



Scappoose Police Department
33568 E. Columbia Avenue
Scappoose, OR 97056

Request for Residential Vacation Checks

If you live within the City of Scappoose, and would like to have vacation checks performed on your residence, please complete this form and submit to Scappoose Police Records at least 48 hours prior to your planned absence.
Please Print.

Personal Information

Name: _____ Residence Address: _____

Date of Birth: ____ / ____ / ____ Email Address: _____

Cell Phone: _____ Cell Phone: _____

Phone Number at Residence: _____

Date Leaving: ____ / ____ / ____ Date Returning: ____ / ____ / ____

Papers / Mail / Deliveries Stopped? YES / NO

Will any lights be left on? YES / NO Will the Lights be on a timer? YES / NO

If lights on, which rooms? (Example: front hallway, back bedroom, ECT.) _____

Pets: YES / NO Type: _____ Indoor / Outdoor _____

Does anyone have permission to be on your premises? YES / NO

If yes, who? _____ Address: _____

Vehicle Information (vehicles that will be at the residence during your absence)

Year: _____ Make: _____ Model: _____ Color: _____ Plate: _____

Year: _____ Make: _____ Model: _____ Color: _____ Plate: _____

Year: _____ Make: _____ Model: _____ Color: _____ Plate: _____

Emergency Contact

Have you let a neighbor, friend, or relative know how to contact you in case of an emergency?
YES / NO

Name: _____ Address: _____ Phone: _____

Does this person have a key to your home? YES / NO

Do you have an alarm System: YES / NO Monitoring Company: _____

Please list any other information that you feel the police should be aware of during your absence:

DISCLAIMER: Requesting a vacation house check does not guarantee that a burglary or other crime will not occur at your residence, and it is only intended to be a request for the Scappoose Police Department to check your home periodically, based upon the availability of an officer. No vacation checks while the homeowner is gone from the home are guaranteed. No additional police response or protection is being guaranteed by requesting a vacation check, other than normal police services and protection which is provided to the general public.
Consequently, it is recommended that you make every effort to safeguard against losses including securing of high value property, using proper locking devices, alarm systems, etc.

SIGNED THIS _____ DAY OF _____, 2_____

BY: _____
Signature

Department Use Only:	
Accepted by: _____	Date: ____ / ____ / _____
Residence Check Performed by:	
Officer: _____	DPSST: _____ Date: _____ Time: _____ CAD: _____
Officer: _____	DPSST: _____ Date: _____ Time: _____ CAD: _____
Officer: _____	DPSST: _____ Date: _____ Time: _____ CAD: _____
Officer: _____	DPSST: _____ Date: _____ Time: _____ CAD: _____