



# SCAPPOOSE *Oregon*

## ECONOMIC DEVELOPMENT COMMITTEE 2024 TEAM AGREEMENT

### **Committee Mission Statement:**

The Scappoose Economic Development Committee promotes economic vitality and a high quality of life for the City of Scappoose by developing an economic strategic plan, providing oversight and review of economic development opportunities and building relationships between the Scappoose public sector, its citizens and business community. In doing so, the Committee demonstrates its commitment and dedication to making Scappoose a better place to live, work and thrive, both socially and economically.

### **Agreements for Conducting Committee Meetings and Business:**

1. Attendance at Committee meetings in a priority. If unable to attend, please contact City Staff.
2. Every effort will be made to hold meetings on the third Thursday of every month. Every effort will be made to begin meetings at 12:00 pm and end at 1:30 pm.
3. Be on time to meetings and read any materials sent out prior to the meeting.
4. The Chair will take the lead in keeping the meeting and discussion focused.
5. Call City Staff with questions and requests prior to the meeting.
6. Agree to be diplomatic about disagreement, including adhering to Article VI, Section J of this Committee's Bylaws.

### **Individual Committee Member Conduct Agreement:**

1. Treat all people with respect and adhere to the highest ethical standards, as further described in Article VI, Section K of this Committee's Bylaws.
2. Be straightforward about goals and issues.
3. Cultivate exchange of views with other Committee members.
4. Avoid saying or doing anything that would discredit or harm the City.

### **Commitments as a Committee:**

1. Support the Committee's Mission Statement.
2. Recommendations by the Committee to City Council must be discussed and voted upon by a quorum.
3. Act as an advisory body to City Council.
4. Support City Council's Annual Economic Development Goals.

Adopted by the Economic Development Committee on February 15, 2024.