

MONDAY, MAY 21, 2018
CITY COUNCIL MEETING AGENDA
Regular meeting 7:00 p.m.
Scappoose Council Chambers
33568 East Columbia Avenue

Call to Order

Mayor Burge called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Roll Call

City Council Members Present:

Scott Burge	Mayor
Mark Reed	Council President
Patrick Kessi	Councilor
Megan Greisen	Councilor
Natalie Sanders	Councilor
Joel Haugen	Councilor
Josh Poling	Councilor

Staff Present:

Michael Sykes	City Manager
Norm Miller	Police Chief
Susan M. Reeves	City Recorder
Alexandra Rains	Assistant to City Manager
Dave Sukau	Public Works Director
Darryl Sykes	Treatment Plant Supervisor

Legal Counsel: Peter Watts

Press: Courtney Vaughn, Spotlight

Approval of the Agenda

Councilor Sanders moved, and Councilor Haugen seconded the motion to approve the agenda. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye, Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Public Comments

There were no public comments.

Interview for Park & Recreation Committee Alternate

Council interviewed Lindsey Goodwick for the Park & Recreation Committee Alternate position.

Mayor Burge explained he is going to recommend appointing Lindsey as the Alternate, and Council would need to make a motion to add her appointment to the consent agenda.

Councilor Kessi moved, and Councilor Sanders seconded the motion to amend the consent agenda to add Lindsey Goodwick as the Alternate to the Park and Recreation Committee. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye, Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Consent Agenda ~ May 7, 2018 City Council meeting minutes, appointment of Kristen Persons from Alternate on the Park and Recreation Committee to Full Member, and appointment of Lindsey Goodwick as Alternate on the Park and Recreation Committee

Councilor Haugen moved, and Council President Reed seconded the motion to approve the Consent Agenda ~ May 7, 2018 City Council meeting minutes, appointment of Kristen Persons from Alternate on the Park and Recreation Committee to Full Member, and appointment of Lindsey Goodwick as Alternate on the Park and Recreation Committee. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye, Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

New Business

Resolution No. 18-09 Renaming of Tomee Park

Assistant to City Manager Alexandra Rains explained after consideration of the potential for historical inaccuracy with regards to the name Tomee Park, the Scappoose City Council has proposed naming the park Chief Concomly Park. Chief Concomly was the Chief of the Chinook Tribe at the time that Thomas McKay settled in Scappoose. He was very well respected by both Native Americans and settlers along the lower Columbia River region which was home to the Chinook Indian tribe. Chief Concomly's daughter Timee (referred to as Tomee in Watt's History of Scappoose) was Thomas McKay's first wife and they had three children together. The Council believes that naming this park after Chief Concomly is an important way of celebrating and recognizing the rich Native American history of the Scappoose area.

Councilor Sanders moved, and Councilor Kessi seconded the motion to approve Resolution No. 18-09, amending Resolution No. 18-04 and changing the name Tomee Park to Chief Concomly Park. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye, Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Council thanked Alex for her research.

Resolution No. 18-10: Authorizing the South Columbia County Enterprise Zone

CCET Executive Director Chuck Daughtry explained the enterprise zone sunsets every ten years, and this is the year for the South Columbia County Enterprise Zone to be renewed. He explained the Enterprise Zone exempts qualified businesses from a local property tax on new investments for a specified period of time. He explained there are sixty-nine enterprise zones in Oregon. He explained the other sponsors include the City of St. Helens, City of Columbia City, City of Vernonia, Port of St. Helens, and Columbia County, and they will all be considering a resolution like this.

Councilor Haugen talked about if the City of Scappoose creates an urban renewal district.

Chuck Daughtry replied he thinks it is pretty straight forward, it is a sequential thing, it just delays the money that comes into the urban renewal district by the incentive. He showed Council a calculation of the enterprise zone betterment payment for Cascade.

City Manager Sykes explained we were one of the first counties to have the Enterprise Zone.

Councilor Sanders moved, and Councilor Kessi seconded the motion to approve Resolution No. 18-10: Authorizing the South Columbia County Enterprise Zone. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye, Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Contract with Murray Smith for the design of the Dutch Canyon Well Pumps

Public Works Director Dave Sukau went over the staff report. He explained In November of 2017, Staff solicited bids from four Engineering Firms for the design of the new Dutch Canyon Well pumps. The bids were received back as follows.

