



SCAPPOOSE

Oregon

Thursday, December 16, 2021

PARKS & RECREATION COMMITTEE AGENDA - REVISED

Regular Meeting at 5:30 pm

This meeting will be held in-person and virtually. Please submit public comment to Susan Reeves, City Recorder, sreeves@cityofscappoose.org in writing or via email by December 15, 2021.

Public comment can also be made in-person during meetings.

Topic

- | | |
|--|----------------|
| 1. Call to order | 6:00 pm |
| <ul style="list-style-type: none">1.1. Agenda: December 16, 20211.2. Meeting Minutes: November 18, 20211.3. Public Comment | |
| 2. New Business | 6:05 pm |
| <ul style="list-style-type: none">2.1. Membership change – Mary Hindal2.2. Brief overview of Council goal-setting process2.3. Goal Setting and Recommendations2.4. ARPA Recommendations2.5. Trail to Tillamook | |
| 3. General Discussion | |
| 4. Announcements | 6:55 pm |
| <ul style="list-style-type: none">4.1. Next meetings<ul style="list-style-type: none">• January 20, 2022• February 17, 2022• March 17, 2022 | |
| 5. Adjourn | 7:00 pm |

This meeting will be conducted in a handicap accessible room. If special accommodations are needed, please contact City Recorder, Susan Reeves at 503-543-7146, ext. 224 in advance. TTY 1-503-378-5938

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Parks and Recreation Committee Meeting Minutes

Hybrid Meeting

November 18, 2021 5:30 pm – 6:30 pm

Attendees: Cara Heinze, Chair; Bryan Hammond, Member; Andrew Lafrenz, Member; JJ Duehren, Member; Michael Leipzig, Member; Paul Fidrych, Member; Mary Hindal, Member; Joel Haugen, Scappoose City Council Liaison; Huell Whitehaus, Assistant to Public Works Director, City of Scappoose

Absent: Kim Holmes-Kantrowitz, Vice Chair

1. Call to Order

The meeting was called to order at 5:30 by Chair Cara Heinze.

1.1. Review Agenda

JJ made a motion to approve the November 18, 2021, Agenda, seconded by Andrew. Motion passed unanimously.

1.2. Prior Meeting Minutes

JJ made a motion to approve the October 21, 2021, meeting minutes. Bryan seconded. Motion passed unanimously.

1.3. Public Comment – None

2. New Business

- 2.1. ARPA Funds** – Cara mentioned that there had been some back and forth about the eligibility of projects for ARPA funds between members of the Committee and City staff. Cara emphasized the need to prove disproportional impact due to COVID for using the funds, according to her reading of the guidelines. Cara stated that she did discuss the Dog Park with Jim Lykins, at his request. According to Cara, Jim has noticed an increased use of the Dog Park by residents. Cara added that she and Kim had worked on a small list incorporating feedback and desires that have been expressed by the Committee members, stating that even if they turn out not being ARPA-eligible, they may be able to get worked into the standard budget. Those topics include:

1. Vista Park – access and parking improvements
2. Outdoor sports facilities – in coordination with Scappoose School District (SSD)
3. Pickle ball courts at Veterans Park
4. Paving and general improvements at Chapman Landing

Paul mentioned that he found examples of other cities that have used ARPA funds for park-related purposes. Pickle ball courts would be the first official courts of their kind in the County and could be constructed for about \$30,000 according to the Pickle Ball Association. Paul stated that there were a lot of needs that came out of the Grabhorn Committee, but that the site is very constrained, stating that pickle ball courts would be a better fit by the Veterans' memorial.



Cara said that she didn't want this initiative to be forgotten if it turns out to be ineligible for ARPA funds, and at any rate the Committee could recommend to Council that the project be materialized in some fashion. Paul mentioned a federal grant program that is accepting applications for park-related projects with a regional tourism focus – something that Huell and Isaac will take a closer look at. Paul showed the other members on a map where he had proposed pickle ball courts. Bryan did raise the concern of disrupting the veteran's memorial.

Cara mentioned that she would like for the Committee to take a vote on options or recommendations to send to Council pertaining ARPA. JJ advocated strongly for Chapman Landing improvements and had mentioned that the site and Sauvie Island are very popular with bird watchers, and that Chapman needs accessibility improvements. JJ mentioned that the intention with the project's inclusion in the master plan was to install a non-motorized boat launch, and picnic tables/benches.

