



**SCAPPOOSE**  
*Oregon*

## **100 Year Celebration Ad Hoc Committee Meeting Minutes**

**Scappoose City Hall, 33568 E Columbia Ave., Scappoose, OR 97056**

**May 12, 2021 6:30 pm**

**Attendees:** Pete McHugh, Mike Sykes, Joel Haugen, Jeff Weiss, Susie Wilson, Josette Hugo, Isaac Butman, Angela Wayman

### **CALL TO ORDER**

The meeting was called to order at 6:37 PM by Chair Michael Sykes.

1.1. **Agenda:** The agenda for May 12, 2021 was approved by unanimous consensus, with the addition of Show N Shine as the first item in new business.

1.2. **Meeting minutes:** The meeting minutes for May 5, 2021 were approved by unanimous consensus

### **1. Old Business**

2.1 Treadway Events – Onboarding Discussion. Treadway events mentioned that they were now functioning as the Event Coordinator for the 100-Year celebration and asked everyone to please complete the onboarding survey to help them get up to speed with the event.

### **3. New Business**

3.1 **Show N Shine** – Susie met with the Show N Shine group. The Elks and the Highway 30 Cruisers will be meeting up before the Parade at the High School, then those that want to be in the parade are going to the parade, and the rest will be a cruising to Veteran's Park. They asked that they be given something to commemorate them coming to the event, like a pin or attendance certificate. They also requested two porta-potties up at the show-n-shine event spot. Jeff mentioned that the website could use pictures of the car show. Pete said he will get some from Ken and get them to Jeff.

3.2 **Sponsorships** – thank you/acknowledgments; Jeff stated that the American Recovery Plan is going to have money for Libraries, and picnic tables would fall under these grants, and the grants could be available for up to \$20,000. Jeff stated that for the 100-Year event it might be best to rent or borrow tables, and the library can apply for the grant and buy the tables later. Jeff wanted to ask Dan to simplify the black/white logo for a coloring contest. Isaac stated that dan is now under contract and can do that.

3.3 **History, Oral history** – Pete stated that there is a new person in charge at Brookdale, and they are not really interested in the oral history project. Janet Williams mentioned that a community member turned 100 this year, and it would be nice to recognize her as her 100<sup>th</sup> birthday is also the 100-Year of Scappoose, perhaps as an Honorary Centurion.

3.4 **Derrick Anderson & David Mayo** – Pete stated that these two are professional sports players from Scappoose, and Pete and Janet are working on contacting them. Pete stated that he wants to make sure that they will be recognized and remembered for the event.



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- 3.5 **Buttons/Pins** – Pete stated that the committee should just decide on this issue, and that they can order more pins later if they want. Mike stated that there are really two different needs, and one is the volunteers, fun run, sponsors; people that expect something a little more than a button. Josette asked if we could do both buttons and pins. Joel asked if the cost was very much. Mike stated around \$1.10 each. Pete stated he prefers buttons.

Susie motioned that the committee pay for 1000 pins with bags and cards. Pete abstained, all else Aye.

Mike stated that the committee should try and find someone to do the buttons. Jeff stated the Grant Watts PTA could maybe do this. Mike asked if Jeff could contact them. Jeff stated yes.

- 3.6 **Grand Marshal** – Mike said Frank said he would be honored to do it, and Cliff and Wanda are thinking about it as well.
- 3.7 **Scappoose Historical Society** – Pete stated that it has been hard to access pictures through the Historical Society. This event aligns with their purpose, and the City supports them, and Pete stated he is not sure why there is a hang up.
- 3.8 **Event Emcee** – Mike stated that there is a need for a Heritage Park Emcee and asked if Jeff had thoughts about this. Jeff stated he would like to put together a schedule first and stated that he's got events that he doesn't have time slots for that other events need to flow around. Isaac stated that Treadway is working on a run of show and on getting the vendor issues figured out.
- 3.9 **Parade Announcer** – Mike asked if Susie would get ahold of KOHI to do this. Susie stated that would be fine and that they do a great job.
- 3.10 **Electrical Update, Veterans Park** – Isaac stated that the electrical situation at Veteran's does not look good. The lines from the main service panel are not gauged correctly, and the sub panels were installed as temporary service panels. To hook up to them for commercial/event purposes would require a large amount of electrical work, likely costing tens of thousands of dollars. Improvements of that scale are not really in the budget, and the City would probably prefer that this be done as a City Project to truly prepare the Park for the future, rather than a one-off fix for this event. Mike stated Norm has a contact for quiet generators, and that the event will just have to run off those.

There was a conversation about shifting events around the Veteran's Park event space to accommodate a larger crowd for the music and at the beer garden. The suggestion was to move the music venue to the south ball field to incorporate the large southern field into the venue and shift the Corn Hole tournament to the North field. This would require shifting some of the vendor locations and other items as well. Treadway will be working on a mockup site plan and Isaac will contact Public Works and the Police Chief about shifting the events around.



3.11 **Website Update** – Jeff stated that the website is up and running but needs content. Please funnel items, pictures, etc. to the marketing committee for posting.

**4. Announcements and Next Meetings**

Mike stated that attendance has been declining and asked if there was discussion about this. It was stated that many members are active in portions of the event that do not need discussed at these meetings, and that these meetings are essentially just revisitations of the small group meetings that happen outside regular meeting times, as well as email conversations that happen during the week. Mike proposed changing the meeting to an earlier, bi-monthly meeting on a different day. Mike asked if the Committee should meet the same time next week, and then change to bi-monthly Thursdays at 3:00. There was general consensus that this could be a good change.

**Next Meetings:**

- May 19, 2021
- June 3, 2021, 3:00 pm (tentative)
- June 17, 2021, 3:00 pm (tentative)

**5. Meeting Adjourned at 7.43 pm.**

For questions about these minutes, contact Isaac Butman, 503.543.7184, [ibutman@cityofscappoose.org](mailto:ibutman@cityofscappoose.org)  
The 100-Year Ad Hoc Committee conducts its meetings in an ADA accessible room. If special accommodations are needed, please contact City Recorder Susan Reeves at 503.543.7146, ext. 224 TTY 503.378.5938