

SCAPPOOSE PLANNING COMMISSION

Council Chambers at City Hall
33568 East Columbia Avenue

Thursday, March 9th, 2017 at 7:00 p.m.

CALL TO ORDER

Vice Chair Jensen called the meeting to order at 7:05 p.m.

ROLL CALL

Planning Commission:

Scott Jensen	Vice Chair
Bill Blank	Commissioner
Bruce Shoemaker	Commissioner
Rita Bernhard	Commissioner
Tim Connell	Commissioner

Staff:

Laurie Oliver	City Planner
Chris Negelspach	City Engineer
Susan M. Reeves	City Recorder
Ben Tolles, AmeriCorp	RARE Participant

Excused: Chair Kulp and Commissioner Dahla

Two members from the City of Columbia City Planning Commission attended the training.

APPROVAL OF MINUTES ~ February 9th, 2017 meeting

Commissioner Bernhard moved, and Commissioner Shoemaker seconded the motion to approve the February 9, 2017 Planning Commission meeting minutes. Motion passed (4-0). Vice Chair Jensen, aye; Commissioner Shoemaker, aye; Commissioner Bernhard, aye, and Commissioner Connell, aye. Commissioner Blank abstained.

CITIZEN INPUT

There was no citizen input.

NEW BUSINESS

WORK SESSION ~ Planning Commissioner training to discuss traffic studies, presented by Mike Ard, PE, Senior Transportation Engineer at Lancaster Engineering.

Training outline from training presenter Mike Ard, PE;

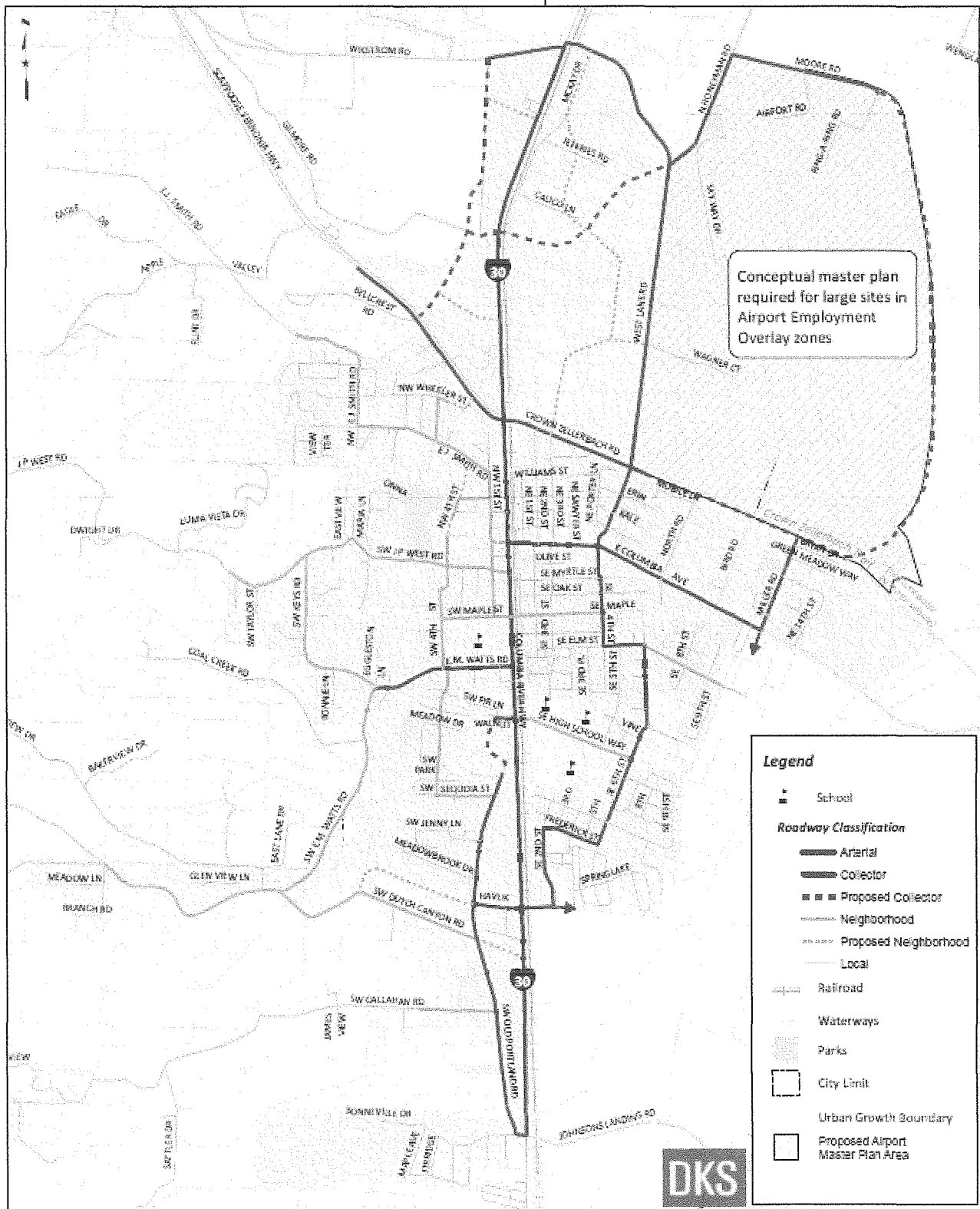
1. **Traffic impact studies – introduction** (video time 03:18 – 06:40)
 - a. **Purpose**