- | | |
|----------------------------|---------------|
| 1.) Murray Smith | \$75,000 |
| 2.) Carollo Engineers Inc. | \$89,000 |
| 3.) John Grim & Associates | Nonresponsive |
| 4.) Stantec | Nonresponsive |

This design has been on hold waiting for the completion of the well development for flow data to provide to the Engineers. This Project is a Council Goal and has been budgeted for in the 2018 – 2019 Budget as a Capital Infrastructure Upgrade. Staff recommends that City Council authorize City Manager Sykes to contract with Murray Smith for the design of the Dutch Canyon Well pumps.

Public Works Director Dave Sukau explained the presentation he gave in February is still relatively accurate information. He explained with the contract withhold we were about \$34,000 over the contracted amount for additional development. He explained that additional cost was because there were high amounts of sand and they needed to continue to flush for an extended amount of time.

Councilor Greisen asked what was the total cost paid to the company?

Public Works Director Dave Sukau replied \$239,807. He explained after that the City made an agreement with GSI for \$13,700 to work with Crow Water, which was \$32,310 for this portion of the work. He explained in that work they have wrapped up the flows, and they know that they can produce 350 gallons per minute, with the sand being in a tolerable amount. He explained now we are looking at the Murray Smith contract for \$75,000.

Councilor Greisen asked if that is specific for the pump design?

Public Works Director Dave Sukau replied correct.

Treatment Plant Supervisor Darryl Sykes explained at this point we are at a cross roads with our information with GSI as to whether we want to try to do some further modifications to the well which would give us a sand production of zero at a high range, which is what we would like to do. He explained if we do some of this further work we will end up probably making the well a

smaller well as far as the casing. He explained staff is wanting to hire Murray Smith to come in and look at our casing size and really have the expertise to determine if we do make that a small well, will we be able to get those yields that we are hoping for.

Councilor Greisen asked with the small wells, cost wise is it more cost effective to have smaller pumps, and have more wells than doing a larger well with a larger pump?

Treatment Plant Supervisor Darryl Sykes replied he couldn't speak on that, but he does know that each well has to be permitted and go through a process with the State.

City Manager Sykes explained staff is updating the Master Plan and later this summer there will be a couple of work sessions, one on the conservation plan, which will give us an idea about what our capacity is, and the other regarding capital improvements and recommendations. He explained typically the estimate in the Master Plan is about a million dollars, and this will be the most productive well we have if in deed we are able to get 400 gallons a minute. He explained if we are not able to get 400 gallons a minute because of the sand issue worst case is that we can run it as it is at 350 gallons a minute, and couple that with the 300 gallons a minute with the other well and maximize our water right in that location, which is 650 gallons. He stated the frustrating thing about wells is that you never know if they are going to be successful. He explained this is kind of a hit and miss situation and he thinks that makes it even more important for the City to take a long hard look at some other alternatives that we might have, and he thinks our Master Plan does that in a couple of different ways. He thinks short term our future is this well. He stated those two wells should put us in pretty good shape for some time.

Public Works Director Dave Sukau explained this is a work in progress, but it is critical to get Murray Smith on board and become part of the team to help facilitate the future improvements.

Councilor Haugen asked if this does not work is there a potential to drill deeper that might have less of a problem with sand?

Treatment Plant Supervisor Darryl Sykes replied he doesn't believe so, but we would have to speak with the hydrogeologist.

Public Works Director Dave Sukau explained in the report that was just done, the last twenty feet where the casing is, is actually below the water table, so we are as deep as we need to be.

Councilor Sanders moved, and Council President Reed seconded the motion to approve City Manager Sykes to contract with Murray Smith for the design of the Dutch Canyon Well Pumps. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye, Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

