



SCAPPOOSE
Oregon

REQUEST FOR BID (RFB) 2017-01
WEST LANE ROAD WIDENING PROJECT
Pre-Proposal Walk-Through Summary

DATE : 23 JUNE 2017
TME : 2:00 PM PST
LOCATION: CITY OF SCAPPOOSE – CITY HALL

1. Attendees

- a. Chris Negelspach, City Engineer
- b. Jackie Borman, City Engineering Assistant & On-Site Inspector
CONTACT : Cell - 971.246.4004 jborman@cityofscappoose.org
- c. Tony Roos, Kittelson and Associates, Engineer
- d. Alexander Rains, City Program Analyst
- e. Potential Proposers
 - i. Goodfellow Brothers Inc.
 - ii. TFT Construction
- f. Others
 - i. CRPUD

2. Project Description

- a. The Work to be done under this Contract consists of improvements to West Lane Road between Crown Zellerbach Road and Wagner Court. The Work includes:
 - i. Roadway widening including curbs and sidewalks.
 - ii. Piped storm water conveyance system with water quality treatment and detention facilities.
 - iii. Signing and Striping
 - iv. Fire Hydrants
 - v. Additional and incidental Work as called for by the Specifications and Plans.
 - vi. Surveying and Staking
 - vii. Materials Testing (Geotech)
- b. The project includes grading, drainage, paving, signing, striping, waterline, and landscaping.
- c. Additional items of note:
 - i. No off-site staging/stockpiling, everything within project limits unless Contractor-made arrangements with property owners and notification of such provided to the City. Appropriate scheduling of trucking and TC will be Contractor's responsibility.
 - ii. All utility coordination will be Contractor's responsibility.

- iii. Any changes to traffic control plans will require a 5-day notification for review and coordination (48 hour implementation).
- iv. Hours of Work —
 Mon-Fri 7:00 AM-8:00 PM (No equipment started prior to 7:00 AM).
 Saturday 9:00-4:00 – Contractor to request extended Saturday hours and possibly Sunday hours from City Manager, if needed.
- v. Any addenda will be posted on the City website and distributed to registered plan holders who have signed up at the Willamette Print & Blueprint Digital Plan Room.
- vi. Bids are due **WEDNESDAY** July 12, 2017 at 2:00PM

3. Schedule - Anticipated Time Line for Proposal

Action	Location	Date	Time
Solicitation Advertisement	DJC, Spotlight, City Website	June 16, 2017	N/A
Optional Pre-Proposal Walk-Through	Scappoose City Hall	June 23, 2017	2:00 PM
Pre-Proposal Questions Due	City Engineer	June 28, 2017	5:00 PM
Responses to Pre-Proposal Questions Distributed by City	City Engineer	June 30, 2017	5:00 PM
Proposals Due	Scappoose City Hall	July 12, 2017	2:00 PM
Council Approval	City Council	July 17, 2017	7:00 PM
Notice of Intent to Award Contract	City of Scappoose	July 18, 2017	10:00 AM
Challenge Period Expires and Award of Contract	City Manager	July 25, 2017	10:00 AM
Begin Contract (Estimated)	West Lane Road	July 31, 2017	8:00 AM
Contract Ends	West Lane Road	October 27, 2017	3:00 PM



4. Overview of RFP Documents

- a. RFB - Book 1
 - i. Bidders Information
 - 1. Preface
 - 2. Invitation to Bid
 - 3. Bidder's Checklist
 - ii. Bidding Forms
 - 1. Bid Forms
 - a. Bid Schedule
 - b. Etc.
 - iii. Contract Forms
- b. RFB – Book 2
 - i. Project Information
 - ii. Prevailing Wage Rates
 - iii. Non-Field Tested Materials Guide
 - iv. Special Provisions
- c. Project Plans
 - i. Strip Map Review
 - ii. Construction Phasing/Staging
 - iii. Bid Item Review
 - 1. Lump Sum Items
 - 2. Neat line bid items
 - 3. Guard Rail
 - 4. Storm Pond
 - iv. Materials Testing & Inspection
 - v. Utility Review

5. RFB Addenda – Bidders shall be solely responsible to check for and download all addenda, if any, from the City website prior to bidding.

6. Owner Reservations. The Owner reserves the right to reject any and all bids or to waive any irregularities or informalities in any bid.

7. Proposals and Selection Process

Sealed bids clearly marked "WEST LANE ROAD WIDENING PROJECT" must be received by Susan Reeves, City Recorder, by 2:00 pm on July 12, 2017 at the address below. A public bid opening will be held at this location at 2:00 pm.

Susan Reeves
City Recorder
33568 E Columbia Ave.
Scappoose, Oregon 97056
sreeves@cityofscappoose.org