

MONDAY, JUNE 4, 2018
CITY COUNCIL MEETING AGENDA
Regular meeting 7:00 p.m.
Scappoose Council Chambers
33568 East Columbia Avenue

Call to Order

Mayor Burge called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

City Council Members Present:

Scott Burge	Mayor
Mark Reed	Council President
Megan Greisen	Councilor
Natalie Sanders	Councilor
Joel Haugen	Councilor
Josh Poling	Councilor

Staff Present:

Michael Sykes	City Manager
Norm Miller	Police Chief
Susan M. Reeves	City Recorder
Laurie Oliver	City Planner

Excused: Councilor Kessi and Legal Counsel

Press: none

Approval of the Agenda

Councilor Haugen moved, and Council President Reed seconded the motion to approve the agenda. (Motion passed 6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Public Comments

There were no public comments.

Consent Agenda ~ May 21, 2018 City Council meeting minutes

Councilor Greisen moved, and Councilor Poling seconded the motion to approve the Consent Agenda ~ May 21, 2018 City Council meeting minutes. (Motion passed 6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

New Business

CEP Presentations

City Manager Michael Sykes explained the Community Enhancement Program process. He also explained at the end of this meeting staff will take all of Council's scoring sheets and tabulate those and come back to the next meeting with the totals for Council to adopt the

recommendations at that time. He explained if Council thinks it is important to change the recommendation at that time we can have a discussion and Council can determine what they want to fund and how much.

Beth Pulito explained she is the Fundraising and Outreach Coordinator with Amani Center. She gave an overview of the Amani Center. She explained the kids that they see from Scappoose represent approximately 14% of the children that come through their doors. They are requesting \$5,000.

Karen Miller explained she is the Program Director for CASA for Children for Columbia County. She gave an overview of CASA for Children. She explained last year they had about 300 children in foster care, and about 40 CASA's. They are requesting \$4,500.

Council President Reed explained he was a CASA about ten years ago, for ten years and at the time there were about 60 kids in foster care.

Josette Hugo explained she is the President of the Scappoose Community Club. She explained they are requesting funds for the Farmer's Market, the Party in the Park, Watts House lighting and other events they put on. They are requesting \$5,000.

Jim Lykins and Bo Henderson, Scappoose D.O.G, are here this evening to request funds to help with the Columbia County Dog Fair being held on September 8th. They are requesting \$2,000.

Bo Henderson explained this is actually the third year of the fun run.

Councilor Haugen suggested getting donations to help with their overhead costs.

Jim Lykins replied they do check into sponsors as often as possible.

Elaine Thompson explained she is Vice President for the Scappoose Historical Society. She explained they are requesting funds to help with museum operations. She is hoping to help more citizens be aware of the Watts House. She wanted to thank Scappoose Public Works for getting their new heavy filing cabinet down to the basement. They are requesting \$5,000.

Sean McNabb explained he is one of the Co-Directors of the Scappoose Youth Rec Center. He thanked Council for supporting them over the past twenty-four years. He gave an overview of the Youth Rec Center. He explained they typically get a hundred plus kids to sign up for this program. They are requesting \$5,000.

Cindy Krieck, Library Specialist at Scappoose Middle School, stated she is here with Middle School Student Monse. SMS Student Monse read a statement about the SMS Feather Bazaar and Raffle. They are requesting \$2,500.

Cindy Krieck explained she wanted to advocate for another applicant. She explained St. Vincent dePaul Food Pantry recently entered into an agreement with Scappoose School District to take over the backpack program. She explained about eight years ago her and another school staff member, Brenda, realized the need for food, and that they had so many hungry kids in the District. She explained they reached out to other districts and found out what they were doing

and got some information and then they started the backpack program. She explained it is an amazing program, every Friday they take home a backpack full of food, nobody knows what is in there, but it helps their parents provide food for their families. She would like Council to please consider funding the St. Vincent dePaul Scappoose Food Pantry.

