

SPECIAL CITY COUNCIL MEETING AGENDA

MONDAY, FEBRUARY 26, 2018, 6:00 p.m.

Scappoose Council Chambers

33568 East Columbia Avenue

Call to Order

Mayor Burge called the Special City Council meeting to order at 6:02 p.m.

Pledge of Allegiance

Roll Call

City Council Members Present:

Scott Burge	Mayor
Mark Reed	Council President
Patrick Kessi	Councilor
Megan Greisen	Councilor
Natalie Sanders	Councilor
Joel Haugen	Councilor
Josh Poling	Councilor

Staff Present:

Michael Sykes	City Manager
Norm Miller	Police Chief
Susan M. Reeves	City Recorder
Alexandra Rains	Assistant to City Manager

Peter Watts Legal Counsel

Press: Courtney Vaughn, Spotlight

New Business

Resolution No. 18-03: An Agreement with the Special Public Works Fund of Business Oregon Loan in Order to Finalize the loan for the Charles T. Parker Way Road Project

Assistant to City Manager Alexandra Rains went over the staff report. She explained the City's loan application with the Special Public Works Fund at Business Oregon, for the Charles T. Parker Way Road Project, has been approved. However, funds from this loan will not be available to the City for project expenditures until a contractual agreement has been entered into by both the City and Business Oregon. Finalizing said agreement requires passage of Resolution No. 18-03, which authorizes the City Manager to execute the agreement, outlines sources of repayment, the City's tax exempt status and details on reimbursement bonds. The loan amount between the City and the Special Public Works Fund at Business Oregon is \$1,090,000, at 0% interest and requiring no payments between now and final repayment. The City will be fully reimbursed for the \$1,090,000 following the sale of a bond at the state level and Oregon Technical Institute will cover all other costs associated with this project. The contractual agreement will not obligate the City to allocate funds towards the Charles T. Parker Way Road project. All engineering completed for the project thus far, is eligible for reimbursement through funding from the loan. She explained staff recommends Council approve Resolution No. 18-03 and authorize the City Manager to enter into a contractual agreement with the Special Works Fund at Business Oregon in order to finalize the loan for the Charles T. Parker

Way Road Project.

Councilor Sanders moved, and Councilor Greisen seconded the motion that City Council authorize approve Resolution No. 18-03, and authorize the City Manager to execute the contractual agreement with the Special Public Works Fund of Business Oregon in order to finalize the loan for the Charles T. Parker Way Road Project. Motion passed (7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Pavilion for Seely Lane Park

Assistant to City Manager Alexandra Rains went over the staff report. She explained the Seely Lane Park Project is currently underway; engineering began in January and construction will tentatively commence in mid to late June. One of the park's amenities, as identified in the City's Parks, Trails and Open Space Master Plan, is a pavilion large enough to host events such as weddings, family reunions and other gatherings. City staff has reviewed several pavilion options, made available through the State of Oregon's cooperative purchasing agreement, and identified a structure that meets the City's aesthetic, size and durability objectives, see Exhibit 1 in packet. This pavilion will arrive as a kit to be constructed by the general contractor. The cost of purchasing the pavilion is \$64,605.00 and will be paid for with grant funds from the City's Local Government Grant of \$450,000. She explained staff recommends Council authorize the City Manager to expend funds up to \$64,605.00 and complete the purchase of the pavilion for Seely Lane Park.

City Manager Sykes explained one of the reasons we selected this design is because it is circular and basically any which way you want to set up your event you can appreciate the views.

Councilor Sanders asked if under the pavilion is just an empty space or are there items that will be under it?

Assistant to City Manager Alexandra Rains replied it will start out just being an empty space under the pavilion, and some tables and other site furnishings might be phased in over time.

Councilor Kessi asked if the pavilion was in the Parks Master Plan?

Assistant to City Manager Alexandra Rains replied yes.

City Manager Sykes explained the pavilion and the restrooms, along with sidewalks, parking area and a small basketball area are the key elements and they are in the Parks Master Plan. He explained in Heritage Park all the benches were donated and he is hoping to see the same thing in this park.

Councilor Sanders moved, and Councilor Haugen seconded the motion that City Council authorize the City Manager to expend funds up to \$64,605.00 and complete the purchase of the pavilion for Seely Lane Park. Motion passed (7-0). Mayor Burge, aye; Council President Reed, aye; Councilor Kessi, aye; Councilor Greisen, aye; Councilor Sanders, aye; Councilor Haugen, aye, and Councilor Poling, aye.

Restroom for Seely Lane Park

Assistant to City Manager Alexandra Rains went over the staff report. She explained, as with the pavilion, staff spent quite a bit of time looking at different options for restrooms. She explained the Seely Lane Park Project is currently underway; engineering began in January and construction will tentatively commence in mid to late June. One of the park's amenities, as identified in the City's Parks, Trails and Open Space Master Plan, is a restroom. City staff has researched restroom options, identifying preferred construction materials, number of stalls (single use rooms), and other amenities, and gathered quotes from RCP, ROMTEC, Greenflush Technologies and the Public Restroom Company. An overview of the City's research and quotes are included in the Council packet. She explained in talking with Public Works Director Dave Sukau he was very concerned about what the actual restroom would be made out of in terms of materials, and how long it would last over time. She explained when it came down to making a decision Public Works Director Dave Sukau really did recommend the Public Restroom Company simply because it is the only one that is entirely cinderblock, so it is going to last pretty much forever, and he was concerned with the other restrooms being wood framed.

