

**MONDAY, JUNE 18, 2018
CITY COUNCIL MEETING
Regular meeting 7:00 p.m.
Scappoose Council Chambers
33568 East Columbia Avenue**

Call to Order

Mayor Burge called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

City Council Members Present:

Scott Burge	Mayor
Mark Reed	Council President
Patrick Kessi	Councilor
Megan Greisen	Councilor
Natalie Sanders	Councilor
Joel Haugen	Councilor
Josh Poling	Councilor

Staff Present:

Michael Sykes	City Manager
Norm Miller	Police Chief
Susan M. Reeves	City Recorder
Jill Herr	Finance Administrator
Laurie Oliver	City Planner

Peter Watts Legal Counsel

Press: Courtney Vaughn, Spotlight

Approval of the Agenda

Mayor Burge added agenda item 7.5 Budget Transfer of Appropriations for the 2017/2018 Budget.

Councilor Greisen moved, and Councilor Sanders seconded the motion to approve the agenda with the addition of agenda item 7.5. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Public Comments

There were no public comments.

Consent Agenda ~ May 21, 2018 City Council Work Session and June 4, 2018 City Council meeting minutes

Councilor Haugen moved, and Councilor Sanders seconded the motion to approve the Consent Agenda ~ May 21, 2018 City Council Work Session and June 4, 2018 City Council meeting minutes. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Old Business

Ord. No. 872: Amendment to Chapter 15.04

City Planner Laurie Oliver explained this updates Chapter 15.04, instead of referring to an old Scappoose Fire District ordinance, it would just replace that with the word 'current'.

Mayor Burge read Ordinance No. 872: Amendment to Chapter 15.04 for the second time.

(Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

New Business

Resolution No. 18-13: Oregon Main Street Program

City Planner Laurie Oliver explained as you heard during the Work Session, staff is looking for approval to move forward and sign up for the exploring Main Street Level of the Oregon Main Street Program. She explained there is a resolution before Council that will authorize that.

Councilor Haugen moved, and Councilor Poling seconded the motion that Council adopt Resolution No. 18-13: Oregon Main Street Program. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

2018-2019 Budget

Consideration of the 2018-2019 Fiscal Year Budget ~ Hold a Public Hearing to determine if the City should elect to receive State Shared Revenues

Mayor Burge opened the public hearing at 7:05 p.m. and closed it since no one wanted to speak on the matter.

Resolution No. 18-14: A Resolution Certifying that the City of Scappoose Meets All Requirements to Receive State Shared Revenues for Fiscal Year 2018-19

Finance Administrator Jill Herr explained this is a new requirement that the State is requiring. She explained the City does meet all the requirements in order to receive State Shared Revenues.

Consider Resolution No. 18-15: A Resolution Declaring the City's Election to Receive State Revenue for the Fiscal Year 2018-2019, for the City of Scappoose

Councilor Sanders moved, and Councilor Kessi seconded the motion to adopt Resolution No. 18-14: A Resolution Certifying that the City of Scappoose Meets All Requirements to Receive State Shared Revenues for Fiscal Year 2018-19, and Resolution No. 18-15: A Resolution Declaring the City's Election to Receive State Revenue for the Fiscal Year 2018-2019, for the City of

Scappoose. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Adopting the City of Scappoose 2018-2019 Budget

Resolution No. 18-16: Hold a Public Hearing on the proposed Approval budget for the Fiscal Year 2018-2019, Making Appropriations, Imposing the Tax, and Categorizing the Tax

Mayor Burge opened the public hearing at 7:07 p.m. and closed it since no one wanted to speak on the matter.

City Manager Sykes stated he feels we have a very good budget this year, and it will allow us to maintain the City at the level that we operate and also finish some important projects that are important to the community. He would recommend Council adopt the budget.

Councilor Greisen thanked Finance Administrator Jill Herr for the budget. She stated it was extremely detailed, and easy to follow.

Councilor Haugen moved, and Council President Reed seconded the motion that Council adopt Resolution No. 18-16: Hold a Public Hearing on the proposed Approval budget for the Fiscal Year 2018-2019, Making Appropriations, Imposing the Tax, and Categorizing the Tax. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Resolution No. 18-17: Supplemental Budget Transfer of Appropriations

City Manager Michael Sykes explained this is a resolution that would adopt the supplemental budget establishing appropriations within the 2017-2018 Budget as outlined.