In Car and Body Worn Cameras

Police Chief Norm Miller went over the staff report. He explained Officer body-worn camera systems have become a prevalent and effective form of technology among law enforcement agencies and have benefitted both officers and the public alike. There are many benefits to officer-worn cameras, such as: improved digital evidence gathering; reduced time in court; increased successful prosecutions; streamlined reporting; and use as a training tool. Additionally, cameras improve quality of service by more efficient clearance of public complaints, reduced liability claims, and by protecting officers from false accusations. Over the years technology has changed as with anything we use. We currently are using the ICOP in car camera system since 2006. This has been a great asset for the public, field officers and courtroom testimony. But this system is out dated in many aspects, the technology is firmware rather than software. The system is starting to fail in cars and the body worn microphones are discontinued, leaving the department with diminishing use of cameras. In 2017 City County Insurance did a Request for Proposal in regards to Body Worn Cameras, where Utility was awarded the proposal. CIS also put out a grant to all members for 2017/2018 which gives the agency \$1000.00 if they chose to go with Utility. In 2017 Washington County also went out for RFP regarding In Car and Body Worn Camera Systems. On February 12, 2018 Washington County gave notice of intent to award to Utility. He explained Washington County has agreed to let us join the RFP. Scappoose Police Department did a comparison of three different companies who provide In Car and Body Cameras. In the comparison Utility Associates Inc., stood out with many different advantages. The warranty is one of the longest, along with any improvements to equipment, which we can upgrade without extra cost since we are current customers and automatically get an upgrade at 2.5 years into contract. Data storage is added into the cost along with installation of equipment. Utility is also the only company which provides uniform solution for body cameras. Cost is in the middle of the three companies we looked at, but we are also able to pay a yearly payment to help keep current and future budget spending with a fixed cost.

Included with the Purchase:

- BodyWorn and Rocket IoT Vehicle Video/Communications/Camera triggers
- Includes AVaiLWeb™Smart Redaction™& Smart Shot 360™ SaaS,
- Training and Configuration, Warranty and Technical Support with Unlimited Video Storage and Download
- BodyWorn Camera and Mount BodyWorn Ready Uniforms:
- Bluetooth BodyWorn Wrist/Belt Trigger
- AvailWeb Video Management Software and Mapping Interface License
- Unlimited Download & Storage–Based on the Department's Retention Policy
- Smart Redaction Software License
- Smart Shot 360 Software License
- Installation and Training –Onsite and Online Training Included
- Full Warranty
- 24/7 Technical Support for the Life of the Contract (60 months)

Every Vehicle (Qty.8) will be equipped with the following:

- Rocket IoT™ Vehicle Control Unit, DVR, and Communications Hub
- BodyWorn Vehicle Triggers and Wireless Offload
- Front & Rear Facing HD Vehicle Cameras
- Tablet Interface for Local Viewing of Video
- Setup of Rocket IoT Control Interface through Vehicle MDT
- Installation, Validation, Configuration
- Full Warranty
- 24/7 Technical Support for the Life of the Contract (60 Months)

Period of Agreement = 5 Years

Total System Price, Inclusive of all Hardware, Software Licenses, Data Storage/Retrieval, Warranty, and Support for a period of Five (5) Years for: **\$122,160**, with a Multi-Year Purchase Discount of **\$28,360** with **0% Interest** Financing making total cost **\$93,800** which equals annual payments of **\$18,760/year** for five years. There is no additional money being spent out of the range of the current budget for this fiscal year and this has been budgeted for the 2018-2019 year. He explained staff recommends council approve the purchases of In Car and Body Worn Cameras from Utility Associates Inc.

Council President Reed moved, and Councilor Greisen seconded the motion that Council approve City Manager Sykes to sign the contract as proposed by Utility Associates Inc, regarding the purchase of In Car and Body worn camera systems. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye, Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Discussion on possibly canceling the July 2 City Council meeting

City Manager Michael Sykes explained this decision is really up to City Council. He explained there isn't a lot on the agenda, and it can be moved to July 18. He stated if Council wants to cancel the meeting, staff can work around it.

Council agreed to cancel the July 2 Council meeting.

Announcements ~ information only

Calendar

Mayor Burge went over the calendar.

City Manager, Police Chief, Councilors, and Mayor

City Manager Sykes reminded Council that the City/County dinner meeting will be on May 29. He went over a handout he gave Council from the League of Oregon Cities, which shows the success of a number of city measures around the State. He explained Council should have a copy

of the Department Report. He explained the City submitted another grant application for one of the programs that was discussed earlier for the Watts House, trying to renovate the front porch. He explained he has completed all the evaluations for Department Heads that report to him, and that went really well. He stated that was pretty easy because frankly all of them are very good and do a very good job. He explained staff will be accepting bids through June 14 for Concomly Park. He explained staff is still waiting for an IGA with ODOT for Charles T. Parker Road. He explained we had a staff meeting to move forward with implementing the court recommendations that were presented to Council.

Mayor Burge explained it is Public Works week, and he thanked staff for their service.