b. Types and scales of traffic studies

- 2. Elements of traffic studies** *(video time 06:40 – 28:55)*
 - a. Determining an appropriate scope of work**
 - b. Understanding the roadway classification system** *(see item 1-5 images below)*
 - c. Existing conditions analysis – purpose & approach** *(no software images to share)*
 - d. In-process development: accounting for previously-approved projects**
 - e. Site trip generation and distribution**
 - f. Future year analysis**
 - g. Operational analysis of site impacts**
 - h. Mitigation needs analysis**
 - i. Safety analysis**
 - j. Parking analysis**
- 3. City-wide plans and analysis** *(video time 28:55 – 34:55)*
 - a. Comprehensive Plan**
 - b. Transportation System Plan**
 - c. Capital Improvement Plan**
- 4. Privately-funded studies** *(video time 34:55 – 48:22)*
 - a. Development Applications**
 - b. Master Plans & Planned Unit Developments**
 - c. Annexations and Zone Changes**
 - d. Comprehensive Plan amendments**
- 5. How to review a traffic study** *(video time 48:22 – 1:46:11)*
 - a. Keeping the “cart before the horse”: context matters**
 - b. What is adequate: Implementing applicable code standards**
 - c. Evaluating impacts and proposed mitigation**
 - d. Legal requirements and limitations: understanding Nollan, Dolan and Koontz**
 - e. Crafting conditions of approval**

City of Scappoose
TRANSPORTATION SYSTEM PLAN UPDATE

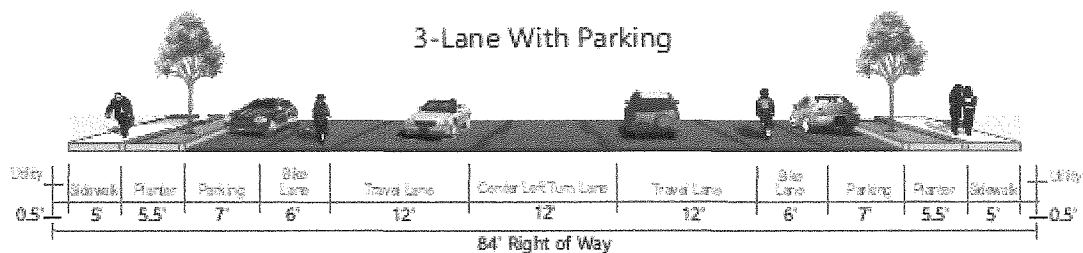
FIGURE 12
Proposed Roadway Functional Classification



