



SCAPPOOSE

Oregon

MONDAY, JUNE 19, 2023
CITY COUNCIL MEETING AGENDA
REGULAR MEETING 7:00 PM COUNCIL CHAMBERS
33568 EAST COLUMBIA AVENUE
SCAPPOOSE, OREGON 97056

ITEM AGENDA TOPIC	Action
Call to Order	
Pledge of Allegiance	
Roll Call	
Approval of the Agenda	
Public Comment - Items not on the agenda	
Please sign a speaker request form and turn it in to the City Recorder along with any written testimony.	
1. Proclamation - Juneteenth	
<u>New Business</u>	
2. Resolution No. 23-07: Extending Workers' Compensation Coverage to Volunteers	Approval
Assistant to City Manager Isaac Butman	
<u>Fiscal Year 2023-2024 Budget</u>	
3. Hold a Public Hearing to determine if the City should elect to receive State Shared Revenues	Public Hearing/Approval
City Manager Alexandra Rains	
4. Resolution No. 23-08: A Resolution Certifying that the City of Scappoose Meets All Requirements to Receive State Shared Revenues for Fiscal Year 2023-2024	Approval
City Manager Alexandra Rains	
5. Resolution No. 23-09: A Resolution Declaring the City's Election to Receive State Revenue for Fiscal Year 2023-2024 for the City of Scappoose	Approval
City Manager Alexandra Rains	
<u>Adopting the City of Scappoose 2023-2024 Budget</u>	
6. Resolution No. 23-10 Hold a Public Hearing on the proposed Approval budget for the Fiscal Year 2023-2024, Making Appropriations, Imposing the Tax, and Categorizing the Tax	Public Hearing/Approval
City Manager Alexandra Rains	
7. Resolution No. 23-11: A Resolution Establishing all Fees and Charges for the City of Scappoose and Rescinding Resolution No. 22-16: 2023-2024 Fee Resolution	Public Hearing/Approval
City Manager Alexandra Rains	

This meeting will be conducted in an ADA accessible room. If special accommodations are needed, please contact City Hall at (503) 543-7146 in advance.

TTY 1-503-378-5938

8. Backhoe purchase

Public Works Director Dave Sukau

Approval

Announcements – information only

9. Calendar

10. Updates: City Manager; Police Chief; Councilors; and Mayor

Adjournment

PLEASE NOTE: IF YOU WOULD LIKE TO SPEAK WITH CITY STAFF ABOUT A PARTICULAR AGENDA ITEM, PLEASE CALL CITY HALL at 503-543-7146 NO LATER THAN 3:00 PM ON THE DAY OF THE MEETING.

This meeting will be conducted in an ADA accessible room. If special accommodations are needed, please contact City Hall at (503) 543-7146 in advance.

TTY 1-503-378-5938



Proclamation Juneteenth

WHEREAS, on the nineteenth day of June 1865, the end of the American Civil War was announced by Union soldiers in Galveston, Texas, marking the official end to slavery in the United States; and

WHEREAS, on today's date 158 years ago, Major General Gordon Granger read aloud "The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free. This involves an absolute equality of personal rights and rights of property, between former masters and slaves and the connection heretofore existing between them, becomes that between employer and hired labor."; and

WHEREAS, although the Emancipation Proclamation was issued by President Abraham Lincoln over two years earlier than this day, many slave owners withheld this information from their slaves in order to continue holding them enslaved for even longer; and

WHEREAS, the City of Scappoose takes this moment to recognize and reflect on the history of black Americans in the United States. Juneteenth is also an opportunity to celebrate black culture, black progress, black pride, and black Americans in general.

NOW, THEREFORE BE IT RESOLVED, I, Joseph A. Backus, Mayor of Scappoose, do hereby proclaim June 19th of 2023, and each year thereafter, as "Juneteenth" in the City of Scappoose, and urge all residents of Scappoose to participate in this observance.

IN WITNESS WHEREOF, I hereunto set my hand and cause the seal of the City of Scappoose, to be affixed. Done at City Hall in the City of Scappoose, Oregon, on this 19th day of June, 2023.

CITY OF SCAPPOOSE, OREGON

Joseph A. Backus, Mayor

Attest: _____
Alexandra Rains, City Manager

RESOLUTION NO. 23-07

A RESOLUTION OF THE CITY OF SCAPPOOSE REPEALING RESOLUTION 22-12, AND EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF SCAPPOOSE, IN WHICH THE CITY OF SCAPPOOSE ELECTS THE FOLLOWING:

A resolution extending workers' compensation coverage to volunteers of City of Scappoose, in which City of Scappoose elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on SAIF payroll schedule and verified at audit:

1) Public Safety Volunteers

Applicable X **Non-applicable**

An assumed monthly wage of \$800 per month will be used for public safety volunteers in the following volunteer positions (check all that apply):

☒ **Police reserve**

☐ Search and rescue

☐ Firefighter

☐ Emergency medical personnel

☐ Ambulance drivers

☒ Other: **CERT Volunteers**

2) Volunteer boards, commissions and councils for the performance of administrative duties.

Applicable **Non-applicable** X

3) Manual labor by elected officials.

Applicable **Non-applicable** X

4) Non-public safety volunteers

Applicable X **Non-applicable**

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. SAIF will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non- public safety volunteers below)

☒ Parks and recreation

☐ Senior center

☐ Public works

☐ Library

☐ Other

5) Public Events

Applicable **Non-applicable** X

6) Community Service Volunteers/Inmates

Applicable X Non-applicable

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by the City of Scappoose.

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

7) Other volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that City of Scappoose:

- a) Provides at least two weeks' advance written notice to SAIF underwriting requesting the coverage.
- b) SAIF approves the coverage and date of coverage.
- c) SAIF provides written confirmation of coverage.

City of Scappoose agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available at the time of a claim or audit to verify coverage.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scappoose to:

- 1) Provide for workers' compensation insurance coverage as indicated above.
- 2) Passage of this Resolution shall repeal Resolution No. 22-12.
- 3) This resolution shall become effective the 1st day of July, 2023.

PASSED AND ADOPTED by the Scappoose City Council and signed by me, and the City Manager, in authentication of its passage this 19th day of June, 2023.

CITY OF SCAPPOOSE, OREGON

Attest:

Joseph A. Backus, Mayor

Alexandra Rains, City Manager

RESOLUTION NO. 23-08

A RESOLUTION CERTIFYING THAT THE CITY OF SCAPPOOSE MEETS ALL REQUIREMENTS TO RECEIVE STATE SHARED REVENUES FOR FISCAL YEAR 2023-2024

WHEREAS, ORS 221.760 provides that an officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820, and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal census, disburse such funds only if the City provides four or more of the following services:

- 1) Police protection
- 2) Street construction, maintenance, and lighting
- 3) Sanitary sewer
- 4) Storm sewer
- 5) Planning, zoning, and subdivision control
- 6) One or more utility services

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED, that the Scappoose City Council hereby certifies:

SECTION 1. That the City of Scappoose provides the following municipal services enumerated in Section 1, ORS 221.760:

- 1) Police protection
- 2) Street construction, maintenance, and lighting
- 3) Sanitary sewer
- 4) Storm sewer
- 5) Planning, zoning, and subdivision control
- 6) Domestic water service

SECTION 2. This Resolution shall become effective immediately upon its passage by the Council.

PASSED AND ADOPTED by the Scappoose City Council this 19th day of June, 2023, and signed by me and the City Manager, in authentication of its passage.

CITY OF SCAPPOOSE, OREGON

Joseph A. Backus, Mayor

Attest:

Alexandra Rains, City Manager

DRAFT

RESOLUTION NO. 23-09

**A RESOLUTION DECLARING THE CITY OF SCAPPOOSE'S ELECTION TO
RECEIVE STATE REVENUES FOR THE FISCAL YEAR 2023-2024**

WHEREAS, State Revenue Sharing Law, ORS 221.770, requires cities to pass a resolution each year stating that they elect to receive State Revenues in order to receive such revenues; and

WHEREAS, the City held a public hearing before the Budget Committee on May 10, 2023, and a public hearing before the City Council on June 19, 2023, after adequate public notice, at which time citizens had the opportunity to provide written and oral comment on the use of State Revenue Sharing monies.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Scappoose, pursuant to ORS 221.770, elects to receive State Revenues for the fiscal year 2023-2024 and directs the Budget Officer to file a copy of this resolution with the Oregon Department of Administrative Services not later than July 31, 2023.

PASSED AND ADOPTED by the City Council of Scappoose and signed by me and the City Manager in authentication of its passage this 19th day of June 2023.

CITY OF SCAPPOOSE, OREGON

Joseph A. Backus, Mayor

Attest:

Alexandra Rains, City Manager

I certify that a public hearing before the City of Scappoose Budget Committee was held on May 10, 2023, and a public hearing before the Scappoose City Council was held on June 19, 2023, giving citizens the opportunity to comment on use of State Revenue Sharing.

Alexandra Rains, City Manager

RESOLUTION NO. 23-10

ADOPTING THE CITY OF SCAPPOOSE BUDGET, MAKING APPROPRIATIONS, DECLARING THE AD VALOREM TAX LEVY, AND CLASSIFYING THE LEVY AS PROVIDED BY ORS 310.060(2) FOR FISCAL YEAR 2023-2024

WHEREAS, the Scappoose Budget Committee held a duly noticed public hearing on May 10, 2023 where all interested persons were afforded an opportunity to appear and be heard with respect to the budget; and

WHEREAS, the City of Scappoose Budget Committee approved the proposed budget on May 10, 2023; and

WHEREAS, a hearing by the Scappoose City Council on the budget as approved by the Budget Committee, was duly noticed and held on June 19, 2023, where all interested persons were afforded an opportunity to appear and be heard with respect to the budget.

ADOPTING THE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council, following a Public Hearing on June 19, 2023, hereby adopts the budget for the City of Scappoose fiscal year 2023-2024 in the total of \$45,491,831 now on file at the office of the City Manager, City Hall, 33568 East Columbia Avenue, Scappoose OR 97056.