Councilor Sanders moved, and Councilor Haugen seconded the motion that Council adopt Resolution No. 18-17: A Resolution Adopting a Supplemental Budget, Establishing Appropriations within the 2017-2018 Budget. (Motion passed 7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Resolution No. 18-21: A Resolution Adopting a Budget Transfer of Appropriations, Establishing Appropriations within the 2017-2018 Budget

City Manager Sykes explained this resolution was necessary because the City sold the property on 2nd Street at the end of the fiscal year.

Councilor Sanders moved, and Councilor Haugen seconded the motion that Council adopt Resolution No. 18-21: A Resolution Adopting a Budget Transfer of Appropriations, Establishing Appropriations within the 2017-2018 Budget. (Motion Passed 7-0). Mayor Burge, Aye; Council

President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Community Enhancement Program Recommendations

City Manager Michael Sykes explained staff took Councils individual recommendations and added them up and put them on the spreadsheet, which outlines the recommended total collectively from the Council. He feels it is a good job of spreading the money to all of the programs. He read some of the amounts of the contributions for those in attendance.

Councilor Kessi moved, and Council President Reed seconded the motion to approve the Community Enhancement Program Grants. (Motion Passed 7-0). Mayor Burge, Aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

2018 grant amount awarded ~

Amani Center ~ \$4,592.90

CASA for Children, Inc. ~ \$4,133.60

Scappoose Community Club ~ \$3,623.93

Scappoose D.O.G. & Columbia Humane Society ~ \$1,244.29

Scappoose Historical Society ~ \$3,714.32

Scappoose Kiwanis ~ \$4,457.19

Scappoose Middle School ~ \$1,825.01

South Columbia County Chamber of Commerce ~ \$3,637.50

St. Vincent de Paul Scappoose Food Pantry ~ \$2,755.73

Resolution No. 18-18: 2018-2019 Fee Resolution

City Manager Michael Sykes explained before Council is the annual fee resolution.

Mayor Burge opened the public hearing at 7:14 p.m. and closed it since no one wanted to speak on the matter.

Councilor Haugen moved, and Councilor Greisen seconded the motion to adopt Resolution No. 18-18: A Resolution Establishing All Fees and Charges for the City of Scappoose and Rescinding Resolution No. 17-25. (Motion Passed 7-0). Mayor Burge, Aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Resolution No. 18-19: Extending Workers' Compensation Coverage to Volunteers

Police Chief Norm Miller explained this is a resolution, that covers volunteers, which our insurance requires to be adopted by Council yearly.

Legal Counsel Peter Watts explained if any Councilmembers are CERT Volunteers or other volunteers you will need to recuse yourself from the vote.

Councilor Haugen moved, and Councilor Poling seconded the motion that Council adopt Resolution No. 18-19: A Resolution of the City of Scappoose Repealing Resolution No. 17-23, and Extending Workers' Compensation Coverage to Volunteers of the City of Scappoose. (Motion Passed 7-0). Mayor Burge, Aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Resolution No. 18-20: Approving Dedication of City Owned Real Property to Public for Road Purposes and Authorizing the City Manager to take all necessary steps to complete the Dedication on behalf of the City

City Manager Sykes explained this is an issue that we have talked about on a couple of occasions.

City Planner Laurie Oliver went over the staff report. Council held a work session during the February 5th City Council meeting and heard a presentation by Glen Bolen of OTAK regarding the request for a resolution to allow the dedication of up to 50' of City owned property for right-of-way. The City Council requested that Airpark Development donate the parcel zoned Public-Lands Recreation (14.1 acres) to the City in exchange for the dedication of 1.89 acres of the City owned parcel which contains the Crown Zellerbach linear trail. Glen Bolen communicated this request to Ed Freeman with Airpark Development, and he requested the following conditions be placed on the exchange: 1. The property cannot be re-sold by the City, 2. The park will be developed in a certain time period; and 3. Airpark to have a review/approval opportunity of the park plans. Subsequently, Council held an executive session to discuss this real property transaction on March 26th. Airpark Development was not in favor of providing a parking lot adjacent to the park property since it would involve additional expense to complete a wetland delineation prior to construction of a parking lot. Airpark Development is installing a new trail head parking lot just east of the Crown Zellerbach and West Lane Road intersection and has been receiving bid amounts back for the construction cost of that lot and has reservations about incurring additional expense for a second lot. While Airpark Development requested that the City agree to three terms, as mentioned above, on the transfer of the park property to the City, staff has included only two of the conditions, which are as follows: 1.) The City agrees to accept a deed restriction to limit the use of the Lot to public park purposes. 2.) The City shall seek grant funding in order to develop the Lot into a public park. This agreement does not set forth a time limit that we have to adhere to for development of the park, nor does it give additional review authority to Airpark Development on future park plans. Their attorney has reviewed the resolution language and has agreed to the terms.