Councilor Haugen stated he can't understand how a 180 square foot structure made out of cinderblock is so expensive. He wondered if staff checked with local contractors?

Assistant to City Manager Alexandra Rains replied at this point if we wanted to go that route we would have to have the engineers engineer it, so it would change the engineering schedule and budget.

Councilor Greisen stated quality is very important to her and she wants it to last, but she is curious if there is another way.

Assistant to City Manager Alexandra Rains replied she is happy to go back to talk to staff about this and let Council know.

Mayor Burge talked about other City parks that had local general contractors.

Councilor Haugen talked about local City committee members that might volunteer their time to help design/engineer this facility.

City Manager Sykes replied there are about three different companies that make a living building these, and some of them were cheaper but we worry about the durability of them. He stated if Council would like staff to hold off on this and get some other options we can do that.

Legal Counsel Peter Watts explained because the current plans before you are copy righted, you could probably go to an architect engineering firm and explain what you are looking for and then come up with a design.

Councilor Haugen stated he is happy to explore options that might be out there.

Assistant to City Manager Alexandra Rains replied she will do more research on this.

Mayor Burge stated why don't we just put this off until the next meeting.

City Manager Sykes replied either the next meeting or the following meeting to give staff a little more time.

Councilor Kessi is looking to see bids for the same scope of work because then it is easier for them to compare. He stated this is just a lot of money for two small restrooms.

Council thanked staff.

City Manager Sykes explained we are in the process of upgrading our computer system and we have some iPad's that might be available for Council. He explained one of the Council Goals in the past was to have iPad's, giving Council the opportunity to receive emails, packets and other information from the City.

Chief Miller explained the Police Department has had iPads for the last eight years on a grant. He explained the new CAD System is going to be in effect in a couple of weeks, so they are going to be using Surface Pro's Microsoft based so they can't use the iPads.

City Manager Sykes asked Council if it is something they are interested in?

Some Councilmembers replied yes, save some paper.

City Manager Sykes reminded Council that we have the Retreat here this Saturday.

Councilor Greisen explained she was a classroom teacher for eight years, and her oldest is going to be in Kindergarten next year and to say she is scared is an understatement. She has a list of some topics and she is willing to work with Chief Miller, the School Board, and the Superintendent on how we can tighten things up around here. She explained if she were in the classroom she would have her own opinions on what she would be willing to do as an educator. She explained a couple of things she noticed is there are some fences and gates around some of our schools, and most of those gates are open and there's accessibility for the public to walk through fields and playgrounds, even when students are on the playground. She asked, how can we take what we have and make it better. She appreciates that we are in a small town and that we might feel comfortable with people walking through those spaces, but from 8am to 4pm there needs to be some pressure to not be on those campuses and very firm that you are not welcome. She explained she is even guilty of not checking in. She doesn't know if this means more volunteer parents, she just thinks something needs to be looked at. She stated how can her, someone who represents the City, feel comfortable in saying, yes, I highly recommend that your child should go to school in Scappoose, and she doesn't know if she can say that.

Chief Miller replied he thinks compared to five years ago you can say that. He explained when he took on the role as Chief he takes the City to heart himself. He grew up here, as a lot of people have. He explained when he became Chief, he and Sergeant Dennis Viereck did a bunch of research on active shooter information and they actually went school to school, they tested the school systems, and documented everything they saw and then wrote a report. They handed the reports to each school principal and a lot of changes were made from that. He explained in addition they started doing active shooter training, unfortunately that is a common thing now.

He explained they continue to evaluate the schools, and provide training. He stated can we improve, oh yes. He stated are we done, no, we have a long ways to go. He stated they are prepared as a department, they are trained very well. He explained just like anything it takes time and money.

Councilor Greisen asked is there a way to make each school safer?

Chief Miller replied they are working on that again, and they will write up a report for each school. He stated he thinks they are very open to doing stuff and making changes its just they need to have those conversations again.

Mayor Burge stated that was a good conversation, and it reminds everyone that we need to be prepared.

Legal Counsel Peter Watts explained once Chief Miller has finished his report, it is going to be really important that you have that conversation with the School Board.

Chief Miller explained it is also having parents read the materials/handouts from the schools.

Councilor Greisen stated to Chief Miller that he is supported by her and this Council and whatever they can do to help continue his work.

Mayor Burge stated maybe it would be nice for Council to have a better understanding of this as well. He stated maybe they could have a work session. He thinks it would be a good exercise for this Council.

Councilor Haugen talked about possibly having murals around the City.

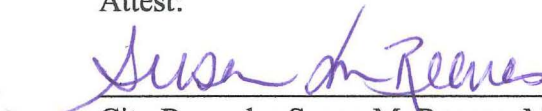
Adjournment

Mayor Burge adjourned the Special meeting at 6:49 p.m.



Mayor Scott Burge

Attest:



City Recorder Susan M. Reeves, MMC