MAKING APPROPRIATIONS

NOW, THEREFORE, BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023 and for the purposes shown below are hereby appropriated:

General Fund

Administration (Administration Department)	\$1,603,320
Police (Police Department)	\$2,880,002
Parks & Grounds (Public Works Department)	\$652,798
Municipal Court (Police Department)	\$337,911
Planning (Community Development Department)	\$733,975
Transfers	\$64,000
Contingency	\$379,430
Total General Fund	\$6,651,436

Law Enforcement Assessment Fund

Law Enforcement Operating (Police Department)	\$10,000
Contingency	\$11,409
Total Law Enforcement Assessment Fund	\$21,409

Watts House Fund

Watts House Operating (Public Works Department)	\$19,620
Contingency	\$14,317
Total Watts House Fund	\$33,937

PEG Fee Fund		
PEG Fee Operating (Administration Department)	\$30,595	
Contingency	\$12,685	
Total PEG Fee Fund		\$43,280
Building Fund		
Building Operating (Community Development Department)	\$308,628	
Contingency	\$2,280	
Total Building Fund		\$310,908
Streets Fund		
Streets Operating (Public Works Department)	\$2,672,189	
Contingency	\$1,231,541	
Total Streets Fund		\$3,903,730
Foot Paths & Bicycle Trails Fund		
Foot Paths Operating (Public Works Department)	\$28,000	
Contingency	\$196,867	
Total Foot Paths & Bicycle Trails Fund		\$224,867
Storm Drainage Fund		
Storm Drainage Operating (Public Works Department)	\$605,314	
Contingency	\$747,559	
Total Storm Drainage Fund		\$1,352,873
Storm Drainage SDC Fund		
Storm Drainage SDC Operating (Public Works Department)	\$203,231	
Contingency	\$199,696	
Total Storm Drainage SDC Fund		\$402,927
Street SDC Fund		
Street SDC Operating (Public Works Department)	\$545,171	
Contingency	\$639,103	
Total Street SDC Fund		\$1,184,274
Parks SDC Fund		
Parks SDC Operating (Public Works Department)	\$103,536	
Contingency	\$102,518	
Total Parks SDC Fund		\$206,054
Pool Fund (Administration Department)		
Contingency	\$9,397	
Total Pool Fund		\$9,397
Unemployment Fund		
Unemployment Operating (Administration Department)	\$50,000	
Contingency	\$46,369	

Total Unemployment Fund	\$96,369
Water Fund	
Water Operating (Public Works Department)	\$12,160,151
Debt Service	\$81,439
Contingency	\$1,258,746
Total Water Fund	\$13,500,336
Water SDC Fund	
Water SDC Operating (Public Works Department)	\$292,907
Contingency	\$181,604
Total Water SDC Fund	\$474,511
Wastewater Fund	
Wastewater Operating (Public Works Department)	\$8,955,895
Debt Service	\$18,304
Contingency	\$3,341,398
Total Wastewater Fund	\$12,315,597
Wastewater SDC Fund	
Wastewater SDC Operating (Public Works Department)	\$1,095,673
Contingency	\$164,253
Total Wastewater SDC Fund	\$1,259,926
Unappropriated Ending Fund Balance	
General Fund	\$1,700,000
Utility Water Fund	\$1,800,000
Total Unappropriated Ending Fund Balance	\$3,500,000
Total Appropriations, All Funds	\$33,388,659
Total Unappropriated and Reserve Amounts, All Funds	\$12,103,172
Total Adopted Budget	\$45,491,831

IMPOSING THE TAX

NOW, THEREFORE, BE IT RESOLVED that City Council of the City of Scappoose hereby imposes the taxes provided for in the adopted budget.

1. In the amount of or at the rate per \$1,000 of assessed value of \$ 3.2268 for permanent tax rate and that these taxes are hereby imposed and categorized for tax year 2023-2024 upon the assessed value of all taxable property within the district as follows:

CATEGORIZING THE TAX

NOW, THEREFORE, BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b of the Constitution of the State of Oregon as:

General Government Limitation

Permanent Tax Rate.....\$ 3.2268 per \$1,000 of assessed value

PASSED AND ADOPTED by the Scappoose City Council and signed by me, and the City Manager, in authentication of its passage this 19th day of June 2023.

CITY OF SCAPPOOSE, OREGON

Joseph Backus, Mayor

Attest:

Alexandra Rains, City Manager

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Scappoose City Council will be held on **June 19, 2023 at 6:30 p.m.** at 33568 E Columbia Avenue Scappoose, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Scappoose Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 33568 E Columbia Avenue Scappoose, Oregon, between the hours of 8:00 a.m. and 5:00 p.m. or online at www.ci.scappoose.or.us. This budget is for an annual budget period. This budget was prepared on a modified accrual basis of accounting, similar to the prior year.

Contact: Alexandra Rains	Telephone: 503-543-7146	Email: arains@cityofscappoose.org
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FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2021-2022	Adopted Budget 2022-2023	Approved Budget 2023-2024
Beginning Fund Balance/Net Working Capital	15,411,552	15,822,061	16,743,688
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	6,767,112	7,804,842	8,667,592
Federal, State and all Other Grants, Gifts, Allocations and Donations	7,570,748	16,211,700	16,835,445
Revenue from Bonds and Other Debt	-	500,000	-
Interfund Transfers / Internal Service Reimbursements	631,299	862,350	616,482
All Other Resources Except Current Year Property Taxes	30,380,711	41,200,953	42,863,207
Current Year Property Taxes Estimated to be Received	2,468,721	2,383,761	2,628,624
Total Resources	32,849,432	43,584,714	45,491,831

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	4,392,118	6,067,775	6,109,335
Materials and Services	2,668,716	5,570,130	4,741,585
Capital Outlay	4,591,678	21,261,504	21,544,857
Debt Service	491,537	547,948	379,131
Interfund Transfers	614,763	812,351	677,751
Contingencies	-	-	-
Special Payments	-	5,825,006	8,539,172
Unappropriated Ending Balance and Reserved for Future Expenditure	20,090,620	3,500,000	3,500,000
Total Requirements	32,849,432	43,584,714	45,491,831

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Administration Department	843,016	2,793,598	1,603,320
FTE	1	1	1
Police Department	1,970,192	2,746,744	2,880,002
FTE	12	13	13.5
Parks & Grounds Department	430,754	695,393	652,798
FTE	2	2	2
Municipal Court Department	228,464	301,188	337,911
FTE	1	1	1
Planning Department	368,912	757,894	733,975
FTE	2	3	4
Law Enforcement Assessment	10,000	15,000	10,000
FTE	-	-	-
Watts House Fund	15,600	20,600	19,620
FTE	-	-	-
PEG Fee Fund	48,195	40,995	30,595
FTE	-	-	-
Building Fund	369,319	321,665	308,628
FTE	2	2	1
Streets Fund	5,749,904	4,295,025	2,672,189
FTE	2	2	2
Foot Paths & Bicycle Trails Fund	53,000	28,000	28,000
FTE	-	-	-
Storm Drainage Fund	463,119	678,384	605,314
FTE	1	1	1
Storm Drainage SDC Fund	312,000	312,000	203,231
FTE	-	-	-
Street SDC Fund	500,000	200,000	545,171
FTE	-	-	-
Parks SDC Fund	200,000	200,000	103,536
FTE	-	-	-
Pool Fund	-	-	-
FTE	-	-	-
Unemployment Fund	50,000	50,000	50,000
FTE	-	-	-
Water Fund	2,840,285	12,453,567	12,241,590
FTE	7	8	8
Water SDC Fund	100,000	100,000	292,907
FTE	-	-	-
Wastewater Fund	2,856,975	6,201,475	8,974,199
FTE	7	7	8
Wastewater SDC Fund	448,000	878,000	1,095,673
FTE	-	-	-
Not Allocated to Organizational Unit or Program	14,991,697	10,495,186	12,103,172
FTE	-	-	-
Total Requirements	32,849,432	43,584,714	45,491,831
Total FTE	34	38	38.5

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING			
Looking forward to the new fiscal year, the budget includes funding for many important projects, inclusive of both our core services and City Council's adopted goals. The budget includes one half (.5) new position; one evidence tech in the Police Department.			
The City's goal of enhancing community livability will be addressed in significant part through the development of the City's 50-year plan. This project will be a multi-year effort and includes several complex components. Additional efforts aimed at improving the livability of the City will include the launch of the City's new annual event- Adventure Fest, the expenditure of local fuel tax dollars, continuation and enhancement of outreach to the community, and support to the Senior Center.			
The City's focus on the continued safety of the community will be pursued by the Police Department through various objectives and supported by the completion of training of the patrol positions. The Department will complete an operational needs analysis, increase the transparency of crime data, and coordinate with Columbia 911 on the new radio system.			
Other areas of focus for the City addressed in this budget include continued development of park lands and an update to the Parks Master Plan, restoration of the City's Peace Candle, and continued efforts to address aging utility infrastructure.			

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2021-2022	Rate or Amount Imposed This Year 2022-2023	Rate or Amount Approved Next Year 2023-2024
Permanent Rate Levy (rate limit 3.2268 per \$1,000)	3.2268 per \$1,000	3.2268 per \$1,000	3.2268 per \$1,000
Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	\$3,216,311	\$10,641,780
Total	\$3,216,311	\$10,641,780

RESOLUTION NO. 23-11

A RESOLUTION ESTABLISHING ALL FEES AND CHARGES FOR THE CITY OF SCAPPOOSE AND RESCINDING RESOLUTION NO. 22-16

WHEREAS, the City of Scappoose wishes to ascertain and recover costs from providing City services, and

WHEREAS, the City Manager has caused a review of all City fees and charges and determined the cost for such services; and

WHEREAS, Scappoose Municipal Ordinances 563, 565, 566, 579, 634, 724, 725, and 731 give the Council authority to adopt fees by resolution.