Scott Burge explained he is the Board Chair for the South Columbia County Chamber of Commerce. He explained they are requesting funds for the Wings and Wheels event. He gave an overview of this year's event. They are requesting \$5,000.

Mike Bradley with St. Vincent de Paul Scappoose Food Pantry explained the Scappoose Food Pantry is a continuously operating resource for people in need of assistance with food in the Scappoose Community. They are requesting \$3,000.

Council thanked everyone who came before them to request funding.

City Manager Sykes explained there was not a request from Kid Care because they are closed. He explained the Senior Center did not submit a request either, as they are going through some hard times. He asked Council to work on their spreadsheets and submit them to Susan by June 13. He explained if Council has any ideas for the process of awarding funds let him know and we can revise the form.

Councilor Poling explained he wants to show his support for the backpack program, because there are a lot of kids that don't get food.

Councilor Sanders replied she seconds that.

Resolution No. 18-11: Amendment to Park and Recreation Committee Term of Office

City Manager Michael Sykes explained this Resolution is to make the term of office consistent with the Bylaws. The staff report explains Resolution No. 15-15, which established the Parks & Recreation Committee, and the Committee's Bylaws, do not reflect the same requirements for the term of office for members. Resolution No. 15-15 has the terms as two years, and the Bylaws are for three years. The Mayor, City Council and Committee have been following the terms as set forth in the Bylaws. Staff has drafted a resolution in order to create consistency between the two documents.

Councilor Sanders moved, and Council President Reed moved that City Council approve Resolution No. 18-11, thereby accepting the amendment to Section 4 amending the term of office for members. (Motion passed 6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Mayor Burge explained the Bylaws read "appointed by City Council", but it should say any vacancy shall be filled by appointment by the Mayor, with the consent of the City Council. He wants consistency.

Intergovernmental Agreement with ODOT for CTP Way Project

City Manager Michael Sykes read over the staff report and gave an overview. He explained the Oregon Legislature dedicated funding for the Charles T. Parker Way Project in House Bill 2017, Section 71d (2017). This funding does not become available to the City until 2021 but, only project expenses incurred after the City executes an Intergovernmental Agreement (IGA) with ODOT will be eligible for reimbursement when said funds are released, so it's important the City execute an agreement prior to construction of the road. In practice, funds directed to the City as a result of this agreement would be made available to reimburse Oregon Tech for their share of the Charles T. Parker Way Project. This will help to support OMIC's growth and longevity. The IGA will ensure funds are available to reimburse Oregon Tech for their share of the Charles T. Parker Way Project. No dedication of City funds is required now or at any time in the future. Staff recommends Council authorize the City Manager to execute the IGA with ODOT for the Charles T. Parker Way Project, subject to review by the City's attorney.

Councilor Haugen moved, and Councilor Poling seconded the motion that Council authorize the City Manager to execute the IGA with ODOT for the Charles T. Parker Way Project, subject to review by the City's attorney. (Motion passed 6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Resolution No. 18-12: Rivers, Trails and Conservation Assistance Program

City Manager Michael Sykes read over the staff report and gave an overview. In furtherance of the City Council's 2018-2019 goal of identifying development opportunities for the Vista Property, staff reviewed the Rivers, Trails and Conservation Assistance Program offered through the National Park Service (NPS). Participation in this program would allow the City to work with planning staff at the NPS to develop a trail system plan for the property. This assistance would not include funds to build trails or a trailhead. There are no matching funds required to participate in this program. Staff recommends Council pass Resolution No. 18-12 authorizing the City Manager to submit an application to the Rivers, Trails and Conservation Assistance Program to develop a trail system plan for the Bella Vista Property.

City Manager Michael Sykes explained this could be really valuable. He stated once we thin that area up, the appropriate next step would be to start thinking about where the trails should go, and then review it and determine the next steps.

