



October 19, 2017

**PARKS & RECREATION COMMITTEE
MEETING MINUTES**

Scappoose City Hall, 33568 E Columbia Ave.

Regular meeting at 6:00 pm

Committee Members

David Powers, Chair

Peter McHugh, Vice-chair (absent)

Beth Zelfer

Jeannine Duehren (JJ)

Jolene Jonas

Alyse Lansing

Cara Heinze

Grant Carpenter, Ex-Officio (Absent)

Elected Officials, City Staff and Guests

Megan Greisen, City Councilor (absent)

Bryan, North West Trail Alliance (absent)

Alex Rains, City Staff

Garett Peterson, RARE Participant

Joel Haugen, City Councilor (absent)

Minutes

1. Dave Powers called the meeting to order at 6:05 pm

1.1. No modifications to the agenda.

1.2. The meeting minutes from September were approved without modifications.

1.3. Public comments

A recent applicant for the Parks Committee, Donna Prichard, was an attendance for the meeting and spoke about her excitement to join the committee. She also spoke about some of her work and personal experience that may contribute to the success of the committee.

2. City Updates and Discussion

2.1 Alex Rains gave an update on the NPS, River, Trails and Conservation Assistance Program to the Committee. She explained how she spoke to the Regional Coordinator and was told that

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applications were due by June 30th. Alex and the committee agreed that it would be best to turn in the application early in order to possibly get feedback from the Regional Coordinator before the deadline so we could resubmit the updated application. Alex will update the Committee at a later date on the progress of the application.

- 2.2 Dave Powers and the Committee reviewed the Letter of Support for NPS, Rivers, Trail and Conservation Assistance Programs. The Committee approved the letter and Dave said he would sign the letter after the meeting. The Committee also spoke about reaching out to other stakeholders in the community that may be willing to write their own letters of support. Alex said she would help coordinate and provide assistance to any stakeholder who is interested in writing their own letter.
- 2.3 Alex gave an update about Seely Lane and said the State has given the City Notice to Proceed with the project. There will also be a naming competition to rename the park known as 'Seely Lane Park.' Citizens of Scappoose will be given an announcement of the naming competition in their water bills explaining how to submit their suggestions. Alex will also post the submission form online on the City website and Facebook. The winner of the competition will receive \$100. The competition opens on October 25th and will end December 1st. The Parks Committee will then vote on their top picks. Voting members are not allowed to submit a suggestion.
- 2.4 JJ and Garrett volunteered to help establish a CZ Trail Corridor subcommittee that will focus on creating a framework for trail improvements and beautification projects on the CZ Trail. Possible projects discussed include creating a 'Friends of CZ trail' or 'Adopt-a-Trail' program that would outline opportunities for outside stakeholders to be involved with the trail.
Alex and Garrett said they will meet with the City Manager next week to discuss the legality and limitations of creating an independent group that works on the trail. Garrett will then report the information to JJ so they can start planning the next course of action.
- 2.5 The Committee reviewed the attached maps to the agenda packets and discussed the proposed impacts to the CZ trail. Some of the members voiced concern about the proximity of the road to the trail and the merging of the trail with multi-use sidewalk at the West Lane Road intersection. Others members agreed that the proposed parking area, restrooms, and future CZ trail segment on the north side may mitigate some of the negative impacts to the trail. All members agreed that there are additional mitigation measures and/or design revisions that could be implemented that would ease their concerns.
Alex updated the group that one of the conditions of approval for the project is that the developer has to petition the City Council to pass a resolution approving any impacts to CZ trail,



except the intersection alignment at West Lane Road and Crown Zellerbach Road. A copy of the condition was attached to the meeting's packet.

The Committee then agreed to follow up with this project throughout the development and approval stages to ensure that the interests and concerns of the Park's Committee is well represented.

- 2.6 The Committee agreed that they do not need to approve an alternate facilitator for the meeting because Alex and Garrett already attend every meeting and would take on facilitation responsibilities if the Chair and Vice-Chair were both absent.

3. Announcements

- 3.1 Alex reported that there are currently four applicants for the three empty member positions. Interviews will be held within the next couple weeks.
- 3.2 The Park Naming Contest was discussed earlier during section 2.3

4. Adjourn

The meeting was adjourned 6:45 pm. The next meeting will be held on November 16, 2017 at 6:00pm in the City Council Chambers.

For questions about these minutes, contact Garrett Peterson, 503-543-7184 or gpeterson@cityofscappoose.org.

This meeting will be conducted in a handicap accessible room. If special accommodations are needed, contact City Recorder Susan Reeves at 503-543-7146, Ext. 224. TTY 503-378-5938