Paul mentioned that his concern (re: Chapman Landing) is that while in the master plan, the document is out of date, nor has any additional engineering been done for the site. Joel added that the regulatory oversight that US Army Corps of Engineers (USACE) has over Chapman Landing makes things much more complex, particularly if engineering has not been started.

JJ added that the County has turned [Chapman Landing] over to the City, the re-zoning process is complete, but it really is more about understanding the meaning of the site to those that use the CZ Trail, citing its popularity across the region. Cara asked if Paul was implying that due to the lack of a plan, it would be wasteful to use funds for anything permanent? JJ interjected that there is a master plan with this project specifically identified in it. Joel added that maybe this site would be a better fit for the EDA federal grant program. Paul added that the attractive part of pickle ball is that the project would be straightforward and relatively inexpensive – whereas Chapman [Landing] or Vista might have issues that are currently unknown.

JJ state that City staff has done a great job of finding funding for parks, but that the Committee's job is to provide recommendations to City Council, and that there is a chance additional funds will become available. JJ added that the Committee should think about the actual volume of people/recreators that will use a particular park asset. Paul disagreed, stating that the City has pushed back against funding parks-related items, whereas some members of the Committee have been finding and sharing funding opportunities to show them what might be possible.

Cara asked to hear from the other members of the Committee. Mary stated that she felt unprepared for the conversation and deferred to the next member. Bryan said that he sees the appeal of going for "low-hanging fruit projects," in terms of moving things forward. However, Bryan cautioned that Vista was sidelined after Chapman [Landing] became the popular topic, and then subsequently replaced by Grabhorn. The Committee had a lot of focus on Vista, Huell mentioned that a technical assistance grant from the National Park Service helped the City develop some trail options for the site. Andrew added that he wasn't sure if such a small amount of money is even going to put a dent in what everyone would like to see at Chapman Landing, mentioning that Chapman is already useable – whereas Vista is undeveloped and pickle ball courts do not currently exist.



Cara stated that her thoughts would be to recommend the pickle ball courts idea to Council for ARPA funds, and then for Chapman and Vista to be included in the goals that the Committee transmits to Council. Cara put to a vote the following: Recommend pickle ball courts for tourism and outdoor recreation (re: ARPA), and if there are additional funds that could be considered, that they should be targeted at Chapman Landing improvements. Mary motioned, seconded by Paul. Motion passed.

2.2 Parks Inventory Discussion and Signage Needs

Cara stated that the Committee should move on to the next item, as this topic will naturally evolve during goal discussions.

2.3 Goal Setting

Cara has been keeping notes about the requests and ideas raised by members over the last several months. Cara and Kim worked together to get ideas down on paper (see last page of Nov. 18 SPRC meeting packet). Cara asked Huell about sidewalk priorities and asked if there was any way the Committee could help set those priorities. Huell responded that the prioritization of sidewalk installation was not up for debate/recommendations, reiterating that the imminent sidewalk project is Old Portland Road, then the focus for sidewalk installation will shift to the neighborhoods around Grant Watts and Otto Peterson Elementary Schools.

Paul asked if there was a trail plan. Huell responded that there is no such plan. Paul cited an example from Molalla, Oregon. JJ stated that the railroad is a huge challenge to pedestrian connectivity. Cara added that walkability should be the number one priority and how everything can be connected. Cara asked how such a plan could be created. Joel interjected that this is something that might be best addressed through a TSP (Transportation System Plan) update or amendment. Mary asked which would be quicker. Paul thought that a trail plan makes the most sense in the parks master plan update, which the City plans on undertaking for the next fiscal year.

The Committee quickly reviewed goal proposals 1 through 6. Several of the members expressed an interest in a recreational focus for how the Committee can help accomplish something. Cara added a bullet point to the list about the trail plan idea.

The Committee agreed to meet again on December 16. Meeting adjourned at 6:40 pm.

3. Announcements and Next Meetings

3.1. Next Meetings

- December 16, 2021
- January 20, 2022
- February 17, 2022

Meeting Adjourned at 6:40 pm.



