

**RESOLUTION NO. 20-18**

**A RESOLUTION DECLARING THAT A STATE OF EMERGENCY EXISTS WITHIN THE CITY OF SCAPPOOSE**

WHEREAS, Oregonians in urban and rural areas of the state have been infected with the COVID-19 virus; and

WHEREAS, the World Health Organization has declared that the COVID-19 virus is a global pandemic; and

WHEREAS, ORS 401.309 authorizes the governing body of a city to declare by ordinance or resolution that a state of emergency exists within the city; and

WHEREAS, ORS 401.309 allows the City to establish procedures to prepare for and carry out any activity to prevent, minimize, respond to, or to recover from an emergency; and

WHEREAS, ORS 401.315 allows a City to enter into contracts and incur obligations necessary to mitigate, prepare for, respond to or recover from an emergency or natural disaster.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The City Council of the City of Scappoose declares a continued emergency related to transmission of the COVID-19 virus.
2. The City suspends the City's public contracting rules as they relate to preventing, preparing for, minimizing, responding to or recovering from the COVID-19 virus.
3. The City authorizes the City Manager or designee to enter into contracts, incur obligations, and take all other steps necessary to mitigate, prepare for, respond to or recover from the COVID-19 emergency.
4. This State of Emergency shall last so long as the COVID-19 virus poses a threat to our City or December 30, 2020, whichever is less.
5. All City of Scappoose government buildings and offices will be closed to the general public. This includes City Hall, Community Development Center, Public Works and Police Department lobby. The Mayor and management team will evaluate continued office closures on a weekly basis. Appointments can be made on a limited basis.
6. Scappoose police officers and public works crews will continue to respond to calls. Contact non-emergency dispatch at 503-397-1521. In the event of an emergency, call 9-1-1.
7. Beginning September 1, 2020, the City may resume assessing late fees and disconnecting services for unpaid utility bills.
8. Scappoose Municipal Court will be operating under Governor Brown's Executive Orders. If you have any Municipal Court questions, you can call staff directly at 503-543-7146, option 2 or email the court at [ccarpenter@cityofscappoose.org](mailto:ccarpenter@cityofscappoose.org).

9. Scappoose citizens are encouraged to use the City's website payment portal option for making utility billing payments. Payments may also be made over the phone by calling Point & Pay 1-866-890-5764 or Xpress Bill Pay 1-800-720-6847. Please contact staff at 503-543-7146 option 1. You can also visit our website at [www.ci.scappoose.or.us](http://www.ci.scappoose.or.us) then click on "online payments".
10. City staff will continue to work while offices remain closed to the public. If you have a question for a staff member, City staff are available through email and telephone. A staff directory can be found on the City's website at <https://www.ci.scappoose.or.us/contact>.
11. Essential in-person meetings with City staff may be arranged by appointment. Please call or email the department that you need to meet with to arrange an appointment time.
12. All City Council meetings and Boards and Commission meetings will be held with a strict adherence to social distancing guidelines prescribed by Governor Brown.
13. City Parks will remain open, so long as social distancing protocols are being followed, as per Governor Brown's Executive Order.

**APPROVED AND ADOPTED** on August 10, 2020.

  
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Mayor Scott Burge

**ATTEST:**

  
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Susan Reeves, MMC, City Recorder