NOW, THEREFORE, BE IT RESOLVED THAT;

Section 1. The Administrative Fees attached as Exhibit “A” incorporate all administration fees, and rates for fiscal year 2023-2024 and are hereby adopted.

Section 2. The Police Fees attached as Exhibit “B” incorporate all police fees, and rates for fiscal year 2023-2024 and are hereby adopted.

Section 3. The Court Fees attached as Exhibit “C” incorporate all court fees, and rates for fiscal year 2023-2024 and are hereby adopted.

Section 4. The Community Development Fees and Public Work Fees attached as Exhibit “D” incorporate all community development fees, public work fees, and rates for fiscal year 2023-2024 and are hereby adopted.

Section 5. The fees and charges adopted herein shall become effective July 1, 2023, and shall continue in effect until revised. All fees and charges inconsistent with this resolution are rescinded.

PASSED AND ADOPTED by the City Council of Scappoose and signed by me, and the City Manager in authentication of its passage this 19th day of June, 2023.

CITY OF SCAPPOOSE, OREGON

Attest:

Joseph A. Backus, Mayor

Alexandra Rains, City Manager

City of Scappoose Fee Schedule – Administration		Exhibit "A"		Page 1
	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes	
Business License				
Rental, Home & Apartments	\$55.00 (Exempt)	\$55.00	Annual \$55.00 first rental; then \$ 5.00 for each after	
Business Inside City Limits (including Home Occupation)	\$55.00 (Exempt)	\$55.00	Annual \$55.00 first 2 employees \$ 6.00 for each after	
Business Outside City Limits	\$100.00			
Auctioneer	\$35.00 (Exempt)	\$35.00	Per quarter	
Merchant Police	\$35.00 (Exempt)	\$35.00	Per quarter	
Temporary (7 days) Business License	\$50.00			
Name Transfer/Relocation Fee	\$50.00			
Renewal Penalty	10%		Monthly Fee	
Copy of list	\$50.00			
Amusement Device Fee				
Per Machine	\$5.00 (Exempt)	\$5.00	Flat yearly fee	
Business License Fee	\$55.00 (Exempt)	\$55.00	Flat yearly fee	
Liquor License			These fees apply for applications of a liquor license per Section 5.16 of the Scappoose Municipal Code.	
Initial Fee	\$100.00			
Change in location or owner	\$75.00			
Temporary/Renewal	\$35.00			
Alcohol Permit Fee			Per Resolution No. 16-18	
Private Party (up to 50 people)	\$50.00 & \$100.00 refundable deposit			
Private Party (51-250 people)	\$100.00 & \$200.00 refundable deposit			
Private Party (more than 250 guests)	\$250.00 per day & \$400.00 refundable deposit			
Public Event	\$250.00 per day & \$400.00 refundable deposit			
Insufficient or Return Payment Fee				
First	\$35.00			
Second ~ no more checks will be accepted	\$35.00			
Social Gaming				
Initial Application Fee	\$50.00			
Annual License Fee	\$15.00 per table			
Election Fee				
Filing Fee	\$20.00		Instead of nomination petition	
Miscellaneous				
Transient Room Tax	9% of rent			
Lien Search	\$50.00			
Late Fee	1.50%			
Construction Excise Tax Admin Fee	4.00%		Per Resolution No. 16-17	
Marijuana Sales	3.00%		Per Resolution No. 16-14	
Administration Processing Fee	\$50.00			
Refund Policy; must be greater than \$25			City wide, unless otherwise noted	
Fuel Tax	.03 per gallon		Ordinance No. 883	
Check Reissue Fee	\$25.00		City wide, unless otherwise noted	
Fax				
Local	\$2.00			
Long Distance	\$5.00			
Photocopying				
Single Sided	\$0.40		Color copies a .10 per side more	
Double Sided	\$0.60		Color copies a .10 per side more	
11X17 Single	\$1.00		Color copies a .10 per side more	
11X17 Double	\$2.00		Color copies a .10 per side more	
Municipal Code Copy				
Annual Budget/Audit/Master Plan	\$25.00		For pre-bound and already produced	
Draft Budget	\$25.00		For pre-bound and already produced	
All other city-created documents			Staff hourly rate plus costs (Time & Materials)	
Public Records Request			Staff hourly rate plus costs (Time & Materials)	
Photographs and Video				
Audio & Video Tapes	\$40.00			
Pictures	\$10.00			
Digital Photograph (Each)	\$10.00			
Other items at actual cost plus hourly wage	T & M		Staff hourly rate plus costs (Time & Materials)	
Fee Schedule ~ Police Department		Exhibit "B"		Page 2
	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes	
Police Reports				
Current Police Reports	\$30.00			
Customized Police Reports	Time and Materials			
Reports 3 Years or Older	\$60.00			
Videos	\$40.00		Per copy	
Residential				
Alarm Application & Permit	\$30.00			
Age 62 & older Alarm Permit	Free		Per Ordinance 8.04.040 (C.)	
Business Audible Alarm				
Alarm Permit & Application	\$60.00			
Business Silent Alarm				
Alarm Permit & Application	\$60.00			
False Alarm				
	4-5 = \$50.00			
	6-8 = \$75.00			
	9+ = \$100.00			
Renewal Late Fee	\$25.00			
Vehicle Release				
Tow release	\$50.00		Cash Only	
Finger Printing				
Scappoose Residents	\$10.00 per card		Cash Only	
Non Scappoose Residents	\$10.00 per card		Cash Only	
Background Check Fee		\$30	Ord 910	

Fee Schedule ~ Municipal Court	Exhibit "C"		
	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes
Payment Arrangement Fee			
Payment Administration Fee	\$25.00		1-6 month payment arrangement
	\$50.00		7-12 month payment arrangement
Violations Fee	\$30.00	\$0.00	
Crimes Fee	\$50.00		
Community Service Fee	\$50.00		
Other Fees			
Discovery Fee-Copies of Reports	\$30.00		Waived for Court Appointed Attorney
Discovery Fee- CD or Electronic File	\$40.00		Waived for Court Appointed Attorney
Discovery Fee-Pictures	\$10.00 each		Waived for Court Appointed Attorney
Collection Agency Fee	25%		Per ORS 137.118
Illegally Parked Vehicles	\$50 per day or portion of day. Fines doubles to \$100 per day or portion of day if not paid within 30 days		
Bail Fee	15% of total bail		ORS 135.270
Warrant Fee	15% of total bail		
Fail to appear fee	\$100.00		
Fee Schedule ~ Public Works	Exhibit "D"		Page 3
	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes
Connection Fees			
Construction Water	\$200	Delete this item	New construction only
Water - 3/4" Meter	\$500	\$525	
Water - 1" Meter	\$575	\$600	
Water - Meter > 1"	Cost	Cost	Time and Materials
Water - Install new service line	Cost	Cost	Time and Materials
Water - outside City Limits	\$1,000.00	\$1,000	In addition to regular connection fee
Sewer - Existing Tee	\$150	\$200	Public Works oversight
Sewer - No Existing Tee	Cost	Cost	Time and Materials
Hydrant Meter Deposit	\$800	\$850	
Hydrant Water Usage Fee	\$54.25 Administration Fee, plus .50 per 100 gallons	\$58.15 Administration Fee, plus \$0.75 per 100 gallons	
Water Truck & Water Tank Per Load Fee	\$175	\$175	
Water Meter Accuracy Check	\$150	\$150	
Utility Security Deposit	\$150	\$150	
Re-billing fee ~ Residential	\$10	\$10	
Re-billing fee ~ Commercial	3.00%	3.00%	
Utility Billing Late Fee	\$25.00	\$25.00	
Economic Index Rate Adjustment	5.80%	7.2%	Per Resolution 17-16
Time & Material Deposit	T & M	T&M	Staff hourly rate plus costs (Time & Materials)
Time & Material Late Fee	1.50%	1.50%	
Water Rates			See Resolution 21-13
Inside City Rates			
3/4 - 1" Meter (Basic Service)	\$37.58 plus Commodity Rate	\$40.29 plus Commodity Rate	
1.5 - 2" Meter (No Fire Flow)	\$164.24 plus Commodity Rate	\$176.07 plus Commodity Rate	
1.5 - 2" Meter (W/ Fire Flow)	\$276.92 plus Commodity Rate	\$296.86 plus Commodity Rate	
3" Meter	\$769.71 plus Commodity Rate	\$825.13 plus Commodity Rate	
4" Meter & Greater	\$1079.41 plus Commodity Rate	\$1,157.13 plus Commodity Rate	
Commodity Rate	.38 - .50 per 100 gallons	.38 - .50 per 100 gallons	
Outside City Rates			See Resolution 21-13
Dutch Canyon (pre-approved)	\$42.47 plus Commodity Rate	\$45.53 plus Commodity Rate	
3/4 - 1" Meter (Basic Service)	\$84.52 plus Commodity Rate	\$90.61 plus Commodity Rate	
1.5 - 2" Meter (No Fire Flow)	\$369.5 plus Commodity Rate	\$396.10 plus Commodity Rate	
1.5 - 2" Meter (W/ Fire Flow)	\$622.99 plus Commodity Rate	\$667.85 plus Commodity Rate	
3" Meter	\$1731.62 plus Commodity Rate	\$1,856.30 plus Commodity Rate	
4" Meter & Greater	\$2428.41 plus Commodity Rate	\$2,603.26 plus Commodity Rate	
Commodity Rate	.38 - .50 per 100 gallons	.38 - .50 per 100 gallons	
Wastewater Rates			See Resolution 15-07 for more information
Basic Residential	\$64.13 plus Commodity Rate	\$68.75 plus Commodity Rate	See Resolution 22-10 7% increase (min.)
Wastewater Only	\$68.12 plus Commodity Rate	\$73.03 plus Commodity Rate	
Residential Commodity Rate	See Resolution 22-10 7% increase	See Resolution 22-10	
Commercial	\$63.80 plus Commodity Rate	\$68.39 plus Commodity Rate	
Commercial Commodity Rate	See Resolution 22-10 7% increase	Resolution 22-10	Commodity now increases with Base Rates
Stormwater Rates			See Resolution 15-21 for more information. Fee based on Equivalent Service Unit (1 ESU=2,750 Sq. ft. of impervious surface.
Single Family Residential	\$5.85	\$15.85	1 ESU
Multifamily Residential	\$5.85	\$15.85	per ESU
Commercial	\$5.85	\$15.85	per ESU
Street Re-naming			
Application fee	\$285.00		Approved via Resolution 21-03, to be collected at time of application submittal. See Planning application fee also.
Re-signage fee	Cost		Approved via Resolution 21-03. Time and materials. To be collected if street re-naming ordinance is passed.

