



Parks and Recreation Committee Meeting Minutes

November 16, 2023 6:00 pm

Recording: Yes

Attendees: Charlotte Baker, Dave Sukau, JJ Duehren, Ian Holzworth, Mike Sykes, Nathan Haner, Bryan Hammond, Terry Brooks, Melissa G., Scottie Meinke, Isaac Butman (online), Mayor Joe Backus

Absent: Paul Fidrych

Call to Order

- The meeting was called to order at 6:00 by Chair Mike Sykes.
- JJ recognized Dave with an award

1.1. Meeting Agenda

- JJ moved to approve the minutes, Ian seconded. Passed unanimously

1.2. Meeting Minutes

- Approved

2. Old Business

2.1. Staff Update

- Dave gave an update on Parks dept. activities: Christmas decorations, work with SBWC including new plantings, reach F project, upcoming grants for Grabhorn design work.

3. New Business

3.1. Goal Adoption

- Goals were reviewed by Committee. Joe Backus asked if these were goals for the Committee only (internal goals), or goals to be suggested to Council for Council adoption. Mike explained that they were suggestions for Council goals, but it is up to Council to pick and choose which goals they like.
- Joe asked if they would also set their own goals, and JJ said they had done so in the past. Joe wondered if the Committee had enough substance and work to meet monthly, and Mike said he thought so.
- Mike asked if Charlotte would write an action plan for the SPRC. Isaac stated that Committees generally do not write action plans.
- Joe Backus asked if past goals will be reviewed. Charlotte explained that there will be an update on past goals and progress made as well during the meeting on December 4.
- Mike identified the goal of being involved with key stakeholders as an opportunity for the SPRC to help create an action plan with staff (Charlotte/Dave)
- JJ stated that she wants to get people excited about parks, and engaging in partnerships can help achieve that goal.
- Dave stated the importance of the SPRC having their own goals and their own tasks to do that do not involve staff or Council.



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- Joe expressed interest in creating a volunteer program.
- Dave expressed missed feelings about the goals suggested by the SPRC. Some of the goals have already been captured by Council goals, and others are long term/not currently feasible due to staff time and funding limitations. JJ asked if Committee members could look for grants, and Dave said affirmed that that would be welcome, but asked that they do research into grants before sending them to staff.
- Scottie asked if the City keeps track of grants they have applied to. Dave said no. Isaac clarified that all grant opportunities are explored when staff become aware of them.
- Mike explained that many grants require a 40% match, which is a struggle for the City.
- JJ made a motion to adopt the goals. Nathan seconded. Passed unanimously

3.2. Joint Work Session Attendance

- Charlotte reminded the SPRC that the Joint Work Session is at 6 PM on 12/4. Isaac asked for everyone to RSVP.

3.3. Crown Z Signs

- Melissa introduced herself. She works for the County and is standing in for Casey Garrett. She recommended that the City apply for the Weyerhaeuser Grant.
- JJ handed out printouts of the results of a survey she held on CZ trail and Chapman Landing
- Melissa gave a presentation on the signs that are planned for Chapman Landing and CZ Trail.
- Not included in the presentation packet are slides on Betsy Johnson and Mt. Saint Helens
- JJ said that she would like to see more information on Native American life in the area. Melissa stated that there were concerns that people would go looking for Native American artifacts if they posted signs educating people of the historical Native American sites locally.
- JJ stated that she feels that signs take away from the nature aspect of the trail. She then discussed the results of her poll.
- Ian stated that he liked the designs and the CZ trail/Chapman Landing are perfect places to educate people on the history of the area.
- Dave stated he is concerned that the font is too small
- Charlotte asked for clarification on whether the signs will contain all four images on the slides, or if each image would be a single sign itself.
- Nathan stated that he loved the design.
- Bryan stated that some of the signs don't need to be on the trailhead, just along the trail (for example, the signs about animals and birds)
- Mike stated that he likes the signs about trail history, and doesn't understand why Mt. Saint Helens is included in the signage.
- Terry stated that he thinks the signs are great.
- Dave stated to the group that the signage will cost the City about \$15,000. Melissa clarified that the County has gotten a grant, so the cost to the City will be lower than previously stated.

3.4. Summer Festival Update

- JJ introduced her Summer Outdoorpalooza festival idea
- The idea is to hold the idea on June 8, the last Saturday school is in session
- Nature-themed event



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- Giveaways, live music, events, getting groups like Boy Scouts and companies like Fred Meyer involved via booths etc., 80s dance party
- JJ stated that she and the library have thousands of social media followers they can tap into.
- Mike asked who the sponsors are. JJ stated that she will ask the City for a \$20,000 donation from the City, \$10,000 of which will go towards library staff. Also the community club and other businesses JJ has worked with in the past.
- Educate children on wildlife in Scappoose Bay Watershed
- Held in conjunction with the Farmers Market to increase foot traffic.
- Dave had a few concerns: on June 8, the lawn is still very damp and this event will ruin the lawn, and it won't grow back by the time Movies in the Park starts. Also, lack of space for the RVs, boats, etc. mentioned by JJ. The Farmers Market already takes up most of that room. There is also a lack of parking. JJ stated that she does not plan on having thousands of people show up for year one.
- Joe wanted to clarify that the City would not be involved in this other than providing permits. This would need to be run by a Committee.
- Mike stated that he liked the Veterans Park location for the event, and the date might also be a little early for an outdoor event.
- Joe stated that Veterans Park will be available during that date.

JJ made a motion to add 10 extra minutes to the meeting. Nathan seconded and it passed.

- Charlotte pointed out that the dollar amount per person is significantly higher at JJ's proposed event than at Adventure Fest last year. JJ stated that she would get financial donations from other organizations. Charlotte reiterated that the dollar amount per person of City dollars specifically is still significantly higher.
- Dave stated that Council specifically wanted this to be a late summer event, not an early summer event. He also stated that June 8 might be rainy given historical weather events. Also, the June 8 date is shortly after Earth Day, a similar event.

3.5. Discussion re: December Meeting

- Joe asked if there's anything on the agenda for December. There is not.
- Bryan made a motion to cancel the December meeting. Scottie seconded. Passed unanimously.

4. Announcements and General Discussion

4.1. Next Meetings

- December 21, 2023 - CANCELLED
- January 18, 2024
- February 16, 2024

Meeting Adjourned at 7:42 pm.

For questions about these minutes, contact Charlotte Baker, 503.543.8404 cbaker@scappoose.gov
The SPRC conducts its meetings in an ADA accessible room. If special accommodations are needed, please contact City Recorder Susan Reeves at 503.543.7146. TTY 503.378.5938



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