



**SCAPPOOSE**  
*Oregon*

**MONDAY, JUNE 19, 2023**  
**URBAN RENEWAL AGENCY MEETING AGENDA**  
**6:30 PM COUNCIL CHAMBERS**  
33568 EAST COLUMBIA AVENUE  
SCAPPOOSE, OREGON 97056

**ITEM AGENDA TOPIC**

**Action**

**Call to Order**

**Roll Call**

**Approval of the Agenda**

**Public Comment** – Items not on the agenda

Please sign a speaker request form and turn it in to the City Recorder along with any written testimony

**New Business**

**1. Election of Chair and Vice Chair**

**2. Consideration of the Fiscal Year 2023-2024 Budget**

**Public Hearing/Approval**

**Resolution No. URA 1-23: Hold a Public Hearing on the proposed Approval budget for the Fiscal Year 2023-2024, Making Appropriations, Imposing the Tax, and Categorizing the Tax.**

City Manager Alexandra Rains, Finance Administrator Carol Almer

**Adjournment**

This meeting will be conducted in an ADA accessible room. If special accommodations are needed, please contact City Recorder, Susan Reeves at (503) 543-7146, ext. 224 in advance.

TTY 1-503-378-5938



**RESOLUTION NO. URA 1-23**

**ADOPTING THE CITY OF SCAPPOOSE URBAN RENEWAL BUDGET, MAKING  
APPROPRIATIONS, DECLARING THE AD VALOREM TAX LEVY, AND  
CLASSIFYING THE LEVY AS PROVIDED BY ORS 310.060(2) FOR FISCAL YEAR  
2023-2024**

**WHEREAS,** the Budget Committee of the Urban Renewal District of the City of Scappoose, Oregon, has approved a proposed budget for the fiscal year commencing July 1, 2023; and

**WHEREAS,** at a meeting of the Scappoose Urban Renewal District held on June 19, 2023, a public hearing on said approved budget was duly held after the giving of notice thereof as provided by statutes, proof of which is on file in the Office of the City Recorder of the City;

**ADOPTING THE BUDGET**

**NOW, THEREFORE BE IT RESOLVED** that the Scappoose Urban Renewal Agency, following a Public Hearing on June 19, 2023, hereby adopts the budget for the Scappoose Urban Renewal District for fiscal year 2023-2024 in the total of \$709,532 now on file at the office of the City Manager, City Hall, 33568 East Columbia Avenue, Scappoose OR 97056.

**MAKING APPROPRIATIONS**

**NOW, THEREFORE BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2023 and for the purposes shown below are hereby appropriated:

Urban Renewal District General Fund

Administration	92,888	
Business & property owner incentives	76,594	
Wastewater Improvements	148,679	
Water Improvements	36,169	
Contingency	355,202	
Total Appropriations		709,532

**DECLARING TAX INCREMENT**

**NOW, THEREFORE BE IT RESOLVED** that the Urban Renewal District of the City of Scappoose hereby resolves to certify to the County Assessor for the Scappoose Urban Renewal District Plan Area a request for the maximum amount of Revenue that may be raised by dividing the taxes under section 1c, Article IX, of the Oregon Constitution.

**PASSED AND ADOPTED** by the Scappoose City Council and signed by me, and the City Manager, in authentication of its passage this 19th day of June, 2023.

**CITY OF SCAPPOOSE, OREGON**

\_\_\_\_\_  
Joseph Backus, Mayor

Attest:

\_\_\_\_\_  
Alexandra Rains, City Manager

FORM UR-1 NOTICE OF BUDGET HEARING			
<p>A public meeting of the Scappoose Urban Renewal District will be held on <b>June 19, 2023 at 06:00 p.m.</b> at 33568 E Columbia Avenue Scappoose OR 97056. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Urban Renewal District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 33568 E Columbia Avenue Scappoose OR 97056, between the hours of 8:00 a.m. and 5:00 p.m. or online at <a href="http://www.ci.scappoose.or.us">www.ci.scappoose.or.us</a>. This budget is for an annual budget period. This budget was prepared on the modified accrual basis of accounting similar to the preceding year.</p>			
Contact: Alexandra Rains		Telephone: 503-543-7146	Email: <a href="mailto:arains@cityofscappoose.org">arains@cityofscappoose.org</a>
FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2021-2022	Adopted Budget This Year 2022-2023	Approved Budget Next Year 2023-2024
Beginning Fund Balance/Net Working Capital	76,397	262,830	450,187
Federal, State and All Other Grants	-		
Revenue from Bonds and Other Debt	-		
Interfund Transfers	-		
All Other Resources Except Division of Tax & Special Levy	2,250	1,000	5,000
Revenue from Division of Tax	229,722	158,312	221,845
Revenue from Special Levy			
<b>Total Resources</b>	<b>308,369</b>	<b>422,142</b>	<b>677,032</b>
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	-		5,488
Materials and Services	8,304	153,356	145,856
Capital Outlay	-		184,848
Debt Service	-		
Interfund Transfers	16,536	-	-
Contingencies	-	268,786	232,059
Special Payments	-		-
Unappropriated Ending Fund Balance and Reserved for Future Expenditure	-		-
<b>Total Requirements</b>	<b>24,840</b>	<b>422,142</b>	<b>568,251</b>
FINANCIAL SUMMARY-REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program			
FTE for that unit or program			
URD Administration	24,840	87,400	92,888
FTE	-	-	0.05
URD Business & Property Owner Incentives	-	65,956	76,594
FTE	-	-	-
URD Transportation	-	-	-
FTE	-	-	-
URD Wastewater Improvements	-	-	148,679
FTE	-	-	-
URD Water Improvements	-	-	36,169
FTE	-	-	-
URD Not Allocated to Organizational Unit or Program	-	268,786	355,202
FTE	-	-	-
<b>Total Requirements</b>	<b>24,840</b>	<b>422,142</b>	<b>709,532</b>
<b>Total FTE</b>	<b>-</b>	<b>-</b>	<b>0</b>
STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING			
<p>The Scappoose Urban Renewal Plan Area consists of approximately 475.8 acres (418.87 acres of land in parcels and 56.93 acres of public rights-of-way) and it is anticipated that the Plan will take 30 years of tax increment collections to implement. The Goals of the Plan, which represent its basic intents and purposes and are reflected in all of the projects identified for implementation, are as follows:</p> <ul style="list-style-type: none"> <li>•Improve transportation, water, wastewater, and stormwater infrastructure to support job growth</li> <li>•Promote the emergence of a vibrant town center as a civic and cultural hub for Scappoose that is connected to surrounding neighborhoods and employment areas</li> <li>•Encourage redevelopment and infill in the town center</li> <li>•Support the growth and retention of local businesses</li> </ul> <p>Scappoose Urban Renewal District was recently established following a very lengthy public process and spending during the 2021-2022 Budget year will be confined to the development of Business Incentive and Downtown Revitalization Programs and applicable administration efforts, while the funds necessary to complete future projects identified in the Plan and Report begin to accumulate. Although the District may be off to a gradual start, the long-term benefits of increased investment in the City's infrastructure and the local Business Community, will be well worth the wait.</p>			
STATEMENT OF INDEBTEDNESS			
LONG TERM DEBT	Estimated Debt Outstanding July 1	Estimated Debt Authorized, But Not Incurred on July 1	
General Obligation Bonds			
Other Bonds			
Other Borrowings			
<b>Total</b>	<b>0</b>	<b>0</b>	