



Parks and Recreation Committee Meeting Minutes

Council Chambers, 33568 E. Columbia Ave., Scappoose, OR 97056

December 10th, 2019 6:00 pm – 6:45 pm

Attendees:

Cara Heinze, Lindsey Goodwick, Bryan Hammond, Alyse Lansing, Dana Pricher, Kristin Person, Alex Rains, Huell White

Absent: JJ Duehren, Kim Holmes-Kantrowitz, Councilor Joel Haugen

1. **CALL TO ORDER** - The meeting was called to order at 6:00 p.m. by Committee Chair Cara Heinze.

1.1 Review Agenda

Approved without modification.

1.2 Approval of prior meeting minutes

Meeting minutes from 11.12.2019 motion to approve made by Kristin Person, seconded by Alyse Lansing, approved unanimously.

1.3 Public comments

None

2. **City Updates and Discussion**

2.1 City Update

Alex Rains, Assistant to the City Manager, discussed Chapman Landing and the Diking District as it relates permissible improvements on top of the dike. Rains reported that the City is trying to assess what can and cannot be done at the property and has yet to develop any cost estimates for particular project components. Additionally, Rains reminded the Committee that the permitting process with the Army Corps of Engineers – which effectively oversees the Diking District's decision-making – would take between one and two years. Rains also updated the Committee on the new intergovernmental agreement between the City and Columbia County as



it relates Scappoose Police Department's authority to enforce Scappoose ordinances at Chapman Landing.

2.2 Public Art Installation

In mid-November, City staff was contacted by Thomas O'Hanlon – a local artist and active community member – who sought to donate a community library box to the City of Scappoose on the condition that it be installed in the recently constructed Chief Concomly Park. City staff invited O'Hanlon to present the proposal before the Parks Committee. Kimberly O'Hanlon of the St. Helens Arts and Culture Commission attended to represent her husband Thomas.

The O'Hanlons worked with the High School to build the community library boxes and have already installed several in St. Helens. Kimberly reported that they have the goal of installing one in every park in the community. Friends of Scappoose Parks (FSP) would be able to raise awareness and provide the maintenance support for the community library, as well as encourage additional libraries to pop up. Goodwick added that it would be a great way to advertise the community's parks, FSP, and public art.

The next step for installing the community library will be a staff report to the City Council conveying the Committee's recommendation. Following expected approval by Council, staff will need to consult with Public Works as to where specifically the community library should be installed at Concomly – so as to cause as little disruption to Public Works current maintenance activities at the park (i.e. mowing). Finally, scheduling and organizing a small ceremony unveiling the library seemed to be in the best interest of all members, as was done in St. Helens.

2.3 Goals Recommendation

Chair Heinze asked the Committee whether or not the goals should be more specific. The members agreed that 'recreational opportunities' is a frequent request from the public. The members stated that there does seem to be capacity in the community to have recreational events, such as art classes or yoga in the park sessions for those that would like to sign up. Pricher did mention that the City lacks the capacity to have staffed recreational events or programs. Heinze and Goodwick mentioned that it might be best for the City to focus on supporting and promoting such events that are organized directly by the community. Goodwick stated that the recreational events do not need to be large organized events like Earth Day, rather, they could be small specialized events that draw a dedicated/interested group of residents (i.e. yoga, art in the park, etc.).

2.4 Friends of Scappoose Parks



Goodwick informed the committee that she has created a development plan (in the nonprofit context, this is a plan that details how the organization will grow donor networks, solicit donations, and ensure financial stability in the medium term) and is planning on having a goal setting session with Pricher, the Public Works Director, and another City staff liaison. Pricher mentioned that she has spoken with Cascade Tissue, they're very interested in getting involved in an 'adopt-a-park' arrangement. Cascade Tissue hopes to rally their employees a couple of days per year for volunteer service days (a common practice in the private sector that often pays for employees to go volunteer). Members agreed that they should develop a list of what *is* and *is not* allowable for such arrangements. Heinze and Pricher talked about 'assigning homework' to members to bring actionable information to the Committee.

2.5 Meeting Day Change

White asked the Committee if they would accept another meeting day change back to the original third Thursday of the month. White contacted the absent members prior to the meeting to ask the same question. All of the Committee's members agreed – White thanked them for their understanding.

The meeting was adjourned at 7:10 pm. The next meeting will be held on January 6th, 2020 in City Council Chambers at 6:00 pm.

For questions about these minutes, contact Huell White, 503-543-7184 or hwhite@cityofscappoose.org

This meeting will be conducted in an ADA accessible room. If special accommodations are needed, please contact City Recorder Susan Reeves at 503-543-7146, Ext. 224. TTY 503-378-5938