Fee Schedule ~ Engineering	Exhibit "D" cont.		Page 4
	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes
Applications/Review/Permit Fees		Below fee increases approved by Council per CDC Fee Study dated April 2022 at 75% of cost recovery	
Annexation			
Engineering Application Review	<5 acres \$1,500; >5 acres \$300 per acre (\$3,000 max):	<5 acres \$1,500; >5 acres \$300 per acre (\$5,000 max)	Pre-Application research and preparation, Application completeness review, Preliminary plan review, Utility master plan research and capacity evaluation, Referral comments, Conditions of Approval
Site Development / Conditional Use			
Site Development / Conditional Land Use Application	\$1,000.00	ECV \$0 - \$499,000: \$1,500 \$500,000+: \$2,250	Pre-Application research and preparation, Application completeness review, Preliminary plan review, Referral comments, Conditions of Approval
Site Development/Conditional Use - Construction Document Review (ECV=Engineers Construction Value)	\$1,500 deposit upon initial submittal + 3% of ECV (\$9,000 max)	\$1,500 deposit upon initial submittal + 3% of ECV (\$12,000 max)	Pre-Design Conference, Two design reviews with comments, Plan approval (See also Public Improvement fees, if applicable)
3rd Review	\$950.00	\$1,200.00	Third and subsequent reviews (Each)
Food Cart Pod Permit			
Type I Type II	Type II \$950	Type I: \$550 II: \$1,575	Application completeness review, Preliminary plan review, Referral comments, Conditions of Approval
Subdivision - Preliminary Plat			
Subdivision Land Use Application	<5 acres \$1,500; >5 acres \$300 per acre (\$3,000 max):	<5 acres \$2,250; >5 acres \$450 per acre (\$5,000 max)	Application completeness review, Referral comments, Preliminary plat review, Drafting of Staff Report, Conditions of Approval
Subdivision Construction Document 1st & 2nd Review	\$1,500 deposit upon initial submittal + 3% of ECV (\$9,000 max)	\$1,500 deposit upon initial submittal + 3% of ECV (\$12,000 max)	Pre-Design Conference, Two design reviews with comments, Plan approval
3rd Review	\$950.00	\$1,200.00	Third and subsequent reviews (Each)
Subdivision - Final Plat			
Subdivision Final Plat Approval	\$1,000 + \$25 Per lot	\$1,200 + \$35 Per lot	Review for conformance with Conditions of Approval and PWDS, Verify HOA and CC&R's with approved engineering documents
Partition			
Partition - Preliminary Plat	\$1,000 (Minor) / \$2,500 (Major)	\$1,125 (Minor) / \$2,500 (Major)	Application completeness review, Preliminary plat review, Referral comments, Conditions of Approval
Partition - Final Plat	\$500 (Minor)/ \$1,000 (Major)	\$1,125 (Minor) / \$2,500 (Major)	Review for conformance with Conditions of Approval and PWDS
Partition Construction Document 1st & 2nd Review	See Fees for Public Improvements below		Pre-design conference, Two design reviews with comments, Plan approval
3rd Review	\$950.00	\$1,200.00	Third and subsequent reviews (Each)
Public Improvements			
Public Improvements Document 1st & 2nd Review (ECV=Engineers Construction Value)	\$1,500 deposit upon initial submittal + 3% of ECV (\$9,000 max)	\$1,500 deposit at initial submittal + 3% of ECV (\$12,000 max)	Pre-design conference, Two design reviews with comments, Plan approval
3rd Review	\$950.00	\$1,200.00	Third and subsequent reviews (Each)
Public Improvements Inspection Fee (ECV=Engineers Construction Value, K=1,000, M=1,000,000)	\$1,500 + 6% of ECV <\$100K, \$2,500 + 5% of ECV \$100K-\$500K, \$7,500 + 4% of ECV >\$500K-\$2.5M, \$32,500 + 3% of ECV >\$2.5M-\$5M, \$57,500 + 2.5% ECV >\$5M-10M, \$107,500 + 2% ECV>\$10M		Pre-construction meeting, City construction inspection, Response to plan revisions and RFI's, Final inspection, Asbuilt review and project closeout, ECV = Cost of eng., const. admin, inspection and incidental expenses (per SMC Ch. 17.150.180, B. and including items per PWDS)
Miscellaneous			
Additional Land Use Action Review	25% of Planning Application Fee		Example; Comp Plan amendments, PLA, Modifications/Amendments, Sensitive Lands, Variances, Zone Changes, etc.
Easement Vacations and Street Vacations		Easements = \$1,350; Streets = \$1,350	
Erosion Control	\$200.00		Erosion control plan review
Elevation Certificates	\$150.00		Elevation certificate review
Building Permit Review	\$85.00	\$100.00	Building permit review --residential
Third Party Engineering Review	Actual cost, \$1,500 Deposit		Third Party Review
Right-Of-Way/Utility/Public Improvement Permit	\$200 minimum fee	\$250 minimum fee	All Public Improvements
Engineering Document Review	\$125 per hour	\$150 per hour	
Grading Permit (total cut & fill volume)			
0 - 50 CY	\$100.00		
51 - 1,000 CY	\$150.00		Plus \$50.00 for each additional 1,000 CY
10,001 CY and higher	\$650.00		Plus \$40.00 for each additional 1,000 CY
GIS data CD	\$100.00		
Public Works Design Standards	\$35.00		paper
	\$40.00		CD
	\$50.00		both paper & CD

Fee Schedule ~ Planning Department	Exhibit "D" cont.		Page 5
Land Use Permits -	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes
Applicant responsible for all costs			
Applications/Review/Permit Fees		Below fee increases approved by Council per CDC Fee Study dated April 2022 at 75% of cost recovery	
Annexation	Initial Application Deposit (Planning Commission approval level) = <5 acres \$1,300; >5 acres \$260 per acre (\$3120 max): Final Annexation Approval (City Council approval level) = \$2,080 (\$520.00 administrative fee, \$1,560 election costs deposit) for primary or general election, or \$5,720 (\$520 administrative fee, \$5,200 election costs deposit) in order to have a special election.	Initial Application Deposit (Planning Commission approval level) = <5 acres \$1,575; >5 acres \$315 per acre (\$4,500 max). Final Annexation Approval (City Council approval level) = \$2,080 (\$520.00 administrative fee, \$1,560 election costs deposit) for primary or general election, or \$5,720 (\$520 administrative fee, \$5,200 election costs deposit) in order to have a special election.	Annexation also requires a zone change.
Comprehensive Plan Map Amend	\$2,080	\$4,800	
Plan/Code Text Amendment	\$2,080	\$4,800	
Zone Change	<5 acres=\$1,300 per zone change; >5 acres \$260 per acre (\$3120 max) per change	<5 acres=\$1,575 per zone change; >5 acres \$315 per acre (\$4,500 max) per change	
SUBDIVISION - PRELIMINARY PLAT	\$832+\$156 per lot	\$2,250 + \$150/lot	
SUBDIVISION - FINAL PLAT	\$416 + \$26/LOT	\$600 + \$15/lot	Review for conformance with preliminary plat, conditions of approval, review HOA and CC&R's
Partition - Preliminary Plat	Minor: \$520; Major: \$1,040	Minor: \$1,025; Major: \$2,025	
Partition Final Plat Review	Minor: \$260; Major: \$520	Minor: \$300; Major: \$520	Review for conformance with preliminary plat, conditions of approval
Property Line Adjustment	\$520	\$975	
Easement Vacations and Street Vacations	Easements = \$260; Streets = \$520	Easements = \$900; Streets = \$900	
Site Development Review (CV=Construction Value): (K=\$1,000): (M=\$1,000,000)	\$0-49K CV = \$1,300; \$50K-500K CV=\$1,560; \$501K-1M CV=\$2,288; \$1M-5M CV=\$4,004; >\$5M CV=\$6,864	\$0-499K CV=\$1,500; \$500K-999K CV=\$3,375; \$1M-4.99M CV=\$4,500; >\$5M CV=\$4,500	
Conditional Use	\$0-50K CV = \$1,300; \$50K-500K CV=\$1,560; \$500K-1M CV=\$2,288; \$1M-5M CV=\$4,004; >\$5M CV=\$6,864	\$0-499K CV=\$1,500; \$500K-999K CV=\$3,375; \$1M-4.99M CV=\$4,500; >\$5M CV=\$4,500	
Sensitive Lands Dev. Permit	\$884	\$1,575	Flooding, Wetlands, Steep Slope & Riparian
Variances	Minor: \$364; Major \$884	Minor: \$825; Major \$1,500	
Appeals: (PC=Planning Commission, Admin=Administrative Decision)	Appeal of Admin. Decision = \$260; Appeal of PC decision = \$520	Appeal of Admin. Decision = \$675; Appeal of PC decision = \$1,015	Note separate fee for Public Land Tree Removal appeals
Significant Amendment to an Existing Land Use Application Causing Re-Notice and a revised Staff Report	50% of original application fee		
Similar Use Determination/Code Interpretation/Non-Conforming Use Expansion	\$260	\$375	
Modifications to Approvals	50% of original application fee		
Commercial Sign Permit	\$130 + building permit fee	\$200 + building permit fee	
Home Occupation	Type I = \$55 annual business license; Type II = \$260 + \$55 annual business license	Type I = \$75 + current annual business license fee; Type II = \$900 + current annual business license fee	
Fence/Berm greater than 8-foot tall	\$260	\$675	
Food Cart Pod Permit	Type I = \$416 plus \$130 for 2-year renewal fee, Type II = \$1,300	Type I = \$1,300 plus \$130 for 2-year renewal fee, Type II = \$2,500	
Historic Landmark Alteration	\$520	\$1,650	
Historic Landmark Addition/Removal	\$1,040	\$1,650	
Public Land Tree Removal or Appeal of Public Land Tree Removal	\$52	\$100	
Temporary Use Permit	\$130	\$150	
Pre-Application Meeting	\$468	\$750	Includes Engineering, Building, Public Works
Inquiry Meeting	\$260 (nonrefundable deposit)		1 hour with Planner and Engineer
Planning Services Mgr. Research Fee	\$99 per hour		
Conceptual Master Plan - AE Overlay	\$364	\$420	Planning Commission Approval
Third Party Review	ACTUAL COST, \$1,500 DEPOSIT		Third Party Review
Expedited Planning Review	60% of original application fee		Based on staff/consultant availability
LIUCS Review and Signature/Planner document signature	\$88		
Building Permit Review/Occupancy Permit Inspection Fee	\$88		
Street re-naming	\$2,491		To be collected at time of street re-naming application submittal.
Re-Inspection Fee	\$88		