SCAPPOOSE

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For questions about these minutes, contact Isaac Butman, 503.543.7184 ibutman@cityofscappoose.org
The SPRC conducts its meetings in an ADA accessible room. If special accommodations are needed, please contact City Recorder Susan Reeves at 503.543.7146, ext. 224 TTY 503.378.5938

DRAFT

SPRC Goal Recommendations to City Council 2021-2022

Goal 1: Educate the public about City Pool Funds, pool funding, and recommend action to Council.

Conduct outreach to increase public awareness about the Pool Funds and pool operation costs by organizing a public information campaign to emphasize pool fund status', evaluate public needs and wants relating to aquatics, determine costs, and evaluate public support for needed long-term funding.

Goal 2: Improve and promote pedestrian and cyclist connectivity in Scappoose.

Prioritize walking and biking routes that adjoin or connect schools and parks by identifying "safe routes" that connect city amenities like parks, schools, commercial districts, and trails, and develop signage/maps of routes for the public.

Goal 3: Promote art in our parks and public spaces.

Complete three new art installations in public spaces.

Goal 4: Enhance natural features in our parks.

Plant 100 new native trees, shrubs or other flowering plants in our parks and public spaces, develop one park feature from the Master Plan that encourages interaction with nature, and research and analyze the practical, technical, and budgetary requirements to add vegetation, improve landscaping or add new natural-scaping additions to existing parks.

Goal 5: Engage in a process to evaluate the Grabhorn Conceptual Plan with community stakeholders.

Support the Council and City goals relating to development of the Grabhorn Property and Grabhorn Conceptual Plan by being the body through which City Council, City Staff, and stakeholder groups evaluate the current Conceptual Plan.

CITY OF SCAPPOOSE 2021-2022 COUNCIL GOALS

Highlights are the goals most related to Parks and Recreation or included in SPRC goal recommendations.

GOAL 1: Develop a Vibrant and Diverse Local Economy

Objectives:

- 1A. Continue to support OMIC's expansion (2017/18)
- 1B. Design Downtown Revitalization Program (2021/22)
- 1D. Support and monitor development of the Columbia Commerce Center (2019/20)
- 1E. Revise Resolution 16-19 (Betterment Fund) (2020/21)
- 1F. Update City's Land Use code for EC and C zones to allow brewpubs, microbreweries, micro distilleries, and micro-wineries outright (2019/20)
- 1G. Work with partners to develop a robust economic development marketing (2019/20)
- 1H. Rename OMID – Scappoose Innovation District/Park (2020/21)
- 1I. Implement GAAP basis of accounting (2021/22)

GOAL 2: Enhance community livability

Objectives:

- 2A. Update Public Works Design Standards (2015/16)
- 2B. Update Rail Corridor Study (2018/19)
- 2C. Promote community events – Scappoose 100 Year Celebration & Signature event (2018/19)
- 2D. Develop a Long-Term Comprehensive Community Vision (50-year plan) (2020/21)
- 2F. Sidewalk Plan (2021/22)
- 2G. Annual One-on-One Meetings with Neighboring Local Leaders – School District, County, Fire, Port, OMIC, Senior Center, 911 District (2021/22)

GOAL 3: Keep Scappoose one of the safest communities in Oregon

Objective:

- 3A. Complete Operational Needs Analysis (2021/22)

GOAL 4: Develop a Park/Rec System within a 10-minute walk from all neighborhoods

Objectives:

- 4C. Peace Candle – protect and restore, update Welcome to Scappoose sign (2015/16)
- 4D. Develop the Grabhorn property Conceptual Plan (2021/22)
- 4E. Support Trail to Tillamook Project (2021/22)
- 4F. Community Pool – determine construction and operation and maintenance costs (2021/22)
- 4G. Identify Park Property on the East/South Side of the City (2021/22)

GOAL 5: Address Aging Infrastructure

Objectives:

- 5A. Capacity upgrade – Wastewater treatment and collections, Phase 1 (DEQ Loan) (2019/20)
- 5B. Update Stormwater Master Plan (2019/20)
- 5C. Update Water, Wastewater, and Transportation SDCs/Fees (2015/16)
- 5D. IT upgrades (2021/22)

GOAL 6: Ongoing (programs intended to continue indefinitely)

Develop a Vibrant and Diverse Local Economy:

- 6A. Coordination/One Stop Meetings (2017/18)
- 6B. Promote and support small local businesses (2018/19)
- 6C. Promote and support county-wide and local tourism (2018/19)

Enhance Community Livability:

6D. Continue communication outreach – focus on additional transparency and use of social media (2021/22)

