

**SPECIAL CITY COUNCIL MEETING
MONDAY, JUNE 25, 2018, 6:00 p.m.
Scappoose Council Chambers
33568 East Columbia Avenue**

Call to Order

Mayor Burge called the Special meeting to order at 6:01 p.m.

Pledge of Allegiance

Roll Call

City Council Members Present:

Scott Burge	Mayor
Megan Greisen	Councilor
Joel Haugen	Councilor
Josh Poling	Councilor

Staff Present:

Michael Sykes	City Manager
Susan M. Reeves	City Recorder
Alexandra Rains	Assistant to City Manager

Excused: Council President Mark Reed, Councilor Patrick Kessi, and Councilor Natalie Sanders.

New Business

Chief Concomly Park Project Invitation to Bid

Assistant to City Manager Alexandra Rains went over the staff report. She explained on May 10, 2018, Mackenzie completed engineering of the Chief Concomly Park Project and delivered bid ready construction documents to the City. The City then advertised an Invitation to Bid (ITB) to solicit bids from contractors to complete construction of the project. The ITB was issued on May 14, 2018, and a single bid for \$772,200 was received on June 12, 2018 submitted by Tapani Inc. The bid was higher than the engineer's estimate, prompting staff to contact Tapani and request an opportunity to negotiate a reduced price. Tapani expressed a willingness to work with the City and, after concluding negotiations, a final recommendation was made by staff on June 21, 2018 to execute an agreement with Tapani to complete construction of Chief Concomly Park for \$705,750. Final award of the contract is scheduled to take place on July 3rd, 2018 following expiration of the challenge period. The cost of constructing Chief Concomly Park is \$705,750. It will be funded by a grant of \$442,680.00 from the Oregon Parks and Recreation Department's Local Government Grant Program and funds from the City's Parks and Parks SDCs Budgets. Staff recommends Council approve spending up to \$705,750 to complete construction of Chief Concomly Park and enter into a contractual agreement with Tapani Inc.

City Manager Sykes stated basically this would allow us to pretty much finish the park itself, except for playground equipment, which staff will come back to Council later regarding that. He explained staff is pleased with the amount because after negotiations they were able to reduce it

by \$70,000, and also the big piece of that was giving the contractor until next March to finish the project, which is really worth 10% of the bid for them.

Councilor Greisen asked about the designs to guide the building of the park.

Assistant to City Manager Alexandra Rains explained the contractor is going to use the design that was completed by the City's Engineering Firm.

Councilor Poling asked how much was the original budget amount for the park?

Assistant to City Manager Alexandra Rains replied staff had hoped that the construction contract wouldn't be more than about \$550,000. She stated she thinks part of the issue is contractors are really busy, and with only receiving one bid, at the preproposal walk through they actually had three contractors there, but she has a feeling when Tapani mentioned they had other business in the area it may have affected the other bidders. She gave an overview of the proposed basketball court.

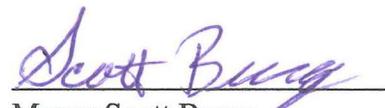
Mayor Burge explained maybe we can do a HEAL Oregon Grant for some of the workout stations in the park.

Assistant to City Manager Alexandra Rains explained staff has ordered signs to help identify things off the highway to help identify parks, the Community Development Center, and other things like that.

Councilor Haugen moved, and Councilor Poling seconded the motion that Council authorize City Manager Sykes to initiate construction of Chief Concomly Park and approve a construction contract in the amount of \$705,750, with Tapani Inc. Mayor Burge, aye, Councilor Greisen, aye, Councilor Haugen, aye, and Councilor Poling, aye.

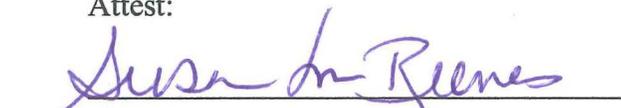
Adjournment

Mayor Burge adjourned the Special meeting at 6:11 p.m.



Mayor Scott Burge

Attest:



City Recorder Susan M. Reeves, MMC