

**CITY COUNCIL RETREAT  
SATURDAY, MARCH 3, 2018  
STARTING AT 8:30 A.M.**

**COUNCIL CHAMBERS  
33568 EAST COLUMBIA AVENUE  
SCAPPOOSE, OREGON 97056**

**Call to Order**

The City Council Retreat started at 8:58 a.m.

**Roll Call**

Mayor Scott Burge, Councilor Patrick Kessi, Councilor Megan Greisen, Councilor Natalie Sanders, Councilor Joel Haugen, Councilor Josh Poling, City Manager Michael Sykes, and City Recorder Susan Reeves.

Excused: Council President Mark Reed

**Establish 2018 Council Goals**

**A) Vision Statement**

City Manager Sykes explained he feels it is really important for communities to have a vision of what they want their community to look like and what are their values, because he thinks that helps guide Councils decisions in their goal setting process and set a direction for the future. He explained three years ago at our first Town Meeting we had a similar discussion to the one we had this year about what the communities like about Scappoose, what do they want to see change, and we probably had about 175 people show up, and what they want to see more of. He explained the process of coming up with the City of Scappoose Vision Statement. He explained with the Vision Statement it helped Council come up with their Goals.

**B) Review 2017/2018 Goals/Action Plan Accomplishments**

City Manager Sykes went over the 2017/2018 Council Goals along with the Staff's Action Plan Accomplishments.

City Manager Sykes explained we need to inventory our sidewalks, and then figure out how we can pay for them.

Mayor Burge would like to make sure the sidewalks are curbed and not flat because it is one last thing for safety. He would like to see some of the gas tax go towards sidewalks.

City Manager Sykes explained he thinks sidewalks might be a good topic for the Annual Town Meeting.

Councilor Kessi explained in regards to ODOT there is a 2020 plan to update all the software and electronics.

City Manager Sykes thinks we should leave it on the list but update it to the 2020 plan.

Councilor Kessi read over his notes regarding ODOT's 2020 plan.

City Manager Sykes talked about also discussing gas tax option at the next Annual Town Meeting.

Councilor Poling talked about explaining the gas tax could help pay for sidewalks.

Councilor Haugen thinks if we put it on the ballot in November of 2020 you would get a bigger turn out.

City Manager Sykes explained the next Annual Town Meeting will be February 9, 2019.

Public Works Director Dave Sukau arrived at 9:45 a.m.

Councilor Greisen talked about meeting with the School Superintendent and encouraged the Superintendent to get feedback from each of the Principals regarding their buildings, fields, etc. In addition, she feels we should have an agenda, so everyone can be prepared prior to meeting.

City Manager Sykes stated maybe we need to have a joint meeting with the School District. He also said how about meeting with the Port of St. Helens?

City Manager Sykes talked about the emergency plan.

Mayor Burge thinks that any information on potential threats should be pushed out, so people are aware.

Councilor Kessi asked because of what is happening Nationally do we want to encourage racial profiling training, he knows we do already, but is there anything extra we can do?

City Manager Sykes explained the Police Department currently does training, but we can highlight it.

City Manager Sykes asked if all Councilors have been up to the Vista Property site?

Some of the Councilors responded that they have not been to that site.

Public Works Director Dave Sukau explained the crew will be doing work on Crown Zellerbach in the next couple of weeks that will help make it easier for them to mow.

Treatment Plant Supervisor Darryl Sykes arrived at 10:20 a.m.

City Manager Sykes explained in regards to the pool property, it looks like the sale is going to move forward.

Mayor Burge talked about including the pool to explore possibilities of a community center.

Mayor Burge stated if the High School built a pool and the City pitched in, that would probably be feasible.

City Manager Sykes explained we have decided to sell the pool property, but Council will need to decide what to do with that money.

Mayor Burge thought we were going to wait until the sale closes, and we have the money in hand, then Council would decide.

Councilor Greisen stated good job to all those who have been doing lots of good work.

### **C) 2018 Annual Town Meeting Review**

City Manager Sykes went over the 2018 Annual Town Meeting handouts.

Councilor Greisen talked about the voting on the park. She explained she mentioned this at the Park & Rec Committee meeting regarding who was able to vote on the name of the park on Seely Lane, and it had been decided that they were just going to send out an email to those who attended the Annual Town Meeting to kind of reward them for attending, She stated those who use the parks

the most aren't able to attend the Annual Town Meeting because they have young children or they don't attend because they are home with their families. She explained she thinks that is why the younger crowd doesn't always come.

Councilor Sanders suggested offering childcare at the Annual Town Meeting.