Fee Schedule ~ Building Dept. Exhibit "D" cont.				Page 6
	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes	
I. Structural Permit Fees				
A. Permit Fee Based on Total Valuation of Improvement: The valuation of building construction shall be the total construction cost for all classes of work. Includes new, remodel, additions, alterations, tenant improvements of architectural, structural, roofing, electrical, plumbing, heating and ventilation devices & equipment to also include contractors profit.	2% increase over 5 years approved by State BCD 2016	2023/2024 BDC approved fee increase + 5-year annual CPI adjustment, based on CPI-U West Region, on July 1st of succeeding years, beginning on July 1, 2024	OAR 918-050-0100 ORS 455 Building Codes	
\$1.00 to \$6,000.00 \$7,000	\$104.35	\$174.00		
\$6,001.00 \$7,001.00 to \$25,000.00	\$104.35 for the first \$6,000.00, plus \$10.98 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.	\$174.00 for the first \$7,000.00, plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.		
\$25,001.00 to \$50,000.00	\$312.97 for the first \$25,000.00, plus \$8.23 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.	\$444.00 for the first \$25,000.00, plus \$11.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.		
\$50,001.00 to \$100,000.00	\$518.72 for the first \$50,000.00, plus \$5.49 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.	\$719.00 for the first \$50,000.00, plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.		
\$100,001 and up	\$793.22 for the first \$100,000.00, plus \$4.55 for each additional \$1,000.00 or fraction thereof.	\$1,119.00 for the first \$100,000.00, plus \$7.00 for each additional \$1,000.00 or fraction thereof.		
B. Manufactured Dwelling Placement- Residential				
1. Installation fee; includes setup, concrete slab, runners/foundation & first 30' utility/plumbing connections IF prescriptive per the Oregon Manufactured Dwelling & Park Specialty Code (OMD&PSC); no add'l plan review fee. *** NOTE: Any alterations/additions to structural (decks/ramps/acc. structures/foundations), mechanical & plumbing will require separate permits with applicable plan review.	\$231.86	\$669.00	ORS 918-050-0130	
2. State of Oregon Code Development Fee. This amount is set by State; it's in addition to all other fees and charges to be added to all manufactured dwelling and cabana installations permits only.	Amount is set by the State, currently \$30 but could change anytime		OAR 918-500-0105	
3. Separate structural permit for items not included in the installation items listed in B.1. above; Decks, Accessory Structures, Foundations & Garages if they do not comply with the prescriptive requirements of the code.	Use above Structural Fee calculation (I.A.)		OAR 918-050-130	
C. Modular/Pre-Fab Structure- Commercial, not a dwelling. Fee per 180-days.				
1. Installation fee per setting, includes plus plan review fee. Valid for 180 days, renewable Note: *All permanent pre-fab/modulars requires a Structural permit with Land Use approvals i.e. classrooms, offices, storage unit.	\$216.80	\$669.00	OAR 918-050-130	
2. Runners & Concrete Slabs, or structural alterations/additions require additional permit based on construction/install value, in addition to the installation fee; plus plan review fees. (Not for Manufactured Dwellings)	Use above Structural Fee calculation (I.A.)		OAR 918-600-0030 918-650-0030	
3. Additional permits required for plumbing/utility connections or mechanical additions/alterations; plus plan review if required. (Not for Manufactured Dwellings)	See Plumbing & Mechanical Fees		OAR 918-050-130	
D. Area Development Permits (ADP) for Manufactured Swelling Parks, Mobile Home Parks & Recreational RV Parks -				
1. Fees to follow Oregon Administrative Rules 918-600-0030 fee tables based on park class A, B or C listed in the OAR.	See 918-600-030 fee table based on Class.		OAR 918-600-0030 918-650-0030	
E. Fire Suppression Systems-				
1. Residential 13-R stand-alone systems are structural, based on square footage; includes plan review. (NOTE: Residential Fire Suppression fees for 13-D multi-purpose/continuous loop are plumbing permits based on same sq. ft. fee.)			OAR 918-050-0140 & 918-050-0141	
0-2000 square feet	\$394.16	\$410.00		
2001-3600 square feet	\$425.46	\$470.00		
3601-7200 square feet	\$471.83	\$536.00		
7201 and greater	\$535.59	\$669.00		
2. All Commercial systems are based on value; plus plan review fees. (Residential 13-R stand-alone systems & 13-D multi-purpose/continuous loop are plumbing permits based on square footage of building.)	Use above Structural Fee calculation (I.A.)		OAR 918-050-0140	
F. Phased Construction-				
1. All types; Residential or Commercial. Phased Project Fee is in addition to project plan review fee based on the total project value. Fee not to exceed \$1,500 for each phase.)	\$200 phasing fee plus 10% of total project permit fee for plan review.		OAR 918-050-0160	
G. Deferred Submittals-				
1. All types; Residential & Commercial fee charged for processing and reviewing shall be 65% of the building permit fee calculated using the value of the particular deferred portion(s) of the project. (Minimum fee is \$250; This fee is in addition to the project plan review fee based on the total project value.)	65% of the of the deferred portion(s). Minimum fee \$250.		OAR 918-050-0170, 918-460-0070 & 918-480-0030	
H. Solar Structural Installations-				
1. Flat fee for installations that comply with the prescriptive path described in section 305.4 of the Oregon Solar Installation Specialty Code (pg. 30). This includes 1-plan review & 1-inspection. (Requires electrical permits @ Columbia County)	\$173.84	\$184.00	OAR 918-050-0180	
2. All other installations, Per 305.4 OSISC, shall be based on valuation of structural elements for the solar panels, including racking, mounting, rails & cost of labor (Excluding value of solar electrical equipment, collector panels, & inverters). This does not include plan review fees and required electrical permits.	Use above Structural Fee calculation (I.A.)		OAR 918-050-0180	

Fee Schedule ~ Building Dept. continued		Exhibit "D" cont.		Page 7
	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes	
I. Demolition Permits- Complete Demolitions Only. NOT				
1. Residential: Flat fee (exempt from State Surcharge). If water/sewer lines need to be capped then add plumbing permit WITH state surcharge.	\$104.35	\$266.00		
2. Commercial: Based on job value (exempt from State Surcharge). If water/sewer lines need to be capped then add plumbing permit WITH state surcharge.	Use above Structural Fee calculation (I.A.)			
J. Electrical Permits- All electrical permits are issued by Columbia County Land Development.				
K. Misc. permits				
1. Retaining walls, decks fences, accessory structures, etc. that require permits.	Use above Structural Fee calculation (I.A.)			
2. Seismic Surcharge Structural and Mechanical review required on all essential structures		1% of permit fee		
II. Plumbing Fee				
A. 1 & 2 Family Dwellings: New construction bathroom fees includes one kitchen, first 100' of site utilities, hose bibbs, icemakers, underfloor low-point drains and rain drain package which includes piping, gutters, downspouts & perimeter system. Half baths are counted as whole.			OAR 918-050-0100	
1-bathroom & 1-kitchen	\$405.76	\$485.00		
2 bathroom & 1-kitchen	\$527.48	\$631.00		
3 bathroom & 1-kitchen	\$699.05	\$835.00		
Each add'l Bathroom >3 or Kitchen >1 (not counted above)	\$97.38	\$115.00		
Water service; first 100 feet (new construction excluded)	\$46.37	\$131.00		
Sanitary sewer & Storm water service; first 100 feet (new construction excluded)	\$46.37	\$131.00		
Add'l 100' or part thereof; water, sanitary, & storm sewer (no charge for 1st 100' of new construction)	\$35.93	\$69.00		
Special equipment or DWV alteration	\$64.92	\$75.00		
Minor installation (per fixture including additions/remodels, alterations, repairs including demolition caps.)	\$24.35	\$36.00		
Absorption valve	\$24.35	\$36.00		
Backflow preventer	\$24.35	\$36.00		
Backwater valve	\$24.35	\$36.00		
Catch basin or area drain	\$24.35	\$36.00		
Clothes washer	\$24.35	\$36.00		
Dishwasher	\$24.35	\$36.00		
Drinking fountain	\$24.35	\$36.00		
Ejectors/sump pump	\$24.35	\$36.00		
Expansion tank	\$24.35	\$36.00		
Fixture cap	\$24.35	\$36.00		
Floor drain/floor sink/hub drain	\$24.35	\$36.00		
Garbage disposal	\$24.35	\$36.00		
Hose bib	\$24.35	\$36.00		
Ice maker	\$24.35	\$36.00		
Primer	\$24.35	\$36.00		
Residential fire sprinklers	\$24.35	\$36.00		
Sink/basin/lavatory	\$24.35	\$36.00		
Stormwater retention/detention tank/facility	\$24.35	\$36.00		
Swimming pool piping	\$24.35	\$36.00		
Trench drain	\$24.35	\$36.00		
Tub/shower/shower pan	\$24.35	\$36.00		
Urinal	\$24.35	\$36.00		
Water closet	\$24.35	\$36.00		
Water heater	\$24.35	\$36.00		
Other – plumbing	\$24.35	\$36.00		
Alternate potable water heating system	\$24.35	\$36.00		
Interceptor/grease trap	\$24.35	\$36.00		
Manholes	\$24.35	\$36.00		
Roof drain (commercial)	\$24.35	\$36.00		
B. Manufactured Dwellings & Prefabricated Structures:				
Any New Manufactured/PreFab connection to existing drain, sewer, storm & water (Exclude 1st 30' of initial manufactured dwelling installation which is included in dwelling placement plus any connections for dwellings that complies with the prescriptive requirements of the Oregon Manufactured Dwelling & Park Specialty Code.)	\$104.35	\$131.00	918-050-0130	
Add'l 30' or part thereof (water, sanitary & storm sewer)	\$35.93			
C. RV and Manufactured Dwelling Parks:				
Base fee (includes 5 or less spaces)	\$309.53	\$403.00	918-600-0030	
6-19 spaces (base fee plus cost per spaces)	\$53.34	Base fee + \$134 per space fee		
20 or more spaces (base fee plus cost per spaces)	\$29.31			
Structures & storm sewer systems (per fixture)	\$24.35			
D. Commercial, Industrial & Dwellings Other Than 1 & 2 Family:				
Minor installation (per fixture fee not range of fixture counts for additions/remodels, alterations & repairs, see list above.)	\$24.35	\$36.00	918-050-0100	
Water service (first 100 feet)	\$64.92	\$131.00		
Sanitary sewer (first 100 feet)	\$64.92	\$131.00		
Storm sewer (first 100 feet)	\$64.92	\$131.00		
Add'l 100' or part thereof (water or sewer)	\$35.93	\$76.00		
E. Fire Suppression - Residential:				
Only Stand-alone and Multipurpose Fire Suppression System (Fire 13-D) fees shall each be calculated as separate flat fees based on the square footage of the structure for dwellings, this includes plan review fees. Backflow permit is not included.	Based on Sq. Ft.		918-050-0140	
0-2000 square feet	\$394.16	\$410.00		
2001-3600 square feet	\$425.46	\$470.00		
3601-7200 square feet	\$471.83	\$536.00		
7201 and greater	\$535.59	\$669.00		
F. Medical Gas:				
Fee for installation of a medical gas system shall be determined based on the value of the installation costs, system equipment including inlets, outlets, fixtures and appliances. This does NOT include plan review fees.	Use above Structural Fee calculation (I.A.)		918-050-0150	