Councilor Poling moved, and Councilor Haugen seconded the motion that Council pass Resolution No. 18-12 authorizing the City Manager to submit an application to the Rivers, Trails and Conservation Assistance Program to develop a trail system plan for the Bella Vista Property. (Motion passed 6-0). Mayor Burge, aye; Council President Reed, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Ord. No. 872: Amendment to Chapter 15.04 of the Municipal Code

City Planner Laurie Oliver went over the staff report. She explained Chapter 15.04 of the Scappoose Municipal Code, which governs building construction, alteration and repair, requires compliance with uniform codes such as the American Public Works Association Standards, the

Oregon Structural Specialty Code, etc. While all of the other uniform codes in this section refer to compliance with the "current" version of the applicable code, one does not and that is the Fire Prevention Code of the Scappoose Rural Fire District. Specifically, Chapter 15.04.010 (5) requires compliance with the Scappoose Fire District Ordinance 93-01, which is from 1993. Staff has drafted an amendment to the language to remove the specific reference to the ordinance number and to replace it with the word "current" (see attached Exhibit A of Ordinance 872 for the exact language). Staff recommends that City Council approve Ordinance 872.

Mayor Burge opened the public hearing at 7:50 pm and closed the hearing due to no one wanting to speak on this matter.

Councilor Sanders moved, and Councilor Greisen seconded the motion that Council approve Ordinance No. 872 as presented.

Mayor Burge read the title for the first time ~ An Ordinance of the City of Scappoose Amending Scappoose Municipal Code Chapter 15.04 Regulating Building Construction, Alteration and Repair.

Announcements ~ information only

Calendar

Mayor Burge went over the calendar.

City Manager, Police Chief, Councilors, and Mayor

City Manager Sykes gave an update on the IFA Grant for the sewer line. He explained he signed the papers to sell the pool property and it has been recorded. He explained the Vista thinning is moving forward. Staff will be advertising the RFP for Municipal Court Judge. He explained bids were opened today for the Scappoose Creek Project. He explained bids for Chief Concomly Park are due on June 12th. He explained he and Mayor Burge went to the CCET meeting. He explained the two hanger projects that were put on hold might possibly be happening. He explained at the City County meeting he was able to talk to Commissioner Magruder and she made it pretty clear that Chapman Landing will eventually belong to the City, it is just a matter of going through the legal process.

Police Chief Miller stated they are tentatively scheduled to do their presentation at the School Board next Monday, and staff will let Council know. He explained he met with CC Rider and walked a couple of different areas. He explained they came to an understanding ~ they are going to go down Havlik Drive on the eastside where there is a big turnout and use that as that the stop, and then proceed down 2nd Street to Frederick Street, to 6th Street, and then up High School Way. He feels this is a much better solution than Highway 30 and Havlik Drive.

Councilor Poling explained he also attended the City County Dinner/Meeting and he heard some good things happening across the County. He talked about OMIC moving along, that is nice to hear. He stated 13 Nights on the River starts this week, it is a good community event.

Council President Reed explained he will not be at the July 16 Council meeting.

Councilor Haugen explained Mike Sheehan passed away. He explained Mike really cared about the community.

Mayor Burge explained he attended the VFW Memorial Day service and found out that Frank Weber's wife passed away.

Mayor Burge explained he also attended the City County meeting along with the CCET meeting. He stated he feels the new Director at OMIC will do a great job. He explained he and City Manager Sykes are going to have coffee with the Director and give him a tour of the City.

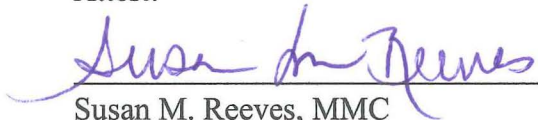
Adjournment

Mayor Burge adjourned the meeting at 8:02 pm.



Scott Burge, Mayor

Attest:



Susan M. Reeves, MMC
City Recorder