



SCAPPOOSE *Oregon*

**ADDENDUM NO. 1
TO
RFP NO. 2022-03
Parks Master Plan Comprehensive Update
ISSUED THIS 29th DAY OF JUNE, 2022**

The new additions to the RFP packet are underlined, whereas deletions, if any, are indicated by ~~strikethrough~~ text. All remaining sections and subsections of RFP No. 2021-04 not modified by this Addendum remain unchanged.

The following changes have been made to RFP No. 2022-03:

SECTION 2 – SCOPE OF WORK

2.1 Scope of Work

TASK 5 – FINAL STAGES AND ADOPTION

Task 5.1 Staff Review – Send a draft Parks Master Plan to City Staff for review and comment.

Task 5.2 TAC Presentation – Present the draft Parks Master Plan to the Technical Advisory Committee for review and comment.

Task 5.3 Planning Commission Presentation – Present the draft Parks Master Plan to the Scappoose Planning Commission during the first evidentiary hearing. The presentation should include a summary of the opportunities and results of the public engagement plan in addition to a summary of the proposed Parks Master Plan. The Planning Commission will make a recommendation to the City Council.

Task 5.4 Council Presentation – Present the draft Parks Master Plan to the Scappoose City Council during a City Council meeting. The presentation should include a summary of the opportunities and results of the public engagement plan in addition to a summary of the proposed Parks Master Plan. The City Council is the final body of approval for adoption.

SECTION 3 – PROPOSAL FORMAT AND SUBMISSION

3.1 Proposal Submittal

Sealed proposals for the **Parks Master Plan Comprehensive Update (#2022-03)** will be received by the City of Scappoose **until July 11, 2022 at ~~5:00~~ 3:00 PM (PST)** at the address below. Proposals will not be accepted after this date and time. Please include **five (5)** hard copies of the proposal and **one electronic copy emailed** to the RFP Contact listed in Section 1.5. The City is not liable for any costs incurred by proposers in the preparation and/or presentation of their proposals or interviews.