Fee Schedule ~ Building Dept. continued		Exhibit "D" cont.		Page 8
	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes	
III. Mechanical Permit Fees				
A. Residential: Unless otherwise noted, fees apply to both gas & electric appliances for insulation, repairs, alterations and related equipment including piping. (\$10.86 \$16.00 each item that requires inspection)	\$11.08	\$16.00	OAR 918-050-0100	
Air Conditioning	\$11.08	\$16.00		
Air Handler	\$11.08	\$16.00		
Appliance piece of equipment but not classified in other categories	\$11.08	\$16.00		
Cadet Heaters;	\$0.00		only requires an electrical permit, must count for heat source requirement	
Chimney/liner/flue/vent	\$11.08	\$16.00		
Dryer; gas (if electric then no mechanical permit required)	\$11.08	\$16.00		
Dryer Vent	\$11.08	\$16.00		
Evaporative cooler other than portable	\$11.08	\$16.00		
Fans; bath/laundry/attic	\$11.08	\$16.00		
Fireplace (all types)	\$11.08	\$16.00		
Furnace/burner including duct work vent/liner	\$11.08	\$16.00		
Gas line for any including BBQ	\$11.08	\$16.00		
Gas Test, each	\$11.08	\$16.00		
Generators, oil tank/gas diesel	\$11.08	\$16.00		
Heat Pump (electric)	\$11.08	\$16.00		
Heater, suspended, in recessed wall / floor mount	\$11.08	\$16.00		
Hood & ducts served by mechanical exhaust	\$11.08	\$16.00		
Incinerator, domestic	\$11.08	\$16.00		
Mini-split	\$11.08	\$16.00		
Pool/spa heater, kiln	\$11.08	\$16.00		
Propane Insert	\$11.08	\$16.00		
Radon Mitigation	\$11.08	\$16.00		
Range/Cook Top; gas (if electric then no mechanical permit required)	\$11.08	\$16.00		
Range Hood/Vent	\$11.08	\$16.00		
Ventilation systems	\$11.08	\$16.00		
Water Heater; gas/hydronic (Plumbing permit also required for all types.)	\$11.08	\$16.00		
Wood/Pellet Stove	\$11.08	\$16.00		
Misc. heating/cooling, fuel appliances, exhaust/ventilation not listed above but regulated by code.	\$11.08	\$16.00		
B. Commercial, Industrial & Dwellings Other Than 1 & 2 Family:				
Mechanical fee shall be calculated based on the value of the equipment and installation costs, including contractor's profit. Plus plan review.	Use Structural Fee calculation (I.A.)		OAR 918-050-0100	
IV. Miscellaneous Building Department Fees				
A. Plan Review Fee:				
Plan Review Fee	65% of structural fee, 25% for mechanical and plumbing	75% of structural, 35% for mechanical and plumbing		
Plan Review additionally required by changes, alternatives or revision to approved plans (minimum 1 hr. charge)	\$104.35	\$133.00		
Fire-Life-Safety Plan Review; (Commercial only, if required)	40% of structural fee			
Phased Project Plan Review. All types; Residential or Commercial. Phased Project Plan Review fee is in addition to project plan review fee based on the total project value.	\$200 phased project application fee plus 10% of total project permit fee for plan review. (Fee not to exceed \$1,500 for each phase)			
Planning & Engineering Review fees could apply.	(see Planning/Eng. Fees)			
B. Inspection Fees & Miscellaneous Fees:				
Permit Fee minimum, all types	\$104.35	\$133.00		
Permit Extension Fee; Extension request must be sent to the Building Official prior to permit expiring and subject to Building Official approval. (exempt from State Surcharge)	1st extension request no fee, 2nd extension 50% of original permit fee. Each extension granted will be for 180 days.			
Permit Re-instatement Processing Fee for expired permits, if not expired for greater than 1-year.	50% of original permit fee subject to State Surcharge			
Inspections required outside normal business hours (min. 2 hr. charge)	\$104.35	\$133.00		
Inspections, specially requested or any inspection not otherwise indicated. (1 hr. min.)	\$104.35	\$133.00		
Investigation Fee; work commencing prior to permit issuance	\$125/hr (2-hr. minimum fee)	\$133/hr. (2-hr. minimum fee)		
Records Request Fee	see current Fee Resolution for Public Recorded Request; usually staff time & materials			
Reinspection Fee (after 2 same-type failed inspections)	\$104.35	\$133.00		
State Surcharge, set by state and subject to State increases.	(currently 12% of permit fee)		Set by State of Oregon, subject to their increases.	
Temporary Certificate of Occupancy for Commercial Permits; per each 30-day period or fraction of	\$150.69	\$250.00 Commercial (per 30-days)		
Temporary Certificate of Occupancy for Residential permits; per each 30-day period or fraction of	\$150.69	\$173.00 Residential (per 30-days)		