Public Works Director Dave Sukau explained in parks they have been working pretty aggressively to get things done before next month when they are planning on doing a lot of paving and crack sealing projects. He explained in the fall they are hoping to get started on some dam excursion projects. He stated it will be a busy summer for them.

Councilor Poling thanked Chief Miller for going over the school safety, he liked seeing that.

Councilor Kessi thanked Councilor Greisen for helping to get a School Resource Officer for the School District and getting funds for that. He talked about the daycare issue that was recently brought to their attention. He stated if the City does the Urban Renewal District they will have an ability to fund fees for small businesses, and until then we could do a small business grant, and they thought that might be the best way to fund fees for small businesses that maybe can't afford the fees, but we may need their service, like a daycare.

Mayor Burge replied he thinks there are two options, a direct cash grant or a relief of fees grant. He stated ultimately, we thought the Urban Renewal could pick up those fees, if that is ever in place. He stated in the interim, maybe it is something where we look around and say a daycare is something we really need, they apply, we award the grant, and say we want to support this opportunity.

Council's general consensus is they would be interested in this.

City Manager Sykes stated actually this is one of Council's Goal ~ support small businesses, so what staff will do is take Council's comments and see if we can get a committee to take a look at this, and then bring it back to Council.

Mayor Burge replied maybe it can be done by an allocation of some of the betterment funds that the City receives, so we can have something sooner than later. He stated he knows staff did a great job of working with the daycare to help clear the hurdles and get them moving forward.

City Manager Sykes replied staff found out that site had been a daycare center before we had system development charges, so the City ended up waiving the system development charges because of the fact that it had already been an existing use, and didn't feel it was appropriate to charge them again.

Councilor Greisen thanked staff for answering the questions and taking the time to do that. She thanked Chief Miller for his work. She thanked staff for dinner.

Councilor Sanders also thanked City staff. She explained there is an invitation that has gone out, it is a collaboration between the Department of Human Services, which created a group called Everything Child Columbia County, and SHEDCO is also involved. She explained it is basically a group that is trying to get caring Oregonian put together with Foster Parents and DHS so every child can have opportunities and feel hope. She explained there is a celebration at DHS on June 8, from 11am to 1pm. She can send the invitation out to anyone who is interested.

Council President Reed also thanked City staff.

Councilor Haugen stated Alex and Garrett did a really nice job with the launch of Friends of Scappoose Parks. He explained an idea popped up, and it doesn't cost anything, and it would be a good thing to just roll with which would be creating an official heritage tree status for the Chief Concomly great white oak tree, it is about 300 years old, and that would be kind of neat, as the launch for the Friends of Scappoose Park to have this determined as a heritage tree. He asked if it isn't already designated it would be great to do that.

Councilor Haugen explained since we are going out for different RFP's he thinks it would be consistent to have an RFP for the Municipal Court Judge.

Mayor Burge stated maybe it should be just a five-year contract. He would think if we go out for an RFP for the Judge, we should also do one for the City Prosecutor, just like before. He stated maybe in the future we make it a five-year contract.

Legal Counsel Peter Watts replied you might want to have the contract less than five. He explained it if is open ended like it is, then those people serve at the Council's pleasure, so if they are not performing then you can go out for an RFP. He explained the problem with over four years is you are binding a future Council. He stated an open-ended contract gives you the most discretion in making the best decisions.

Councilor Haugen moved, and Councilor Kessi seconded the motion that Council authorize the City Manager to prepare an RFP for Municipal Court Judge, and City Prosecutor.

Councilor Kessi asked what has the Judge and City Prosecutor's compensation been like the last few years?

Chief Norm Miller replied it has been the same for Judge Wood the whole duration of his contract, and the City Prosecutor the same. He stated what they were paid five years ago, is exactly what they are getting paid now, but there is not a review process and some things kind of fell through the cracks in regards to that.

(Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye, Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Councilor Haugen stated welcome back Peter.


Legal Counsel Peter Watts replied thank you.

Councilor Greisen explained the School Counselor from Grant Watts contacted her to be one of the speakers on their career day. She stated if anybody would like to talk to little kids about their job, or if you know someone who does please let her know. She explained this will be taking place on June 13.

Mayor Burge explained Libby with Columbia River PUD will be moving to take a new position. He explained she has been really active in the County, and the County will be losing a great asset.


Adjournment

Mayor Burge adjourned the meeting at 8:28 pm.



Scott Burge, Mayor

Attest:



Susan M. Reeves, MMC
City Recorder