6E. Support Senior Center (2018/19)

Keep Scappoose one of the safest communities in Oregon:

- 6F. Continue community outreach by Police Department (2017/18)
- 6G. Maintain emergency response preparedness and update Emergency Operation Plan (2017/18)
- 6H. Provide School Resource Officer (dependent on Scappoose School District funding) (2017/18)
- 6I. Traffic enforcement plan (2017/18)
- 6J. Maintain sufficient staffing levels (2017/18)
- 6K. Continue Citizens Academy (2017/18)

Develop a Park/Rec System within a 10-minute walk from all neighborhoods:

6L. Continue Friends of Scappoose Parks (2018/19)

6M. Support public art (2015/16)

GOAL 7: Long Term (projects identified for future years)

Develop a Vibrant and Diverse Local Economy:

- 7A. Create a marketing/branding program (2018/19)
- 7B. Coordinate with County to explore alternate route to east side of airport (2017/18)

Enhance Community Livability:

7C. Explore possibility of community center (2017/18)

Develop a Park/Rec System within a 10-minute walk from all neighborhoods:

7D. Develop funding strategy for Parks (2018/19)

7E. Explore possibility of community center (2017/18)

7F. Explore development of 14-acre park east of airport (2018/19)

7G. Veterans Park/Chief Concomly Park Bridge Feasibility Study (2019/20)

7H. Develop Vista Property (2017/18)

7I. Begin development of Chapman Landing (2015/16)

Address Aging Infrastructure:

7J. Develop City Facility Master Plan (2017/18)

Layout

- Goal
 - Objective/Actions
-

SPRC: Notes on Committee Goals – January 7, 2021 meeting

- Increase community awareness of City Parks
 - Create a .pdf map identifying all City Parks and make available through the City website.
 - Ensure all City Parks are correctly identified on Google Maps.
- Clarify with City Council and City Staff the SPRC's role, and the process for providing input on park plans.
- Support art in public spaces and parks.
 - Install one concrete art pad.
 - Beautify the Skate Park.
- Support and engage the Council, City Staff, and the community to enhance existing parks.
 - Update the Park Amenities Inventory annually
 - Complete a master list for small park projects that can be completed by volunteer groups.
 - Record improvement ideas and projects (i.e. fit trail, pickleball courts, trash cans), including estimated costs and project timelines, brought by the Committee or before the Committee.
 - Make recommendations to City Council for small improvements and minor enhancements at existing parks.
 - Compare improvements lists to the Parks Master Plan, and provide top five recommendations for improvements to Council, Staff, and Public Works to be considered for incorporation into annual budgets and planning activities.
 - Work with citizens and interested groups to identify projects that fit within the Parks Master Plan and City Goals, develop the project(s), and recommend to Council and City Staff for implementation.
 - Seek approval for, and support completion of, two small parks improvement projects annually.
- Engage in a process to evaluate the Grabhorn Conceptual Plan with community stakeholders.
 - See Council Goal 5
- Engage the community in a discussion about the future of the pool fund and options for repurposing the pool fund.
 - See Council Goal 1
- Create a subgroup on Native and Endangered Species.
- Participate in planning efforts with Council and City Staff on planning to amend and/or comprehensively update the Parks Master Plan to include new parks, parks plans, updated cost information, long-range fiscal and project planning and sequencing, and other tasks.
 - Support the Council and City Staff to create a road map for a Parks Master Plan amendment and/or comprehensive update.
 - Work with staff to further plans for Vista Park and Chapman landing with timelines, cost estimates, etc.



To: Scappoose City Council

From: Scappoose Parks and Recreation Committee

Date: December 9, 2021

Subject: ARPA Fund Expenditure Recommendations

City Council,

The Scappoose Parks and Recreation Committee recommends that Scappoose City Council consider the following projects when allocating the remaining ARPA fund money:

- Adding Pickleball courts to Veteran's Park next to the Bocce Ball courts for tourism and outdoor recreation.
- If there are additional unallocated funds to target those at Chapman Landing improvements.

The Committee voted unanimously on November 18, 2021 to make these recommendations to City Council for consideration during their upcoming discussions on ARPA fund allocations.

Respectfully,

Cara Heinze, Scappoose Parks and Recreation Committee Chair

Isaac Butman, City Liaison to Scappoose Parks and Recreation Committee