Fee Schedule ~ SYSTEM DEVELOPMENT CHARGES		Exhibit "D"	Page 9
	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes
Construction Excise Tax (CET)			
School Construction Excise Tax (CET)- Imposed on improvements to real property that result in a new structure or additional square footage in an existing structure. See exemptions in ORS 320.173	Residential; \$1.23 per sq. ft. Commercial; \$0.61 per sq. ft. (not to exceed 30,700 per permit or structure) Fee set by Resolution between School District & City.	Ordinance 900: **Residential \$1.41 per sq. ft. **Nonresidential \$.70 per sq. ft. (non residential max \$35,200)	ORS 320.170 Oregon Dept. of Revenue will determine adjusted rates and report to the School.
System Development Charges (SDC)			
Water			Increased 7.2% per
(based on water meter size)			ENR 20 City Annual Ave CCI as of Dec 2022
5/8"	\$9,458.52	\$10,139.74	See Resolution 21-05
3/4"	\$9,458.52	\$10,139.74	See Resolution 17-16
1"	\$15,764.20	\$16,899.57	
1.5"	\$31,528.40	\$33,799.13	
2"	\$50,445.44	\$54,078.61	
3"	\$94,585.20	\$101,397.39	
4"	\$157,642.00	\$168,995.65	
6"	\$315,284.00	\$337,991.31	
8"	\$504,454.40	\$540,786.09	
Wastewater			Increased 7.2% per
(based on water meter size)			ENR 20 City Annual Ave CCI as of Dec 2022
3/4"	\$5,213.03	\$5,588.48	See Resolution 15-24
1" (single family only)	\$5,213.03	\$5,588.48	See Resolution 17-16
1"	\$8,687.95	\$9,313.67	
1.5"	\$17,374.69	\$18,626.05	
2"	\$27,799.50	\$29,801.67	
3"	\$55,599.00	\$59,603.34	
4"	\$83,947.00	\$89,993.01	
6"	\$167,895.17	\$179,987.28	
8"	\$268,631.56	\$287,978.88	
Parks			Increased 7.2% per
(based on type of residential development)			ENR 20 City Annual Ave CCI as of Dec 2022
Single Family	\$2,356.32	\$2,526.03	See Resolution 639
Multi-Family (per unit)	\$1,732.59	\$1,857.37	See Resolution 17-16
Manufactured Home in a Park	\$1,845.98	\$1,978.93	
Stormwater			
(based on Equivalent Service Unit; ESU=2,750 sq. ft. of impervious surface)			Resolution 708; Resolution 17-16
Single Family	\$710.48	\$654.00	1-ESU, Updated per Ordinance 915
Multi-Family & Commercial	Based on ESU		per ESU
Transportation			Increased 7.2% per
			ENR 20 City Annual Ave CCI as of Dec 2022
			See Resolution 15-11
			See Resolution 18-07
			See Resolution 17-16
ITE Land Use Code/Category			
Port and Terminal (Land Uses 000-099)	TOTAL SDC PER UNIT		Unit*
010 Waterport/Marine Terminal**	\$39,399.31	\$42,228.53	/Berth
021 Commercial Airport	\$13,208.14	\$14,156.60	/Ave. flights per day
022 General Aviation Airport	\$3,353.72	\$3,594.55	/Employee
030 Intermodal Truck Terminal	\$15,045.81	\$16,126.22	/Acre
090 Park-n-Ride Lot with Bus Service	\$1,424.18	\$1,526.45	/Parking space
093 Light Rail Transit Station with Parking	\$2,848.37	\$3,052.90	/Parking space
Industrial (Land Uses 100-199)	TOTAL SDC PER UNIT		Unit*
110 General light industrial	\$2,228.16	\$2,388.16	/T.S.F.G.F.A.
120 General heavy industrial	\$1,562.01	\$1,674.17	/T.S.F.G.F.A.
130 Industrial park	\$1,952.50	\$2,092.72	/T.S.F.G.F.A.
140 Manufacturing	\$1,676.86	\$1,797.27	/T.S.F.G.F.A.
150 Warehousing	\$735.06	\$787.85	/T.S.F.G.F.A.
151 Mini-warehouse	\$597.24	\$640.12	/T.S.F.G.F.A.
152 High-Cube Warehouse/Distribution Center	\$275.64	\$295.44	/T.S.F.G.F.A.
160 Data center	\$206.73	\$221.58	/T.S.F.G.F.A.
170 Utilities	\$1,745.77	\$1,871.13	/T.S.F.G.F.A.
Residential (Land Uses 200-299)	TOTAL SDC PER UNIT		Unit*
210 Single family detached housing	\$2,297.07	\$2,462.02	/Dwelling unit
220 Apartment	\$1,424.18	\$1,526.45	/Dwelling unit
221 Low-Rise Apartment	\$1,332.30	\$1,427.97	/Occupied dwelling unit
222 High-Rise Apartment	\$803.97	\$861.71	/Dwelling unit
223 Mid-Rise Apartment	\$895.86	\$960.19	/Dwelling unit
224 Rental Townhouse	\$1,653.89	\$1,772.65	/Dwelling unit
230 Residential condominium/townhouse	\$1,194.47	\$1,280.25	/Dwelling unit
231 Low-Rise Residential Condominium/Townhouse	\$1,791.71	\$1,920.37	/Dwelling unit
232 High-Rise Residential Condominium/Townhouse	\$872.88	\$935.57	/Dwelling unit
233 Luxury Condominium/Townhouse	\$1,263.39	\$1,354.11	/Occupied dwelling unit
240 Mobile home park	\$1,355.27	\$1,452.59	/Occupied dwelling unit
251 Senior Adult Housing - Detached	\$620.21	\$664.74	/Dwelling unit
252 Senior Adult Housing - Attached	\$574.27	\$615.50	/Dwelling unit
253 Congregate Care Facility	\$390.50	\$418.54	/Dwelling unit
254 Assisted living	\$505.36	\$541.64	/Bed
255 Continuing Care Retirement Community	\$367.53	\$393.92	/Unit
260 Recreational Homes	\$597.24	\$640.12	/Dwelling unit
265 Timeshare	\$1,722.80	\$1,846.51	/Dwelling unit
270 Residential Planned Unit Development	\$1,424.18	\$1,526.45	/Dwelling unit
Lodging (Land Uses 300-399)	TOTAL SDC PER UNIT		Unit*
310 Hotel	\$1,378.24	\$1,477.21	/Room
311 All Suites Hotel	\$918.83	\$984.81	/Room
312 Business Hotel	\$1,424.18	\$1,526.45	/Occupied Room
320 Motel	\$1,079.62	\$1,157.15	/Room
330 Resort Hotel	\$964.77	\$1,034.05	/Room

Fee Schedule ~ SYSTEM DEVELOPMENT CHARGES continued		Exhibit "D"	Page 10
Transportation continued	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes
Recreational (Land Uses 400-499)	TOTAL SDC PER UNIT		Unit*
411 City Park**	\$434.14	\$465.32	/Acre
412 County Park	\$206.73	\$221.58	/Acre
413 State Park**	\$149.31	\$160.03	/Acre
414 Water Slide Park	\$4,410.36	\$4,727.07	/T.S.F.G.F.A.
415 Beach Park	\$2,986.19	\$3,200.62	/Acre
416 Campground/Recreational Vehicle Park	\$620.21	\$664.74	/Occupied camp site
417 Regional park	\$459.42	\$492.40	/Acre
418 National Monument	\$964.77	\$1,034.05	/Acre
420 Marina	\$436.45	\$467.78	/Berth
430 Golf course	\$689.12	\$738.61	/Acre
431 Miniature Golf Course	\$758.03	\$812.47	/Hole
432 Golf Driving Range	\$2,871.34	\$3,077.52	/Tees/Driving Position
433 Batting Cages	\$5,099.49	\$5,465.68	/Cage
435 Multipurpose Recreational Facility	\$8,223.50	\$8,814.02	/T.S.F.G.F.A.
437 Bowling Alley	\$3,927.99	\$4,210.05	/T.S.F.G.F.A.
440 Adult Cabaret	\$88,827.61	\$95,206.22	/T.S.F.G.F.A.
441 Live Theater	\$45.94	\$49.24	/Seat
443 Movie Theater without Matinee	\$55,129.62	\$59,088.42	/Movie Screen
444 Movie Theater with Matinee - Fri pm peak hr	\$105,458.38	\$113,031.23	/Movie screen
445 Multiplex Movie Theater - Fri pm peak hr	\$52,281.26	\$56,035.52	/Movie screen
452 Horse Racetrack	\$137.82	\$147.72	/Seat
453 Automobile Racetrack - Saturday peak hr	\$643.18	\$689.36	/Attendee
454 Dog Racetrack	\$344.56	\$369.30	/Attendee
460 Arena**	\$7,656.13	\$8,205.90	/Acre
465 Ice Skating Rink	\$5,421.08	\$5,810.36	/T.S.F.G.F.A.
466 Snow Ski Area	\$59,384.66	\$64,012.46	/Lift
473 Casino/Video Lottery Establishment	\$30,849.62	\$33,064.90	/T.S.F.G.F.A.
480 Amusement Park	\$9,073.41	\$9,724.97	/Acre
481 Zoo**	\$26,388.72	\$28,283.66	/Acre
488 Soccer Complex	\$39,440.65	\$42,272.84	/Field
490 Tennis Courts	\$8,912.62	\$9,552.63	/Court
491 Racquet/Tennis Club	\$7,695.18	\$8,247.76	/Court
492 Health/Fitness Club	\$8,108.65	\$8,690.92	/T.S.F.G.F.A.
493 Athletic Club	\$13,690.52	\$14,673.63	/T.S.F.G.F.A.
495 Recreational Community Center	\$6,293.97	\$6,745.93	/T.S.F.G.F.A.
Institutional (Land Uses 500-599)	TOTAL SDC PER UNIT		Unit*
501 Military Base	\$895.86	\$960.19	/Employee
520 Elementary School	\$2,779.45	\$2,979.04	/T.S.F.G.F.A.
522 Middle School/Junior High School	\$2,733.51	\$2,929.80	/T.S.F.G.F.A.
530 High School	\$2,228.16	\$2,388.16	/T.S.F.G.F.A.
534 Private School (K-8) - pm peak hour generator	\$14,999.86	\$16,076.98	/T.S.F.G.F.A.
536 Private School (K-12) - pm peak hour generator	\$12,633.88	\$13,541.10	/T.S.F.G.F.A.
540 Junior/Community College	\$5,834.55	\$6,253.52	/T.S.F.G.F.A.
550 University/College	\$1,814.68	\$1,944.99	/Employee
560 Church	\$1,263.39	\$1,354.11	/T.S.F.G.F.A.
561 Synagogue	\$3,882.05	\$4,160.81	/T.S.F.G.F.A.
562 Mosque - pm peak hour generator	\$25,313.68	\$27,131.43	/T.S.F.G.F.A.
565 Day Care Center	\$28,345.81	\$30,381.30	/T.S.F.G.F.A.
566 Cemetery	\$1,929.53	\$2,068.09	/Acre
571 Prison	\$6,684.46	\$7,164.47	/T.S.F.G.F.A.
580 Museum	\$413.48	\$443.16	/T.S.F.G.F.A.
590 Library	\$16,768.60	\$17,972.73	/T.S.F.G.F.A.
591 Lodge/Fraternal Organization	\$68.91	\$73.86	/Member
Medical (Land Uses 600-699)	TOTAL SDC PER UNIT		Unit*
610 Hospital	\$2,136.28	\$2,289.68	/T.S.F.G.F.A.
620 Nursing Home	\$1,699.83	\$1,821.89	/T.S.F.G.F.A.
630 Clinic	\$11,898.81	\$12,753.25	/T.S.F.G.F.A.
640 Animal Hospital/Veterinary Clinic	\$10,842.15	\$11,620.72	/T.S.F.G.F.A.
Office (Land Uses 700-799)	TOTAL SDC PER UNIT		Unit*
710 General office building	\$3,422.63	\$3,668.41	/T.S.F.G.F.A.
714 Corporate Headquarters Building	\$3,238.87	\$3,471.44	/T.S.F.G.F.A.
715 Single Tenant Office Building	\$3,996.90	\$4,283.91	/T.S.F.G.F.A.
720 Medical-dental office building	\$8,200.53	\$8,789.40	/T.S.F.G.F.A.
730 Government Office Building	\$2,779.37	\$2,979.04	/T.S.F.G.F.A.
731 State Motor Vehicles Department	\$39,256.89	\$42,075.88	/T.S.F.G.F.A.
732 United States Post Office	\$25,773.10	\$27,623.84	/T.S.F.G.F.A.
733 Government Office Complex	\$6,546.64	\$7,016.75	/T.S.F.G.F.A.
750 Office park - pm peak hour	\$3,399.66	\$3,643.79	/T.S.F.G.F.A.
760 Research and development center-pm peak hour	\$2,457.86	\$2,634.36	/T.S.F.G.F.A.
770 Business park - pm peak hour	\$2,894.31	\$3,102.14	/T.S.F.G.F.A.