City Manager Sykes replied we could.

Councilor Greisen stated most people on a Saturday morning that have multiple kids wouldn't go.

Councilor Kessi stated that is a good point.

Councilor Greisen replied her recommendation regarding the voting of the park was to send out a survey and do it online and she was told that goes against rewarding those who attended the annual town meeting. She feels they should get feedback from those who actually use the parks. She feels if you want to get a crowd at the Annual Town Meeting maybe we should possibly do a joint event with back to school night.

City Manager Sykes explained maybe we could ask more questions via the webpage.

Councilor Greisen replied online surveys.

Mayor Burge stated maybe just having a Facebook is not enough, maybe we need to add Instagram, Snapchat, etc. He likes the idea of offering childcare at the Annual Town Meeting.

Councilor Haugen thinks a joint event with back to school night would be a great night for collaboration.

Mayor Burge stated you could have some surveys at the event.

Councilor Greisen stated our point of view is we respect your time that you have with your family and we are just going to take a quick minute to ask you to take a survey. She stated catch them where they already are.

Councilor Greisen talked about the option of less chlorine in water.

Treatment Plant Supervisor Darryl Sykes replied we are required to have measurable residual to the furthest region of our system, so in order to do that as water goes throughout the system the

chlorine dissipates. He explained we have to maintain a level at the treatment plant in order to fulfill that requirement.

Councilor Greisen replied so there actually might be more chlorine the closer you are to the plant.

Treatment Plant Supervisor Darryl Sykes replied yes, anywhere from .7 to 1 part per million.

City Manager Sykes continued going over the Annual Town Meeting results.

Councilor Greisen talked about putting up a sign giving directions to Miller Park.

Councilor Poling suggested putting up a map of all the parks at one of the parks ~ a park directory.

Councilor Sanders replied like a City directory.

Public Works Director Dave Sukau explained we have been thinking of putting up a kiosk at the park and that could be included.

**D) SWOT ~ Council went over Staff's SWOT instead.**

**E) Staff's SWOT**

City Manager Sykes went over Staff's SWOT.

Councilor Greisen stated it is really exciting to know all these things are moving ahead.

**F) Set 2018/2019 Council Goals**

Goals that Council wanted to add to staff's goal list ~

**Update 2C. regarding 2020 plan**

**Update the Rail Corridor Study**

**Also monitor legal action ~ impact tolling I-5/205**

**Sidewalk plan, focus on safety corridor/funding options (gas tax)**

**Develop small business grant program**

**Explore food cart ordinance**

**Support Senior Center**

**Partner with other organizations to promote community events**

**Promote & support local small businesses**

**Annual meeting ~ Port/School Board**

**Signage to City facilities (way finder)**  
**Racial Profiling training**  
**Develop affordable housing plan**  
**Public Art (mural)**  
**Dam/water storage capacity**  
**Develop Eastside Trail along railroad (High School to Crown Zellerbach)**  
**Composting program**

Council agrees to add Staff's six new goals ~  
**Implement Friends of Scappoose Parks**  
**Construct Seely Lane Park**  
**Explore development of 12-acre park by airport**  
**Review Communication Outreach**  
**IT**  
**Community Survey**

City Manager Sykes explained Council will rank the goals and if less than four Councilor's support a goal it won't go on the list.

City Manager Sykes went through the list of goals and all of the proposed goals got the vote of at least four Councilors, so they will be on the list of 2018-2019 Council Goal list.

#### **G) Review City Charter**

City Manager Sykes explained this is good to review annually.

#### **H) Review Team Agreement**

City Manager Sykes explained we could probably do this at a meeting in the future.

#### **I) Other**

Councilor Greisen asked about going over the Council Liaisons.

Mayor Burge replied we could to that during a work session.

City Manager Sykes explained staff is considering having a fountain reopening possibly April 7.

## **J) Training**

City Manager Sykes explained the League of Oregon Cities provides training. He explained if Council wants to go to training it is in the budget.


There was discussion on criteria of allowing training/travel of City Council.

City Manager Sykes will explore and see what other cities do regarding Council travel and training.


Mayor Burge explained City Manager Sykes and he have been talking about when the time was right, then going to the National League of Cities DC trip to kind of talk about some of the things that are on our list for that. He explained they have never gone but now that we are looking at more Federal money opportunities, it might be the right time to go.

## **Adjournment**

Adjourned Council Retreat at 11:44 a.m. then tour of Freeman donation property near Miller Road and tour of watershed/dams (if time allows).

  
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Mayor Scott Burge

Attest:

  
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City Recorder Susan M. Reeves, MMC