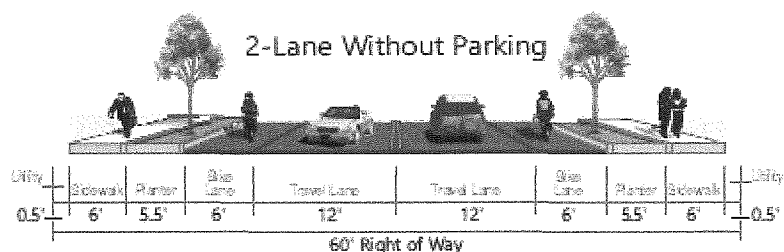
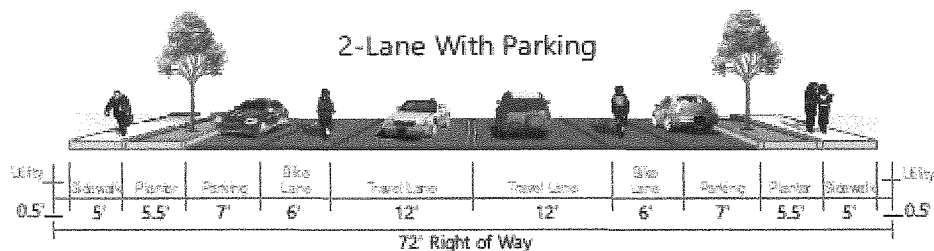
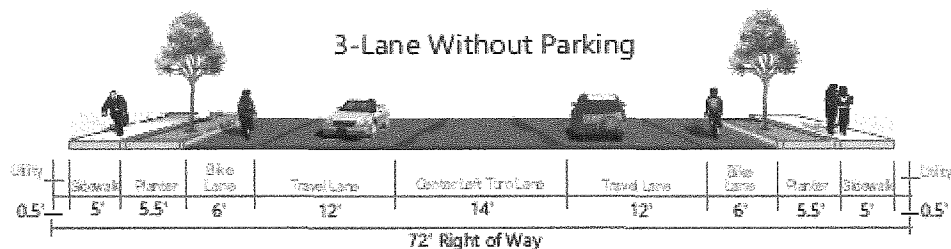
Arterial

ODOT's design standards would apply to US 30. See the ODOT Highway Design Manual, 2012.

Collector



New roadways should be built to three-lane standards with parking (as shown above). Reduced cross-sections (as shown below) could be considered in constrained environments or with infill at the discretion of the City, according to the *City of Scappoose Public Works Design Standards*.



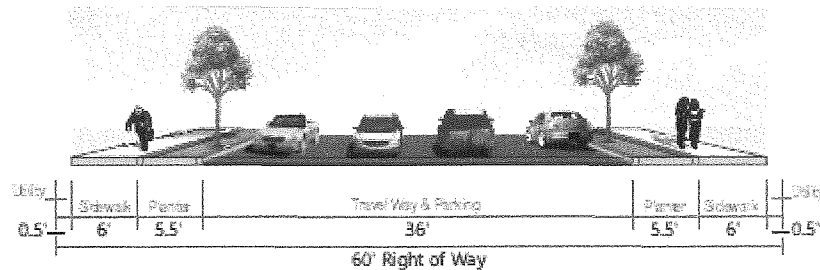
Note: The curb is included in the zone (planter strip or sidewalk) adjacent to the travel lane. When partial-street improvements are needed, more than 50 percent of the ultimate paved section may be required.

DKS

Figure 13a

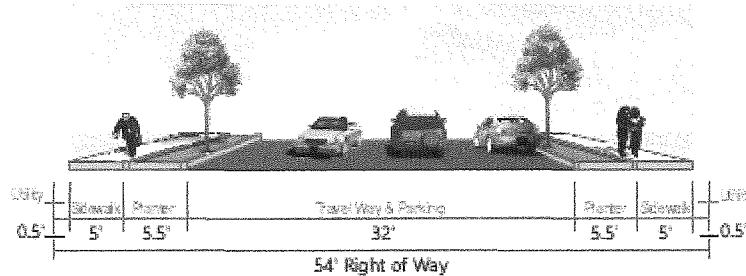
STREET DESIGN STANDARDS

Neighborhood Route



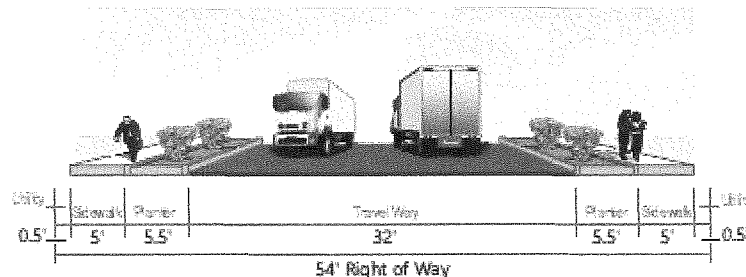
Reduced cross-sections for neighborhood routes may be considered on a case by case basis by the City, according to the *City of Scappoose Public Works Design Standards*. On-street parking may be removed in areas adjacent to industrial land uses.