Fee Schedule ~ SYSTEM DEVELOPMENT CHARGES continued
Exhibit "D"

Page 11

Transportation continued	Current Fee ~ 2022-2023	PROPOSED 2023-2024	Notes
Retail (Land Uses 800-899)	TOTAL SDC PER UNIT		Unit*
810 Tractor Supply Store	\$3,215.89	\$3,446.82	/T.S.F.G.F.A.
811 Construction Equipment Rental Store	\$2,274.10	\$2,437.40	/T.S.F.G.F.A.
812 Building Materials and Lumber Store	\$10,313.84	\$11,054.46	/T.S.F.G.F.A.
813 Free Standing Discount Super Store	\$7,194.42	\$7,711.04	/T.S.F.G.F.A.
814 Variety Store	\$15,666.00	\$16,790.96	/T.S.F.G.F.A.
815 Free Standing Discount Store	\$5,462.31	\$5,854.55	/T.S.F.G.F.A.
816 Hardware/Paint Store	\$4,947.42	\$5,302.69	/T.S.F.G.F.A.
817 Nursery (Garden Center)	\$15,941.65	\$17,086.40	/T.S.F.G.F.A.
818 Nursery (Wholesale)	\$11,875.84	\$12,728.63	/T.S.F.G.F.A.
820 Shopping Center	\$4,272.99	\$4,579.83	/T.S.F.O.G.L.A.
823 Factory Outlet Center	\$5,260.29	\$5,638.02	/T.S.F.G.F.A.
826 Specialty Retail Center	\$6,225.06	\$6,672.07	/T.S.F.O.G.L.A.
841 Automobile Sales	\$6,018.31	\$6,450.49	/T.S.F.G.F.A.
842 Recreational Vehicle Sales	\$5,834.55	\$6,253.52	/T.S.F.G.F.A.
843 Automobile Parts Sales	\$6,044.05	\$6,478.06	/T.S.F.G.F.A.
848 Tire Store	\$6,545.87	\$7,015.93	/T.S.F.G.F.A.
849 Tire Superstore	\$4,846.81	\$5,194.86	/T.S.F.G.F.A.
850 Supermarket	\$8,438.27	\$9,044.22	/T.S.F.G.F.A.
851 Convenience Market (Open 24 Hours)	\$39,158.21	\$41,970.12	/T.S.F.G.F.A.
852 Convenience Market (Open 15-16 Hours)	\$19,348.15	\$20,737.53	/T.S.F.G.F.A.
853 Convenience Market with Gasoline Pumps	\$18,948.60	\$20,309.28	/T.S.F.G.F.A.
854 Discount Supermarket	\$10,306.76	\$11,046.88	/T.S.F.G.F.A.
857 Discount Club	\$9,601.74	\$10,291.23	/T.S.F.G.F.A.
860 Wholesale Market	\$2,021.43	\$2,166.58	/T.S.F.G.F.A.
861 Sporting Goods Superstore	\$4,226.60	\$4,530.11	/T.S.F.G.F.A.
862 Home Improvement Superstore	\$2,354.96	\$2,524.06	/T.S.F.G.F.A.
863 Electronics Superstore	\$2,790.93	\$2,991.35	/T.S.F.G.F.A.
864 Toy/Children's Superstore	\$11,462.37	\$12,285.47	/T.S.F.G.F.A.
865 Baby Superstore	\$4,180.66	\$4,480.87	/T.S.F.G.F.A.
866 Pet Supply Superstore	\$7,764.09	\$8,321.62	/T.S.F.G.F.A.
867 Office Supply Superstore	\$7,810.03	\$8,370.86	/T.S.F.G.F.A.
868 Book Superstore	\$36,339.61	\$38,949.12	/T.S.F.G.F.A.
869 Discount Home Furnishing Superstore	\$3,606.39	\$3,865.37	/T.S.F.G.F.A.
872 Bed and Linen Superstore	\$5,099.49	\$5,465.68	/T.S.F.G.F.A.
875 Department Store	\$4,295.51	\$4,603.97	/T.S.F.G.F.A.
876 Apparel Store	\$8,797.77	\$9,429.53	/T.S.F.G.F.A.
879 Arts and Crafts Store	\$14,264.79	\$15,289.13	/T.S.F.G.F.A.
880 Pharmacy/Drugstore without Drive-Through	\$8,168.38	\$8,754.93	/T.S.F.G.F.A.
881 Pharmacy/Drugstore with Drive-Through	\$8,650.29	\$9,271.47	/T.S.F.G.F.A.
890 Furniture Store	\$379.01	\$406.23	/T.S.F.G.F.A.
896 DVD/Video Store	\$31,240.12	\$33,483.44	/T.S.F.G.F.A.
897 Medical Equipment Store	\$2,848.37	\$3,052.90	/T.S.F.G.F.A.
Services (Land Uses 900-999)	TOTAL SDC PER UNIT		Unit*
911 Walk-in Bank	\$27,863.43	\$29,864.27	/T.S.F.G.F.A.
912 Drive-in Bank	\$15,257.13	\$16,352.72	/T.S.F.G.F.A.
918 Hair Salon	\$3,330.75	\$3,569.93	/T.S.F.G.F.A.
920 Copy, Print and Express Ship Store	\$17,021.27	\$18,243.55	/T.S.F.G.F.A.
925 Drinking Place	\$26,048.74	\$27,919.28	/T.S.F.G.F.A.
931 Quality Restaurant	\$7,312.14	\$7,837.22	/T.S.F.G.F.A.
932 High-Turnover (Sit Down) Restaurant	\$8,993.80	\$9,639.72	/T.S.F.G.F.A.
933 Fast-food restaurant without drive-through	\$23,877.15	\$25,591.75	/T.S.F.G.F.A.
934 Fast-food restaurant with drive-through	\$30,708.03	\$32,913.14	/T.S.F.G.F.A.
935 Fast-food rest w/drive-thru & no indoor seating	\$11,367.95	\$12,184.28	/T.S.F.G.F.A.
936 Coffee/donut shop without drive-through	\$37,208.19	\$39,880.07	/T.S.F.G.F.A.
937 Coffee/donut shop with drive-through	\$40,254.33	\$43,144.94	/T.S.F.G.F.A.
938 Coffee/donut kiosk	\$70,539.12	\$75,604.46	/T.S.F.G.F.A.
939 Bread/Donut/Bagel Shop w/o Drive-Thru Window	\$64,317.90	\$68,936.49	/T.S.F.G.F.A.
940 Bread/Donut/Bagel Shop w/Drive-Thru Window	\$43,621.32	\$46,753.72	/T.S.F.G.F.A.
941 Quick Lubrication Vehicle Shop	\$11,921.78	\$12,777.87	/Servicing Position
942 Automobile Care Center	\$7,143.88	\$7,656.87	/T.S.F.O.G.L.A.
943 Automobile Parts and Service Center	\$10,244.93	\$10,980.60	/T.S.F.G.F.A.
944 Gasoline/service station	\$11,151.11	\$11,951.86	/Vehicle fueling position
945 Gasoline/service station with convenience market	\$3,965.38	\$4,250.13	/Vehicle fueling position
946 Gasoline/service sta w/conv market & car wash	\$7,605.59	\$8,151.74	/Vehicle fueling position
947 Self-Service Car Wash	\$12,725.76	\$13,639.58	/Wash stall
948 Automated Car Wash	\$32,434.59	\$34,763.69	/T.S.F.G.F.A.
950 Truck Stop	\$31,309.04	\$33,557.30	/T.S.F.G.F.A.
* Abbreviations used in the "Unit" column:			
T.S.F.G.F.A. = Thousand Square Feet Gross Floor Area			
T.S.F.G.L.A. = Thousand Square Feet Gross Leaseable Area			
T.S.F.O.G.L.A. = Thousand Square Feet Occupied Gross Leaseable			
V.F.P. = Vehicle Fueling Position			
**No ITE PM peak hour trip generation for this code/category, the trip			

CITY OF SCAPPOOSE

Council Action & Status Report

Date Submitted: June 12, 2023
Agenda Date Requested: June 19, 2023
To: Scappoose City Council
From: Dave Sukau, Public Works Director
Subject: Purchase of Backhoe

TYPE OF ACTION REQUESTED:

☐ Resolution ☐ Ordinance
☒ Formal Action ☐ Report Only

ISSUE: The City of Scappoose Public Works Department is seeking to replace its existing 1998 backhoe. At 25 years of age, the current backhoe has recently required some expensive repairs and is in need of more. Staff is concerned about the dependability and affordability of this machine and desires to replace it.

ANALYSIS: The Scappoose Public Works Department has evaluated machines in both performance and price. The financial results are as follows:

John Deere 320P - \$140,748.28
Case 580SN - \$141,956.40
Caterpillar 420 - \$149,997.02

FISCAL IMPACT: Public Works has budgeted \$150,000 in the approved 2023-24 budget for the purchase of a new backhoe. This amount was proportionally divided between the Parks, Streets, Water, Wastewater and Stormwater funds.

REQUEST: Staff is recommending Council authorize City Manager Rains to purchase a new John Deere 320P backhoe from Pape' Machinery in the amount of \$140,748.28.

SUGGESTED MOTION: I move Council authorize City Manager Rains to purchase a new John Deere 320P backhoe from Pape' Machinery in the amount of \$140,748.28.

Request for Council Action