City Manager Sykes stated City Planner Laurie Oliver has done a very good job negotiating this.

Councilor Sanders moved, and Councilor Kessi seconded the motion that Council adopt Resolution No. 18-20: Approving Dedication of City Owned Real Property to Public for

Road Purposes and Authorizing the City Manager to take all necessary steps to complete the Dedication on behalf of the City. (Motion Passed 7-0). Mayor Burge, Aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Discussion on possibly canceling the August 6 City Council meeting

City Manager Michael Sykes explained we don't necessarily have to make that decision now, but as of right now there is nothing on that agenda. He explained at the next City Council meeting we can discuss this further.

Announcements ~ information only

Calendar

Mayor Burge went over the calendar.

City Manager, Police Chief, Councilors, and Mayor

City Manager Sykes explained Council has a copy of his written report. He explained staff did receive one bid back for Seely Park Project, and it was about \$100,000 over our engineers estimate. He explained staff is meeting soon to see if we can't bring that number into accordance with our budget. He explained if they are successful there might be a special Council meeting to accept that bid. He explained the eastern extension of Crown Zellerbach Road is getting ready to take off. He explained the pump at the existing Dutch Canyon well actually burnt up last week, so we had Crown Water pull the pump out and it looks like it is unrepairable, so we will probably have to spend about \$33,000 to replacement it, with hopes it will be able to be installed next week. He explained staff will probably put something in the next newsletter regarding water conservation. He explained the City hired Murray Smith and they are in the process of designing the other well next to Dutch Canyon which will give us 300,000 gallons per minute and put us in pretty good shape.

Councilor Kessi thanked Jill for the budget process, and stated she did a really good job. He stated we talked about debt paydown and identifying the loans that we have that are higher interest rate loans and seriously looking at this year paying those off, if possible. He explained Chief Miller took him and they looked at some traffic impacts around town and some other safety issues. He stated hopefully they can make some progress in the areas where there are concerns. He thanked Norm for taking him around.

Councilor Greisen explained she wasn't able to speak herself, but she was able to help coordinate getting speakers for the Career Expo. She thanked all those who came out and talked to the kiddos. She thanked all those who made the cycle ride and the party in the park event happen. She explained she hosted her son's birthday party at Miller Park and it was great to have a nice, clean, safe place for the kids to play. She explained there were several garbage cans and she

mentioned that to Public Works Director Dave Sukau and he said one of the things that Friends of Scappoose Parks and the Parks Committee recommended was having more trash bins in the parks, etc. She stated that is just one example how those groups have already been able to give feedback. She stated kudos to Friends of Scappoose Parks.

Councilor Sanders explained she attended the "Every Child" event in St. Helens. She explained they have remodeled all the visitation rooms in Child Welfare and DHS, and they are amazing. She stated if anyone wants to volunteer or donate let her know.


Council President Reed explained he had a good time at the Career Day at the school. He mentioned the blackberry clearing along the creek.

Councilor Haugen explained the Friends of Scappoose Parks truly make the cycling event possible by staffing the eight stations, pretty much the whole day. He thanked Chief Norm Miller and the Scappoose Police Department for all they did.

Mayor Burge explained he attended the Party in the Park and it was a nice event. He explained he talked to students during the career fair, and he said he ended up asking them questions.

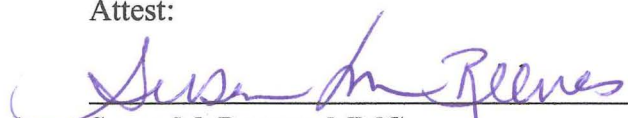
Adjournment

Mayor Burge adjourned the meeting at 7:35 pm.



Scott Burge, Mayor

Attest:



Susan M. Reeves, MMC
City Recorder