Local Street



Reduced cross-sections for local street may be considered on a case by case basis by the City, according to the *City of Scappoose Public Works Design Standards*.

Local Commercial/Industrial Street



The Local Commercial/Industrial design standard would apply in commercial or industrial areas where more trucks are expected. The Local Commercial/Industrial design standard provides a wider travel way to accommodate trucks. Plantings should be kept at a low height to eliminate truck damage to trees.

Note: The curb is included in the zone (planter strip or sidewalk) adjacent to the travel lane. When partial-street improvements are needed, more than 50 percent of the ultimate paved section may be required.

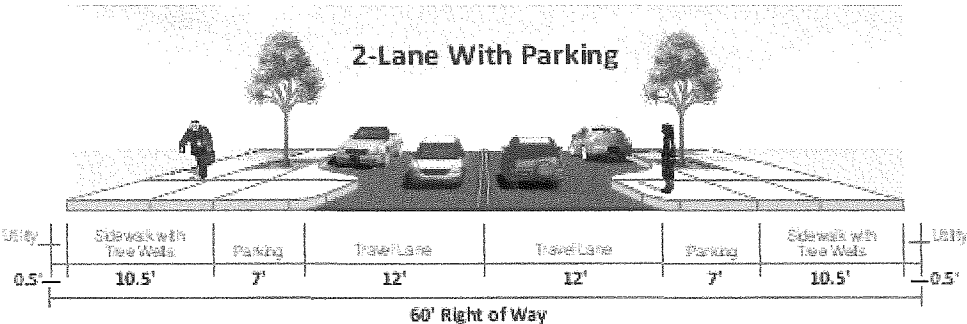
DKS

Figure 13b

STREET DESIGN STANDARDS

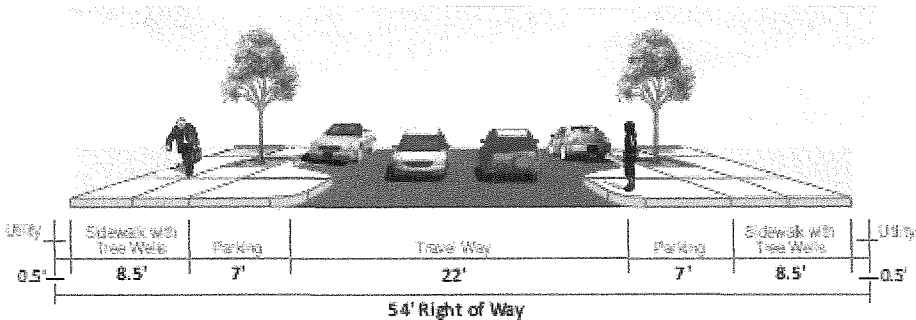
Mixed-Use Collector

E. Columbia Avenue (between US 30 and West Lane Rd./SE 4th St.)



Mixed-Use Neighborhood Route

NW/SW 1st Street



Notes:

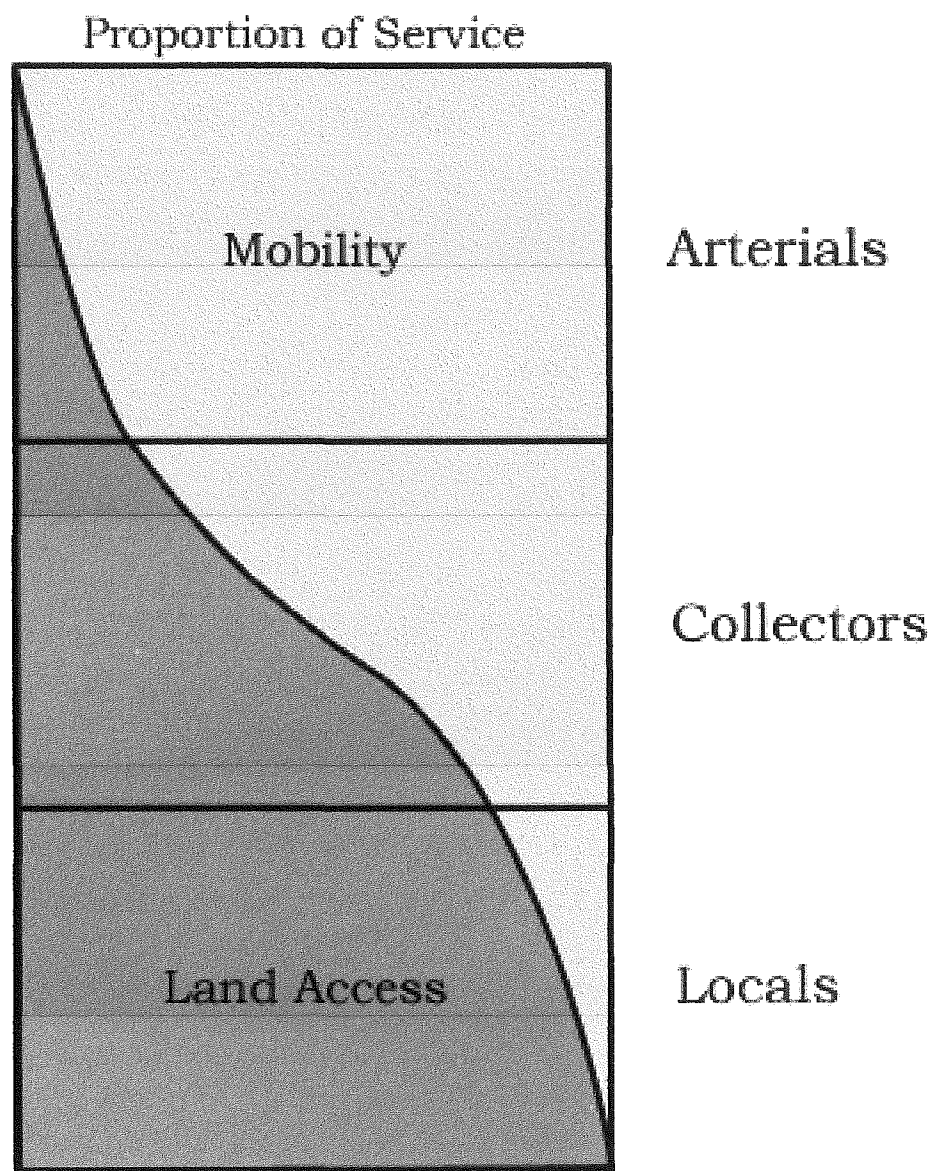
- Streetscape amenities such as pedestrian bulb-outs, decorative lighting and street trees should be incorporated.
- The curb is included in the zone (planter strip or sidewalk) adjacent to the travel lane.
- When partial-street improvements are needed, more than 50 percent of the ultimate paved section may be required.

DKS

Figure 14

SPECIAL CROSS-SECTIONS

Relationship of Functionally Classified Systems in Serving Traffic Mobility and Land Access



COMMUNICATIONS

Calendar Check

City Planner Laurie Oliver went over the calendar. She explained in addition to what is on the calendar there will be a joint Council/Planning Commission work session on April 24 starting at 5:30 p.m. to discuss the Housing Needs Analysis and upcoming policy changes.

Commission Comments

Commissioners thanked training presenter, Mike Ard.

Staff Comments

Chris Negelspach also thanked Mike Ard and appreciated his time. And told the commissioners if they are looking for more information or training in the future to just let him or Laurie know.

Vice Chair Jensen stated with all the commercial businesses coming in; it might be good to have training assistance on pro forma's for businesses.

Chris replied that there are real estate brokers that could speak to that.

Commissioner Bernhard cautioned commissioners since the Oregon Land Use codes are quite strict.

Commissioner Blank asked about doing a joint workshop with the Park's & Rec committee.

City Engineer Negelspach replied that they could just invite the chair of the committee to come and do a presentation on what they are working on.

Vice Chair Jensen agreed and would like to have a representative from those committees bring us updates.

City Planner Oliver stated that the OMIC project is coming up soon and that staff is really busy.

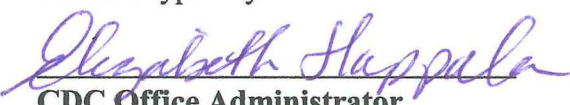
ADJOURNMENT

Vice Chair Jensen adjourned the meeting at 9:00 p.m.



Vice Chair Scott Jensen

Minutes typed by:



CDC Office Administrator
Elizabeth A. Happala