area. He thinks everyone probably agrees with that.
2. Land use change from Industrial to the appropriate zoning for a park is the responsibility of City of Scappoose. He feels it would be helpful if the County assists with that.
3. If zoning change is not achieved the property would revert back to the County. He feels if you are going to give us the property, give us the property, Council agrees.
4. County must approve park development plans in order to assure plans are consistent with CZ Trail concept and development or an agreement committing City to such. Mayor Burge first part is no, and the second half is fine.
5. Agreement that future Scappoose Bypass may be located adjacent to Chapman Landing. Council feels as long as it has no impact on Chapman Landing.
6. County retains mineral rights. Council is okay with that.
7. Columbia County to be included as an equal partner in branding, signage, brochures, etc., noting the connection with CC Parks, river facilities, and CZ Trail. Council is fine with this.
8. Require establishment of a CZ trail kiosk at Chapman Landing site. Council is fine with this.
9. City of Scappoose maintains park site. Council is fine with this.

10. Equestrian use allowed and accommodated. Council is fine with specific limitations.
11. In the event of moorage development, a free slip space for County with ability to have a boathouse. Council is fine with this.
12. Storage space for County park related items on park site. Council isn't sure why they need that.
13. In the event of development of revenue generating uses, such as a water supply, park fees, or other income being established, there be a revenue sharing agreement between the County and the City. Council likes the idea after expenses.
14. County must rescind the designation of the property as a County park before transferring, after a hearing under ORS 275.330. Council is okay with this.
15. County must obtain State agreement or agreement from any existing grantors that the land transfer is not in violation of any grant agreement in which the County used Chapman landing as part of a grant match. City Manager Sykes explained City staff has already checked into this. Councilor Haugen stated he is a little leery about this, and feels the City should obtain this.

Councilor Greisen asked if Commissioner Heimuller's signature is absent because of his absence at their meeting?

City Manager Sykes replied yes, he was supportive, but was in Salem, is what he was told.

City Manager Sykes explained two years ago the Budget Committee set aside money to pay for a street sweeper, but we didn't move forward with the purchase. He explained in the meantime staff has been doing research on street sweepers. He explained Public Works Director Dave Sukau has done some research and shared a particular machine that he feels makes a lot of sense for Scappoose. Staff handed out information on a street sweeper. He explained staff is wondering how Council would like to move forward.

Public Works Director Dave Sukau explained there is definitely a need for a sweeper in town. He explained at the time he came on as staff he wasn't sure what that need was going to be so they didn't really pursue it that aggressively, but after seeing all the issues, there is definitely a need for some version of a sweeper. He explained currently we are contracting that out for approximately \$30,000 a year and that only technically buys us sweeping for about twelve times, and that is not really enough. He explained he has been doing research on the unit in the flyer before Council, and staff looked at it today. He explained they have looked at new versus used, but the research is if it is more than five years old, it's pretty worn out.

Council President Reed explained he would like to see this. He explained a unit that came out in the past blew a gasket. He would like to see a little bit more aggressive enforcement of our leaf policy, because he is seeing people blowing mountains of leaves out on the street.

Public Works Director Dave Sukau explained having a street sweeper in our toolbox means we can be out there almost daily if we need to. He explained there are sweepers that have the capability to do vacuuming of leaves, along with catch basins.

Councilor Kessi explained he would much rather buy a used machine, versus a new one, because of the cost. He stated he thinks it is good to have one, hopefully we can find a used one, maybe two to three years old.

Councilor Haugen asked what is the cost for a used unit that would be suitable?

Public Works Director Dave Sukau replied you are probably looking at half the cost.

Council President Reed asked where do the leaves get dumped?

Public Work Director Dave Sukau replied we stock pile them, then we have to haul them to a special dump site.

Public Works Director Dave Sukau explained this is a good investment. He explained staff is still doing research.

Aram, Columbia Blvd, wants to talk about the livability, and transport to Portland. He wonders why we have DEQ. He explained he talked to DEQ in Portland and Betsy Johnson. He explained Scappoose is different from the County, because Portland thinks Scappoose creates the air pollution problem, that is what DEQ told him. He talked about CC Rider. He talked about bringing TriMet to Scappoose. He wants to park and take a bus. He explained it is only 10 miles from Sauvie Island to here, and maybe the City could call TriMet and have them come out here.

Mayor Burge replied it is something to look into.

Councilor Kessi stated he thinks it is an important issue.

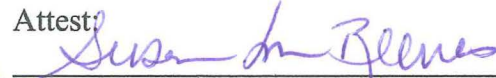
Mayor Burge replied he does too.

Councilor Poling thanked Treatment Plant Supervisor Kevin Turner for the tour before the last Council meeting.

Adjournment ~ Mayor Burge adjourned the meeting at 8:18 p.m.



Mayor Scott Burge

Attest:


City Recorder Susan M. Reeves, MMC